



Planning Enquiries  
 Phone: (03) 5871 9222  
 Web: [www.moirá.vic.gov.au](http://www.moirá.vic.gov.au)

Clear Form

**Office Use Only**

Application No.: \_\_\_\_\_ Date Lodged: / /

# Application for a Planning Permit

If you need help to complete this form, read MORE INFORMATION at the end of this form.

**⚠** Any material submitted with this application, including plans and personal information, will be made available for public viewing, including electronically, and copies may be made for interested parties for the purpose of enabling consideration and review as part of a planning process under the *Planning and Environment Act 1987*. If you have any questions, please contact Council's planning department.

**⚠** Questions marked with an asterisk (\*) must be completed.

**⚠** If the space provided on the form is insufficient, attach a separate sheet.

**i** Click for further information.

## The Land **i**

Address of the land. Complete the Street Address and one of the Formal Land Descriptions.

**Street Address \***

Unit No.:	St. No.: 2-6	St. Name: Colgan Street
Suburb/Locality: Cobram		Postcode: 3644

**Formal Land Description \***

Complete either A or B.

**⚠** This information can be found on the certificate of title.

If this application relates to more than one address, attach a separate sheet setting out any additional property details.

A   Lodged Plan  Title Plan  Plan of Subdivision

**OR**

B

## The Proposal

**⚠** You must give full details of your proposal and attach the information required to assess the application. Insufficient or unclear information will delay your application.

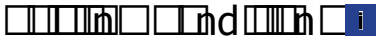
**i** For what use, development or other matter do you require a permit? \*

To remove easements, located on site approved for future commercial development.

**⚠** Provide additional information about the proposal, including: plans and elevations; any information required by the planning scheme, requested by Council or outlined in a Council planning permit checklist; and if required, a description of the likely effect of the proposal.

**i** Estimated cost of any development for which the permit is required \*

**⚠** You may be required to verify this estimate. Insert '0' if no development is proposed.



### Describe how the land is used and developed now\*

For example, vacant, three dwellings, medical centre with two practitioners, licensed restaurant with 10 seats, grazing.

Currently the land is vacant with an approved development for a commercial development

Provide a plan of the existing conditions. Photos are also helpful.

### Title Information

#### Encumbrances on title\*

Does the proposal breach, in any way, an encumbrance on title such as a restrictive covenant, section 174 agreement or other obligation such as an easement or building envelope?

- Yes (if 'yes' contact Council for advice on how to proceed before continuing with this application.)
- No
- Not applicable (no such encumbrance applies)

Provide a full, current copy of the title for each individual parcel of land forming the subject site. The title includes: the covering 'register search statement', the title diagram and the associated title documents, known as 'instruments', for example, restrictive covenants.

### Applicant and Owner Details

Provide details of the applicant and the owner of the land.

#### Applicant\*

The person who wants the permit.

Name:

Title:  First Name:  Surname:

Organisation (if applicable):  The Trustee for Cobram Retail Trust

Postal Address:  If it is a P.O. Box enter the details here:

Unit No.:  Suite 1.01 St. No.:  St. Name:

Suburb/Locality:  State:  Postcode:

Please provide at least one contact phone number\*

**Contact information for applicant OR contact person below**

Business phone:  Email:

Mobile phone:  Fax:

Where the preferred contact person for the application is different from the applicant, provide the details of that person.

**Contact person's details\*** Same as applicant

Name:

Title:  Mr First Name:  Gary Surname:  Steigenberger

Organisation (if applicable):  Chris Smiths & Associates

Postal Address:  If it is a P.O. Box enter the details here:

Unit No.:  Level 1 St. No.:  135 St. Name:  Fryers Street

Suburb/Locality:  Shepparton State:  VIC Postcode:  3630

#### Owner\*

The person or organisation who owns the land

Where the owner is different from the applicant, provide the details of that person or organisation.

**Owner\*** Same as applicant

Name:

Title:  First Name:  Surname:

Organisation (if applicable):

Postal Address:  If it is a P.O. Box enter the details here:

Unit No.:  St. No.:  St. Name:

Suburb/Locality:  State:  Postcode:

Owner's Signature (Optional):  Date:

day / month / year



## Declaration

### This form must be signed by the applicant \*

Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit.

I declare that I am the applicant; and that all the information in this application is true and correct; and the owner (if not myself) has been notified of the permit application.

Signature:

Date:

date

## Need help with the Application

General information about the planning process is available at [planning.vic.gov.au](http://planning.vic.gov.au)

Contact Council's planning department to discuss the specific requirements for this application and obtain a planning permit checklist. Insufficient or unclear information may delay your application.

### Has there been a pre-application meeting with a council planning officer?

No  Yes

If 'Yes', with whom:

Date:

date

## Checklist

### Have you:

4 Filled in the form completely

4 Paid or included the application fee

Most applications require a fee to be paid. Contact Council to determine the appropriate fee.

4 Provided all necessary supporting information and documents

4 A full, current copy of title information for each individual parcel of land forming the subject site.

4 A plan of existing conditions.

4 Plans showing the layout and details of the proposal.

4 Any information required by the planning scheme, requested by council or outlined in a council planning permit checklist.

If required, a description of the likely effect of the proposal (for example, traffic, noise, environmental impacts).

4 Completed the relevant council planning permit checklist

4 Signed the declaration above

## Lodge

### Lodge the completed and signed form, the fee and all documents with:

Moira Shire Council  
PO Box 578  
Cobram VIC 3643  
44 Station Street  
Cobram VIC 3644

#### Contact Information:

Phone: (03) 5871 9222

Email: [info@moira.vic.gov.au](mailto:info@moira.vic.gov.au)

DX: 37801

Deliver application in person, by post or by electronic lodgement.