

APPLICATION FOR OCCUPANCY PERMIT

Form 15 - Regulation 186(1)
Building Act 1993 - Building Regulations 2018



Fields marked with an asterisk (*) delete if inapplicable
Field marked with a box tick if applicable

TO Municipal Building Surveyor, Moira Shire Council

From

This application is made by the *owner / *agent of the property

*Owner / *Agent of Owner	<input type="checkbox"/> Owner or <input type="checkbox"/> Agent of Owner
Name of Applicant	
*ACN / *ARBN	
Email	
Contact Number	
Contact Person <i>(if applicant is not a natural person)</i>	

In accordance with *Section 42 / *Section 54 of the **Building Act 1993**, I apply for an Occupancy Permit for the building situated at –

Property Details

Number		Street/Road					
City/Suburb/Town						Postcode	
Lot/s		LP/PS		Volume		Folio	
CA		Section		Parish		County	
Municipal District	MOIRA SHIRE COUNCIL						

Nature of Application

- | | | | |
|------------------------------------|--------------------------|--|--------------------------|
| New Building | <input type="checkbox"/> | Amendment to Existing Occupancy Permit | <input type="checkbox"/> |
| Alteration to an Existing Building | <input type="checkbox"/> | Change of use of an existing building | <input type="checkbox"/> |
| Place of Public Entertainment | <input type="checkbox"/> | Other | <input type="checkbox"/> |
| Other | <input type="checkbox"/> | | |

Building Permit Details

Building Permit No _____ Council Reference No _____



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**Building Practitioners and Architect who were engaged in the Building Work**

Name			
Category/Class		Registration No	
Name			
Category/Class		Registration No	

Use Applied For

Part of Building	Proposed Use:	BCA Class of Building

Certificate of Compliance

Copies of Compliance Certificates for plumbing work and electrical work are attached in accordance with Regulation 186(2)(b)

 Yes No**Name of Applicant**

Applicant's Signature

Date

Collection Statement: Moira Shire Council is collecting personal information for your Building Permit application as required under the Building Act 1993 and Building Regulations 2018, which Council has a responsibility to administer. The information collected will be used for the purpose of your Building Permit application and/or a directly related purpose. Information may be disclosed to the Victorian Building Authority (VBA) or if required or authorised by law. If you do not provide the information required, Council will not be able to process your application.

You can find out more about how we use and protect your information by viewing our Privacy Statement on our website www.moirá.vic.gov.au.



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**BUILDER FINAL INSPECTION DECLARATION FORM**

Builder's Name _____

Address _____

Building Permit No _____

Building Type _____

Property Address _____

Sustainable House Energy Rating

Element	Product	"R" Rating	Tick
Roof or Ceiling Insulation		R =	<input type="checkbox"/>
External Wall Insulation		R =	<input type="checkbox"/>
Ground Floor Insulation		R =	<input type="checkbox"/>
Roof or Ceiling Insulation			<input type="checkbox"/>
Windows and Glazing			<input type="checkbox"/>
Solar Hot Water Service			<input type="checkbox"/>
Water Tank			<input type="checkbox"/>
Grey Water Recycling			<input type="checkbox"/>

No of Smoke Alarms Installed _____

Hard Wired

Battery Operated

I certify that all measures required to achieve the Sustainable House Energy Rating as described in the Energy Raters Report forming part of the Building Permit have been installed in accordance with the Building Permit and the Relevant Australian Codes and Standards.



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Compliance Certificates

Submitted copies of compliance certificates in accordance with regulation 186(2)(b).

Certificate Number

- Plumbing _____
- Roof Plumbing _____
- Sanitary Plumbing _____
- Drainage (below ground sewer) _____
- Drainage (below ground stormwater) _____
- Hot & Cold Water Plumbing _____
- Mechanical Services (includes duct fixing & refrigeration) _____
- Gas Fitting _____
- Solar Hot Water or Water Tank _____
- Electrical _____
- Waterproofing _____

Other Certificates (if applicable)

- Insulation
- Glazing
- Cladding
- Termite Protection, if within a declared area
- Permit to use (PTU) the Septic System from Environmental Health Department
- Polystyrene Cladding Certificate

Builder's Signature

Date

(this declaration must be made by the Builder)

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