



Plan Pac – Application for Rural Shed / Outbuilding Planning Permit

For all planning applications the following MUST be provided:

- ☐ A completed and signed 'Application for Planning Permit'
- ☐ A full current copy of Title for the land showing the plan of subdivision (no older than 3 months)
- ☐ The prescribed application fee
- ☐ Details of any relevant easements, covenant or Section 173 Agreement that applies to the land

In addition to the information required above for all planning applications, the following should be provided:

- ☐ Report in response to Clause 35.07-6 or 35.08-5 (as applicable)
- ☐ **Fully dimensioned plans:**
 - ☐ 3 copies (A4 or A3) of fully dimensioned development plans drawn at a scale of 1:100 or 1:200 which include, as appropriate:
 - ☐ The boundaries and dimensions of the site
 - ☐ Adjoining roads
 - ☐ Floor plan of the proposed building
 - ☐ Elevations including colour and materials of all buildings and works
 - ☐ The site layout of existing and proposed buildings and works including setbacks

In relation to the site:

- ☐ Site shape, size, orientation and easements
- ☐ Details of existing and proposed vehicular access to the site
- ☐ Levels of the site and the difference in levels between the site and surrounding properties
- ☐ Location of existing buildings on the site and on surrounding properties, including the location and height of walls built to the boundary of the site
- ☐ The use of surrounding buildings
- ☐ Location of existing Native Vegetation and distance to trees
- ☐ The purpose/use of the building

Please note that this checklist is for standard information required for lodgement. Additional information may be required by the assessing planning officer after lodgement.

For further assistance in the preparation of your application, please call the Planning Department on (03) 5871 9222.