

<b>Policy type</b>	Council
<b>Adopted by</b>	Moirá Shire Council
<b>Responsible General Manager</b>	General Manager Infrastructure
<b>Responsible officer</b>	Manager Construction & Assets
<b>Date adopted</b>	23 October 2019

## PURPOSE

To set guidelines for implementing consistent Asset Management processes throughout Moirá Shire Council.

## OBJECTIVE

Council aims to manage assets so they provide the agreed level of service to meet the communities' needs in a financially sustainable manner and to support the achievement of Council's adopted vision in its Council Plan and Long Term Financial Plan.

Council aims to implement asset management across all areas of the organization ensuring the lifecycle management of assets in line with Council's agreed levels of service.

## SCOPE

This policy provides guidance to Council, councillors, officers, and members of committees who are involved in the operation, maintenance, renewal, upgrade, development or disposal of a Council owned or managed asset.

## DEFINITIONS

### **Asset Management**

Asset Management is the combination of management, financial, economic, and engineering and other practices applied to physical assets with the objective of providing an agreed level of service in the most cost effective manner. It includes the management of the whole life cycle (design, construction, commissioning, operating, maintaining, repairing, modifying, replacing and decommissioning/disposal) of physical and infrastructure assets.

### **Asset**

A physical asset built, constructed or purchased to provide a service to the community and requires life cycle management by Council. Physical assets include land, buildings, plant and equipment, roads, bridges, footpaths and bicycle paths, parks, sporting and leisure facilities, playgrounds and passive recreational reserves, art works, stormwater drains and associated structures.

## POLICY

Council aims to manage its assets in a manner that:

- ensures Council assets are fit for purpose in accordance with its long term strategic direction;
- ensures assets are managed in the most cost effective, safe & ratepayer acceptable way possible;
- ensures that Council's services and infrastructure are provided in a sustainable manner, with the appropriate levels of service to residents, visitors and the environment;

- safeguards Council assets by implementing appropriate asset management strategies and the appropriate financial resources to support those strategies;
- gives preference to funding the renewal of existing utilised assets over the upgrade of existing assets or creation of new assets;
- meets legislative, regulatory, audit and financial reporting requirements for asset management;

Council aims to deliver on the policy objectives by:

- creating a culture where Council employees take an integral part in overall management of Council assets by creating and sustaining an asset management awareness across the organisation through training and development;
- identifying resources and operational capabilities and allocating responsibility for asset management;
- demonstrating transparent and responsible asset management processes that align with demonstrated best practice; and
- operating a cross-functional Asset Management Working Group to oversee asset management responsibilities and to co-ordinate, advise on, and facilitate the implementation of the adopted Asset Management Strategy.

## ROLES AND RESPONSIBILITY

General Manager Infrastructure: Oversee and implement asset management policy, strategy and plans with agreed resources.

Construction and Asset Manager: Develop and implement asset management policy, strategy and plans with agreed resources.

## RELATED LEGISLATION

*Local Government Act 1989*

*Local Government (Best Value Principles) Act 1999*

*Local Government (Finance and Reporting) Regulations 2014*

*Road Management Act 2004*

## REFERENCES

International Infrastructure Management Manual

Infrastructure Design Manual

Council Plan 2017-21

Strategic Resource Plan 2018-22

Asset Management Plan(s)

Australian Accounting Standards

Local Government and Planning Ministers' Council, Local Government financial sustainability nationally consistent frameworks, Framework 2 – Asset planning and Management (May 2009)

Australian Centre of Excellence for Local Government – National Assessment Framework

Australia Local Government Association – State of the Assets 2015

The Local Government & Municipal Knowledge Base – Asset Management

## REVIEW

This policy will be reviewed four years from the date of adoption, with operational amendments as required, in accordance with Council's approval.