

APPLICATION FOR A BUILDING PERMIT

Form 1 - Regulation 24
Building Act 1993 - Building Regulations 2018



Fields marked with an asterisk (*) delete if inapplicable
Field marked with a box ☐ tick if applicable

To Municipal Building Surveyor, Moira Shire Council

Applicant

*Owner / *Agent of Owner			
*ACN / *ARBN			
Postal Address			
City/Suburb/Town		Post Code	
Email (mandatory)			
Address for serving or giving of documents (not PO Box)		Postcode	
Indicate if the applicant is a lessee or licensee of Crown land to which this application applies		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Contact Person		Contact Number	

Lessee Responsible for Building Work

Indicate if lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building lease by the lessee	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Ownership Details *(only if agent of owner listed above)*

*Name of Owners(s) [insert full name(s)]			
*ACN / *ARBN			
Postal Address			
City/Suburb/Town		Post Code	
Contact Person		Contact Number	
Email (mandatory)			

Property Details

Number		Street/Road				
City/Suburb/Town					Postcode	
Lot/s		LP/PS		Volume		Folio
CA		Section		Parish		County
Municipal District	MOIRA SHIRE COUNCIL					
Allotment area m ² (for new dwellings only)						
Land Owned by the Crown or a public authority				<input type="checkbox"/> Yes <input type="checkbox"/> No		



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Builder (if known)

Name		*ACN / *ARBN	
Contact Number		Building Practitioner Registration Number	
Postal Address			Postcode

If the builder is carrying out domestic building work under a major domestic building contract, attach an extract of the major domestic building contract showing the names of the parties to the contract in relation to the proposed building work and a copy of the certificate of insurance (if applicable).

Natural Person for Service of Direction, Notices and Orders (if builder is a body corporate)

Name			
Contact Number			
Postal Address			Postcode

Building Practitioners¹ and/or Architect Engaged to Prepare Documents for this Permit

(List any building practitioners or architects engaged to prepare documents forming part of the application for this permit.)

Name			
Category/Class		Registration No	
Name			
Category/Class		Registration No	

Nature of Building Work (tick if applicable or give other description)

Construction of a new building <input type="checkbox"/>	Alterations to an existing building <input type="checkbox"/>
Demolition of a building <input type="checkbox"/>	Removal of a building <input type="checkbox"/>
Extension to an existing building <input type="checkbox"/>	Change of use of an existing building <input type="checkbox"/>
Re-erection of a building <input type="checkbox"/>	Construction of swimming pool or spa barrier <input type="checkbox"/>
Construction of swimming pool or spa <input type="checkbox"/>	Construction of a small second dwelling
<input type="checkbox"/> Other [give description]	
Proposed Use of Building	

Note - Under the **Building Act 1993 Swimming Pool** is defined to include a spa.

Social Housing

Does any of the building work include the construction of social housing as referred to in Regulation 281B of the Building Regulations 2018?	<input type="checkbox"/> Yes <input type="checkbox"/> No
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[Indicate Yes if the building work, which is the subject of this application, includes the construction of social housing or if other building work, which is the subject of a related staged building permit, includes the construction of social housing.]



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Emergency Recovery

Does any of the building work include the construction of a dwelling that was destroyed or damaged in an emergency referred to in Regulation 166J(b) of the Building Regulations 2018?	<input type="checkbox"/> Yes <input type="checkbox"/> No
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[Indicate Yes if the building work, which is the subject of this application, includes the construction or repair of a dwelling within the same municipal district as the destroyed or damaged residential dwelling.]

Owner-Builder (if applicable)

I intend to carry out the work as an owner-builder:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Owner builder certificate of consent number (if applicable):	

Cost of Building Work

Is there a contract for the building work?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes , state the contract price	\$
If no , state the estimated cost of the building work (including the cost of labour and materials) and attach details of the method of estimation	\$
Does the building work relate to more than one class of building, including a class of building referred to in section 205G(2A) of the Building Act 1993 and a Class 1, 9 or 10 building?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Cost of building work relating to a Class 2, 3, 4, 5, 6, 7 or 8 building	\$
Cost of building work relating to a Class 1, 9 or 10 building	\$

Stage of Building Work

If application is to permit a stage of the work –

Extent of stage [give description]	
Cost of work for this stage	\$
Cost of work for the whole of the building work	\$

Applicant's Signature

Date

NB: Invoice will be e-mailed from the Victorian Building Authority (VBA) to pay Government Levy.

Collection Statement: Moira Shire Council is collecting personal information for your Building Permit application as required under the Building Act 1993 and Building Regulations 2018, which Council has a responsibility to administer. The information collected will be used for the purpose of your Building Permit application and/or a directly related purpose. Information may be disclosed to the Victorian Building Authority (VBA) or if required or authorised by law. If you do not provide the information required, Council will not be able to process your application. You can find out more about how we use and protect your information by viewing our Privacy Statement on our website www.moir.vic.gov.au.

Moir Shire Council
ABN: 20 538 141 700
Post: PO Box 578, Cobram, Vic 3643

Cobram Administration Centre:
44 Station Street, Cobram
Yarrawonga Service Centre:
100 Belmore Street, Yarrawonga

Phone: 03 5871 9222
Fax: 03 5872 1567
NRS: 133 677

Email: info@moir.vic.gov.au
moir.vic.gov.au



Page 3 of 4

D23/61177

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NOTES

- Note 1 Building practitioner means -
- a) a building surveyor; or
 - b) a building inspector; or
 - c) a quantity surveyor; or
 - d) an engineer engaged in the building industry; or
 - e) a draftsman who carries on a business of preparing plans for building work or preparing documentation relating to permits or permit applications; or
 - f) a builder including a domestic builder; or
 - g) a person who erects or supervises the erection of prescribed temporary structures; or
 - h) a person responsible for a building project or any stage of a building project and who belongs to a class of people prescribed to be building practitioners -
 - i) but does not include -
 - j) an architect; or
 - k) a person (other than a domestic builder) who does not carry on the business of building.

Building Application and supporting documentation can be submitted via:

EMAIL - info@moira.vic.gov.au
IN PERSON - at Council Offices in Cobram and Yarrawonga
MAIL - PO Box 578 Cobram VIC 3643
44 Station Street Cobram VIC 3644

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Page 4 of 4

D23/61177