

BUILDING CHECKLIST



RESTUMP AND REBLOCKING

Information to be provided to apply for a Building Permit

- 1 Completed Building Permit Application Form (Form 1).
- 2a Full Copy of Title including Plan of Subdivision, Covenants and any Section 173 Agreements attached to the title.
(visit www.landata.vic.gov.au, solicitor or conveyancer to obtain current title information)
- 2b Evidence of ownership of the allotment or evidence that a contract has been entered into pursuant to Section 9AA of the Sale of Land Act 1962 and Plan of Subdivision and settlement has taken place. (for land that has recently been purchased)
- 2c If property is owned by a Business or Company an ASIC company search, which lists all Directors is required. (visit www.asicconnect.asic.gov.au/public/ to assist with your search)
- 3 Copy of Planning Permit and endorsed plans. (if applicable)
(**Note** – Building and Planning applications can be lodged concurrently)
- 4a You must provide a copy of the registered Building Practitioner Domestic Builders Warranty Insurance. (if applicable)
- 4b An extract of the major domestic building contract (if applicable) showing the names of the parties to the contract under which the proposed building work under the permit is to be carried out.
- 5 A copy of allotment site plan:
 - Boundaries and dimensions of the allotment and any relevant easements;
 - Detailed plans highlighting area to restump or reblock.
- 6 Copy of specifications for the building, or fully detailed notations on plans including Stump size, width, depth, ant capping. A detailed drawing of connection to bearers.

NOTE Payment of Council Building Permit fees and State Government Levies, from the Victorian Building Authority (VBA), must be received prior to a Building Permit being issued.

