

# Kerbside Landfill, Recycling and Organic Collection Policy



<b>Policy type</b>	Council
<b>Adopted by</b>	Council
<b>Responsible Director</b>	Sustainable Communities
<b>Responsible officer</b>	Manager Sustainability
<b>Date adopted</b>	22 February 2023
<b>Scheduled for review</b>	This policy will be reviewed two years from the date of adoption, with operational amendments as required, in accordance with Council's approval.

## PURPOSE

The purpose of this policy is to provide guidance in the provision of Council's kerbside landfill, recycling and organic collection services, determining collection routes, criteria for exemptions and the application of the associated service charges.

The policy sets out the responsibilities of ratepayers with a kerbside collection service.

## SCOPE

This policy applies to the kerbside landfill, recycling and organic collection services provided by Council.

## DEFINITIONS

<b>Bin</b>	A Mobile Landfill Bin, a Mobile Organics Bin or a Mobile Recycling Bin.
<b>Collection Route</b>	Area designated by Council where kerbside collection services are compulsory and service charges apply.
<b>Contamination</b>	Disposal of materials other than Organics into a Mobile Organics Bin or materials other than Recyclables into a Mobile Recycling Bin.
<b>MLB</b>	Mobile Landfill Bin
<b>MOB</b>	Mobile Organics Bin (where applicable)
<b>MRB</b>	Mobile Recycling Bin
<b>Service Charges</b>	The charge for the annual provision of Kerbside Landfill, Recycling and Organic services as declared by Council in its Annual Budget.

## POLICY

### 1. Collection Services

Council delivers kerbside collection services to more than 11,000 properties across the shire which balances the need to provide a cost effective service to ratepayers while minimising the environmental and social impacts of waste. For these services, collection of landfill bins occurs weekly, with recycling and organic waste collected on alternate weeks (fortnightly).

As a default, Council will issue the standard bin option as outlined in section 1.1 below to properties eligible for kerbside collections unless alternative sizes are requested.

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Property owners (or their agent) may apply for an alternative size MLB and/or MRB, with the one off cost of the bin infrastructure for an alternative MLB or MRB to be borne by the applicant.

MLB, MOB and MRB provided to ratepayers remain the property of Council and must be kept at the address they have been issued to.

Council will arrange for a new collection service for properties upon receipt of the certificate of occupancy.

Likewise Council will arrange for additional collection service of any of the options outlined in section 1.1 upon request from the property owner, or person legally responsible for payment of rates.

## 1.1 Service Options

Service type	Standard	Alternative sizes
Landfill (red lid)	120 litre MLB	Landfill 80 litres MLB Landfill 240 litres MLB
Organic (green lid)	240 litre MOB	
Recycling (yellow lid)	240 litre MOB	Recycling 360 litre MRB

For repairs and replacements resident must notify Council to arrange.

A collection service may be available for properties not on a collection route, provided the MLB, MOB, or MRB are delivered to and from an agreed location and in agreement with the current contract superintendent.

Commercial and Industrial Properties on a collection route have the option of arranging a collection service by contacting Council, provided that the waste being disposed of is suitable for the services supplied.

## 1.2 Collection days

Collection days for areas within the shire are outlined on Council's annual Kerbside Collection Calendar which is available on Council's website, Moirā's Waste Info App and services centres.

Collection days and times may alter on occasion due to the following:

- public holidays;
- emergency events;
- in areas where traffic or other activities may restrict reasonable access to bins.

Council will provide adequate notice to residents impacted by these alterations.

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## 2. Service Charges

The cost of providing a kerbside collection service will be incorporated into Council's annual Service Charge in accordance with section 162 of the *Local Government Act 1989*. The Service Charge applies to all properties in which a particular collection service is available.

Council will consider declaring kerbside landfill, recycling and organic service charges per bin type and size and their quantum during the budget process each year.

## 3. Collection Routes

Kerbside landfill, recycling and organic collection routes are mapped and set the scope of the services to be provided.

The route for the organic collection service is properties residing in residential planning zones.

Given the constraints of the large geographic size of the municipality, it is not economically feasible to support a collection service in all areas with a low density of settlement. On this basis, collection routes determined by Council, have evolved to include:

- i. Most townships within the shire;
- ii. Rural areas where the ratio of homes to the distance involved makes provision of a service economically feasible; and
- iii. Roads travelled that link collection routes together.

For all properties along a collection route the service and service charges are compulsory, whether permanently occupied or not, and regardless of whether the service is required or utilised (unless an exemption has been approved for an organic collection under section 6 of this policy).

## 4. Requests from residents to extend collection routes

Residents may make a request to extend a collection route. Requests will be considered within the scope of any contract agreement Council has with the service provider.

Existing collection routes will only be extended after thorough investigation and after the following criteria has been considered:

- i. Number of collections on the proposed route;
- ii. Additional distance;
- iii. Condition of the road;
- iv. Contractor's capacity (plant and staff); and
- v. The extension is able to be fully funded by the service charge/s to be collected.
- vi. As the service would be compulsory to all properties on the proposed route, written agreement by a majority of affected residents (more than 50%) to utilise the service.

Council may offer frequency of collection considered in response extenuating services or resident requests. Additional collections may incur an additional collection charge.

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## 5. Extension of Collection Routes by Council

In addition to requests from residents to extend collection routes, Council at its discretion, may choose to extend routes. This decision could be based on, but not limited to the following extension criteria:

- i. Township growth;
- ii. Contractor's collection schedules;
- iii. Viable diversion from landfill. *Example: to extend the organics routes to reduce waste sent to landfill;* and
- iv. Improved social economic or environmental outcomes.

In accordance with Council's Waste Management and Services Strategy (endorsed 25 July 2018). Council may also decide to introduce new collection routes to expand the organics collection with consideration to the following criteria:

- Bin Weights;
- Organic Content;
- Zoning;
- Bin Presentation Rates;
- Population density; and
- Other considerations relevant to the situation.

## 6. Exemption from the Organic Collection

An exemption from the organic collection service may be granted in the instance where there are the following circumstances:

- i. Multiple residences, unit complexes or similar and where a reduced number of MOB's are adequate for the volume of organic material being generated.

## 7. Refusal of service and contamination

Council may refuse to provide a Kerbside Collection Service to a property if:

- Contaminating a bin with hazardous materials or wastes
- Contamination of the Recycling or Organic's bins.
- A bin being used is not a Council approved bin;
- The bin is overflowing (the lid must close properly);
- A bin is contaminated (for example landfill waste is placed in the green lid bin);
- Part of a load is jammed within the bin, or the contents are over compacted, and will not release;
- A bin weighs more than 80kg;
- A bin is placed in an area that the collection vehicle is unable to access/reach;

After the second offence, Council will contact user with official warning.

Council reserves the right to cease a collection service where there are three or more repeated instances of misuse of the kerbside collection service.

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## 8. Special needs kerbside collection services

Residents with medical conditions that result in larger than usual waste generation. A residential property may apply for a Special Needs kerbside collection service where an additional or upsized MLB is provided for the collection of increased waste free of charge. The waste generated must be able to be disposed of through the kerbside collection and cannot include sharps or other hazardous medical waste.

Council will request suitable documentation from residents in order to support the request for special needs collection.

A list of properties receiving special needs collections will be maintained and the continued need for the service reviewed at the end of each financial year.

## 9. Kerbside collection presentation assistance

In the event of Council receiving notification of a request for assistance on presentation of MLB, MOB and or MRB at the kerb, Councils will review the request.

Council will only be able to provide assistance if:

- (i) Council deem the location suitably safe for entry and exit of the collection vehicle.
- (ii) There is suitable resources available to undertake the required services.

Council will request suitable documentation from residents in order to support the request for kerbside collection presentation assistance.

Council will seek written permission for Council staff and Contractors to enter the property.

## RELATED POLICIES AND PROCEDURES

*Community Engagement Policy*

## RELATED LEGISLATION

*Local Government Act 1989 (s162)*

## REFERENCES

Moirá Shire Council, *Contract No. C001/18 (Domestic Kerbside Waste and Recyclables Collection and Disposal) and replacement contract to commence in May 2019*

Moirá Shire Council, *Contract No C027/14 (Organics Collection Contract and Organics Acceptance and Processing Contract)*

Moirá Shire Council, *Waste Management and Services Strategy 2018-2027*