

BUILDING CHECKLIST



SWIMMING POOLS, SPAS & ASSOCIATED SAFETY BARRIERS

Information to be provided to apply for a Building Permit

- 1 Completed Building Permit Application Form (Form 1).
- 2a Full Copy of Title including Plan of Subdivision, Covenants and any Section 173 Agreements attached to the title.
(visit www.landata.vic.gov.au, solicitor or conveyancer to obtain current title information)
- 2b Evidence of ownership of the allotment or evidence that a contract has been entered into pursuant to Section 9AA of the Sale of Land Act 1962 and Plan of Subdivision and settlement has taken place. (for land that has recently been purchased)
- 2c If property is owned by a Business or Company an ASIC company search, which lists all Directors is required. (visit www.asicconnect.asic.gov.au/public/ to assist with your search)
- 3 Copy of Planning Permit and endorsed plans. (if applicable)
(Note – Building and Planning applications can be lodged concurrently)
- 4 If in an unsewered area, the pool is to be located at a minimum distance of 6 meters from any part of the septic system.
- 5a If using a registered Building Practitioner please provide a copy of the Domestic Builders Warranty Insurance. (if applicable)
- 5b An extract of the major domestic building contract (if applicable) showing the names of the parties to the contract under which the proposed building work under the permit is to be carried out;
or
- 5c Provide copy of Owner/Builders Certificate of Consent (not E-Learning receipt) from the Victorian Building Authority (VBA), if the value of the domestic work is greater than \$16,000.00.
- 6a Full structural plans to scale (scale 1:100), computations and Certificate of Compliance, site specific.
- 6b Certificate/s must include the following details, in accordance with Regulation 126.
Municipal Building Surveyor
44 Station Street Cobram Vic 3644
Email – info@moira.vic.gov.au
- 7 A copy of allotment site plan, to a scale of no less than 1:500 showing:
 - Boundaries and dimensions of the allotment and any relevant easements;
 - The distance to the nearest intersecting street;
 - The position and dimensions of the proposed building and its relationship to the site boundaries and any other buildings on the site;
 - Plan for temporary pool barrier, while pool is under construction, must show location and type of temporary barrier to be used.
 - The location of drainage system and the back wash point;
 - The location of the safety barrier.
- 8 Details of safety barrier showing compliance with swimming pool safety **AS 1926 Safety Barriers for Swimming Pools**.
- 9 A copy of the relevant Performance Solution documents for the proposed swimming pool drainage system in accordance with **NCC 2022 Volume 2 – Performance Requirement H2P4**.
- 10 Test certificates for the pool systems barriers, these test certificates are required to be National Association of Testing Authorities (NATA) accredited.

NOTE Payment of Council Building Permit fees and State Government Levies, from the Victorian Building Authority (VBA), must be received prior to a Building Permit being issued.

Moirá Shire Council
ABN: 20 538 141 700
Post: PO Box 578, Cobram, Vic 3643

Cobram Administration Centre:
44 Station Street, Cobram
Yarrowonga Service Centre:
100 Belmore Street, Yarrowonga

Phone: 03 5871 9222
Fax: 03 5872 1567
NRS: 133 677

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