

Cat Trap Hire Refundable Deposit

APPLICANT DETAILS

Please complete the applicant details and bank deposit sections of this application before returning the completed form to Council with your \$100 refundable deposit payment.

Name: _____

Address: _____

Daytime phone: _____ Mobile: _____

Email address: _____

Driver's licence: _____ Expiry: _____ DOB: ____/____/____

I declare I have read and understand the Cat Trap Hire Information and Conditions of Use Fact Sheet and I agree to abide by these conditions. I understand the deposit I provide Moira Shire Council will be held by Council until I return the cat trap, and a refund is authorised.

I understand the refund may take up to seven to ten (7-10) working days to be paid into my nominated bank account from the date I return the cat trap. I understand in order for the deposit to be returned, the trap is to be returned clean and in working order within seven (7) days of the date of collection. Cats must only be caught humanely and arrangements to be made with Moira Shire Council as soon as possible for collection. The cat trap must not be used from 3pm Friday to and including Sundays. Cats will only be collected during office hours, 9am-4.30pm.

Applicant signature: _____

Payment must be made at time of application.

Please ensure payee details on receipt matches bank details name for refund of bond

OFFICE USE ONLY

Receipt Type 24 /Category 1 (TRUST)

Deposit: \$100 - Date paid: ____/____/____ Receipt no.: _____

HOW TO PAY - In person – Payments can be made between the hours of 9am and 4.30pm Monday to Friday, at the Cobram and Yarrawonga Service Centres by cash, cheque, Money Order, EFTPOS, VISA or MasterCard. Please note that the Yarrawonga Service Centre is closed between 12noon and 1pm daily.

By Mail – Cheques or money orders, made payable to "Moira Shire Council".

Please complete the Cat Trap Hire Refundable Deposit Bank Details on the back of this application.

Collection Statement: Moira Shire Council is collecting information on this form for municipal purposes as specified in various acts, regulations and local laws that council has a responsibility to administer. The Personal Information will be used solely by Council for these purposes and or directly related purposes. Council may disclose this information to other organisations if required by legislation. If you do not provide the information required, we will not be able to process your application. You can find out more about how we use and protect your information by viewing our Privacy Policy on our website www.moira.vic.gov.au

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BANK DETAILS (for deposit return)

Please ensure bank details are for the person paying the bond

Name: _____

Address: _____

Bank Account Name: _____

Bank: _____ Branch: _____

BSB no.: _____ Account no.: _____

Lodgement Reference to show on your bank statement is: 'Moira Shire'.

AUTHORISATION FOR REFUND OF DEPOSIT

Print Name

Signature

OFFICE USE ONLY

RETURN/AUTHORISATION FOR REFUND OF DEPOSIT

Date of return: ____/____/____

The hired cat trap has been returned to Council in a clean and acceptable condition. I have not detected any breaches of the Conditions of Use and therefore authorise the return of the refundable deposit.

Council officer name

Council officer signature

Date Internal Payment Request Voucher completed - ____/____/____

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FACT SHEET



Cat Trap Hire

Information & Conditions of Use

Cat Traps

Moir Shire Council has a limited number of cat traps available for loan to residents to catch cats on their property. A refundable deposit of \$100 is required for the loan of a cat trap.

To arrange delivery or collection of a cat trap, please contact Moir Shire Council.

Traps can be collected from Moir Shire Council's offices in Cobram or delivered, subject to availability.

Traps will be loaned for seven (7) days, upon application.

Trapped cats will only be collected during office hours, Monday to Friday, 9am to 4.30pm.

All cats caught are to be humanely treated. Arrangements are to be made with Moir Shire Council for collection as soon as possible.

Council may decide that a property is not suitable for a cat trap.

Setting a trap

Do

- Place the trap in an area frequented by cats
- Place the cat once trapped out of harsh weather conditions (direct sunlight/rain).
- Cover the trap with a hessian bag or similar once the cat is caught (this reduces stress to the cat).
- Contact Moir Shire Council as soon as possible after the cat is caught.
- Use fresh meat, cat food or fish as bait

Don't

- Set the trap between 3pm Friday and 8am Sunday
- Remove collar/tags from any cat once caught
- Attempt to remove the cat from the cage, as injury may occur to the handler and/or cat.
- Injure or harm the cat in any way. This is an offence against the *Prevention of Cruelty To Animals Act 1986*

Moir Shire Office Hours

Mon to Fri 9.00am to 4.30pm

Yarrawonga Service Centre

Closed between 12noon and 1pm daily

