



Plan Pac – Applications for a Planning Permit for Waiver or Reduction of Car Parking

For all planning applications the following MUST be provided:

- ☐ A completed and signed 'Application for Planning Permit'
- ☐ A full current copy of Title for the land showing the plan of subdivision (no older than 3 months)
- ☐ The prescribed application fee
- ☐ Details of any relevant easements, covenant or Section 173 Agreement that applies to the land

In addition to the information required above for all planning applications, the following should be provided:

- ☐ A Car Parking Demand Assessment Report in accordance with Clause 52.06-6
- ☐ 3 copies of plans and elevations at a preferred scale of 1:100 or 1:200 showing: (if required)
 - ☐ site layout and existing car parking spaces and dimensions

Please note that this checklist is for standard information required for lodgement. Additional information may be required by the assessing planning officer after lodgement.

For further assistance in the preparation of your application, please call the Planning Department on (03) 5871 9222.