

**REQUEST FOR ADJOINING PROPERTY OWNERS DETAILS
FOR THE PURPOSE OF GIVING A FENCING NOTICE**



Applicant Details

If applicant is not the property owner, written authorisation from property owner seeking the information is required.

Name:
Email: (response will be provided by email if supplied)
Postal Address:
Contact Number:
Address details of property owned: (if different from postal)
Owners name: (if different from applicant)
Owners Address: (if different from applicant)

The Act requires that the owner of adjoining land must make reasonable inquiries to locate the owner for the purpose of giving a fencing notice.

Please describe inquiries that you have undertaken

Adjoining Property Details – view from road looking at property

Right:	<input type="checkbox"/>	Address
Left:	<input type="checkbox"/>	Address
Rear:	<input type="checkbox"/>	Address

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DECLARATION:

By signing this application, I

1. Undertake to use the personal information requested above solely to facilitate a specific fencing matter under the *Fences Act 1968*.
2. Undertake not to use or disclose the information for any other purposes without the prior written consent of Council or as required by law.
3. Undertake not to retain, copy or disseminate the information for unrelated purposes and to keep information secure.
4. Confirm that Council has informed me about the Information Privacy Principles, which are set out on the reverse of this form.

Signature: Date:

INFORMATION PRIVACY PRINCIPLES

IPP 1 Collection

IPP 2 Use and Disclosure

IPP 3 Data Quality

IPP 4 Data Security

IPP 5 Openness

IPP 6 Access and Correction

IPP 7 Unique Identifiers

IPP 8 Anonymity

IPP 9 Transborder Data Flows

IPP 10 Sensitive Information

Privacy/Collection Statement:

Personal information collected on this form will be used by Moira Shire Council for the administration of your request and or directly related purposes. Council may disclose this information to other organisations if required by legislation. Request for access or correction to your personal information should be made to Council's Privacy Officer. To view Council's full privacy statement visit www.moirā.vic.gov.au

