



2012/13 BUDGET REPORT

WORKING TOGETHER FOR A SUSTAINABLE FUTURE



ADOPTED ANNUAL BUDGET

ADOPTED 25 JUNE 2012

This Budget Report has been prepared with reference to The Institute of Chartered Accountants
"Victorian City Council Model Budget 2012/13" a best practice guide for reporting local government budgets in Victoria

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Customer Service Agencies

Barmah Forest Heritage and Education Centre, Nathalia

Numurkah Visitor Information Centre

Information Agencies

Barmah Post Office

Strathmerton Post Office

Katamatite Post Office

Tungamah Post Office

Katunga Post Office

Wunghnu Post Office



1. MAYOR'S INTRODUCTION

Moirashire has been exposed to its fair share of challenges over the last eighteen month period and we will continue to feel the social, community and economic impacts of these events over the coming year.

The budget is the backbone of any Council and its communities. The 2012/13 Adopted Budget and the accompanying community consultation process therefore, take on particular significance as a result of our recent experiences. The challenges facing Council include:

- reducing Council's indebtedness level;
- responsible management of Council's response to the recent flood;
- maintain adequate liquidity levels;
- optimise staff recruitment and retention;
- improve community consultation and development;
- renew infrastructure assets (roads, culverts, bridges);
- improve service levels, where possible, while maintaining service levels in other areas in the face of increasing costs;
- contain escalating costs of waste management;
- continue appropriate strategic land use planning to manage growth and infrastructure development;
- renew expenditure for facilities, such as buildings;
- fund capital expansion; and
- facilitate Councils adaptation to, and management of, climate change.

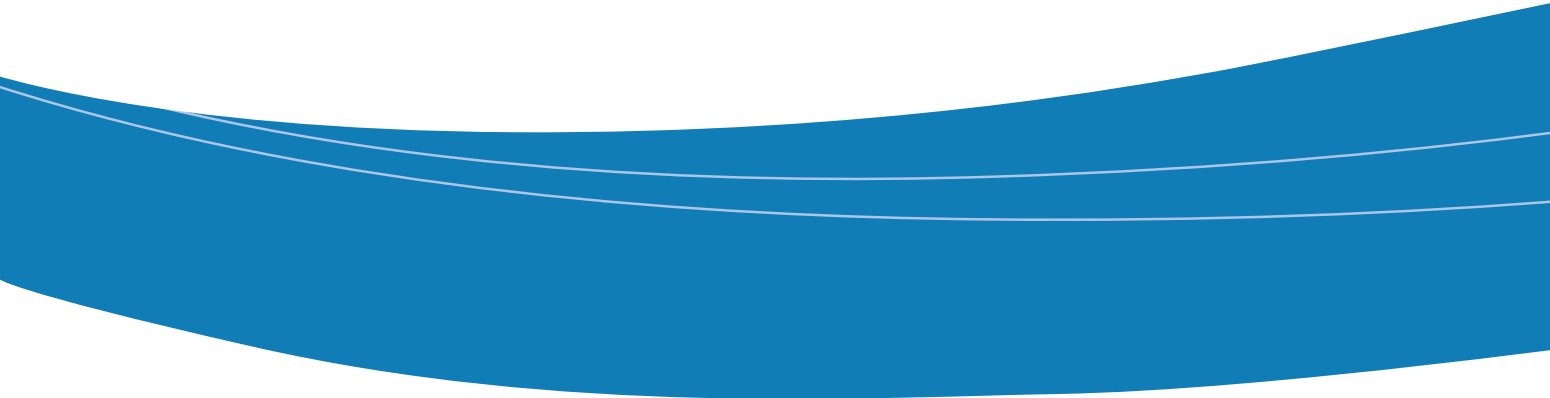
I am very pleased to present this Adopted Budget to the communities of Moirashire Council for their further review and input.

The 2012/13 Adopted Budget aims to improve Council's financial position and assist in achieving the goals established in the Council Plan. In summary, the budgeted operating deficit for 2012/13 is \$2.77 million, reflecting a:

- 47 percent reduction in income from the Victoria Grants Commission due to timing of receipt;
- 4.8 percent increase in income; and
- 7.1 percent increase in expenses or, 4.6 percent after excluding growth items.

The Adopted Budget includes the following growth items. Some represent an increase in service levels to the community. Other items have been externally imposed upon Council - for example impacts from recent flood events.

Staged implementation of the Moirashire accommodation strategy	\$60,000
Defined benefits superannuation – contribution to unfunded liability	\$300,000
Contracts advertising	\$10,000
Insurance	\$91,000
Archiving Services	\$14,500
Greening local supply chains	\$113,510
Yarrawonga strategy review	\$25,000
Review of local laws	\$20,000
Grade dry weather only roads	\$170,000
Roadside mowing for fire prevention activities (includes 1 FTE employee)	\$98,299
Rural and urban drainage	\$100,000
Drainage study	\$60,000
Valuations and inspections of footpaths	\$20,000
Total	\$1,082,309



It should be noted that the Council's 2012/13 Adopted Budget assumes that operating expenses for extensive flood recovery works and activities (except for the first \$35,000 of restoration works) are fully funded by the national disaster funding assistance being offered by the State and Federal governments. Appendix A of the Adopted Budget contains the financial Standard Statements disclosing the effect of this assumption.

Council proposes to increase municipal rates and municipal charge collections by 6.0 percent in the 2012/13 financial year. This level allows Council to maintain existing service levels, fund the necessary renewal of the municipality's infrastructure and reduce its loan liability. Additional pressures on infrastructure have also been identified following the 2012 flooding event.

The total capital works program is \$11.66 million, with \$0.31 carryover from the 2011/12 financial year. The capital funding total is \$5.83 million from Council's operations and available cash in 2012/13; \$5.54 million from external grants; \$0.23 million from community contributions including special rates and \$0.06 million from asset sales.

Council's cash and investments balance as at 30 June 2013 is forecast to be \$6.63 million with working capital of \$3.1 million – both figures represent a decrease on the 2011/12 financial year figures.

As with previous budgets, the Adopted Budget is centred on a rigorous, fiscally responsible review process which Council unanimously endorses. The Adopted Budget will be the subject of public consultation for a period of 28 days during which time, Council will hold information sessions across the Shire. Residents and other interested members of the community were invited to view and make comments and submissions on this Budget by 6 June 2012.

The Annual Budget was adopted at the Ordinary Meeting of Council on 25 June 2012.



Cr Alex Monk

Mayor

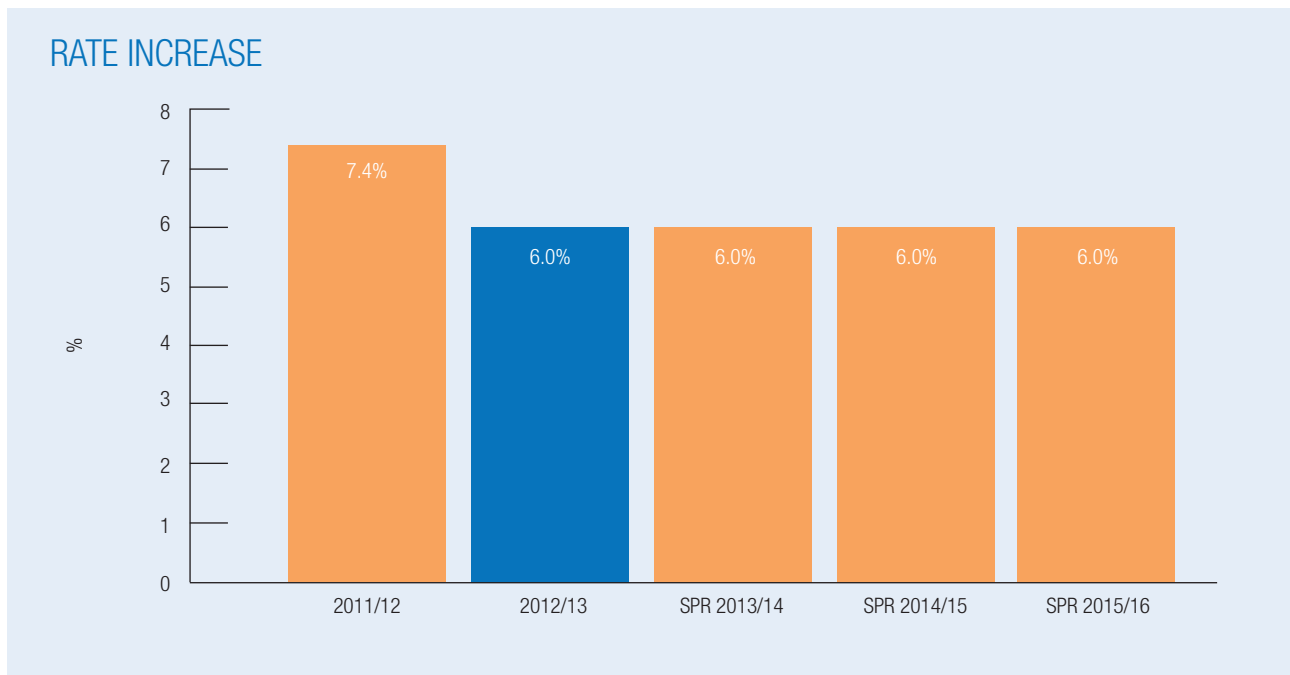
Moira Shire Council

2. CHIEF EXECUTIVE OFFICER'S SUMMARY

The 2012/13 Adopted Budget aims to facilitate the achievement of the goals identified in the Council Plan and support the prudent management and ongoing improvement of Moira Shire Council's financial position.

Key budget information is provided below regarding the rate increase, operating result, service levels, cash and investments, capital works, financial position, financial sustainability and Council's key strategic activities.

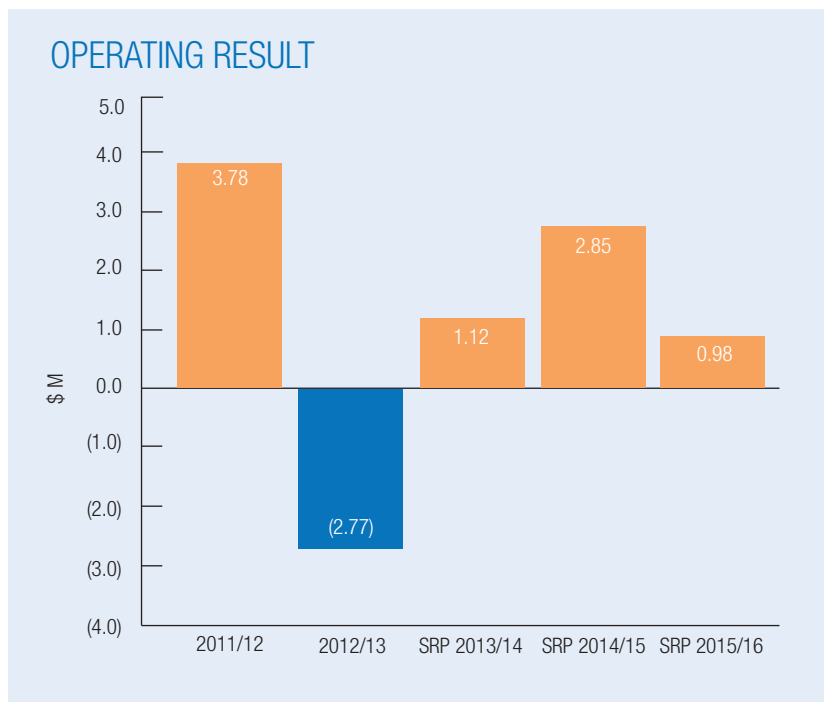
2.1 RATES



Council's required general rate and municipal charge revenue from 2012/13 is \$22,210,779. This represents a 6 percent increase in rates over 2011/12 revenue. In total, the Council will raise rates revenue of \$27.55 million which includes \$0.37 million generated from supplementary rates. This increase will go toward drainage improvements, maintaining service levels and meeting the cost of a number of external influences, such as the increase in insurance and power costs, affecting the operating budget in line with Council's rating strategy.

2.2 OPERATING RESULT

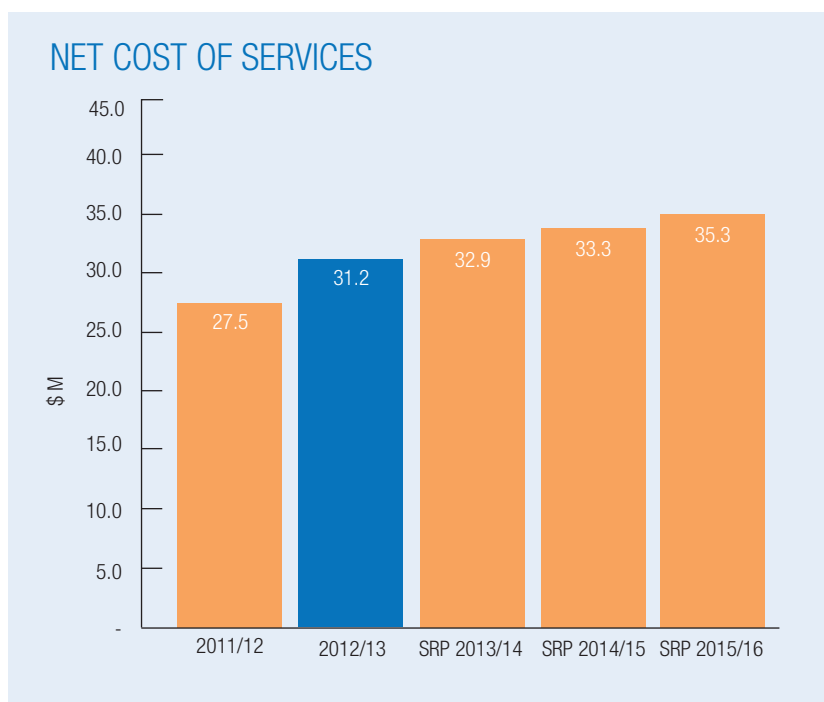
The expected operating result for the 2012/13 year is a deficit of \$2.77 million, which is the result of the altered timing of the receipts of the Victorian Grants Commission funding. Council would otherwise have a surplus of \$1.32 million.



2.3 SERVICES

The net cost of services delivered to the community for the 2012/13 year is expected to be \$31.2 million due to increases in employee costs e.g. employee benefits and materials and services, which is an increase of \$3.7 million over 2011/12. The net cost of services is the total operating cost of services delivered less income directly attributable to those services, such as fees and government grants. A key influencing factor in the development of the 2012/13 budget has been the results of the community satisfaction survey conducted for the Council. There is a clear message that ratepayers want improved service levels.

For the 2012/13 year, some service levels have been increased while others have been maintained. Some new activities and initiatives are also proposed. Examples include grading dry weather only roads, rural and urban drainage and greening local supply chains.



2.4 CASH AND INVESTMENTS

Cash and investments are expected to decrease by \$6.2 million during the year to \$6.6 million as at 30 June 2013. This net cash outflow reduction is mainly due to the net cash flows from operating activities of \$9.8 million being less than the total of capital expenditure of \$11.0 million, loan repayments of \$0.9 million and the timing effect of the receipts of the Victorian Grants Commission funding of \$4.1 million.

2.5 CAPITAL WORKS

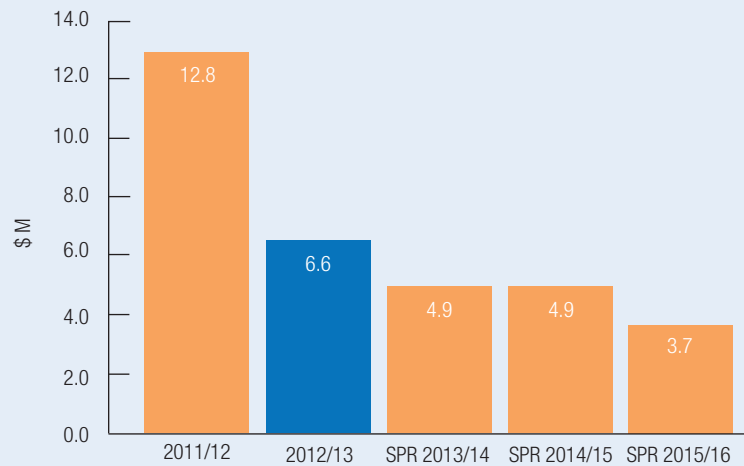
The capital works program for the 2012/13 year is expected to be \$11.66 million. Funding for the 2012/13 program will come from Council operations and available cash, \$5.83 million; external grants, \$5.54 million; community contributions including special rates, \$0.23 million, and from asset sales, \$0.06 million. The capital expenditure program has been set and prioritised based on a rigorous process of professional review using Council's Projects Priority Assessment Model (PPAM), and consultation. This has enabled Council to assess needs across the Shire and develop sound business cases for each project.

The 2012/13 program includes:

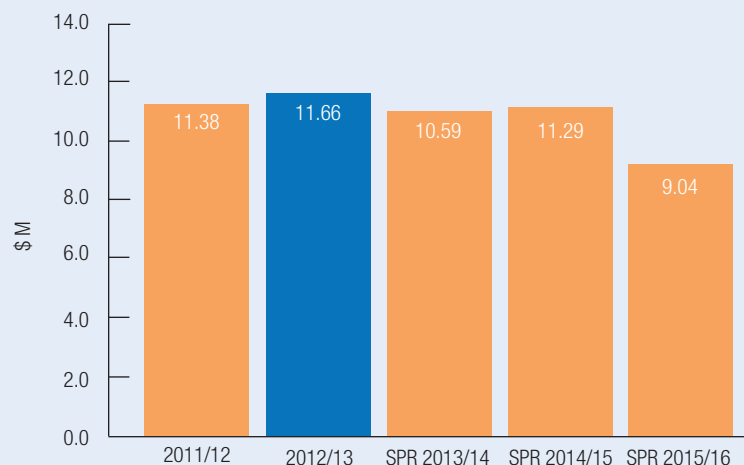
- \$3.6 million for re-sheeting and resealing of roads as well as replacement of damaged footpath and kerb and channel;
- \$0.2 million for reconstruction of Coghill Street in Yarrawonga;
- \$0.7 million for flood related drainage works;
- \$1.3 million for redevelopment of Numurkah Senior Citizens Hub;
- \$1.6 million to redevelopment of the Katamatite Recreation Reserve building;
- \$1.3 million for landfill rehabilitation works;
- \$0.5 million for purchase and replacement of plant and vehicles; and
- \$0.3 million for parks and gardens improvements.

For 2012/13, Council's renewal and upgrade works total is \$10.9 million with new assets of \$0.7 million.

CASH AND INVESTMENTS



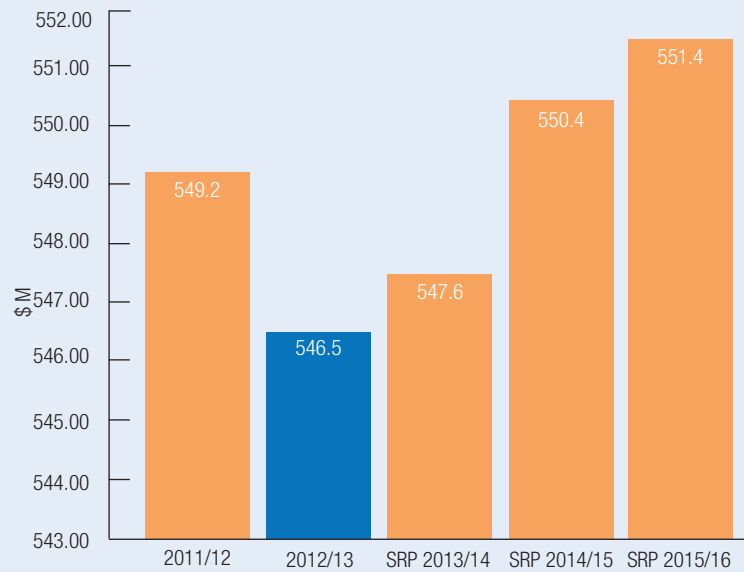
CAPITAL EXPENDITURE



2.6 FINANCIAL POSITION (net worth)

Net assets (net worth) will decrease by \$2.7 million to \$546.5 million and net current assets (working capital) will reduce by \$6.5 million to \$3.1 million as at 30 June 2013. This is mainly due to the use of cash reserves to fund the capital works program, repayment of debt and to the timing of receipt of Victoria Grants Commission funds.

FINANCIAL POSITION (NET WORTH)

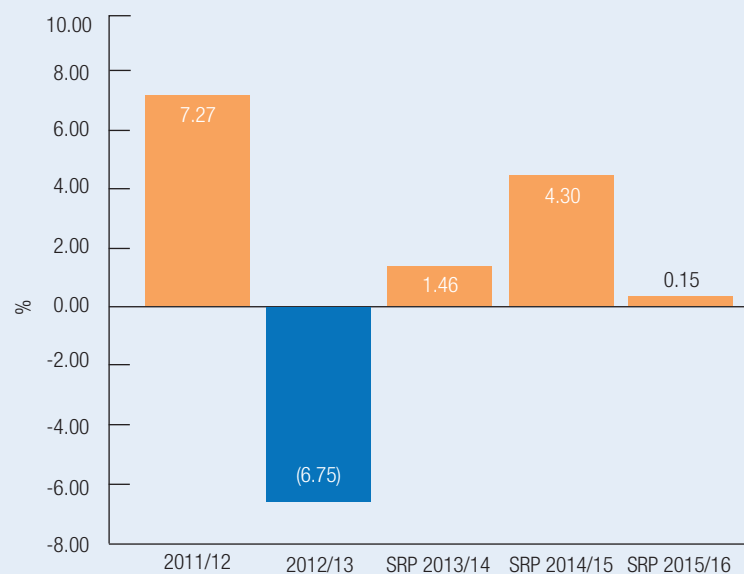


2.7 FINANCIAL SUSTAINABILITY

A high level Strategic Resource Plan for the years 2012/13 to 2021/2022 has been developed to assist Council in adopting a budget within a longer term prudent financial framework. The key objective of the Plan is financial sustainability in the medium to long term, while still achieving the Council's strategic objectives as specified in the Council Plan.

The underlying result is a measure of financial sustainability. This measure is the operating result reduced for the contributed assets as a percentage of the underlying revenue, which is total revenue plus proceeds of sale of assets less contributed assets. Council projects an improving underlying result or deficit for 2013/14 principally due to the timing of the receipt of the Victoria Grants Commission funds.

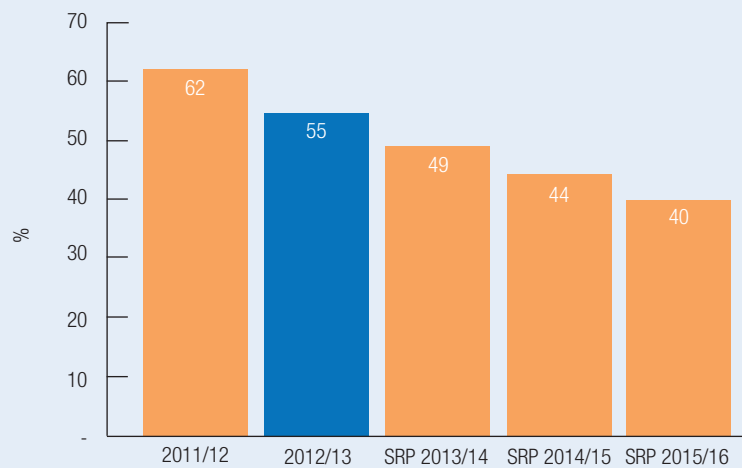
UNDERLYING RESULT



A significant measure of financial sustainability is indebtedness. The indebtedness ratio measures Council's ability to meet its obligations in regard to non-current liabilities, which includes loans and provision for landfill rehabilitation. This measure is total non-current liabilities as a percentage of own source revenue. Own source revenue is total revenue plus written down value of assets sold, less grants and less sale of land held for resale.

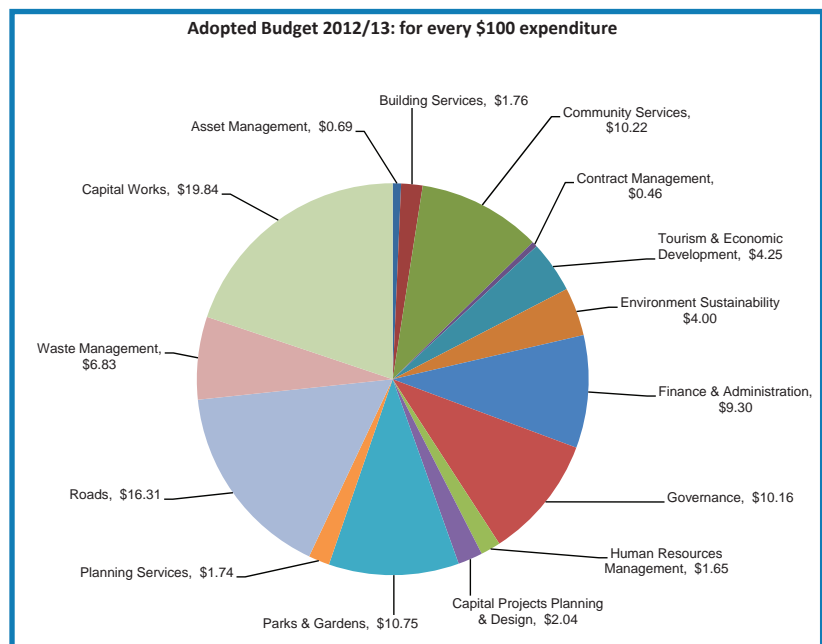
Council aims to reach a target indebtedness ratio of 40 percent or lower, which will position Council in the Victorian Auditor General Office's low risk category for financial sustainability concerns. Council will reach that level in 2015/16. The projected target for 2012/13 is 55 percent.

INDEBTEDNESS



2.8 WHERE RATES ARE SPENT

The chart provides an indication of how Council allocates its expenditure across the main services that it delivers. It shows how much is allocated to each service area for every \$100 that Council spends.



2.9 STRATEGIC OBJECTIVES

The Adopted Budget 2012/13 includes a range of activities and initiatives to be funded that will contribute to achieving the strategic objectives specified in the Council Plan.

2.10 KEY STRATEGIC ACTIVITIES

STRATEGIC GOAL	KEY STRATEGY
Our Communities	<ul style="list-style-type: none">• Increase immunisation rate for infants between 60-63 month to 95%.• Successfully deliver Moira Shire Council Elections by 31 December 2012.• Successfully deliver National Quality Assurance for Moira Family Day Care by 30 November 2012.• Complete Rating Strategy Review by 31 December 2012.
Our Environment and Lifestyle	<ul style="list-style-type: none">• Continue 100% compliance for the Municipal Public Health Plan, food sampling program and registered premises inspection schedule.• Fully implement the Liveability of Older People project by 31 December 2012.• Continue 100% compliance ratings for the Moira Social Plans Actions, Positive Ageing Strategy Actions and All Abilities Action Plan Actions.• Increase the rating for 'building certificates' issued within 10 working days to 96%.
Our Communications and Processes	<ul style="list-style-type: none">• Increase the rating for replies to requests received in 'customer requests system' within targeted timeframes to 82%.• Deliver Moira Shire Council's Communication Strategy by 30 June 2013.• Implement Community Engagement Module throughout Council by 30 June 2013.• Decrease VAGO Indebtedness ratio to 55 per cent.• Increase the number of Moira Business Website hits by 10%.• Increase the number of visits to the Moira Website by 5%.• Implement Stage 1 of CIVICA IT integrated software project by 30 September 2012.
Our People	<ul style="list-style-type: none">• Initiate Council's EBA negotiations by December 2012.• Develop/implement organisation HR Manual review and training strategy by 31 December 2012.• Deliver 100% compliance in implementing Staff Health and Wellbeing Programs.

Gary Arnold

Chief Executive Officer



3. BUDGET PROCESSES

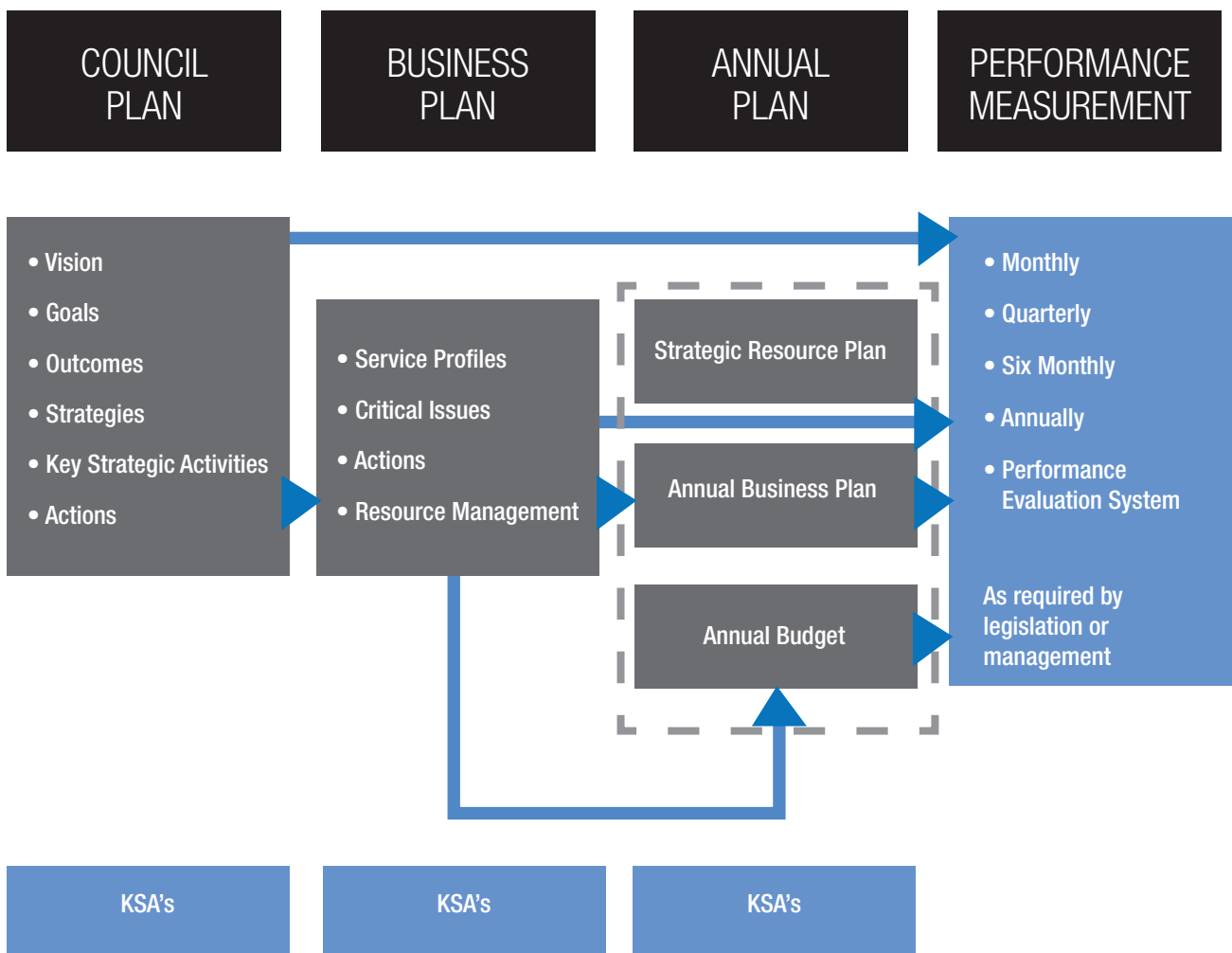
This section lists the budget processes undertaken in order to adopt the Budget in accordance with the Local Government Act 1989 (the Act) and Regulations.

The preparation of the budget began with officers preparing the annual budget in accordance with the Act and submitting the “proposed” budget to Council for approval. Council then gave 28 days public notice of its intention to adopt the budget and made the budget document available for public inspection. All persons within the community were invited to make a submission on any proposal contained in the proposed budget. All submissions were considered by Council before the adoption of the budget. Council adopted the budget on 25 June 2012. A copy of the adopted budget must be submitted to the Minister by 31 August each year. The key dates for the budget process are summarised below:

BUDGET PROCESS		TIMING
1.	Proposed Budget submitted to Council for approval	30/4/2012
2.	Public notice advising intention to adopt the budget	9/5/2012
3.	Budget available for public inspection and commitment	9/5/2012
4.	Submissions period closed	6/6/2012
5.	Submissions considered by Special Ordinary Meeting of Council	12/6/2012
6.	Budget and submissions presented to Ordinary Meeting of Council for adoption	25/6/2012
7.	Copy of adopted budget to be submitted to the Minister by	20/7/2012

3.1 STRATEGIC PLANNING FRAMEWORK

The Council Plan, which incorporates a Strategic Resource Plan, summarises the financial and non-financial impacts and sustainability, of Council's identified objectives and strategies. The Annual Budget is then framed in reference to the Strategic Resource Plan, taking into account its activities and initiatives, which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the strategic planning framework of Council.





The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes. The Council Plan, including the Strategic Resource Plan, is required to be completed within six months of the general election and is reviewed annually by March to ensure sufficient time for officers to develop their draft activities, initiatives and Key Strategic Activities prior to commencing the Annual Budget process in April. It also allows time for targets to be established during the Strategic Resource Planning process to guide the preparation of the Annual Budget.

3.2 PERFORMANCE STATEMENT

The Key Strategic Activities (KSAs) are summarised in section 2.10 'Key Strategic Activities'. The KSAs, their performance measures, targets and results are audited at the end of the year and are included in the Performance Statement, as required by the section 132 of the Act. The Annual Report for 2012/13 will include the audited Performance Statement, which is presented to the Minister for Local Government and the local community.

3.3 RECONCILIATION WITH BUDGETED INCOME STATEMENT

Listed below is a table that provides reconciliation between the Council Plan strategies and the revenue and expenditure provided for the achievement of such in the 2012/13 Budget.

	APPROVED FORECAST 2011/12 \$'000	ADOPTED BUDGET 2012/13 \$'000	VARIANCE \$'000
Surplus (deficit) for the year	3,783	(2,771)	(6,554)
Contributed assets	(300)	(200)	100
Bad and doubtful debts	11	5	(6)
Depreciation	7,817	7,983	166
Interest on unwinding of discount on provisions	372	516	144
Loss (gain) on sale of assets	(69)	(7)	62
Share of net loss of associated entity	20	20	-
Net movement in current assets and liabilities	436	799	363
Cash flows available from operating activities	12,070	6,345	(5,725)

4. BUDGET INFLUENCES

This section identifies the key budget influences arising from the external and internal environment within which the Council operates.

4.1 EXTERNAL INFLUENCES

In preparing and adopting the 2012/13 Budget, a number of external influences have been taken into consideration because they are likely to impact significantly on the services delivered by Council in the budget period. These include:

- Consumer Price Index (CPI) increases on goods and services of around 4 percent per annum; State-wide CPI is projected to be 3.8 percent for the 2012/13 year (Access Economics forecast);
- the strong focus on support of business and tourism development within Moira Shire and the greater region;
- prevailing economic conditions, which are expected to remain difficult during the budget period, impacting investment interest rates;
- the effect of tough economic conditions on the availability of government grants;
- the impact of climate change, and
- the impact of the Federal-State water policies and their implementation.

4.2 INTERNAL INFLUENCES

As well as external influences, a number of internal influences also impacted on the Budget for 2012/13. These include:

- wage increases of 4.8 percent per annum, resulting in additional ongoing employee costs of \$0.66 million per annum;
- Council's aim of meeting, in the short-term, all of the Victorian Auditor-General's Office low risk financial sustainability measures;
- ongoing recruitment of professionally skilled staff;
- office accommodation, including adequate meeting facilities; and
- ongoing professional development of employees, including succession planning

4.3 BUDGET PRINCIPLES

In response to these influences, guidelines (the 2012/13 Budget Manual) were prepared and distributed to all Council managers with budget

responsibilities. The guidelines set out the key budget principles upon which the managers prepare their budgets and include:

- existing fees and charges to be increased by 6 percent or market levels;
- grants to be based on confirmed funding levels;
- new revenue sources to be identified, where possible;
- service levels to be maintained at 2011/12 levels, with an aim to use less resources with an emphasis on innovation and efficiency;
- contract labour to be minimised;
- new initiatives or new employee proposals that are not cost neutral to be justified through a business case;
- real savings in expenditure and increases in revenue identified in 2011/12 to be preserved; and
- inclusion of operating revenues and expenses arising from completed 2011/12 capital projects.

4.4 LEGISLATIVE REQUIREMENTS

Under the Local Government Act 1989 ("the Act"), Council is required to prepare and adopt an annual budget for each financial year. The budget is required to include certain information about the rates and charges that Council intends to levy, and a range of other information required by the Local Government (Finance and Reporting) Regulations 2004 ("the Regulations"), supporting the Act.

The 2012/13 Adopted Budget includes standard statements; - budgeted Income Statement, Balance Sheet, Cash Flow and Capital Works. These statements have been prepared for the year ending 30 June 2013, in accordance with Australian Accounting Standards and other mandatory professional reporting requirements, and the Act and Regulations. It also includes detailed information about the rates and charges to be levied; the capital works program to be undertaken; and other financial information, which Council requires in order to make an informed decision about the adoption of the budget.

The budget also includes consideration of a number of long term strategies to assist Council in considering the Budget in a proper financial management context. These include a Strategic Resource Plan for the years 2012/13 to 2021/22 (section 9), Rating Strategy (section 10) and Other Long Term Strategies (section 11), including asset management, infrastructure and service delivery.

5. ANALYSIS OF OPERATING BUDGET

This section analyses the expected revenues and expenses of the Council for the 2012/13 year.

5.1 INCOME STATEMENT

INCOME STATEMENT	REF.	APPROVED FORECAST 2011/12 \$'000	ADOPTED BUDGET 2012/13 \$'000	VARIANCE \$'000
Total revenue	5.2	47,632	44,184	(3,449)
Total expenses	5.3	(43,849)	(46,955)	(3,106)
Operating surplus/(deficit)		3,783	(2,771)	(6,554)
Grants – capital	5.2.3	(4,116)	(5,545)	(1,428)
Contributions - non-monetary	5.2.5	(300)	(200)	100
Underlying surplus/(deficit)		(633)	(8,516)	(7,882)

5.1.1 UNDERLYING DEFICIT (\$7.88 MILLION INCREASE)

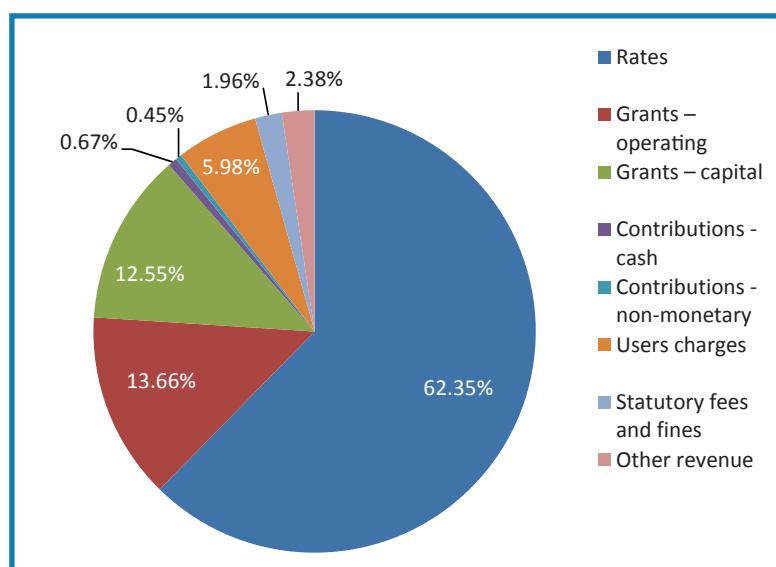
The underlying result is the net surplus or deficit for the year adjusted for capital grants, contributions of non-monetary assets and other once-off adjustments. It is a measure of financial sustainability as it is not impacted by non-recurring or once-off items of income and expenses that can often mask the operating result. The underlying result for the 2012/13 year is a deficit of \$8.52 million, which is an increase of \$7.88 million over the 2011/12 year. This very large change is due mainly to the timing of the receipts of the Victorian Grants Commission funding allocations.

Also, it is noted that this calculated underlying surplus varies from that calculated by the Victorian Auditor-General's Office (VAGO) and disclosed in Section 9.

5.2 OPERATING REVENUE

REVENUE TYPES	REF.	APPROVED FORECAST 2010/11 \$'000	ADOPTED BUDGET 2011/12 \$'000	VARIANCE \$'000
Rates	5.2.1	25,562	27,549	1,987
Grants – operating	5.2.2	12,243	6,037	(6,206)
Grants – capital	5.2.3	4,116	5,545	1,428
Contributions - cash	5.2.4	919	295	(624)
Contributions - non-monetary	5.2.5	300	200	(100)
Users charges	5.2.6	2,471	2,642	171
Statutory fees and fines	5.2.7	878	865	(13)
Other revenue	5.2.8	1,142	1,051	(91)
Total operating revenue		47,632	44,184	(3,448)

OPERATING REVENUE BY PERCENTAGE



5.2.1 RATES AND CHARGES (\$1.99 MILLION INCREASE)

General rates income including municipal charges increased by 6.0 percent, or \$1.26 million, over 2011/12 reporting period. Within this revenue stream, other material charges included increases in:

- supplementary rates of \$0.05 million from 2011/12 to \$0.37 million;
- increase in recycling services rates of \$0.09 million; and
- garbage collection rates of \$0.12 million.

A more detailed analysis of the rates and charges levied for 2012/13 is included in Section 10 of this analysis under 'Rating Strategy'.

5.2.2 GRANTS - OPERATING (\$6.20 MILLION DECREASE)

Operating government grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Significant movements in grant funding are summarised below:

GRANT FUNDING TYPES	APPROVED FORECAST 2011/12 \$'000	ADOPTED BUDGET 2012/13 \$'000	VARIANCE \$'000
Grants Commission	10,634	4,647	(5,987)
Community Development	912	838	(75)

As noted earlier, the reduction in Victorian Grants Commission funds is due to the change in the timing of payments being made to local government.

5.2.3 GRANTS - CAPITAL (\$1.43 MILLION INCREASE)

Capital grants include all monies received from State and Federal Governments for the purposes of funding the capital works program. Overall the level of capital grants has increased by 34.7 percent, or \$1.43 million, compared to 2011/12 due to number and value of capital projects. Section 7, "Analysis of Capital Budget", includes a more detailed analysis of the grants and contributions expected to be received during the 2012/13 year.

5.2.4 CONTRIBUTIONS – CASH (\$0.62 MILLION DECREASE)

Contributions relate to monies paid by developers in regard to recreation open space and car parking in accordance with planning permits issued for property development. Contributions also include receipts from community groups for part funding of capital projects.

Contributions are projected to decrease by \$0.62 million compared to 2011/12 due to the:

- Discontinuation of NVIRP funding for repairs to roads;
- Reduction of contributions by developers for 'open space' of \$0.03 million.

5.2.5 CONTRIBUTIONS – NON-MONETARY (\$0.10 MILLION DECREASE)

Contributions - non-monetary relate to assets transferred from developers, such as roads and footpaths, as a result of the construction of land subdivisions.

In the current economic climate, these contributions are projected to decrease by \$0.1 million compared to 2011/12.

5.2.6 USER CHARGES (\$0.17 MILLION INCREASE)

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure facilities, community facilities and the provision of human services such as family day care. In setting the budget, the key principle for determining the level of user charges has been to move towards full cost recovery, where prudent.

User charges are projected to increase by \$0.17 million over 2011/12, mainly due to:

- Increase in waste fees for commercial tip services by sixty percent.

A detailed listing of fees and charges is available on Council's web site and can also be inspected at Council's customer service centres.

The schedule is **Appendix E** to this document.

5.2.7 STATUTORY FEES AND FINES (\$0.01 MILLION DECREASE)

Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, Health Act registrations and parking fines. Increases in statutory fees are made in accordance with legislative requirements.

Statutory fees are forecast to increase by 1.5 percent or \$0.01 million compared to 2011/12.

A detailed listing of statutory fees will be available on Council's web site and also will be able to be inspected at Council's customer service centres.

5.2.8 OTHER REVENUE (\$0.09 MILLION DECREASE)

Other revenue relates to a several items such as special rates schemes, cost reimbursements, interest on investments, sale land held for resale (industrial estate land), net gain on sale of property plant and equipment, and, other miscellaneous income items. It also includes interest revenue on investments and rate arrears. The decrease is mainly due to reductions in special rates income and in net gain on disposal of property plant and equipment.

5.3 OPERATING EXPENSES

EXPENDITURE TYPES	REF.	APPROVED FORECAST 2011/12 \$'000	ADOPTED BUDGET 2012/13 \$'000	VARIANCE \$'000
Employee benefits	5.3.1	15,500	17,182	1,682
Materials and services	5.3.2	9,204	9,917	714
Depreciation and amortisation	5.3.3	7,817	7,983	166
Interest on borrowings	5.3.4	688	659	(29)
Other expenses	5.3.5	10,641	11,214	573
Total operating expenditure		43,849	46,955	3,106

5.3.1 EMPLOYEE BENEFITS (\$1.68 MILLION INCREASE)

Employee costs include all labour related expenditure such as wages and salaries and on-costs such as allowances, leave entitlements, employer superannuation, rostered days off, etc.

Employee costs are forecast to increase by 10.8 percent or \$1.68 million compared to 2011/12. This increase mainly relates to three key factors:

- allocation for defined superannuation unfunded liability of \$0.30 million;
- increments in accordance with Council's Enterprise Bargaining Agreement (EBA), which is estimated to cost \$0.81 million.
- full year effect on employment of staff appointed during 2012/13 of \$0.33



In summary, average staff numbers (based on monthly averages) during the budget period are as follows:

TYPE OF EMPLOYMENT	ADOPTED FORECAST 2011/12 FTE's	ADOPTED BUDGET 2012/13 FTE's
Permanent	199	200
Casual	3	6
Total	202	206

5.3.2 MATERIALS & SERVICES (\$0.71 MILLION INCREASE)

Materials and services include the purchases of consumables, payments to contractors for the provision of services and utility costs. Materials and services are forecast to increase by 7.8 percent or \$0.71 million compared to 2011/12 due to additional work being undertaken on unsealed roads; economic development projects; vehicle leasing and fuel.

5.3.3 DEPRECIATION AND AMORTISATION (\$0.17 MILLION INCREASE)

Depreciation is an accounting measure which attempts to measure the usage of Council's property, plant and equipment including infrastructure assets such as roads and drains. The increase of \$0.17 million for 2012/13 is due to the increase in Council's infrastructure assets as a result of capital works and contributed assets from developers. Refer to section 7, 'Analysis of Capital Budget', for a more detailed analysis of Council's capital works program for the 2012/13 year.

5.3.4 BORROWING COSTS (\$0.03 MILLION DECREASE)

Borrowing costs relate to interest charged by financial institutions on funds borrowed. The decrease in borrowing costs is mainly due to the result of Council reducing loan debt.

5.3.5 OTHER EXPENSES (\$0.57 MILLION INCREASE)

Other expenses relate to a range of unclassified items including contributions to community groups, advertising, insurances, utility costs, written down value of infrastructure replaced and other miscellaneous expenditure items. Other expenses is forecast to increase by 5.3 percent, or \$0.57 million, compared to 2011/12 due to anticipated increases in insurance (\$0.07 million), utilities (\$0.34 million), a review of local laws (\$0.02 million); and interest on unwinding of the landfill rehabilitation provision (\$0.14 million).

6. ANALYSIS OF BUDGETED CASH POSITION

This section analyses the expected cash flows from the operating, investing and financing activities of Council for the 2012/13 year. Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

6.1 BUDGETED CASH FLOW STATEMENT

CASH FLOWS FROM OPERATING ACTIVITIES	APPROVED FORECAST 2011/12 \$'000	ADOPTED BUDGET 2012/13 \$'000	VARIANCE (Outflow) \$'000
Receipts			
General rates	25,609	27,473	1,864
Grants - Operating	12,243	6,037	(6,206)
Grants - Capital	4,116	5,545	1,428
Interest	667	716	48
User charges and statutory fees	2,833	3,576	743
Other revenue	1,198	684	(514)
Total receipts	46,667	44,030	(2,637)
Payments			
Employee costs	(15,109)	(16,772)	(1,663)
Materials & consumables	(15,055)	(16,374)	(1,319)
Borrowing costs	(688)	(659)	29
Other expenses	(3,744)	(3,879)	(135)
Total payments	(34,597)	(37,685)	(3,088)
Net cash used in operating activities	12,070	6,345	(5,725)
Cash flow from investing activities			
Proceeds from sales of property, plant & equipment	591	66	(526)
Recoupment of loans and advances	16	15	(1)
Payments for property, plant & equipment	(11,384)	(11,661)	(277)
Net cash used in investing activities	(10,777)	(11,580)	(804)
Cash flow from financing activities			
Proceeds from borrowings	500	-	(500)
Repayment of borrowings	(817)	(958)	(140)
Trust monies	29	30	1
Net cash provided by financing activities	(288)	(928)	(639)
Net decrease in cash and cash equivalents	1,005	(6,163)	(7,168)
Cash and cash equivalents at the beginning of the year	11,783	12,787	1,004
Cash and cash equivalents at the end of the year	12,788	6,624	(6,163)

CASH FLOWS FROM OPERATING ACTIVITIES	APPROVED FORECAST 2011/12 \$'000	ADOPTED BUDGET 2012/13 \$'000	VARIANCE (Outflow) \$'000
Represented by:			
Restricted cash and investments			
- Statutory reserves	1,202	1,232	30
- Long service leave	1,976	2,318	342
- Trust funds and deposits	995	1,025	30
Working capital	8,615	2,049	(6,565)
Total Cash and investments	12,788	6,624	(6,163)

Source: Appendix A

6.1.1 OPERATING ACTIVITIES (\$5.72 MILLION DECREASE)

Operating activities refer to the cash generated or used in Council's normal service delivery functions. The decrease in cash inflows from operating activities is mainly due to timing of the receipts of the Victorian Grants Commission funds of \$4.09 million. Other effects are: increases in rates revenue of \$1.86 million; grants of \$0.81 million; and the net increase in user charges and other income of \$0.23 million. These are mainly offset by an increase in payments of \$1.66 million for employee costs and \$1.37 million for materials and services.

6.1.2 INVESTING ACTIVITIES (\$0.80 MILLION INCREASE)

Investing activities refer to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property, equipment, etc. The increase in net payment of \$0.80 million for investing activities represents the planned increase in capital works expenditure disclosed in section 7 of this budget report offset by a decrease in the proceeds of the sale of Council's property plant and equipment.

6.1.3 FINANCING ACTIVITIES (\$0.64 MILLION DECREASE)

Financing activities refer to cash generated or used to finance Council functions and includes borrowings and the advance of repayable loans to other organisations. These activities also include repayment of the principal component of loan repayments for the year. The main reason for the decrease in net cash used in investing activities is due to no new loans, \$0.5 million and an increase in loan repayments of \$0.14 million.

6.1.4 CASH AND CASH EQUIVALENTS AT END OF THE YEAR (\$6.16 MILLION DECREASE)

Overall, total cash and investments is forecast to decrease by \$6.16 million to \$6.62 million as at 30 June 2013. In accordance with Council's Strategic Resource Plan (see section 9), Council uses excess cash and investments to enhance existing and create new infrastructure. The main reason for the reduction in cash and cash equivalents is the timing of the receipt of the Victorian Grants Commission funds of \$4.09 million.

6.2 RESTRICTED AND UNRESTRICTED CASH AND INVESTMENTS

The cash flow statement indicates that Council is estimating at 30 June 2013 it will have cash and investments of \$6.16 million, which includes restrictions as follows:

6.2.1 STATUTORY RESERVES (\$1.23 MILLION)

These funds must be applied for specified statutory purposes in accordance with various legislative and contractual requirements. Whilst these funds earn interest revenues for Council, they are not available for other purposes.

6.2.2 LONG SERVICE LEAVE (\$2.32 MILLION)

These funds are separately identified as restricted to ensure there are sufficient funds to meet Council's obligations as set out in the Local Government (Long Service Leave) Regulations 2012. While the regulations no longer require separate investment of these funds, it is considered prudent financial management to recognise the liability as a restriction on cash and cash equivalents.

6.2.3 TRUST FUNDS AND DEPOSITS (\$1.03 MILLION)

These funds include contract tender deposits, contract retention amounts, asset protection deposits, subdivision and various other deposits required for good governance in regard to use of Council's assets.

6.2.4 CASH WORKING CAPITAL (\$4.65 MILLION)

These funds include all specific Council commitments and represent funds available to meet daily cash flow requirements and unexpected short term needs. Council regards these funds as the minimum necessary to ensure that it can meet its commitments as and when they fall due without borrowing further funds.

6.2.5 RECONCILIATION OF CASH AND OPERATING RESULTS

	APPROVED FORECAST 2011/12 \$'000	ADOPTED BUDGET 2012/13 \$'000	VARIANCE \$'000
Surplus (deficit) for the year	3,783	(2,771)	(6,554)
Contributed assets	(300)	(200)	100
Bad and doubtful debts	11	5	(6)
Depreciation	7,817	7,983	166
Interest on unwinding of discount on provisions	372	516	144
Loss (gain) on sale of assets	(69)	(7)	63
Share of net loss of associated entity	20	20	-
Net movement in current assets and liabilities [balancing figure]	436	799	363
Cash flows available from operating activities	12,070	6,345	(5,725)

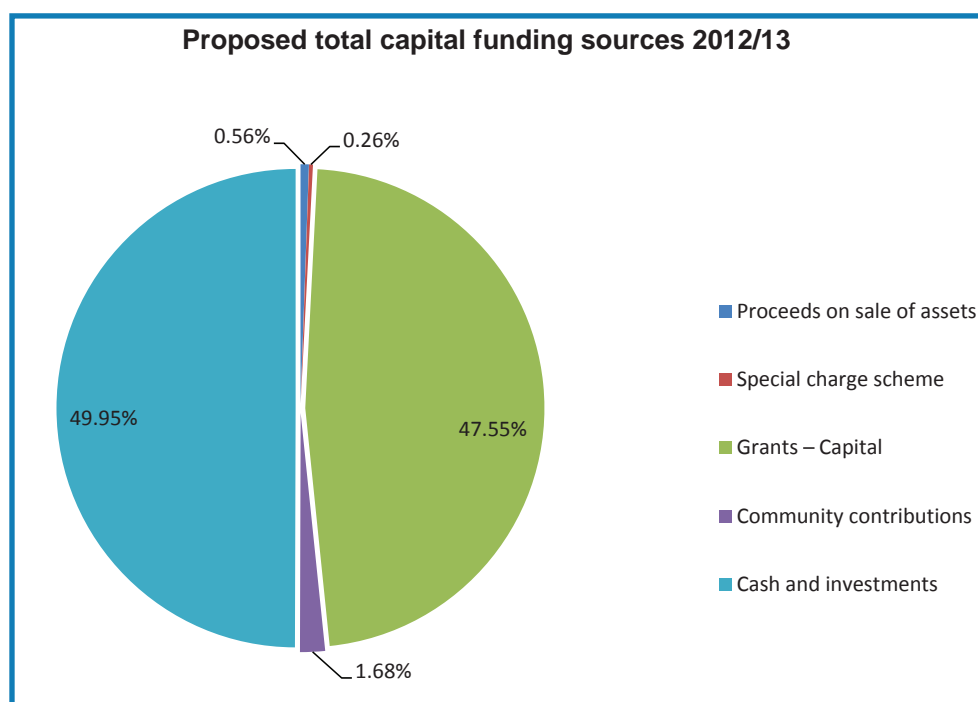
7. ANALYSIS OF CAPITAL BUDGET

This section analyses the planned capital expenditure budget for the 2012/13 year and the sources of funding for the capital budget.

7.1 FUNDING SOURCES

	APPROVED FORECAST 2011/12 \$'000	ADOPTED BUDGET 2012/13 \$'000	VARIANCE \$'000
External			
Proceeds on sale of assets	592	66	(526)
Special charge scheme	127	30	(97)
Grants – Capital	4,116	5,545	1,429
Community contributions	715	196	(519)
New loan borrowings	500	-	(500)
Internal			
Cash and investments	5,334	5,824	490
Total funding sources	11,384	11,661	277

PROPOSED TOTAL CAPITAL FUNDING SOURCES 2012/13



7.1.1 PROCEEDS FROM SALE OF ASSETS (\$0.66 MILLION)

Proceeds from sale of assets of \$0.66 million, includes motor vehicle sales in accordance with Council's fleet renewal policy and sale of surplus Council land.

7.1.2 SPECIAL CHARGE SCHEME (\$0.03 MILLION)

A special charge scheme will part fund the footpath works in Strathmerton and fencing costs at the Cobram Caravan Park. In accordance with the Local Government Act, section 163, Council may levy a special charge on properties that benefit from works carried out.

7.1.3 GRANTS - CAPITAL (5.54 MILLION)

Capital grants include all monies received from State and Federal sources for the purposes of funding the capital works program. Significant grants are budgeted to be received for:

- road resealing, resheeting and major patching;
- Drainage betterment works following the recent flood;
- Redevelopment of the Numurkah Senior Citizens building; and
- Replace social rooms and change rooms at the Katamatite Recreation Reserve.

7.1.4 COMMUNITY CONTRIBUTIONS (\$0.19 MILLION)

Community organisations have agreed to contribute to major capital building works from which they will benefit. In 2012/13 contributions are to be received for the development of the Numurkah Senior Citizens building and the Katamatite Recreation Reserve building.

7.1.5 CASH AND INVESTMENT (\$5.82 MILLION)

Council generates cash from its operating activities, which is used as a funding source for the capital works program. It is forecast that \$5.82 million will be generated from operations which will be used to fund the 2012/13 capital works program. It is noted that if the provision for long service leave had to be treated as restricted funds, then only \$3.5 million would be available for capital works. Refer to Section 6, 'Analysis of Budgeted Cash Position', for more information on funds from operations.

7.2 CAPITAL WORKS

CAPITAL EXPENDITURE BY ASSET TYPE	REF.	APPROVED FORECAST 2011/12 \$'000	ADOPTED BUDGET 2012/13 \$'000	VARIANCE \$'000
Works carried forward	7.2.1	-	308	308
New works				
Bridges	7.2.2	14	80	66
Buildings	7.2.3	1,022	3,361	2,339
Drainage	7.2.4	504	700	196
Footpaths	7.2.5	-	61	61
Kerb and channel	7.2.6	46	44	(2)
Land	7.2.7	30	30	-
Land Improvements	7.2.8	2,015	1,480	(535)
Other Assets	7.2.9	-	572	572
Plant and equipment	7.2.10	949	464	(485)
Playground Equipment	7.2.11	1,258	-	(1,258)
Roads	7.2.12	5,545	4,560	(985)
Total Capital Works		11,384	11,661	277
Represented by:				
Renewal	7.2.14	1,581	5,872	4,291
Upgrade	7.2.13	8,412	5,046	(3,366)
Expansion	7.2.15	1,391	743	(648)
Total Capital Works		11,384	11,661	277

A more detailed listing of the capital works program is included in Appendix C.

7.2.1 CARRY OVER WORKS (\$0.31)

The projects projected to be carried over are:

Belmore Street Yarrawonga streetscape	50,000
Nathalia Depot	60,000
Numurkah Hall minor rehabilitation works	20,000
Maguire Street, Strathmerton footpath construction	30,000
Yarrawonga South walking track	148,000
Total	308,000

7.2.2 BRIDGES (\$0.08 MILLION)

For the 2012/13 year, \$0.08 million will be expended on bridge renewal in accordance with level 2 inspections undertaken on Council's bridges. This is an increase of \$0.07 million from 2011/12.

7.2.3 BUILDINGS (\$3.36 MILLION)

Buildings include community facilities, municipal offices, sports facilities and pavilions. For the 2012/13 year, \$3.36 million will be expended on building projects. The projects include: Numurkah Senior Citizens building, \$1.3 million, Katamatite Recreation Reserve, \$1.65 million, Nathalia depot and Numurkah town hall.

7.2.4 DRAINAGE (\$0.70 MILLION)

\$0.70 million will be spent on drainage betterment works resulting from the flood in March 2012 and on upgrades to existing drainage pumps.

7.2.5 FOOTPATHS (\$0.61 MILLION)

\$0.61 million will be spent on upgrade and renewal of the footpath network.

7.2.6 KERB AND CHANNEL (\$0.04 MILLION)

\$0.04 million will be spent on replacement of damaged sections of kerb and channel in accordance with the asset condition survey.

7.2.7 LAND (\$0.03 MILLION)

\$0.03 million has been allowed for the purchase of land for a park at Picola.

7.2.8 LAND IMPROVEMENTS (\$1.48 MILLION)

Land improvements works include landfills, recreation reserves and streetscape. For 2012/13 the major projects include: \$1.11 million Cobram landfill rehabilitation and \$0.2 million Yarrowonga landfill rehabilitation.

7.2.9 OTHER ASSETS (\$0.57 MILLION)

Other assets include swimming pools and capital overheads. \$0.02 is to be spent on renewal works at Council's swimming pools. Capital overheads of \$0.55 million will be distributed during the year to various capital projects.

7.2.10 PLANT & EQUIPMENT (\$0.46 MILLION)

Plant and equipment includes motor vehicles and plant. For the 2012/13 year, \$0.46 million will be expended on vehicles and plant.

7.2.11 PLAYGROUND EQUIPMENT (\$NIL)

No projects for playground equipment have been included in the budget for 2012/13.



7.2.12 ROADS (\$4.56 MILLION)

Roads include local roads, declared main roads, traffic devices and traffic signals. For the 2012/13 year, \$4.56 million will be expended on road projects. The major projects are the road resealing program (\$1.36 million) the gravel road resheeting program (\$1.24 million) and the construction of Dillon Street link road in Cobram (\$0.25 million).

7.2.13 EXPENDITURE ON NEW ASSETS AND EXPANSION OF ASSETS (\$0.74 MILLION), ASSET UPGRADE (\$5.05 MILLION) AND ASSET RENEWAL (\$5.87 MILLION)

A distinction is made between expenditure on new assets and expenditure on asset renewal. Expenditure on asset renewal is expenditure on an existing asset, which returns the service potential or the life of the asset up to that which it had originally. Expenditure on new assets does not have any element of expansion or upgrade of existing assets but will result in an additional burden for future operation, maintenance and capital renewal.

8. ANALYSIS OF BUDGETED BALANCE SHEET

8.1 BUDGETED BALANCE SHEET

STANDARD BALANCE SHEET	REF.	APPROVED FORECAST 2011/12 \$'000	ADOPTED BUDGET 2012/13 \$'000	VARIANCE \$'000
Current Assets				
Cash Assets		12,787	6,625	(6,163)
Receivables		3,091	3,105	14
Inventory		470	484	14
Land held for Resale		581	491	(90)
Other		171	176	5
Total Current Assets		17,101	10,881	(6,220)
Non-Current Assets				
Receivables		72	76	3
Property Plant and Equipment		556,743	559,092	2,349
Intangible Assets		1,414	1,414	-
Investments in Associate		478	458	(20)
Total Non-Current Assets		558,707	561,040	2,332
TOTAL ASSETS		575,808	571,921	(3,888)
Current Liabilities				
Payables		2,956	3,112	155
Trusts		995	1,025	30
Interest Bearing Liabilities		898	750	(148)
Non-Interest Bearing Liabilities		60	60	-
Employee Benefits		2,560	2,826	266
Provision for Landfill Rehabilitation		-	-	-
Total Current Liabilities		7,469	7,773	304

STANDARD BALANCE SHEET	REF.	APPROVED FORECAST 2011/12 \$'000	ADOPTED BUDGET 2012/13 \$'000	VARIANCE \$'000
Non-Current Liabilities				
Interest Bearing Liabilities		8,087	7,337	(750)
Non-Interest Bearing Liabilities		240	180	(60)
Employee Benefits		829	973	143
Provision for Landfill Rehabilitation		9,939	9,185	(754)
Total Non-Current Liabilities		19,095	17,675	(1,420)
TOTAL LIABILITIES		26,564	25,447	(1,116)
NET ASSETS		549,244	546,473	(2,771)
EQUITY				
Accumulated Surplus		329,901	327,100	(2,801)
Statutory Reserves		1,202	1,232	30
Asset Revaluation Reserves		218,142	218,142	-
TOTAL EQUITY		549,244	546,473	(2,771)

8.1.1 CURRENT ASSETS (\$6.22 MILLION DECREASE)

The decrease in current assets is due to the timing of the Victorian Grants Commission funding of \$4.09 million; a decrease in investments to fund the capital works program and a further decrease of \$0.09 million due to the planned sale of industrial estate land held for resale. Rates and other debtor balances are not expected to change significantly and are at acceptable levels. See section 6 "Analysis of Budgeted Cash Position".

8.1.2 CURRENT LIABILITIES (\$0.30 MILLION INCREASE)

The \$0.30 million increase in current liabilities (that is, obligations Council must pay within the next year) is not large, but is a favourable change. There is a decrease of \$0.15 million in loan payments due to reducing loan debt. This is offset by an increase in employee entitlements for staff of \$0.27 million due in part to increased duration of employment. Accounts Payable and trusts have both increased in line with increase contracted activity.

8.1.3 NON-CURRENT ASSETS (\$2.33 MILLION INCREASE)

The \$2.33 million increase in non-current assets is the net result of capitalised projects of \$11.67 million and depreciation charge of \$7.98 million. Long term debtors relating to loans to community organisations and special rate debts will increase by \$0.03 million in accordance with agreed repayment terms and an expected \$0.02 million loss in the investment in Associates is budgeted.

8.1.4 NON-CURRENT LIABILITIES (\$1.42 MILLION DECREASE)

The decrease in non-current liabilities (that is, obligations Council must pay beyond the next year) results mainly from a decrease of \$0.75 million in landfill rehabilitation provision and a decrease of \$0.81 million in long term loans, which are partially offset by an increase of \$0.14 million in employee benefits provision.

8.1.5 EQUITY (\$2.77 MILLION DECREASE)

The net decrease in equity (or net assets) of \$2.77 million reflects the operating deficit for the year and the transfer of \$0.03 to the statutory reserves.

8.2 KEY ASSUMPTIONS

In preparing the Budgeted Balance Sheet for the year ended 30 June 2013 it was necessary to make a number of assumptions about assets, liabilities and equity balances. The key assumptions are as follows:

- a total of 96 percent of total rates and charges raised will be collected in the 2012/13 year (2011/12: 96 percent forecast actual);
- trade creditors (accounts payables) to be based on total capital and operating expenditure less written down value of assets sold, depreciation and employee costs. Payment cycle is 30 days;
- other debtors and creditors to remain consistent with 2012/13 levels;
- employee entitlements to be increased by Enterprise Bargaining outcome and for length of service. No increase in the average rate of leave taken is expected;
- repayment of loan principal to be \$0.96 million; and
- total capital expenditure to be \$11.66 million.

9. STRATEGIC RESOURCE PLAN & KEY FINANCIAL INDICATORS

This section considers the long term financial projections of the Council. Section 126 of the Local Government Act 1989 requires a Strategic Resource Plan to be prepared covering both financial and non-financial resources and including key financial indicators for at least the next four financial years to support the Council Plan. Council has taken a 10 year view of its financial position given the long life of many of its major infrastructure assets.

9.1 PLAN DEVELOPMENT

Council has prepared a Strategic Resource Plan for the ten years 2012/13 to 2021/22 as part of its ongoing financial planning to assist in adopting a budget within a longer term framework. The Plan takes the strategic objectives and strategies as specified in the Council Plan and expresses them in financial terms for the next ten years.

The key objective, which underlines the development of the Plan, is financial sustainability in the medium to long term, whilst still achieving Council's strategic objectives as specified in the Council Plan. The key financial objectives, which underpin the Long Term Financial Plan, are:

- maintain financial sustainability in the long term with the aim of meeting the low risk measures for the five Victorian Auditor-General's Office (VAGO) measures;
- maintain existing service levels;
- capital expenditure at levels that ensure working capital meets the low risk measure of the VAGO;
- achieve a surplus underlying operating result in the short-term; and
- no new loan borrowings after 2011/12.



In preparing the SRP, the Council has also been mindful of the need to comply with the following Principles of Sound Financial Management as contained in the Act:

- prudently manage financial risks relating to debt, assets and liabilities;
- provide reasonable stability in the level of rate burden;
- consider the financial effects of Council decisions on future generations; and
- provide full, accurate and timely disclosure of financial information.

The Plan is updated annually through a rigorous process of consultation with Council followed by a detailed sensitivity analysis to achieve the key financial objectives.

9.2 FINANCIAL RESOURCES

The following table summarises the key financial results for the next four years as set out in the Plan for years 2012/13 to 2015/16.

INDICATOR	APPROVED FORECAST 2011/12 \$'000	ADOPTED BUDGET 2012/13 \$'000	STRATEGIC RESOURCE PLAN PROJECTIONS		
			2013/14 \$'000	2014/15 \$'000	2015/16 \$'000
Operating result	3,783	(2,771)	1,125	2,846	977
Underlying operating result	3,483	(2,971)	725	2,246	77
Cash and investments	12,787	6,625	4,931	4,876	3,733
Cash flow from operations	12,070	6,345	9,461	11,857	8,595
Capital works	11,384	11,661	10,594	11,286	9,044

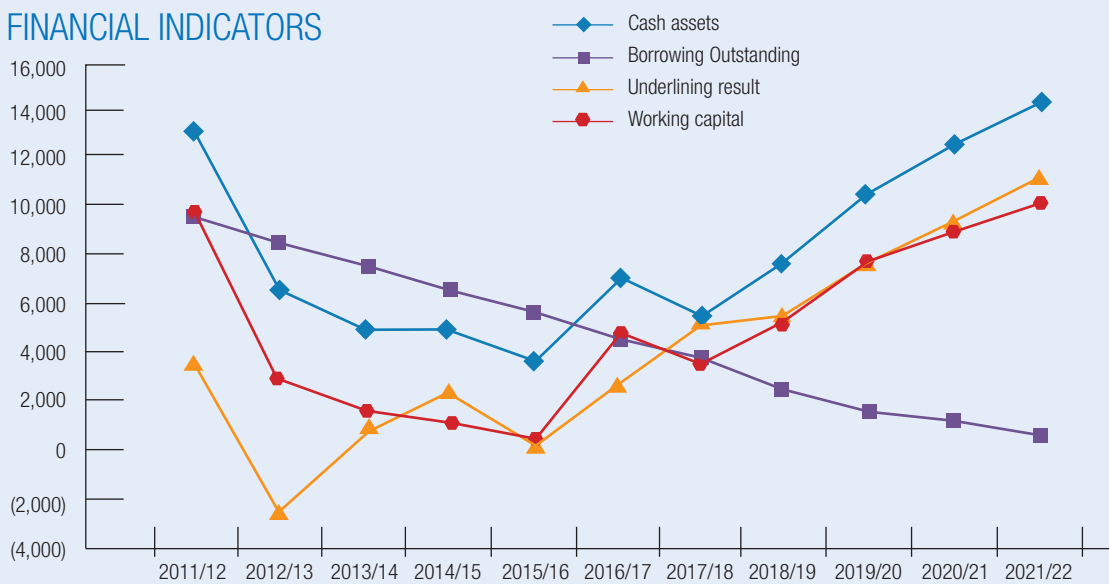
9.3 KEY FINANCIAL INDICATORS

The following table highlights Council's current and projected performance across a range of key financial indicators (KPIs). KPIs provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

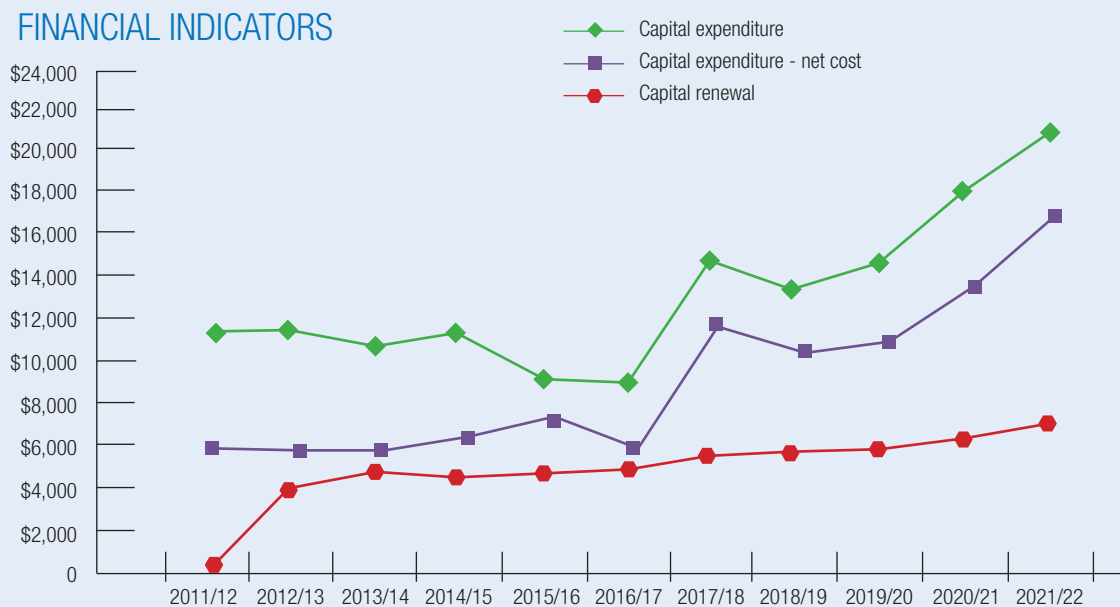
INDICATOR	APPROVED FORECAST 2011/12 \$'000	ADOPTED BUDGET 2012/13 \$'000	STRATEGIC RESOURCE PLAN PROJECTIONS		
			2013/14 \$'000	2014/15 \$'000	2015/16 \$'000
Cash assets	12,787	6,625	4,931	4,876	3,733
Cash from operations	12,070	6,345	9,461	11,857	8,595
Increase/(decrease) in cash held	1,004	(6,163)	(1,693)	(55)	(1,143)
Borrowings outstanding	9,285	8,327	7,517	6,648	5,717
Depreciation	7,817	7,983	8,174	8,371	8,540
Operating surplus	3,783	(2,771)	1,125	2,846	977
Capital expenditure	11,384	11,661	10,594	11,286	9,044
Capital income	4,116	5,545	4,755	4,235	1,665
Working capital	9,632	3,108	1,618	1,158	677
Net worth	549,244	546,473	547,598	550,444	551,421

RATIOS	APPROVED FORECAST	ADOPTED BUDGET	STRATEGIC RESOURCE PLAN PROJECTIONS		
	2011/12 \$'000		2012/13 \$'000	2013/14 \$'000	2014/15 \$'000
Victorian Auditor-General's office					
Liquidity (working capital ratio) (Low risk: >1.5)	2.29	1.40	1.20	1.13	1.08
Underlying result (underlying surplus / underlying revenue) (Low risk: > 0%)	7.27%	(6.75)%	1.46%	4.30%	0.15%
Indebtedness (Non-current liabilities / Own source revenue) (Low risk: 40% or lower)	62%	55%	49%	44%	40%
Self financing (net operating cash flows / underlying revenue) (Low risk: 20% or more)	25.18%	14.41%	19.07%	22.69%	16.47%
Investment gap (capital expenditure depreciation) (Low risk: > 1.5)	1.5	1.5	1.3	1.3	1.1
Other					
Number of rateable assessments	16,462	16,672	16,862	17,062	17,262
Average rates & charges per assessment	\$1,553	\$1,652	\$1,741	\$1,852	\$1,968
Rates revenue / total revenue	54%	62%	59%	60%	64%
Operating expenses/assessment	\$2,664	\$2,816	\$2,887	\$2,919	\$3,007
Operating result per assessment	\$230	\$(166)	\$67	\$167	\$57
Capital expenditure / rate revenue	44.53%	42.33%	37.10%	36.68%	28.91%
Grants / total revenue	34.34%	26.21%	30.51%	28.60%	24.00%
Fees and charges / total revenue	7.03%	7.94%	7.60%	7.57%	7.95%
Total assets / assessments	\$33,364	\$32,778	\$32,475	\$32,261	\$31,944
Total liabilities / assessments	\$1,614	\$1,526	\$1,472	\$1,460	\$1,442
Capital outlays / total cash outflows	24.33%	23.20%	21.35%	22.05%	18.58%
Capital outlays / total depreciation	145.63%	146.08%	133.28%	138.41%	114.99%
Capital expenditure / assessments	\$692	\$699	\$628	\$661	\$524

FINANCIAL INDICATORS



FINANCIAL INDICATORS



9.4 STRATEGIC FINANCIAL PRINCIPLES

The following table highlights the key strategies of the 2012/13 to 2021/22 Strategic Resource Plan. The key strategies provided direction for the preparation of the 2012/13 Budget.

SECTION	STRATEGIC DIRECTION
Section 3: Moira financial indicators	That Moira Shire Council continues to benchmark with other Victorian councils and those within the large rural council category.
	That Moira Shire Council applies the outcomes of this SRP to the 2012/13 Budget.
	That Moira Shire Council aims to progress towards meeting the low risk measures for the five Victorian Auditor-General Sustainability measurers.
Section 4: Notional reserves	That Moira Shire Council maintains notional reserves for stand-alone operations or investments.
Section 5: Rating and other revenue strategies	That Moira Shire Council retains capital improved value (CIV) as its valuation base.
	That Moira Shire Council provides a municipal charge that is approximately 20 percent of rates to ensure an equitable contribution towards the “unavoidable” fixed costs of Council.
	That Moira Shire Council: <ul style="list-style-type: none"> • directly charges recycling costs to those ratepayers who receive the service; • directly charges waste collection costs and the cost of disposal of domestic waste, to those ratepayers who receive the service; • continues an environment levy on all rateable properties to raise revenue for the management of landfills and transfer stations; and • bases future increases on future EPA, regulatory and safety requirements.
	That Moira Shire Council adopts for 2012/13: <ol style="list-style-type: none"> (a) a 6.0 percent increase in total revenue collections of rates and municipal charges; and (b) 6.0 percent increase in total revenue for waste collection including funding the cost of disposal of domestic waste, recycling collection and environment levy.
	That Moira Shire Council pursues recurrent grant funding and strategic capital funding aligned with Council Plan objectives, including benchmarking of results with other councils.
	That Moira Shire Council undertakes detailed analysis on the level of existing fees and charges, investigates new revenue sources and reports recommendations to Council.

SECTION	STRATEGIC DIRECTION
Section 6: Asset management	That Moira Shire Council, having established its critical renewal investment levels, complete detailed Asset Management Plans for all classes of Council assets.
	That Moira Shire Council, as part of the development of its Asset Management Plans, consult with the community to determine how service levels will be reached including a combination of improved revenue raising, possible review of existing service levels, asset disposal and composition of the asset portfolio.
	That Moira Shire Council allocates funds to renewal of existing assets rather than constructing new assets where possible, noting that as the shire's population expands, it will be necessary to provide the appropriate infrastructure.
	That Moira Shire Council allocates additional funding to capital works (renewal) as its debt and revenue raising strategies are completed.
Section 7: Capital works	That Moira Shire Council increases its capital works commitment at levels that meet or exceed the targets established in this SRP, and complete the development of a 10 year capital works program.
	That Moira Shire Council initially focuses capital works on maintaining a critical renewal level, based on maintaining a minimum service level at condition level 8, with the next priority on renewal, upgrade and expansion.
Section 8: Service provision and planning	That Moira Shire Council annually determines the range and level of service provision through the budget process incorporating an analysis of organisational and financial capability.
Section 9: Strategic financial plan	That Moira Shire Council continues to review its preferred rating option for its strategic financial model to fund the Council Plan, capital expenditure and service delivery as part of the Rating Strategy through the annual budget process.

10. RATING STRATEGY

This section considers the Council's rating strategy including strategy development and assumptions underlying the current year rate increase and rating structure.

10.1 STRATEGY DEVELOPMENT

In developing the Strategic Resource Plan (referred to in chapter 5 of Council's SRP), rates and charges was identified as an important source of revenue, accounting for 58 percent of the total revenue received by Council annually. Planning for future rate increases has, therefore, been an important component of the Strategic Resource Planning process.

It has also been necessary to balance the importance of rate revenue as a funding source with community sensitivity to increases. In particular, consideration is given to the change to bi-annual general revaluations to ensure that deliberations about future rate increases are made on an informed basis.

10.2 RATING STRATEGY

The rating strategy incorporating the 2012/13 financial year impacts is detailed in Chapter 5 of Council's SRP. Council is undertaking a rating strategy review, which will be completed during the 2012/13 year.

10.3 VALUATION OF PROPERTIES

During the 2011/12 year, a revaluation of all properties within the municipality was carried out. These property valuations will be applied to rate calculations for the 2012/13 and 2013/14 financial years.

10.4 REVENUE

The following table details Council's rating categories, differential rates, municipal charge and annual service charges for the 2012/13 Budget:

RATING CATEGORIES	APPROVED FORECAST CIV \$'000	No. of PROPERTIES	CENTS/\$ CIV	ANNUAL CHARGE	RATES/ CHARGES ADOPTED 2012/13
General Vacant	\$161,481,300	1,026	0.7060		\$1,140,140
General Building	\$2,337,085,000	9,673	0.3530		\$8,250,506
Farm Vacant	\$252,204,000	1,138	0.3530		\$890,345
Farm Building	\$1,210,622,000	2,936	0.3530		\$4,273,804
Commercial Vacant	\$8,120,400	54	0.7060		\$57,334
Commercial Building	\$308,591,000	968	0.4942		\$1,525,167
Industrial Vacant	\$3,516,000	24	0.7060		\$24,825
Industrial Building	\$154,035,000	85	0.4942		\$761,296
Rural Vacant	\$16,667,600	121	0.7060		\$117,682
Rural Building	\$202,967,000	756	0.3530		\$716,525
Cultural & Recreational	\$375,000	1	0.3372		\$1,264
DHS Elderly	\$5,434,000	69	0.1765		\$9,591
Total		\$4,661,098,300	16,851		\$17,768,479

RATING CATEGORIES	APPROVED FORECAST CIV \$'000	No. of PROPERTIES	CENTS/\$ CIV	ANNUAL CHARGE	RATES/ CHARGES ADOPTED 2012/13
Municipal Charge		15,571		285.30	\$4,442,300
Garbage Service		11,716		92.10	\$1,079,042
Recycling Service		11,627		83.05	\$965,476
Environmental Levy		15,566		192.75	\$3,000,024
Total					\$27,255,321

11. OTHER LONG TERM STRATEGIES

This section sets out the strategies that have been developed and incorporated into the Strategic Resource Plan including borrowings, infrastructure and service delivery.

11.1 ASSET MANAGEMENT

The Council has developed an Asset Management Strategy based on the knowledge provided by various Asset Management Plans, which sets out the capital expenditure requirements of the Council for the next 10 years by class of asset and is a key input to the long term financial plan. It predicts infrastructure consumption renewal needs and considers infrastructure needs to meet future community service expectations. The key aspects of the process are as follows:

- long term capital planning process which integrates with the Council Plan, Strategic Resource Plan and Annual Budget processes;
- identification of capital projects through the preparation of asset management plans;
- incorporating current levels of service; and
- continuation of the Asset Management Working Group to ensure a corporate approach to Asset Management.

A key objective of the Asset Management Strategy is to maintain, or renew, Council's existing assets at desired condition levels. If sufficient funds are not allocated to asset renewal then Council's capacity to deliver services to the community will reduce.

In updating the Asset Management Strategy for the 2012/13 year, the following influences have had a significant impact:

- identifying an acceptable level of asset condition that supports an acceptable level of service, and
- determining the correct rate of consumption (depreciation) for Council's infrastructure assets.

The key challenge for the future continues to be engagement of the community in determining and funding agreed levels of service that, at a minimum, provide for asset renewal.

11.2 SERVICE DELIVERY

The key objectives included in Council's Strategic Resource Plan (referred to in chapter 8 of the SRP) which impacts the future service delivery strategy is to maintain existing service levels. The Rating Strategy (see section 5.) also refers to rate increases into the future years approximating 6.0 percent.

The most significant service delivery areas likely to impact on the operating position include:

- roads and streets;
- buildings;
- maintaining the clean and attractive appearance of the municipality; and
- waste management.

11.2.1 TRANSFER STATIONS

Waste tipping fees for commercial waste have risen as disposal costs are recovered, as far as possible, on a user pay basis. While fees for commercial waste have been increased by 60 percent, the total income collected is offset by a reduction in waste deposited.

The ongoing viability of Council's transfer station network will be further reviewed in 2012/13.

11.2.2 VALUATION SERVICES

The Council is required to revalue all properties within the municipality every two years. The last general revaluation was carried out as at 1 January 2012 effective for the 2012/13 year. An allowance of \$0.2 million has been made every two years commencing in 2014/15 to meet the additional cost of resources to complete the revaluation process.

11.2.3 OPERATING AND CAPITAL GRANTS

It will be necessary for Council to maintain its operating grants from other levels of government to enable the ongoing provision of services. In addition, capital grants for one-off projects and ongoing Roads to Recovery funding will be essential to assist Council to fund growth and maintain adequate renewal funding.

11.2.4 CONCLUSION

Service levels have been maintained throughout the four year period with operating surpluses forecast, as a result of capital grant revenue being received to fund the annual capital works program, maintenance of approximately 6.0 percent rate increases after 2012/13 and 3.0 percent to 5.0 percent increases in expenses.

APPENDICES

The following appendices include voluntary and statutory disclosures of information which provide support for the analysis contained in Sections 1 to 11 of this report.

This information has not been included in the main body of the budget report in the interests of clarity and conciseness. Council has decided that whilst the budget report needs to focus on the important elements of the budget and provide appropriate analysis, the detailed operating budget, upon which the annual budget is based, should be provided in the interests of open and transparent governance.

The contents of the appendices are summarised below:

APPENDIX	NATURE OF INFORMATION	PAGE
A	BUDGETED STANDARD STATEMENTS	41
B	STATUTORY DISCLOSURES	49
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E	FEES AND CHARGES SCHEDULE	207



APPENDIX A

Budgeted Standard Statements

This appendix presents information in regard to the Budgeted Standard Statements. The budget information for the years 2012/13 to 2015/16 has been extracted from the Strategic Resource Plan.

The appendix includes the following budgeted information:

- Budgeted Standard Income Statement;
- Budgeted Standard Balance Sheet;
- Budgeted Standard Cash Flow Statement;
- Budgeted Standard Capital Works Statement; and
- Budgeted Statement of Reserves.

Budgeted Standard Income Statement for the four years ending 30 June 2016

STANDARD INCOME STATEMENT	APPROVED FORECAST	ADOPTED BUDGET	STRATEGIC RESOURCE PLAN PROJECTIONS		
	2011/12 \$'000		2012/13 \$'000	2013/14 \$'000	2014/15 \$'000
Revenues					
Revenues from Operating Activities					
Rates Revenue	25,562	27,549	29,363	31,590	33,971
Special Rates	127	30	-	15	-
Operating Grants	12,243	6,037	10,439	10,825	11,030
Capital Grants	4,116	5,545	4,755	4,235	1,665
Contributions-cash	919	295	113	419	122
Contributions-non-monetary	300	200	400	600	900
Reimbursements and Subsidies	123	39	39	41	42
User Charges	2,471	2,642	2,862	3,037	3,227
Statutory Fees and Fines	878	865	923	950	976
Revenue from Outside the Operating Activities	-	-	-	-	-
Interest	667	716	625	674	673
Other Revenue	156	250	244	251	263
Net Proceeds od Sale of Land Held for Resale	-	10	20	-	-
Net Gain on Disposal of Property, Plant & Equipment	69	7	20	20	20
Share of Net Profit of Associated Entity	-	-	-	-	-
Previously Unrecognised Assets	-	-	-	-	-
Total revenue	47,632	44,184	49,803	52,657	52,888



STANDARD INCOME STATEMENT	APPROVED FORECAST	ADOPTED BUDGET	STRATEGIC RESOURCE PLAN PROJECTIONS		
	2011/12 \$'000		2012/13 \$'000	2013/14 \$'000	2014/15 \$'000
Expenses					
Expenses from Ordinary Activities	-	-	-	-	-
Employee Benefits	15,500	17,182	18,445	19,195	20,403
Material & Consumables	9,204	9,917	10,042	10,326	10,531
External Contract Services	5,413	5,378	5,415	5,110	5,575
Utilities	880	1,216	1,211	1,223	1,112
Bad and Doubtful Debts	11	5	5	5	5
Depreciation	7,817	7,983	8,174	8,371	8,540
Other	3,744	3,879	4,068	4,253	4,452
Interest on Borrowings	688	659	597	537	475
Interest on Unwinding of Discount of Provisions	372	516	500	522	547
Written Down Value of Infrastructure Replaced	200	200	200	250	250
Small Plant Written off	-	-	-	-	-
Net Loss on Disposal of Property, Plant & Equipment	-	-	-	-	-
Share of Net Loss of Associated Entity	20	20	20	20	20
Total Expenses	43,849	46,955	48,678	49,812	51,911
Net Surplus / (Deficit) for the year	3,783	(2,771)	1,125	2,846	977
Other comprehensive income					
Natural Disaster Funding Assistance-Flood	2,000	8,000	4,000	-	-
Other comprehensive expenses					
Flood protection and reconstruction	2,000	8,000	4,000	-	-
Comprehensive result	3,783	(2,771)	1,125	2,846	977

Budgeted Standard Balance Sheet for the four years ending 30 June 2016

STANDARD BALANCE SHEET	APPROVED FORECAST	ADOPTED BUDGET	STRATEGIC RESOURCE PLAN PROJECTIONS		
	2011/12 \$'000	2012/13 \$'000	2013/14 \$'000	2014/15 \$'000	2015/16 \$'000
Current Assets					
Cash Assets	12,787	6,625	4,931	4,876	3,733
Receivables	3,091	3,105	3,542	3,294	3,525
Inventory	470	484	501	519	537
Land held for Resale	581	491	611	911	1,688
Other	171	176	181	186	192
Total Current Assets	17,101	10,881	9,766	9,787	9,674
Non-Current Assets					
Receivables	72	76	56	47	266
Property Plant and Equipment	556,743	559,092	560,747	563,685	564,560
Intangible Assets	1,414	1,414	1,414	1,414	1,414
Investments in Associate	478	458	438	418	398
Total Non-Current Assets	558,707	561,040	562,655	565,564	566,637
Total Assets	575,808	571,921	572,421	575,351	576,311
Current Liabilities					
Payables	2,956	3,112	3,119	3,212	3,170
Trusts	995	1,025	1,055	1,087	1,120
Interest Bearing Liabilities	898	750	809	871	943
Non-Interest Bearing Liabilities	60	60	60	60	60
Employee Benefits	2,560	2,826	3,105	3,398	3,705
Provision for Landfill Rehabilitation	-	-	-	-	-
Total Current Liabilities	7,469	7,773	8,149	8,628	8,998
Non-Current Liabilities					
Interest Bearing Liabilities	8,087	7,337	6,528	5,657	4,713
Non-Interest Bearing Liabilities	240	180	120	60	-
Employee Benefits	829	973	1,123	1,281	1,446
Provision for Landfill Rehabilitation	9,939	9,185	8,903	9,282	9,734
Total Non-Current Liabilities	19,095	17,675	16,674	16,279	15,893
Total Liabilities	26,564	25,447	24,823	24,907	24,891
Net Assets	549,244	546,473	547,598	550,444	551,421
Equity					
Accumulated Surplus	329,901	327,100	328,195	331,010	331,957
Statutory Reserves	1,202	1,232	1,262	1,292	1,322
Asset Revaluation Reserves	218,142	218,142	218,142	218,142	218,142
Total Equity	549,244	546,473	547,598	550,444	551,421



Budgeted Standard Cash Flow Statement for the four years ending 30 June 2016

STANDARD CASH FLOW STATEMENT	APPROVED FORECAST	ADOPTED BUDGET	STRATEGIC RESOURCE PLAN PROJECTIONS		
	2011/12 \$'000	2012/13 \$'000	2013/14 \$'000	2014/15 \$'000	2015/16 \$'000
Cash Flows From Operating Activities					
Receipts from Ratepayers	25,609	27,474	29,296	31,517	33,624
Receipts from Grants	16,359	11,581	15,194	15,060	12,695
Contributions	919	295	113	419	122
Reimbursements and Subsidies	123	39	39	41	42
User Charges	2,833	3,576	3,414	4,319	4,095
Statutory Fees & Fines	-	-	-	-	-
Interest Received	667	716	625	674	673
Other Receipts	156	250	244	251	263
Proceeds from Sale of Land held for Resale	-	100	200	-	-
Net GST refund	-	-	-	-	-
Payments to Employees	(15,109)	(16,772)	(18,016)	(18,745)	(19,931)
Payments to Suppliers	(15,055)	(16,374)	(16,683)	(16,588)	(17,284)
Interest paid	(688)	(659)	(597)	(537)	(475)
Payments for Purchase of Land held for Resale	-	-	(300)	(300)	(776)
Other payments	(3,744)	(3,879)	(4,068)	(4,253)	(4,452)
NET CASH FLOWS FROM OPERATING ACTIVITIES	12,070	6,345	9,461	11,857	8,595
Cash Flows From Investing Activities					
Proceeds from Sale of Fixed Assets	591	66	204	204	204
From Community Organisations	-	-	-	-	-
Recoupment of Loans/Advances	16	15	15	8	-
Payments for Purchase of Fixed Assets	(11,384)	(11,661)	(10,594)	(11,286)	(9,044)
NET CASH FLOWS FROM INVESTING ACTIVITIES	(10,777)	(11,580)	(10,375)	(11,074)	(8,840)
Cash Flows From Financing Activities					
Repayment of Borrowings	(817)	(958)	(810)	(869)	(931)
Increase/(decrease) of Trust Monies	29	30	31	32	33
Proceeds from Borrowings	500	-	-	-	-
NET CASH FLOWS FROM FINANCING ACTIVITIES	(288)	(928)	(779)	(838)	(899)
NET CHANGE IN CASH HELD	1,004	(6,163)	(1,693)	(55)	(1,143)
Cash at Beginning of the Financial Year	11,783	12,787	6,625	4,931	4,876
CASH AT END OF FINANCIAL YEAR	12,787	6,625	4,931	4,876	3,733

Budgeted Standard Capital Works Statement for the four years ending 30 June 2016

STANDARD CAPITAL WORKS STATEMENT	APPROVED FORECAST	ADOPTED BUDGET	STRATEGIC RESOURCE PLAN PROJECTIONS		
	2011/12 \$'000	2012/13 \$'000	2013/14 \$'000	2014/15 \$'000	2015/16 \$'000
Bridges	14	80	205	40	40
Buildings	1,022	3,441	375	575	100
Drainage	504	700	840	710	700
Footpaths	-	239	64	65	65
Kerb and channel	46	44	200	245	210
Land	30	30	-	-	-
Land Improvements	2,015	1,530	2,728	2,151	1,637
Other Assets	-	572	631	799	657
Plant and equipment	949	464	641	660	665
Playground Equipment	1,258	-	-	-	-
Roads	5,545	4,560	4,910	6,042	4,970
Total	11,384	11,661	10,594	11,286	9,044
Capital funding source					
Asset sales	(591)	(66)	(204)	(204)	(204)
Community contributions	(715)	(196)	(25)	(60)	(33)
Grants	(4,116)	(3,880)	(3,090)	(2,570)	-
Roads to Recovery Grant	-	(1,665)	(1,665)	(1,665)	(1,665)
Other income	-	-	-	(260)	-
Special charge	(127)	(30)	-	(15)	-
Total	(5,550)	(5,836)	(4,984)	(4,774)	(1,902)
Summary					
Upgrade	8,412	5,046	3,559	4,368	1,655
Expansion	1,391	743	1,110	875	210
Renewal	1,581	5,872	5,925	6,044	7,179
TOTAL CAPITAL WORKS	11,384	11,661	10,594	11,286	9,044



Budgeted Statement of Statutory Reserves for the four years ending 30 June 2016

INVESTMENT RESERVES	APPROVED FORECAST	ADOPTED BUDGET	STRATEGIC RESOURCE PLAN PROJECTIONS		
	2011/12 \$'000		2012/13 \$'000	2013/14 \$'000	2014/15 \$'000
Statutory					
Car parking	274	274	274	274	274
Public open space	888	918	948	978	1,008
Offset planting	40	40	40	40	40
Total	1,202	1,232	1,262	1,292	1,322



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APPENDIX B

Statutory Disclosures

This appendix presents information required pursuant to the Act and the Regulations to be disclosed in the Council's annual budget.

The appendix includes the following budgeted information:

- Borrowings;
- Rates and charges; and
- Differential rates.



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1. Borrowings

	2011/12 \$	2012/13 \$
New borrowings (other than refinancing)	500,000	-
Debt redemption	817,386	957,679

2. Rates and charges

2.1 The rate in the dollar for each type of rate to be levied

TYPE OF PROPERTY	2011/12 CENTS/CIV	2012/13 CENTS/CIV
General Vacant	0.6650	0.7060
General Building	0.3325	0.3530
Farm Vacant	0.3325	0.3530
Farm Building	0.3325	0.3530
Commercial Vacant	0.6650	0.7060
Commercial Building	0.4655	0.4942
Industrial Vacant	0.6650	0.7060
Industrial Building	0.4655	0.4942
Rural Vacant	0.6650	0.7060
Rural Building	0.3325	0.3530
Cultural & Recreational	0.3309	0.3372
DHS Elderly	0.1654	0.1765

2.2 The estimated amount to be raised by each type of rate to be levied

TYPE OF PROPERTY	2011/12 \$	2012/13 \$
General Vacant	1,052,171	1,140,140
General Building	7,658,496	8,250,506
Farm Vacant	846,511	890,345
Farm Building	4,074,468	4,273,804
Commercial Vacant	54,785	57,334
Commercial Building	1,438,879	1,525,167
Industrial Vacant	23,381	24,825
Industrial Building	716,282	761,296
Rural Vacant	108,370	117,682
Rural Building	588,059	716,525
Cultural & Recreational	1,240	1,264
DHS Elderly	8,987	9,591

2.3 The estimated total amount to be raised by rates

	2011/12 \$	2012/13 \$
Total rates to be raised	\$16,571,629	\$17,768,479



2.4 The percentage change in the rate in the dollar for each type of rate to be levied, compared to that of the previous financial year

TYPE OF PROPERTY	2011/12 CHANGE %	2012/13 CHANGE %
General Vacant	7.14%	6.1%
General Building	7.09%	6.1%
Farm Vacant	7.09%	6.1%
Farm Building	7.09%	6.1%
Commercial Vacant	7.14%	6.1%
Commercial Building	7.16%	5.7%
Industrial Vacant	7.14%	6.1%
Industrial Building	7.16%	5.7%
Rural Vacant	7.14%	6.1%
Rural Building	7.09%	6.1%
Cultural & Recreational	7.14%	1.9%
DHS Elderly	-	6.7%

2.5 The number of assessments for each type of rate to be levied compared to the previous year

TYPE OF PROPERTY	2011/12 ASSESSMENTS	2012/13 ASSESSMENTS	2012/13 CHANGE
General Vacant	1,062	1,026	(36)
General Building	9,574	9,673	99
Farm Vacant	1,126	1,138	12
Farm Building	2,945	2,936	(9)
Commercial Vacant	57	54	(3)
Commercial Building	965	968	3
Industrial Vacant	24	24	-
Industrial Building	85	85	-
Rural Vacant	109	121	12
Rural Building	655	756	101
Cultural & Recreational	1	1	-
DHS Elderly	69	69	-
Total	16,672	16,851	179

2.6 The basis of valuation to be used is the Capital Improved Value (CIV)

2.7 The estimated total value of land in respect of which each type of rate is to be levied compared with the previous year

TYPE OF PROPERTY	2011/12	2012/13	2012/13
	\$	\$	CHANGE
General Vacant	158,221,300	161,481,300	3,260,000
General Building	2,303,305,000	2,337,085,000	33,780,000
Farm Vacant	254,590,000	252,204,000	(2,386,000)
Farm Building	1,225,404,000	1,210,622,000	(14,782,000)
Commercial Vacant	8,238,400	8,120,400	(118,000)
Commercial Building	309,104,000	308,591,000	(513,000)
Industrial Vacant	3,516,000	3,516,000	-
Industrial Building	153,874,000	154,035,000	161,000
Rural Vacant	16,295,600	16,667,600	372,000
Rural Building	176,860,000	202,967,000	26,107,000
Cultural & Recreational	375,000	375,000	-
DHS Elderly	5,434,000	5,434,000	-
Total	4,615,217,300	4,661,098,300	45,881,000

2.8 The unit amount to be levied for each type of charge under section 159 and 162 of the Act

TYPE OF CHARGE	PER RATEABLE PROPERTY		CHANGE
	2011/12	2012/13	
	\$	\$	\$
Municipal Charge	269.87	285.30	15.43
Garbage Service	83.86	92.10	8.24
Recycling Service	77.05	83.05	6.00
Environmental Levy	181.15	192.75	11.60

2.9 The estimated amounts to be raised for each type of charge to be levied compared to the previous year

TYPE OF CHARGE	2011/12	2012/13
	\$	\$
Municipal Charge	4,140,615	4,442,300
Garbage Service	962,964	1,079,042
Recycling Service	874,826	965,476
Environmental Levy	2,777,211	3,000,024



2.10 The estimated total amount to be raised by rates and charges:

\$ 27,255,321

2.11 There are no known significant changes, which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- a) The making of supplementary valuations
- b) The variation of returned levels of value (e.g. valuation appeals)
- c) Changes of use of land such that rateable land becomes non-rateable land and vice versa
- d) Changes of use of land such that residential land becomes business land and vice versa

3. Differential rates

3.1 Amount intended to be raised

An amount of \$27,255,321 (or such other amount as is lawfully raised as a consequence of this resolution) be declared as the amount which Council intends to raise by general rates, the municipal charge and the annual service charge (described later in this Resolution), which amount is calculated as follows:

General Rates	\$17.768 million
Municipal Charge	\$4.442 million
Garbage Charge	\$1.079 million
Recycling Charge	\$0.965 million
Environmental Levy	\$3.000 million

4. General Rates

- 4.1 A general rate be declared in respect of the 2012/13 Financial Year.
- 4.2 It be further declared that the general rate be raised by the application of differential rates.
- 4.3 A differential rate be respectively declared for rateable land having the respective characteristics specified below, which characteristics will form the criteria for each differential rate so declared:

4.3.1 General Vacant Land

Any land:

- 4.3.1.1 on which no building designed or adapted for human occupation is erected; and

- 4.3.1.2 which does not have the characteristics of:

- 4.3.1.2.1 Farm Vacant Land;
- 4.3.1.2.2 Commercial Vacant Land;
- 4.3.1.2.3 Industrial Vacant Land; or
- 4.3.1.2.4 Rural Residential Vacant Land;

4.3.2 General Building Land

Any land:

- 4.3.2.1 on which a building designed or adapted for human occupation is erected; and
- 4.3.2.2 which does not have the characteristics of:
 - 4.3.2.2.1 Farm Building Land;
 - 4.3.2.2.2 Commercial Building Land;
 - 4.3.2.2.3 Industrial Building Land; or
 - 4.3.2.2.4 Rural Residential Building Land.

4.3.2(A) General Building Land - DHS Elderly Persons Units

Any land:

- 4.3.2(A).1 on which a building designed or adapted for human occupation is erected and has been made available by the Department of Human Services for occupancy by elderly persons as determined by the department.; and

- 4.3.2(A).2 which does not have the characteristics of:

- 4.3.2(A).2.1 Farm Building Land;
- 4.3.2(A).2.2 Commercial Building Land;
- 4.3.2(A).2.3 Industrial Building Land; or
- 4.3.2(A).2.4 Rural Residential Building Land

4.3.3 Farm Vacant Land

Any land:

- 4.3.3.1 on which no building designed or adapted for human occupation is erected; and
- 4.3.3.2 is "Farm land" within the meaning of section 3(1) of the Valuation of Land Act 1960.

4.3.4 Farm Building Land

Any land:

- 4.3.4.1 on which a building designed or adapted for human occupation is erected; and
- 4.3.4.2 is "Farm land" within the meaning of section 3(1) of the Valuation of Land Act 1960.

4.3.5 Commercial Vacant Land

Any land:

- 4.3.5.1 on which no building designed or adapted for human occupation is erected;
- 4.3.5.2 which is, by reason of its zoning under the Moira Planning Scheme, capable of being used primarily for commercial purposes; and
- 4.3.5.3 does not have the characteristics of:
 - 4.3.5.3.1 Farm Vacant Land;
 - 4.3.5.3.2 General Vacant Land;
 - 4.3.5.3.3 Industrial Vacant Land; or
 - 4.3.5.3.4 Rural Residential Vacant Land.

4.3.6 Commercial Building Land

Any land:

- 4.3.6.1 on which a building designed or adapted for human occupation is erected;
- 4.3.6.2 which is used primarily for commercial purposes; and
- 4.3.6.3 does not have the characteristics of:
 - 4.3.6.3.1 Farm Building Land;
 - 4.3.6.3.2 General Building Land;
 - 4.3.6.3.3 Industrial Building Land; or
 - 4.3.6.3.4 Rural Residential Building Land.

4.3.7 Industrial Vacant Land

Any land:

- 4.3.7.1 on which no building designed or adapted for human occupation is erected;
- 4.3.7.2 which is, by reason of its zoning under the Moira Planning Scheme, capable of being used primarily for industrial purposes; and
- 4.3.7.3 does not have the characteristics of:
 - 4.3.7.3.1 Farm Vacant Land;
 - 4.3.7.3.2 Commercial Vacant Land;
 - 4.3.7.3.3 General Vacant Land; or
 - 4.3.7.3.4 Rural Residential Vacant Land.

4.3.8 Industrial Building Land

Any land:

- 4.3.8.1 on which a building designed or adapted for human occupation has been erected;
- 4.3.8.2 which is used primarily for industrial purposes; and
- 4.3.8.3 does not have the characteristics of:
 - 4.3.8.3.1 Farm Building Land;
 - 4.3.8.3.2 Commercial Building Land;
 - 4.3.8.3.3 General Building Land; or
 - 4.3.8.3.4 Rural Residential Building Land.

4.3.9 Rural Vacant Land

Any land:

- 4.3.9.1 which is more than two (2) and less than 10 hectares in area;
- 4.3.9.2 which is located within a Rural Residential Zone or zones under the Moira Planning Scheme;
- 4.3.9.3 on which no building designed or adapted for human occupation is erected ; and
- 4.3.9.4 which is used by a primary production business that:
 - 4.3.9.4.1 does not have a significant and substantial commercial purpose or character;
 - 4.3.9.4.2 does not seek to make a profit on a continuous or repetitive basis from its activities on the land; and
 - 4.3.9.4.3 is not making a profit from its activities on the land or does not have a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way that it is operating;

4.3.10 Rural Building Land

Any land:

- 4.3.10.1 which is more than two (2) and less than 10 hectares in area;
- 4.3.10.2 which is located within a Rural Residential Zone or Zones under the Moira Planning Scheme;
- 4.3.10.3 on which a building designed or adapted for human occupation is erected; and
- 4.3.10.4 which is used by a primary production business that:
 - 4.3.10.4.1 does not have a significant and substantial commercial purpose or character;
 - 4.3.10.4.2 does not seek to make a profit on a continuous and repetitive basis from its activities on the land; and
 - 4.3.10.4.3 is not making a profit from its activities on the land or does not have a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way that it is operating.

4.4 Each differential rate will be determined by multiplying the Capital Improved Value (CIV) of each rateable land (categorised by the characteristics described in this Resolution) by the relevant percentages indicated in the following table:

Category	%
General Vacant Land	0.7060 (or 0.7060 cents in the dollar of CIV).
General Building Land	0.3530 (or 0.3530 cents in the dollar of CIV).
Farm Vacant Land	0.3530 (or 0.3530 cents in the dollar of CIV).
Farm Building Land	0.3530 (or 0.3530 cents in the dollar of CIV).
Commercial Vacant Land	0.7060 (or 0.7060 cents in the dollar of CIV).
Commercial Building Land	0.4942 (or 0.4942 cents in the dollar of CIV).
Industrial Vacant Land	0.7060 (or 0.7060 cents in the dollar of CIV).
Industrial Building Land	0.4942 (or 0.4942 cents in the dollar of CIV).
Rural Vacant Land	0.7060 (or 0.6650 cents in the dollar of CIV).
Rural Building Land	0.3530 (or 0.3530 cents in the dollar of CIV).
Cultural & Recreational	0.3372 (or 0.3372 cents in the dollar of CIV).
DHS Elderly	0.1765 (or 0.1765 cents in the dollar of CIV).

4.5

It be recorded that Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions, and that:

- 4.5.1 the respective objectives of each differential rate be those specified in the Schedule to this Resolution; and
- 4.5.2 the respective types or classes of land which are subject to each differential rate be those defined in the Schedule to this Resolution; and
- 4.5.3 the respective uses and levels of each differential rate in relation to those respective types or classes of land be those described in the Schedule to this Resolution; and
- 4.5.4 the relevant
 - (a) uses of;
 - (b) geographical locations of; and
 - (c) planning scheme zonings of; and
 - (d) types of buildings on the respective types or classes of land be those identified in the Schedule to this Resolution; and

4.6

In accordance with section 4(1) of the Cultural and Recreational Lands Act 1963, the amount of rates payable in respect of each rateable land to which the Act applies be determined by multiplying the Capital Improved Value and that rateable land by 0.3371 percent (or 0.3372 cents in the dollar of Capital Improved Value).

5. Municipal Charge

- 5.1 A municipal charge be declared in respect of the 2012/13 Financial Year.
- 5.2 The municipal charge be declared for the purpose of covering some of the administrative costs of Council.
- 5.3 The municipal charge be in the sum of \$285.30 for each rateable land (or part) in respect of which a municipal charge may be levied.
- 5.4 It be confirmed that the municipal charge is declared in respect of all rateable land within the municipal district in respect of which a municipal charge may be levied.

6. Annual Service Charge

- 6.1 An annual service charge be declared in respect of the 2012/13 Financial Year.
- 6.2 The annual service charge be declared for the collection and disposal of refuse from land.
- 6.3 The annual service charge be in the sum of, and be based on the criteria, set out below:
 - 6.3.1 \$92.10 per annum for each rateable land to which a domestic waste collection service is available;
 - 6.3.2 \$83.05 per annum for each rateable land to which a recyclables collection service is available; and
 - 6.3.3 \$192.75 per annum for each:
 - 6.3.3.1 rateable land that is 'farm land' within the meaning of s 3(1) of the Valuation of Land Act 1960 and is a 'single farm enterprise' within the meaning of section 159(4) of the Local Government Act 1989; and
 - 6.3.3.2 other rateable land, from which there is capable of being generated waste, which can be deposited by a ratepayer or resident at a landfill or waste transfer or disposal facility;(which annual service charge is known as the "environmental levy").

7 Rebates & Concessions

- 7.1 It be recorded that Council grants to each owner of rateable land who is an "eligible recipient" within the meaning of the State Concessions Act 1986 a rebate of \$198.00 per annum in respect of each rateable land owned by him or her.
- 7.2 The rebate described in paragraph 8.1 be granted.

8. Incentives

No incentive be declared for early payment of the general rates, municipal charge and annual service charge previously declared.

9. Payment

All rates and charges to be paid in four instalments, in accordance with Section 167(1) and (2) of the Local Government Act 1989.

10. Consequential

- 10.1 It be confirmed that, subject to sections 171 and 172 of the Local Government Act 1989, Council will require a person to pay interest on any rates and charges which:
 - 10.1.1 that person is liable to pay;
 - 10.1.2 have not been paid by the date specified for their payment.
- 10.2 The Team Leader Revenue Property & Valuation Services be authorised to levy and recover the general rates, municipal charge and annual service charges in accordance with the Local Government Act 1989.

11. User Fees and Charges

The 2012/13 User Fees and Charges schedule as adopted by Council detailed in **Appendix E**.



SCHEDULE

GENERAL VACANT LAND

Objective:

To encourage the development of land and ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the –

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the Resolution of Council.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.
The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

Nil.

SCHEDULE

GENERAL BUILDING LAND

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the -

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the Resolution of Council.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2012/2013 financial year.



SCHEDULE

FARM VACANT LAND

Objective:

To encourage the development of land for farming purposes and ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the -

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the Resolution of Council.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

Nil

SCHEDULE

FARM BUILDING LAND

Objective:

To encourage the pursuit of farming activities and ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the -

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the Resolution of Council.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2012/2013 Financial Year.



SCHEDULE

COMMERCIAL VACANT LAND

Objective:

To encourage the development of land for commercial purposes and ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the -

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the Resolution of Council.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

Nil

SCHEDULE

COMMERCIAL BUILDING LAND

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the -

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the Resolution of Council.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2012/2013 Financial Year.



SCHEDULE

INDUSTRIAL VACANT LAND

Objective:

To encourage the development of land for industrial purposes and ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the -

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.
4. Provision of economic development services.

Types and Classes:

Rateable land having the relevant characteristics described in the Resolution of Council.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

Nil

SCHEDULE

INDUSTRIAL BUILDING LAND

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the -

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services;
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the Resolution of Council.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2012/2013 Financial Year.



SCHEDULE

RURAL VACANT LAND

Objective:

To encourage the development of land and ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the -

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the Resolution of Council.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

Nil

SCHEDULE

RURAL BUILDING LAND

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the -

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services.

Types and Classes:

Rateable land having the relevant characteristics described in the Resolution of Council.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2012/2013 Financial Year.



APPENDIX C

Capital Works Program

This appendix presents a listing of the capital works projects that will be undertaken for the 2012/13 year.

ADOPTED CAPITAL BUDGET 2012/13 AND CAPITAL EXPENDITURE PLAN FOR 2013/14 TO 2015/16

PROJECT	DESCRIPTION	BUDGET 2012-13 YEAR 1			BUDGET 2013-14 YEAR 2			BUDGET 2014-15 YEAR 3			BUDGET 2015-16 YEAR 4		
		Budget	External Funding Income	Nett Cost to Council	Budget	External Funding Income	Nett Cost to Council	Budget	External Funding Income	Nett Cost to Council	Budget	External Funding Income	Nett Cost to Council
ROADS AND BRIDGES													
Repairs to timber bridges - Various	Repair works on timber bridge in accordance with bridge inspection recommendation.	80,000		80,000	40,000		40,000	40,000		40,000		40,000	
Gravel Shoulder Resheet Program	Resheeting gravel shoulders of the sealed road network in accordance with condition surveys.	110,000		110,000	115,000		115,000	120,000		120,000		125,000	
Road Resealing Program	Program to reseal bitumen roads with a new bitumen surface as identified by condition data.	1,360,000	(585,871)	R2R Grant	1,548,500	(1,300,000)	R2R Grant	1,748,000	(1,300,000)	R2R Grant	1,912,500	(1,300,000)	R2R Grant
			(774,129)	Roads & Bridges Init									
Gravel Road Resheeting Program	Full resheeting of gravel roads with new gravel surface in accordance with a asset condition to provide an as new surface.	710,000	(710,000)	R2R Grant	732,900	(365,000)	R2R Grant	1,023,000	(365,000)	R2R Grant	1,219,000	(365,000)	R2R Grant
						(367,900)	Roads & Bridges Init					(450,000)	Roads & Bridges Init
Gravel Road Spot Resheeting Program	Spot resheeting of gravel roads with new gravel surface in accordance with asset condition to provide an improved surface.	530,000		530,000	569,350		569,350	633,500		633,500		655,450	
Major Patching on Sealed Roads	Major patching of sealed roads in accordance with program developed form Council's Asset Management System.	485,000	(225,871)	Roads & Bridges Init	676,000	(482,100)	Roads & Bridges Init	702,000	(400,000)	Roads & Bridges Init	728,000		728,000
			(149,129)	R2R Grant									
Youramite Road, Cosgrove	Final seal to recently repaired reconstructed road.	120,000	(120,000)	R2R Grant	0								
Road Asphalt Program	Resheeting of asphalt roads and areas subject to high traffic loads with asphalt in accordance with asset condition data.	165,375	(100,000)	R2R Grant	173,644	(150,000)	Roads & Bridges Init	200,000	(150,000)	Roads & Bridges Init	200,000		200,000
Coghill St, Yarrowonga	Stage 2 - Reconstruction of Coghill St, from Orr St to McNally St.	200,000		200,000									
Kerb and Channel Renewal Program	Replacement of damaged sections of kerb and channel in accordance with asset condition survey.	44,000		44,000	200,000		200,000	205,000		205,000		210,000	
Belmore St, Yarrowonga	Planting of Griffith Pink trees near intersections and associated works to complete streetscape works.	50,000		50,000									
Dillon St, Cobram	Construction of Dillon St link Road, Cobram and associated car park works in Dillon St and Punt Rd.	250,000		250,000									
Traffic Safety Works, Melville St, Nunnurkah	Traffic Safety Works comprising of marked median, raised traffic circles at Blenheim St and Tinnemoh Rd, to combat traffic black spots. Funding sought from VicRoads. Works dependent upon successful funding.	350,000	(299,735)	Grants	50,265								
Traffic Safety Works, Quinn St, Nunnurkah	Installation of raised traffic circles, at intersections of Nelson St and Stewart St.	200,000	(179,840)	Grants	20,160								
Township Dust Suppression Program	Dust Suppression Seal in accordance with township dust suppression program.	30,000		30,000	55,000		55,000	60,000		60,000		65,000	
Rural Road Dust Suppression Program	Stabilisation/dust control on roads as per scheduled program and availability of community contributions.				50,000	(25,000)	Community Contributions	60,000	(30,000)	Community Contributions	65,000	(32,500)	Community Contributions

ADOPTED CAPITAL BUDGET 2012/13 AND CAPITAL EXPENDITURE PLAN FOR 2013/14 TO 2015/16													
PROJECT	DESCRIPTION	BUDGET 2012-13 YEAR 1			BUDGET 2013-14 YEAR 2			BUDGET 2014-15 YEAR 3			BUDGET 2015-16 YEAR 4		
		Budget	External Income	Funding Source	Net Cost to Council	Budget	External Income	Funding Source	Net Cost to Council	Budget	External Income	Funding Source	Net Cost to Council
FOOTPATHS													
Maguire Street, Strathmerton	Construction of footpath at Maguire Street, Strathmerton. Special Charge Scheme.	30,000	(15,000)	Special Charges	15,000								
Footpath Renewal Program	Program to replace damaged sections of concrete footpaths in accordance with asset condition survey.	61,000			61,000	63,669		63,669	65,000			65,000	65,000
Walking/cycling path, Yarrowonga South	Construction of a walking/cycling path, from Yarrowonga South to Yarrowonga.	148,000			148,000								
DRAINAGE													
Community Surface Drainage	Construction to road structure improvements within Community Drainage Schemes, required by scheme prepared by Dept of Primary Industries.	10,000			10,000	11,576		11,576	12,500			12,500	12,500
Drainage Pump Renewals and Functional Upgrade	Renewal and upgrade of existing drainage pumps to ensure reliable flood protection.	40,000			40,000	60,000		60,000	60,000			60,000	
FLOOD DAMAGE - Additional projects to be added in accordance with inspections													
Drainage Betterment Works	Drainage betterment works associated flood damage restoration, (from Natural Disaster Funds).	660,000	(440,000)	Natural Disaster Funds	220,000								
Road Rehabilitation, Sinclair Crt, Numurkah	Rehabilitation of Existing seal and pavement on Sinclair Crt Numurkah \$25,000	25,000	(25,000)	Natural Disaster Funds	0								
Road Rehabilitation, Russell St, Wilby	Rehabilitation of Existing seal and pavement on Russell St, Wilby \$25,000	25,000	(25,000)	Natural Disaster Funds	0								

ADOPTED CAPITAL BUDGET 2012/13 AND CAPITAL EXPENDITURE PLAN FOR 2013/14 TO 2015/16

PROJECT	DESCRIPTION	BUDGET 2012-13 YEAR 1			BUDGET 2013-14 YEAR 2			BUDGET 2014-15 YEAR 3			BUDGET 2015-16 YEAR 4		
		Budget	External Income	Nett Cost to Council	Budget	External Income	Nett Cost to Council	Budget	External Income	Nett Cost to Council	Budget	External Income	Nett Cost to Council
BUILDINGS													
Senior Citizens Centre, Numurkah	Redevelopment of the Numurkah Senior Citizens Building. (\$200,000 received in 2011/12) - net cost to Council \$250,000	1,300,000	(800,000)	450,000									
			(50,000)										
Recreation Reserve Building, Katamatite	Replace Social rooms and change rooms at recreation Reserve.	1,646,000	(750,000)	750,000									
			(146,000)										
Refurbishment of change rooms, Rec Reserve, Waala	Upgrade of toilets, showers and change facilities at clubrooms, Recreation Reserve, Waala.	150,000	(140,000)	10,000									
Depot Upgrade, Nathalia	Upgrade Nathalia depot, to refurbish existing toilet and provide a lunchroom for staff.	60,000		60,000									
Civic Buildings - Renewal	Renewal and replacement of sections and facilities within buildings in accordance with the building condition audit and priority schedule.	75,000		75,000	75,000		75,000			75,000		100,000	
Numurkah Hall, Numurkah	Structural works to Numurkah Hall at Numurkah.	30,000		30,000									
Swimming Pools & Centre upgrade program	Building renewal and water efficiency enhancements at various pools in accordance with the renewal program.	22,000		22,000	23,153		24,310			24,310		24,310	
LANDFILL													
Landfill, Cobram	Progress rehabilitation of Cells 1-3, as per agreement with EPA. Construction of a conventional cap over filled cells.	1,000,000		1,000,000	711,000		21,632			21,632		22,497	
Landfill, Cobram	Rehabilitation and interim capping of all cells at the Cobram landfill.											100,000	
Landfill, Cobram	Various works at Cobram Landfill to ensure compliance with EPA licence, including leachate level monitoring system and pumping system.	55,000		55,000	60,000		65,000			65,000		70,000	
Landfill, Cobram	Rehabilitation of cell 7						50,000			50,000			
Landfill, Yarrawonga	Progress rehabilitation of the Yarrawonga landfill site, by construction of a phytocap cover to EPA and performance standards.	200,000		200,000	20,000		20,000			20,000		20,000	
Landfill, Numurkah	Minor rehabilitation works at Numurkah Landfill to meet EPA after care requirements.	20,000		20,000	20,000		20,000			20,000		20,000	
Landfill, Cobram	Rehabilitation of old cell west.	20,000		20,000	20,800		21,632			21,632		22,497	
Landfill, Cobram	Rehabilitation and interim capping of Cell 6 at the Cobram landfill.	30,000		30,000	10,000		10,000			10,000		10,000	

ADOPTED CAPITAL BUDGET 2012/13 AND CAPITAL EXPENDITURE PLAN FOR 2013/14 TO 2015/16																
PROJECT	DESCRIPTION	BUDGET 2012-13 YEAR 1			BUDGET 2013-14 YEAR 2			BUDGET 2014-15 YEAR 3			BUDGET 2015-16 YEAR 4					
		Budget	External Funding Income Source	Nett Cost to Council	Budget	External Funding Income Source	Nett Cost to Council	Budget	External Funding Income Source	Nett Cost to Council	Budget	External Funding Income Source	Nett Cost to Council			
PLANT AND EQUIPMENT																
Plant Operations - Heavy Plant	Replacement and trade in heavy plant & equipment, in accordance with the plant replacement and maintenance schedule.	138,500	(15,000)	Asset Sales	66,361	(4,326)	Asset Sales	62,035	69,679	(4,326)	Asset Sales	65,353	69,679	(4,326)	Asset Sales	65,353
Plant Operations - Light Plant	Replacement and trade in of light plant & equipment, in accordance with the plant replacement and maintenance schedule.	45,769	(500)	Asset Sales	85,000		85,000	85,000	90,000			90,000	95,000			95,000
Plant Operations - Light Vehicles	Purchase and trade-in of light vehicles in accordance with the current replacement schedule. (3 Vehicles).	110,000	(50,000)	Asset Sales	490,000	(200,000)	Asset Sales	290,000	500,000	(200,000)	Asset Sales	300,000	500,000	(200,000)	Asset Sales	300,000
Plant Operations - Light Vehicles	Purchase of light vehicles to replace existing leased vehicles in accordance with the modified, staged replacement schedule. Stage 1 (5 Vehicles)	170,000														
PARKS AND GARDENS																
Picola Park, Picola	Purchase of land for Park at Picola, and associated costs.	30,000														
Federation Park Cobram	Construction of a single unit, self cleaning toilet at Federation Park Cobram.	180,000	(180,000)	Local Govt Infrastructure Program												
Park Upgrade, Bathurni Reserve, Yarrowonga	Council contribution to development of Bathurni Reserve, Yarrowonga to be undertaken under agreement with Yarrowonga Lions Club.	50,000														
Netball Court Upgrade, Showgrounds, Nathalia	Increase the runoff area on existing netball courts and improve all abilities car parking and access (funding received).	40,000	(40,000)	Grants												
Apex Caravan Park, Cobram	Installation of a security fence at the Apex Caravan Park, Cobram.	35,000	(15,000)	Special Charges												
OTHER																
Capital Works Implementation Costs	Staff and other costs directly attributable to implementation of capital projects.	550,000			577,500			577,500	605,000			605,000	632,500			632,500
Fire Fighting Infrastructure at Council Caravan Parks	Installation of fire fighting infrastructure to meet CFA requirements at four Council caravan parks. (Must be completed by December 2013 according to CFA direction).	20,000			600,000			600,000								
TOTAL PROPOSED CAPITAL BUDGET 2012/13		11,660,644	(6,836,075)													

ADOPTED CAPITAL BUDGET 2012/13 AND CAPITAL EXPENDITURE PLAN FOR 2013/14 TO 2015/16

PROJECT	DESCRIPTION	BUDGET 2012-13 YEAR 1			BUDGET 2013-14 YEAR 2			BUDGET 2014-15 YEAR 3			BUDGET 2015-16 YEAR 4								
		Budget	External Funding Source	Nett Cost to Council	Budget	External Funding Source	Nett Cost to Council	Budget	External Funding Source	Nett Cost to Council	Budget	External Funding Source	Nett Cost to Council						
ADDITIONAL PROJECTS INCLUDED IN THE CAPITAL EXPENDITURE PLAN FOR 2013/14 TO 2015/16																			
Drainage Works - Various	Drainage works at various locations, to be resolved.				600,000			600,000			650,000			700,000					700,000
Drainage Upgrade at Leah & La Bamba Drs, Yarrowonga	Drainage works to reduce flooding at Leah & La Bamba Drs, Yarrowonga.				150,000			150,000											
Intersection Works at intersection of Numurkah Rd and Sandmount Rd.	Creation of a T intersection on Numurkah Rd bend to eliminate tangential approaches. Funding sought from VicRoads. Works dependent upon successful funding.				600,000		Grants	50,000											
Cricknet Net Relocation, Cobram Showgrounds	Construction of multi purpose training facility at Cobram Showgrounds, in accordance with Cobram Showground & Apex Reserve Masterplan.				150,000		Grants	5,000											
Soccer pitch Lighting, Apex park Cobram	Installation of lighting to soccer pitch at Apex Reserve Park, Cobram.				150,000		Grants	15,000											
Road Reconstruction, Dookie Rd, Cosgrove	Reconstruction of Dookie Rd, Cosgrove, in accordance with condition survey.				100,000			100,000			150,000								150,000
Bridge Width Hazard Markers	Supply and erect Bridge Width Hazard Markers on all GMW channel crossings in accordance with latest VicRoads standard.				165,000			165,000											
Drainage Works at Stevenson Cr., Yarrowonga	Drainage works to combat local flooding.				30,000			30,000											
Irrigation System Upgrades	Council contribution to ongoing program of improvements to improve water use efficiency. Annual project cost \$60,000.				30,000			30,000											
Dry Weather Road Warning Signs	Supply and erect dry weather road signs on every segment of dry weather road in accordance with latest practise.				90,000			90,000			30,000								30,000
Levee Bank, Cobram	Construction of a levee bank across the Murray Valley Hwy, east of Cobram. Works include construction of a permanent levee and purchase of demountable barriers for the highway crossing.				705,000		Grants	45,000			295,000								295,000
Traffic Safety Works, Belmore St, Yarrowonga	Raised sections of pavement at midblock to control vehicle speeds. Funding sought from VicRoads. Works dependant upon successful funding.				200,000		Grants	50,000											
Preschool Numurkah	Council contribution to improvements, new foyer and waiting area to maintain existing enrolment capacity (under universal education obligations), works valued at \$300,000. (subject to funding)				300,000		Grants	50,000											
Park Land, Station St, Numurkah	Council has been appointed Committee of Management for Crown Land. Develop a management plan including concept & detailed design, to meet DSE requirements.				10,000			10,000			20,000								20,000
Federation Park, Cobram	Development of Federation Park in accordance with the approved development plan. Works include completion of car park and circulation area.				200,000		Local Govt Infrastructure Program												

ADOPTED CAPITAL BUDGET 2012/13 AND CAPITAL EXPENDITURE PLAN FOR 2013/14 TO 2015/16

PROJECT	DESCRIPTION	BUDGET 2012-13 YEAR 1			BUDGET 2013-14 YEAR 2			BUDGET 2014-15 YEAR 3			BUDGET 2015-16 YEAR 4		
		Budget	External Income	Nett Cost to Council	Budget	External Income	Nett Cost to Council	Budget	External Income	Nett Cost to Council	Budget	External Income	Nett Cost to Council
Telford St, western entrance to Yarrowonga	Council contribution to the replacement of existing kerbing and driveway crossings and extension of seal across to shoulder, subject to upgrade of existing driveway crossings (responsibility of adjacent property owners). Project cost \$80,000												
Upgrade to Municipal Pound, Cobram	Extension and upgrade to meet compliance requirements.				60,000		60,000						
Bolts Rd / Murray Valley Hwy intersection, Yarrowonga	Upgrade of the intersection to meet current VicRoads standards. Includes installation of turning lane and widening of the Murray Valley Hwy.												
Central Business District, Cobram	Stage 2 of implementation of the Cobram Urban Development Framework. Works include construction of a roundabout at the intersection of Punt Rd and High St.												
Compliance Works, Aerodrome, Yarrowonga	Works in accordance with recent CASA inspection and requirements. Widening of taxiways and associated works.												
Bolts Rd intersection	Drainage works in conjunction with developer works to improve the intersection.												
Upgrade of irrigation and other assets at various parks	Upgrade of irrigation to provide better reliable watering of parks plus other minor upgrades responding to customer requests.												
Shire & Town Entry Signs, Various Locations	Year 1 - design & installation of highway entrance signs to Shire Year 2 - remaining arterial road entrances to be signed Year 3 - major towns Year 4 - other towns												
Public Hall, St James	Rehabilitation of the St. James Hall; funding has been secured from Myer foundation \$110,000 and \$30,000 from the community; State and Federal funding is currently uncertain.												
Federation Park, Cobram	Construction of a community hub at Federation Park, comprising restoration of station, building new public toilets and an information centre, plus additional landscaping.												
Landfill, Cobram	Cell 11 construction of a new cell 11.												
Campbell Rd School Xing, Cobram	Construction of school crossings and associated footpath in Campbell Road, Cobram.												
Carter St, Katunga	Construction of raised islands and new crossing lines, to provide a school crossing at Katunga, subject to VicRoads approval of School Crossing Supervisor.												
Roundabout, Punt Rd Main St, Cobram	Alteration to kerbing on existing roundabout to cater for angled parking in Punt Rd - works to follow Dillon St works.												
Lake Numurkah, Numurkah	Construction of beach and other public recreation facilities on Council managed land at Lake Numurkah.												
New Civic Centre, Cobram	Redevelopment of the Civic Centre to include library, Council offices, arts and cultural component and other government agencies (stage1 design)												
Witt St Car Park, Yarrowonga	Construction of a sealed carpark and associated works, including lighting.												
TOTAL CAPITAL BUDGET		11,660,644	(5,836,075)	5,824,569	10,594,463	(4,984,326)	5,242,227	11,286,263	(4,774,268)	6,061,385	9,043,933	(1,901,826)	7,142,107



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APPENDIX D

Program Budget

This appendix details the operating programs of Council that detail the services provided by Council to the community. Each service program's purpose, recent achievements, critical issues and growth items are detailed in the accompanying commentary.

Significantly each program is part of a series of departmental Business Plans which record and relate employee activities directly to Council Plan strategies. Accordingly employee actions are aligned and directly contributing to the delivery of Council's strategic goals as outlined in the Council Plan.

Employees and overall corporate performance can then be measured against actual service delivery outcomes.

The Council Plan was a major input into the preparation of the SRP and the Adopted Budget.

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PROGRAM NO: 01 OFFICE OF CEO
DIRECTORATE: OFFICE OF CEO
DEPARTMENT: OFFICE OF CEO

Council Plan Goal:
Our Communications and Processes.
Staff resources: 12.6 FTE.

1. Related Business Plan

Office of CEO

2. Purpose

To provide effective governance services to support the organisation.

To provide effective communication and engagement that informs and supports a united community.

3. Budget Highlights

• **Recent Achievements**

Management restructure to achieve flexibility and increased productivity.

Production of two Moira Messenger newsletters, Annual Report, Council Plan and Annual Budget.

Review of Community Engagement Manual, Communications Strategy and Corporate Style guide.

• **Critical Issues**

Financial sustainability.

Climate change.

Economic development including tourism.

Striking the right balance between available resources and output.

Provision of adequate support services to Councillors.

• **Growth Items**

Continue the staged implementation of the Moira Shire Accommodation Strategy - \$60,000.

• **Staff Resources Growth**

Nil.



01 OFFICE OF CEO			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income			-	-	-
Income Total			-	-	-
Expenditure					
	3004	ADVERTISING - STATUTORY	18,000	-	20,000
	3004	ADVERTISING GENERAL	123,000	161,000	140,000
	3007	ANNUAL REPORT	12,000	12,000	12,000
	3033	COMMUNITY CONSULTATION	5,000	3,000	5,000
	3009	CORPORATE MARKETING MAT'LS	10,000	5,000	6,000
	3003	MUNICIPAL ASSOCIATION OF VICTORIA	30,000	30,000	29,600
	3012	MURRAY DARLING ASSOC	5,500	5,500	5,600
	3039	MURRAY RIVER GROUP OF COUNCILS	12,000	12,000	12,000
	3032	NEWSLETTERS	22,500	22,500	23,000
	3040	OFFICE ACCOMODATION - STRATEGY	38,000	18,000	60,000
	3000	OFFICE OF CEO ADMIN	900,830	839,714	896,748
	3023	OFFICE OF DIRECTOR COMMUNITY SUSTAINABILITY	178,852	191,686	196,137
	3020	OFFICE OF DIRECTOR CORPORATE GOVERNANCE	315,354	295,727	312,163
	3021	OFFICE OF DIRECTOR DEVELOPMENT	181,652	159,839	178,753
	3022	OFFICE OF INFRASTRUCTURE SERVICES	198,553	196,300	200,285
	3006	PUBLICATIONS	20,000	20,000	21,000
	3015	VLGA SUBSCRIPTIONS	7,200	7,400	7,700
Expenditure Total			2,078,441	1,979,666	2,125,986
Grand Total			2,078,441	1,979,666	2,125,986

PROGRAM NO: 02 COUNCIL
DIRECTORATE: OFFICE OF CEO
DEPARTMENT: OFFICE OF CEO

Council Plan Goal:
Our Communications
and Processes.

1. Related Business Plan

Office of CEO

2. Purpose

The management of Council.

To provide effective communication and engagement that informs and supports a united community.

3. Budget Highlights

- **Recent Achievements**

Strategic Resource Plan.

- **Critical Issues**

Financial sustainability.

Achievement of Key Strategic Activities.

Community consultation.

Conduct of 2012 Council Elections

- **Growth Items**

Nil.

- **Staff Resources Growth**

Nil.



02 COUNCIL			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Expenditure	3057	AUST DAY CELEBRATIONS	20,500	19,504	22,000
	3052	CIVIC FUNCTIONS	30,000	30,400	30,000
	3053	COUNCIL & C'TEE MEETING EXPS	20,500	36,603	23,000
	3051	COUNCILLOR ALLOWANCES & EXPS	307,522	301,026	329,228
	3054	ELECTION COSTS	-	3,393	140,000
	3056	INTERNATIONAL WOMENS DAY	13,000	12,132	13,000
	3050	MAYORAL ALLOWANCE & EXPS	95,420	95,970	101,720
Expenditure Total			486,942	499,028	658,948
Grand Total			486,942	499,028	658,948

PROGRAM NO: 03 ECONOMIC DEVELOPMENT
DIRECTORATE: DEVELOPMENT
DEPARTMENT: ECONOMIC DEVELOPMENT

Council Plan Goals:
Our communities and Our people.
Staff resources: 4 FTE.

1. Related Business Plan

Economic Development Strategy 2008 - 2013

2. Purpose

To support viable, environmentally sustainable economic growth that takes place through:

the recognition, protection and promotion of the region's competitive advantage, support of existing industries, diversification of the economy and identification and encouragement of new economic opportunities

3. Budget Highlights

• **Recent Achievements**

110 one to one Business Mentoring sessions

15 Business Development workshops and seminars

295 participants in workshops and seminars

Building Strength in Business Expo – 80 businesses participated

Business Excellence Awards ceremony

Collaborative projects, including:

- Thompsons Beach Masterplan
- Barmah Forest Heritage and Education Centre
- Procurement and Town Signage Working Groups

Rural Skills Connect Program delivery and continued uptake from the farming sector – 21 participants, 14 f/t jobs

Moira Exporters Network – more than \$1 million in direct export sales

Sun Country Food, Wine and Produce – branding, online sales and exposure

Industry Attraction – Plastic Forests and Regional Tractor Dealership – 20 new jobs

Moira Jobs Link

Development of Shire Retail Strategy

Assisting community business group to implement Cobram Marketing Strategy project.

Facilitating the establishment of Moira Leading Agriculture Networks and Development Group (LAND).

Development and production of Moira Shire Residents Information Kit.

Shire Prospectus 'Discover Moira' developed to profile the region and attract businesses/workers/new residents.

Implementation of project partnership with Melbourne University to review shire entertainment options and facilities, identify gaps and recommend future strategies.

Delivery of 3 opportunities in rural communities' workforce development forums.

The principle markets for the services of economic development are the local business community, external investors and government agencies. The key community segment impacted by economic development activities is the business community.

• **Critical Issues**

Many projects reliant on state and federal government funding

External influences impacting on the business community, particularly the agribusiness sector.

Identifying and capitalising on the Sustainable Competitive Advantage for the Shire

Seizing opportunities to further diversify the economy

Response to climate change impacts (MDBP, Renewable Energy, Business Adaption, Carbon Trading)

• **Growth (New) Items**

Trade and Investment Project - \$20,000

Economic Development Strategy - \$40,000

Farmland in Transition Project - \$20,000

Chambers of Commerce/Business Associations Strategic Plans - \$6,000

Downstream Food Processing Project - \$15,000

Moira Business Online - \$10,000

• **Staff Resources Growth**

Nil



03 ECONOMIC DEVELOPMENT			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0079	BUSINESS AWARDS	-	-	(11,000)
	0080	BUSINESS DEVELOPMENT WORKSHOP	-	(5,500)	(5,000)
	0111	DOWNSTREAM FOOD PROCESSING PROJECT	-	-	(15,000)
	0083	ECONOMIC DEVELOPMENT OFFICE VEHICLE INCOME	(4,400)	(4,400)	(4,400)
	0110	ECONOMIC DEVELOPMENT STRATEGY	-	-	(25,000)
	0113	FARMLAND IN TRANSITION	-	-	(20,000)
	0114	REGIONAL VICTORIA LIVING EXPO	-	(20,000)	-
Income Total			(4,400)	(29,900)	(80,400)
Expenditure	3138	BARMAH FOREST EDUCATION MULTI MEDIA	-	17,830	-
	3132	BOOST MOIRA BUSINESS EXPO	10,000	10,000	-
	3098	BUSINESS AWARDS	8,000	8,000	35,000
	3080	BUSINESS DEVELOPMENT WORKSHOP	21,000	21,000	25,000
	3121	BUSINESS MENTORING	10,000	10,000	15,000
	3097	BUSINESS PROSPECTUS	5,000	10,000	-
	3111	BUY LOCAL CAMPAIGN	20,000	-	-
	3076	CHAMBERS OF COMMERCE STRATEGIC PLANNING	-	-	6,000
	3122	CHAMPIONS OF BUSINESS	3,000	3,000	15,000
	3123	COBRAM MARKETING STRATEGY	-	5,989	-
	3133	COBRAM YARRAWONGA ECO-TRAIL FEASIBILITY STUDY	20,000	-	20,000
	3159	DOWNSTREAM FOOD PROCESSING PROJECT	-	-	30,000
	3083	ECONOMIC DEVELOPMENT OFFICE	444,731	408,525	431,366
	3115	ECONOMIC DEVELOPMENT PROJECT FUND	20,000	15,000	25,000
	3105	ECONOMIC DEVELOPMENT STRATEGY	-	-	40,000
	3127	ED NEWSLETTER	8,500	8,500	1,000
	3129	ENTERTAINMENT OPTIONS & FACILITIES REVIEW	35,000	10,000	20,000
	3147	EVENTS SPONSORSHIP	38,500	38,500	-
	3117	EXPORT NETWORKS	10,000	10,000	10,000
	3077	FARMLAND IN TRANSITION	-	-	40,000
	3103	INDUSTRIAL ESTATES EXPENSES	6,900	6,900	6,000
	3134	LEADING AGRICULTURE NETWORK DEVELOPMENT GROUP	5,000	5,000	-
	3160	MOIRA BUSINESS ONLINE	-	-	10,000
	3156	MOIRA FOOD GROUP	10,000	10,000	10,000
	3126	MOIRA JOBS LINK	4,000	600	2,500
	3125	MURRAY RIVER MARATHON	12,000	12,000	-
	3157	NORTH EAST FARMERS MARKET PROJECT	-	1,500	-
	3091	PROVINCIAL VICTORIA	-	110	15,000
	3079	REGIONAL VICTORIA LIVING EXPO	-	20,000	-
	3100	REMPAN	8,455	9,436	7,500
	3118	RESIDENTS KIT	5,000	5,000	-
	3109	RURAL SKILLS CONNECT	5,000	5,000	-
	3119	SHIRE RETAIL STRATEGY	20,000	10,000	30,000
	3128	SKILLED MIGRATION	10,000	10,000	10,000
	3078	TRADE & INVESTMENT	-	-	20,000
	3116	WATER TECHNOLOGY CLUSTER EXPO	2,000	2,000	2,000
	3131	WORKFORCE DEVELOPMENT AND TRAINING	6,000	79	-
	3130	YARRAWONGA VIC SCOPING STUDY	25,000	3,000	-
Expenditure Total			773,086	676,969	835,366
Grand Total			768,686	647,069	754,966

PROGRAM NO: 04 INDUSTRIAL ESTATES
DIRECTORATE: DEVELOPMENT
DEPARTMENT: ECONOMIC DEVELOPMENT

Council Plan Goal:
Our communications and processes.
Staff resources: Nil.

1. Related Business Plan

Economic Development

2. Purpose

Provision of developed land, within designated industrial estates, ready for sale to industries.

Outputs:

- Purchase and development of land within industrial estates in the Shire.
- Land sales.

3. Budget Highlights

• **Recent Achievements**

Negotiations relating sales of industrial estate land in Cobram.

• **Critical Issues**

Economic climate

Availability of suitable land ready for sale to industries.

• **Growth Items**

Nil.

• **Staff Resources Growth**

Nil.



04 INDUSTRIAL ESTATES			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0140	COBRAM INDUSTRIAL ESTATE PROCEEDS			
		SALE OF LAND	(90,000)	-	(100,000)
Income Total			(90,000)	-	(100,000)
Expenditure	3144	SALE OF IND EST	81,000	-	90,000
Expenditure Total			81,000	-	90,000
Grand Total			(9,000)	-	(10,000)

PROGRAM NO: 05 HUMAN RESOURCES
DIRECTORATE: CORPORATE GOVERNANCE
DEPARTMENT: CORPORATE GOVERNANCE

Council Plan Goal:
Our people.
Staff resources: 5.1 FTE.

1. Related Business Plan

Organisational Development.

2. Purpose

To support the organisations needs in relation to human resource services to ensure a professional, effective and highly skilled and knowledgeable workforce.

To provide, so far as is practicable, a safe working environment that promotes the health and wellbeing of staff, contractors and the community.

3. Budget Highlights

• **Recent Achievements**

Review of the Occupational Health and Safety Manual.

Review of the Human Resources Manual to ensure the incorporation of issues relating to the changes in legislation.

• **Critical Issues**

Ability to maintain requirements in relation to OHS and other relevant legislation.

Continue to improve the Organisations, Recruitment/Induction and Staff Development Programs.

• **Growth Items**

Nil.

• **Staff Resources Growth**

Nil.



05 HUMAN RESOURCES			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0172	EMPLOYEE CONTRIBUTION TRAINING/STUDY	-	(500)	(500)
	0191	EMPLOYER INCENTIVE (JYP)	-	(2,721)	-
	0170	UNIFORM EMPLOYEE REIMBURSEMENT	(3,500)	(3,500)	(3,500)
	0173	WORK HEALTH GRANT	-	(10,000)	-
Income Total			(3,500)	(16,721)	(4,000)
Expenditure	3178	ACCIDENT & INJURY	7,500	7,500	7,500
	3177	EMPLOYEE ASSISTANCE PROGRAM	10,000	10,400	10,800
	3170	HUMAN RESOURCES	391,921	385,396	584,025
	3174	RECRUITMENT	126,000	104,000	119,000
	3176	STAFF TRAINING	217,000	232,000	-
	3200	STAFF TRAINING - COMMUNITY SUSTAINABILITY	-	-	42,490
	3198	STAFF TRAINING - CORPORATE SERVICES	-	-	54,629
	3199	STAFF TRAINING - DEVELOPMENT	-	-	25,797
	3201	STAFF TRAINING - INFRASTRUCTURE SERVICES	-	-	118,364
	3173	VECCI	4,200	4,200	4,200
	3197	WORK HEALTH GRANT	-	10,000	-
Expenditure Total			756,621	753,496	966,805
Grand Total			753,121	736,775	962,805

PROGRAM NO: 06 CHILD CARE - FAMILY DAY CARE
DIRECTORATE: COMMUNITY SUSTAINABILITY
DEPARTMENT: COMMUNITY DEVELOPMENT

Council Plan Goal:
Environment and Lifestyle.
Staff resources:1.7 FTE.

1. Related Business Plan

Community Development.

2. Purpose

To provide administration and professional support to the providers of quality in-home child care.

3. Budget Highlights

• **Carer and client enrolment statistics**

Currently 20 Family Day Care educators (carers)

Currently 107 families actively using the service

Currently 154 children in care

• **Recent Achievements**

Maintained quality assurance accreditation.

Provision of high quality carer training.

Maintain monthly audits of all care providers.

Maintained carer and client numbers.

• **Critical Issues**

Supporting flood affected educators to re-establish their service.

Maintaining carers and clients in a competitive childcare market.

Lobbying the Federal government to ensure operational funding is continued and is adequate for family day care.

Ensuring Moira Shire Family Day Care remains a choice for families in an environment where private providers are broadening their range of services.

• **Growth Items**

Nil.

• **Reduced items**

Nil.

• **Staff Resources Growth**

Nil.



06 CHILD CARE - FAMILY DAY CARE			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0220	FAMILY DAY CARE ADMIN	(1,500)	(1,500)	(1,500)
	0221	FAMILY DAY CARE CARE PROV INC	(400,000)	(400,000)	(400,000)
	0224	FAMILY DAY CARE EDUCATOR TRAINING	-	(5,037)	-
	0222	FAMILY DAY CARE OPERATIONAL	(150,000)	(150,000)	(150,000)
Income Total			(551,500)	(556,537)	(551,500)
Expenditure	3220	FDC ADMIN	147,652	159,070	160,766
	3221	FDC CARE PROVIDERS	400,000	400,000	400,000
Expenditure Total			547,652	559,070	560,766
Grand Total			(3,848)	2,533	9,266

PROGRAM NO: 07 COMMUNITY ASSOCIATIONS
DIRECTORATE: COMMUNITY SUSTAINABILITY
DEPARTMENT: COMMUNITY DEVELOPMENT

Council Plan Goal:
Our people.

1. Related Business Plan

Community Development.

2. Purpose

Provide funding support through agreement to four (4) Neighbourhood Houses and seven (7) Neighbourhood watch committees.

3. Budget Highlights

• **Recent Achievements**

The "Moira ACE" network, formed in 2010 continues to broaden its range of adult education courses up to and including Diploma qualification.

Annual presentation to Council.

Participation of Neighbourhood House's on Moira Shire Disability Advisory Committee and Municipal Public Health and Well being Plan implementation committee.

Representation of Neighbourhood Watch committees on Moira Shire's local safety committee.

• **Critical Issues**

On-going funding from the Victorian Government paid to Neighbourhood Houses to support adult education..

• **Growth Items**

Nil.

• **Staff Resources Growth**

Nil.



07 COMMUNITY ASSOCIATIONS			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0243	NUMURKAH COMMUNITY LEARN CTRE	(1,440)	(1,440)	(1,440)
Income Total			(1,440)	(1,440)	(1,440)
Expenditure	3241	COBRAM COMMUNITY HOUSE	20,150	20,150	20,750
	3245	N'HOOD WATCH	900	700	700
	3243	N'KAH COMM LEARN CENTRE	20,150	20,150	20,750
	3242	NATH & DIST COMM. ASSOC	20,150	20,150	20,750
	3244	Y'WONGA N'HOOD HOUSE	20,150	20,150	20,750
Expenditure Total			81,500	81,300	83,700
Grand Total			80,060	79,860	82,260

PROGRAM NO: 08 COMMUNITY DEVELOPMENT
DIRECTORATE: COMMUNITY SUSTAINABILITY
DEPARTMENT: COMMUNITY DEVELOPMENT

<p>Council Plan Goal: Our communities. Staff resources: 10.8 FTE</p>

1. Related Business Plan

Community Development.

2. Purpose

Administration of the following services to the residents of Moira Shire:

- Community Capacity Building program.
- Cultural development.
- Community Leadership Program.
- Municipal Public Health and Well Being Plan (MPHWP) - Health Promotion funding.
- Obtaining major funding from Victorian and Australian Government.
- Community Grants Program.
- Coordination of Council civic events.
- Disability Advisory Committee.
- Cultural Advisory Committee.
- Community Local Safety Committee.
- Fostering Arts Culture.
- Community transport project
- Major funding announcements

3. Budget Highlights

- Recent Achievements
 - Coordination of relief and recovery response following the March 2012 floods.
 - Maintain strong community engagement through open meetings and update town action plans.
 - Implementation of the 2010 – 2013 MPHWP.
 - Phasing out the social recovery (previously drought recovery) model.
 - Celebrating the role of volunteers.
 - Section 86 committee of management review. Ongoing support of Council's 39 special committees.

Four (4) Community Grants workshops.

Moira Shire Community Leadership program and graduation in Yarrowonga.

Moira Shire Community Grants program.

Completion of "Lake Mulwala Dreaming" a community arts project.

Transition of Goulburn Valley Road Safe to the new community based road safety model.

Responsible Service of Alcohol training.

Children's week events.

• **Critical Issues**

Managing flood recovery and its impact on affected communities.

Managing community expectation around town action plan priorities.

The changing political environment and impacts / opportunities around funding and government priorities.

Delivering high quality programs with existing resources.

In consideration of existing community infrastructure and services, meeting the future needs of our communities and planning for renewal.

• **Growth Items**

Inclusion of Conference and Accommodation ledger previously funded through Human Resources budget. No nett increase.

• **Reduced items**

Reduce Community Assistance Grants scheme by \$20,000 to support social recovery from the flood event.

• **Staff Resources Growth**

Staff Resources Reduced - Completion of Cobram CBI project



08 COMMUNITY DEVELOPMENT			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0288	CHILDRENS WEEK	(500)	(500)	(500)
	0302	COBRAM CBI TRANSITIONAL PROGRAM	-	(35,000)	-
	0300	COMMUNITY CONNECTIONS PROJECT OFFICER	-	(30,000)	(30,000)
	0301	COMMUNITY DEVELOPMENT GENERAL INCOME	-	(227)	-
	0283	COMMUNITY DEVELOPMENT OFFICE	(7,000)	(7,000)	(7,000)
	0299	FLAVOURS OF MUSLIM CULTURE - FASHION FOOD & FRIEND	(2,500)	-	-
	0297	STRENGTHENING BASIN COMMUNITIES PROGRAMME	(350,000)	(350,000)	-
Income Total			(360,000)	(422,727)	(37,500)
Expenditure	3291	ARTS ADVISORY COMMITTEE	500	410	3,000
	3292	CHILDRENS WEEK	700	700	700
	3270	COMM SERV DEVELOPMENT OFFICE	1,064,803	914,042	1,088,828
	3276	COMMUNITY ASSIST SCHEME	120,000	120,000	100,000
	3310	COMMUNITY CONNECTIONS PROJECT OFFICER	5,000	28,150	30,819
	3283	COMMUNITY DEVELOPMENT	8,000	3,000	5,000
	3285	COMMUNITY PLANNING LEADERSHIP	50,000	50,000	50,000
	3279	CULTURAL DIVERSITY COMMITTEE	-	1,272	3,000
	3273	DISABILITY ADVISORY COMMITTEE	5,000	5,500	5,000
	3271	HLTH PROMO-MUNICIPAL HLTH PLAN	20,000	15,000	15,000
	3311	LOCAL SAFETY COMMITTEE	-	-	2,000
	3275	MOIRA FOODBANK	32,000	32,000	32,000
	3795	PUBLIC BUILDINGS PHONOGRAPHIC LICENCES	-	-	3,000
	3286	SMALL GRANTS SCHEME	100,000	97,500	100,000
	3278	SOCIAL RECOVERY	5,000	-	20,000
	3307	STRENGTHENING BASIN COMMUNITY PROGRAMME	149,186	276,114	-
Expenditure Total			1,560,189	1,543,688	1,458,347
Grand Total			1,200,189	1,120,961	1,420,847

PROGRAM NO: 09 HACC SERVICES
DIRECTORATE: COMMUNITY SUSTAINABILITY
DEPARTMENT: COMMUNITY DEVELOPMENT

Council Plan Goal:
Our environment and lifestyle.

1. Related Business Plan

Community Development.

2. Purpose

Through the partnership agreement with Moira Healthcare Alliance, fund the Administration of Moira Shires HACC (Home and Community Care) services.

3. Budget Highlights

• **Recent Achievements**

Commenced implementation of the active service model.
Review of Meals on Wheels and Moira Food Share services.

• **Critical Issues**

On-going adequate State funding for HACC services.
Maintaining the partnership.

• **Growth Items**

Nil.

• **Reduced items**

Nil.

• **Staff Resources Growth**

Nil



09 HACC SERVICES			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Expenditure	3370	MOIRA HLTH ALLIANCE-HACC	266,000	266,000	266,000
Expenditure Total			266,000	266,000	266,000
Grand Total			266,000	266,000	266,000

PROGRAM NO: 10 IMMUNISATIONS
DIRECTORATE: COMMUNITY SUSTAINABILITY
DEPARTMENT: COMMUNITY DEVELOPMENT

Council Plan Goal:
Our environment and Lifestyle.
Staff resources: 0.9 FTE.

1. Related Business Plan

Community Development

2. Purpose

Provide immunisations to infants and school aged children according to the National Immunisation schedule.

3. Budget Highlights

• **Recent Achievements**

Adhered to the National Gardasil program.

Employed qualified relief staff.

Managed all of the National Schedule changes.

12 – 15 month immunisation rate is 97%. Above the Hume average of 94%

24 – 27 month immunisation rate is 97%. Above the Hume average of 94%

60 – 63 month immunisation rate is 94% which is the same as the Hume average.

• **Critical Issues**

National schedule changes.

Additional demands on services and managing national reporting requirements.

Accommodation of Cobram immunisation sessions

• **Growth Items**

Nil.

• **Reduced Items**

Nil.

• **Staff Resources / Growth**

Nil



10 IMMUNISATION			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0390	IMMUNISATION INCOME	-	(19,000)	(19,000)
	0391	IMMUNISATION SUBSIDY COMMONWEALTH	(19,000)	-	-
Income Total			(19,000)	(19,000)	(19,000)
Expenditure	3390	IMMUNISATION EXPENSES	55,202	64,115	67,660
Expenditure Total			55,202	64,115	67,660
Grand Total			36,202	45,115	48,660

PROGRAM NO: 11 MATERNAL AND CHILD HEALTH
DIRECTORATE: COMMUNITY SUSTAINABILITY
DEPARTMENT: COMMUNITY DEVELOPMENT

Council Plan Goal:
Our environment and lifestyle.
Staff resources: 5.8 FTE.

1. Related Business Plan

Community Development.

2. Purpose

Provide Maternal and Child Health services to families with children 0 to 6 years of age in Moira Shire.

3. Budget Highlights

• **Recent Achievements**

Positive Parenting programs held within the Shire.

Central appointment booking system running well.

Success of SMS reminder service in increasing attendance at MaCH key age and stage visits.

On line Information database has been developed to ensure up to date information is given to parents.

Purchase of personal protection alarms for MaCH Nurses who work alone.

Recruitment of relief Nurses for the service.

Commenced introduction of the State M&CH program for developmental assessment.

• **Critical Issues**

Maintaining qualified staff in a rural area.

Effective service provision in centre and using home visits.

Limitation of Tungamah and Katamatite centre's in providing KAS assessments.

• **Growth Items**

Nil.

• **Reduced Items**

Nil

• **Staff Resources Growth**

Nil.



11 MATERNAL & CHILD HEALTH			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0424	BREAST PUMP LOAN PROGRAM	(300)	300	-
	0423	CHILD RESTRAINT LOAN PROGRAM	(1,000)	(1,000)	(1,000)
	0422	FAMILY SKILLS TRAINING	(1,000)	(1,000)	(500)
	0438	M&CH - ENHANCED HOME VISIT PROG	(71,622)	(84,660)	(84,660)
	0420	MAT/CHILD HEALTH	(176,217)	(167,566)	(167,566)
	0421	MAT/CHILD HEALTH RENTAL	(1,600)	(1,600)	(1,600)
Income Total			(251,739)	(256,126)	(255,326)
Expenditure	3437	CHILD RESTRAINT LOAN PROGRAM	700	1,700	1,000
	3438	M&CH - ENHANCED HOME VISIT PROG	98,590	103,104	16,978
	3420	MATERNAL CHILD HEALTH ADMIN	413,118	505,405	605,894
Expenditure Total			512,408	610,209	623,872
Grand Total			260,669	354,083 3	68,546

PROGRAM NO: 12 PRE-SCHOOLS
DIRECTORATE: COMMUNITY SUSTAINABILITY
DEPARTMENT: COMMUNITY DEVELOPMENT

Council Plan Goal:
Our communities.
Staff Resources: 1.0 FTE

1. Related Business Plan

Community Development.

2. Purpose

Through the Moira Shire Pre-school Equity formula support Councils 9 Pre-schools to provide quality pre-school services.

3. Budget Highlights

• **Recent Achievements**

Pre-School Advisory Committee continues to work efficiently.

Report into the preparedness of our pre Schools to adapt to Universal Access – 15 hours guaranteed Kindergarten placement for all 4 year olds by 2013.

• **Critical Issues**

Ability for existing accommodation to accommodate the Universal Access requirements by 2013.

Maintaining volunteer committee members on the Pre School Advisory committee.

• **Growth Items**

Nil.

• **Reduced items**

Nil.

• **Staff Resources Growth**

Nil

• **Staff Resources Reduction**

Completion of the Early Years Facilitator project

Completion of the Universal access change management project.



12 PRESCHOOLS			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0472	YARRAWONGA EARLY CHILDHOOD CENTRE	-	-	2,000
Income Total			-	-	(2,000)
Expenditure	3473	EARLY YEARS NETWORK FACILITATOR	37,553	143,393	-
	3460	PRE SCHOOL ADVISORY C'TEE	70,000	70,000	70,000
	3470	PRESCHOOLS MAINTENANCE	30,000	30,000	30,000
	3475	UNIVERSAL ACCESS CHANGE MANAGEMENT	-	9,545	-
	3474	UNIVERSAL ACCESS PLANNING	-	18,000	-
	3471	YARRAWONGA CHILDRENS SERVICE CENTRE	7,200	7,200	7,200
Expenditure Total			144,753	278,138	107,200
Grand Total			144,753	278,138	105,200

PROGRAM NO: 13 OLDER PEOPLE
DIRECTORATE: COMMUNITY SUSTAINABILITY
DEPARTMENT: COMMUNITY DEVELOPMENT

Council Plan Goal:
Our communities.

1. Related Business Plan

Community Development.

2. Purpose

Support agencies and groups that provide programs and services for older people.

Provide annual funding to the five (5) Senior Citizen clubs in Moira Shire.

3. Budget Highlights

• **Recent Achievements**

Successful funding for the redevelopment of the Numurkah Seniors Hub.

Successful funding for the Improving Liveability of Older People (ILOP) project.

Identification of four (4) partner projects under the ILOP project.

Successful Gala day held in October 2011 at Numurkah.

• **Critical Issues**

The limitation of representation for older people that Senior Citizen Clubs currently provide.

The need for groups representing older people, e.g. Senior Citizens, U3A and Probus to share accommodation.

Making efficient and effective the provision of services and activities for Seniors.

Maintaining volunteer participation.

• **Growth Items**

Nil.

(Note: Improving Liveability of Older People project is a \$100,000 Victorian Government funded project being implemented through 2012 - 2013)

• **Reduced items**

Nil.

• **Staff Resources Growth**

Nil.



13 SENIOR CITIZENS			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0501	IMPROVING LIVEABILITY FOR OLDER PEOPLE	-	(50,000)	(50,000)
	0500	SENIOR CITIZENS WEEK	(2,200)	(2,200)	(2,200)
Income Total			(2,200)	(52,200)	(52,200)
Expenditure					
	3501	IMPROVING LIVEABILITY FOR OLDER PEOPLE	-	84,000	16,000
	3500	SENIOR CITIZENS WEEK	3,000	3,000	3,000
	3490	SNR CIT COBRAM	4,300	4,300	4,450
	3491	SNR CIT NATHALIA	4,300	4,300	4,450
	4392	SNR CIT NUMURKAH	4,300	4,300	4,450
	3493	SNR CIT TUNGAMAH	2,900	2,900	3,000
	3494	SNR CIT YARRAWONGA	4,300	4,300	4,450
Expenditure Total			23,100	107,100	39,800
Grand Total			20,900	54,900	(12,400)

PROGRAM NO: 14 YOUTH SERVICES
DIRECTORATE: COMMUNITY SUSTAINABILITY
DEPARTMENT: COMMUNITY DEVELOPMENT

Council Plan Goal:
Our people.
Staff resources: 1 FTE.

1. Related Business Plan

Community Development.

2. Purpose

Provide youth support through our partnership and agreement with Yarrawonga Community Health.

Conduct events for young people such as FReeZA and National Youth Week events.

3. Budget Highlights

• **Recent Achievements**

Strengthened partnership with YMCA to conduct FReeZA events at Councils recreation facilities.

12 Youth events including Battle of the Bands, Dive in movie nights.

Continued support of at risk young people through Council's agreement partnership with Yarrawonga Community Health.

Continued implementation of the MY PASSPORT project targeting alcohol and drug issues amongst young people.

Four (4) successful Junior Council meetings and Junior Council tour.

National Youth Week Skate Park event celebrating the opening of the Cobram Skate Park.

Supported 14 young people to attend National Youth leaders conference in Melbourne

Kool Skools.

Continued support of the L2P learner driver program with a total of 9 young people now having achieved their P plate licence.

• **Critical Issues**

Ensuring that Moira Shire maintains a clear understanding of the priorities of Young people.

Ongoing National Youth Week and FreeZa funding.

Continued engagement of Secondary Colleges in the Junior Council initiative.

• **Growth Items**

Nil.

• **Reduced items**

Nil.

• **Staff Resources Growth**

Nil.



14 YOUTH SERVICES			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0516	FREEZA 2010 2011	(11,660)	(11,660)	-
	0514	L TO P PROGRAM	(33,091)	(33,091)	(23,000)
	0515	YOUTH FOUNDATION VICTORIA	-	(5,000)	-
	0513	YOUTH WEEK	(3,000)	(3,000)	(3,000)
Income Total			(47,751)	(52,751)	(26,000)
Expenditure	3517	FREEZA 2010 2011	18,290	19,237	-
	3514	L TO P PROGRAM	57,367	42,330	33,906
	3510	MOIRA SHIRE YOUTH SERVICE	70,000	70,000	70,000
	3518	MY PASSPORT	-	1,000	2,000
	3511	YOUTH COUNCIL	15,000	15,000	17,000
	3512	YOUTH DEVELOPMENT PROGRAMS	111,045	77,167	111,749
	3513	YOUTH WEEK	3,000	3,000	4,000
Expenditure Total			274,702	227,734	238,655
Grand Total			226,951	174,983	212,655

PROGRAM NO: 15 LIBRARIES
DIRECTORATE: COMMUNITY GOVERNANCE
DEPARTMENT: COMMUNITY DEVELOPMENT

Council Plan Goal:
Our communities.

1. Related Business Plan

Community Development

2. Purpose

Through agreement with Goulburn Valley Regional Library, provide library services to the residents of Moira Shire. Our libraries are in Cobram, Yarrawonga, Numurkah and Nathalia. A Mobile service visits other Communities.

3. Budget Highlights

• **Recent Achievements**

Annual participation survey.

• **Critical Issues**

Cost of service agreement.

Impact of technology on traditional Library activities.

Future planning for library services in Cobram and Yarrawonga.

• **Growth Items**

Contribution to Goulburn Valley Regional Library – 4% increase.

Defined benefits superannuation contribution - \$25,000.

• **Reduced Items**

Nil.

• **Staff Resources Growth**

Nil.



15 LIBRARIES			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Expenditure	3551	COBRAM LIBRARY OP EXP	6,000	6,000	4,000
	3554	NATHALIA LIBRARY OPERATING EXP	1,500	1,500	1,500
	3552	NUMURKAH LIBRARY OPERATING EXP	3,100	3,100	4,800
	3550	REG LIBRARY CONTRIB - GV	648,037	646,937	672,380
	3553	YARRAWONGA LIBRARY OPERATING EXP	3,600	3,600	4,100
Expenditure Total			662,237	661,137	686,780
Grand Total			662,237	661,137	686,780

PROGRAM NO: 16 ACCOUNTING SERVICES
DIRECTORATE: CORPORATE GOVERNANCE
DEPARTMENT: FINANCE

Council Plan Goal:
Our communications and processes.
Staff resources: 6 FTE.

1. Related Business Plan

Finance.

2. Purpose

Ensuring accurate and timely management and reporting of the financial effect of councils operations.

Outputs:

- Accurate statements of financial performance and position.
- Debtors and creditors control.
- Control of investment.
- Compliance with statutory obligations.

3. Budget Highlights

• **Recent Achievements**

Major role in finalising the contract for the implementation of Council's integrated corporate software.

Great Plains accounting system upgrade.

Improvements made to electronic receipting and links to ledgers.

Reduced outstanding sundry debtors.

Improvements made to the monthly financial position report to Council.

• **Critical Issues**

Cash flow management related to major projects in the longer term.

Retention and development of staff.

Changes to legislative requirements.

Application of robust financial software.

Interest rates on investments.

Implementation of Council's new corporate software.

• **Growth Item**

Nil.

• **Staff Resources Growth**

Nil.



16 ACCOUNTING SERVICES			ADOPTED BUDGET 2011/12	APPROVED FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0574	GRANTS COMM - FINANCIAL ASST	(5,327,467)	(6,696,609)	(2,924,886)
	0571	INTEREST INVESTMENT	(570,000)	(611,970)	(660,000)
	0570	MISCELLANEOUS INCOME	-	(521)	-
	0570	REIMBURSEMENT JURY DUTY	-	(390)	-
Income Total			(5,897,467)	(7,309,490)	(3,584,886)
Expenditure	3570	ACCOUNTING SERVICES ADMIN	829,093	843,137	886,141
	3575	AUDIT FEES	47,700	41,700	41,200
	3576	BAD DEBTS WRITTEN OFF	5,000	11,000	5,000
	3572	BANK CHARGES	83,000	83,000	90,000
	3574	FRINGE BENEFITS TAX	98,000	98,000	83,520
	3571	LOAN INTEREST EXPENSE	687,764	687,764	658,864
	3577	SALE OF ASSETS EXPENSES	4,000	8,000	8,000
Expenditure Total			1,754,557	1,772,601	1,772,725
Grand Total			(4,142,910)	(5,536,889)	(1,812,161)

PROGRAM NO: 17 EMPLOYMENT OVERHEADS
DIRECTORATE: CORPORATE GOVERNANCE
DEPARTMENT: FINANCE

Council Plan Goal:
Our communications and processes.

1. Related Business Plan

Finance.

2. Purpose

To provide a means to manage employment overhead costs to meet the financial obligation of the organisation.

Outputs.

- Clear and transparent detail of organisational overheads.
- Overheads allocated as oncost to all expenditure activities based on associated labour cost.

3. Budget Highlights

- **Recent Achievements**

Oncost levels maintained.

- **Critical Issues**

Continue to review oncost rates.

Potential unfunded superannuation liability.

Application of up-to-date software.

Changes to legislative requirements.

Defined benefits superannuation liability.

- **Growth Items**

Provision for health and wellbeing programs for staff - \$12,500.

Asbestos audits - \$15,000.

Drug and alcohol testing - \$15,000.

Defined benefits superannuation scheme – contribution for unfunded liability - \$300,000.

- **Staff Resources Growth**

Nil



17 EMPLOYMENT OVERHEADS			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Expenditure	3605	ANNUAL LEAVE LOADING-OUTDOOR	35,513	35,513	37,517
	3604	ANNUAL LEAVE-OUTDOOR	205,231	205,231	222,503
	3629	EMERGENCY CALLOUTS	137,031	133,031	130,899
	3608	LONG SERVICE LEAVE	326,400	326,400	348,833
	3625	LOOSE TOOLS	10,000	15,000	10,400
	3616	MEETINGS	5,854	5,854	6,438
	3614	OH&S	53,560	53,560	77,676
	3628	ONCOST CLEARING	(2,738,860)	(2,687,046)	(2,846,387)
	3624	PROTECTIVE CLOTHING	34,702	34,702	36,326
	3607	PUBLIC HOLIDAYS-OUTDOOR	101,084	101,084	111,235
	3606	SICK LEAVE-OUTDOOR	74,581	74,581	81,258
	3627	SMALL PLANT	69,531	34,950	37,100
	3627	SMALL PLANT REPLACEMENT	-	34,781	11,354
	3603	SUPER - DEFINED BENEFITS	41,240	41,240	347,264
	3602	SUPER - LASPLAN	1,161,234	1,161,234	1,251,352
	3617	TRAINING	59,401	59,401	73,476
	3601	WORKCOVER LEVY	320,000	220,000	220,000
Expenditure Total			(103,498)	(150,484)	157,244
Grand Total			(103,498)	(150,484)	157,244

PROGRAM NO: 18 REVENUE SERVICES
DIRECTORATE: CORPORATE GOVERNANCE
DEPARTMENT: FINANCE

Council Plan Goal:
Our communications and processes.
Staff resources 3.8 FTE

1. Related Business Plan

Finance

2. Purpose

Provide effective and efficient valuation, revenue raising and property services so as to ensure the accurate and timely collection of property rates and charges, and, production of the voter's role.

Outputs:

- Accurate property database.
- Accurate rating of rateable properties.
- Property information to agencies, business and public.

3. Budget Highlights

• **Recent Achievements**

Maintaining property matching at a high level.

Update property database for implementation of Council's integrated corporate software.

• **Critical Issues**

Application of robust financial software.

Experienced staff.

Matching property databases in regard to roads and addresses.

Implementation of Council's new corporate software.

• **Growth Items**

Nil.

• **Staff Resources Growth**

Nil.



18 REVENUE SERVICES			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0641	ABANDONMENT GENERAL RATES	25,000	36,000	37,000
	0642	ABANDONMENT MUNICIPAL CHARGE RATES	7,000	28,000	18,000
	0654	ABANDONMENT STREET SCHEMES	1,000	600	1,000
	0652	DHS PENSION REBATES ADMIN FEE	(2,200)	(2,200)	(2,000)
	0636	GENERAL RATE INTEREST ON RATES	(25,000)	(25,000)	(28,000)
	0630	GENERAL RATES	(16,761,629)	(16,756,629)	(17,769,199)
	0644	LAND INFORMATION CERTIFICATES	(22,000)	(22,000)	(18,000)
	0635	LEGAL COSTS REIMBURSED	(160,000)	(160,000)	(180,000)
	0637	MUNICIPAL CHARGE INTEREST ON RATES	(9,000)	(9,000)	(10,000)
	0631	MUNICIPAL CHARGES RATES	(4,140,615)	(4,140,615)	(4,442,300)
	0639	SPECIAL CHARGES INTEREST	(8,586)	(8,586)	(10,000)
	0649	SRO VALUATIONS (SUPPLEMENTARY)	(12,000)	(12,000)	(12,000)
	0646	STATE REVENUE OFFICE (REVALUATION)	-	-	(95,000)
	0633	SUPPLEMENTARY RATES	(330,000)	(180,000)	(260,000)
Income Total			(21,438,030)	(21,251,430)	(22,770,499)
Expenditure	3640	AUST POST COMMISSION	-	-	-
	3638	DEBT COLLECTION CONTRACTOR	170,000	170,000	185,000
	3630	PRINTING RATE NOTICES	29,000	29,000	31,000
	3631	RATES POSTAGE CONTRACTS	16,000	20,153	15,000
	3636	REVALUATION CONTRACT CONTRACTS	188,000	207,841	25,000
	3643	REVENUE RAISING STRATEGY	20,000	30,000	-
	3642	TITLE SEARCHES	11,000	11,000	12,000
	3637	VALUATION CONTRACTOR	20,000	25,200	25,000
Expenditure Total			454,000	493,194	293,000
Grand Total			(20,984,030)	(20,758,236)	(22,477,499)

PROGRAM NO: 19 CUSTOMER SERVICE CENTRES
DIRECTORATE: CORPORATE GOVERNANCE
DEPARTMENT: GOVERNANCE

Council Plan Goal:
Our communications and processes.
Staff resources: 7.8 FTE.

1. Related Business Plan

Governance & Customer Service.

2. Purpose

To provide a consistently professional and accurate service to our customers.

3. Budget Highlights

Lease income reduction due to Vic Roads relocation.

Request continuation of Key Register funding.

• **Recent Achievements**

Consolidation of Cobram and Yarrawonga Customer Service Centres.

Review of EFTPOS password security.

Renewed key systems at Barmah Heritage Centre, Yarrawonga Rec Reserve, Yarrawonga Saleyards and others.

Participation in Integrated Software Project.

• **Critical Issues**

Consideration of security plan and costs incorporated into project capital costs.

Support and security for Yarrawonga Service Centre staff.

Maintaining focus on KPI's, professional standards of service and compliance to procedures.

Impact of new finance and revenue software.

Increase in electricity charges due to carbon trading scheme. (30%, advice from Procurement Australia)

• **Growth Items**

Nil.

• **Staff Resources Growth**

Nil.



19 CUSTOMER SERVICE CENTRES			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0660	VIC ROADS COBRAM	(17,803)	(13,352)	-
Income Total			(17,803)	(13,352)	-
Expenditure	3660	COBRAM SERVICE CENTRE	176,000	175,600	197,100
	3664	CUSTOMER SERVICE CENTRES ADMIN	448,732	460,793	508,365
	3666	KEY REGISTER	20,000	15,000	25,000
	3662	NUMURKAH SERVICE CENTRE	82,000	79,000	88,100
	3661	YARRAWONGA SERVICE CENTRE	82,000	73,168	81,100
Expenditure Total			808,732	803,561	899,665
Grand Total			790,929	790,209	899,665

PROGRAM NO: 20 INFORMATION TECHNOLOGY
DIRECTORATE: CORPORATE GOVERNANCE
DEPARTMENT: CORPORATE GOVERNANCE

Council Plan goal:
 Our communications and processes.
 Staff resources: 4.5 FTE.

1. Related Business Plan

Organisational Development

2. Purpose

Effectively and efficiently manage and develop Council's information technology (IT) systems and infrastructure.

Outputs:

- Continual functioning of IT systems.
- Secure and reliable data storage.
- Service delivery within budget.
- Develop and keep systems up to date.

3. Budget Highlights

• **IT Strategy**

Intranet redevelopment	47,000
Upgrade firewalls at Cobram and Yarrawonga	15,000
Upgrade Moira Domain	10,000
Install Backup Exec central control option	20,000
Corporate System	353,500
Total	445,500

• **Recent Achievements**

- Implementation of new Help Desk software.
- Commenced implementation of Corporate Software System.
- Intranet redevelopment commenced.
- Domain file sharing implemented.

• **Critical Issues**

- Completion of documentation of procedures.
- Redevelop IT Disaster Recovery Plan.
- Continued training so as to keep knowledge and skills up to date.

• **Growth Items**

Nil.

• **Staff Resources Growth**

Nil.



20 INFORMATION TECHNOLOGY			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0704	IT ADMIN	-	(12,357)	-
	0703	MICROWAVE TOWER	(45,000)	(50,000)	(56,146)
Income Total			(45,000)	(62,357)	(56,146)
Expenditure	3713	GIS PURCHASES & UPDATES	8,840	4,840	10,000
	3698	HARDWARE LEASE SCH 28	15,986	31,972	15,986
	3699	HARDWARE LEASE SCH 29	10,104	11,006	-
	3700	HARDWARE LEASE SCH 30	14,395	14,395	8,000
	3714	HARDWARE LEASE SCH 31	35,771	35,771	35,771
	3715	HARDWARE LEASE SCH 32	13,712	13,712	13,712
	3716	HARDWARE LEASE SCH 33	24,828	24,828	24,828
	3717	HARDWARE LEASE SCH 34	47,740	47,740	47,740
	3718	HARDWARE LEASE SCH 35	60,000	60,000	50,000
	3719	HARDWARE LEASE SCH 36	16,000	16,000	15,000
	3720	HARDWARE LEASE SCH 37	-	-	15,000
	3721	HARDWARE LEASE SCH 38	-	-	20,000
	3722	HARDWARE LEASE SCH 39	-	-	9,000
	3679	HARDWARE LEASE SCH9	-	12,357	-
	3702	HARDWARE MTNCE & REPAIRS	20,000	17,761	20,000
	3707	HARDWARE PURCHASES	20,507	38,546	21,000
	3670	IT ADMINISTRATION	414,899	352,723	379,880
	3708	IT STRATEGY	398,900	514,323	445,500
	3706	LG LIC MTNCE SUPPORT IBIS	22,640	45,250	13,000
	3703	MICROWAVE MAINTENANCE	36,030	31,030	38,830
	3671	NETWORK SERVER & SUPPORT MTNCE	60,000	70,100	110,000
	3672	NETWORK SERVER & SUPPORT ON CALL	45,000	17,007	45,000
	3701	SOFTWARE LICENCES	131,000	126,000	191,000
	3709	SOFTWARE MAINT & SUPPORT	159,275	165,175	147,500
	3710	SOFTWARE PURCHASES & UPDATES	107,000	147,143	120,000
	3704	WEB PAGE ISP HOSTING	10,248	10,586	10,586
	3705	WEB PAGE MAINTENANCE	13,000	7,662	13,000
Expenditure Total			1,685,875	1,815,927	1,820,333
Grand Total			1,640,875	1,753,570	1,764,187

PROGRAM NO: 21 CONTRACT COMPLIANCE
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: INFRASTRUCTURE PLANNING

Council Plan Goal:
Our communications and processes.
Staff resources: 1 FTE.

1. Related Business Plan

Infrastructure Planning

2. Purpose

Manage and provide assistance to internal customers to ensure that Council provides an effective and efficient tendering and contract management system. Ensure that tender processes are conducted in compliance with Council's policies, practices and procedures.

Outputs:

- Tender procedures and policies
- Tenders and Specifications
- Council reports and reports to the CEO and Management Team
- Security Services including cash collection and after hours patrols.

The services are predominantly offered to internal Departments that have a need to tender services, occasionally Committees of Management are also assisted with quoting processes. The tender process itself has many users and this includes Contractors, Consultants and others.

The objective of the tender process is to find the Contractor or service provider that will provide those services at the best value for Council and the final customers of the services, while ensuring compliance, and fairness.

3. Budget Highlights

Development and implementation of streamlined processes.

Increased 'local' advertising to assist local businesses.

Participation in the Victorian State Government Procurement Improvement Program.

• **Recent Achievements**

Preparation of amended Purchasing Policy in conjunction with the Finance Department.

Preparation of amended and updated procedures in association with the Finance Department.

• **Critical Issues**

Continuous improvement is required in documentation, development of procedures and compliance to accord with recent State Government initiatives in audit, and compliance.

Procedures and practices to be updated and improved in accordance with State Government sponsored Procurement program

• **Growth Items**

The advertising budget has therefore been increased by \$10,000 to \$50,000 over 2011/12.

The need to ensure that all Local service providers are informed of opportunities is resulting in having to insert multiple advertisements in the press. For example advertisements are placed in the press at Cobram, Yarrowonga, Numurkah, Shepparton, the Border Mail as well as The Age.

• **Staff Resources Growth**

Nil.



21 CONTRACT COMPLIANCE			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Expenditure	3740	CONTRACT COMPLIANCE ADMIN	59,944	64,859	70,409
	3741	CONTRACT COMPLIANCE ADVERTISING	40,000	46,500	50,000
	3757	SECURITY - CIVIC BUILDINGS	65,000	63,018	65,600
Expenditure Total			164,944	174,377	186,009
Grand Total			164,944	174,377	186,009

PROGRAM NO: 22 ADMINISTRATIVE SERVICES
DIRECTORATE: CORPORATE GOVERNANCE
DEPARTMENT: GOVERNANCE

Council Plan Goal:
Our communications and processes.

1. Related Business Plan

Governance & Customer Service, Corporate Development

2. Purpose

Perform functions on behalf of Council relating to customer service, receipting, collecting revenue, and clerical support as designated.
Provide general support to the organisation in relation to management of corporate items including telephones, stationery and printing.

3. Budget Highlights

Postage charges reduced by 22%.

Request for additional printing budget for production of septic tank and public health files and the Communications Strategy.

Increase in "Green" Purchases.

Additional request for Office Equipment due to anticipated relocation of Plan Printer.

• **Recent Achievements**

Providing consistent and reliable support to the organisation.

• **Critical Issues**

Inclusion of office equipment costs to be included as component of capital projects.

Communication between departments

Quantities and quality required as organisation changes.

Managing requests within available budget

Approval process for requests and consistency

• **Growth Items**

Printing Materials & Services increase \$9,000.

Office Equipment increase \$5,000.

• **Staff Resources Growth**

Nil.



22 ADMINISTRATIVE SERVICES			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0783	POSTAGE	-	(600)	-
	0782	PRINTING	-	(43)	-
	0780	TELEPHONES REIMBURSEMENT	(1,500)	(300)	-
Income Total			(1,500)	(943)	-
Expenditure	3786	MOBILE TELEPHONE	125,840	125,840	128,523
	3784	OFFICE EQUIP MAINT/PURCHASE	80,000	65,000	80,000
	3787	OFFICE EQUIPMENT COPY & MAINTENANCE	50,000	50,000	50,000
	3781	POSTAGE	50,100	40,200	40,700
	3782	PRINTING	24,000	24,000	34,000
	3783	STATIONERY	41,800	29,600	37,500
	3780	TELEPHONE	132,480	132,480	132,854
Expenditure Total			504,220	467,120	503,577
Grand Total			502,720	466,177	503,577

PROGRAM NO: 23 GOVERNANCE
DIRECTORATE: CORPORATE GOVERNANCE
DEPARTMENT: GOVERNANCE

Council Plan Goal:
Our communications and processes.
Staff resources: 3.0 FTE.

1. Related Business Plan

Corporate Governance

2. Purpose

To maintain a framework of internal governance that assists the organisation to meet its legal and statutory obligations.

3. Budget Highlights

Expected finalisation of Claims Under Access requires additional budget	\$20,000
Expect 10% increase in General Insurance Premium and 15% increase in Property and Motor Vehicle Insurance	\$66,000

• **Recent Achievements**

Ongoing modification's to Management Reporting processes.

Completion of VAGO Fraud Control Audit

Property risk audit score of 80% and Commercial Crime risk audit score of 99%

Risk Management Excellence award for NE Region

Yarrowonga Foreshore Maintenance Agreement

• **Critical Issues**

Impact of continuing global financial uncertainty, global natural events and local weather related events forcing insurance costs up.

Maintain legislative requirements in relation to Local Government Act and other relevant legislation.

Ongoing management of Quality Procedures.

Ability to maintain appropriate service levels to the organisation with competing priorities of Human Resources, Quality Management, IT, Corporate Communications and OH&S.

• **Growth Items**

Governance Conferences	\$ 6,000
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Under Excess Claims	\$ 25,000
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Insurance General	\$ 66,000
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• **Staff Resources Growth**

Nil.



23 GOVERNANCE			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0803	INSURANCE CLAIM	-	(34,961)	(1)
	0807	REIMBURSEMENT OF LEGAL FEES	-	(38,622)	-
Income Total			-	(73,583)	(1)
Expenditure	3805	COMMUNITY SATISFACTION SURVEY	4,500	-	5,000
	3801	CORP PLAN DEVELOPMENT	20,000	9,700	20,000
	3800	GOVERNANCE - ADMINISTRATION	276,500	276,372	294,385
	3803	INSURANCE	433,000	455,322	525,000
	3806	INTERNAL AUDIT	40,000	25,000	30,000
	3807	LEGAL EXPENSES	90,000	175,775	150,790
	3804	RISK MANAGEMENT	2,000	334	2,000
Expenditure Total			866,000	942,503	1,027,175
Grand Total			866,000	868,920	1,027,174

PROGRAM NO: 24 RECORDS MANAGEMENT
DIRECTORATE: CORPORATE GOVERNANCE
DEPARTMENT: GOVERNANCE

Council Plan Goal:
Our communications and processes.
Staff resources: 4.0 FTE.

1. Related Business Plan

Governance, Customer Service & Records.

2. Purpose

To provide professional services to manage Council records and assist staff and external customers with Records related requests including Freedom of Information.

3. Budget Highlights

Anticipate increased archiving services required to comply with new Public Records Office Standards.

- **Recent Achievements**

Continued refinement of GEM software to capture and record emails.

- **Critical Issues**

Impact of Records Management component of Integrated Software Project.

Addressing back log of emails.

Managing culture change in regard to EDMS.

Completion of procedures manual.

- **Growth Items**

Archiving Services \$14,500

- **Staff Resources Growth**

Nil.



24 RECORDS MANAGEMENT			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0830	FREEDOM OF INFORMATION	(100)	(481)	(300)
Income Total			(100)	(481)	(300)
Expenditure	3831	ARCHIVING SERVICES	6,050	5,018	20,550
	3830	RECORDS MANAGEMENT ADMIN	236,979	245,040	266,504
Expenditure Total			243,029	250,058	287,054
Grand Total			242,929	249,577	286,754

PROGRAM NO: 25 PROPERTY MANAGEMENT
DIRECTORATE: DEVELOPMENT
DEPARTMENT: ECONOMIC DEVELOPMENT

Council Plan Goal:
Our communication and processes.
Staff resources: FTE 0.6.

1. Related Business Plan

Governance and Economic Development Strategy – 2008-2013

2. Purpose

Provide support and conduct property management functions,
including leasing and saleyards management to ensure Council property is well managed

3. Budget Highlights

Lease of Council land income more than 2011/12 forecast \$9,545

• **Recent Achievements**

Providing consistent and reliable support to organisations
Delivery of saleyards strategy
Strong committee membership.

• **Critical Issues**

Infrastructure maintenance and age
Lessee expectations for maintenance of leased properties
Costs of managing saleyard enterprises
Environmental compliance issues

• **Growth Items**

Lease of Council Land Income \$9,545

• **Staff Resources Growth**

Nil



25 PROPERTY MANAGEMENT			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0843	COBRAM SALEYARDS	(69,362)	(69,362)	(33,191)
	0844	LEASE OF COUNCIL LAND	(4,000)	(20,000)	(13,545)
	0847	NUMURKAH SERVICE CENTRE RENT	(18,250)	(18,250)	(20,000)
	0848	NUMURKAH SERVICE CENTRE UTILITIES	(3,500)	(3,500)	(3,500)
	0854	OLD NUMURKAH LIBRARY RENT	(3,749)	(3,749)	(4,531)
	0857	ORR ST BUILDING RENT (FORMERLY KINDERGARTEN)	(12,360)	(12,360)	(12,854)
	0853	WILBY - TELSTRA PHONE EXCHANGE RENTAL	(660)	(550)	(550)
	0856	YARRAWONGA SALEYARDS	(6,672)	(6,672)	(5,249)
	0855	YARRAWONGA STANDPIPE	(25,000)	(25,000)	(26,000)
Income Total			(143,553)	(159,443)	(119,420)
Expenditure	3843	COBRAM SALEYARDS	54,349	39,062	33,191
	3852	ECONOMIC DEVELOPMENT OFFICE	-	33,560	14,500
	3840	RAILWAY PROPERTY LEASE	3,000	5,000	4,000
	3844	WILBY - TELSTRA PHONE EXCHANGE RENTAL	660	550	550
	3850	YARRAWONGA SALEYARDS	11,622	13,129	5,247
	3849	YARRAWONGA STANDPIPE	25,000	25,000	26,000
Expenditure Total			94,631	116,301	83,488
Grand Total			(48,922)	(43,142)	(35,932)

PROGRAM NO: 26 PUBLIC HALLS
DIRECTORATE: COMMUNITY SUSTAINABILITY
DEPARTMENT: COMMUNITY DEVELOPMENT

Council Plan Goal:
Our communications and processes.

1. Related Business Plan

Community Development, Governance.

2. Purpose

Effectively manage Town Halls and support appointed Section 86 Committees of Management.

3. Budget Highlights

No change to 2011/12 budget or forecast

• **Recent Achievements**

New furniture and maintenance conducted at Cobram Civic Centre.

Review of the Section 86 committee of management model which incorporated Public Hall committees.

Tungamah Community Centre under direct Council management.

Replacement of flooring at Yarroweyah in addition to upgrade of All Abilities amenities.

Delivery of stage 3 of the hall furniture replacement program.

• **Critical Issues**

Ageing infrastructure.

The appropriateness of Public Halls to service community needs in the future.

Increase in electricity charges due to carbon trading scheme. (30%, advice from Procurement Australia)

• **Growth Items**

Nil.

• **Staff Resources Growth**

Nil



26 PUBLIC HALLS			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0863	COBRAM CIVIC CENTRE	(12,000)	(12,000)	(12,000)
	0864	YARRAWONGA TOWN HALL	(12,000)	(12,000)	(12,000)
Income Total			(24,000)	(24,000)	(24,000)
Expenditure	3981	BARMAH PUBLIC HALL	1,485	1,485	1,485
	3860	BURRAMINE PUBLIC HALL	1,940	1,940	1,940
	3861	COBRAM CIVIC CENTRE	14,000	19,000	20,700
	3982	KAARIMBA PUBLIC HALL	990	990	990
	3863	KATAMATITE PUBLIC HALL	3,030	3,030	3,030
	3865	KOTUPNA PUBLIC HALL	990	990	990
	3986	LAKE ROWAN PUBLIC HALL	3,030	3,030	3,030
	3870	NARING PUBLIC HALL	1,485	1,485	1,485
	3867	NUMURKAH PUBLIC HALL	14,400	14,400	14,400
	3868	PEECHELBA PUBLIC HALL	990	990	990
	3869	PICOLA PUBLIC HALL	2,520	2,520	2,520
	3871	ST JAMES PUBLIC HALL	2,540	2,540	2,540
	3872	STRATHMERTON PUBLIC HALL	13,200	13,200	13,200
	3985	TUNGAMAH COMM CENTRE	2,400	2,400	2,800
	3873	TUNGAMAH PUBLIC HALL	2,470	2,470	2,470
	3875	WILBY PUBLIC HALL	2,520	2,520	2,520
	3876	YALCA NORTH PUBLIC HALL	1,485	1,485	1,485
	3877	YARROWEYAH PUBLIC HALL	5,150	5,150	5,150
	3879	YOUANMITE PUBLIC HALL	990	990	990
	3984	YUNDOOL PUBLIC HALL	990	990	990
Expenditure Total			76,605	81,605	83,705
Grand Total			52,605	57,605	59,705

PROGRAM NO: 27 RECREATION RESERVES
DIRECTORATE: COMMUNITY SUSTAINABILITY
DEPARTMENT: COMMUNITY DEVELOPMENT

Council Plan Goal:
Our environment and lifestyle

1. Related Business Plan

Community Development.

2. Purpose

Support appointed Moira Shire Recreation Reserve section 86 Committees of management.

3. Budget Highlights

• **Recent Achievements**

Review of the Section 86 committee of management model which incorporated Recreation Reserve committees.

Completion of the Yalca North Community building project.

Construction of three new Tennis Netball courts at Katunga including an All Abilities car park and path.

Completion and opening of the Cobram Skate Park.

Successful running of Atalanta Badminton Jamboree in Cobram. The first time this event which attracts 250 participants has been held outside a capital city.

Adoption of the master plan for Cobram Apex reserve / Showgrounds.

Upgrade to the Operations and Risk Management manual for section 86 committees of management.

Completion of the Picola Recreation Reserve irrigation system.

Upgrade of kitchens to comply with new Food Act standards.

• **Critical Issues**

Re establishment of flood damaged infrastructure.

Ageing infrastructure.

Implementation of recommendations of the section 86 committee of management review.

The now imminent cessation of the Wunghnu Football club.

Clubs ability to attracts and retain players and volunteers.

• **Growth Items**

Increase in funding formulae to St James recreation reserve and Yalca North recreation reserve in line with the recommendation of the review into section 86 committees of management.

• **Reduced Items**

Nil

• **Staff Resources / Growth**

Nil.



27 RECREATION RESERVES			ADOPTED BUDGET 2011/12	APPROVED FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0530	COBRAM RACECOURSE RESERVE ENTRANCE	-	-	-
	0916	FLORIDAN PARK - GMW TOWER LEASE	(600)	(600)	(600)
	0919	KOONOOMOO RECREATION RESERVE NVIRP PROJECT	-	(12,768)	-
Income					
Total			(600)	(13,368)	(600)
Exp	4006	BAULKAMAUGH REC RESERVE	1,950	1,950	1,950
	3993	BEARII RECREATION RESERVE	2,010	2,010	2,010
	4007	BUNDALONG (DAN CRONIN RES)	2,000	2,000	2,000
	4004	COBRAM APEX RESERVE	13,280	13,280	13,280
	3990	COBRAM SCOTT'S RESERVE	20,980	20,980	20,980
	4008	FLORIDAN PARK REC RESERVE	1,770	1,770	1,800
	3994	INVERGORDON REC RESERVE	5,200	5,200	5,250
	3995	KATAMATITE REC RESERVE	5,250	5,250	5,250
	4016	KATAMATITE RESERVE MASTER PLAN	-	7,520	-
	3991	KATUNGA REC RESERVE	6,250	6,250	6,250
	3996	KOONOOMOO REC RESERVE	2,660	2,660	2,660
	4025	KOONOOMOO RECREATION RESERVE NVIRP PROJECT	-	12,768	-
	3997	PICOLA RECREATION RESERVE	6,280	6,280	6,280
	4019	RECREATION RESERVES - VENUE PREPARATION	20,000	30,000	20,000
	4012	RECREATION RESERVES MAINTENANCE	35,000	138,000	35,000
	4014	SCOTT RESERVE MASTER PLAN	13,333	13,333	-
	3998	ST JAMES RECREATION RESERVE	2,725	2,725	5,250
	3999	STRATHMERTON REC RESERVE	6,140	6,140	6,140
	4000	TUNGAMAH REC RESERVE	5,220	5,220	5,250
	3992	WAAIA RECREATION RESERVE	6,250	6,250	6,250
	4010	WILBY REC RESERVE	1,980	1,980	2,000
	4001	WUNGHNU REC RESERVE	5,220	5,220	5,250
	4005	YALCA NORTH REC RESERVE	3,080	3,080	4,000
	4018	YARRAWONGA COUNTRY WEEK TENNIS	-	-	-
	3988	YARRAWONGA EASTERN FORESHORE	2,650	2,650	2,650
	4003	YARRAWONGA REC-GROVE RES	12,250	12,250	12,250
	4002	YARROWEYAH RECREATION RESERVE	5,220	5,220	5,250
Exp					
Total			186,698	319,986	177,000
Grand Total			186,098	306,618	176,400

PROGRAM NO: 28 SHOWGROUNDS
DIRECTORATE: COMMUNITY SUSTAINABILITY
DEPARTMENT: COMMUNITY DEVELOPMENT

Council Plan Goal:
Our environment and lifestyle.

1. Related Business Plan

Community Development.

2. Purpose

Support appointed Moira Shire Showgrounds section 86 Committees of management.

3. Budget Highlights

• **Recent Achievements**

Completion of the Section 86 committee of management review which incorporated Showgrounds committees.
Refurbishment of the Stan Hargreaves oval at Yarrowonga Victoria Park.
Adoption by Council of the Cobram Showgrounds / Apex reserve site plan.
Strengthening of the relationship between Soccer Clubs in Cobram.
Refurbishment of the shallow lead bore at the Cobram Showgrounds.
First year operation of the Numurkah Showgrounds multipurpose community building.
Delivery of Netball court improvements and All Abilities access to the Nathalia Showgrounds community building.
Upgrade of kitchens to comply with new Food Act standards.

• **Critical Issues**

Re establishment of the Nathalia Showgrounds following the March 2012 floods.
Ageing infrastructure.
Future planning to cater for the needs of Clubs and the wider community.
Clubs ability to attracts and retain players and volunteers.

• **Growth Items**

Nil.

• **Reduced Items**

Nil.

• **Staff Resources Growth**

Nil.



28 SHOWGROUNDS			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Expenditure	4020	COBRAM SHOWGROUNDS	21,540	21,540	21,540
	4021	NATHALIA SHOWGROUNDS	22,220	22,220	22,250
	4022	NUMURKAH SHOWGROUNDS	33,030	33,030	33,030
	4023	VICTORIA PARK/YARRAWONGA SHOWGROUNDS	36,490	36,490	36,490
Expenditure Total			113,280	113,280	113,310
Grand Total			113,280	113,280	113,310

PROGRAM NO: 29 CARAVAN PARKS
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: ASSETS

Council Plan Goal:
Our environment and lifestyle.

1. Related Business Plan

Governance

2. Purpose

Provide corporate support and to effectively perform property management functions.

3. Budget Highlights

Review of Numurkah Caravan Park lease rental to increase to \$15,000

• **Critical Issues**

Negotiations with lessees over rent reviews.

Yarrowonga Caravan Park development plan negotiations

Impact of costs associated with compliance to Fire Control regulations.

Council's ability to maintain assets in capacity as landlord and to manage tenant requests for development versus income and benefit from the asset.

• **Growth Items**

Review of Numurkah Caravan Park lease income \$7,000.

• **Staff Resources Growth**

Nil.



29 CARAVAN PARKS			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1035	BARMAH CARAVAN PARK	(14,000)	(14,000)	(14,000)
	1030	COBRAM CARAVAN PARK	(30,000)	(30,000)	(30,000)
	1032	NUMURKAH CARAVAN PARK	(8,000)	(8,000)	(15,000)
	1033	S'THMERTON CARAVAN PARK	(600)	(800)	(600)
	1034	YARRAWONGA CARAVAN PARK	(206,000)	(200,000)	(200,000)
Income Total			(258,600)	(252,800)	(259,600)
Expenditure	4032	NUMURKAH CARAVAN PARK	-	2,500	10,000
Expenditure Total			-	2,500	10,000
Grand Total			(258,600)	(250,300)	(249,600)

PROGRAM NO: 30 HISTORICAL BUILDINGS
DIRECTORATE: COMMUNITY SUSTAINABILITY
DEPARTMENT: COMMUNITY DEVELOPMENT

Council Plan Goal:
Our environment and lifestyle.

1. Related Business Plan

Community Development.

2. Purpose

Support for appointed Moira Shire Historical Precinct section 86 Committees of management.

3. Budget Highlights

• **Recent Achievements**

Completion of the Section 86 committee of management review which incorporated Historical Precinct committees.
All Committees are functioning well.

• **Critical Issues**

Ageing Infrastructure.

• **Growth Items**

Nil.

• **Reduced Items**

Nil.

• **Staff Resources Growth**

Nil.



30 HISTORICAL BUILDINGS			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Expenditure	4051	COBRAM COURT HOUSE	390	390	400
	4052	COBRAM HISTORICAL PREC	4,040	4,040	4,100
	4050	NATHALIA HIST PRECINCT	4,040	4,040	4,100
	4054	NUMURKAH HISTORICAL MUSEUM	1,150	1,150	1,000
	4055	TUNGAMAH COURT HOUSE	1,150	1,150	1,200
Expenditure Total			10,770	10,770	10,800
Grand Total			10,770	10,770	10,800

PROGRAM NO: 31 AERODROMES
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: INFRASTRUCTURE PLANNING

Council Plan Goal:
Our environment and lifestyle.
Staff resources: 0.3 FTE.

1. Related Business Plan

Capital Works Administration – Program 45

Design – Program 67

Capital Works Program

2. Purpose

Management and Operation of Council's Yarrowonga Aerodrome.

The Aerodrome is becoming busier with an average of approximately 1000 aircraft movements per month.

The Civil Aviation Authority, CASA is gradually ensuring that standards throughout all Aerodromes are being raised to meet the requirements of their Manual of Standards. This results in the need for more control over operations, such as the introduction of locked gates, and Operating Rules.

The Aerodrome is audited every year by CASA, as CASA improves it audits additional items that were previously regarded as satisfactory are highlighted for improvement and identified as non-compliant with the latest standards. The taxiway widths are one such item, previously not identified as an issue, but as Aerodromes become more compliant, particularly the larger ones, attention is drawn to smaller facilities such as Yarrowonga.

A budget bid has been made within the Capital Works Program to widen the Taxiways to meet the minimum requirements of CASA.

3. Budget Highlights

- **Recent Achievements**

Successful audit by CASA. (Dispensation for current issues included), a formal note to provide for wider Taxiways in future.

Completion of widening of the runway to meet CASA minimum standards.

- **Critical Issues**

The Aerodrome Advisory Committee is developing its expertise.

Continued growth is changing the use of the site and stretching existing procedures and processes.

Demand for increased/ additional facilities.

Future funding of the service.

- **Growth Items**

Income from user contributions - \$20,000.

- **Staff Resources Growth**

Nil



31 AERODROME			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1070	YARRAWONGA AERODROME	(3,200)	(3,200)	(23,200)
Income Total			(3,200)	(3,200)	(23,200)
Expenditure	4040	YARRAWONGA AERODROME -ADMIN	44,846	45,261	47,828
	4045	YARRAWONGA AERODROME MAINTENANCE	32,000	32,000	33,000
Expenditure Total			76,846	77,261	80,828
Grand Total			73,646	74,061	57,628

PROGRAM NO: 32 CEMETERIES
DIRECTORATE: COMMUNITY SUSTAINABILITY
DEPARTMENT: COMMUNITY DEVELOPMENT

Council Plan Goal:
Our communities.

1. Related Business Plan

Community Development.

2. Purpose

Past support for the Cemetery Trusts within the Moira Shire Council.

3. Budget Highlights

• **Recent Achievements**

All trusts are functioning well.

• **Critical Issues**

Shift towards alternatives to traditional burials (Cremations and cultural requirements).

• **Growth Items**

Nil.

• **Reduced Items**

Nil.

• **Staff Resources Growth**

Nil.



32 CEMETERIES			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Expenditure	4072	CEMETERY MAINTENANCE	1,000	1,000	1,000
Expenditure Total			1,000	1,000	1,000
Grand Total			1,000	1,000	1,000

PROGRAM NO: 33 EMERGENCY SERVICES
DIRECTORATE: DEVELOPMENT
DEPARTMENT: DEVELOPMENT SERVICES

Council Plan Goal:
Our environment and lifestyle.

1. Related Business Plan

Development Services

2. Purpose

To maintain preparedness and responsiveness and to implement recovery processes in the event of an emergency occurring within the Municipality.

To respond to critical non - programmed issues after working hours.

To ensure the existence of an up to date Municipal Emergency Management Plan (MEMP).

3. Budget Highlights

Level of State Government funding support to SES has increased.

• **Recent Achievements**

Continue to comply with State Government Bush Fire Royal Commission requirements, which include quarterly reporting to the Bushfire Implementation Monitor.

The Municipal Emergency Coordination Centre (MECC) is fully operational after having been tested during the 2010, 2011 and 2012 flood events.

Conducted and implemented all requirements of the Municipal Fire Prevention Plan.

Completion of and review of the Moira Bushfire Risk Register.

Continued support and distribution of "Fire Ready" information throughout Municipality.

MECC operations have been automated and upgraded to incorporate state-wide central software program.

Integrated Fire Management Planning at municipal level has been undertaken

• **Critical Issues**

Ensuring adequate resources are provided to ensure that the MEMP committee functions according to the State guidelines.

Ensuring the MEMP is regularly revisited and updated as required.

The provision of executive resources to support the Municipal Emergency Management Planning Committee.

Maintaining a skilled workforce with the resources to adequately respond to an emergency including an appropriate communication system.

Number of and duration of incidents to which a response is required.

Ever-changing Emergency Management Manual Victoria guidelines

Legislative changes as a result of the Comrie Inquiry may involve additional obligations and overhaul of MEMP.

Integrated Fire Management Planning at municipal level has been undertaken and a draft plan must be submitted by June 2012.

• **Growth Items**

Nil.

• **Staff Resources Growth**

Nil.



33 EMERGENCY SERVICES			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1081	EMERGENCY MANAGEMENT PLAN	-	(2,280)	-
	1081	EMERGENCY MANAGEMENT PLAN WATER FILLING SYSTEM	-	(2,000)	-
	1080	STATE EMERGENCY SERVICES - GRANT	(36,885)	(36,702)	(38,170)
Income Total			(36,885)	(40,982)	(38,170)
Expenditure	4081	EMERGENCY MANAGEMENT PLAN	25,500	5,931	20,550
	4080	STATE EMERGENCY SERVICE - CONTRIBUTIONS	75,550	73,404	76,340
Expenditure Total			101,050	79,335	96,890
Grand Total			64,165	38,353	58,720

PROGRAM NO: 34 BUILDING CONTROL
DIRECTORATE: DEVELOPMENT
DEPARTMENT: DEVELOPMENT SERVICES

Council Plan Goal:
Our communities.
Staff resources: 5.4 FTE.

1. Related Business Plan

Development Services.

2. Purpose

To provide high quality building services to enhance the built environment by ensuring compliance with regulatory standards.

To provide accurate and professional advice to the community.

3. Budget Highlights

• **Recent Achievements**

Maintained a substantial market share in issuing building permits by providing a comprehensive and timely service to our customers.

Review of process and adoption and implementation of changes to enhance the efficient delivery of services.

This included :-

- a new application form for Report and Consent applications
- creating a building department e-mail box for access by all building staff
- weekly review of current applications
- weekly review of permits due to lapse

Implemented a program to audit essential safety measures of high risk buildings.

Conducted sample audits of Swimming Pools

Managed workload without need to employ contractor during MBS Long Service Leave

Improved process for providing data for supplementary valuations

751 building permits were issued, with Moira issuing 61% of these permits. A report by the Victorian Auditor-General on Compliance with Building Permits (December 2011) shows that Private Building Surveyors statewide are issuing 85% of permits worth 93% of the total value of building works. In Moira, Private Building Surveyors issued 39% of permits worth 53% of the total value of building works.

• **Critical Issues**

World economic crisis and the effects of the economic stimulus measures.

Timely permit issuing.

Competition from private Building Surveyors.

Unpredictable activity level.

Maintain knowledge of legislative changes and modify work procedures as required.

Raise the profile of building control in the community.

Ensuring that contract staff are available to provide continuity of service during a period of long service leave for the Municipal Building Surveyor.

Maintain and increase market share of building permit activity within the shire.

Impact of restructure of Building Commission and possible legislative change arising from VAGO report.

• **Growth Items**

Nil.

• **Staff Resources / Growth**

Nil



34 BUILDING CONTROL			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1106	ASSET PROTECTION APPLICATION FEE	(12,000)	(8,000)	(8,000)
	1103	BUILDING CERTIFICATES	(20,000)	(18,000)	(18,000)
	1100	BUILDING CONTROL	(300,000)	(220,000)	(220,000)
	1101	BUILDING LEVY	(55,000)	(27,000)	(27,000)
	1104	LODGEMENT	(20,000)	(18,000)	(18,000)
	1105	VEHICLE CONTRIBUTION	(2,600)	(3,800)	(2,600)
Income Total			(409,600)	(294,800)	(293,600)
Expenditure	4100	BUILDING CONTROL ADMIN	443,777	443,568	501,108
	4102	BUILDING CONTROL CONSULTANT	55,000	-	-
	4101	BUILDING CONTROL LEVY	55,000	27,000	27,000
	4106	FENCING COUNCIL LAND	5,000	4,200	5,000
Expenditure Total			558,777	474,768	533,108
Grand Total			149,177	179,968	239,508

PROGRAM NO: 35 CIVIC BUILDING
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: OPERATIONS

Council Plan Goal:
Our communication and processes.
Staff resources: 2 FTE.

1. Related Business Plan

Operations

2. Purpose

Provide civic building maintenance.

Backflow prevention.

Caravan park maintenance.

Septic tank maintenance.

Fire equipment maintenance.

3. Budget Highlights

• **Recent Achievements**

Reroof Strathmerton Hall

Replace air conditioning system at Numurkah Offices and hall

Recoat footpath adjacent to Cobram Office with non-slip surface

Backflow prevention audit

Expected to respond to 649 customer requests this financial year

• **Critical Issues**

The age and condition of some of the Council owned buildings.

• **Growth Items**

Nil

• **Staff Resources Growth**

Nil



35 CIVIC BUILDINGS			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Expenditure	4129	BACKFLOW PREVENTION	22,173	16,437	23,059
	4130	CARAVAN PARK MAINTENANCE	5,000	1,000	1,000
	4127	CIVIC BUILDING ADMIN	195,081	194,787	201,252
	4131	FIRE EQUIPMENT MAINT	16,224	26,960	25,000
	4133	GENERAL BUILDING MAINTENANCE	205,000	214,250	236,000
	4134	SEPTIC TANK MAINTENANCE	5,000	5,000	5,200
	4136	TERMITE INSPECTIONS	-	9,750	12,000
Expenditure Total			448,478	468,184	503,511
Grand Total			448,478	468,184	503,511

PROGRAM NO: 36 PLANNING
DIRECTORATE: DEVELOPMENT
DEPARTMENT: DEVELOPMENT SERVICES

Council Plan Goal:
Our communities.
Staff resources: 8.2 FTE.

1. Related Business Plan

Development Services

2. Purpose

To provide high quality statutory planning services and to ensure the future growth and development of the Shire is orderly and sustainable.

To facilitate growth, development and investment within the municipality and enhance the built and natural environments now and into the future, whilst providing for the community's social needs, business investment opportunities and sustainable development throughout the municipality.

To provide strategic natural resource management services to assist in the conservation and wise use of natural resources, to protect the health of ecological systems and ecosystem services such as land, air, water and biodiversity, conserve landscape values and support social-ecological sustainability.

Outputs:

- Accurate and timely planning advice and permit service to internal and external customers
- Engage with the community and stakeholders to deliver appropriate planning outcomes
- Ongoing strategic planning to facilitate and manage growth within the Municipality
- Resolution of land-use conflicts, ensure compliance with Planning Scheme, planning permits and Agreements under section 173 of the Planning and Environment Act 1987.
- Continuation and development of Natural Resource programs
- Active participation in Internal and External committees, working groups and industry associations to represent the needs of the community

264 Planning Permit applications lodged in 2011 Calendar Year

71 Plans of Subdivision lodged for Certification in 2011 Calendar Year

3. Budget Highlights

• **Recent Achievements**

Gazettal of Planning Scheme Amendments to implement Numurkah and Nathalia Town Strategy Plans, catchment –wide uniform earthworks controls.

Public exhibition of the Small Towns Strategy

Recruitment to Development Compliance Officer and Town Planner (temp) positions

Improved community and stakeholder engagement

Continued funding support for natural resource management programs

Direct representation in Regional Catchment Strategy review

Recognised success and high level of community engagement in Natural Resource Management projects

• **Critical Issues**

General reduction in number of applications due to global economic situation, the extension of Interim Controls (subdivision and dwellings) in the Farming Zone .

Community understanding of the planning process, compliance with permits and the planning scheme, planning for growth and management of unplanned growth.

Involvement with Regional Growth Plan preparation.

Incorporating Climate Change Adaptation measures into MSS and Local Policy.

Impact of MDBP on land use and development within municipality.

Attracting and retaining competent and qualified staff.

Ensuring adequate resourcing for Strategic Planning work.

Increased demand for planning services (rural, flooding and heritage enquiries)

Raising the profile of planning in the community.

State Planning Policy changes, legislative changes.

Costs for Planning Panels to hear submissions to Planning Scheme Amendments

Increase in applications relating to on-farm irrigation modernisation programs and demand for input from natural resources management services

Addressing Planning Scheme, policy and legislative requirements for integration of environmental/natural resource management into Strategic and Statutory Planning

VCAT waiting lists for hearings

• **Growth Items**

Yarrawonga Strategy Review - \$25,000

• **Staff Resources Growth**

Nil.



36 PLANNING			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1140	CAR PARKING DEVELOPER CONTRIBUTIONS	(80,000)	-	-
	1153	HERITAGE ADVISORY SERVICE GRANT	(8,000)	(8,000)	(8,000)
	1139	NATURAL RESOURCE MANAGEMENT STRATEGY	-	(15,000)	(15,000)
	1155	NON-STD FIXTURES SUB DIVISIONS	(4,000)	(4,000)	(2,500)
	1141	OPEN SPACE	(30,000)	(63,000)	(30,000)
	1143	PLANNING SCHEME REVIEW	(3,000)	(3,000)	(3,000)
	1158	RURAL STRATEGY	-	(54,703)	-
	1145	SUBDIVISION CERTIFICATION	(15,000)	(15,000)	(13,000)
	1146	SUBDIVISION PLAN CHECKING	(25,000)	(8,000)	(6,000)
	1147	SUBDIVISION SUPERVISION	(25,000)	(25,000)	(20,000)
	1144	TOWN PLANNING	(160,000)	(155,353)	(150,000)
	1142	TOWN PLANNING CERTIFICATES	-	(53)	-
	1156	TOWN PLANNING VEHICLE CONTRIBUTIONS	(1,560)	(3,160)	(1,460)
Income Total			(351,560)	(354,269)	(248,960)
Expenditure	4156	BELMORE STREET SOUTH REVIEW	-	4,000	4,000
	4153	FOUR YEAR PLANNING SCHEME REVIEW	25,000	-	15,000
	4150	HERITAGE ADVISORY	12,800	12,000	16,200
	4151	HERITAGE STUDY IMPLEMENTATION	4,000	4,000	11,500
	4157	NATURAL RESOURCE MANAGEMENT STRATEGY	29,500	29,500	27,000
	4144	PLANNING COMPLIANCE	300	140	450
	4143	PLANNING SCHEME REVIEW	26,000	3,200	39,500
	4147	RURAL STRATEGY	37,000	142,980	30,000
	4155	SMALL TOWNS STRATEGY	9,800	24,500	24,500
	4158	TOWN ENTRANCE PLANS	5,000	10,042	-
	4142	TOWN PLANNING ADMIN	906,356	861,811	826,637
	4139	YARRAWONGA STRATEGY REVIEW	-	-	25,000
Expenditure Total			1,075,756	1,092,173	1,019,787
Grand Total			724,196	737,904	770,827

PROGRAM NO: 37 ENVIRONMENT
DIRECTORATE: DEVELOPMENT
DEPARTMENT: DEVELOPMENT SERVICES

Council Plan Goal:
Our environment and lifestyle.

1. Related Business Plan

Environment Sustainability Strategy
 Development services

2. Purpose

Program 37 provides leadership in natural environment management and environment sustainability to the Council and the broader Community in order to minimise negative impacts on land, air, water and biodiversity. Outputs include:

- Create practical policies to guide the Council in areas related to the natural environment.
- Identify priority issues to guide the Council and Community action.
- Identify ways in which the Council can better manage its natural environment.
- Enhance community awareness at the local level.
- Develop a sense of ownership of issues and actions.
- Develop a sense of pride in the environment and achievements.
- Provide opportunities to work in partnership to improve our natural environment.
- Provide technical support to other departments and the community.
- Ensure legislative compliance relating to environment sustainability.

3. Budget Highlights

• **Recent Achievements**

Continued funding for implementation of the BackBone to Biolinks project in 2011-12, with final payment for completion in 2012/2013.

Funding received to continue leadership of the catchment wide Local Government Biodiversity Reference Group project. Project acknowledged by partners and others. Including references in GBCMA Annual Report.

Participation as partner in the Broken Boosey Conservation Management Network's education and environmental works projects:

biodiversity celebration day; development of bird identification guides; and BBCMN annual calendar distributed throughout the community.

Funding provided by DSE for environmental works at Kinnairds Wetlands through the BushTender program.

Net Gain native vegetation program successfully implemented discharging responsibilities.

Kinnairds Wetland management highlighted to numerous groups through presentations and guided visits.

Involvement in development of a large scale threatened species habitat program funding bid by VicRoads for the Strathmerton area.

Direct involvement in the review of the Goulburn Broken regional Catchment Strategy

Formalisation of the partnership with the Goulburn Broken Greenhouse Alliance

Diversion of 2500 analogue televisions from landfill through End Of Life television program

Review of Natural Environment Strategy (2006) and update to Environment Sustainability Strategy.

Finalisation of the Terms of Reference for the Environment Sustainability Advisory Committee and appointment of representatives

Facilitation of a fully operational Environment Working Group

Develop and continue to monitor Councils utility tracking system

• **Critical Issues**

Development of Environmental Water Management Plan for Kinnairds Wetland.

Continue sourcing native vegetation offsets for Council requirements.

• **Growth Items**

Greening local supply chains – fully funded by grant - \$113,510.

• **Staff Resources Growth**

Nil



37 ENVIROMENTS			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1166	ENVIRONMENT AND SUSTAINABILITY STRATEGY	(15,000)	(6,496)	-
	1178	GREENING LOCAL SUPPLY CHAINS	-	-	(113,510)
	1170	INCOME KINNAIRDS BUSH TENDER	(3,600)	(3,600)	(7,200)
	1176	SCOTTS RESERVE PUBLIC PLACE RECYCLING	-	(5,000)	-
	1167	SUSTAINABILITY ACCORD BIOLINKS	(32,000)	(20,000)	(12,000)
Income Total			(50,600)	(35,096)	(132,710)
Expenditure	4166	BOOSEY CREEK WEED CONTROL	4,500	4,500	4,500
	4199	ENVIRONMENT AND SUSTAINABILITY STRATEGY	-	12,500	10,000
	4169	ENVIRONMENT INITIATIVE	15,350	19,900	15,000
	4196	GB GREENHOUSE ALLIANCE	-	-	5,000
	4201	GREENING LOCAL SUPPLY CHAINS	-	-	113,510
	4193	KINNAIRDS BUSH TENDER	3,600	7,000	7,200
	4164	KINNAIRDS MONITORING	5,000	5,000	5,000
	4197	MUNICIPAL CATCHMENT CO-ORDINATOR	7,268	8,768	9,450
	4191	NET GAIN COMPLIANCE	30,000	30,000	30,000
	4200	POLYSTYRENE DIVERSION PROJECT	-	-	2,500
	4198	SCOTTS RESERVE PUBLIC PLACE RECYCLING	-	5,000	-
	4194	SUSTAINABILITY ACCORD BIOLINKS	54,000	34,000	20,000
Expenditure Total			119,718	126,668	222,160
Grand Total			69,118	91,572	89,450

PROGRAM NO: 38 FLOOD MANAGEMENT
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: INFRASTRUCTURE PLANNING

Council Plan Goal:
Our environment and lifestyle.

1. Related Business Plan

Emergency Services.
Capital Works Implementation.

2. Purpose

Provision of Information, development of flood protection works and sourcing of funding for flood related works and systems.

Outputs:

- Flood protection works.
- Flood emergency management procedures.
- Applications for funding
- Flood protection works

With the recent and last year floods in Queensland the resources of all Consultants, and Government Departments with respect to flood works have been stretched. Delays with all Consultant works and services have been significant and frustrating.

3. Budget Highlights

• Recent Achievements

Continued implementation of Nathalia Floodplain Management Plan including the Nathalia Emergency Flood Warning System, levee upgrades, and temporary protection barriers. The final stage of implementation of the emergency barriers over private land has been very time consuming.

Barmah flood study is well advanced but behind what was required under the initial contract with the Consultants. A draft flood barrier alignment is complete. A Flora and Fauna audit and report has been prepared and a Natural Heritage Conservation Management study has been undertaken with the final report due before the end of the financial year.

The Numurkah Flood Study is well advanced with the digital model finalised in February 2012. Individual properties likely to be affected have been surveyed. Technical works required

are now the determination of what lands are flooded in a modelled event.

A draft Murray River Regional Flood Study has been received in February 2012 and responded to by Officers. Concept design of a levee at Cobram to cater for the 1:100 event is complete. Consultation will be extensive and the project will depend upon co-operation of adjacent landholders. A funding application for works will be submitted when a suitable program is available.

• Critical Issues

Ability to continue involvement in floodplain management issues in association with the Catchment Management Authorities.

Difficulty in achieving balance between the request for newly protected areas versus need to improve and preserve flood capacity.

Engagement of specialist consultants is becoming more difficult due to the lack of expertise available and the use of most of the resources to cater for major works.

• Growth Items

Nil

• Staff Resources Growth

Nil



38 FLOOD MANAGEMENT			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1175	BARMAH FLOOD MITIGATION STUDY	(20,000)	-	(20,000)
	1173	NATHALIA FLOOD EMERGENCY RESPONSE	(68,979)	-	(68,979)
	1172	NUMURKAH FLOOD STUDY	(40,500)	-	-
Income Total			(129,479)	-	(88,979)
Expenditure	4185	BARMAH FLOOD MITIGATION STUDY	100,000	47,500	53,500
	4182	NATHALIA FLOOD EMERGENCY RESPONSE	-	49,818	5,000
	4178	NUMURKAH FLOOD STUDY	23,000	5,000	-
Expenditure Total			123,000	102,318	58,500
Grand Total			(6,479)	102,318	(30,479)

PROGRAM NO: 39 WATER QUALITY
DIRECTORATE: COMMUNITY SUSTAINABILITY
DEPARTMENT: ENVIRONMENT SUSTAINABILITY

Council Plan Goal:
Our environment and lifestyle.

1. Related Business Plan

Storm Water Management Plan
Domestic Waste Water Management Plan
Sustainable Water Use Plan

2. Purpose

Program 39 addresses water management; from the perspectives of quality, suitability and sustainability.

Managing water quality and sustainable use of water involves;

- Working with other agencies and across Council Departments to minimize any negative impact Council has on water quality;
- Educating the community in relation to water and water quality issues;
- Monitoring and actively managing the plans that relate to Moira Shire Council water management practices; and
- Undertaking water quality monitoring as required including drainage.

3. Budget Highlights

- **Recent Achievements**
Agreement on monitoring procedure for urban development in Yarrawonga.
Undertaken part review of Sustainable Water Use Plan
- **Critical Issues**
Increase awareness of and update existing plans.
Need to review Storm Water Management Plan
- **Growth Items**
Nil.
- **Staff Resources Growth**
Nil.



39 WATER QUALITY			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1215	STORM WATER MANAGEMENT PLAN	-	-	(15,000)
Income Total			-	-	(15,000)
Expenditure	4213	STORM WATER MANAGEMENT PLAN	20,000	5,000	36,000
	4212	WATER MONITORING EPA WUNGHNU	800	800	2,000
	4218	WATER MONITORING HOGANS ROAD	1,300	800	1,352
Expenditure Total			22,100	6,600	39,352
Grand Total			22,100	6,600	24,352

PROGRAM NO: 40 FIRE PREVENTION
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: OPERATIONS

Council Plan Goal:
Our environment and lifestyle.

1. Related Business Plan

Environment

2. Purpose

Implement actions as defined in the municipal fire prevention strategy in partnership with all stakeholders to reduce the likelihood of the loss of life and property by fire.

Outputs

- Prevention of fire hazards
- Safety of the community

3. Budget Highlights

• **Recent Achievements**

Improved processes and communication between Council and local fire brigades in relation to fire plug inspections and maintenance.

Significant reduction in Fire Infringement Notices issued from 1,084 in 2010/11 to year to date 2011/12 - 570.

• **Critical Issues**

Maintaining ageing infrastructure in regards to fire hydrants.

Work with CFA to increase fire prevention awareness.

Seasonal conditions with higher than average rainfall will require additional works where landowners and developers fail to comply throughout declared fire danger periods.

The IFMP (Integrated fire management planning) process will be completed in June 2012 and may require additional fire management work to be undertaken.

• **Growth Items**

Nil

• **Staff Resources Growth**

Nil



40 FIRE PREVENTION			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1240	FIRE PREVENT INFRINGEMENT NOTICES	(2,500)	(6,606)	(6,000)
	1241	SLASHING BLOCKS	(8,000)	(1,278)	(8,000)
Income Total			(10,500)	(7,884)	(14,000)
Expenditure	4244	FIRE PLUGS	10,000	10,000	14,834
	4241	FIRE PREVENTION-MUNC FIRE PLAN	10,000	5,000	8,400
	4240	STRATEGIC FIRE BREAKS	5,000	4,860	5,637
Expenditure Total			25,000	19,860	28,871
Grand Total			14,500	11,976	14,871

PROGRAM NO: 41 LOCAL LAWS
DIRECTORATE: DEVELOPMENT
DEPARTMENT: DEVELOPMENT SERVICES

Council Plan Goal:
Our environment and lifestyle.
Staff resources: 3.6 FTE.

1. Related Business Plan

Development Services

2. Purpose

Regulate, control, and enforce, breaches of legislation and local laws

Outputs:

- To maintain a safe and orderly environment within the municipality.
- To protect and enhance the natural and built environment.

3. Budget Highlights

• **Recent Achievements**

100% success with prosecutions for breaches of local laws

Maintained a high level of service within budget.

Temporary employment of a Parking Officer during the summer period to assist with the implementation Council's parking strategy.

Increased compliance of footpath trading activities throughout the Shire.

• **Critical Issues**

Continuing challenge to provide proactive local laws services within an increasingly challenging legislative framework.

Competing priorities and availability of staff resources at peak periods.

Expectation that Council officers will deal with Victoria Police matters.

Expectation from community that Council has greater powers than it does.

• **Growth Items**

Review of Local Laws: \$20,000

• **Staff Resources Growth**

Nil



41 LOCAL LAWS			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1251	LOCAL LAWS ENFORCEMENT	(56,000)	(59,700)	(63,000)
	1252	VEHICLE CONTRIBUTION	(3,120)	(3,120)	(6,240)
Income Total			(59,120)	(62,820)	(69,240)
Expenditure	4254	DISABLED PARKING PERMITS	3,000	3,140	4,500
	4251	LOCAL LAWS ENFORCEMENT	297,044	296,719	361,284
	4252	PARKING & TRAFFIC ENFORCEMENT	2,000	1,824	2,000
	4255	REVIEW OF LOCAL LAWS	-	-	20,000
Expenditure Total			302,044	301,683	387,784
Grand Total			242,924	238,863	318,544

PROGRAM NO: 42 ENVIRONMENTAL HEALTH
DIRECTORATE: COMMUNITY SUSTAINABILITY
DEPARTMENT: ENVIRONMENT SUSTAINABILITY

Council Plan Goal:
 Our environment and lifestyle.
Staff resources: 5.5 FTE.

1. Related Business Plan

Municipal Public Health and Wellbeing Plan
 Domestic Waste Water Management Plan

2. Purpose

This program provides regulatory services to minimise risks to public health. This includes educating business operators and the public and advocating for measures to provide for an ongoing safe environment for the community.

This program delivers services through Officers having delegated authority under legislation including the Food Act 1984, the Public Health and Wellbeing Act 2008, the Environment Protection Act 1970, Tobacco Act 1987 and the Residential Tenancies Act 2010.

Program 42 is responsible for delivering Councils annual Mosquito Monitoring program in partnership with the Department of Health.

Outcomes:

- Undertake inspections in accordance with relevant legislation and agreements;
- Continue to provide quality environmental health services and assist the public and customers comply with the requirements of public health legislation; and
- Through education increase the awareness of Environmental Health Best Practice.

In 2011/ 12 Program 42 delivered the following:

- Inspection of 560 registered businesses
- 380 septic tank inspections

3. Budget Highlights

• **Recent Achievements**

Conducting audits of Caravan Parks in line with changes to the Residential Tenancies Act 2010 including Fire Safety and Emergency management procedures.

Surveillance and monitoring compliance of all weekend markets and agricultural shows.

Inspections, upgrades and registration of Section 86 Committees of Management at Councils Recreation reserves.

Councils Environmental Health Technical Officer graduated to be fully qualified by successfully completing and Bachelor of Applied Science (Environmental Health).

• **Critical Issues**

Continue the education of all stakeholders including Councillors, staff, and the community in relation to public health matters.

Continue to develop Councils waste management initiatives

Continuation of grant funding from State Government.

Financing of works to meet obligations of the Residential Tenancies Act at Council leased Caravan Parks by deadline of December 2013.

Financing of works to meet and maintain requirements of the Food Act at Council owned facilities.

Waste management and waste services including green waste and commercial waste.

• **Growth Items**

Nil

• **Reduced Items**

Ceased the annual payment to the Municipal Medical Officer; Officer of Health.

• **Staff Resources Growth**

Nil



42 ENVIROMENTAL HEALTH			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1273	DHS TOBACCO ENFORCEMENT	(5,860)	(5,860)	(5,900)
	1280	ENVIRONMENTAL HEALTH PENALTIES	-	(11,400)	-
	1272	MOSQUITO CONTROL	(19,525)	(19,525)	(20,000)
	1270	SEPTIC TANKS	(75,000)	(42,000)	(50,000)
	1276	SHOP REGISTRATIONS	(99,819)	(99,819)	(103,812)
	1271	VEHICLE CONTRIBUTION	(2,680)	(1,273)	-
Income Total			(202,884)	(179,877)	(179,712)
Expenditure	4271	ENVIRONMENTAL HEALTH ADMIN	470,547	442,310	470,433
	4275	FOOD SAMPLING COSTS	15,000	10,500	11,000
	4278	INVESTIGATION EXPENSES	-	4,500	4,500
	4272	MOSQUITO CONTROL PROGRAM	33,275	38,147	39,197
	4273	PUBLIC SHARPS DISPOSAL SERV.	2,800	2,800	4,150
Expenditure Total			521,622	498,257	529,280
Grand Total			318,738	318,380	349,568

PROGRAM NO: 43 ANIMAL CONTROL
DIRECTORATE: DEVELOPMENT
DEPARTMENT: DEVELOPMENT SERVICES

Council Plan Goal:
Our environment and lifestyle.
Staff resources: 2 FTE

1. Related Business Plan

Development Services.

2. Purpose

Administration and enforcement of legislation regulating domestic animals and livestock.

To implement the objectives of Council's Domestic Animal Management Plan

Outputs:

- To maintain a safe and orderly community.
- To educate the community about responsible pet ownership.

3. Budget Highlights

• **Recent Achievements**

100% success in prosecutions for breaches of statute offences.
Reduced the number of serious dog attacks through education and enforcement action.
Implementation of a formal animal adoption program

• **Critical Issues**

Increasing community expectations to provide proactive services for animal control.
Maintain, implement, review and report the outcomes of Councils Domestic Animal Management Plan in accordance with legislation.
Capacity of Municipal Pound
Changes to Domestic Animals Act 1994 in relation to 'restricted breed' dogs

• **Growth Items**

Nil.

• **Staff Resources Growth**

Nil.



43 ANIMAL CONTROL			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1310	ANIMAL REGISTRATIONS	(165,000)	(165,000)	(157,500)
	1312	CATTLE POUND	(3,500)	(4,300)	(3,000)
	1311	POUND	(15,000)	(15,000)	(17,000)
Income Total			(183,500)	(184,300)	(177,500)
Expenditure	4310	ANIMAL CONTROL SERVICE - ADMIN	187,700	186,843	190,734
	4314	DEPARTMENT OF SUSTAINABILITY AND ENVIRONMENT	19,550	19,574	21,300
	4315	POUND COSTS - ANIMALS	25,000	24,976	26,000
	4311	POUND COSTS - CATTLE	5,000	3,000	4,500
	4313	PRINTING OF NOTICES	14,250	14,250	15,000
Expenditure Total			251,500	248,643	257,534
Grand Total			68,000	64,343	80,034

PROGRAM NO: 44 SCHOOL CROSSING SUPERVISION
DIRECTORATE: DEVELOPMENT
DEPARTMENT: DEVELOPMENT SERVICES

Council Plan Goal:
Our environment and lifestyle
Staff resources: 2.3 FTE

1. Related Business Plan

Development Services

2. Purpose

Provision of supervision to school crossings within the Municipality to provide a safe environment for crossing users.

Outputs:

- Improved safety for school children and their families
- Supervisors - 3 at each of Cobram and Yarrawonga, 2 at Numurkah, 1 at each of Katamatite, Strathmerton, and Wunghnu.

3. Budget Highlights

• **Recent Achievements**

Ongoing provision of high quality supervision of school crossings.

• **Critical Issues**

To ensure adequate staffing levels to maintain the school crossings.

Level of funding from VicRoads

• **Growth Items**

Nil.

• **Staff Resources Growth**

Partnership with Sacred Heart School, Yarrawonga to provide temporary supervisor at Woods Rd senior campus.



44 SCHOOL CROSSING SUPERVISION			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1326	SCHOOL CROSSING SUPERVISION ADMIN	(14,465)	(14,465)	(15,810)
Income Total			(14,465)	(14,465)	(15,810)
Expenditure	4328	SCHOOL CROSSING SUPERVISION ADMIN	115,993	116,139	117,826
Expenditure Total			115,993	116,139	117,826
Grand Total			101,528	101,674	102,016

PROGRAM NO: 45 CAPITAL WORKS ADMINISTRATION
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: INFRASTRUCTURE PLANNING

Council Plan Goal:
Our communities
Staff resources: 5.8 FTE.

1. Related Business Plan

Design – Program 67

2. Purpose

Construction and project management of capital works projects.
 Checking and supervision of developer works arising from subdivision of land.

Outputs:

- Constructed roads, rural and urban drainage works, building refurbishments and new buildings.
- Traffic management works.
- Municipal buildings - new & renovated.
- Construction of new and major repairs to bridges.
- Construction of recreation infrastructure.
- To develop a plan for delivering the approved capital work programme for the active financial year
- Seek innovative construction techniques and utilise green energy technology to improve the long term sustainability of our built environment
- Construct, manage and assist in maintaining assets critical to our economic prosperity to a high standards
- Work with other departments and develop sound flood management strategies to minimise impacts from flooding to our towns and communities
- Expand and promote bicycle and pedestrian network
- Assist other departments in developing/improving response system(s) for Major Natural Disasters for coordinating the efforts and responses to critical issues

3. Budget Highlights

• **Recent Achievements**

Continued improvement in delivery of capital projects.

Upgrade Bundalong Boat Ramps	\$0.50 M
Barmah Forest Heritage Centre	\$0.34 M
Cobram Skate Park	\$0.20 M
Portable Building Cobram	\$0.06 M
Thompson Beach Boat Ramp	\$0.04 M
Levee Bank Cobram	\$0.03 M

• **Critical Issues**

Our Strengths

Experienced Team; Adaptability to manging environment;
 Fast response to critical issues; Strong commitment to Council and Community

Our Weaknesses

Limited Budget to respond to critical needs, i.e. drainage, flood mitigation measures; Filing and documentation for active contracts ; Documentation of variations; Documentation of site instructions; Budget overruns due to insufficient work during the planning stages

Opportunities

Increased available budget by seeking grant funding to critical issues related to drainage and flooding

Work with Infrastructure Planning to improve the planning phase of the project

Produce detailed design and documentation within the previous financial year to allow sufficient time for construction during the dry season of the year

Threats

Shrinking budget combined with increased construction costs which limits the final outcomes to council and community; Scope creep, which results in delays and budget overruns, e.g. BHC

Extreme weather conditions combined with repeated major flooding events which reduces the available construction time; Delays in obtaining approvals for designing and building critical infrastructures such as levee banks e.g. Nathalia and Cobram

Limited or marginal asset database, e.g. stormwater details, which increases investigation design time

Limited or marginal infrastructure master plans, e.g. drainage master plans for main towns

• **Growth Items**

Seeking grant funding to improve/expand Yarrowonga Aerodrome

Seeking grant funding to provide better flood mitigation measures

Expand/increase drainage budget to reduce impacts from wet weather and reduce maintenance costs for our roads

• **Staff Resources Growth**

Nil.



45 CAPITAL WORKS ADMINISTRATION			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Expenditure	4362	CAPITAL LABOUR OFF-SET	(472,500)	(472,500)	(550,000)
	4360	CAPITAL WORKS ADMINISTRATION	565,476	573,379	653,082
Expenditure Total			92,976	100,879	103,082
Grand Total			92,976	100,879	103,082

PROGRAM NO: 46 OPERATIONS ADMINISTRATION
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: OPERATIONS

Council Plan Goal:
Our environment and lifestyle.
Staff resource: 7.51 FTE.

1. Related Business Plan

Operations

2. Purpose

To provide administrative support to the Operations Business Unit, in order to better direct resources, to record what has been accomplished and provide excellent proactive customer service.

3. Budget Highlights

• **Recent Achievements**

Improved customer service through better management of conquest requests.

Minimise legal liability by improving the audit trail from customer request to programming of works and closing the action.

Have responded to all customer requests in the last twelve months in less than 30 days.

Based on current year figures it expected that 3131 customer requests will be actioned in this financial year.

• **Critical Issues**

Ensuring staff are confident with the use of Conquest.

The changeover to the new corporate software systems.

• **Growth Items**

Nil

• **Staff Resources Growth**

Nil



46 OPERATIONS ADMINISTRATION			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1371	GRAVEL PIT OPERATING - FORD	(294,000)	(250,752)	(341,000)
	1376	VEHICLE CONTRIBUTION	(11,911)	(11,911)	(11,911)
Income Total			(305,911)	(262,663)	(352,911)
Expenditure	4372	GRAVEL PIT LEASE - FORD	18,000	18,000	18,000
	4371	GRAVEL PIT OPERATING - FORD	55,500	240,941	283,000
	4370	OPERATIONS ADMIN	645,124	661,553	710,915
	4385	YEAR END STOCK MOVEMENT - FORDS PIT	207,270	(37,600)	(37,600)
Expenditure Total			925,894	882,894	974,315
Grand Total			619,983	620,231	621,404

PROGRAM NO: 47 PARKS AND GARDENS
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: OPERATIONS

Council Plan Goal:
Our communities.
Staff resource: 22.00 FTE.

1. Related Business Plan

Operations

2. Purpose

To maintain and undertake all lawn and garden beds maintenance, tree maintenance and playground maintenances on Councils assets.

The maintenance of shire wide facilities to ensure the safety and hygiene standards for public toilet facilities and public BBQ's are maintained.

3. Budget Highlights

• **Recent Achievements**

- Converted wooden slats to recycled plastic on 16 seats in parks
- Installed automatic irrigation at Mary Court Yarrawonga
- Upgraded walking track at Summerset Drive Yarrawonga
- Completed two full sprays shire wide for road side spraying
- Renewed 640m3 softfall in parks
- Expected to respond to approx. 1500 customer requests this financial year

• **Critical Issues**

- Water availability (although drainage is the issue now – water availability in drier times is an issue) .
- The growth of Yarrawonga and Bundalong.

• **Growth Items**

Nil.

• **Staff Resources Growth**

Nil.



47 PARKS & GARDENS			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1401	PAYMENT FOR TREE REPLACEMENT - DEVELOPERS	-	(4,620)	-
	1400	REBATE FOR LOCUST SPRAYING	-	(5,465)	-
Income Total			-	(10,085)	-
Expenditure	4424	BARBEQUE MAINTENANCE	45,799	45,210	31,595
	4420	GARDENS MAINT-GENERAL	192,472	187,172	190,277
	4422	INFRASTRUCTURE MAINT	138,794	152,794	128,498
	4402	IRRIGATION-SPRINKLER MAINT	32,172	43,317	47,347
	4428	KINNAIRDS WETLANDS	1,532	1,532	734
	4414	P & G FOREMEN	325,006	331,896	359,981
	4401	PARKS & GARDENS UTILITIES	103,759	113,798	103,536
	4423	PLAYGROUND MAINTENANCE	74,171	66,129	65,759
	4425	PUBLIC CONVENIENCE CLEAN	252,352	295,557	305,505
	4404	TREE MAINT-GENERAL	303,520	285,237	319,869
	4405	TREE MAINT-POWERLINE CLEAR	46,434	68,292	64,871
	4406	TREE MAINT-RURAL ROADSIDE	51,153	19,338	18,165
	4407	TREE REMOVAL	21,306	34,442	18,916
	4408	TREE REPLACEMENT	17,087	15,207	21,646
	4430	TUNGAMAH BOOSEY CREEK RESERVE	38,283	40,022	41,600
	4409	TURF MAINT PG1-MOWING	1,067,193	972,715	1,005,275
	4431	VANDALISM CLEAN UP AND REPAIR COSTS	14,594	34,594	44,672
	4415	WEED SPRAYING - WALKING TRACKS/LANEWAYS	27,640	33,105	24,850
Expenditure Total			2,753,267	2,740,357	2,793,096
Grand Total			2,753,267	2,730,272	2,793,096

PROGRAM NO: 48 TOURISM
DIRECTORATE: DEVELOPMENT
DEPARTMENT: ECONOMIC DEVELOPMENT & TOURISM

Council Plan Goal:
Our environment and lifestyle
Staff resource: 13.6 FTE

1. Related Business Plan

Economic Development Strategy 2008 – 2013

2. Purpose

To deliver a Tourism Development Strategy that supports increased yield and ongoing growth of tourism in the municipality for the next five years. The opportunity exists for the tourism sector in the Moira Shire to increase its revenue, employment and for local residents to benefit from improved infrastructure and tourism product.

3. Budget Highlights

• **Recent Achievements**

All Council tourism staffing positions filled.

Review of the Sun Country on the Murray three year Strategy revealed that the action items of the plan were 80% complete at the half way mark

Three Event Strategy developed

i-Phone application developed

Website redesign

Metropolitan Melbourne TV Campaign

Google Adwords Campaign

Future Tourism infrastructure needs identified and documented

Commenced signage strategy in conjunction with Economic Development for the Shire

Consumer Show program completed

Probus Trade program completed

• **Critical Issues**

Securing on-going financial support from Berrigan and Corowa Shires for the Sun Country on the Murray strategy.

Securing financial support from the Murray Tourism Board to support delivery of local projects and programs.

Barmah Heritage Centre.

• **Growth Items**

Operational expenses for Visitor Information Centres.

Growth of the product offering at the Barmah Forest Heritage and Education Centre

Event support

• **Staff Resources Growth**

Nil.



48 TOURISM			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Expenditure	3169	EVENT SPONSORSHIP	-	-	40,000
	3166	MAJOR TOURISM EVENT	30,000	30,000	57,000
	3167	MURRAY REGIONAL TOURISM BOARD	-	16,580	16,580
	3162	SUN COUNTRY ON THE MURRAY	257,500	257,500	265,225
	3163	TOURISM OFFICE	701,472	762,307	921,743
	3164	VISITOR INFORMATION CENTRES	149,414	71,073	92,000
Expenditure Total			1,138,386	1,137,460	1,392,548
Grand Total			1,138,386	1,137,460	1,392,548

PROGRAM NO: 49 ENVIRONMENT SUSTAINABILITY
DIRECTORATE: COMMUNITY SUSTAINABILITY
DEPARTMENT: ENVIRONMENT SUSTAINABILITY

Council Plan Goal:
Our environment and lifestyle.
Staff resource: 2.0 FTE

1. Related Business Plan

Environment Sustainability

2. Purpose

To establish Moira Shire as a sustainable local government area capable of adaptation to emerging challenges facing our region.

Program 49 enables a governance structure that facilitates environment and sustainability outcomes through responsible management and leadership.

3. Budget Highlights

• **Recent Achievements**

Completion of the “Strengthening Victoria’s Foodbowl” project in which Council is the lead agency. Partners of this project include Swan Hill, Mildura and Campaspe Shire.

Successful grant applications up to \$160,000

Active partnerships that deliver training in relation to sustainable operations and procurement

Appointment to the State Government Green light Plan Reference Committee

Compliance with National Green House and Energy reporting

• **Critical Issues**

Keeping up-to-date with the rapid change occurring in the field and capitalising on emerging opportunities; particularly in the area of solar energy, water efficiency, storm water management waste and recycling.

• **Growth Items**

1 EFT

• **Reduced Items**

Nil.

• **Staff Resources Growth**

Nil.



49 ENVIROMENT			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Expenditure	4542	ENVIRONMENT SUSTAINABILITY	181,931	162,781	220,809
	3562	ENVIRONMENT SUSTAINABILITY TRAINING	-	-	1,900
Expenditure Total			181,931	162,781	222,709
Grand Total			181,931	162,781	222,709

PROGRAM NO: 50 RAW WATER SYSTEMS
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: OPERATIONS

Council Plan Goal:
Our environment and lifestyle.

1. Related Business Plan

Operations

2. Purpose

Management and maintenance of raw water supplies and systems throughout the shire.

3. Budget Highlights

• **Recent Achievements**

Upgrades of pumps at Cobram

• **Critical Issues**

Ageing infrastructure.

• **Growth Items**

Nil

• **Staff Resources Growth**

Nil



50 RAW WATER SYSTEM			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1550	RAW WATER INCOME	(16,000)	(16,000)	(16,500)
Income Total			(16,000)	(16,000)	(16,500)
Expenditure	4563	GRAY ST RWS1	2,000	3,629	1,383
	4566	MELVILLE ST RWS4	1,570	1,714	1,193
	4571	VARIOUS PUMPS	18,638	26,812	27,445
Expenditure Total			22,208	32,155	30,021
Grand Total			6,208	16,155	13,521

PROGRAM NO: 51 LOCAL ROADS AND BRIDGES
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: OPERATIONS

Council Plan Goal:
Our environment and lifestyle
Staff resource: 25.00 FTE.

1. Related Business Plan

Operations

2. Purpose

The operational maintenance of bridges and culverts.

Cleaning out of urban and rural pipes.

Maintenance of rural drains and kerb and channel.

Maintenance of footpaths.

Reseal preparation works.

Routine maintenance of sealed roads, edge break repairs, crack sealing and potholes.

Routine maintenance on unsealed roads, grading, potholes.

3. Budget Highlights

• **Recent Achievements**

Maintained the road network in accordance with the Road Management Plan.

Completion of reseal preparation works for a 1.5 Million dollar bituminous reseal program

Remarkered 50% of Councils linemarking.

On target to grade 4200 km of gravel roads this financial year, an increase of 800 km over last years total.

Repainted all town statcons and School Crossings utilising Councils own linemarking machine.

Continued to maintain all weather access to residents on unsealed roads

Reconstructed Youanmite Rd utilising Councils in house works crews.

• **Critical Issues**

The affect of wet weather and flooding on the road pavements.

Price of bituminous products.

Maintaining and retaining a skilled workforce.

Inadequate drainage infrastructure.

• **Growth Items**

Increase of \$170,000 for grading and placing of materials on farm access/dry weather roads

Roadside mowing increased for fire prevention activities, \$98,299.

Increase Rural and Urban Drainage by \$50k each.

• **Staff Resources Growth**

1 x FTE for slasher/tractor operator



51 LOCAL ROADS & BRIDGES			ADOPTED BUDGET 2011/12	APPROVED FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1597	GOULBURN VALLEY HIGHWAY MEDIAN STRIP MAINTENANCE	(11,000)	(11,000)	(11,000)
	1590	GRANTS COMM - LOCAL ROADS	(3,160,112)	(3,937,757)	(1,722,136)
	1600	REPAIRS TO DAMAGED ROADS - NVIRP	-	(30,878)	-
	1591	WORKS WITHIN ROAD RESERVES	(40,000)	(40,000)	(41,600)
Income Total			(3,211,112)	(4,019,635)	(1,774,736)
Expenditure	4622	BRIDGE MAINTENANCE GENERAL	11,000	10,804	12,305
	4610	EDGE DROP OFF	121,883	93,283	106,092
	4600	FLOOD DAMAGE REPAIRS	-	163,865	-
	4624	FLOOD MANAGEMENT/PUMPS	50,200	53,569	42,051
	4630	FOOTPATH MAINTENANCE	224,064	216,464	278,308
	4640	G/POST MAINTENANCE	36,242	39,846	56,332
	4594	GRADE UNSEALED ROADS	1,561,381	1,086,378	1,629,834
	4611	GRADE UNSEALED SHOULDERS	114,568	95,258	117,421
	4711	GRADING DRY WEATHER ONLY ROADS	-	330,237	309,070
	4631	KERB & CHANNEL MAINT	32,645	56,742	62,401
	4653	LINE MARKING	68,845	64,061	65,549
	4596	POTHOLE - UNSEALED ROADS	313,226	263,038	293,011
	4635	REPAIRS TO DAMAGED ROADS - NVIRP	-	37,290	-
	4599	ROADS FOREMEN	221,125	221,125	226,542
	4633	ROADSIDE MOWING	129,347	98,347	146,409
	4613	RURAL DRAINAGE	181,467	175,017	223,486
	4590	SEAL MAINTENANCE	876,974	1,142,624	1,209,509
	4642	SIGN MAINTENANCE	225,623	225,623	236,587
	4620	URBAN DRAINAGE	170,681	197,081	239,745
	4634	WEED SPRAYING/TREATMENT	98,844	119,844	123,290
Expenditure Total			4,438,115	4,690,496	5,377,942
Grand Total			1,227,003	670,861	3,603,206

PROGRAM NO: 55 STREET CLEANING
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: OPERATIONS

Council Plan Goal:
Our environment and lifestyle
Staff resource: 2 FTE.

1. Related Business Plan

Operations

2. Purpose

The sweeping of street kerb and channels throughout the urban areas.

Sweeping of loose material at intersections to ensure safety for the travelling public.

The sweeping and cleaning of parking areas, footpaths and CBD area's.

3. Budget Highlights

• **Recent Achievements**

Improved safety at intersections by removal of loose aggregate and other materials.

• **Critical Issues**

Having trained, experienced backup operators.

• **Growth Items**

Nil

• **Staff Resources Growth**

Nil



55 STREET CLEANING			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Expenditure	4862	GPT CLEANING	1,821	1,821	1,734
	4860	STREET CLEANING	321,304	322,304	367,016
Expenditure Total			323,125	324,125	368,750
Grand Total			323,125	324,125	368,750

PROGRAM NO: 56 STREET LIGHTING
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: ASSETS

Council Plan Goal:
Our environment and lifestyle.

1. Related Business Plan

Assets

2. Purpose

To co-ordinate the provision and maintenance of street lighting throughout the shire.

To provide a safer after dark environment for the community.

3. Budget Highlights

• **Recent Achievements**

Additional street lights and improved lighting where identified in accordance with Council's street lighting policy.

Provision of energy efficient lights where appropriate.

Requirement to install energy efficient lights in new subdivisions.

• **Critical Issues**

Greenhouse gas emissions from street lights.

Increase in electricity charges due to carbon trading scheme. (30%, advice from Procurement Australia)

• **Growth Items**

Installation of energy efficient street light globes throughout Moira Shire; total cost of \$684,000 over 3 years, partly offset by funding under the Green Light Plan to the value of \$456,000 . Nett cost to Council \$76,000 per annum for 3 years.

This cost will be offset by an ongoing reduction in expenditure due to lower power use:

- Year 1 savings \$10,000 (this saving has been incorporated into the 2012/13 expenditure);
- Year 2 savings \$45,000;
- Year 3 savings \$70,000;
- Year 4 savings \$75,000, continuing annually.

• **Staff Resources Growth**

Nil.



56 STREET LIGHTING			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1770	STREET LIGHT ENERGY EFFICIENT UPGRADE	-	-	(152,000)
Income Total			-	-	(152,000)
Expenditure	4877	NEW STREET LIGHTS	8,000	8,000	8,500
	4870	ST LIGHT POWERCOR	110,000	120,000	349,000
	4871	STREET LIGHT POWER	140,000	116,000	182,000
Expenditure Total			258,000	244,000	539,500
Grand Total			258,000	244,000	387,500

PROGRAM NO: 59 GARBAGE COLLECTION
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: OPERATIONS

Council Plan Goal:
Our environment and lifestyle.

1. Related Business Plan

- 60 Waste Administration
- 61 Recycling Service

2. Purpose

To provide a complete waste management service to members of the Moira community including programs, services and education, efficiently and effectively.

Outputs:

- Garbage collection services – predominantly via Contract.
- Provide recycling collection services – predominantly via Contract.

All residents within the major townships are provided with a garbage and recycling collection service. Approximately 1,000,000 collections per year are undertaken.

All waste collected is disposed of at the Cobram landfill. All recyclables collected from residents is transferred to Shepparton and then to Melbourne for recycling.

3. Budget Highlights

• Recent Achievements

Both major contracts are running smoothly. Both have clauses that require Council to index the payments.

A request for extension of services to Invergordon was investigated but was not supported by the local Community.

A trial of green waste collection conducted in Numurkah has proven that the collection of green waste separately from “garbage” and recyclables would reduce the amount of material being deposited to landfill.

• Critical Issues

Targets set by State Government with respect to recycling continue to rise with little rise in actual recycling by the community.

Following the recent green waste trial and implementation by some municipalities in Sydney, the use of a “three bin system” – one for “garbage” one for “green waste” and one for “recyclables” is becoming “state of the art” or best practice. A three bin system could be seriously considered when the current contract are renewed – four years away.

• Growth Items

Growth is limited to increase in CPI payments to the Contractors and an allowance for growth in services as more residents move to the Shire and more takeup services.

• Staff Resources Growth

Nil.



59 GARBAGE COLLECTION			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1902	GARBAGE COLLECTION ABANDON RATES	2,000	3,300	3,000
	1903	GARBAGE COLLECTION INTEREST ON RATES	(2,200)	(2,503)	2,500
	1900	GARBAGE COLLECTION RATES	(962,964)	(962,964)	(1,079,042)
	1901	GARBAGE COLLECTION SUPPS RATES	(25,000)	(55,000)	(40,000)
Income Total			(988,164)	(1,017,167)	(1,113,542)
Expenditure	4900	GARBAGE COLLECTION	676,500	648,000	680,000
	4903	WASTE MANAGEMENT	12,545	12,545	12,600
Expenditure Total			689,045	660,545	692,600
Grand Total			(299,119)	(356,622)	(420,942)

PROGRAM NO: 60 LANDFILL/TRANSFER STATIONS
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: OPERATIONS

Council Plan Goal:
Our environment and lifestyle
Staff resource: 10.59 FTE.

1. Related Business Plan

Environment

2. Purpose

To provide a complete waste management service to members of the Moira community including programs, services and education with consideration to influence of the triple bottom line.

Provide safe and environmental friendly waste disposal facilities

Provide adequate transfer station and landfill operations.

3. Budget Highlights

• **Recent Achievements**

Bunded the PAN sites at Yarrowonga and Numurkah

Met our ongoing EPA commitments

Staff are now licenced with ARC for degassing operations

• **Critical Issues**

Occupational Health and Safety for residents using municipal landfill and transfer station.

Ability to adequately plan for future operational requirements at municipal landfill.

Long term viability of Cobram waste disposal site

Sourcing of sufficient cover at landfill

EPA changes and increasing standards being applied, particularly reporting and auditing.

• **Growth Items**

Residential fees & charges -10% increase

Commercial fees & charges – 60% increase

Landfill gas monitoring at Cobram Landfill - \$50,000

Landfill gas monitoring at Yarrowonga Landfill - \$30,000

Plant hire at Cobram Landfill for dust suppression and storm water management - \$50,000

Monitoring costs associated with Wunghnu treatment facility and Cobram and Yarrowonga Saleyards being classified as PAN sites - \$45,000

Landfill various works transferred from capital - \$83,222

EPA Levy - \$63,618

Movement of Administration employee to Operations - \$308,383

• **Staff Resources Growth**

Administration employee transferred from Capital.



60 LANDFILL/TRANSFER STATION			ADOPTED BUDGET 2011/12	APPROVED FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1911	BARMAH TRANSFER STATION	(5,201)	(4,846)	(4,925)
	1912	COBRAM LANDFILL	(840,155)	(776,615)	(943,982)
	1927	COBRAM PUBLIC WEIGHBRIDGE	(337)	(487)	(603)
	1921	DRUM MUSTER	(6,394)	(8,394)	(8,169)
	1924	ENVIRONMENTAL LEVY ABANDON	5,000	18,000	15,000
	1925	ENVIRONMENTAL LEVY INTEREST	(8,000)	(8,000)	(8,000)
	1922	ENVIRONMENTAL LEVY RATES	(2,777,211)	(2,777,211)	(3,000,034)
	1923	ENVIRONMENTAL LEVY SUPPS	(28,000)	(53,000)	(40,000)
	1941	LANDFILL TRANSFER STATIONS ADMIN	(1,500)	(1,782)	(1,500)
	1913	NATHALIA TRANSFER STATION	(18,715)	(19,953)	(22,201)
	1945	NON REPROCESSABLE GAS FROM TRANSFER STATIONS	-	(200)	-
	1914	NUMURKAH TRANSFER STATION	(45,723)	(48,517)	(52,503)
	1929	RECYCLABLES PROCESSING	(70,000)	(70,000)	(87,000)
	1915	ST JAMES TRANSFER STATION	(1,637)	(1,970)	(2,188)
	1916	STRATHMERTON TRANSFER STATION	(7,219)	(7,671)	(9,151)
	1917	TUNGAMAH TRANSFER STATION	(2,783)	(2,292)	(2,649)
	1918	YABBA TRANSFER STATION	(2,767)	(2,723)	(3,335)
	1919	YARRAWONGA TRANSFER STATION	(113,375)	(108,239)	(122,061)
	Income Total		(3,924,026)	(3,873,900)	(4,293,301)
	Expenditure	4911	BARMAH TRANSFER STATION	27,178	27,178
4924		BULK BIN COLLECTION - YARRAWONGA	25,000	27,260	35,000
4912		COBRAM LANDFILL	498,950	504,761	705,278
4346		COBRAM PUBLIC WEIGHBRIDGE	3,751	4,286	3,900
4921		DRUM MUSTER	9,531	9,531	9,912
4910		EPA LANDFILL LEVY	470,000	416,382	500,000
4349		LANDFILL/TRANSFER STATION ADMIN	129,228	126,110	133,429
4344		MONITORING COBRAM LANDFILL	18,500	18,500	20,350
4342		MONITORING NUMURKAH LADNFILL	9,500	9,500	10,400
4345		MONITORING YARRAWONGA LANDFILL	9,500	9,500	10,400
4913		NATHALIA TRANSFER STATION	37,324	38,324	27,689
4941		NON REPROCESSABLE GAS FROM TRANSFER STATION	-	200	-
4914		NUMURKAH TRANSFER STATION	83,028	67,328	67,450
4922		RECYCLABLES PROCESSING	145,000	145,000	151,000
4915		ST JAMES TRANSFER STATION	18,268	15,116	18,523
4916		STRATHMERTON TRANSFER STATION	25,227	37,653	43,031
4923		TRANSFER BIN COLLECTION	110,000	145,000	150,800
4917		TUNGAMAH TRANSFER STATION	16,661	21,430	25,530
4920		WASTE COMPLIANCE	-	82,644	80,000
4347		WASTE MANAGEMENT ADMIN	182,345	121,217	190,161
4340	WASTE MANAGEMENT STRATEGY	59,000	95,421	86,000	
4341	WASTE WISE PROGRAMS	11,400	2,283	11,500	
4918	YABBA TRANSFER STATION	15,968	15,968	10,651	
4919	YARRAWONGA TRANSFER STATION	135,044	144,477	204,545	
Expenditure Total		2,040,403	2,085,069	2,517,181	
Grand Total		(1,883,623)	(1,788,831)	(1,776,120)	

PROGRAM NO: 61 RECYCLING SERVICE
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: INFRASTRUCTURE PLANNING

Council Plan Goal:
Our environment and lifestyle.

1. Related Business Plan

Infrastructure Planning.

2. Purpose

To provide a complete recycling and waste management service to members of the community including programs, services and education.

Outputs:

- Provide recyclables collection service.

3. Budget Highlights

- **Recent Achievements**

- **Critical Issues**

Requirement to increase community awareness of environmental issues associated with waste management.

Increase diversion of recyclables from landfill.

Increasing regulation and cost as a result of State Government requirements.

- **Growth Items**

Nil.

- **Staff Resources Growth**

Nil.



61 RECYCLING SERVICE			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	1931	RECYCLING CONTRACT - BERRIGAN SHIRE	(4,720)	(4,720)	(4,750)
	1933	RECYCLING SERVICE RATES	(874,826)	(874,826)	(965,476)
	1934	RECYCLING SERVICES ABANDON RATES	2,000	3,000	3,000
	1935	RECYCLING SERVICES INTEREST ON RATES	(2,000)	(2,000)	(2,000)
	1936	RECYCLING SERVICES SUPPS RATES	(25,000)	(36,000)	(30,000)
Income Total			(904,546)	(914,546)	(999,226)
Expenditure	4937	GREEN WASTE COLLECTION	-	179	-
	4934	PUBLIC PLACE RECYCLING	15,000	11,000	15,000
	4930	RECYCLING SERVICE	520,000	520,000	550,000
Expenditure Total			535,000	531,179	565,000
Grand Total			(369,546)	(383,367)	(434,226)

PROGRAM NO: 62 STREET BIN COLLECTION
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: OPERATIONS

Council Plan Goal:
Our environment and lifestyle.
Staff resource: 1 FTE.

1. Related Business Plan

Operations.

2. Purpose

Ensure the service level for the collection of rubbish from Council supplied bins in the CBD and other public areas are maintained.

3. Budget Highlights

• **Recent Achievements**

Minimal complaints from the general public.

• **Critical Issues**

Having trained and experienced backup operators.

The ability to handle extra rubbish during holiday periods.

• **Growth Items**

Nil

• **Staff Resources Growth**

Nil



62 STREET BIN COLLECTION			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Expenditure	4940	STREET BIN COLLECTION	226,994	218,994	239,542
Expenditure Total			226,994	218,994	239,542
Grand Total			226,994	218,994	239,542

PROGRAM NO: 64 DEPOTS
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: OPERATIONS

Council Plan Goal:
Our communications and processes.

1. Related Business Plan

Operations

2. Purpose

To provide safe workplace facilities to enable the organisation to conduct its operational activities.

3. Budget Highlights

• **Critical Issues**

Replacement of damaged tools and equipment caused by flooding of Numurkah depot.

• **Growth Items**

Nil

• **Staff Resources Growth**

Nil



64 DEPOTS			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Expenditure	4975	COBRAM DEPOT	11,753	13,253	12,839
	4970	NATHALIA DEPOT	10,355	11,829	10,251
	4971	NUMURKAH DEPOT	10,721	9,827	12,189
	4972	TUNGAMAH DEPOT	10,197	10,317	10,814
	4973	YARRAWONGA DEPOT	10,292	8,092	10,713
Expenditure Total			53,318	53,318	56,806
Grand Total			53,318	53,318	56,806

PROGRAM NO: 65 PLANT OPERATIONS
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: OPERATIONS

Council Plan Goal:
Our environment and lifestyle.

1. Related Business Plan

Operations

2. Purpose

To ensure appropriate plant is available to meet service levels.

3. Budget Highlights

• **Recent Achievements**

Re-Lease of heavy plant items including two graders, two tractors, two rollers and three tip trucks

Reduction in light fleet fuel consumption from 11l/100kms to 10l/100km thus attaining industry benchmark for light fleets

• **Critical Issues**

Fluctuations in fuel prices and increased lease costs

• **Growth Items**

Increase in fuel costs of - \$84,759.00

• **Staff Resources Growth**

Nil.



65 PLANT OPERATIONS			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	2003	ENERGY GRANTS REBATE SCHEME	(44,994)	(44,994)	(46,794)
Income Total			(44,994)	(44,994)	(46,794)
Expenditure	5210	INTERNAL PLANT HIRE CLEARING	(1,901,578)	(1,903,971)	(2,017,875)
	5072	LIGHT FLEET	1,109,134	1,129,110	1,275,103
	5211	LIGHT FLEET PLANT HIRE CLEARING	(1,109,162)	(1,101,133)	(1,275,128)
	5075	PLANT & EQUIPMENT	1,920,817	1,900,190	2,017,875
Expenditure Total			19,211	24,196	(25)
Grand Total			(25,783)	(20,798)	(46,819)

PROGRAM NO: 66 PRIVATE WORKS
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: OPERATIONS

Council Plan Goal:
Our communities.

1. Related Business Plan

Operations

2. Purpose

To undertake works for other organisations such as sweeping of car parks for Murray Goulburn, sweeping the weir and car park for GMW, road reinstatement works for the water authorities and sweeping up of works on roads for Council supplied contractors and cleaning of toilets at the Yarrawonga weir.

3. Budget Highlights

• **Recent Achievements**

Nil

• **Critical Issues**

Nil

• **Growth Items**

Nil

• **Staff Resources Growth**

Nil



66 PRIVATE WORKS			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	2204	GVW - YARRAWONGA WEIR	(11,288)	(11,288)	(11,739)
	2202	MURRAY-GOULBURN STREET SWEEPING	-	(360)	-
	2208	ROAD REINSTATEMENTS	(17,680)	(17,680)	(18,387)
	2200	SUNDRY WORKS	(34,971)	(34,971)	(36,369)
Income Total			(63,939)	(64,299)	(66,495)
Expenditure	5204	GMW - YARRAWONGA WEIR	6,180	6,180	1,853
	5208	ROAD REINSTATEMENTS	18,876	15,876	19,784
	5200	SUNDRY WORKS	23,090	31,890	24,404
Expenditure Total			48,146	53,946	46,041
Grand Total			(15,793)	(10,353)	(20,454)

PROGRAM NO: 67 DESIGN
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: INFRASTRUCTURE PLANNING

Council Plan Goal:
Our communications and processes
Staff resource: 7.50 FTE.

1. Related Business Plan

Aerodrome – Program 31.

Capital Works Administration – Program 45.

2. Purpose

Civil engineering design, preparation of specifications for drains, buildings and other municipal infrastructure.

Investigation, problem solving and provision of advice regarding infrastructure related issues for the community, internal departments and Council.

Co-ordination of the development of Council's 10 year Capital works program.

Planning for Council owned infrastructure within the Shire.

Contribution to Planning on a regional basis by involvement on joint committees.

Outputs:

- Design Plans and Specifications for engineering works.
- Assessment and recommendation of solutions to solve engineering issues for the community, internal departments, and Council.
- Scoping of projects, including costing, design and gaining approvals from other authorities.
- Determining future infrastructure needs.
- Response to referrals from Town Planning and Building Departments.
- Active participation on a wide range of internal and external committees.
- Provision of resources to Advisory Committees.

3. Budget Highlights

• **Recent Achievements**

Increased service delivery to external and internal clients.

• **Critical Issues**

Increasing expectations of the community drives the need for continuous improvements.

Increasing costs of works, particularly concrete, steel and bituminous products.

Maintaining availability of qualified staff.

• **Growth Items**

Nil.

• **Staff Resources Growth**

Nil.



67 DESIGN			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	2920	VEHICLE CONTRIBUTION	(8,400)	(8,400)	-
Income Total			(8,400)	(8,400)	-
Expenditure	5955	AUSTRALIAN STANDARDS	3,500	3,500	3,500
	5969	BARMAH BOAT AREA MASTERPLAN	15,000	15,000	-
	5967	COBRAM EAST LEVEE DESIGN	30,000	30,000	-
	5957	DRAINAGE STUDY	-	90,102	150,000
	5968	FEDERATION PARK HUB BUILDING DESIGN	25,000	25,000	20,000
	5954	INFRASTRUCTURE & PLANNING - ADMIN	843,196	774,952	828,922
	5962	YARRAWONGA ACACIA STREET DRAINAGE IMPROVEMENTS - S	-	20,000	-
	5966	YARRAWONGA KIOSK DESIGN	20,000	7,000	13,000
Expenditure Total			936,696	965,554	1,015,422
Grand Total			928,296	957,154	1,015,422

PROGRAM NO: 68 ASSET MANAGEMENT
DIRECTORATE: INFRASTRUCTURE SERVICES
DEPARTMENT: ASSETS

Council Plan Goal:
Our communications and processes.
Staff resource: 4.1 FTE.

1. Related Business Plan

Assets

2. Purpose

To provide Moira Shire Council and its community with accurate information relating to Moira Shire Council's assets, especially:

- Provision of records of works as a defence against litigation.
- Provision of information to target resources areas of need (maintenance & capital works).
- Assessment of asset valuation and depreciation for annual financial statements.
- Levels of service on assets and other programs, which meet consumer expectations and within Council's resources

This information is provided predominantly to internal customers for the benefit of the whole community.

Proper asset management has a major positive effect on our environment by ensuring that existing assets are fully utilised, eliminating unnecessary expenditure (resources) being used creating new assets.

3. Budget Highlights

• **Recent Achievements**

Adoption of Reviewed Asset Management Policy and Strategy

Development of staff to carry out sealed road condition inspections

Development of staff to carry out building condition inspections

Implementation of electronic capture of tree data in the field

• **Critical Issues**

Community expectations regarding asset maintenance and renewal.

Recruitment and retention of skilled staff.

Implementation of Civica Asset Management System.

Improved identification and maintenance recording of drainage assets

Identification of levels of service provided by assets.

Uptake of improved technology for more accurate data capture in the field.

• **Growth Items**

Valuations and inspections on footpaths with survey captured by video

- \$20,000 (once every 6 years)

• **Staff Resources Growth**

Nil.



68 ASSET MANAGEMENT			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	2210	TOTAL ASSET MANAGEMENT SYSTEM	-	(414)	-
Income Total			-	(414)	-
Expenditure	5933	ASSET ADMINISTRATION	361,327	363,151	374,157
	5935	STEP BY STEP ASSET MANAGEMENT	8,750	8,750	9,100
	5934	TOTAL ASSET MANAGEMENT SYSTEM	55,000	31,000	20,000
Expenditure Total			425,077	402,901	403,257
Grand Total			425,077	402,487	403,257

PROGRAM NO: 70 POOLS AND RECREATION CENTRES
DIRECTORATE: COMMUNITY & SUSTAINABILITY
DEPARTMENT: COMMUNITY DEVELOPMENT

Council Plan Goal:
Our environment and lifestyle.
Staff resource: 1 FTE.

1. Related Business Plan

Community Development.

2. Purpose

Manage Council's pools and leisure centres through contract management, maintenance and capital improvement.

3. Budget Highlights

• **Recent Achievements**

Extension of the current contract out to 30 June 2015.

A successful Summer swimming season where fine weather and innovation in programming saw increased attendance.

Continued success of Yarrawonga Splash Park precinct

Sound contract management and appointment of a new YMCA Area Manager who has effected significant improvement in operations and staff performance.

Continued increase patronage of Numurkah Aquatic Centre, particularly Aquatic Education and fitness.

Involvement in running FReeZA activities and events.

• **Critical Issues**

Long term cost benefit of outdoor swimming pools.

Contractors ability to recruit and retain local staff.

• **Growth Items**

Nil

• **Staff Resources Growth**

Nil



70 POOLS & RECREATION CENTRES			ADOPTED BUDGET 2011/12	CURRENT YEAR FORECAST 2011/12	ADOPTED BUDGET 2012/13
Income	0756	NATHALIA STADIUM/SPORTS CENTRE	(24,922)	(24,922)	(25,918)
	0760	NUMURKAH INDOOR SWIMMING POOL/AQUATIC CENTRE	-	(1,467)	-
	0757	STRATHMERTON SWIMMING POOL	(4,370)	(4,370)	(4,544)
Income Total			(29,292)	(30,759)	(30,462)
Expenditure	3759	COBRAM STADIUM/SPORTS CENTRE	79,528	64,528	67,000
	3761	COBRAM SWIMMING POOL	50,807	50,815	52,800
	3769	GENERAL SWIMMING POOL MAINT	110,000	105,000	95,000
	3760	NATHALIA STADIUM/SPORTS CENTRE	96,736	83,536	86,800
	3764	NATHALIA SWIMMING POOL	54,706	54,706	56,800
	3763	NUMURKAH INDOOR SWIMMING POOL/AQUATIC CENTRE	268,900	268,900	278,700
	3762	NUMURKAH SWIMMING POOL	52,381	52,382	54,500
	3773	POOL MANAGEMENT OVERHEADS	80,945	86,467	92,685
	3766	STRATHMERTON SWIMMING POOL	49,268	49,268	51,200
	3767	TUNGAMAH - SWIMMING POOL SUBSIDY	15,000	15,000	15,000
	3765	YARRAWONGA SWIMMING POOL	54,807	54,807	57,000
	3770	YARRAWONGA WATERSLIDE	37,030	37,028	38,500
Expenditure Total			950,108	922,437	945,985
Grand Total			920,816	891,678	915,523



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APPENDIX E

Fees and Charges Schedule

This appendix presents a listing of the fees and charges schedule for 2012/13.

FEES AND CHARGES SCHEDULE

Activity/Function	Title of Fee/Charge	G.S.T	S=Fees set by statute SF=Fees set by statute and cost recovery F=Full cost recovery SU=Subsidised	Fee or Charge 2011/12	Fee or Charge 2012/13	% Change	Comments	Account Number
ASSETS AND INFRASTRUCTURE ROAD OCCUPATION PERMITS								
WORKS WITHIN A ROAD RESERVE / ROAD OPENING PERMITS								
Works, other than minor works								
Conducted on, or on any part of the roadway, shoulder or pathway	Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is more than 50 kilometres per hour Fee Units = 45	No	S	\$549.90	Not yet set		Statutory fee not available until 01/07/2012	16.51 .1591
	Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is not more than 50 kilometres per hour Fee Units = 20	No	S	\$244.40	Not yet set		Statutory fee not available until 01/07/2012	16.51 .1591
Not conducted on, or on any part of, the roadway, shoulder or pathway	Municipal Road or non arterial state road on which the maximum speed limit for vehicles at any time is more than 50 kilometres per hour Fee Units = 25	No	S	\$305.50	Not yet set		Statutory fee not available until 01/07/2012	16.51 .1591
	Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is not more than 50 kilometres per hour Fee Units = 5	No	S	\$61.10	Not yet set		Statutory fee not available until 01/07/2012	16.51 .1591
One Fee Unit = \$12.53. Fee units are in accordance with the Monetary Units Act 2004. Fees are not payable in respect of minor works that do not require consent by Regulations.								

FEES AND CHARGES SCHEDULE

Activity/Function	Title of Fee/Charge	G.S.T	S=Fees set by statute SF=Fees set by statute and cost recovery F=Full cost recovery SU=Subsidised	Fee or Charge 2011/12	Fee or Charge 2012/13	% Change	Comments	Account Number
Minor works								
Conducted on, or on any part of the roadway, shoulder or pathway	Municipal Road or non arterial state road on which the maximum speed limit for vehicles at any time is more than 50 kilometres per hour Fee Units = 11.5	No	S	\$140.53	Not yet set		Statutory fee not available until 01/07/2012	16.51.1591
	Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is not more than 50 kilometres per hour Fee Units =11.5	No	S	\$140.53	Not yet set		Statutory fee not available until 01/07/2012	16.51.1591
Not conducted on, or on any part of, the roadway, shoulder or pathway	Municipal Road or non arterial state road on which the maximum speed limit for vehicles at any time is more than 50 kilometres per hour Fee Units = 5.0	No	S	\$61.10	Not yet set		Statutory fee not available until 01/07/2012	16.51.1591
	Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is not more than 50 kilometres per hour Fee Units =5.0	No	S	\$61.10	Not yet set		Statutory fee not available until 01/07/2012	16.51.1591
One Fee Unit = \$12.53. Fee units are in accordance with the Monetary Units Act 2004. Fees are not payable in respect of minor works that do not require consent by Regulations.								
Private Pipelines								
Minor Construction	Pipelines are constructed as a Section 173 agreement under the provision of the Planning and Environment Act 1987. The annual rental is for the use of the roadway	No	S	\$10.30	Not yet set		Statutory fee not available until 01/07/2012	16.51.1591
	Moderate construction	No	S	\$51.50	Not yet set		Statutory fee not available until 01/07/2012	16.51.1591
	Major Construction	No	S	\$103.00	Not yet set		Statutory fee not available until 01/07/2012	16.51.1591
					Not yet set			

FEES AND CHARGES SCHEDULE

Activity/Function	Title of Fee/Charge	G.S.T	S=Fees set by statute SF=Fees set by statute and cost recovery F=Full cost recovery SU=Subsidised	Fee or Charge 2011/12	Fee or Charge 2012/13	% Change	Comments	Account Number
ANIMAL CONTROL & LOCAL LAWS								
Animal Control								
Domestic Animals Act 1994	Not Wearing Tags or Marker	No	SF	\$61.00	Not yet set		Set by legislation	12.43.1310
Sections 20,21,22,23 and 32(1) infringements	Cat at large	No	SF	\$183.00	Not yet set		Set by legislation	12.43.1310
	Dog at large in day time	No	SF	\$244.00	Not yet set		Set by legislation	12.43.1310
	Dog at large at night time	No	SF	\$227.00	Not yet set		Set by legislation	12.43.1310
	Greyhound not muzzled or controlled	No	SF	\$183.00	Not yet set		Set by legislation	12.43.1310
	Not complying with order to abate nuisance	No	SF	\$183.00	Not yet set		Set by legislation	12.43.1310
	Unregistered Animals	No	SF	\$244.00	Not yet set		Set by legislation	12.43.1310
Registration Fees	Domestic Animal Business, administration fee	No	SF	\$110.00	Not yet set		Council Pricing Reflects Nature of Service and Cost	12.43.1310
Dog & Cat Reduced Fee	Dog and Cat Natural 3 months and over	No	SF	\$25.00	Not yet set		As per Domestic Animals Act Pensioners, add 50% discount	12.43.1310
Dog and Cat other	Dog and Cat Registration natural	No	SF	\$75.00	Not yet set		Refer Above	12.43.1310
	Government Levy	Yes	SF	\$2.00	Not yet set		Cat	12.43.1310
	Government Levy	Yes	SF	\$3.50	Not yet set		Dog	12.43.1310

FEES AND CHARGES SCHEDULE

Activity/Function	Title of Fee/Charge	G.S.T	S=Fees set by statute SF=Fees set by statute and cost recovery F=Full cost recovery SU=Subsidised	Fee or Charge 2011/12	Fee or Charge 2012/13	% Change	Comments	Account Number
Pound Fees								
	Domestic Animals	No	F	\$96.50	\$102.00	6%	Release fee to Council plus \$10 per day sustenance	12.43.1311
	Livestock 1-9	No	F	\$286.00	\$303.00	6%	Refer above	12.43.1312
	Livestock 10-49	No	F	\$596.00	\$631.75	6%	Refer above	12.43.1312
	Livestock 50 plus	No	F	\$895.00	\$948.70	6%	Refer above	12.43.1312
	Travelling livestock fees (Droving) per time with \$1,000 bond to Council	No	F	\$299.00	\$316.95	6%	Council pricing reflects nature of service and cost	12.43.1311
	Grazing Permit	No	F	\$21.00	\$22.25	6%	To recover some of the cost incurred	12.43.1311
LOCAL LAWS								
Local Laws Permit Fees								
Permits are required for a range of activities, as specified in Moira Shire Council's Streets and Roads Local Law and Environmental Local Law								
Application fee for permit under a Local Law	Applying for a new permit (or if permit expires and renewal not sought prior to expiry)	No	F		\$50.00	100%		12.41.1251
Advertising Board	Local Law Streets & Roads	No	F	\$81.00	\$50.00	-38%	Reduced annual fee payable, plus \$50 application fee for new applications	12.41.1251

FEES AND CHARGES SCHEDULE

Activity/Function	Title of Fee/Charge	G.S.T	S=Fees set by statute SF=Fees set by statute and cost recovery F=Full cost recovery SU=Subsidised	Fee or Charge 2011/12	Fee or Charge 2012/13	% Change	Comments	Account Number
Outdoor Dining	Local Law Streets & Roads	No	F	\$81.00	\$35.00/table		Varies	12.41.1251
		No			\$50.00/chair		Varies	12.41.1251
		No			\$100 screens		For removable screens (fixed screens require 'Consent to work within road reserve')	12.41.1251
Goods displayed on Footpath	Local Law Streets & Roads	No	F	\$81.00	\$125.00	54%	Increase to recover cost incurred ensuring compliance with Footpath Trading Guidelines and Disability Discrimination Act	12.41.1251
Car Dealerships (vehicles on nature strip)	Local Law Streets & Roads	No	F	\$81.00	\$120.00	48%		12.41.1251
Street Stalls (incl Raffles)	Local Law Streets & Roads	No	F	\$81.00	\$125.00	54%	Fee not applicable to charities and not-for-profit organisations	12.41.1251
Environmental Local Law - Permits	Burning off Permits, Recreation Vehicles, Advertising, Bill Posting & Junk Mail, Camping, Circuses, Keeping of Animals, Beehives, Bulk Rubbish Bins, Scavenging at Waste Disposal Sites, Drainage Tapping	No	SF	\$81.00	Not Set. Not subject to Monetary units Act			12.41.1251
Release of seized items	Impounded vehicle	Yes	F	Towing cost plus \$50 admin fee	Towing cost plus \$50 admin fee		To recover cost of towing and processing impounded vehicles	12.41.1251
Release of seized items	Seized items eg advertising boards, furniture etc	No	F	\$50.00	\$50.00		To recover cost of recording and processing seized items	12.41.1251

FEES AND CHARGES SCHEDULE

Activity/Function	Title of Fee/Charge	G.S.T	S=Fees set by statute SF=Fees set by statute and cost recovery F=Full cost recovery SU=Subsidised	Fee or Charge 2011/12	Fee or Charge 2012/13	% Change	Comments	Account Number
Local Laws Parking Fines								
Parking infringements	Road Safety Act statutory fines	No	SF	Variable from \$73.00 to \$122.00	Not yet set		Statutory	12.41.1251
Parking infringements	Council parking fines time limits	No	SF	\$50 maximum allowed under road safety act.	Not yet set		Refer above	12.41.1251
Local Laws Infringements - Behaviour								
	Litter fines - small amount	No	SF	\$122.00	Not yet set		Set by legislation	12.41.1251
	Litter fines - large amount	No	SF	\$244.00	Not yet set		Set by legislation	12.41.1251
	4011 - Unauthorised use of lifesaving or fire fighting device	No	SF	\$100.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
	4012 - Act contrary to conditions imposed when using a municipal place or property	No	SF	\$100.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
	4013 - Did smoke in a designated smoke free area	No	SF	\$100.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
	4001 - Behave in a boisterous/harmful manner	No	SF	\$200.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
	4002 - Behave in a way which is detrimental to the municipal place or public asset	No	SF	\$100.00	Not Set. Not subject to Monetary Units Act		In accordance with policing policy discussed at Community Safety Committee	12.41.1251

FEES AND CHARGES SCHEDULE

Activity/Function	Title of Fee/Charge	G.S.T	S=Fees set by statute SF=Fees set by statute and cost recovery F=Full cost recovery SU=Subsidised	Fee or Charge 2011/12	Fee or Charge 2012/13	% Change	Comments	Account Number
	4003- As an owner or occupier of land, did allow trees, plants or any other matter on that land to cause damage, to ,or interfere with a municipal place	No	SF	\$200.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
	4007 - Did use volatile/explosive or flammable manner	No	SF	\$200.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
	4006- Did behave in a dangerous manner	No	SF	\$500.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
	4008 - Did damage/destroy/write on/inter-face with/remove or affix anything from a municipal building or structure	No	SF	\$500.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
Infringement Notice Offences and Codes - Smoking								
	4014 - Fail to set aside smoke free area in a restaurant when required to do so	No	SF	\$500.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
	4015 - Fail to erect and maintain signs in a smoke free area of a restaurant	No	SF	\$500.00	Not Set. Not subject to Monetary Penalty Act		Refer above	12.41.1251
	4016 - Smoke in a smoke free area of a restaurant	No	SF	\$500.00	Not Set. Not subject to Monetary Penalty Act		Refer above	12.41.1251

FEES AND CHARGES SCHEDULE

Activity/Function	Title of Fee/Charge	G.S.T	S=Fees set by statute SF=Fees set by statute and cost recovery F=Full cost recovery SU=Subsidised	Fee or Charge 2011/12	Fee or Charge 2012/13	% Change	Comments	Account Number
Infringement Notice Offences and Codes - Alcohol								
	4017 - Consume alcohol in designated area	No	SF	\$200.00	Not Set. Not subject to Monetary units Act		Refer above	12.41.1251
	4021 - Consume/possess/control alcohol (in unsealed container) between 10pm and 8am contrary to signs	No	SF	\$200.00	Not Set. Not subject to Monetary units Act		Refer above	12.41.1251
	4018 - Possess/control alcohol in unsealed container in designated area	No	SF	\$500.00	Not Set. Not subject to Monetary units Act		Refer above	12.41.1251
	4019 - Consume/possess/control alcohol (in unsealed container) contrary to signs	No	SF	\$500.00	Not Set. Not subject to Monetary units Act		Refer above	12.41.1251
	4020 - Consume/possess/control alcohol (in unsealed container) between 10 pm and 8am in designated area	No	SF	\$500.00	Not Set. Not subject to Monetary units Act		Refer above	12.41.1251
Infringement Notice Offences and Codes - Control of Livestock								
	5001 - Cause/allow livestock to be driven on a road without permit through or to destination within the Municipal district	No	SF	\$200.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
	5002 - Cause/allow livestock to graze on a road without a permit	No	SF	\$200.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
	5003 - Cause/allow livestock to be driven across/along a road from a property or part of a property to another property or part of another property without a permit Contrary to permit conditions	No	SF	\$200.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251

FEES AND CHARGES SCHEDULE

Activity/Function	Title of Fee/Charge	G.S.T	S=Fees set by statute SF=Fees set by statute and cost recovery F=Full cost recovery SU=Subsidised	Fee or Charge 2011/12	Fee or Charge 2012/13	% Change	Comments	Account Number
Infringement Notice Offences and Codes - Control of Livestock - Driving Offences								
	5004 - Fail to have competent person supervising livestock whilst being driven on a road. (adequately qualified or capable)	No	SF	\$200.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
	5005 - Fail to securely enclose livestock being camped overnight	No	SF	\$200.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
	5006 - Fail to properly dispose of carcass	No	SF	\$200.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
	5007 - Drive livestock between sunset and sunrise	No	SF	\$200.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
	5008 - Drive livestock along prohibited roads	No	SF	\$200.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251

FEES AND CHARGES SCHEDULE

Activity/Function	Title of Fee/Charge	G.S.T	S=Fees set by statute SF=Fees set by statute and cost recovery F=Full cost recovery SU=Subsidised	Fee or Charge 2011/12	Fee or Charge 2012/13	% Change	Comments	Account Number
Infringement Notice Offences and Codes - Control of livestock - Right of Way								
	5009 - Fail to allow right of way to travelling livestock	No	SF	\$200.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
	5010 - Fail to move livestock from road adjoining property when notified of approaching travelling livestock	No	SF	\$200.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
	5011 - Move livestock onto a road before travelling livestock have passed	No	SF	\$200.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
Infringement Notice Offences and Codes- Control of Livestock - Fencing Land								
	5012 - Fail to have adequate fencing to prevent livestock straying onto any road	No	SF	\$200.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
Infringement Notice Offences and Codes - Conditions								
	5014 - Fail to comply with conditions of a permit	No	SF	\$200.00	\$200.00		Refer above	12.41.1251
	5015 - Fail to comply with conditions of an exemption	No	SF	\$200.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251

FEES AND CHARGES SCHEDULE

Activity/Function	Title of Fee/Charge	G.S.T	S=Fees set by statute SF=Fees set by statute and cost recovery F=Full cost recovery SU=Subsidised	Fee or Charge 2011/12	Fee or Charge 2012/13	% Change	Comments	Account Number
Infringement Notice Offences and Codes - False Statements								
	5016 - Make false representation or declaration (orally or written) or intentionally omit relevant information in an application for a permit or exemption	No	SF	\$200.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
Infringement Notice Offences and Codes - Notice to Comply								
	5017 - Fail to comply with a "Notice to Comply"	No	SF	\$200.00	Not Set. Not subject to Monetary Units Act		Refer above	12.41.1251
Environmental Local Law Fines								
Environmental Local Law - Fines	Burning off Permits, Burning Off Residential, Recreation Vehicles, Advertising, Bill Posting & Junk Mail, Camping, Circuses, Keeping of Animals, Beehives, Bulk Rubbish Bins, Scavenging at Waste Disposal Sites, Drainage Tapping	No	SF	\$200.00	Not Set. Not subject to Monetary units Act			12.41.1251
Streets & Roads - Local Law Fines								
	Discharge water onto road	No	SF	\$206.00	Not Set. Not subject to Monetary units Act			12.41.1251
	Constructing, removing or altering a vehicle crossing	No	SF	\$200	Not Set. Not subject to Monetary units Act		Refer above	12.41.1251

FEES AND CHARGES SCHEDULE

Activity/Function	Title of Fee/Charge	G.S.T	S=Fees set by statute SF=Fees set by statute and cost recovery F=Full cost recovery SU=Subsidised	Fee or Charge 2011/12	Fee or Charge 2012/13	% Change	Comments	Account Number
	Temporary vehicle crossing	No	SF	Fine \$200	Not Set. Not subject to Monetary units Act		Refer above	12.41.1251
	Riding horses on reservations, public reserves and recreation grounds	No	SF	Fine \$200	Not Set. Not subject to Monetary units Act		Refer above	12.41.1251
	Erecting or placing	No	SF	Fine \$200	Not Set. Not subject to Monetary units Act		Refer above	12.41.1251
	Roadside trading	No	SF	Fine \$200	Not Set. Not subject to Monetary units Act		Refer above	12.41.1251
	Locating goods for sale	No	SF	Fine \$200	Not Set. Not subject to Monetary units Act		Refer above	12.41.1251
	Outdoor eating facilities	No	SF	Fine \$200	Not Set. Not subject to Monetary units Act		Refer above	12.41.1251
	Street parties, street festivals and processions	No	SF	Fine \$200	Not Set. Not subject to Monetary units Act		Refer above	12.41.1251
	Street collections	No	SF	Fine \$200	Not Set. Not subject to Monetary units Act		Refer above	12.41.1251
	Parking in residential zones	No	SF	\$200.00	Not Set. Not subject to Monetary units Act		No increase, fine considered adequate	12.41.1251

FEES AND CHARGES SCHEDULE

Activity/Function	Title of Fee/Charge	G.S.T	S=Fees set by statute SF=Fees set by statute and cost recovery F=Full cost recovery SU=Subsidised	Fee or Charge 2011/12	Fee or Charge 2012/13	% Change	Comments	Account Number
FACILITY FEES YMCA CONTRACTOR								
	Health & Wellness						Managed by Contractor, Fees set in Conjunction with Council	
	Health Club Entry (casual) - Adult	Yes	SU	\$9.50	\$9.90	4%		
	Health Club Entry (casual) - Concession	Yes	SU	\$7.60	\$7.90	4%		
	Health Club Entry - 10 Visit Pass	Yes	SU	\$85.50	\$89.10	4%		
	Health Club Entry - 10 Visit Pass (Concession)	Yes	SU	\$68.40	\$71.10	4%		
	Group Fitness	Yes	SU	\$9.00	\$9.30	3%		
	Group Fitness (Concession)	Yes	SU	\$7.20	\$7.40	3%		
	Group Fitness - 10 Visit Pass	Yes	SU	\$81.00	\$83.70	3%		
	Group Fitness - 10 Visit Pass (Concession)	Yes	SU	\$64.80	\$66.70	3%		
	Full Centre (Casual) - Adult	Yes	SU	\$11.50	\$11.90	3%		
	Full Centre (Casual) - Concession	Yes	SU	\$9.20	\$9.50	3%		
	Personal Training - 30 Mins	Yes	SU	\$29.00	\$30.00	3%		
	Personal Training - 30 Mins 10 Visit Pass	Yes	SU	\$261.00	\$270.00	3%		
	Personal Training - 1 Hour	Yes	SU	\$48.00	\$49.50	3%		
	Personal Training - 1 Hour 10 Visit Pass	Yes	SU	\$432.00	\$445.00	3%		
	Personal Training - 1 hour 2 People	Yes	SU	\$55.00	\$56.60	3%		
	Personal Training - 1 Hour 2 People 10 Visit	Yes	SU	\$495.00	\$510.00	3%		

FEES AND CHARGES SCHEDULE

Activity/Function	Title of Fee/Charge	G.S.T	S=Fees set by statute SF=Fees set by statute and cost recovery F=Full cost recovery SU=Subsidised	Fee or Charge 2011/12	Fee or Charge 2012/13	% Change	Comments	Account Number
	Aquatics (Casual)							
	Rec Swim / Spa - Adult	Yes	SU	\$4.00	\$4.20	5%		
	Rec Swim - Concession	Yes	SU	\$3.20	\$3.40	6%		
	Rec Swim - Child	Yes	SU	\$2.56	\$3.40	33%		
	Rec Swim Family	Yes	SU	\$3.20	\$10.30	222%		
	20 Visit Pass - Adult	Yes	SU	\$72.00	\$75.60	5%		
	20 Visit Pass - Adult (Concession)	Yes	SU	\$57.60	\$60.50	5%		
	Pyrene Movers Programs (Older Adults)							
	Aqua Movers - Casual	Yes	SU	\$6.20	\$6.40	3%		
	Strength Training - Casual	Yes	SU	\$6.20	\$6.40	3%		
	Pyrene Movers - 10 Visit Pass	Yes	SU	\$55.80	\$57.60	3%		
	Membership							
	Health & Wellness Start-up Fee	Yes	SU	\$60.00	\$60.00	0%		
	Health & Wellness Fortnightly Membership Fee (FMF)	Yes	SU	\$24.80	\$25.50	3%		
	Health & Wellness - 3 Month Term INSURANCE ONLY	Yes	SU	\$265.00	\$273.00	3%		
	Health & Wellness - 6 Month Term	Yes	SU	\$422.80	\$436.00	3%		
	Health & Wellness Start-up Fee - Concession	Yes	SU	\$50.00	\$50.00	0%		
	Health & Wellness FMF - Concession	Yes	SU	\$20.60	\$21.00	2%		

FEES AND CHARGES SCHEDULE

Activity/Function	Title of Fee/Charge	G.S.T	S=Fees set by statute SF=Fees set by statute and cost recovery F=Full cost recovery SU=Subsidised	Fee or Charge 2011/12	Fee or Charge 2012/13	% Change	Comments	Account Number
	Health & Wellness - 6 Month Term - Concession	Yes	SU	\$351.20	\$361.60	3%		
	Teen Gym (13 - 16 yrs) Start-up Fee	Yes	SU	\$49.40	\$48.00	-3%		
	Teen Gym (13 - 16 yrs) FMF	Yes	SU	\$19.75	\$9.20	-53%		
	Teen Gym (13 - 16 yrs) - 6 Month Term	Yes	SU	\$336.65	Not Available		Under Review	
	Youth Gym (10 - 12 yrs) Start-up Fee	Yes	SU	\$36.00	Not Available		Under Review	
	Youth Gym (10 - 12 yrs) FMF	Yes	SU	\$14.80	Not Available		Under Review	
	Youth Gym (10 - 12 yrs) - 6 Month Term	Yes	SU	\$252.35	Not Available		Under Review	
	Pryme Movers Assessment Fee	Yes	SU	\$37.00	Not Available		Under Review	
	Pryme Movers FMF	Yes	SU	\$14.80	Not Available		Under Review	
	Pryme Movers FMF - 6 Month Term	Yes	SU	\$252.35	Not Available		Under Review	
	Aquatic Start-up Fee	Yes	SU	\$33.00	Not Available		Under Review	
	Aquatic FMF	Yes	SU	\$13.60	Not Available		Under Review	
	Aquatic 3 Month Term Membership - INSURANCE ONLY	Yes	SU	\$160.00	Not Available		Under Review	
	Aquatic 6 Month Term Membership	Yes	SU	\$231.90	Not Available		Under Review	
	Aquatic Start-up Fee - Concession	Yes	SU	\$27.40	Not Available		Under Review	
	Aquatic FMF - Concession	Yes	SU	\$10.95	Not Available		Under Review	
	Aquatic 6 Month Term - Concession	Yes	SU	\$186.70	Not Available		Under Review	
	Junior Aquatic (3 - 15yrs) Start-up Fee	Yes	SU	\$27.40	Not Available		Under Review	
	Junior Aquatic (3 - 15yrs) FMF	Yes	SU	\$10.95	Not Available		Under Review	
	Junior Aquatic (3 - 15yrs) - 6 Month Term	Yes	SU	\$186.70	Not Available		Under Review	

FEES AND CHARGES SCHEDULE

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	Aquatic Education							
	Aquatic Education Class Fee	Yes	SU	\$8.75	\$9.20	5%		
	AquaSafe Membership FMF (Infant & Pre-school)	Yes	SU	\$14.60	\$15.00	3%		
	Aqua Safe Semester Fee	Yes	SU	\$180.00	\$185.40	3%		
	Start-up Pack	Yes	SU	\$30.00	\$31.00	3%		
	AquaSafe School Holiday Program	Yes	SU	\$51.50	\$53.00	3%		
	School Aquatic Programs							
	YMCA Qualified Teacher Charge - Per hour	Yes	SU	\$32.50	\$33.00	2%		
	Aquatic Education - Per Participant	Yes	SU	\$2.20	\$2.50	14%		
	Recreational Swimming - Per Participant	Yes	SU	\$2.20	\$2.50	14%		
	Squash							
	Per Hour	Yes	SU	\$10.00	\$10.00	0%		
	Children's Programs							
	School Holiday Program	Yes	SU	No longer available	No longer available			
Outdoor Pools								
	Season Ticket (Family)	Yes	SU	\$140.00	\$145.00	4%		
	Season Ticket (Single child)	Yes	SU	\$55.00	\$57.00	4%		
	Season Ticket (Single adult)	Yes	SU	\$65.00	\$67.00	3%		
	Adults	Yes	SU	\$3.60	\$3.80	6%		
	Spectators	Yes	SU	\$1.00	\$1.00	0%		
	Children	Yes	SU	\$2.20	\$2.30	5%		
	Normal School Sessions	Yes	SU	\$2.20	\$2.30	5%		
	School Sports Day	Yes	SU	\$2.20	\$2.30	5%		

FEES AND CHARGES SCHEDULE

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Yarrawonga Water Slide								
	1 Ride	Yes	SU	\$0.60	\$0.60	0%		
	5 Rides	Yes	SU	\$2.50	\$2.60	4%		
	10 Rides	Yes	SU	\$4.00	\$4.10	2%		
	All day	Yes	SU	\$9.00	\$9.30	3%		
COBRAM STADIUM FEES								
	Peak Time (6pm to 12pm)	Yes	SU	\$30.00	\$30.00		1 court/hr	
	Peak Time (6pm to 12pm) both courts	Yes	SU	\$50.00	\$50.00			
	Drop in use per person	Yes	SU	\$2.00	\$2.00		2 court/hr	
	Meetings per hour	Yes	SU	\$15.00	\$15.00			
	Stadium Rental- Off Peak one court per hr	Yes	SU		\$20.00		New Fee	
	Stadium Rental- Off Peak both court per hr	Yes	SU		\$30.00		New Fee	
NATHALIA SQUASH COURT FEES								
	Squash Courts half hr	Yes	SU	\$8.50	\$8.50			
	Squash Courts 1/hr	Yes	SU	\$12.50	\$12.50			
	School use per hr	Yes	SU	\$10.00	\$10.50			
NATHALIA COMMUNITY CENTRE								
	Balls, Cabarets etc	Yes	SU	\$350.00	Not Available		To midnight	
	Dinner Functions	Yes	SU	\$250.00	Not Available			
	Wedding Receptions	Yes	SU	\$350.00	Not Available		To midnight	
	Parties (Birthdays etc)	Yes	SU	\$250.00	Not Available			

FEES AND CHARGES SCHEDULE

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	Fashion Parades, Fetes	Yes	SU	\$100.00	Not Available		Day Local	
	Fashion Parades, Fetes	Yes	SU	\$100.00	Not Available		Night Local	
	Fashion Parades, Fetes	Yes	SU	\$100.00	Not Available		Day Promoter	
	Fashion Parades, Fetes	Yes	SU	\$135.00	Not Available		Night Promoter	
	Dance Local	Yes	SU	\$100.00	Not Available		Day	
	Dance Local	Yes	SU	\$120.00	Not Available		Night	
	Dance Promoter	Yes	SU	\$130.00	Not Available		Day	
	Dance Promoter	Yes	SU	\$150.00	Not Available		Night	
	Film Local	Yes	SU	\$100.00	Not Available		Day	
	Film Local	Yes	SU	\$120.00	Not Available		Night	
	Film Promoters	Yes	SU	\$130.00	Not Available		Day	
	Film Promoters	Yes	SU	\$150.00	Not Available		Night	
	Meeting Charities	Yes	SU	\$70.00	Not Available		Day	
	Meeting Charities	Yes	SU	\$100.00	Not Available		Night	
	Meetings Other	Yes	SU	\$70.00	Not Available		Day	
	Meetings Other	Yes	SU	\$100.00	Not Available		Night	
	Church Services	Yes	SU	\$100.00	Not Available		Day	
	Church Services	Yes	SU	\$120.00	Not Available		Night	
	Sporting Clubs/School Groups per hour	Yes	SU	\$30.00	Not Available			
	Gymnasium	Yes	SU	\$7.00	Not Available			
	Wedding Receptions, Cabarets and Dinner dances	Yes	SU	\$150/\$80	Not Available	0%	Rooms 1& 2/1 or 2	
	Fashion Parades	Yes	SU	\$70.00	Not Available		Day/Night	

FEES AND CHARGES SCHEDULE

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Has two rooms one or both can be hired	Luncheon Function	Yes	SU	\$115/\$60	Not Available	0%	Rooms 1 & 2/1 or 2	
	Dinner Function	Yes	SU	\$115/\$57	Not Available	0%	Rooms 1 & 2/1 or 2	
	Parties	Yes	SU	\$160/\$80	Not Available	0%	Rooms 1 & 2/1 or 2	
	Meetings - Charities/Day	Yes	SU	\$15/\$12	Not Available	0%	Rooms 1 & 2/1 or 2	
	Meetings - Charity Night	Yes	SU	\$15/\$12	Not Available	0%	Rooms 1 & 2/1 or 2	
	Funerals - Day	Yes	SU	\$15/\$12	Not Available	0%	Rooms 1 & 2/1 or 2	
	Funerals - Night	Yes	SU	\$16/\$12	Not Available	0%	Rooms 1 & 2/1 or 2	
	Bingo - Day	Yes	SU	\$16/\$12	Not Available	0%	Rooms 1 & 2/1 or 2	
	Bingo - Night	Yes	SU	\$22/\$20	Not Available	0%	Rooms 1 & 2/1 or 2	
	Yoga, Aerobics, Blue Light Disco	Yes	SU	\$45/\$35	Not Available	0%	Day, Rooms 1 & 2/1 or 2	
	Yoga, Aerobics, Blue Light Disco	Yes	SU	\$55/\$45	Not Available	0%	Night, Rooms 1 & 2/1 or 2	
	Land Auctions (Private Entries)	Yes	SU	\$70/\$60	Not Available	0%	Rooms 1 & 2/1 or 2	
	Any function that extends beyond midnight will incur the hourly fees.	Yes	SU	Auditorium \$60, Con- ference Room (whole) \$35, Part \$20	Not Available	0%		

FEES AND CHARGES SCHEDULE

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YARRAWONGA TOWN HALL HIRE								
	Town Hall (includes stage & dress circle)	Yes	SU	\$30 per hr \$100 per 1/2 day \$200 per full day \$300 Max Fee	\$30 per hr \$100 per 1/2 day \$200 per full day \$300 Max Fee	0%		07.26.0864
	Community Hall	Yes	SU	\$15 per hr \$50 1/2 day \$100 per full day, \$150 Max Fee	\$15 per hr \$50 1/2 day \$100 per full day, \$150 Max Fee	0%		07.26.0864
	Kitchen	Yes	SU	\$15 per hr \$50 for 4hrs \$100 for 8 hrs \$150 max	\$15 per hr \$50 for 4hrs \$100 for 8 hrs \$150 max	0%		07.26.0864
	Portable Building	Yes	SU	\$10 per hr	\$10 per hr	0%		07.26.0864
	Council Chamber at Town Hall	Yes	SU	\$20 per hr \$50 1/2 day,\$100 Full Day, \$150 Max Fee	\$20 per hr \$50 1/2 day,\$100 Full Day, \$150 Max Fee	0%		07.26.0864
	Set up Town Hall	Yes	SU	\$50 1/2 day \$100 thereafter	\$50 1/2 day \$100 thereafter	0%		07.26.0864
	Set up Community Hall	Yes	SU	\$25 1/2 day, \$50 thereafter	\$25 1/2 day, \$50 thereafter	0%		07.26.0864
	Rehearsals	Yes	SU	\$10 per hr	\$10 per hr	0%		07.26.0864
Bond								
	Town Hall	No	F	\$250.00	\$250.00	0%		84.92.9939
	Community Hall	No	F	\$250.00	\$250.00	0%		84.92.9939
	Community Hall kitchen	No	F	\$250.00	\$250.00	0%		84.92.9939
	Portable Building	No	F	\$250.00	\$250.00	0%		84.92.9939
	More than one area	No	F	\$400.00	\$400.00	0%		84.92.9939
	Tables and chairs	No	F	\$1 per table per day of hire. No fees for chairs	\$1 per table per day of hire. No fees for chairs	0%		84.92.9939

FEES AND CHARGES SCHEDULE

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COBRAM CIVIC CENTRE HALL HIRE								
	Main hall includes Stage & Kitchen	Yes	SU	\$30/hr, \$100 per 1/2 day, \$200 per full Day, \$300 Max Fee	\$30/hr, \$100 per 1/2 day, \$200 per full Day, \$300 Max Fee	0%		07.26.0863
	Council Chamber	Yes	SU	\$30/hr, \$100 per 1/2 day, \$200 per full day, \$300 Max Fee	\$30/hr, \$100 per 1/2 day, \$200 per full day, \$300 Max Fee	0%		07.26.0863
	Commercial Kitchen	Yes	SU	\$15/hr, \$50 per 1/2 day, \$100 per full day, \$150 max fee	\$15/hr, \$50 per 1/2 day, \$100 per full day, \$150 max fee	0%		07.26.0863
Bond	Main hall	No	F	\$250.00	\$250.00	0%		84.92.9939
	Council Chambers	No	F	\$250.00	\$250.00	0%		84.92.9939
	Commercial Kitchen	No	F	\$250.00	\$250.00	0%		84.92.9939
	More than one area	No	F	\$400.00	\$400.00	0%		84.92.9939
	PA System Hire	No	F	\$50/function	\$50/function	0%		84.92.9939
	PA System Bond	No	F	\$100.00	\$100.00	0%		84.92.9939
Refer to other hire conditions	Tables & chairs	No	F	\$1/per table, no fee for chairs	\$1/per table, no fee for chairs	0%		84.92.9939

FEES AND CHARGES SCHEDULE

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BUILDING AND PLANNING FEES								
PLANNING FEES								
Planning Permit Application Fees								
	Class 1 - Use only	No	SSU	\$502	Not set		Fixed by Statute.	11.36.1144
Planning and Environment Fees Regulations Act 2000 Sec 2. As Authorised under Sec47 96A, 198 and 203 of the Planning and Environment Act 1989								
	Class 2 - Single Dwelling \$10,000-\$100,000 Fee applies if advertisement is Required. Fee applies to advertisement only.	No	SSU	\$239.00	Not set		Set by legislation	11.36.1144
	Class 3 - Single Dwelling Fee applies if Advertising is required. Fee applies to advertisement only.	No	SSU	\$490.00	Not set		Set by legislation	11.36.1144
	Class 4 - Development less than \$10,000	No	SSU	\$102.00	Not set		Set by legislation	11.36.1144
	Class 5 - Development \$10,000 - \$250,000	No	SSU	\$604.00	Not set		Set by legislation	11.36.1144
	Class 6 - Development \$250,000 - \$500,000	No	SSU	\$707.00	Not set		Set by legislation	11.36.1144
	Class 7 - Development \$500,000 - \$1,000,000	No	SSU	\$815.00	Not set		Set by legislation	11.36.1144
	Class 8 - Development \$1,000,000 - \$7,000,000	No	SSU	\$1,153.00	Not set		Set by legislation	11.36.1144
	Class 9 - Development \$7M - \$10M	No	SSU	\$4,837	Not set		Set by legislation	11.36.1144
	Class 10 - Development \$10M - \$50M	No	SSU	\$8,064	Not set		Set by legislation	11.36.1144
	Class 11 - Development \$50M +	No	SSU	\$16,130	Not set		Set by legislation	11.36.1144
	Class 12 - Subdivide an existing building	No	SSU	\$386.00	Not set		Set by legislation	11.36.1144

FEES AND CHARGES SCHEDULE

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	Class 13 - Subdivide into two lots	No	SSU	\$386.00	Not set		Set by legislation	11.36.1144
	Class 14 - Realign boundaries or consolidate land.	No	SSU	\$386.00	Not set		Set by legislation	11.36.1144
	Class 15 - Subdivide into three or more lots	No	SSU	\$781.00	Not set		Set by legislation	11.36.1144
	Class 16 - Remove a restriction	No	SSU	\$249.00	Not set		Set by legislation	11.36.1144
	Class 17 - Create, vary or remove a Right of way	No	SSU	\$541.00	Not set		Set by legislation	11.36.1144
	Class 18 - Create, vary or remove easement		SSU	\$404.00	Not set		Set by legislation	11.36.1144
	Whole Farm Plans	No	SSU	\$302.00	Not set		Set by legislation	11.36.1144
	Amend an application for a permit after notice has been given for every class of application (other than a class 4 application) set out in the table in regulation 7	No	SSU	\$102.00	Not set		Set by legislation	11.36.1144
	Amend an application to amend a permit after notice has been given for every class of application (other than a class 5 application) set out in the table in regulation 8B	No	SSU	\$102.00	Not set		Set by legislation	11.36.1144
	An application to amend a permit to use land if that amendment is to change the use for which the land may be used.	No	SSU	\$502.00	Not set		Set by legislation	11.36.1144
	An application to amend a permit (other than a permit to develop land or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of the land for a single dwelling per lot.) Class 1	No	SSU	\$502.00	Not set		Set by legislation	11.36.1144

FEES AND CHARGES SCHEDULE

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	An application to amend a permit (other than a permit to develop land for a single dwelling per lot or to undertake development ancillary to the use of the land for a single dwelling per lot)	No	SSU	\$502.00	Not set		Set by legislation	11.36.1144
	(a) To change the statement of what the permit allows; (b) or to change any or all conditions which apply to the permit; (c) or in any way not otherwise provided for in regulation 8B	No	SSU	\$102	Not set		Set by legislation	11.36.1144
	An application to amend a permit (other than a permit to subdivide land) to develop land or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of the land for a single dwelling per lot if the estimated	No	SSU	\$239	Not set		Set by legislation	11.36.1144
	An application to amend a permit (other than a permit to subdivide land) to develop land or to use and develop land for a single dwelling per lot if the estimated cost of any additional development to be permitted by the amendment is more than \$100,000.	No	SSU	\$490	Not set		Set by legislation	11.36.1144
	An application to amend a permit to develop land, other than a permit to undertake development ancillary to the use of the land for a single dwelling per lot where the total estimated cost of the development originally permitted and the additional develop	No	SSU	\$102	Not set		Set by legislation	11.36.1144

FEES AND CHARGES SCHEDULE

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	An application other than a class 3 application or a class 4 application to amend a permit if the estimated cost of any additional development to be permitted by the amendment is more than \$10,000 and not more than \$250,000. Refer proposed regulation 8B	No	SSU	\$604	Not set		Set by legislation	11.36.1144
	An application other than a class 4 application to amend a permit if the estimated cost of any additional development to be permitted by the amendment is more than \$250,000 and not more than \$500,000. Refer proposed regulation 8B class 7	No	SSU	\$707	Not set		Set by legislation	11.36.1144
	An application other than a class 4 application to amend a permit if the estimated cost of any additional development to be permitted by the amendment is more than \$500,000. Refer proposed regulation 8B class 8	No	SSU	\$815	Not set		Set by legislation	11.36.1144
	An application to amend a permit to; Subdivide an existing building; or subdivide land into two lots; or effect a realignment of a common boundary between lots or to consolidate two or more lots. Refer proposed regulation 8B class 9	No	SSU	\$386	Not set		Set by legislation	11.36.1144
	Search Fee for Planning Permits and Subdivisions (per property)	No	SU	\$55.00	\$60.00	9%	Fixed by Council increase considered adequate by Manager	11.36.1144
	Extension of time for planning permit	No	SU	\$110.00	\$115.00	5%	Fixed by Council increase considered adequate by Manager	11.36.1144

FEES AND CHARGES SCHEDULE

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	Amendment to permit and / or endorsed plans	No	SU	\$102.00	Not set		Set by legislation	11.36.1144
	Certificates of Compliance	No	SSU	\$147.00	Not set		Set by legislation	11.36.1144
	Satisfaction Matters	No	SSU	\$94.00	Not set		Set by legislation	11.36.1144
Advertising Applications								
	Administration Fee	Yes	F	\$55.00	\$60.00	9%	Fixed by Council	11.36.1144
	Individual Notices	Yes	F	\$4.00	\$4.00	0%		11.36.1144
	Notice posted on site	Yes	F	\$55.00	\$55.00	0%	Fixed by Council	11.36.1144
	Notice in newspaper	Yes	F	\$150.00	\$150.00	0%	Fixed by Council	11.36.1144
Amendments to Planning Scheme (VCAT)								
	On application	No	SSU	\$798.00	Not Set		Set by legislation	11.36.1143
	To consider submissions	No	SSU	\$798.00	Not Set		Set by legislation	11.36.1143
	Adopt an amendment	No	SSU	\$524.00	Not Set		Set by legislation	11.36.1143
	Approve an amendment	No	SSU	\$798.00	Not Set		Set by legislation	11.36.1143
Subdivision (Permit and Certification) Fees Regulations 2000								
	To certify a Plan of Subdivision	No	SSU	\$100.00 plus \$20.00 per lot	Not Set		Set by legislation	11.36.1145
	To certify any other application	No	SSU	\$100.00	Not Set		Set by legislation	11.36.1145
	Plan Checking	No	SSU	0.75% of development cost \$3.66m	Not Set		Set by legislation	11.36.1146
	Subdivision Plan Checking	No	SSU	2.5% of development cost 3.66m	Not Set		Set by legislation	11.36.1146
	To prepare an engineering plan	No	SSU	3.5% of development cost	Not Set		Set by legislation	11.36.1146

FEES AND CHARGES SCHEDULE

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Car Parking Contributions								
	All locations except for Yarrawonga and Numurkah	No	SU	By Negotiation	By Negotiation			11.36.1140
Numurkah	Average Cost of Parking bays" provision of parking spaces in lieu of provision of actual spaces	No	SU	By Negotiation	By Negotiation			11.36.1140
Yarrawonga	Average Cost of Parking bays" provision of parking spaces in lieu of provision of actual spaces	No	SU	By Negotiation	By Negotiation			11.36.1140
BUILDING FEES								
Building Applications and Building Permits on Domestic Works								
	Extensions/Alterations	Yes	F	Cost/ 180 (\$600 minimum)	cost/250 (Min \$600)	varies	All inspections included. Fee considered to be competitive . Does not include statutory fees for lodgement or building levy.	10.34.1103
	New Dwellings	Yes	F	Cost/ 160 (\$600 minimum)	cost/250 (Min \$800)	varies	All inspections included. Fee considered to be competitive . Does not include statutory fees for lodgement or building levy.	10.34.1103
	New Dwellings Out of Shire	Yes	F	Cost/ 180 (\$850 minimum) \$2500 max	To be Quoted	varies	Fee may vary with distance, by negotiation.	10.34.1103

FEES AND CHARGES SCHEDULE

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	Minor works, Garages, Carports and In-Ground Pools.	Yes	F	\$300.00	\$300	0%	All inspections included. Fee considered to be competitive . Does not include statutory fees for lodgement or building levy.	10.34.1103
	Demolitions/Removals (Domestic)	Yes	F	\$300.00	\$300	0%	All inspections included. Fee considered to be competitive . Does not include statutory fees for lodgement or building levy.	10.34.1103
	Minor works, Above-Ground Swimming Pools	Yes	F	\$300.00	\$150	varies	All inspections included. Fee considered to be competitive . Does not include statutory fees for lodgement or building levy. No longer includes In-Ground Pools (refer above)	10.34.1103
	Pool Fence Compliance Certificates	Yes	F	\$130.00	\$130	0%	Fee considered adequate	10.34.1103
	Restumps	Yes	F	\$300.00	\$300.00	0%	All inspections included. Fee considered to be competitive . Does not include statutory fees for lodgement or building levy.	10.34.1103
	Additional Inspections	Yes	F	\$130.00	\$130	0%	Minimum per inspection. Fees set by Council considered adequate by Manager	10.31.1103
	Retrieving Building Files from archives	Yes	F	\$45.00	\$45.00	0%	Fee considered adequate	10.34.1103
	Council Report & Consent	No	S	\$225.00	Not Set	varies	Inspection may be required, subject to variation. Statutory Fee	10.34.1103

FEES AND CHARGES SCHEDULE

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	Amendment to approved plans	Yes	F	\$150 minor \$250 major	\$150 minor \$250 major	varies	Fees set by Council. Considered adequate.	10.34.1103
	Asset protection security deposit	No		\$1,000.00	\$1,000.00	0%	Fees set by Council .Considered adequate.	
	Owner/Builder inspection 137B	Yes	F	Class 1's \$450.00 Class 10's \$350	Class 1's \$300.00 Class 10's \$150	varies	Fee set by Council. Reduction considered competitive.	10.34.1100
	Demolition Report & Consent	No	S	\$56.75	\$56.75	0%	Set by legislation	10.34.1100
	Bond for re-erection of dwellings	No	S	\$5,000.00	\$5,000.00	0%	Set by legislation	84.92.9942
	Liquor Licence measuring	Yes	F	\$500.00	\$500	0%	Hourly rate considered more appropriate, given some jobs may not warrant \$500 minimum.	10.34.1100
	Maximum fee payable for report and consent for storm water drainage discharge point	No	S	\$56.75	Not Set	varies	Set by legislation	10.34.1100
	Place of Public Entertainment (POPE) permit	Yes	F	\$300.00	\$200.00	-33%	Set by Council	10.34.1100
	Asset Protection application fee	No	F	\$60.00	\$60.00	0%	Fees set by Council	10.34.1100
Building Applications and Building Permits on Commercial Works								
	Minor Commercial Works (i.e.) re-classifications, signs etc	Yes	F	\$300.00	\$300	0%	Fee considered to be adequate and competitive	10.34.1103
	Minor Commercial Works (i.e.) Shop Fronts, Awnings, etc	Yes	F	\$500.00	\$300	-40%	Fee considered to be adequate and competitive	10.34.1103
	Up to \$50,000	Yes	F	\$800 minimum	\$600 minimum	-25%	The municipal building surveyor will have regard to the size and complexity of the project when estimating fees Fee considered to be adequate and competitive	10.34.1103

FEES AND CHARGES SCHEDULE

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	\$50,001 - \$100,000	Yes	F	4.5 (cost/2000+sq root of cost)	\$1,150 minimum		The Municipal Building Surveyor will have regard to the size and complexity of the project when estimating fees. Fee considered to be adequate and competitive	10.34.1103
	\$100,001 - \$150,000	Yes	F	4.5 (cost/2000+sq root of cost)	\$1,650 minimum		The Municipal Building Surveyor will have regard to the size and complexity of the project when estimating fees. Fee considered to be adequate and competitive	10.34.1103
	\$150,001 +	Yes	F	4.5 (cost/2000+sq root of cost)	quoted			10.34.1100
	Building Certificates	No	S	\$45.35	not set		Set by legislation	10.34.1103
	Building Lodgement Fees	No	S	\$34.00	not set		Set by legislation	10.34.1103
That the Municipal Building Surveyor be authorised from time to time to vary the fees due to competitive market forces								

FEES AND CHARGES SCHEDULE

Activity/Function	Title of Fee/Charge	G.S.T	S=Fees set by statute SF=Fees set by statute and cost recovery F=Full cost recovery SU=Subsidised	Fee or Charge 2011/12	Fee or Charge 2012/13	% Change	Comments	Account Number
ENVIRONMENTAL HEALTH - FOOD ACT								
Registered Food Premises Fee Structure								
	Class 4 Low Risk	No	Subsidised	Nil	Nil		stable pre packaged food and community sausage sizzles	12.42.1276
	Class 3 Medium Risk	No	F	\$228.00	\$242.00	6%	New registration classification	12.42.1276
	Class 2 Medium to high risk	No	F	\$430.00	\$456.00	6%	New registration classification	12.42.1276
	Class 1 High Risk	No	F	\$430.00	\$456.00	6%		12.42.1276
Health and Food Act	Transfer and Registration Fees	No	F	Based on 50% annual registration fee	Based on 50% annual registration fee			12.42.1276
Health and Food Act	Pre-purchase inspections	Yes	F	Based on 50% annual registration fee	Based on 50% annual registration fee			12.42.1276
Health and Food Act	High Risk Food Community groups and sporting clubs selling food	No	F	\$64.05	\$68.00	6%		12.42.1276
Health and Food Act	Prescribed Accommodation Premises	No	F	\$155.00	\$165.00	6%		12.42.1276
Health and Food Act	Hairdressing	No	F	\$98.00	\$104.00	6%		12.42.1276
Residential Tenancies	Caravan Parks	No	S	Price on application	Price on application			12.42.1270

FEES AND CHARGES SCHEDULE

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Septic Tanks								
System Compliance Report	Fee for report	No	F	\$191.00	\$203.00	6%		12.42.1270
Permit To Install	Fee for a new septic tank	No	F	\$570.00	\$605.00	6%		12.42.1270
Permit to Alter	Fee for permit to alter specs	No	F	\$360.00	\$382.00	6%		12.42.1270
Additional Site Inspections	More than the 3 mandatory	No	S	\$153.00	\$163.00	6%		12.42.1270
Septic Tank Infringement	Breaches of legislation	No	S	\$610.70	\$618.00	6%		12.42.1270
COMMUNITY SERVICES								
Miscellaneous								
	Breast Pump Hire Security Deposit	N	F	\$50.00 deposit/\$10.00 per week		0%	Council Fee Deposit is refundable after return and inspection.	84.92.9958
	Breast Pump Loan Program	Yes	F	\$50.00 deposit \$44.00 hire fee		0%		04.11.0424
	Child Restraint Loan Program	Yes	F			0%	Refer Above	04.11.0423

FEES AND CHARGES SCHEDULE

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CUSTOMER SERVICE								
Revenue								
	Security Deposit on Keys	No	F	\$10.00	\$11.00	10%	Refundable deposit	84.92.9939
	Land Information Certificate	No	SF	\$20.00	\$20.00	0%	Fees set by statute	05.18.0644
	Land Information Certificate	No	F	\$55.00	\$30.00		New fee. Two (2) day turnaround	
	Land information Certificates Priority	No	F	\$55.00	\$55.00	0%	Additional fee for same day turnaround	05.18.0644
	Land Title Certificate	Yes		From \$22.00 to \$66.00	From \$30.00 to \$66.00	15%	New fee for private land title search. Cost varies depending on information needed	05.18.0644
	Multiple Properties Search	Yes	F	29.15 per hour	\$30.90	6%	Dependant on Privacy Provisions	05.18.0644
	Reprint Rate Notice	Yes	F		\$10.00		New Fee	TBA
	Cheque/Direct Debit Dishonour	Yes	F		\$20.00		New Fee	TBA
Library Fees								
	Library Fees	Yes on Any Item Sold					Library Service is free	

FEES AND CHARGES SCHEDULE

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TIP FEES

General Waste Disposal Charges								
	General Waste						Set in accordance with Waste Business Plan approved	Various
Eco Recycle Best Practice. EPA Act 1970	Residents per M3	Yes	SU	\$27.00	\$30.00	10%	Moving towards full cost recovery	Various
	External to Shire source per tonne	Yes	SU	\$154.00	\$246.00	60%	Moving towards full cost recovery	Various
	Commercial per M3	Yes	SU	\$45.00	\$72.00	60%	Moving towards full cost recovery	Various
	Commercial per tonne Cobram landfill	Yes	SU	\$100.00	\$160.00	60%	Moving towards full cost recovery	Various
	Boot (0.5m ³ approx.)	Yes	SU	\$13.50 Resident, Commercial \$22.50	\$16.00 Resident, Commercial \$25.00	10%	Included in above	Various
	6x4 trailer/ute at water level (1m ³)	Yes	SU	\$25.50 residents, \$45.00 non residents & Commercial	\$28.00 residents, \$50.00 non residents & Com- mercial	10%	Included in above	Various
	Tandem Trailer (2m ³) at water level	Yes	SU	\$51.50 residents, \$89.50 non residents & Commercial	\$57.00 residents, \$98.00 non residents & Com- mercial	10%		Various
	Bag of Rubbish	Yes	SU	\$3.00	\$3.00	10%	Included in above	Various

FEES AND CHARGES SCHEDULE

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	240lit Bin	Yes	SU	\$6.50 Resident, \$12.00 non resident & Commercial	\$7.00 Resident, \$13.00 non resident & Commercial	10%	Included in above	Various
	Commingle Recyclables	Yes	SU	Residents free, \$6.00 Commercial	Residents free, \$7.00 Commercial	10%		Various
	Green Waste	Yes	SU	\$8.50per m3 Com- mercial \$12.00	\$9.00per m3 Com- mercial \$13.00	10%		Various
	Plastic Chem Containers	Yes	SU	\$5.00	\$6.00	10%	Residential and Commercial	Various
	Domestic Gas Bottles per bottle	Yes	SU	\$12.00	\$13.00	10%	Residential and Commercial	Various
Concrete	per metre	Yes	F	\$23.50	\$26.00	10%		
Plasterboard	per metre	Yes	F	\$23.50	\$26.00	10%		
	Scrap Steel - White goods, car bodies, car batteries	No	SU	Free - Fridges to be degassed with receipt	Free - Fridges to be degassed with receipt	0%	Residential and Commercial, car bodies accepted at site operators discretion	Various
	Tyres							Various
	Motor cycle	Yes	SU	\$4.50	\$5.00	10%	Residential and Commercial	Various
	Car	Yes	SU	\$6.50	\$7.00	10%	Residential and Commercial	Various
	Light Truck	Yes	SU	\$10.50	\$12.00	10%	Residential and Commercial	Various
	Truck	Yes	SU	\$19.00	\$21.00	10%	Residential and Commercial	Various
	Tractor	Yes	SU	\$64.00	\$70.00	10%	Residential and Commercial	Various
	Earthmover	Yes	SU	\$90.00	\$99.00	10%	Residential and Commercial	Various
	Chemical Drums/Containers (Triple Rinsed)							Various
	Plastic Chemical Containers (non Drum Muster) per drum	Yes	SU	\$5.00	\$6.00	10%		Various

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	Waste Oil	No	SU	Free		0%		Various
	Clean Oil	No	SU	Free	Free	0%		Various
	Motor oil (charge per litre) Contaminated	Yes	SU	\$3.00	\$3.00	10.0%		Various
	Drum Muster Drums - Call Council Offices to arrange time	No	SU	Free	Free	0%		Various
	Clean Waste Motor Oil	No	SU	Free	Free	0%		Various
	Resource Recovery items	No	SU	Free	Free	0%		Various
Weigh Bridge								
	Light vehicle	Yes	F	\$7.50	\$8.00	10%		Various
	Heavy vehicle including B Doubles	Yes	F	\$15.50	\$17.00	10%		Various
	Gross & Tare all vehicles	Yes	F	\$20.00	\$22.00	10%		Various

