



Terms of Reference

for the

Friends of Kinnairds Wetland

Approved by Council 29/06/2017

D17/48719

Terms of Reference for Friends of Kinnairds Wetland Committee



1. OBJECTIVES

The objectives of Friends of Kinnairds Wetland shall be to facilitate community and stakeholder interest and support for implementation of Kinnairds Wetland Management Plan.

Including providing input on the following as the need arises:

- a) improve knowledge of the wetlands environmental values;
- b) promoting the environmental benefits and features of the wetland to the wider community; and
- c) encouraging broad community perspectives and collaboration on the management of Kinnairds Wetlands.

2. DEFINITIONS

Unless contrary intention appears Kinnairds Wetland Management Plan (2014) is primarily implemented under the joint responsibilities of Moira Shire Council, Goulburn-Murray Water (GMW) and Goulburn-Broken Catchment Management Authority (GB CMA).

3. COMPOSITION AND PROCEEDINGS

- 3.1. Friends of Kinnairds Wetlands shall comprise representatives of groups including but not limited to:
 - Bird life, Murray-Goulburn branch (1);
 - Broken Creek Field Naturalists Club (1);
 - Broken Boosey Conservation Management Network (1);
 - Goulburn-Broken Catchment Management Authority (1);
 - Goulburn-Murray Water (1);
 - Numurkah Tourism (1);
 - Trust for Nature (1);
 - Yorta Yorta Nation Aboriginal Corporation (1); and
 - General community (2)
- 3.2. Council will invite participation in Friends of Kinnairds Wetland. This will involve a process of seeking representation from groups (see above) and publically calling for nominations for general community representatives. Community representative nominees will be considered and appointed based on the objectives of the Friends of Kinnairds Wetlands. General community representatives will be approved by Councils Chief Executive Officer (CEO).
- 3.3. On the resignation of, or in the case of a community representative being incapable of acting as a representative body, the CEO may appoint a replacement person.
- 3.4. The Moira Shire staff representative/s will coordinate Friends of Kinnairds Wetlands.

4. OPERATIONAL GUIDELINES

- 4.1. Council will coordinate communications and activities of Friends of Kinnairds Wetland

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- 4.2. Council will facilitate at least two 'events' a year at the wetland with specialist leaders discussing things of interest related to wetlands (Friends of Kinnairds Wetland will be directly invited and a general invitation to the public via existing networks and media will occur)
- 4.3. Council will provide regular updates to Friends of Kinnairds Wetland representatives of happenings at the wetland, management plan implementation and other relevant information (this will be broadly distributed via existing networks and media)
- 4.4. The Coordinator will be the key point of contact at Council for Friends of Kinnairds Wetland
- 4.5. Council will support and encourage Friends of Kinnairds Wetland representatives to:
 - 4.5.1. Liaise with the Coordinator on matters related to the wetlands management;
 - 4.5.2. Assist with providing information to their groups and the public;
 - 4.5.3. Help promote the wetlands values, events and sound management;
 - 4.5.4. Participate in 'events' and other activities.

5. INDEMNITY

- 5.1. The Council will indemnify members of Friends of Kinnairds Wetland against any action liability claim or demand on account of any matter or thing done by them on behalf of the Friends of Kinnairds Wetlands when they are acting in accordance with this Terms of Reference by that member of Friends of Kinnairds Wetlands in the honest and reasonable belief or under a mistake of law that the member was properly exercising any function or power of Friends of Kinnairds Wetlands.

6. TERM OF APPOINTMENT

- 6.1. The term of Friends of Kinnairds Wetland members will be ongoing until a resignation is submitted unless otherwise terminated in writing by the CEO or Council.

7. REVOCATION

- 7.1. Council may at its discretion revoke the membership of any representative or group.
- 7.2. The Council has the power to terminate the services of Friends of Kinnairds Wetland at any time.

8. COMMITTEE REPRESENTATION

- 8.1. It will be the responsibility of representatives to notify Council of the resignation of members from Friends of Kinnairds Wetland.