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AGENDA

**ORDINARY MEETING OF COUNCIL
FOR
WEDNESDAY 24 JUNE 2020
TO BE HELD AT COBRAM CIVIC CENTRE, PUNT ROAD COBRAM
COMMENCING AT 5:00PM**

RECORDING

Consistent with section 72 of our Meeting Procedures Local Law, Council officers have been authorised to record the public session of this meeting using an audio recording device.

LIVE STREAMING

Council meetings will now be lived streamed, allowing those interested to view proceedings without attending the meeting. This gives access to Council decisions and debate and enables residents to comply with COVID19 stay at home directions

1. CALLING TO ORDER – CEO

2. PRAYER

Almighty God we humbly ask you to guide our deliberations for the welfare and benefit of the Moira Shire and its people whom we serve.

Amen

3. ACKNOWLEDGEMENT OF COUNTRY

We, the Moira Shire Council, would like to acknowledge the traditional owners of the land upon which we meet and pay our respects to their Elders both past and present.

4. APOLOGIES & REQUESTS FOR LEAVE OF ABSENCE

5. DECLARATION UNDER ACTS, REGULATIONS, CODES OR LOCAL LAWS

6. DECLARATION OF ANY INTEREST OR CONFLICT OF INTEREST

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Recommendation: “That the minutes of the Ordinary Council Meeting held on Wednesday, 27 May 2020, as prepared, be confirmed.”

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17. **CONFIDENTIAL BUSINESS**
18. **URGENT GENERAL CONFIDENTIAL BUSINESS**
19. **CLOSE OF MEETING**

FILE NO: F/2088
2. A THRIVING LOCAL ECONOMY

ITEM NO: 8.1

COUNCILLOR REPORT - CR PETER MANSFIELD - MDA REGION 2 GENERAL MEETING

RECOMMENDATION

That Moira Shire Council support MDA Region 2 advocacy to the Murray Darling Association on the following basis:

1. That the proposed 450 GL up water should not be sourced through buybacks of irrigation entitlements in the southern connected basin.
2. If on farm efficiency programs are to be used to obtain the proposed 450GL then they should be subject to an independent socio-economic analysis that proves that such transfers do not cause negative socio-economic issues in regions where water is being recovered.
3. That the passage of water intended for irrigation use downstream be minimised to flows that do not cause environmental harm to river environs and in particular the Barmah National Park and Barmah choke on the Murray River and the banks of the heritage listed Goulburn River downstream of Eildon Weir.

Councillor Peter Mansfield

At last week's MDA Region 2 meeting I was requested to provide the below motion from the group for Council's discussion and consideration. After discussion with the CEO a slightly modified recommendation is listed above.

REGION 2 MOTION

1. That the Murray Darling Association does not support the proposed buyback of 450 gl of water entitlements from the Murray Darling Basin.
2. That the passage of water intended for irrigation use downstream be minimised to flows that do not cause Environmental harm to river environs and in particular the Barmah Choke on the Murray River and the banks of the heritage listed Goulburn River downstream of Eildon Weir.
3. If on farm efficiency programs are to be used to obtain the proposed 450gl then they should be subject to an independent socio-economic analysis that proves that such transfers do not cause negative socio-economic issues in regions where water is being recovered.

Attachments

Nil

FILE NO: F20/06
1. A GREAT PLACE TO LIVE

ITEM NO: 9.1.1

GRANT - SPORTIES HEALTH AND FITNESS

RECOMMENDATION

That Council allocate up to \$100,000 over two financial years (\$50,000 p.a.) to subsidise the provision of indoor heated pool facilities at the Barooga Sporties on the basis of an equivalent contribution from Berrigan Shire and that the CEO condition the funding allocation to ensure it meets Council's intent of helping local residents re-establish an active lifestyle in a COVID19 recovery phase.

1. Executive Summary

This reports seeks Council endorsement for a budget allocation of two annual contributions each of up to \$50,000 for the Barooga Sports Club Ltd to subsidise community access to indoor heated pool facilities..

Representative from the Barooga Sports Club Ltd (Sporties) have requested the following for the next two years:

1. An annual operating grant of \$100,000 (excluding GST) 50% of which would be provided by the Berrigan Shire Council and 50% by the Moira Shire Council. This grant would be specifically allocated to assist with the provision of the swimming pool operations and offset part of the estimated \$170,000 annual cost.
2. Support and assistance in securing additional funding for capital projects to maintain the facility.

Under this model the community not for profit Barooga Sporties Group via their members, will still be contributing over \$400,000 over this two-year period.

2. Background and Options

The emergence of the coronavirus has had a significant cost impact to the Sporties Group and the longer term impact of the virus is still developing as they face an uncertain operating future of limited capacity, travel restrictions and possible ongoing interruptions and temporary closures.

With the health and fitness facility having 50,000 visits each year it is well patronized (with a strong component of Moira Shire Residents) and will play an important role in the community re-engaging an active lifestyle in a post COVID19 recovery phase.

Based on the data provided in Council's Aquatic Strategy 2018-2027 the benchmark operating cost of comparable facilities is more than \$275,000 per annum and visitations comparable with catchment populations around 39,000.

A two year subsidy will enable Sporties management, members and casual users to demonstrate through visitations that the facility can operate at a level of subsidy that the Sporties board is willing to absorb.

Councils capacity to support capital upgrades will be limited by cross border funding arrangements and its own aquatic capital needs.

3. Financial Implications

The maximum amount will be \$100,000 funded from Councils COVID19 recovery budget.

FILE NO: F20/06
1. A GREAT PLACE TO LIVE

ITEM NO: 9.1.1

GRANT - SPORTIES HEALTH AND FITNESS (cont'd)

4. Risk Management

Risk is mitigated by the Barooga Sports Club Ltd being responsible for the overall ongoing cost of the Sporties Health and Fitness Centre swimming pool operation and ongoing operation and control of the Centre.

5. Internal and External Consultation

Meetings have been held with representatives from the Barooga Sporties and the Berrigan Shire Council's Mayor and General Manager. There is a substantial groundswell of community support both sides of the river for the facility to remain open.

6. Regional Context

This facility is well patronized by Moira Shire residents and the broader regional community.

7. Council Plan Strategy

A great place to live.

8. Legislative / Policy Implications

There are no legislative policy implications associated with this report

9. Environmental Impact

There are no environmental impact considerations associated with this report.

10. Conflict of Interest Considerations

There are no conflict of interest considerations associated with this report.

11. Conclusion

With Council's endorsement of the recommendation Moira Shire residents and the larger regional community will benefit by supporting this facility during a difficult transition period.

Attachments

Nil

FILE NO: F19/494
4. A WELL RUN COUNCIL

ITEM NO: 9.2.1

2020/21 RENEWAL INSURANCE

RECOMMENDATION

That Council:

1. Place the 2020/21 Industrial Special Risks (ISR) Insurance with Jardine Lloyd Thompsons Municipal Asset Protection Plan (JMAPP).
2. Authorise the Chief Executive Officer to sign the 2020/21 insurance renewal documents.

1. Executive Summary

Council appointed Landell Consulting in February 2020 to undertake a public tender on behalf of Moira Shire Council and four other Victorian Councils for the provision of insurance broking and risk management services.

One tender was received; however, it did not provide the best value solution for Council. The tender received provided renewal premiums significant higher than in previous years and beyond the available budget. As a result, the Landell tender was set aside.

Council's current broker, Jardine Lloyd Thompson (JLT), provided renewal terms for Council's 2020/21 insurance portfolio outside the Landell tender which are consistent with the current portfolio and within next year's proposed budget.

The premium for Industrial Special Risks insurance (ISR/Property insurance) requires a Council resolution to accept.

2. Background and Options

Acting on behalf of Council, Landell Consulting advertised a public tender in February 2020 for the 2020/21 insurance portfolios, broking and risk management services for five Victorian Councils.

Four broking firms registered their Expression of Interest, however, only one tender was submitted prior to the tender closing date of 6 March 2020.

As the tender did not provide an acceptable result, the tender was set aside and Jardine Lloyd Thompson provided renewal terms for brokerage and Council's insurance portfolio, which includes:

- ISR/Property Insurance,
- Community Liability
- Motor Vehicle
- Cyber Liability
- Councillors' & Officers
- Personal Accident & Travel
- Commercial Crime
- Aerodrome Operators
- Contract Works
- Plumbers Liability.

With the exception of the ISR/Property insurance, the premiums for all insurance types can be accepted under Council's Financial Delegations.

FILE NO: F19/494
4. A WELL RUN COUNCIL

ITEM NO: 9.2.1

2020/21 RENEWAL INSURANCE (cont'd)

Council's asset value for insurance purposes is estimated to be \$169.5M in 2020/21.

3. Financial Implications

JLT has provided a renewal premium of \$259,875, inclusive of GST and all charges for ISR property insurance for 2020/21 which is an increase of \$23,649 or 10% compared to last year's premium. This premium was provided in February 2020 and may be subject to change on final renewal due to adjustments in Council's sum insured and the impact of global events including the Covid 19 pandemic.

The increase in premium has been allowed for in the 2020/21 draft budget.

4. Risk Management

Adequate insurance forms a critical part of the fundamental risk management framework which must be in place to protect Council and the community from incidents. Failure to have adequate insurance in place at any time places Council and the community at significant risk from incidents which could give rise to a property claim.

It is important that Council remains properly insured against the loss of community assets.

5. Internal and External Consultation

External consultation occurred through the public tender process. Internal consultation occurred during the renewal process with a number of internal departments including Finance, Fleet Management, Organisational Development, Assets & Construction, Fleet Management and Information Services.

6. Regional Context

The subject matter of this report does not have any direct impact on issues of regional significance.

7. Council Plan Strategy

The subject matter of this report supports the Council Plan Strategy to provide sound risk management and governance.

8. Legislative / Policy Implications

Section 186 of the Local Government Act 1989 requires Council to conduct a public tender process for any supply with a value of \$150,000 or more. Council is compliant with the Act by having appointed Landell Consulting to conduct a public tender on Council's behalf.

In accordance with the Moira Shire Council Procurement Policy, a Council resolution is required to accept any supply valued over \$150,000.

9. Environmental Impact

The subject matter of this report does not have any direct environmental impacts other than those related to the administrative function of Council.

10. Conflict of Interest Considerations

There are no council officer conflict of interest issues within this report.

FILE NO: F19/494
4. A WELL RUN COUNCIL

ITEM NO: 9.2.1

2020/21 RENEWAL INSURANCE (cont'd)

11. Conclusion

The Industrial Special Risks insurance policy provides protection for over \$169.5 million of Council assets. While JMAPP has provided an increased premium for ISR/Property insurance for the 2020/21 year, the premium is within the expected budget range.

It is recommended that Council accept the offer of ISR/Property insurance from Jardine Lloyd Thompson's Municipal Assets Protection Plan (JMAPP) for 2020/21.

Attachments

Nil

FILE NO: F13/503
4. A WELL RUN COUNCIL

ITEM NO: 9.2.2

ASSEMBLIES OF COUNCIL

RECOMMENDATION

That Council receive and note the Record of Assemblies of Councillors.

1. Executive Summary

This report details the Assembly of Councillors for May 2020. This report is prepared in accordance with the requirements of the section 80A of the Local Government Act 1989.

2. Background and Options

This report fulfills Council's legislative obligation to report the matters considered and whether a conflict of interest disclosure was made by a Councillor at:

- A meeting of an advisory committee where at least one Councillor is present; or
- A meeting, briefing or other activity where at least half of the Council and a member of Council staff is present; and
- Where the matters considered may be subject to a decision of Council or exercise of a function, duty or power of the Council that has been delegated to a person or committee.

Meeting	Present at meeting	Matters discussed	Declaration of Interest(s)
Community Safety Committee 6 May 2020	<p>Councillors: Kevin Bourke Marie Martin</p> <p>Staff: Manager Community Development, Georgia Hill Team Leader Community Services, Jessica Widdop</p>	<ul style="list-style-type: none"> • Safety Strategy Action Plan • Cobram Courthouse Advocacy Project • Migrant Driver Project • GV Roadsafe media campaign 	Nil

FILE NO: F13/503
4. A WELL RUN COUNCIL

ITEM NO: 9.2.2

ASSEMBLIES OF COUNCIL (cont'd)

Meeting	Present at meeting	Matters discussed	Declaration of Interest(s)
Council Briefing 13 May 2020	<p>Councillors: Libro Mustica Peter Lawless John Beitzel Kevin Bourke Wendy Buck Gary Cleveland Ed Cox Peter Mansfield Marie Martin</p> <p>Staff: Chief Executive Officer, Mark Henderson General Manager Community, Sally Rice General Manager Corporate, Simon Rennie Manager Infrastructure, Andrew Close Manager Community Development, Georgia Hill Manager Economic Development, Austin Ley</p>	<ul style="list-style-type: none"> • Numurkah Flood Mitigation update • Rate/Revenue budget • Community Strengthening Grants • Hilltop Accommodation Centre • Draft Recovery Plan • Bundalong Bridge • Resource Recovery Centre Optimisation Project • Draft Agenda Review 	Nil

3. Conflict of Interest Considerations

There are no known officer conflict of interest issues to consider within this report.

4. Conclusion

The Assembly of Councillors records incorporated into this report are a true and accurate record of all assemblies of Councillors reported during May 2020.

Attachments

Nil

FILE NO: F19/504
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21

RECOMMENDATION

That Council

1. Adopt the 2020/21 Budget, including the Fees and Charges, as provided with this report.
2. Thanks submitters for their contributions to the development of the budget.
3. Authorise the CEO to complete actions required under Section 130 and Section 223 of the Local Government Act 1989.

1. Executive Summary

This report seeks Council's adoption of the Moira Shire Council Budget 2020/21.

This budget was initially prepared prior to the COVID-19 pandemic but following extensive public submissions and a very clear expectation from Government that the Council will play a lead role in the recovery phase it has been heavily modified to create a more responsive financial outlook.

The budget continues our efforts to provide modern facilities for our many communities whilst maintaining a sustained financial commitment to a large road network, continue Moira's enviable work on our sustainability agenda and ensure services continue to be available to our 30,000 residents.

The draft Budget was released for public feedback in April 2020. This followed extensive council and management involvement in its development.

The consultation process concluded on 27 May 2020 and council received 26 written submissions. Council heard from 12 submitters that spoke in support of their submissions. The submissions ranged from roads, tourism, recreation reserves, playgrounds, pedestrian crossings, arts and expressing support for capital works projects listed in the budget.

The vast majority of the submissions referred to works that can be delivered within the existing budget and funded works programs. Council also received some submissions that sought to better understand the more detailed financial elements of the budget.

Several submissions' proposals are earmarked for delivery in council's four-year capital investment program.

2. Background and Options

Budget priorities

Council prepared the budget in accordance with the requirements of the Act and Local Government Model Financial Report. The key elements of the budget includes:

- Increase general rates and municipal charge in accordance with the 'Rate Cap' of 2.00%.
Most will be dedicated to a COVID19 recovery plan targeted at families and small business;

FILE NO: F19/504
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

- No increase in the organic bin service charge or the environmental levy. The kerbside bin charge will increase by \$1.50 and due to further fluctuations in the recycling market the recycle bin will increase by \$4.50 for the year
- Council Fees and charges have increased by an average of 2%
- Proposal to take on low interest debt for the first time in many years as we are now approaching some larger projects that require more than annual budget allocations.

Major Initiatives

In 2020/21 Council proposes delivery of new assets and the expansion, upgrade and renewal of existing assets including –

- More than \$600,000 for flood mitigation as well as improvements to levee banks, irrigation systems and bollards
- Almost \$9 million for roads, drainage and kerb and channel works across the shire
- \$4.35 million for the new Yarrawonga Library development
- \$2.56 million for the Yarrawonga Multisports Stadium development
- Completion of the commercial waste sorting facility at the Cobram Landfill
- Establishing the Innovative Services are better services community support

Several of the proposed projects will only proceed if grant applications are successful or after further community consultation.

Response to community feedback and submissions

Council received [26 written submissions](#) in response to the statutory consultation process. The vast majority of the submissions referred to works that can be delivered within the existing budget and others had a number of funded works programs. These include

- Funding of arts and cultural initiatives
- Construction of a series of pedestrian crossings
- A number of submissions proposed sealing of roads and council will progress most of these in accordance with the established shared-funding arrangements
- Comprehensive COVID support package to boost businesses and tourism.

Council also received some submissions that sought to better understand the more detailed financial elements of the budget.

Following council's adoption of the budget, written responses will be provided to all submitters confirming council's response to their proposal.

3. Legislative / Policy Implications

The proposed budget has been prepared in accordance with the Local Government Act and Regulations and the Model Financial Report.

4. Conflict of Interest Considerations

There are no officer conflict of interest issues to consider within this report.

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4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

5. Conclusion

The budget maintains council's sound financial position and provides a good balance between COVID recovery, new projects and the need to maintain existing infrastructure. The majority of community feedback can be met from existing budget programs.

Attachments

- 1 Moira Shire 2020-21 Budget

FILE NO: F19/504
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

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4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

MESSAGE FROM THE MAYOR AND CEO

The original draft 2020/21 budget was initially prepared prior to the COVID-19 pandemic but following extensive public submissions and a very clear expectation from Government that the Council will play a lead role in the recovery phase it has been heavily modified to create a more responsive financial outlook.

The key elements of that outlook are the dedication of much of the 2% rate cap to a COVID19 recovery plan targeted at families and small business. Helping small business open up to what looks like being a boom for regional tourism with international travel suspended and supporting our many community committees to get facilities safely open again.

It is vital, especially during times of global uncertainty, that Council provides a solid framework from which our communities will not only survive, but be able to rebuild quickly and efficiently and this budget has been designed to complement support being provided by other levels of government.

On top of an already substantial capital investment program Council has been very fortunate to receive stimulus funding from the Federal Government and specific grants from the Victorian Government that will support community projects, stimulate private sector investment and importantly create jobs.

When the draft budget was placed on exhibition we were concerned that residents were pre-occupied with COVID19 restrictions and didn't have time to respond. That soon changed with a large number of submissions suggesting where funds should be directed and in some cases opposing community projects.

We also received some submissions that sought to better understand the more detailed financial elements of the budget

and make suggestions as to how the council could be managed more prudently. In most cases those suggestions were based on a lack of clarity around how council services are funded. We hope our responses were of benefit to those submitters.

This is the final budget to be approved by the current group of Councillors and for those that were elected in 2016 it's been a fascinating grounding in how Councils are funded and how important it is to have well developed relationships with other levels of government due to our dependence on grant funding.

In the current budget we propose to take on some low interest debt for the first time in many years as we are now approaching some larger projects that require more than annual budget allocations. We are well placed to do this with a healthy balance sheet and tight cost control that has enabled us to manage effectively through several years of rate capping.

The budget continues our efforts to provide modern facilities for our many communities whilst maintaining a sustained financial commitment to a large road network, continue Moira's enviable work on our sustainability agenda and ensure services continue to be available to our 30,000 residents.

Council maintains 28 recreation reserves, showgrounds and swimming pools, more than 150 parks, gardens, playgrounds and public toilets, four libraries, a mobile library service and nine waste transfer stations.

We employ both directly and indirectly hundreds of people and the flow-on effect from our stable financial platform provides genuine economic benefit to the whole shire.

FILE NO: F19/504
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Fees, charges & rates

Our 2020/21 budget is built on several key assumptions:

- Rates and the Municipal Charge will increase on average by the rate cap of 2%
- There is no increase in the organic bin service charge, or the environmental levy. The kerbside bin charge will increase by \$1.50 for the year.
- Due to further fluctuations in the recycling market the recycle bin charge will increase by \$4.50 for the year.
- Fees and charges have increased by an average of 2%

Major Initiatives

In 2020/21 Council proposes delivery of new assets and the expansion, upgrade and renewal of existing assets including:

- More than \$600,000 for flood mitigation as well as improvements to levee banks, irrigation systems and bollards
- Almost \$9 million for roads, drainage and kerb and channel works across the shire
- \$4.35 million for the new Yarrawonga Library development
- \$2.56 million for the Yarrawonga Multisports Stadium development
- Completion of the commercial waste sorting facility at the Cobram Landfill
- Commencing delivery of tourism services through the mobile visitor information centre
- Establishing the Innovative Services are Better services community support
- Establishing community based Arts Hubs throughout the Shire

Four-year capital investment program

The 2020/21 budget should also be read in conjunction with the four-year Strategic Resource Plan (SRP).

The SRP proposes Council will deliver nearly \$74 million of works over the four-year period to 2024 and identifies priority investment areas including more than \$24 million of new and upgraded infrastructure with investment in drainage and flood mitigation works.

Councillor Libro Mustica
Mayor

Mark Henderson
CEO

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4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Key Statistics	2019/20 Budget \$'000	2020/21 Budget \$'000
Total Expenditure	56,131	58,882
Comprehensive Operating Surplus	2,727	(2,255)
Cash Result	(7,914)	(1,947)
Capital Works Program	22,288	22,786
Funding the Capital Works Program		
Council	11,504	11,312
Contributions	815	352
Asset Sales	765	182
Borrowings	-	5,200
Grants	9,713	5,740
Budgeted Operating Expenditure by Strategic Objective*	Budget 2020/21	
	\$'000	%
A great place to live	18,910	31.7%
A thriving local economy	4,405	7.4%
A clean and green environment	10,579	17.7%
A well run Council	25,843	43.3%

FILE NO: F19/504
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

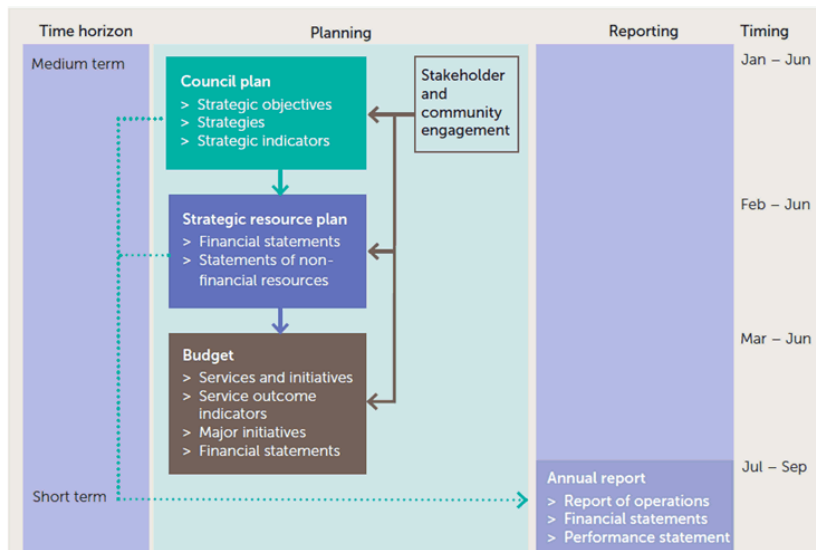
ATTACHMENT No [1] - Moira Shire 2020-21 Budget

1. LINK TO THE COUNCIL PLAN

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term, medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 LEGISLATIVE PLANNING AND ACCOUNTABILITY FRAMEWORK

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives, which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Feeding in to the above, Council has a long-term plan, which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

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4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

1.1.2 KEY PLANNING CONSIDERATIONS

Service Level Planning

Although councils have a legal obligation to provide some services— such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore, councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

1.2 OUR PURPOSE

Our vision

Working together to be a vibrant and prosperous rural community

Our values

We will provide local leadership underpinned by a governance framework comprising these guiding values and behaviours.

Ethical leadership underpins our decision-making and operations. At all levels, we seek to ensure there is an appropriate balance between the values-based organisational culture described by our value and underlying behaviours.

- Respect
- Honesty
- Accountability
- Teamwork
- Integrity

1.3 STRATEGIC OBJECTIVES

The Moira Shire Council Plan 2017-2021 centres around four key strategic objectives. These strategic objectives assist Council to make the most of our regional advantages and include aspects both internal to Council as well as those that are community aspirations.

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4. A WELL RUN COUNCIL

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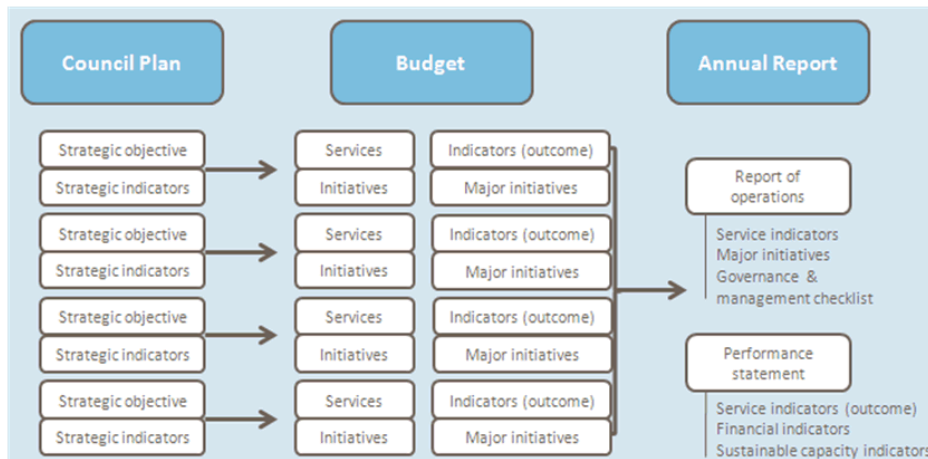
MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Strategic Objective	Description
1. A great place to live.	We will have a connected and welcoming Shire for all by providing well-planned places and quality services.
2. A thriving local economy.	We will support local businesses and attract new investment to generate employment opportunities.
3. A clean green environment.	We will work with our community and stakeholders for an environmentally sustainable future.
4. A well run Council.	We will implement a transparent, engaging and accountable governance structure for current and future generations.

2. SERVICES AND INITIATIVES AND SERVICES PERFORMANCE OUT INDICATORS

This section provides a description of the services and initiatives to be funded in the Budget for the 2020/21 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Environment, Land, Water and Planning

FILE NO: F19/504
4. A WELL RUN COUNCIL

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

2.1 STRATEGIC OBJECTIVE 1: A GREAT PLACE TO LIVE

To achieve our objective, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Animal Control Service	To provide for the administration and enforcement of legislation regulating domestic animals and livestock to maintain a safe and orderly community.	562	(201)	361
Arts and Culture	Service committed to improving the liveability and actively shaping the future for Moira residents through arts and culture activities and programs.	348	(4)	344
Community Grants Program	This grants program provides funds that strengthen the involvement of community organisations by developing services, management of facilities, coordination of events and promotion of tourism and health in the community	227	-	227
Community Services	This service is responsible for working with the community, stakeholders and partner agencies to develop long term community plans.	1,277	(3)	1,274
Drainage	This program provides drainage as part of it's network of rural and urban roads service provided to the community.	274	-	274
Environmental Health	This service undertakes inspections and registers premises in accordance with health and food legislation.	436	(223)	213
Events	Supporting community events across the Shire including Australia Day events, Cultural Diversity week, International Women's day.	135	-	135
Library	Provision of financial contribution to the operation of the Goulburn Valley Regional Library that provides library service at four locations and a mobile library service.	809	-	809
Local Laws Enforcement	To regulate, control and enforce breaches of legislation and local laws with the aim to maintain a safe and orderly environment within the municipality.	332	(55)	277
Maternal and Child Health	Provision of maternal & child health services across the Shire at five locations and an outreach program, also include immunisation programs for infants and school children.	780	(375)	405

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Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Parks and Gardens	This program involves the maintenance and upgrade of Council's parks and gardens, reserves, town entrances and open spaces.	4,633	-	4,633
Recreation and Safety	Council operates six outdoor aquatic facilities, one indoor aquatic facility and two sports centres, along with 19 recreation reserves and four showgrounds.	1,700	(46)	1,654
Roads and Bridges	This program provides a network of rural and urban roads, urban footpaths and drainage to the community.	6,413	(2,001)	4,412
School Crossing Supervision	To provide for the safe passage of children and adults when using school crossings during nominated hours.	139	(55)	84
Street Cleaning and Bin Collection	A seven week cycle sweeping 240km of kerb and channel on urban roads, footpaths and drainage. Daily sweeping and cleaning of parking areas, footpaths and CBD areas. Bi-annual sweeping of main intersections to ensure safety for the travelling public. Council operates a garbage compactor to collect rubbish from street bins in CBD areas, park and recreation areas, road reserves, and butt bins.	674	-	674
Youth	This manages youth services and events that connect and engage Moira's younger citizens.	171	(30)	141

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2.2 STRATEGIC OBJECTIVE 2: A THRIVING LOCAL ECONOMY

Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Aerodrome	Operational management of the Yarrawonga Aerodrome used by general aviation industry.	95	(3)	92
Building Control	To administer the legislative requirements of the Building Act, Building Regulations and associated Australian Standards in relation to building work, building standards, illegal building work and related safety matters, including Places of Public Entertainment, swimming pools and Essential Safety Measures.	1,040	(470)	570
Business and Industry Development	This service supports the attractions, growth and innovation of existing and prospective businesses across the Shire. Council provides a wide range of training and development opportunities for local businesses.	935	(28)	907
Planning	Undertakes statutory and strategic land use planning as well as enforcement of the planning scheme.	1,054	(448)	606
Tourism	This service supports our tourism sector by developing Moira Shire and the wider Sun Country on the Murray Region as a sustainable year round tourism destination, through marketing, industry and product development.	783	-	783
Visitor Services	This service supports the visitor economy and our local tourism businesses. It ensures visitors are aware of all our region has to offer and are inspired to stay longer, spend more and return frequently.	497	(12)	485

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2.3 STRATEGIC OBJECTIVE 3: A CLEAN GREEN ENVIRONMENT

Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Environmental Sustainability	Development of environmental policy, implementation of environmental projects and delivery of educational programs.	797	(75)	722
Kerbside Garbage Service	This service provides collection of kerbside recyclable materials from households.	3,632	(3,309)	323
Landfill/Transfer Stations	Operational management of Council's landfill site at Cobram and nine transfer stations including monitoring to maintain environmental standards.	3,281	(3,256)	25
Natural Resources	Responds to planning and other referrals relating to natural resource management, including (with other agencies) management of Kinniards Wetlands.	80	-	80
Organic Waste Service	This service provides collection of kerbside organic waste materials from households.	1,075	(1,069)	6
Recycling Service	This service provides collection of kerbside recyclable materials from households.	1,714	(1,652)	62

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2.4 STRATEGIC OBJECTIVE 4: A WELL RUN COUNCIL

Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Accounting Services	Financial based services to both interal and external customers responsible for financial management, control and reporting expenses include accounting of non cash items including depreciation and amortisation charges.	11,396	(4,496)	6,900
Asset Management	Management of Council's property and infrastructure assets, including design, construction and delivery of capital works projects. Management of Council's asset database including periodic updating of valuations.	3,640	(42)	3,598
Civic Building Maintenance	This program ensures that Council's building assets are well maintained and serviceable.	1,176	-	1,176
Communications	This service is responsible for the management and provision of advice on external and internal communications. Including management of Council's website and social media platforms.	704	-	704
Contract Compliance	The systems used to manage the procurement and tendering processes of Council to ensure best value outcomes are obtained, includes the systems used to manage contracts in accordance with the agreed terms and conditions.	155	-	155
Customer Service	The Customer Service team located in Cobram and Yarrawonga support the organization in resolving customer enquiries, lodging requests for service, operating the Call Centre, receipting payments, greeting incoming customers, processing applications and managing the hire of various council facilities.	611	-	611
Emergency Management	To maintain preparedness and responsiveness and to implement recovery processes in the event of an emergency occurring within the municipality, with an objective that contributes to community safety through the reduction of the impact of emergency related events that can cause death, injury, loss of property and community disruption.	118	(29)	89

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Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Fire Prevention	Implement actions as defined in the municipal fire management strategy in partnership with all stakeholders to reduce the likelihood of the loss of life and property by fire to enhance community safety.	22	(1)	21
Fleet Management	The purpose of this program is to ensure appropriate plant is available to meet service levels. Council is committed to providing quality plant and vehicles to assist employees in carrying out their duties and operational requirements in a safe and efficient manner within reasonable bounds of affordability. Running costs of fleet are charged to the service incurring the cost.	237	(87)	150
Governance	The processes used by Council to operate and control the administration, ethics and compliance of the organisation.	2,386	(11)	2,375
Help Desk	IT Help Desk provides 'break/fix' support for all IT systems and equipment including coordinating vendor support.	227	-	227
Information Technology Systems	Information Technology Services ensures Council's IT systems and equipment is properly maintained and working as required by the business including providing support for business system improvements, IT training and Geospatial Information System support.	2,080	-	2,080
Learning and Development	To continually improve the effectiveness of the organisation through employee education to support organisational goals and compliance requirements.	320	-	320
OH&S	Provide systems and support for a workplace which is safe, so that the health and safety of our employees are not put at risk.	688	(1)	687
Payroll	Deliver and administer the payroll function to the organisation and ensure that the Council's legal, award and industrial obligations are met.	129	-	129
Property Management	Systems used to manage Council leases, tenure arrangements, disposal and acquisition of property.	441	(359)	82
Records Management	Records Management is responsible for maintaining and supporting Council's Documents Management system and documents management practises within Council including the secure storage and retrieval of physical documents.	178	-	178

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Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Recruitment	Attract and engage a diverse range of suitably qualified people to join our organisation.	309	-	309
Revenue and Property Services	Raising and collection of municipal rates and charges, maintenance of Council rating information and valuation of properties throughout the municipality.	673	(31,221)	(30,548)
Risk Management	Processes used to proactively manage the risks that affect Council, includes the identification, assessment and prioritising of risks to ensure Council's operations are effectively maintained.	207	-	207
Service Centres	The Customer Service team located at the Yarrowonga Service Centre.	147	-	147

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2.5 RECONCILIATION WITH BUDGETED OPERATING RESULT

	(Revenue) \$'000	Expenditure \$'000	Revenue \$'000
A great place to live	15,919	18,910	2,992
A thriving local economy	3,445	4,405	960
A clean and green environment	9,242	10,579	1,337
A well run Council	9,066	14,561	5,495
Total services and initiatives	37,672	48,455	10,783
Expenses added in:			
Depreciation	11,190		
Finance costs	93		
Deficit before funding sources	48,955		
Funding sources added in:			
Rates and charges revenue	30,751		
Waste charge revenue	8,024		
Capital works revenue	7,775		
Total funding sources	46,550		
Operating surplus/(deficit) for the year	(2,405)		

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3 FINANCIAL STATEMENTS

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2020/21 has been supplemented with projections to 2023/24 extracted from the Strategic Resource Plan.

This section includes the following financial statements prepared in accordance with the Local Government Act 1989 and the Local Government (Planning and Reporting) regulations 2014.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

Pending Accounting Standards

The 2020-21 budget has been prepared based on the accounting standards applicable at the date of preparation. It has been updated to include the impact of

- AASB 16 Leases,
- AASB 15 Revenue from Contracts with Customers and
- AASB 1058 Income of Not-for-Profit Entities,

but pending accounting standards that will be in effect from the 2020-21 financial year have not been considered in the development of the budget.

Standards that are likely to impact on the 2020-21 financial statements, not considered in the preparation of the budget include:

- AASB 1059 Service Concession Arrangements: Grantors

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Comprehensive Income Statement

For the four years ending 30 June 2024

	Budget	Budget	Strategic Resource Plan		
	2019/20	2020/21	2021/22	2022/23	2023/24
	\$'000	\$'000	\$'000	\$'000	\$'000
Income					
Rates and charges	37,524	39,072	40,149	41,309	42,487
Statutory fees and fines	1,347	1,357	1,398	1,440	1,483
User fees	1,997	1,936	1,994	2,054	2,116
Grants - Operating	6,255	5,818	11,789	12,080	12,276
Grants - Capital	9,713	6,740	4,095	8,545	6,945
Contributions - monetary	854	420	100	100	100
Contributions - non-monetary	200	200	200	200	200
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	(117)	(164)	(225)	(275)	(275)
Share of net profits/(losses) of associates and joint ventures	(10)	(10)	79	80	81
Other income	1,095	1,108	1,064	983	988
Total Income	58,858	56,477	60,644	66,516	66,400
Expenses					
Employee costs	(21,939)	(22,591)	(22,930)	(23,274)	(23,623)
Materials and services	(22,950)	(23,258)	(23,735)	(24,221)	(24,716)
Bad and doubtful debts	(10)	(10)	(14)	(10)	(10)
Depreciation	(10,262)	(11,190)	(10,622)	(10,653)	(11,207)
Amortisation - Right of use assets	-	(489)	(489)	(489)	(489)
Borrowing costs	(154)	(93)	(58)	(55)	(43)
Finance costs - leases	-	(80)	(80)	(80)	(80)
Other expenses	(816)	(1,171)	(1,024)	(1,063)	(1,099)
Total Expenses	(56,131)	(58,882)	(58,952)	(59,844)	(61,268)
Surplus/(deficit) for the year	2,727	(2,405)	1,692	6,672	5,132
Other comprehensive income					
Items that will not be reclassified to surplus or deficit in future periods:					
Net asset revaluation increment /(decrement)	4,892	(35,962)	12,173	12,491	12,899
Total comprehensive result	7,619	(38,367)	13,865	19,163	18,031

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Balance Sheet

For the four years ending 30 June 2024

	Budget	Budget	Strategic Resource Plan		
	2019/20	2020/21	2021/22	2022/23	2023/24
	\$'000	\$'000	\$'000	\$'000	\$'000
Assets					
Current assets					
Cash and cash equivalents	30,024	28,077	25,750	23,936	22,438
Trade and other receivables	4,970	4,750	3,549	3,638	3,742
Inventories	550	575	578	581	584
Total current assets	35,544	33,402	29,877	28,156	26,764
Non-current assets					
Trade and other receivables	1,550	-	-	-	-
Investments in associates and joint ventures	950	975	1,004	1,034	1,065
Property, infrastructure, plant & equipment	598,288	608,669	624,571	644,955	664,186
Right-of-use assets	-	2,476	2,476	2,476	2,476
Intangible asset	2,000	2,000	2,000	2,000	2,000
Total non-current assets	602,788	614,120	630,051	650,465	669,728
Total assets	638,332	647,522	659,929	678,621	696,491
Liabilities					
Current liabilities					
Trade and other payables	3,000	3,150	2,199	2,244	2,282
Trust funds and deposits	750	725	725	725	725
Provisions	4,500	4,400	4,350	4,350	4,350
Interest-bearing loans and borrowings	578	629	774	829	520
Lease liabilities	-	957	957	957	957
Total current liabilities	8,828	9,861	9,005	9,105	8,834
Non-current liabilities					
Provisions	13,000	12,375	12,731	13,045	13,366
Interest-bearing loans and borrowings	883	5,454	4,495	3,611	3,400
Lease liabilities	-	1,519	1,519	1,519	1,519
Total non-current liabilities	13,883	19,348	18,745	18,175	18,285
Total liabilities	22,711	29,209	27,750	27,279	27,119
Net assets	615,621	618,313	632,178	651,341	669,372
Equity					
Accumulated surplus	209,539	248,193	249,885	256,556	261,689
Reserves	406,082	370,120	382,293	394,785	407,683
Total equity	615,621	618,313	632,178	651,341	669,372

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

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Statement of Changes in Equity

For the four years ending 30 June 2024

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2019/20				
Balance at beginning of the financial year	556,115	199,021	355,447	1,647
Surplus/(deficit) for the year	2,727	2,727	-	-
Net asset revaluation increment/(decrement)	48,958	-	48,958	-
Transfer (to)/from reserves	7,821	7,791	-	30
Balance at end of financial year	615,621	209,539	404,405	1,677
2020/21				
Balance at beginning of the financial year	609,821	203,739	404,405	1,677
Surplus/(deficit) for the year	2,799	2,799	-	-
Net asset revaluation increment/(decrement)	(36,082)	-	(36,082)	-
Transfer (to)/from reserves	41,775	41,655	-	120
Balance at end of financial year	618,313	248,193	368,323	1,797
2021/22				
Balance at beginning of the financial year	618,679	248,559	368,323	1,797
Surplus/(deficit) for the year	1,326	1,326	-	-
Net asset revaluation increment/(decrement)	12,053	-	12,053	-
Transfer (to)/from reserves	120	-	-	120
Balance at end of financial year	632,179	249,885	380,376	1,917
2022/23				
Balance at beginning of the financial year	632,549	250,256	380,376	1,917
Surplus/(deficit) for the year	6,301	6,301	-	-
Net asset revaluation increment/(decrement)	12,371	-	12,371	-
Transfer (to)/from reserves	120	-	-	120
Balance at end of financial year	651,342	256,557	392,748	2,037
2023/24				
Balance at beginning of the financial year	651,719	256,934	392,748	2,037
Surplus/(deficit) for the year	4,755	4,755	-	-
Net asset revaluation increment/(decrement)	12,778	-	12,778	-
Transfer (to)/from reserves	120	-	-	120
Balance at end of financial year	669,372	261,689	405,526	2,157

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

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Statement of Cash Flows

For the four years ending 30 June 2024

	Budget	Budget	Strategic Resource Plan		
	2019/20	2020/21	2021/22	2022/23	2023/24
	\$'000	\$'000	\$'000	\$'000	\$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities					
Rates and charges	37,924	39,276	41,395	41,511	42,711
Statutory fees and fines	1,352	1,450	1,441	1,447	1,491
User fees	2,030	2,550	2,056	2,064	2,127
Grants - operating	12,055	6,852	12,155	12,139	12,341
Grants - capital	8,053	7,940	4,222	8,587	6,982
Contributions - monetary	854	390	100	100	100
Interest received	612	800	285	182	165
Other receipts	407	1,060	806	805	828
Net GST refund / payment	-	3,500	2,896	3,046	3,217
Employee costs	(21,938)	(22,100)	(24,581)	(24,471)	(24,844)
Materials and services	(22,949)	(22,500)	(26,056)	(26,067)	(26,595)
Trust funds and deposits repaid	(21)	(50)	-	-	-
Other payments	(516)	(750)	(770)	(788)	(818)
Net cash provided by/(used in) operating activities	17,863	18,418	13,949	18,555	17,703
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(19,850)	(25,650)	(15,728)	(19,811)	(18,963)
Proceeds from sale of property, infrastructure, plant and equipment	1,015	807	325	325	325
Net cash provided by/(used in) investing activities	(18,835)	(24,843)	(15,403)	(19,486)	(18,638)
Cash flows from financing activities					
Finance costs	(154)	(93)	(58)	(55)	(43)
Proceeds from borrowings	-	5,200	-	-	-
Repayment of borrowings	(988)	(629)	(814)	(829)	(520)
Net cash provided by/(used in) financing activities	(1,142)	4,478	(872)	(884)	(563)
Net increase/(decrease) in cash & cash equivalents	(2,114)	(1,947)	(2,327)	(1,814)	(1,498)
Cash and cash equivalents at the beginning of the financial year	32,138	30,024	28,077	25,750	23,936
Cash and cash equivalents at the end of the financial year	30,024	28,077	25,750	23,936	22,438

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

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Statement of Capital Works

For the four years ending 30 June 2024

	Budget	Budget	Strategic Resource Plan		
	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000
Property					
Land improvements	1,012	410	3,596	9,463	6,882
Total land	1,012	410	3,596	9,463	6,882
Buildings	10,162	9,118	2,555	1,581	1,539
Total buildings	10,162	9,118	2,555	1,581	1,539
Total property	11,174	9,528	6,151	11,044	8,421
Plant and equipment					
Plant, machinery and equipment	1,187	1,284	952	929	957
Fixtures, fittings and furniture	3	14	13	14	14
Total plant and equipment	1,190	1,298	965	943	971
Infrastructure					
Roads	6,532	4,655	3,568	3,587	5,842
Bridges	90	90	54	56	58
Footpaths and cycleways	300	1,200	734	379	325
Drainage	1,360	3,177	1,744	1,146	919
Kerb and channel	550	540	800	830	860
Recreational, leisure and community facilities	692	1,211	237	203	223
Waste management	310	900	-	-	-
Parks, open space and streetscapes	60	157	189	195	201
Off street car parks	-	-	150	450	-
Other infrastructure	30	30	33	38	43
Total infrastructure	9,924	11,960	7,509	6,883	8,473
Total capital works expenditure	22,288	22,786	14,625	18,870	17,865
Represented by:					
New asset expenditure	9,478	11,666	2,862	660	150
Asset renewal expenditure	8,193	8,737	9,415	8,661	8,905
Asset expansion expenditure	505	425	893	7,055	5,400
Asset upgrade expenditure	4,112	1,958	1,455	2,494	3,410
Total capital works	22,288	22,786	14,625	18,870	17,865

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Statement of Human Resources

For the four years ending 30 June 2024

	Strategic Resource Plan				
	Budget 2019/20 \$'000	Budget 2020/21 \$'000	Projections		
			2021/22 \$'000	2022/23 \$'000	2023/24 \$'000
Staff expenditure					
Employee costs - operating	20,467	21,080	21,396	21,717	22,043
Employee costs - capital	170	170	173	176	180
Total staff expenditure	20,637	21,250	21,569	21,893	22,223
Staff numbers	FTE	FTE	FTE	FTE	FTE
Employees - operating	217.7	218.6	218.6	218.6	218.6
Employees - capital	2.0	2.0	2.0	2.0	2.0
Total staff numbers	219.7	220.6	220.6	220.6	220.6

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2020/21 \$'000	Comprises			
		Permanent Full Time \$'000	Permanent Part Time \$'000	Casual \$'000	Temporary \$'000
Building, Safety and Amenity	1,701	1,195	342	81	84
Community Development	2,264	1,011	1,103	149	-
Construction and Assets	2,004	1,897	-	78	29
Customer and Communications	1,227	806	334	87	-
Economic Development	1,101	717	231	140	12
Environmental Services	265	96	169	-	-
Finance	831	609	142	16	63
Governance and Risk	704	460	243	-	-
Information Services	993	894	76	23	-
Office of CEO	1,248	1,248	-	-	-
Operations	5,847	5,216	151	455	25
Organisational Development	768	625	143	-	-
Planning	737	628	109	-	-
Waste Management	1,391	755	456	180	-
Total operating staff	21,080	16,157	3,500	1,210	212
Capitalised labour	170				
Apprentices and Trainees	597				
External contracted employees	62				
Other employee costs	852				
Total staff	22,761				

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

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A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget 2020/21 FTE	Comprises			
		Permanent		Casual	Temporary
		Full Time FTE	Part Time FTE	FTE	FTE
Building, Safety and Amenity	18.9	13.0	3.8	0.9	1.2
Community Development	22.0	10.0	10.7	1.3	-
Construction and Assets	19.2	18.0	-	0.8	0.5
Customer and Communications	13.8	9.0	3.8	1.0	-
Economic Development	11.7	7.0	3.0	1.6	0.1
Environmental Services	2.9	1.0	1.9	-	-
Finance	8.7	6.0	1.8	0.2	0.8
Governance and Risk	7.5	5.0	2.5	-	-
Information Services	11.2	10.0	1.0	0.3	-
Office of CEO	8.0	8.0	-	-	-
Operations	65.7	57.8	2.1	5.5	0.3
Organisational Development	7.4	6.0	1.5	-	-
Planning	7.2	6.0	1.2	-	-
Waste Management	14.4	7.3	5.3	1.8	-
Total operating staff	218.6	163.9	38.5	13.3	2.9
Capitalised labour staff	2.0				
Apprentices and Trainees	7.0				
External contracted employees	1.0				
Total staff	228.6				

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

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4. NOTES TO THE FINANCIAL STATEMENTS

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 COMPREHENSIVE INCOME STATEMENT

4.1.1 Rates and Charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2020/21 the FGRS cap has been set at 2.0%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 2.0% in line with the rate cap.

This will raise total general rates and municipal charges for 2020/21 to \$30,621,000.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

Type or class of land	2019/20	2020/21	Change	
	\$'000	\$'000	\$'000	%
General rates*	24,277	24,719	441	1.82%
Municipal charge*	5,685	5,903	218	3.83%
Waste management charges	7,616	8,007	391	5.1%
Supplementary rates and rate adjustments	385	147	(238)	(61.8%)
Interest on rates and charges	118	110	(8)	(6.9%)
Revenue in lieu of rates**	181	184	3	1.7%
Total rates and charges	38,263	39,069	806	2.11%

*These items are subject to the rate cap established under the FGRS system. The Budget 2020/21 includes the impact of prior year supplementary rates and rate adjustments in calculating the total percentage increase.

**Revenue in lieu of rates includes income received under s94 (6A) of the Electricity Industry Act 2000 for renewable energy generators (solar farms).

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4.1.1(b) The rate in the dollar to be levied as general rates under Section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2019/20 cents/\$ CIV	2020/21 cents/\$ CIV	Change cents/\$ CIV	%
General rate - Residential Building	0.0035000	0.0034300	(0.0000700)	(2.0%)
General rate - Residential Vacant	0.0070000	0.0068600	(0.0001400)	(2.0%)
General rate - Rural Building	0.0035000	0.0034300	(0.0000700)	(2.0%)
General rate - Rural Vacant	0.0070000	0.0068600	(0.0001400)	(2.0%)
General rate - Farm Building	0.0035000	0.0034300	(0.0000700)	(2.0%)
General rate - Farm Vacant	0.0035000	0.0034300	(0.0000700)	(2.0%)
General rate - Commercial Building	0.0049000	0.0048020	(0.0000980)	(2.0%)
General rate - Commercial Vacant	0.0070000	0.0068600	(0.0001400)	(2.0%)
General rate - Industrial Building	0.0049000	0.0048020	(0.0000980)	(2.0%)
General rate - Industrial Vacant	0.0070000	0.0068600	(0.0001400)	(2.0%)
General rate - Cultural and Recreational	0.0033950	0.0033271	(0.0000679)	(2.0%)

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2019/20 \$'000	2020/21 \$'000	Change \$'000	%
Residential Building	11,289	11,418	129	1.1%
Residential Vacant	1,160	1,318	158	13.7%
Farm Building	4,918	4,971	53	1.1%
Farm Vacant	1,374	1,392	18	1.3%
Commercial Building	2,046	2,093	47	2.3%
Commercial Vacant	68	75	7	11.0%
Industrial Building	1,344	1,353	8	0.6%
Industrial Vacant	52	54	2	3.6%
Rural Building	1,882	1,890	9	0.5%
Rural Vacant	144	153	9	6.5%
Cultural and Recreational	1	2	1	65.4%
Total to be raised by general rates	24,277	24,719	441	1.8%

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

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4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2019/20	2020/21	Change	
	Number	Number	Number	%
Residential Building	10,636	10,735	99	0.9%
Residential Vacant	807	785	(22)	(2.7%)
Rural Building	1,585	1,593	8	0.5%
Rural Vacant	217	209	(8)	(3.7%)
Farm Building	2,173	2,144	(29)	(1.3%)
Farm Vacant	1,057	1,055	(2)	(0.2%)
Commercial Building	969	967	(2)	(0.2%)
Commercial Vacant	38	41	3	7.9%
Industrial Building	96	97	1	1.0%
Industrial Vacant	28	29	1	3.6%
Cultural and Recreational	1	3	2	200.0%
Total to be raised by general rates	17,607	17,658	51	0.3%

4.1.1(e) The basis of valuation to be used is the capital improved value (CIV)

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2019/20	2020/21	Change	
	\$'000	\$'000	\$'000	%
Residential Building	3,173,316	3,328,863	155,547	4.9%
Residential Vacant	165,346	192,174	26,828	16.2%
Rural Building	536,867	551,076	14,209	2.6%
Rural Vacant	20,970	22,342	1,371	6.5%
Farm Building	1,413,139	1,449,278	36,139	2.6%
Farm Vacant	396,759	405,969	9,209	2.3%
Commercial Building	417,345	435,869	18,524	4.4%
Commercial Vacant	9,238	10,967	1,729	18.7%
Industrial Building	271,992	281,677	9,685	3.6%
Industrial Vacant	7,191	7,889	698	9.7%
Cultural and Recreational	426	729	303	71.1%
Total to be raised by general rates	6,412,589	6,686,832	274,243	4.3%

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

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4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property	Per Rateable Property	Change	
	2019/20	2020/21	\$	%
Municipal	348.24	355.20	6.96	2.00%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2019/20	2020/21	Change	
	\$'000	\$'000	\$'000	%
Municipal	5,685	5,903	218	3.83%

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Service	Per Service	Change	
	2019/20	2020/21	\$	%
Kerbside waste collection service	240.00	241.50	1.50	0.63%
Recyclable collection service	118.00	122.50	4.50	3.81%
Organic waste collection service	103.00	103.00	-	-
Environmental levy	120.00	120.00	-	-
Total	581.00	587.00	6.00	1.03%

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2019/20	2020/21	Change	
	\$'000	\$'000	\$'000	%
Kerbside waste collection service	3,248	3,304	56	1.73%
Recyclable collection service	1,560	1,642	82	5.26%
Organic waste collection service	849	1,067	218	25.66%
Environmental levy	1,959	1,994	35	1.79%
Total	7,616	8,007	391	5.14%

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

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4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

Rates Levied	2019/20	2020/21	Change	
	\$'000	\$'000	\$'000	%
General rates	24,277	24,719	441	1.82%
Municipal levy	5,685	5,903	218	3.83%
Kerbside waste collection service	3,248	3,304	56	1.73%
Recyclable collection service	1,560	1,642	82	5.26%
Organic waste collection service	849	1,067	218	25.66%
Environmental levy	1,959	1,994	35	1.79%
Total Rates and charges	37,578	38,629	1,050	2.79%

4.1.1(l) Fair Go Rates System Compliance

Moira Shire Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2019/20	2020/21
Total Rates	\$ 29,960,913	\$ 30,619,062
Number of rateable properties	17,606	17,655
Base Average Rate	\$ 1,702	\$ 1,734
Maximum Rate Increase (set by the State Government)	2.25%	2.00%
Capped Average Rate		\$ 1,736
Maximum General Rates and Municipal Charges Revenue		\$ 30,755,422
Budgeted General Rates and Municipal Charges Revenue	\$ 29,960,913	\$ 30,619,062
Budgeted Supplementary General Rates and Municipal Charges	\$ 191,462	\$ 130,000
Budgeted Total Rates and Municipal Charges Revenue	\$ 30,152,375	\$ 30,749,062

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2020-21: \$147,000 and 2019-20: \$385,000)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

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4.1.1(n) Differential rates

General Rates

A general rate be declared in respect of the 2020-21 Financial Year.
It be further declared that the general rate be raised by the application of differential rates.
Each differential rate will be determined by multiplying the Capital Improved Value of rateable land (categorised by the characteristics described below) by the relevant percentages in Note 4.1.1(b).

Council believes each differential rate will contribute to the equitable and efficient carrying out of council functions.

A differential rate be respectively declared for rateable land having the respective characteristics specified below, which characteristics will form the criteria for each differential rate so declared:

a) Residential Building Land

Any land:

- (i) on which a building designed or adapted for human occupation is erected; and
- (ii) which does not have the characteristics of:
 - Farm Building Land
 - Commercial Building Land
 - Industrial Building Land or
 - Rural Residential Building Land.

b) Residential Vacant Land

Any land:

- (i) on which no building designed or adapted for human occupation is erected; and
- (ii) which does not have the characteristics of:
 - Farm Vacant Land;
 - Commercial Vacant Land;
 - Industrial Vacant Land; or
 - Rural Residential Vacant Land.

c) Rural Building Land

Any land:

- (i) which is more than two (2) and less than 10 hectares in area;
- (ii) which is located within a Rural Residential Zone or Zones under the Moira Planning Scheme;
- (iii) on which a building designed or adapted for human occupation is erected; and
- (iv) which is used by a primary production business that:
 - does not have a significant and substantial commercial purpose or character;
 - does not seek to make a profit on a continuous and repetitive basis from its activities on the land; and
 - is not making a profit from its activities on the land or does not have a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way that it is operating.

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d) Rural Vacant Land

Any land:

- (i) which is more than two (2) and less than 10 hectares in area;
- (ii) which is located within a Rural Residential Zone or zones under the Moira Planning Scheme;
- (iii) on which no building designed or adapted for human occupation is erected;
- (iv) which is used by a primary production business that:
 - does not have a significant and substantial commercial purpose or character;
 - does not seek to make a profit on a continuous or repetitive basis from its activities on the land;
 - is not making a profit from its activities on the land or does not have a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way that it is operating.

e) Farm Building Land

Any land:

- (i) on which a building designed or adapted for human occupation is erected; and
- (ii) is "farm land" within the meaning of section 3(1) of the Valuation of Land Act 1960.

f) Farm Vacant Land

Any land:

- (i) on which no building designed or adapted for human occupation is erected; and
- (ii) is "farm land" within the meaning of section 3(1) of the Valuation of Land Act 1960.

The respective uses and levels of each differential rate in relation to those respective types or classes of land be those described in the schedule to this resolution; and

a) the relevant

- (i) uses of;
- (ii) geographical locations of;
- (iii) planning scheme zonings of; and
- (iv) types of buildings on the respective types or classes of land be those identified in the schedule to this resolution.

g) Commercial Building Land

Any land:

- (i) on which a building designed or adapted for human occupation is erected;
- (ii) which is used primarily for commercial purposes; and
- (iii) does not have the characteristics of:
 - Farm Building Land;
 - General Building Land;
 - Industrial Building Land; or
 - Rural Residential Building Land.

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h) Commercial Vacant Land

Any land:

- (i) on which no building designed or adapted for human occupation is erected;
- (ii) which is, by reason of its zoning under the Moira Planning Scheme, capable of being used primarily for commercial purposes;
- (iii) does not have the characteristics of:
 - Farm Vacant Land;
 - General Vacant Land;
 - Industrial Vacant Land; or
 - Rural Residential Vacant Land.

i) Industrial Building Land

Any land:

- (i) on which a building designed or adapted for human occupation has been erected;
- (ii) which is used primarily for industrial purposes; and
- (iii) does not have the characteristics of:
 - Farm Building Land;
 - Commercial Building Land;
 - General Building Land; or
 - Rural Residential Building Land.

j) Industrial Vacant Land

Any land:

- (i) on which no building designed or adapted for human occupation is erected;
- (ii) which is, by reason of its zoning under the Moira Planning Scheme, capable of being used primarily for industrial purposes; and
- (iii) does not have the characteristics of:
 - Farm Vacant Land;
 - Commercial Vacant Land;
 - General Vacant Land; or
 - Rural Residential Vacant Land.

k) Cultural and Recreational Land

In accordance with section 4(1) of the Cultural and Recreational Lands Act 1963, the amount of rates payable in respect of each rateable land to which the Act applies be determined by multiplying the Capital Improved Value and that rateable land by the applicable Cultural and Recreational cents in the dollar rate.

Municipal Charge

A municipal charge be declared in respect of the 2019/20 Financial Year.

The municipal charge be declared for the purpose of covering some of the administrative costs of Council.

The municipal charge be in the sum of \$355.20 for each rateable land (or part) in respect of which a municipal charge may be levied.

It be confirmed that the municipal charge is declared in respect of all rateable land within the municipal district in respect of which a municipal charge may be levied.

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

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Annual Service Charge

An annual service charge be declared in respect of the 2020/21 Financial Year.

The annual service charge be declared for the collection and disposal of refuse from land.

The annual service charge be in the sum of, and be based on the criteria, set out below:

- (i) \$241.50 per annum for each rateable land to which a kerbside waste collection service is available;
- (ii) \$122.50 per annum for each rateable land to which a recyclable collection service is available;
- (iii) \$103.00 per annum for each rateable land to which an organic waste collection service is available;
- (iv) \$120.00 per annum Environmental Levy for each rateable land from which there is capacity to generate waste, which can be deposited by a ratepayer or resident at a landfill or waste transfer or disposal facility; except where:
 - rateable land that is 'farm land' within the meaning of s 3(1) of the Valuation of Land Act 1960 and is a 'single farm enterprise' within the meaning of section 179(4) of the Local Government Act 1989.

Rebates & Concessions

It be recorded that Council grants to each owner of rateable land who is an "eligible recipient" within the meaning of the State Concessions Act 1986, a rebate as declared by the Department of Health and Human Services, for the 2020/21 financial year this is a maximum of \$241.00

Incentives

No incentive be declared for early payment of the general rates, municipal charge and annual service charge previously declared.

Payment

All rates and charges are to be paid in accordance with Section 167(1) and (2) of the Local Government Act 1989. Moira Shire offers three alternative payment arrangements: Annual (15 February 2021); Quarterly (30 Sept 2020, 30 November 2020, 28 February 2021 and 31 May 2021); and 10 monthly payments (28 August 2020 to 28 May 2021).

Consequential

It be confirmed that, subject to sections 171 and 172 of the Local Government Act 1989, Council will require a person to pay interest on any rates and charges which:

- (i) that person is liable to pay;
- (ii) have not been paid by the date specified for their payment

The Team Leader Revenue be authorised to levy and recover the general rates, municipal charge and annual service charges in accordance with the Local Government Act 1989.

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

4.1.2 Statutory fees and fines

	Budget	Budget	Change	
	2019/20	2020/21	\$'000	%
	\$'000	\$'000	\$'000	%
Town planning fees	362	385	23	6.35%
Building services fees	514	486	(28)	(5.53)%
Business registration fees	201	195	(6)	(2.99)%
Animal registration fees and fines	185	201	16	8.67%
Property certificate fees	40	40	0	0.37%
Other statutory fees and fines	46	51	5	10.99%
Total statutory fees and fines	1,347	1,357	10	0.72%

4.1.3 User fees

	Budget	Budget	Change	
	2019/20	2020/21	\$'000	%
	\$'000	\$'000	\$'000	%
Leisure centre and recreation	26	26	-	0.0%
Waste management services	1,067	1,174	107	10.1%
Rent and other property income	155	144	(11)	(7.1)%
Public facilities and park hire fees	325	263	(62)	(19.2)%
Sundry works and works within road reserve fees	97	62	(34)	(35.6)%
Caravan park charges	269	203	(66)	(24.5)%
Other user fees and charges	59	63	4	6.8%
Total user fees	1,997	1,935	(62)	(3.1)%

The 2020-21 User Fees and Charges schedule as adopted by Council are detailed in Appendix A

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

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4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Budget 2019/20 \$'000	Budget 2020/21 \$'000	Variance	
			\$'000	%
Grants to be received in respect of the following:				
Summary of Grants				
Commonwealth funded grants	8,125	11,559	3,433	42.3%
State funded grants	7,842	1,001	(6,843)	(87.3)%
Total grants to be received	15,967	12,560	(3,407)	(21.3)%

	Budget 2019/20 \$'000	Budget 2020/21 \$'000	Variance	
			\$'000	%
(a) Operating Grants				
Recurrent - Commonwealth Government				
Victoria Grants Commission	5,580	5,228	(353)	(6.3)%
Recurrent - State Government				
Community health	129	130	1	0.6%
Community safety	82	84	2	2.5%
Maternal and child health	343	348	5	1.5%
Recreation	29	29	-	0.0%
Total recurrent grants	6,163	5,818	(345)	(5.6)%
Non-Recurrent - State Government				
Community health	17	-	(17)	100.0%
Community safety	63	-	(63)	100.0%
Economic development and tourism	12	-	(12)	100.0%
Total non-recurrent grants	92	-	(92)	100.0%
Total operating grants	6,255	5,818	(437)	(7.0)%

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	Budget 2019/20 \$'000	Budget 2020/21 \$'000	Variance	
			\$'000	%
(a) Capital Grants				
<i>Recurrent - Commonwealth Government</i>				
Roads to recovery	2,545	2,500	(45)	(1.8)%
Total recurrent grants	2,545	2,500	(45)	(1.8)%
<i>Non-recurrent - Commonwealth Government</i>				
Recreation, leisure and community facilities	-	450	450	100.0%
Roads	-	720	720	100.0%
Buildings	-	1,000	1,000	200.0%
<i>Non-recurrent - State Government</i>				
Roads	2,188	-	(2,188)	100.0%
Recreation, leisure and community facilities	4,980	2,070	(2,910)	(58.4)%
Total non-recurrent grants	7,168	4,240	(5,098)	(71.1)%
Total capital grants	9,713	6,740	(5,143)	(53.0)%

4.1.5 Contributions

	Budget 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Monetary	854	570	(284)	(33.2)%
Non-monetary	200	200	-	-
Total contributions	1,054	770	(284)	(26.91)%

4.1.6 Other income

	Budget 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Interest on investments	590	350	(240)	(40.7)%
Reimbursements and subsidies	23	24	1	3.4%
Legal costs recouped	190	81	(109)	(57.4)%
Energy rebate scheme income	85	87	2	2.0%
Sale of recyclables income	80	80	-	-
Visitor Information Centre income	12	12	-	-
Volunteer services	-	353	353	100.0%
Other income	115	121	7	6.0%
Total other income	1,095	1,108	13	1.18%

The introduction of AASB 1058 Income of Not-for-Profit Entities requires Council to recognise Volunteer Services from 1 July 2019 for services provided by the volunteers that Council would normally undertake. This income is matched by a corresponding expenditure recognition in Other Expenses.

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

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4.1.7 Employee costs

	Budget	Budget	Change	
	2019/20 \$'000	2020/21 \$'000	\$'000	%
Wages and salaries	18,797	19,422	625	3.3%
WorkCover	310	240	(70)	(22.6)%
Apprentices and Trainees	521	597	76	14.6%
Superannuation	1,722	1,761	39	2.3%
Fringe benefits tax	210	200	(10)	(4.8)%
Other employee costs	378	372	(7)	(1.8)%
Total employee costs	21,938	22,592	654	2.98%

4.1.8 Materials and services

	Budget	Budget	Change	
	2019/20 \$'000	2020/21 \$'000	\$'000	%
Building and facilities management	933	934	1	0.2%
Community health and safety	863	782	(81)	(9.4)%
Community services and events	661	836	176	26.6%
Council contributions, donations and grants	924	800	(124)	(13.4)%
Economic development and tourism	911	1,112	201	22.1%
Engineering design and management	510	520	10	1.9%
Environmental management	418	609	190	45.5%
Finance and administration	1,458	1,511	53	3.7%
Governance	331	794	462	139.5%
Information technology	1,864	1,782	(82)	(4.4)%
Infrastructure and asset management	715	660	(55)	(7.6)%
Insurance	525	755	230	43.8%
Library services	793	809	16	2.0%
Parks and gardens maintenance	1,054	1,043	(10)	(1.0)%
Planning and building services	349	274	(75)	(21.5)%
Plant and fleet maintenance	2,425	1,924	(501)	(20.7)%
Pools and recreation	942	902	(40)	(4.3)%
Roads, footpaths and drainage maintenance	3,227	3,273	46	1.4%
Waste management	4,049	4,508	459	11.3%
Total materials and services	22,950	23,827	877	3.82%

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4.1.9 Depreciation

	Budget	Budget	Change	
	2019/20	2020/21	\$'000	%
	\$'000	\$'000	\$'000	%
Property	1,886	2,012	126	6.7%
Plant and equipment	885	1,032	147	16.6%
Infrastructure	7,491	8,146	655	8.7%
Total Depreciation	10,262	11,190	928	9.04%

4.1.10 Amortisation - Right of use assets

As a result of the introduction of AASB 16 Leases, the amortisation of right-of-use assets have been recognised as outlined in the table below. Right-of-use assets are assets which Council has direct control over where and how those assets are used.

	Budget	Budget	Change	
	2019/20	2020/21	\$'000	%
	\$'000	\$'000	\$'000	%
Right of use assets	-	489	489	0.0%
Total Amortisation - right of use assets	-	489	489	0.0%

4.1.11 Other expenses

	Budget	Budget	Change	
	2019/20	2020/21	\$'000	%
	\$'000	\$'000	\$'000	%
Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquitals	60	60	-	0.0%
Auditors' remuneration - Internal	60	60	-	0.0%
Councillors' allowances	316	322	6	2.0%
Interest on unwinding of discount on provisions	300	300	-	0.0%
Volunteer services	-	353	353	100.0%
Other expenses	80	76	(4)	(4.4)%
Total Other expenses	816	1,171	355	43.52%

The introduction of AASB 1058 Income of Not-for-Profit Entities requires Council to recognise Volunteer Services from 1 July 2019 for services provided by the volunteers that Council would normally undertake. This expenditure is matched by a corresponding income recognition in Other Income.

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4.2 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2019/20 \$'000	2020/21 \$'000
Total amount borrowed as at 30 June of the prior year	2,449	1,461
Total amount proposed to be borrowed	-	5,200
Total amount projected to be redeemed	(988)	(578)
Total amount of borrowings as at 30 June	1,461	6,083

4.3 Leases by category

As a result of the introduction of AASB 16 Leases, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	Budget 2019/20 \$'000	Budget 2020/21 \$'000
Right-of-use assets		
Heavy Plant		2,345
IT Equipment		131
Total right-of-use assets	-	2,476
Lease liabilities		
Current lease Liabilities		
Plant and equipment		981
Total current lease liabilities	-	981
Non-current lease liabilities		
Plant and equipment	-	1,495
Total non-current lease liabilities	-	1,495
Total Lease Liabilities	-	2,476

Where the interest rate applicable to a lease is not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities.

The current incremental borrowing rate is 5.39%.

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4.4 Reserves

Other Reserves

Moira Shire maintains the following reserves for future capital works:

- **Recreational open space reserve** - established in accordance with the *Subdivision Act 1988* and used to develop strategically located parks and reserves for the benefit of the residents in the municipality.
- **Car parking reserve** - established under the *Planning and Environment Act 1987* and used to provide adequate car parking spaces within the municipality.
- **Net gain native vegetation reserve** - established under the *Planning and Environment Act 1987* and used to fulfil Council's obligation concerning planting of native vegetation.
- **Botts Road – Murray Valley Highway intersection reserve** - established to allocate funds provided by developers to improving the intersection of Botts Road and the Murray Valley Highway in Yarrawonga.
- **Yarrawonga Wetlands drainage reserve** - established to allocate funds provided by developers to improving the drainage within the Yarrawonga wetlands.
- **Carried forward capital works reserve** – established to recognise capital works previously approved by Council in prior year's capital works programs but not completed at the end of the financial year.

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4.5 CAPITAL WORKS PROGRAM

This section presents a listing of the capital works projects that will be undertaken for the 2020/21 year, classified by expenditure type and funding source. Works disclosed are for the current budget.

4.5.1 Summary

	Budget 2019/20 \$'000	Budget 2020/21 \$'000	Change \$'000	%
Property	11,174	9,528	(1,647)	(14.7)%
Plant and equipment	1,190	1,298	108	9.0%
Infrastructure	9,924	11,960	2,036	20.5%
Total	22,288	22,786	497	2.2%

	Project Cost \$'000	New \$'000	Asset expenditure types				Funding sources				
			Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council Borrowings \$'000	
Property	9,528	7,268	320	75	1,865	1,920	30	-	-	3,828	3,750
Plant and Equipment	1,298	337	-	-	961	-	-	-	182	1,115	1,450
Infrastructure	11,960	4,061	1,638	350	5,912	3,820	-	-	322	-	6,369
Total	22,786	11,666	1,958	425	8,737	5,740	30	322	182	11,312	5,200

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	Project Cost \$'000	Asset expenditure types						Funding sources						
		New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings \$'000			
Property														
Buildings														
Barmah Forest Heritage and Education Centre (BFHEC) expansion and upgrade	25			25										25
Building Essential Services renewal	30				30									30
Cobram Civic Centre rendering	50		50											50
Cobram Visitor Information Centre (VIC) redevelopment	273	273												273
Electrical Safety Compliance renewal	50				50									50
Implementing the Corporate Emissions Reduction Plan 2019-20	50			50										50
Katunga Rec Reserve - Community Space design	45	45												45
Municipal buildings fit out renewal program	226				226									226
Municipal buildings flooring renewal program	33				33									33
Municipal buildings guttering and downpipe renewal	50				50									50
Municipal buildings key register update	94				94									94
Municipal buildings mechanical renewal program	90				90									90
Municipal buildings painting renewal program	178				178									178
Municipal buildings roof renewal program	50				50									50
Municipal buildings toilet renewal program	300				300									300
Municipal buildings wall renewal program	35				35									35
Numurkah Swimming Pool Changeroom Roof	60		60					30						30
Numurkah Town Hall heating and cooling upgrade	10		10											10
Public Toilets renewal program	300				300									300
Scott Reserve Cobram - Toilets (Council Contribution)	200		200											200
Septic Tank renewal program	20				20									20
Sports & Recreation - Energy Efficiency & Solar installation program	10	10												10
Yarrawonga Library	4,350	4,350												600
Yarrawonga Multisports Stadium	2,560	2,560							1,920					640
Yarroweigh Hall Safety Ladders and Platforms	30	30												30
Buildings Total	9,118	7,268	320	75	1,455	1,920	30							3,419
Land Improvements														
Bollard renewal program	10				10									10
Irrigation system renewal program	100				100									100
Lewee Bank renewal program	300				300									300
Land Improvements Total	410				410									410
Property Total	9,528	7,268	320	75	1,865	1,920	30							3,829
														3,750

4.5.2 Capital Works Budget

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	Asset expenditure types					Funding sources				
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council Borrowings \$'000
Plant and Equipment										
Fixtures, Fittings & Furniture	14				14					14
Office Furniture renewal program					14					14
Fixtures, Fittings & Furniture Total	14				14					14
Plant, Machinery and Equipment	42	42								42
Aquatic Facilities – Essential cleaning equipment	55	55								55
New Heavy Plant - Roller	5	5								5
New Small Plant	50	50								50
Plant for commercial and industrial waste processing	638				638				60	578
Replacement of Heavy Plant	246				246				117	129
Replacement of Light Fleet Vehicles	63				63				5	58
Replacement of Small Plant > \$2,500.00	135	135								135
Telehandler for moving e-waste	50	50								50
Water Tank Installations - Roads maintenance	1,284	337			947				182	1,102
Plant, Machinery and Equipment Total	1,298	337			961				182	1,115

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	Asset expenditure types				Funding sources					
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council Borrowings \$'000
Infrastructure										
Bridges										
Bridges guardrails and approaches program	40		40							40
Bridges renewal program	50				50					50
Bridges Total	90		40		50					90
Drainage										
Botts Road drainage upgrade	30		30							30
Catona Crescent drainage works	402		402					322		80
Cobram East Drainage Plan	1,450	1,450								1,450
Council Wide Pumps - Stage 2 pump automation	35				35					35
Culvert renewal program	160				160					160
Culvert upgrade under MWH at Botts Rd	200		200							200
Drainage Pipe and Pit renewal program	150				150					150
Drainage Pipe renewal program	100				100					100
Drainage Pits renewal program	50				50					50
Geemell St Cobram Rising Main renewal	300				300					300
Numurkah Flood mitigation scheme	200			200						200
Pumps renewal program	100				100					100
Drainage Total	3,177	1,450	632	200	895			322		1,405
Footpaths and Cycleways										
Footpath renewal program	150				150					150
New Footpath investment program	150	150								150
Numurkah CBD Footpath renewal - Stage 1	150				150					150
Yarrawonga to Burruminee cycling walking tourism trail	750	700	50			450				300
Footpaths and Cycleways Total	1,200	850	50		300	450				750
Kerb and Channel										
Kerb & Channel renewal program	540				540	300				240
Kerb and Channel Total	540				540	300				240
Parks, Open Spaces and Streetscapes										
Nathalia main street lighting upgrade Stage 2	22		22							22
Numurkah Lake Concept Plan Development	50	50								50
Park Furniture renewal program	20				20					20
Strathmerton street lighting	45	45								45
Street Furniture renewal program	20				20					20
Parks, Open Spaces and Streetscapes Total	157	95	22		40					157

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	Project Cost \$'000	Asset expenditure types					Funding sources							
		New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council Borrowings \$'000				
Infrastructure														
Recreational, Leisure and Community Facilities														
Aquatic Facilities renewal program2	170				170									170
BBQ renewal program	20				20									20
Cobram Pool - renewal program	123				123									123
Install new playground - Murray Heights Cobram	45	45												45
Nathalia Pool - renewal program	7				7									7
Numerkah Aquatic Centre - renewal program	13				13									13
Playground Equipment renewal program	60				60									60
Recreation Lighting review program	10	10												10
Shade Sail renewal program	40				40									40
Skate Park extension - Numerkah	150			150										150
Strathmerton Netball Court renewal works	150				150									150
Swim Pool tub and pipe infrastructure condition assessments	60				60									60
Twin BBQ at Lynch Street Playground in Kennedy Park Yarrowonga	50	50												50
Yarrowonga Pool - renewal program	14				14									14
Yarrowonga Splashpark upgrade	300		300											150
Recreational, Leisure and Community Facilities Total	1,211	105	300	150	657	150	150	150	1,061					
Roads														
Acacia and Melalucca Sts Yarrowonga Upgrade	200		200											200
Design for intersection upgrade of Woods Road and Gilmore Street Yarrowonga	40		40											40
Dust suppression - Pine Street Numerkah	65		65											65
Final Seal (for renewal works)	250				250									50
Gravel Roads - Resheet program	600				600									300
Gravel Roads - Shoulder Resheet program	200				200									200
Naring Rd and Numerkah Rd intersection	720	636	84											720
Pedestrian Crossing Hume St Yarrowonga adjacent to the aged care facility	25	25												25
Roads - Asphalt Overlay program	200				200									200
Roads - Bituminous Reseal program	1,000				1,000									500
Roads - Major Patching program	350				350									350
Sealed Road reconstruction program	800				800									800
Shire cross roads safety improvements	30		30											30
Ulupna Bridge Road dust suppression	175		175											175
Roads Total	4,655	661	594	84	3,400	2,920	2,920	1,735						
Waste Management														
Construction of Cell 9 Cobram Landfill	900	900												900
Waste Management Total	900	900												
Other Assets														
Signage renewal program	30	44												30
Other Assets Total	30	44												
Infrastructure Total	11,960	4,061	1,638	350	5,912	3,820	322	6,368						1,450

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5. FINANCIAL PERFORMANCE INDICATORS

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Budget		Strategic Resource Plan Projections			Trend
		2019/20	2020/21	2021/22	2022/23	2023/24	
Operating position							
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	(10.9)%	(7.3)%	(0.4)%	0.6%	0.7%	+
Liquidity							
Working Capital	Current assets / current liabilities	336.9%	375.1%	396.8%	369.1%	363.7%	-
Unrestricted cash	Unrestricted cash / current liabilities	265.9%	292.4%	314.9%	287.0%	277.1%	-
Obligations							
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	3.9%	15.6%	13.2%	10.8%	9.3%	+
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue	3.0%	1.8%	2.2%	2.2%	1.3%	+
Indebtedness	Non-current liabilities / own source revenue	33.2%	41.2%	39.9%	37.7%	36.9%	o
Asset renewal	Asset renewal expenses / Asset depreciation	79.8%	79.6%	88.6%	81.3%	79.5%	o
Stability							
Rates concentration	Rate revenue / adjusted underlying revenue	74.1%	71.2%	67.5%	67.6%	67.9%	o
Rates effort	Rate revenue / CIV of rateable properties in the municipality	0.7%	0.6%	0.6%	0.6%	0.6%	o
Efficiency							
Expenditure level	Total expenses/ no. of property assessments	\$3,236	\$3,321	\$3,259	\$3,244	\$3,256	o
Revenue level	Residential rate revenue / No. of residential property assessments	\$1,920	\$2,012	\$2,052	\$2,093	\$2,135	o
Workforce turnover	No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year	9.0%	9.0%	9.0%	9.0%	9.0%	o

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Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

1. **Adjusted underlying result** - An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance is expected over the period.
2. **Working Capital** – The proportion of current liabilities represented by current assets. Working capital is forecast to decrease significantly in 2019/20 year due to higher utilisation of cash reserves to fund the long term capital program.
3. **Debt compared to rates** - Trend indicates Council's reducing reliance on debt against its annual rate revenue through redemption of long term debt.
4. **Asset renewal** -This percentage indicates the extent of Council's renewal of assets against its depreciation charge (an indication of the decline in value of its existing capital assets). Council currently have a commitment to maintain assets at a minimum level of 80%.
5. **Rates concentration** - Reflects extent of reliance on rate revenues to fund all of Council's on-going services.

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6. FEES AND CHARGES SCHEDULE

This appendix presents the fees and charges of a statutory/non-statutory nature which will be charged in respect to various goods and services during the financial year 2020/21.

Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or legislation.

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APPENDIX A		MOIRA SHIRE COUNCIL		FEES AND CHARGES SCHEDULE 2020/21	
Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
RATES AND PROPERTY MANAGEMENT					
Annual Charges	Council		No	\$348.24	\$355.20
Municipal Charge	Council		No	\$120.00	\$120.00
Environmental Levy	Council		No	\$240.00	\$241.50
Garbage Service (for each bin)	Council		No	\$118.00	\$122.50
Recycling Charge (for each bin)	Council		No	\$103.00	\$103.00
Organic Waste Charge (for each bin)	Council		No		
Rate Notices					
Reprint Rate Notice (per notice)	Council	For rate notices 2012/13 financial year to current year	Yes	\$8.00	\$8.00
Document Search General (per hour - minimum charge 1 hour)	Council	For rate notices prior to 2012/13	Yes	\$50.00	\$50.00
Fee on Dishonoured Rates Payments					
Cheque/Direct Debit Dishonour (recovery of bank fee charged)	Council		No	\$20.00	\$20.00
Cheque Dishonour Australia Post (recovery of Australia Post fee charged)	Council		No	\$25.00	\$25.00
Rates Debt Recovery Legal Costs					
Statutory Fee for recovery of unpaid rates	Council	Scale of Fee as per Magistrates Court	No	Scheduled Fee	Scheduled Fee
Process Server & Solicitor Fee	Council		Yes	Contractors Fee + GST	Contractors Fee
Slashing of Vacant Blocks					
Charge for slashing of vacant block	Council		Yes	Contractors Fee + GST	Contractors Fee + GST
Land Information Certificate					
Statutory Fee set in accordance with the Local Government (General) Regulations 2015 and the Monetary Units Act 2004. One fee unit = \$14.81.	Statute		No	\$27.00	\$27.00
Priority Fee	Council	Fee Units = 1.82 in addition to LIC Fee	Yes	\$40.00	\$40.00
Re-issue Fee	Council	Re-issue previously issued Land Information Certificates	Yes	\$40.00	\$40.00
Land Title Certificate					
Land Title Certificate Search Fee (Fee for private land title search)	Council		Yes	\$59.60	\$60.80
ANIMAL CONTROL					
Registration Fee					
Fee set in accordance with the Domestic Animal Act (1994) Sections 15, 69 and Schedule					
Dog & Cat Registration Fee					
Dog and Cat (Reduced Fee)					
- Dogs: Desexed dogs; dogs over 10 years old; dogs kept for working stock; dogs kept for breeding by the proprietor of a domestic animal business conducted on registered premises; dogs that have undergone obedience training which complies with the regulations; dogs registered with an applicable organisation, if their owners are members of the applicable organisation with which the dogs are registered; and dogs that are permanently identified in the prescribed manner	Set by Council under Statute	Pensioners 50% discount applies	No	\$27.00	\$27.40
- Cats: Desexed cats; cats over 10 years old; cats kept for breeding by the proprietor of a domestic animal business conducted on registered premises; cats registered with an applicable organisation, if their owners are members of the applicable organisation with which the cats are registered					
Dog and Cat (Maximum Fee)	Set by Council under Statute	Pensioners 50% discount applies	No	\$81.00	\$82.20
- Dogs: Dangerous dogs, menacing dogs or restricted breed dogs; and any dogs to which the description in the Reduced Fee does not apply					
- Cats: Any cats to which any description in the Reduced Fee does not apply					

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Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
State Government Levy - Cat (Sec 69)*	Statute	*Subject to increase approved by the State Treasurer in the Victorian State Budget	No	\$4.00	\$4.00
State Government Levy - Dog (Sec 69)*	Statute	*Subject to increase approved by the State Treasurer in the Victorian State Budget	No	\$4.00	\$4.00
Domestic Animal Business Registration	Council		No	\$138.20	\$141.00
Registration (Administration) Fee	Statute	*Subject to increase approved by the State Treasurer in the Victorian State Budget	No	\$20.00	\$20.00
State Government Levy Animal Business Registration (Sec 69)*	Council		No	\$5.00	\$5.00
Animal Replacement Tags	Council	Refundable deposit	No	\$100.00	\$100.00
Cat Trap Hire	Council		No	\$123.60	\$126.10
Animal Pound Fee	Council	Plus \$10 sustenance per animal per day and transport costs	No	\$367.00	\$374.30
Domestic Animals Release fee	Council		No	\$766.00	\$781.00
Livestock 1-9 Release fee	Council		No	\$1,149.20	\$1,172.20
Livestock 10-49 Release fee	Council		No	\$26.30	\$26.80
Livestock 50 plus Release fee	Council		No	\$385.30	\$393.00
Droving and Grazing of Livestock Fee	Council	Plus \$1,000 refundable bond	No		
Permit to Graze Livestock	Council		No		
Travelling Livestock (Droving) Fee - per time	Council		No		
Animal Control Infringements (Fees set by the Domestic Animal Act (1984), infringements set in accordance with Monetary Units Act (2004), one penalty unit = \$16.22)					
Not Wearing Tags or Marker	Statute	Penalty units = 0.5	No	\$83.00	\$83.00
Cat at large	Statute	Penalty units = 0.5	No	\$83.00	\$83.00
Dog at large in day time	Statute	Penalty units = 1.5	No	\$248.00	\$248.00
Dog at large at night time	Statute	Penalty units = 2.0	No	\$330.00	\$330.00
Greyhound not muzzled or controlled	Statute	Penalty units = 1.5	No	\$248.00	\$248.00
Not complying with order to abate nuisance	Statute	Penalty units = 1.5	No	\$248.00	\$248.00
Unregistered animals	Statute	Penalty units = 2.0	No	\$330.00	\$330.00
IMPOUNDED VEHICLES AND SEIZED ITEMS					
Pound Fee	Council		No (Fee) Yes (Towing)	\$54.00 + towing cost + GST	\$56.00 + towing cost + GST
Release of impounded vehicles	Council	Plus towing costs where applicable	No (Fee) Yes (Towing)	\$54.00 + towing cost + GST	\$56.00 + towing cost + GST
Release of Seized Items	Council		No (Fee) Yes (Towing)	\$54.00 + towing cost + GST	\$56.00 + towing cost + GST
COMMUNITY SAFETY & LOCAL LAW					
Permit Fee	Council		No	\$57.30	\$58.40
Local Law Permit Application	Council	Applies to new applications and if permit expires and renewal not sought prior to expiry	No	\$57.30	\$58.40
Application for a Local Law permit	Council		No	\$104.20	\$106.30
Local Law Permits	Council	Plus application fee payable if applicable	No	\$104.20	\$106.30

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4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Street Signs (incl. community railfins)					
Trading of goods and services on a Footpath/Road Reserve permit	Council	Fee for charities, not-for-profit organisations and community groups may be waived	No	\$98.30	\$100.00
Tables & Chairs on Footpath/Road Reserve					
Application Fee (only applies to new applications)	Council	Only applies to new applications	No	\$57.30	\$58.40
Tables (up to four)	Council		No	\$121.30	\$123.70
Tables in excess of four (per table)	Council	Annual fee payable	No	\$24.00	\$24.50
Temporary screens (flat rate)	Council		No	\$24.00	\$24.50
Advertising Boards					
Moveable signs on Footpath/Road Reserve permit	Council	Annual fee payable, plus application fee	No	\$60.60	\$61.80
Display of Goods on Footpath/Road Reserve					
Display of Goods on Footpath/Road Reserve permit	Council	Annual fee payable, plus application fee	No	\$152.60	\$155.70
Car Dealerships					
Vehicles on Road Reserve for Trading permit	Council	Annual fee payable, plus application fee	No	\$145.00	\$148.00
Local Law Fines					
Local Law Fines - Parking Infractions (Regulated by the Road Safety Act (1986), infractions set in accordance with Moneyary Units Act (2004), one penalty unit is \$165.22)					
Road Safety Act - Statutory fines	Statute	Variable penalty units based on infringement	No	Variable from \$33.00 to \$165.00	Variable from \$33.00 to \$165.00
Council parking fines - Time limits	Statute	Penalty units = 0.5	No	\$83.00	\$83.00
Local Law Fines - Littering Infractions (Regulated by the Environmental Protection Act (1970), infractions set in accordance with Moneyary Units Act (2004), one penalty unit is \$165.22)					
Litter Fines - small amount	Statute	Penalty units = 2.0	No	\$330.00	\$330.00
Litter Fines - large amount	Statute	Penalty units = 2.0	No	\$330.00	\$330.00
Local Law Fines - Behaviour Infractions					
(4001) Behave in a boisterous/harmful manner	Council		No	\$200.00	\$200.00
(4002) Behave in a way which is detrimental to the municipal place or public asset	Council		No	\$200.00	\$200.00
(4003) As an owner or occupier of land, did allow trees, plants or any other matter on that land to cause damage to or interfere with a municipal place	Council		No	\$200.00	\$200.00
(4005) Did behave in a dangerous manner	Council		No	\$200.00	\$200.00
(4008) Did damage/destroy/write on/interfere with/remove or affix anything from a municipal building or structure	Council		No	\$200.00	\$200.00
(4012) Act contrary to conditions imposed when using a municipal place or property	Council		No	\$200.00	\$200.00
Local Law Fines - Streets & Roads Infractions					
Discharge water onto road	Council		No	\$200.00	\$200.00
Riding horses on reservations, public reserves and recreation grounds	Council		No	\$200.00	\$200.00
Erecting or placing of signs and goods on footpath	Council		No	\$200.00	\$200.00
Roadside trading	Council		No	\$200.00	\$200.00
Locating goods for sale	Council		No	\$200.00	\$200.00
Outdoor eating facilities	Council		No	\$200.00	\$200.00
Street parties, street festivals and processions	Council		No	\$200.00	\$200.00
Street collections	Council		No	\$200.00	\$200.00

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Local Law Fines - Other Infractions					
Burning Off, Burning Off Residential, Recreational Vehicles, Advertising, Bill Posting, Camping, Circus, Keeping of Animals, Behives, Bulk Rubbish bins, Scavenging at Waste Disposal Sites, Drainage Tapping (without a permit)	Council		No	\$200.00	\$200.00
Infraction Notice Offences and Codes - Alcohol					
(4017) Consume alcohol in designated area	Council		No	\$200.00	\$200.00
(4018) Possess/control alcohol (in unsealed container) in designated area	Council		No	\$200.00	\$200.00
(4019) Consume/possess/control alcohol (in unsealed container) contrary to signs	Council		No	\$200.00	\$200.00
(4020) Consume/possess/control alcohol (in unsealed container) between 10pm and 8am in designated area	Council		No	\$200.00	\$200.00
(4021) Consume/possess/control alcohol (in unsealed container) between 10pm and 8am contrary to signs	Council		No	\$200.00	\$200.00
Infraction Notice Offences and Codes - Livestock					
(5001) Cause allow livestock to be driven on a road through or to a destination within the Municipal district in contravention of the local law	Council		No	\$200.00	\$200.00
(5002) Cause/allow livestock to graze on a road without a permit	Council		No	\$200.00	\$200.00
(5003) Cause/allow livestock to be driven across/along a road from a property or part of a property to another property in contravention of the local law	Council		No	\$200.00	\$200.00
Infraction Notice Offences and Codes - False Statements					
(5016) Make false representation or declaration (orally or written) or intentionally omit relevant information in an application for a permit or exemption	Council		No	\$200.00	\$200.00
Infraction Notice Offences and Codes - Notice to Comply					
(5017) Fail to comply with a "Notice to Comply"	Council		No	\$200.00	\$200.00
WASTE DISPOSAL CHARGES (LANDFILL/TRANSFER STATION FEE)					
General Waste					
Residents per m3	Council		Yes	\$41.00	\$46.50
Commercial / Non-resident per m3	Council		Yes	\$107.00	\$117.00
Commercial Internal source Internal to Shire per tonne (Cobram Landfill)	Council		Yes	\$239.00	\$262.00
Commercial External source external to Shire source per tonne	Council		Yes	\$367.00	\$392.50
Recycling					
Commercial Recyclables	Council		N/A	Free	Free
Residents (free)	Council		Yes	\$10.00	\$10.00
Green Waste					
Commercial m3	Council		Yes	\$12.50	\$12.50
Residents m3	Council		Yes	\$20.00	\$20.00
Specific Waste					
Processed untreated timber (not including chip board)	Council		Yes	\$40.00	\$40.00
- Commercial m3	Council		Yes	\$50.00	\$50.00
Domestic Gas Bottles (per bottle)	Council		Yes	\$13.50	\$13.50
Concrete (per metre)	Council		Yes	\$35.50	\$36.00
Concrete (per metre) large solid blocks	Council		Yes	\$51.00	\$52.00
Plasterboard (per metre) residential and commercial	Council		Yes	\$41.00	\$41.00
Polystyrene (per cubic metre) residential and commercial	Council		Yes	New	\$10.00

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4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Scrap Steel White goods, car bodies, car batteries	Council	Car bodies accepted at site operators discretion	N/A	Free	Free
Sludge wrap	Council	Free if in Plastback Bag	N/A	Free	Free
E-Waste	Council		Yes	\$2.50 to \$12.00	\$2.50 to \$12.00
Chemical Drums/Containers (Triple Rinsed)	Council		N/A	Free	Free
Plastic Chemical Containers (non Drum Muster) per drum	Council		Yes	\$7.00	\$7.00
Clean Oil	Council		N/A	Free	Free
Mattresses					
- Single	Council		Yes	\$20.00	\$20.00
- Double/Queen/King	Council		Yes	\$30.00	\$30.00
Tyres					
- Motor cycle	Council		Yes	\$6.50	\$6.50
- Motor Vehicle	Council		Yes	\$9.00	\$9.00
- Light Truck	Council		Yes	\$16.00	\$20.00
- Heavy Truck	Council		Yes	\$28.50	\$30.00
- Tractor	Council		Yes	\$94.00	\$100.00
- Earthmover	Council	Not accepted	N/A	N/A	N/A
Product Sales					
Crushed concrete	Council	per metre	Yes	\$5.00	\$10.00
Resource Recovery Items (unit price)	Council	Some items will be free	Yes	\$1.00	\$1.00
WEIGH BRIDGE					
Light vehicle	Council		Yes	\$10.50	\$10.50
Heavy vehicle including B-Doubles	Council		Yes	\$21.50	\$21.50
Gross & Tare all vehicles	Council		Yes	\$29.50	\$30.00
PUBLIC PLACE RECYCLING TRAILER					
Trailer Hire Flat rate trailer hire	Council		Yes	\$10.50	\$10.50
240lt Waste Bin per bin	Council		Yes	\$9.00	\$10.00
240lt Organic bin (including food) per bin	Council	Exemptions apply to not-for-profit groups	Yes	\$4.00	\$4.00
240lt Green bin per bin	Council		Yes	\$3.00	\$3.00
240lt Recycle Bin	Council	* Applies to uncontaminated recycle material only	N/A	Free*	Free*
KERBSIDE ORGANIC SERVICE CHARGES					
Caddy/ Basket					
Replacement Caddy/ Basket	Council		Yes	\$6.50	\$6.50
Compostable Bags					
Replacement or additional bags 150 bags per roll	Council	One pack of 150 bags delivered free each year	Yes	\$9.50	\$9.50
ENVIRONMENTAL HEALTH					
Food Act 1984					
Registration Fee					
Fees set in accordance with the Food Act 1984, Section 41A					
Class 1 High Risk - New Registration	Council		No	New	\$877.50
Class 1 High Risk - Renewal	Council		No	\$585.00	\$596.00
Class 2 Medium to High Risk - New Registration	Council		No	New	\$877.50
Class 2 Medium to High Risk - Renewal	Council		No	\$585.00	\$596.00

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4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Class 3 Medium Risk - New Registration	Council		N	New \$469.50	
Class 3 Medium Risk - Renewal Registration (New & Renewal) - Each additional EFT above 5.0 (Part Time and Casual employee equivalent to 0.5 EFT)	Council		No	\$313.00	\$319.00
Class 4 Low Risk (Stable pre packaged food and community sausage sizzles)	Council		No	New	\$30.00
High Risk Food - Community groups and sporting clubs selling food	Council		N/A	Free	Free
Other Fee	Council		No	\$88.00	\$90.00
Transfer of Registration Fee	Council		No	Based on 50% Annual Fee	Based on 50% Annual Fee
Pro Rata Registration - new applications after 1 June	Council		No	New	Based on 50% application fee
Transition Renewal Fee	Council		No	New	Based on 1/4 of the applicable renewal fee
Additional premises inspections and report	Council		Yes	Based on 50% Annual Fee + GST	Based on 50% Annual Fee + GST
Public Health & Wellbeing Act 2008					
Registration Fee					
Registration Fee - Prescribed Accommodation Premises - (Section 67 & Division 4)	Council		No	\$213.10	\$300.00
Registration Fee - New Premise Registration (includes One-off Hairdresser registration)	Council		No	New	\$200.00
Transfer of Registration Fee	Council		No	\$0.00	\$200.00
Registration Fee - Business conducting: Beauty Therapy, Colonic Irrigation, Hairdressing, Tattooing, activities involving skin penetration, or any other business that poses a risk to public health - (Section 68 & Division 4)	Council		No	\$133.30	\$136.00
Other Fees					
Warning letter	Council		No	\$61.40	\$62.00
Pro Rata Registration - new applications after 1 June	Council		No	New	Based on 50% application fee
Failure to heed Warning letter	Council		No	\$429.10	\$438.00
Residential Tenancies Act 1997					
Registration Caravan Parks - 3 yearly (Schedule 2 Regulation 17)	Council		No	Prescribed by Regulation	Prescribed by Regulation
Transfer of Registration - Caravan Parks	Council		No	New	\$450.00
SEPTIC TANKS					
System Compliance Report	Council		Yes	\$261.90	\$267.00
Permit to install a new septic tank	Council		No	\$770.10	\$785.00
Permit to alter septic tank	Council		No	\$491.50	\$500.00
Septic Tank Plan Search Fee (includes providing copy of plan)	Council		Yes	New	\$60.00
Additional site inspections (More than the three mandatory)	Council		Yes	\$210.60	\$215.00
Septic Tank infringements - Breaches of legislation	Statute		No	Prescribed Penalty Units	Prescribed Penalty Units
YMCA FACILITIES					
Health & Wellness					
Health Club Entry (casual) Adult	Council		Yes	\$11.80	\$12.20
Health Club Entry (casual) Concession	Council		Yes	\$9.50	\$9.80
Health Club Entry 10 Visit Pass	Council		Yes	\$107.50	\$112.00
Health Club Entry 10 Visit Pass (Concession)	Council		Yes	\$86.00	\$88.00

FILE NO: F19/504
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Group Fitness (Concession)	Council		Yes	\$11.60	\$11.90
Group Fitness 10 Visit Pass	Council		Yes	\$9.40	\$9.50
Group Fitness 10 Visit Pass (Concession)	Council		Yes	\$105.00	\$109.00
Full Centre (Casual) Adult	Council		Yes	\$84.00	\$87.00
Full Centre (Casual) Concession	Council		Yes	\$14.50	\$15.00
Personal Training 30 Mins	Council		Yes	\$11.50	\$12.00
Personal Training 30 Mins-Non Member	Council		Yes	\$36.40	\$37.00
Personal Training 30 Mins 10 Visit Pass	Council		Yes	\$43.70	\$44.50
Personal Training 30 Mins 10 Visit Pass-Non Member	Council		Yes	\$330.00	\$335.00
Personal Training 1 Hour	Council		Yes	\$395.00	\$400.00
Personal Training 1 Hour-Non Member	Council		Yes	\$60.40	\$61.50
Personal Training 1 Hour 10 Visit Pass	Council		Yes	\$72.30	\$73.50
Personal Training 1 Hour 10 Visit Pass-Non Member	Council		Yes	\$550.00	\$555.00
Personal Training 1 Hour 2 People	Council		Yes	\$60.00	\$65.00
Personal Training 1 Hour 2 People-Non Members	Council		Yes	\$67.00	\$67.50
Personal Training 1 Hour 2 People 10 Visit Pass	Council		Yes	\$80.50	\$81.00
Personal Training 1 Hour 2 People 10 Visit Pass-Non Member	Council		Yes	\$605.00	\$610.00
Personal Training 1 Hour 2 People 10 Visit Pass-Non Member	Council		Yes	\$725.00	\$730.00
Aquatics (Casual)					
Rec Swim / Spa Adult	Council		Yes	\$5.20	\$5.30
Rec Swim Concession	Council		Yes	\$4.20	\$4.30
Rec Swim Child	Council		Yes	\$4.20	\$4.30
Rec Swim Family	Council		Yes	\$12.80	\$13.10
20 Visit Pass Adult	Council		Yes	\$93.00	\$95.00
20 Visit Pass Adult (Concession)	Council		Yes	\$74.40	\$76.00
Plyme Movers Programs (Older Adults)					
Aqua Movers Casual	Council		Yes	\$7.70	\$7.90
Strength Training Casual	Council		Yes	\$7.90	\$7.90
Plyme Movers 10 Visit Pass	Council		Yes	\$69.50	\$71.00
Membership					
Health & Wellness Membership Start-up Fee (12 month commitment)	Council		Yes	\$70.00	\$70.00
Health & Wellness Membership Start-up Fee (6 month commitment)	Council		Yes	\$30.00	\$30.00
Health & Wellness Fortnightly Membership Fee (FMF)	Council		Yes	\$34.00	\$35.00
Health & Wellness FMF Family	Council		Yes	\$27.20	\$28.00
Health & Wellness Membership 3 Month Term INSURANCE ONLY	Council		Yes	\$321.00	\$325.00
Health & Wellness 6 Month Term (Pay up front)	Council		Yes	\$530.00	\$535.00
Health & Wellness Membership Start-up Fee Concession (12 month commitment)	Council		Yes	\$60.00	\$60.00
Health & Wellness Membership Start-up Fee Concession (6 month commitment)	Council		Yes	\$30.00	\$30.00
Health & Wellness FMF Concession	Council		Yes	\$27.20	\$28.00
Health & Wellness FMF Concession Family	Council		Yes	\$21.80	\$22.40
Health & Wellness 6 Month Term Concession (Pay up front)	Council		Yes	\$440.00	\$450.00
Health & Wellness FMF (Corporate 20% Discount)	Council		Yes	\$27.20	\$28.00
Teen Gym (13-16 yrs) Start-up Fee (12 month commitment)	Council		Yes	\$60.00	\$60.00
Teen Gym (13-16 yrs) Start-up Fee (6 month commitment)	Council		Yes	\$30.00	\$30.00
Teen Gym FMF	Council		Yes	\$27.20	\$28.00
Teen Gym 6 Month Term (Pay up front)	Council		Yes	\$420.00	\$430.00

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4. A WELL RUN COUNCIL

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Youth Gym (10-12 yrs) Start-up Fee (12 month commitment)	Council		Yes	\$45.00	\$45.00
Youth Gym (10-12 yrs) Start-up Fee (6 month commitment)	Council		Yes	\$30.00	\$30.00
Youth Gym FIMF	Council		Yes	\$19.70	\$20.00
Youth Gym 6 Month Term (Pay up front)	Council		Yes	\$318.00	\$326.00
Pyme Movers FIMF	Council		Yes	\$19.70	\$20.00
Pyme Movers FIMF 6 Month Term (Pay up front)	Council		Yes	\$329.50	\$330.00
Aquatic Membership Start-up Fee (12 month commitment)	Council		Yes	\$45.00	\$45.00
Aquatic Membership Start-up Fee (6 month commitment)	Council		Yes	\$20.00	\$20.00
Aquatic FIMF	Council		Yes	\$17.60	\$18.00
Aquatic 3 Month Term Membership INSURANCE ONLY	Council		Yes	\$195.00	\$200.00
Aquatic 6 Month Term Membership (Pay up front)	Council		Yes	\$295.00	\$300.00
Aquatic Membership Start-up Fee Concession (12 month commitment)	Council		Yes	\$35.00	\$35.00
Aquatic Membership Start-up Fee Concession (6 month commitment)	Council		Yes	\$20.00	\$20.00
Aquatic FIMF Concession	Council		Yes	\$14.10	\$14.50
Aquatic Concession 6 Month Term Membership (Pay up front)	Council		Yes	\$234.00	\$240.00
Junior Aquatic (3-15yrs) Start-up Fee (12 month commitment)	Council		Yes	\$35.00	\$35.00
Junior Aquatic (3-15yrs) Start-up Fee (6 month commitment)	Council		Yes	\$20.00	\$20.00
Junior Aquatic (3-15yrs) FIMF	Council		Yes	\$14.00	\$14.30
Junior Aquatic (3-15yrs) 6 Month Term Membership (Pay up front)	Council		Yes	\$228.00	\$230.00
Aquatic Education					
Aquatic Education Class Fee	Council		Yes	\$13.50	\$13.80
AquaSafe Membership FIMF	Council		Yes	\$27.70	\$27.70
AquaSafe Term Fee (Based on 10 Weeks)	Council		Yes	\$140.00	\$144.00
AquaSafe School Holiday Program	Council		Yes	\$66.00	\$68.00
School Aquatic Programs					
Aquatic Education Participant Fee (YMCA Teacher) Per hour	Council		Yes	\$6.80	\$7.00
YMCA Qualified Teacher Hire Per hour	Council		Yes	\$38.70	\$39.70
Aquatic Education (School Instructor) Per participant	Council		Yes	\$3.00	\$3.20
Squash					
Squash courts Per hour	Council		Yes	\$12.50	\$12.70
Children's Programs					
Birthday Parties Per participant	Council		Yes	\$15.00	\$15.00
OUTDOOR POOLS					
Aquatics (Casual)					
Rec Swim Adult	Council		Yes	\$4.60	\$4.80
Rec Swim Concession	Council		Yes	\$3.50	\$3.70
Rec Swim Child	Council		Yes	\$3.50	\$3.70
Rec Swim Spectator	Council		Yes	\$1.70	\$1.80
5 Pass Family	Council		Yes	\$61.40	\$63.30
5 Pass Adult	Council		Yes	\$20.00	\$20.50
5 Pass Child	Council		Yes	\$15.00	\$15.50
Membership					
Adult	Council		Yes	\$50.90	\$53.00
Concession (over 65)	Council		Yes	\$72.70	\$74.40
Child	Council		Yes	\$72.70	\$74.40
Family	Council		Yes	\$182.10	\$187.00

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
School Aquatic Programs					
Aquatic Education Participant Fee (YMCA Teacher) Per lesson	Council		Yes	\$6.90	\$7.00
YMCA Qualified Teacher Hire Per hour	Council		Yes	\$38.70	\$39.70
School Programs Per Participant	Council		Yes	\$3.00	\$3.20
Aqua Aerobics					
Member	Council		Yes	\$5.00	\$5.30
Casual	Council		Yes	\$10.60	\$10.90
Aquatic Education					
Per lesson	Council		Yes	\$12.70	\$13.00
Aquasafe HP	Council		Yes	\$110.40	\$113.50
Contract Fee					
Season Extension Fee	Council		Yes	\$114.90	\$117.80
YARRAWONGA WATERSLIDE					
1 Ride	Council		Yes	\$0.90	\$1.00
5 Rides	Council		Yes	\$3.40	\$3.50
10 Rides	Council		Yes	\$5.00	\$5.00
All day	Council		Yes	\$10.60	\$11.00
COBRAM STADIUM					
Peak Time (6pm to midnight) 1 court/hour	Council		Yes	\$36.00	\$36.50
Peak Time (6pm to midnight) 2 court/hour	Council		Yes	\$60.00	\$60.00
Drop in use (per person)	Council		Yes	\$5.70	\$5.80
Meetings (per hour)	Council		Yes	\$18.40	\$18.80
NATHALIA SPORTS & COMMUNITY CENTRE					
Squash Courts (half hour)	Council		Yes	\$10.00	\$10.20
Squash Courts (one hour)	Council		Yes	\$14.10	\$14.10
Schools (per hour)	Council		Yes	\$12.10	\$12.30
Function Room Bookings					
<i>Main Auditorium</i>					
Sports Clubs Per hour	Council		Yes	\$39.00	\$36.50
Non Licensed Private Functions	Council		Yes	\$595.20	\$650.00
Licensed Private Functions	Council		Yes	\$865.70	\$800.00
Gymnasium Per Hour	Council		Yes	\$8.90	\$8.90
<i>Dancecocks Room</i>					
Private Per hour	Council		Yes	\$45.50	\$46.00
Funerals Flat Rate	Council		Yes	\$90.00	\$92.00
Community Groups/Charities	Council		Yes	\$29.00	\$29.50
COMMUNITY HEALTH SERVICES					
Immunisation (Purchase of vaccination by clients) per vaccine	Council		No	\$66.90	\$68.20
Influenza & Other Vaccinations	Council	Dependent upon availability of vaccination	No	Price on application	Price on application

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4. A WELL RUN COUNCIL

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
OTHER COMMUNITY FACILITIES					
Numurkah Showgrounds RV Dump Point	Council	Refundable deposit (cash only)	No	\$20.00	\$20.00
Key Deposit (key available from Numurkah Visitor Information Centre or Numurkah Caravan Park)	Council		Yes	\$37.00	\$38.00
Avdata Key					
Purchase of Avdata Key					
FREEDOM OF INFORMATION REQUESTS					
Fee are set by the Freedom of Information Act 1982 and in accordance with the Monetary Units Act 2004, one fee unit = (\$14.81).					
Application Fee (Non-refundable)	Statute	Fee Units = 2.0	No	\$29.60	\$29.60
Access Charge* (Other costs incurred)	Statute	Dependent upon on the complexity of request	Yes	Calculated Fee + GST	Calculated Fee + GST
Copying charges*					
A4 black and white per page	Council		Yes	\$0.20	\$0.20
A4 coloured per page	Council		Yes	\$0.50	\$0.50
A3 black and white per page	Council		Yes	\$0.50	\$0.50
A3 coloured per page	Council		Yes	\$1.00	\$1.00
A2 black and white per page	Council		Yes	\$2.00	\$2.00
A2 coloured per page	Council		Yes	\$3.50	\$3.50
A1 black and white per page	Council		Yes	\$4.50	\$4.50
A1 coloured per page	Council		Yes	\$7.50	\$7.50
A0 black and white per page	Council		Yes	\$5.00	\$5.00
A0 coloured per page	Council		Yes	\$11.00	\$11.00
* Charges can only be waived at CEO discretion					
WORKS WITHIN A ROAD RESERVE / ROAD OPENING PERMITS					
Set by the Road Management (Works and Infrastructure) Regulations 2016 and in accordance with the Monetary Units Act 2004. One fee unit = (\$14.81).					
Fee are not payable in respect of minor works that do not require consent by Council.					
Works not conducted on, or on any part of, the roadway, shoulder or pathway					
Minor works					
Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is not more than 50 kilometres per hour	Statute	Fee Units = 6.0	No	\$88.90	\$88.90
Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is more than 50 kilometres per hour	Statute	Fee Units = 6.0	No	\$88.90	\$88.90
Works, other than minor works					
Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is not more than 50 kilometres per hour	Statute	Fee Units = 6.0	No	\$88.90	\$88.90
Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is more than 50 kilometres per hour	Statute	Fee Units = 23.5	No	\$348.00	\$348.00
Works conducted on, or on any part of, the roadway, shoulder or pathway					
Minor works					
Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is not more than 50 kilometres per hour	Statute	Fee Units = 9.3	No	\$137.70	\$137.70
Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is more than 50 kilometres per hour	Statute	Fee Units = 9.3	No	\$137.70	\$137.70

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Works, other than minor works					
Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is not more than 50 kilometres per hour	Statute	Fee Units = 23.5	No	\$348.00	\$348.00
Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is more than 50 kilometres per hour	Statute	Fee Units = 43.1	No	\$638.30	\$638.30
Additional Inspections					
Additional inspections of works (per inspection)	Council		Yes	\$100.00	\$102.00
PRIVATE PIPELINES					
<i>Pipelines are constructed as a Section 173 Agreement under the provision of the Planning and Environment Act (1987). The annual rental is for the use of the roadway.</i>					
Annual Licence Fee					
Existing single pipeline crossing of a road	Council		No	\$58.70	\$60.00
New single pipeline crossing of a road	Council		No	\$58.70	\$60.00
Existing pipeline which runs longitudinally in the road reserve	Council		No	\$117.00	\$119.00
New pipeline longitudinally in the road reserve	Council	per 100m of pipeline	No	\$586.20	\$598.00
Title Search					
Title Search for Private Pipelines	Council		Yes	\$34.70	\$35.40
PLANNING FEES					
<i>Planning and Environment Act 1987 - Planning and Environment (fee) Regulations 2016 (Additional fee applies if advertisement is required)</i>					
<i>Fee are set in accordance with the Monetary Units Act 2004. One fee unit = \$14.87.</i>					
Application for Planning Permits - Section 47 (Regulation 9)					
Class 1 - Use only	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Class 2 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 7 permit or a permit to subdivide or consolidate land) if the estimated cost of development is \$10,000 or less.	Statute	Fee Units = 13.5	No	\$199.90	\$199.90
Class 3 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$10,000 but not more than \$100,000.	Statute	Fee Units = 42.5	No	\$629.40	\$629.40
Class 4 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 but not more than \$500,000.	Statute	Fee Units = 87	No	\$1,288.50	\$1,288.50
Class 5 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$500,000 but not more than \$1,000,000.	Statute	Fee Units = 94	No	\$1,392.10	\$1,392.10
Class 6 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 but not more than \$2,000,000.	Statute	Fee Units = 101	No	\$1,495.80	\$1,495.80
Class 7 - VieSmart application if the estimated cost of development is \$10,000 or less.	Statute	Fee Units = 13.5	No	\$199.90	\$199.90
Class 8 - VieSmart application if the estimated cost of development is more than \$10,000.	Statute	Fee Units = 29	No	\$429.50	\$429.50

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Class 9 - VicSmart application to subdivide or consolidate land	Statute	Fee Units = 13.5	No	\$199.90	\$199.90
Class 10 - VicSmart application (other than a class 7, class 8 or class 9 permit)	Statute	Fee Units = 13.5	No	\$199.90	\$199.90
Class 11 - To develop land (other than a class 2, class 3, class 7 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is less than \$100,000.	Statute	Fee Units = 77.5	No	\$1,147.80	\$1,147.80
Class 12 - To develop land (other than a class 4, class 5, or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 and not more than \$1,000,000.	Statute	Fee Units = 104.5	No	\$1,547.60	\$1,547.60
Class 13 - To develop land (other than a class 6 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 and not more than \$5,000,000.	Statute	Fee Units = 230.5	No	\$3,413.70	\$3,413.70
Class 14 - To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$5,000,000 and not more than \$15,000,000.	Statute	Fee Units = 587.5	No	\$8,700.90	\$8,700.90
Class 15 - To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$15,000,000 and not more than \$50,000,000.	Statute	Fee Units = 1,732.5	No	\$25,658.30	\$25,658.30
Class 16 - To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$50,000,000.	Statute	Fee Units = 3,894	No	\$57,670.10	\$57,670.10
Application for Subdivision Permits - Section 47 (Regulation 9)					
Class 17 - To subdivide an existing building (other than a class 9 permit)	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Class 18 - To subdivide land into 2 lots (other than a class 9 or class 16 permit)	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Class 19 - To effect a realignment of a common boundary between lots or consolidate 2 or more lots (other than a class 9 permit)	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Class 20 - Subdivide land (other than a class 9, class 16, class 17 or class 18 permit)	Statute	Fee Units = 89 (per 100 lots created)	No	\$1,318.10	\$1,318.10
Class 21 - To: a) create, vary or remove a restriction within the meaning of the Subdivision Act 1988; or b) create or remove a right of way; or c) create, vary or remove an easement other than a right of way; or d) vary or remove a condition in the nature of an easement (other than right of way) in a Crown grant.	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Application for Other Permits - Section 47 (Regulation 9)					
Class 22 - A permit not otherwise provided for in the regulation	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Application to Amend Planning Permits - Section 72 (Regulation 11)					
Class 1 - Amendment to a permit to change the use of land allowed by the permit or allow a new use of land.	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Class 2 - Amendment to a permit (other than a permit to develop land for a single dwelling per lot or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit.	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Class 3 - Amendment to a Class 2 permit	Statute	Fee Units = 13.5	No	\$199.90	\$199.90
Class 4 - Amendment to a Class 3 permit	Statute	Fee Units = 42.5	No	\$629.40	\$629.40
Class 5 - Amendment to a Class 4 permit	Statute	Fee Units = 87	No	\$1,288.50	\$1,288.50
Class 6 - Amendment to a Class 5 or 6 permit	Statute	Fee Units = 94	No	\$1,392.10	\$1,392.10
Class 7 - Amendment to a Class 7 permit	Statute	Fee Units = 13.5	No	\$199.90	\$199.90
Class 8 - Amendment to a Class 8 permit	Statute	Fee Units = 29	No	\$429.50	\$429.50
Class 9 - Amendment to a Class 9 permit	Statute	Fee Units = 13.5	No	\$199.90	\$199.90
Class 10 - Amendment to a Class 10 permit	Statute	Fee Units = 13.5	No	\$199.90	\$199.90

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4. A WELL RUN COUNCIL

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
<i>Class 11</i> - Amendment to a Class 11, Class 12, Class 13, Class 14, Class 15 or Class 16 permit, if the estimated cost of the additional development to be permitted by the amendment is \$100,000 or less.	Statute	Fee Units = 77.5	No	\$1,147.80	\$1,147.80
<i>Class 12</i> - Amendment to a Class 11, Class 12, Class 13, Class 14, Class 15 or Class 16 permit, if the estimated cost of the additional development to be permitted by the amendment is more than \$100,000 but not more than \$1,000,000.	Statute	Fee Units = 104.5	No	\$1,547.60	\$1,547.60
Application to Amend Subdivision Permits - Section 72 (Regulation 11)					
<i>Class 13</i> - Amendment to a Class 11, Class 12, Class 13, Class 14, Class 15 or Class 16 permit, if the estimated cost of the additional development to be permitted by the amendment is more than \$1,000,000.	Statute	Fee Units = 230.5	No	\$3,413.70	\$3,413.70
<i>Class 14</i> - Amendment to a Class 17 permit.	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
<i>Class 15</i> - Amendment to a Class 18 permit.	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
<i>Class 16</i> - Amendment to a Class 19 permit.	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
<i>Class 17</i> - Amendment to a Class 20 permit.	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Application to Amend Other Permits - Section 72 (Regulation 11)					
<i>Class 18</i> - Amendment to a Class 21 permit.	Statute	Fee Units = 89 (per 100 lots created)	No	\$1,318.10	\$1,318.10
<i>Class 19</i> - Amendment to a Class 22 permit.	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Amendment to planning scheme (Regulation 6)					
Stage 1 - For:					
a) considering a request to amend a planning scheme; and	Statute	Fee Units = 206	No	\$3,050.90	\$3,050.90
b) taking action required by Division 1 of Part 3 of the Act; and					
c) considering any submissions which do not seek a change to the amendment; and					
d) if applicable, abandoning the amendment.					
Stage 2 - For:					
a) considering:					
(i) up to and including 10 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	Statute	Fee Units = 1,021	No	\$15,121.00	\$15,121.00
(ii) 11 to (and including) 20 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	Statute	Fee Units = 2,040	No	\$30,212.40	\$30,212.40
(iii) Submissions that exceed 20 submissions which seek a change to an amendment, and where necessary referring the submissions to a panel; and					
b) providing assistance to a panel in accordance with section 158 of the Act; and	Statute	Fee Units = 2,727	No	\$40,386.90	\$40,386.90
c) making a submission to a panel appointed under Part 8 of the Act at a hearing referred to in section 24(b) of the Act; and					
d) considering the panel's report in accordance with section 27 of the Act; and					
e) after considering submissions and the panel's report, abandoning the amendment.					
Stage 3 - For:					
a) adopting the amendment or part of the amendment in accordance with section 29 of the Act; and	Statute	Fee Units = 32.5	No	\$481.30	\$481.30
b) submitting the amendment for approval by the Minister in accordance with section 31 of the Act; and					
c) giving the notice of the approval of the amendment required by section 36(2) of the Act.					
Stage 4 - For:					
a) the consideration by the Minister of a request to approve the amendment in accordance with section 35 of the Act; and	Statute	Fee Units = 32.5	No	\$481.30	\$481.30
b) giving notice of approval of the amendment in accordance with section 36(1) of the Act.					

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Other Planning Fees					
Regulation 10 - For combined permit applications	Statute	Sum of the highest of the Fee which would have applied if separate applications were made and 50% of each of the other Fee which would have applied if separate applications were made.	No	Calculated Fee	Calculated Fee
Regulation 12 - Amend an application for a permit or an application to amend a permit		a) Under section 57A(3)(a) of the Act the fee to amend an application for a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 9.	No	Calculated Fee	Calculated Fee
		b) Under section 57A(3)(a) of the Act the fee to amend an application to amend a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 11 and any additional fee under c) below.			
		c) If an application to amend an application for a permit or amend an application to amend a permit has the effect of changing the class of that permit to a new class, having a higher application fee set out in the Table to regulation 9, the applicant must pay an additional fee being the difference the original class of application and the amended class of permit.			
Regulation 13 - For a combined application to amend permit	Statute	The sum of the highest of the Fee which would have applied if separate applications were made and 50% of each of the other Fee which would have applied if separate applications were made.	No	Calculated Fee	Calculated Fee
Regulation 14 - For a combined permit and planning scheme amendment	Statute	The sum of the highest of the Fee which would have applied if separate applications were made and 50% of each of the other Fee which would have applied if separate applications were made.	No	Calculated Fee	Calculated Fee
Regulation 15 - For a certificate of compliance	Statute	Fee Units = 22	No	\$325.80	\$325.80
Regulation 16 - For an agreement to a proposal to amend or end an agreement under section 173 of the Act	Statute	Fee Units = 44.5	No	\$659.00	\$659.00
Regulation 18 - Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority or municipal council	Statute	Fee Units = 22	No	\$325.80	\$325.80
Subdivision Act 1988 - Subdivision (Fee) Regulations 2016 (Additional fee applies if advertisement is required)					
<i>Statute Fee are set in accordance with the Monetary Units Act 2004, one fee unit = \$14.81.</i>					
For certification of a plan of subdivision	Statute	Fee Units = 11.8	No	\$174.80	\$174.80
Alteration of plan under section 10(2) of the Act	Statute	Fee Units = 7.5	No	\$111.10	\$111.10
Amendment of certified plan under section 11(1) of the Act	Statute	Fee Units = 9.5	No	\$140.70	\$140.70
Checking of engineering plans	Statute	0.75% of the estimated cost of construction of the works proposed in the engineering plan (maximum fee)	No	Calculated Fee	Calculated Fee
Engineering plan prepared by council	Statute	3.5% of the estimated cost of construction of the works proposed in the engineering plan (maximum fee)	No	Calculated Fee	Calculated Fee
Supervision of works	Statute	2.5% of the estimated cost of construction of the works proposed in the engineering plan (maximum fee)	No	Calculated Fee	Calculated Fee

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MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Search Fee					
Search Fee for Planning Permits and Subdivisions (per property)	Council		No	\$70.20	\$71.60
Extension Permit					
Extension of time for planning permit	Council		No	\$133.00	\$135.00
Second and subsequent request for an extension of time to a planning permit	Council		No	\$216.40	\$220.70
Secondary Consent					
Amendment endorsed plans	Council		No	\$153.00	\$156.10
Advertising Applications					
Administration fee	Council		Yes	\$77.20	\$78.70
Individual notices (regular mail)	Council		Yes	\$5.10	\$5.20
Individual notices (registered mail)	Council		Yes	\$6.80	\$6.90
Notice posted on site	Council		Yes	\$69.90	\$71.30
Notice in newspaper	Council		Yes	Quoted Fee + GST	Quoted Fee + GST
Miscellaneous					
Request for planning advice in writing	Council		Yes	\$119.00	\$121.40
Preparation, amending or removal of s173 Agreement	Council		Yes	\$231.10	\$235.70
Copy of Title (Administration fee)	Council		Yes	\$59.60	\$60.80
Public Open Space Contribution					
Subdivision Act 1988- section 18					
Payment in lieu of providing land for Public Open Space (Residential Subdivision)	Statute		No	Calculated Fee	Calculated Fee
Car Parking Contribution					
Cobram Moira Planning Scheme Cobram Car Parking Precinct Plan parking spaces in lieu of provision of actual spaces	Council		No	\$6,400.00	\$6,400.00
Yarrawonga Moira Planning Scheme Yarrawonga Car Parking Precinct Plan parking spaces in lieu of provision of actual spaces	Council	As per "Average Cost of Parking bays" provision	No	\$8,060.00	\$8,060.00
All other localities	Council		No	Calculated Fee	Calculated Fee
BUILDING FEE					
<i>Statute Fee are set in accordance with the Monetary Units Act 2004, one fee unit = (\$14.81), one penalty unit = (\$165.22).</i>					
Domestic Building Works					
New Dwellings - Registered/Owner Builders	Council	Cost - 220 + GST (Minimum \$1,045.00 + GST)	Yes	Calculated Fee + GST	Calculated Fee + GST
Extensions/Alterations - Registered/Owner Builders	Council	Cost - 220 + GST (Minimum \$715.00 + GST)	Yes	Calculated Fee + GST	Calculated Fee + GST
New Dwellings (Out of Shire) - Registered/Owner Builders (Fee may vary with distance, by negotiation)	Council	Cost - 180 + GST (Minimum \$1,100.00 + GST)	Yes	Quoted Fee + GST	Quoted Fee + GST
Minor Domestic Works					
Swimming pools (above ground) and/or barriers includes compliance certificate	Council		Yes	\$372.00	\$435.00
Swimming pools (in-ground) and/or barriers includes compliance certificate	Council		Yes	\$667.00	\$750.00
Garages, carports, domestic sheds, verandahs, pergolas	Council		Yes	\$415.00	\$423.30
Fences	Council		Yes	\$210.00	\$215.00
Demolitions/Removals	Council		Yes	\$415.00	\$423.30
Restump	Council		Yes	\$415.00	\$423.30

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Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Commercial Building Works (Minimum Fee \$670.00)					
Commercial works up to \$50,000	Council		Yes	\$756.60	\$812.50
Commercial works \$50,000 - \$100,000	Council		Yes	\$1,469.80	\$1,499.20
Commercial works \$100,000 - \$150,000	Council		Yes	\$2,075.70	\$2,117.20
Commercial cost of works greater than \$150,000	Council	As quoted following consultation	Yes	Quoted Fee + GST	Quoted Fee + GST
Minor Commercial Works					
Shop fronts, awnings, etc	Council		Yes	\$368.90	\$376.30
Re-classifications, signs	Council		Yes	\$368.90	\$376.30
Commercial Class 10 Out Buildings & Farm Buildings					
Cost up to \$75,000	Council		Yes	\$415.00	\$466.60
Cost greater than \$75,000	Council		Yes	\$670.00	\$770.00
Illegal building work, Notice Order on Property Transfer of BP to MBS from PBS					
Application for building permit when Notice or Order exists on the property	Council		Yes	Building Fee (x 2) + GST	Building Fee (x 2) + GST
Application for building permit when work exists on site (to complete that work)	Council		Yes	Building Fee (x 2) + GST	Building Fee (x 2) + GST
Agree to taking over function from PBS (appointment terminated)	Council	Fee calculated on original cost of work	Yes	Building Fee (x 3) + GST	Building Fee (x 3) + GST
State Government Levy					
A State Government Levy of 0.128 per \$100.00 construction value must be paid before the permit can be issued. This applies to all building works exceeding construction costs of \$10,000 (GST exempt)	Statute	Cost x 0.128%	No	Calculated Fee	Calculated Fee
Lodgement Fee					
To apply to all building permits regardless of cost of work	Statute	Fee units = 8.23	No	\$121.90	\$121.90
Asset Protection Fee & Bonds					
Refundable bond for re-erection of dwellings	Statute	Refundable Bond	No	\$10,000.00	\$10,000.00
137B Inspections					
Owner/Builder Inspections Class 1's	Council		Yes	\$449.50	\$460.00
Owner/Builder Inspections Class 10's	Council		Yes	\$245.00	\$250.00
Report & Consent					
Application for Report & Consent Regulations Part 5, 109, 130, 131, 132, 134, 153, 154.	Statute		No	\$145.20	\$145.20
Permit by Municipal Building Surveyor (MBS)	Statute	50% of PBS charge	No	\$290.40	\$290.40
Permit by Private Building Surveyor (PBS)	Statute	Fee units = 19.61	No	\$72.30	\$72.30
Application for Report & Consent "Point of Discharge" Regulation Reg 133	Statute	50% of PBS charge	No	\$144.60	\$144.60
Permit by MBS	Statute	Fee units = 9.77	No	\$65.10	\$65.10
Permit by PBS	Statute	Fee units = 5.75	No	\$65.10	\$65.10
Permit by MBS	Statute	Fee units = 3.19	No	\$47.20	\$47.20
Permit by PBS	Statute	Fee units = 3.19	No	\$47.20	\$47.20
Building Certificate Fee					
Application for information under Regulation 52	Council		Yes	\$76.30	\$77.80
Class 1 & 10. Application for copy of building permit and other documents under Regulation 50 (search fee non refundable), plus photocopying Fee (A4 - 3 sheets @ \$0.50 and larger @ \$1.50 per sheet) New Regulation 50	Council		Yes	\$76.30	\$77.80
All other Classes. Application for copy of building permit and other documents under Regulation 50 (search fee non refundable), plus photocopying Fee (A4 - 3 sheets @ \$0.50 and larger @ \$1.50 per sheet) New Regulation 50	Council		Yes	\$134.90	\$137.60

FILE NO: F19/504
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Liquor Licence measuring (per hour) (min 2 hours)	Council		Yes	\$119.00	\$124.40
Place of Public Entertainment (POPE) permit	Council		Yes	\$238.30	\$550.00
Registration of pool or spa Form 22	Statute	Fee units = 2.15	No	\$31.80	\$31.80
Search for documents for permits issued by Private Building Surveyors	Statute	Fee units = 3.15	No	\$47.20	\$47.20
Lodgement of Compliance Certificate if issued by Private Inspector or Surveyor	Statute	Fee units = 1.38	No	\$20.40	\$20.40
Lodgement of Non-compliance Certificate	Statute	Fee units = 28.00	No	\$385.00	\$385.00
Inspection to confirm poolbarrier removal	Council		Yes	\$168.10	\$168.10
Compliance Certificate inspection by Council officer	Council		Yes	\$449.00	\$449.00
Extension of time for a Building Permit	Council		Yes	\$178.60	\$182.20
Additional inspections/re-inspections	Council		Yes	\$164.80	\$168.40
Amendment to approved plans (minor amendments)	Council		Yes	\$178.60	\$182.20
Amendment to approved plans (major amendments)	Council		Yes	\$297.50	\$303.50
On the Spot Fines	Statute	Penalty units = 2.00	No	\$330.40	\$330.40
Title search	Council		Yes	\$59.60	\$61.00
Alternate Solution	Council		Yes	New	\$298.50

* Value of building works means the contract sum or labour and materials or estimated equivalent.

* Building Fees include initial liaison with the Architect, Designer and or Owner as necessary, and if preferred a preliminary report prior to finalising documentation and also includes all Statutory inspections carried out during construction and issue of Occupancy Permit or Certificate of Final Inspection.

* Additional Inspection or Re-Inspections may be charged at a rate of \$168.10 (incl GST) per inspection.

* Statutory Fees incurred relating to Property requisitions, lodgements of permit documents, etc is charged on a cost recovery basis and must be paid before the permit can be issued (GST exempt).

* Checking of specialist system designs (structural, mechanical, hydraulic and fire engineering) where necessary and/or where an appropriate design compliance certificate is not provided is charged on a cost recovery basis.

* Any other Building Surveying Services such as preparation of Reports, Special Performance Based Assessments, Applications for Reporting Authority consents, Modification Applications, Protection Work Notices, Building Notices or orders, Maintenance Schedules for E.S.M Reports will be charged at an hourly rate - POA.

* The Municipal Building Surveyor is authorised from time to time to vary the fees due to competitive market forces.

FILE NO: F19/504
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Applies to Civic Venues for Hire maintained by Moira Shire Council (excluding venues maintained by Section 86 Committees).

Venue	Fees set by Vic. Statute/ Council	Conditions	GST Applicable (Fee only)	Community / NFP Groups		Commercial Entity		Community / NFP Groups		Commercial Entity	
				Current Hire Fee 2019/20	Proposed Hire Fee 2020/21	Current Hire Fee 2019/20	Proposed Hire Fee 2020/21	Current Hire Fee 2019/20	Proposed Hire Fee 2020/21		
Charge to apply will be dependent upon Hirer status (i.e. Community/ NFP Group or a Commercial Entity)											
Yarawonga Town Hall and Community Hall											
Town Hall (includes stage, portable stairs & dress circle)	Council		Yes	\$33.00	\$66.00	\$33.60	\$67.30	\$66.00	\$132.00	\$67.30	\$134.60
Per hour											
For four hours	Council		Yes	\$110.00	\$220.00	\$112.20	\$224.40	\$220.00	\$440.00	\$224.40	\$448.80
For eight hours	Council		Yes	\$220.00	\$440.00	\$224.40	\$448.80	\$440.00	\$880.00	\$448.80	\$897.60
For 12 hours (maximum fee)	Council		Yes	\$330.00	\$660.00	\$336.60	\$673.20	\$660.00	\$1320.00	\$673.20	\$1346.40
Council Chamber at Town Hall (including access to kitchen facilities)											
Per hour	Council		Yes	\$20.00	\$40.00	\$20.40	\$40.80	\$40.00	\$80.00	\$40.80	\$81.60
For four hours	Council		Yes	\$50.00	\$100.00	\$51.00	\$102.00	\$100.00	\$200.00	\$102.00	\$204.00
For eight hours	Council		Yes	\$100.00	\$200.00	\$102.00	\$204.00	\$200.00	\$400.00	\$204.00	\$408.00
For 12 hours (maximum fee)	Council		Yes	\$150.00	\$300.00	\$153.00	\$306.00	\$300.00	\$600.00	\$306.00	\$612.00
Yellowbox Meeting Room at Town Hall											
Per hour	Council		Yes	\$20.00	\$40.00	\$20.40	\$40.80	\$40.00	\$80.00	\$40.80	\$81.60
For four hours	Council		Yes	\$50.00	\$100.00	\$51.00	\$102.00	\$100.00	\$200.00	\$102.00	\$204.00
For eight hours	Council		Yes	\$100.00	\$200.00	\$102.00	\$204.00	\$200.00	\$400.00	\$204.00	\$408.00
For 12 hours (maximum fee)	Council		Yes	\$150.00	\$300.00	\$153.00	\$306.00	\$300.00	\$600.00	\$306.00	\$612.00
Community Hall											
Per hour	Council		Yes	\$15.00	\$30.00	\$15.30	\$30.60	\$30.00	\$60.00	\$30.60	\$61.20
For four hours	Council		Yes	\$45.00	\$90.00	\$45.90	\$91.80	\$90.00	\$180.00	\$91.80	\$183.60
For eight hours	Council		Yes	\$90.00	\$180.00	\$91.80	\$183.60	\$180.00	\$360.00	\$183.60	\$367.20
For 12 hours (maximum fee)	Council		Yes	\$135.00	\$270.00	\$137.70	\$275.40	\$270.00	\$540.00	\$275.40	\$550.80
Community Hall Kitchen											
Per hour	Council		Yes	\$15.00	\$30.00	\$15.30	\$30.60	\$30.00	\$60.00	\$30.60	\$61.20
For four hours	Council		Yes	\$45.00	\$90.00	\$45.90	\$91.80	\$90.00	\$180.00	\$91.80	\$183.60
For eight hours	Council		Yes	\$90.00	\$180.00	\$91.80	\$183.60	\$180.00	\$360.00	\$183.60	\$367.20
For 12 hours (maximum fee)	Council		Yes	\$135.00	\$270.00	\$137.70	\$275.40	\$270.00	\$540.00	\$275.40	\$550.80
Portable Building											
Per hour	Council		Yes	\$12.00	\$24.00	\$12.24	\$24.48	\$24.00	\$48.00	\$24.48	\$48.96
Rehearsals											
Per hour	Council	Maximum 4 hours	Yes	\$12.00	\$24.00	\$12.24	\$24.48	\$24.00	\$48.00	\$24.48	\$48.96
Tables and Chairs											
Tables per table per day of hire	Council		Yes	Free	Free	Free	Free	Free	Free	Free	Free
Chairs no fee	Council		N/A	Free	Free	Free	Free	Free	Free	Free	Free
Set Up or Clean Up Fees (All Areas)											
Town Hall set up by Hirer. Fee for first 4 hours (First Hour Free)	Council		Yes	\$50.00	\$100.00	\$51.00	\$102.00	\$100.00	\$200.00	\$102.00	\$204.00
Town Hall set up by Hirer. Fee for more than 4 hours (First Hour Free)	Council		Yes	\$100.00	\$200.00	\$102.00	\$204.00	\$200.00	\$400.00	\$204.00	\$408.00
Community Hall set up by Hirer. Fee for first 4 hours (First Hour Free)	Council		Yes	\$25.00	\$50.00	\$25.50	\$51.00	\$50.00	\$100.00	\$51.00	\$102.00
Community Hall set up by Hirer. Fee for more than 4 hours (First Hour Free)	Council		Yes	\$50.00	\$100.00	\$51.00	\$102.00	\$100.00	\$200.00	\$102.00	\$204.00
Set up and set down of tables and chairs by Council per hour or part hour per person all days	Council	(2 staff required)	Yes	\$80.00	\$160.00	\$81.60	\$163.20	\$160.00	\$320.00	\$163.20	\$326.40
Cleaning performed by Council before/after event per hour or part hour per person all days	Council	Deducted from Bond	Yes	\$50.00	\$100.00	\$51.00	\$102.00	\$100.00	\$200.00	\$102.00	\$204.00

FILE NO: F19/504
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Venue	Fees set by Vic. Statute/ Council	Conditions	GST Applicable (Fee only)	Community / NFP Groups		Commercial Entity		Proposed Hire Fee 2020/21	Proposed Hire Fee 2020/21
				Current Hire Fee 2019/20	Current Hire Fee 2020/21	Community / NFP Groups	Commercial Entity		
Charge to apply will be dependent upon Hirer status (i.e. Community/ NFP Group or a Commercial Entity)									
Bonds									
Town Hall	Council		No	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Community Hall	Council		No	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Community Hall Kitchen	Council	Refundable Deposit	No	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Portable Building	Council		No	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
More than One Area	Council		No	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
Deposits									
Key Deposit	Council	Refundable Deposit	No	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Booking Deposit	Council	Non refundable deducted from total fees payable	No	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Cobram Civic Centre									
<i>Main Hall includes Stage, Foyer & Kitchen</i>									
Per hour	Council		Yes	\$30.00	\$60.00	\$60.00	\$30.60	\$61.20	\$61.20
For four hours	Council		Yes	\$100.00	\$200.00	\$200.00	\$102.00	\$204.00	\$204.00
For eight hours	Council		Yes	\$200.00	\$400.00	\$400.00	\$204.00	\$408.00	\$408.00
For 12 hours (maximum fee)	Council		Yes	\$300.00	\$600.00	\$600.00	\$306.00	\$612.00	\$612.00
Council Chambers									
Per hour	Council		Yes	\$30.00	\$60.00	\$60.00	\$30.60	\$61.20	\$61.20
For four hours	Council		Yes	\$100.00	\$200.00	\$200.00	\$102.00	\$204.00	\$204.00
For eight hours	Council		Yes	\$200.00	\$400.00	\$400.00	\$204.00	\$408.00	\$408.00
For 12 hours (maximum fee)	Council		Yes	\$300.00	\$600.00	\$600.00	\$306.00	\$612.00	\$612.00
Commercial Kitchen									
Per hour	Council		Yes	\$18.00	\$36.00	\$36.00	\$18.40	\$36.70	\$36.70
For four hours	Council		Yes	\$61.00	\$122.00	\$122.00	\$62.20	\$124.40	\$124.40
For eight hours	Council		Yes	\$123.00	\$246.00	\$246.00	\$125.50	\$250.90	\$250.90
For 12 hours (maximum fee)	Council		Yes	\$180.00	\$360.00	\$360.00	\$183.60	\$367.20	\$367.20
Rehearsals									
Per hour	Council	Maximum 4 hours	Yes	\$12.00	\$24.00	\$24.00	\$12.20	\$24.40	\$24.40
Tables & Chairs									
Tables per table per day of hire	Council		Yes	Free	Free	Free	Free	Free	Free
Chairs no fee	Council		N/A	Free	Free	Free	Free	Free	Free
PA System Hire									
Per function	Council		Yes	\$55.00	\$110.00	\$110.00	\$56.00	\$112.20	\$112.20
Set Up or Clean Up Fees (All Areas)									
Set up by Hirer. Fee for first four hours (First Hour Free)	Council		Yes	\$50.00	\$100.00	\$100.00	\$51.00	\$102.00	\$102.00
Set up by Hirer. Fee for more than 4 hours (First Hour Free)	Council		Yes	\$100.00	\$200.00	\$200.00	\$102.00	\$204.00	\$204.00
Set up and set down of tables and chairs by Council per hour or part hour per person Mon. to Fri.	Council		Yes	\$50.00	\$100.00	\$100.00	\$51.00	\$102.00	\$102.00
Set up and set down of tables and chairs by Council per hour or part hour per person Sat and Sun.	Council		Yes	\$73.00	\$146.00	\$146.00	\$74.50	\$148.90	\$148.90
Cleaning performed by Council before/after event per hour or part hour per person Mon. to Fri.	Council	Deducted from Bond	Yes	\$50.00	\$100.00	\$100.00	\$51.00	\$102.00	\$102.00
Cleaning performed by Council before/after event per hour or part hour per person Sat and Sun.	Council	Deducted from Bond	Yes	\$73.00	\$146.00	\$146.00	\$74.50	\$148.90	\$148.90

FILE NO: F19/504
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Venue	Fees set by Vic. Statute/ Council	Conditions	GST Applicable (Fee only)	Community / NFP Groups		Commercial Entity		Proposed Hire Fee 2020/21	Proposed Hire Fee 2020/21
				Current Hire Fee 2019/20	Community / NFP Groups	Commercial Entity	Commercial Entity		
Charge to apply will be dependent upon Hirer status (i.e. Community/ NFP Group or a Commercial Entity)									
Bonds									
Main Hall	Council		No	\$250.00		\$250.00		\$250.00	\$250.00
Council Chambers	Council		No	\$250.00		\$250.00		\$250.00	\$250.00
Commercial Kitchen	Council	Refundable deposit	No	\$250.00		\$250.00		\$250.00	\$250.00
More than One Area	Council		No	\$400.00		\$400.00		\$400.00	\$400.00
PA System	Council		No	\$100.00		\$100.00		\$100.00	\$100.00
Deposits									
Key Deposit	Council		No	\$50.00		\$50.00		\$50.00	\$50.00
Booking Deposit	Council	Non refundable deducted from total fees payable	No	\$50.00		\$50.00		\$50.00	\$50.00
Nurrkiah Service Centre (AV system for Council use only)									
Presidents Room including access to Kitchen Facilities									
Per hour	Council		Yes	\$20.00		\$40.00		\$20.40	\$40.80
For four hours	Council		Yes	\$61.00		\$122.00		\$62.20	\$124.40
For eight hours	Council		Yes	\$100.00		\$200.00		\$102.00	\$204.00
For 12 hours (maximum fee)	Council		Yes	\$150.00		\$300.00		\$153.00	\$306.00
Council Chambers including access to Kitchen Facilities									
Per hour	Council		Yes	\$15.00		\$30.00		\$15.30	\$30.60
For four hours	Council		Yes	\$40.00		\$80.00		\$40.80	\$81.60
For eight hours	Council		Yes	\$80.00		\$160.00		\$81.60	\$163.20
For 12 hours (maximum fee)	Council		Yes	\$120.00		\$240.00		\$122.40	\$244.80
Presidents Room and Council Chambers including access to Kitchen Facilities									
Per hour	Council		Yes	\$30.00		\$60.00		\$30.60	\$61.20
For four hours	Council		Yes	\$100.00		\$200.00		\$102.00	\$204.00
For eight hours	Council		Yes	\$180.00		\$360.00		\$183.60	\$367.20
For 12 hours (maximum fee)	Council		Yes	\$220.00		\$440.00		\$224.40	\$448.80
Set Up or Clean Up Fees (All Areas)									
Set up by Hirer: Fee for first four hours (First Hour Free)	Council		Yes	\$50.00		\$100.00		\$51.00	\$102.00
Set up by Hirer: Fee for more than 4 hours (First Hour Free)	Council		Yes	\$100.00		\$200.00		\$102.00	\$204.00
Cleaning performed by Council before/after event per hour or part hour per person all days	Council	Deducted from Bond	Yes	\$50.00		\$100.00		\$51.00	\$102.00
Bonds									
Presidents Room	Council		No	\$100.00		\$100.00		\$100.00	\$100.00
Council Chambers	Council		No	\$100.00		\$100.00		\$100.00	\$100.00
More than One Area	Council	Refundable deposit	No	\$150.00		\$150.00		\$150.00	\$150.00
Barmah Forest Heritage & Education Centre - Nathalia									
Ground floor area and kitchen per hour of event	Council		Yes	\$20.00		\$40.00		\$20.40	\$40.80
Meeting Room (includes kitchen)	Council		Yes	\$15.00		\$30.00		\$15.30	\$30.60
Bond	Council		No	\$250.00		\$250.00		\$250.00	\$250.00
Key Deposit	Council	Refundable deposit	No	\$50.00		\$50.00		\$50.00	\$50.00

FILE NO: F19/504
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Venue	Fees set by Vic. Statute/ Council	Conditions	GST Applicable (Fee only)	Current Hire Fee 2019/20		Proposed Hire Fee 2020/21	
				Community / NFP Groups	Commercial Entity	Community / NFP Groups	Commercial Entity
Charge to apply will be dependent upon Hirer status (i.e. Community/ NFP Group or a Commercial Entity)							
Community Kiosks at Numurkah and Yarrawonga (Community Use Only)							
Bond	Council	At Council discretion on case by case basis	No	\$0.00	\$0.00	Discretionary	\$0.00
Key Deposit - all Hirers	Council		No	\$50.00	\$50.00	Discretionary	\$50.00
Miscellaneous							
Security Deposit	Council	Refundable deposit	No	\$50.00	\$50.00	Discretionary	\$50.00
Venue Damage Reimbursements	Council	Deducted from Bond or invoiced after event	No	At cost	At cost	At cost	At cost
Reimbursement of Council costs for works requested or to repair damage	Council		No	At cost	At cost	At cost	At cost

FILE NO: F19/504
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Applies to all parks, public open space and other areas directly maintained by Moira Shire Council (excluding road reserves).

Fees set by Vic. Statute/ Council	Risk	Security Bonus*	GST Applicable (Fee only)	Current Hire Fee 2019/20		Proposed Hire Fee 2020/21		Current Electricity Charge (if used) 2019/20	Proposed Electricity Charge (if used) 2020/21	Waste Charge (Bins and/or disposal)	Other	Council Plant & Labour	Application Form Required	Insurance
				Nil	N/A	Nil	N/A							
Private Function														
No exclusive use or staked structures. Single ceremonial table and chairs are allowed.														
	Council	Low	Nil	N/A	Nil	Nil	Nil							Applicant or Council's Community Liability Policy
	Council	Medium	\$250.00	Yes	\$55.00 per day/ part day	\$56.00 per day/ part day		\$11.00 per day/ part day	\$11.50 per day/ part day	At cost	At cost	At cost	Hire of Park Form	
	Council	High	\$250.00	Yes	\$55.00 per day/ part day	\$56.00 per day/ part day				At cost	At cost	At cost		
Community Group														
Raffle Sales/information Stands/Free BBOs														
	Council	Low	Nil	N/A	Nil	Nil								
	Council	Medium	\$250.00	N/A	Nil	Nil								
	Council	Low	Nil	N/A	Nil	Nil								
	Council	Medium	\$250.00	N/A	Nil	Nil		\$11.00 per day/ part day	\$11.50 per day/ part day	At cost	At cost	At cost	Hire of Park Form	Applicant
	Council	High	\$500.00	N/A	Nil	Nil								
	Council	Medium	\$250.00	N/A	Nil	Nil								
	Council	High	\$500.00	N/A	Nil	Nil								
Schools and School Support Groups, Kindergartens and Preschools, Churches and Sporting Clubs and Associations														
Occupant Only and Free Public Events														
	Council	Low	Nil	N/A	Nil	Nil								
	Council	Medium	\$250.00	N/A	Nil	Nil								
	Council	High	\$500.00	Yes	\$55.00 per day/ part day	\$56.00 per day/ part day		\$11.00 per day/ part day	\$11.50 per day/ part day	At cost	At cost	At cost	Hire of Park Form	Applicant
Commercial Entity Use														
Low Risk activities such as passive recreation and exercise classes and not involving any structures or equipment.														
	Council	Low	Nil	N/A	Nil	Nil								
Medium Risk includes corporate activities and other events that may involve some minor structures but do not require exclusive use and are not designed to attract large crowds.														
	Council	Medium	\$250.00	N/A	\$55.00 per day/ part day	\$56.00 per day/ part day		\$22.00 per day/ part day	\$23.00 per day/ part day	At cost	At cost	At cost	Hire of Park Form	Applicant
High Risk activities that require exclusive use, gated events, entry fees, structures or vehicles on Council land. Includes markets, sporting events and events designed to attract crowds.														
	Council	High	\$500.00	Yes	\$105.00 per day/ part day	\$111.00 per day/ part day				At cost	At cost	At cost		
Major Events														
	Council	High	TBA	Yes	TBA	TBA		TBA	TBA	At Cost	At Cost	At Cost	Event Application	Applicant
Definitions														
Structures														
Any structure that requires staking such as shade sails, tents, marquees, jumping castles, play and ride equipment etc.														
Community Group														
Registered Service Clubs, Emergency Services, Other Government Agencies, Charities, Community Groups, Tourism Boards, Chambers of Commerce, Development Committees, etc.														
Incorporated Groups														
Those groups registered as an incorporated association such as sporting clubs and others.														

FILE NO: F19/504
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

MOIRA SHIRE COUNCIL BUDGET 2020/21 (cont'd)

ATTACHMENT No [1] - Moira Shire 2020-21 Budget

Fee or Charge	Fees set by Vic. Statute/ Council	Risk	Security Bond*	GST Applicable (Fee only)	Current Hire Fee 2019/20	Proposed Hire Fee 2020/21	Current Electricity Charge (if used) 2019/20	Proposed Electricity Charge (if used) 2020/21	Waste Charge (Bins and/or disposal)	Other	Council Plant & Labour	Application Form Required	Insurance
Definitions (cont.)													
Low Risk													
Medium Risk													
High Risk													
Major Event													
*Fees and Security Bond													

FILE NO: F17/620
4. A WELL RUN COUNCIL

ITEM NO: 9.2.4

STRATEGIC RESOURCE PLAN 2020 - 2024

RECOMMENDATION

That Council adopt the Strategic Resource Plan 2020 – 2024.

1. Executive Summary

This report seeks council approval of the updated Strategic Resource Plan 2020-2024.

Each year council reviews the Strategic Resource Plan (SRP) to update the four-year outlook and to reflect the annual Budget. The 2020/21 budget should also be read in conjunction with the four-year Strategic Resource Plan (SRP).

The SRP proposes Council will deliver \$74 million of works over the four-year period to 2024 and identifies priority investment areas including more than \$14 million of new and upgraded infrastructure with investment in drainage and flood mitigation works.

The updated SRP was provided for community feedback during April and no submissions were received.

The Strategic Resource Plan 2020-2024 is attached for Council consideration and once adopted the SRP will be incorporated into the 2017 – 2021 Council Plan that will be presented for council's consideration at the June Ordinary Council Meeting.

2. Background and Options

The SRP identifies the financial and non-financial resources required to deliver the Council Plan over the four years of the plan.

Highlights

Across the four years of the Plan

- \$74 Million of capital works will be delivered achieving an average asset renewal target of 80%.
- As council funds the significant capital works program, council's liquidity will decline but remains within acceptable levels.
- Council's underlying operating position will continue to improve.
- Council will invest nearly \$18 million in local roads and bridges.
- Almost \$20 million will be invested buildings including a new library and multisport stadium for Yarrawonga
- \$6 million in Council cash has been allocated for township flood protection including progressing the Numurkah Floodstudy recommendations

In preparing the review of the SRP Council considers the principles of sound financial management prescribed in the Act, being to:

- Prudently manage financial risks relating to debt, assets and liabilities
- Provide reasonable stability in the level of rate burden
- Consider the financial effects of council decisions on future generations
- Provide full, accurate and timely disclosure of financial information.

3. Financial Implications

The SRP ensures appropriate consideration of future financial and non-financial resources to support delivery of the council plan.

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STRATEGIC RESOURCE PLAN 2020 - 2024 (cont'd)

4. Risk Management

The review of the SRP is prepared in accordance with the Local Government Act.

5. Conflict of Interest Considerations

No officer conflicts of interest were identified in the preparation of this report.

6. Conclusion

The Strategic Resource Plan 2020 – 2024 is provided for consideration and adoption by council.

Attachments

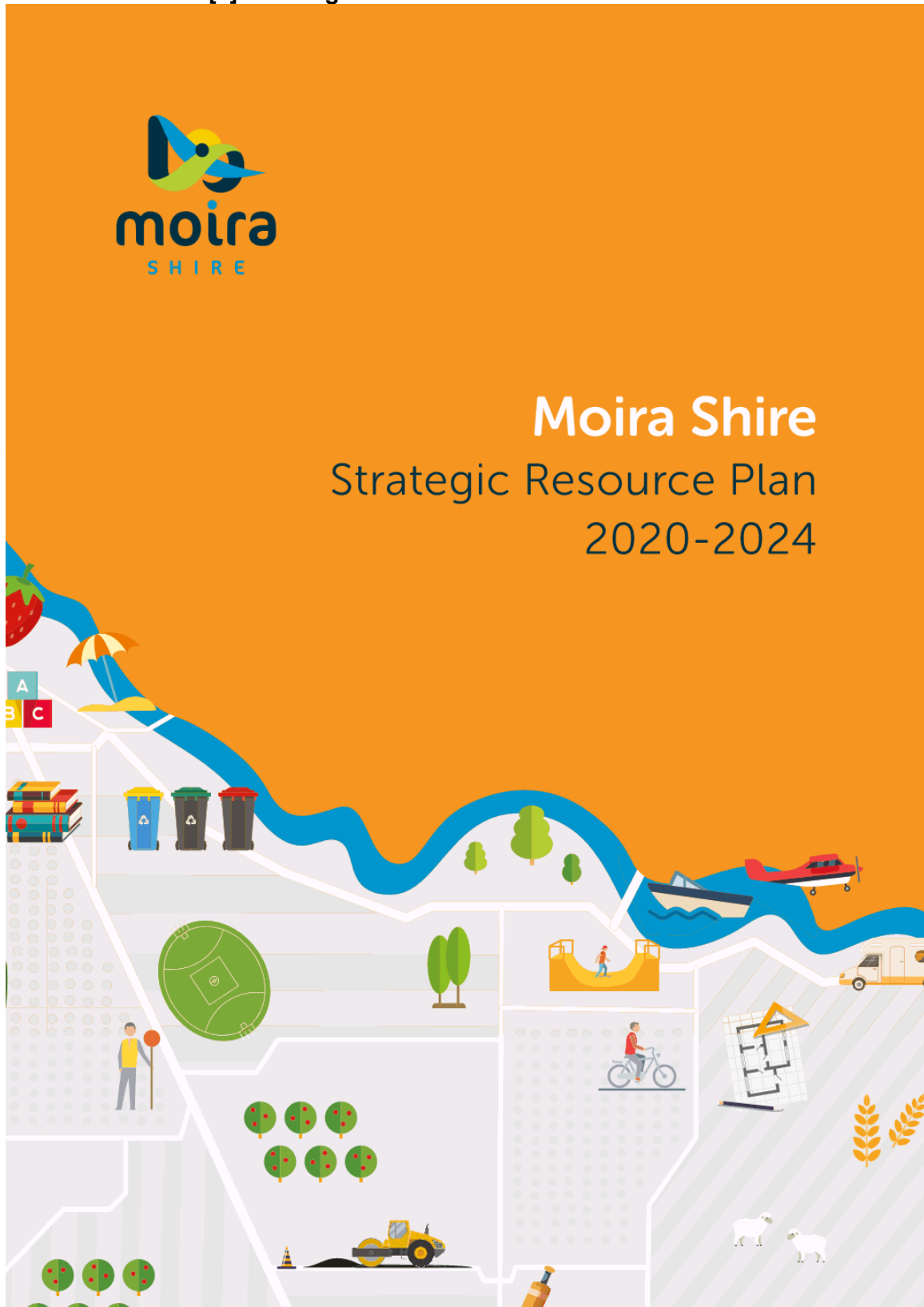
- 1 Strategic Resouce Plan 2020 - 2024

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STRATEGIC RESOURCE PLAN 2020 - 2024 (cont'd)

ATTACHMENT No [1] - Strategic Resource Plan 2020 - 2024



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STRATEGIC RESOURCE PLAN 2020 - 2024 (cont'd)

ATTACHMENT No [1] - Strategic Resouce Plan 2020 - 2024

FINANCIAL STATEMENTS

This Appendix contains the financial statements that follow:

- Comprehensive Income Statement;
- Balance Sheet;
- Statement of Changes in Equity;
- Statement of Cash Flows;
- Statement of Capital Works;
- Statement of Human Resources;
- Summary of Planned Capital Works Expenditure;
- Summary of Planned Human Resources Expenditure;
- Financial Performance Indicators.

These statements are required under Division 1, Part 6 of the *Local Government (Planning and Reporting) Regulations 2014*.

The Regulations commenced on 18 April 2014.

Regulations 13(2), 16(1) and 17(2) came into operation on July 1 2015.

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STRATEGIC RESOURCE PLAN 2020 - 2024 (cont'd)

ATTACHMENT No [1] - Strategic Resource Plan 2020 - 2024

1.1 Comprehensive Income Statement

For the four years ending 30 June 2024

	Budget	Budget	Strategic Resource Plan		
	2019/20	2020/21	2021/22	2022/23	2023/24
	\$'000	\$'000	\$'000	\$'000	\$'000
Income					
Rates and charges	37,524	39,072	40,149	41,309	42,487
Statutory fees and fines	1,347	1,357	1,398	1,440	1,483
User fees	1,997	1,936	1,994	2,054	2,116
Grants - Operating	6,255	5,818	11,789	12,080	12,276
Grants - Capital	9,713	6,740	4,095	8,545	6,945
Contributions - monetary	854	420	100	100	100
Contributions - non-monetary	200	200	200	200	200
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	(117)	(164)	(225)	(275)	(275)
Share of net profits/(losses) of associates and joint ventures	(10)	(10)	79	80	81
Other income	1,095	1,108	1,064	983	988
Total Income	58,858	56,477	60,644	66,516	66,400
Expenses					
Employee costs	(21,939)	(22,591)	(22,930)	(23,274)	(23,623)
Materials and services	(22,950)	(23,258)	(23,735)	(24,221)	(24,716)
Bad and doubtful debts	(10)	(10)	(14)	(10)	(10)
Depreciation	(10,262)	(11,190)	(10,622)	(10,653)	(11,207)
Amortisation - Right of use assets	-	(489)	(489)	(489)	(489)
Borrowing costs	(154)	(93)	(58)	(55)	(43)
Finance costs - leases	-	(80)	(80)	(80)	(80)
Other expenses	(816)	(1,171)	(1,024)	(1,063)	(1,099)
Total Expenses	(56,131)	(58,882)	(58,952)	(59,844)	(61,268)
Surplus/(deficit) for the year	2,727	(2,405)	1,692	6,672	5,132
Other comprehensive income					
Items that will not be reclassified to surplus or deficit in future periods:					
Net asset revaluation increment/(decrement)	4,892	(35,962)	12,173	12,491	12,899
Total comprehensive result	7,619	(38,367)	13,865	19,163	18,031

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STRATEGIC RESOURCE PLAN 2020 - 2024 (cont'd)

ATTACHMENT No [1] - Strategic Resource Plan 2020 - 2024

1.2 Budgeted Balance Sheet

For the four years ending 30 June 2024

	Budget 2019/20 \$'000	Budget 2020/21 \$'000	Strategic Resource Plan		
			2021/22 \$'000	2022/23 \$'000	2023/24 \$'000
Assets					
Current assets					
Cash and cash equivalents	30,024	28,077	25,750	23,936	22,438
Trade and other receivables	4,970	4,750	3,549	3,638	3,742
Inventories	550	575	578	581	584
Total current assets	35,544	33,402	29,877	28,156	26,764
Non-current assets					
Trade and other receivables	1,550	-	-	-	-
Investments in associates and joint ventures	950	975	1,004	1,034	1,065
Property, infrastructure, plant & equipment	598,288	608,669	624,571	644,955	664,186
Right-of-use assets	-	2,476	2,476	2,476	2,476
Intangible asset	2,000	2,000	2,000	2,000	2,000
Total non-current assets	602,788	614,120	630,051	650,465	669,728
Total assets	638,332	647,522	659,929	678,621	696,491
Liabilities					
Current liabilities					
Trade and other payables	3,000	3,150	2,199	2,244	2,282
Trust funds and deposits	750	725	725	725	725
Provisions	4,500	4,400	4,350	4,350	4,350
Interest-bearing loans and borrowings	578	629	774	829	520
Lease liabilities	-	957	957	957	957
Total current liabilities	8,828	9,861	9,005	9,105	8,834
Non-current liabilities					
Provisions	13,000	12,375	12,731	13,045	13,366
Interest-bearing loans and borrowings	883	5,454	4,495	3,611	3,400
Lease liabilities	-	1,519	1,519	1,519	1,519
Total non-current liabilities	13,883	19,348	18,745	18,175	18,285
Total liabilities	22,711	29,209	27,750	27,279	27,119
Net assets	615,621	618,313	632,178	651,341	669,372
Equity					
Accumulated surplus	209,539	248,193	249,885	256,556	261,689
Reserves	406,082	370,120	382,293	394,785	407,683
Total equity	615,621	618,313	632,178	651,341	669,372

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4. A WELL RUN COUNCIL

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STRATEGIC RESOURCE PLAN 2020 - 2024 (cont'd)

ATTACHMENT No [1] - Strategic Resource Plan 2020 - 2024

1.3 Budgeted Statement of Changes in Equity

For the four years ending 30 June 2024

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2019/20				
Balance at beginning of the financial year	556,115	199,021	355,447	1,647
Surplus/(deficit) for the year	2,727	2,727	-	-
Net asset revaluation increment/(decrement)	48,958	-	48,958	-
Transfer (to)/from reserves	7,821	7,791	-	30
Balance at end of financial year	615,621	209,539	404,405	1,677
2020/21				
Balance at beginning of the financial year	609,821	203,739	404,405	1,677
Surplus/(deficit) for the year	2,799	2,799	-	-
Net asset revaluation increment/(decrement)	(36,082)	-	(36,082)	-
Transfer (to)/from reserves	41,775	41,655	-	120
Balance at end of financial year	618,313	248,193	368,323	1,797
2021/22				
Balance at beginning of the financial year	618,679	248,559	368,323	1,797
Surplus/(deficit) for the year	1,326	1,326	-	-
Net asset revaluation increment/(decrement)	12,053	-	12,053	-
Transfer (to)/from reserves	120	-	-	120
Balance at end of financial year	632,179	249,885	380,376	1,917
2022/23				
Balance at beginning of the financial year	632,549	250,256	380,376	1,917
Surplus/(deficit) for the year	6,301	6,301	-	-
Net asset revaluation increment/(decrement)	12,371	-	12,371	-
Transfer (to)/from reserves	120	-	-	120
Balance at end of financial year	651,342	256,557	392,748	2,037
2023/24				
Balance at beginning of the financial year	651,719	256,934	392,748	2,037
Surplus/(deficit) for the year	4,755	4,755	-	-
Net asset revaluation increment/(decrement)	12,778	-	12,778	-
Transfer (to)/from reserves	120	-	-	120
Balance at end of financial year	669,372	261,689	405,526	2,157

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STRATEGIC RESOURCE PLAN 2020 - 2024 (cont'd)

ATTACHMENT No [1] - Strategic Resource Plan 2020 - 2024

1.4 Budgeted Statement of Cash Flows

For the four years ending 30 June 2024

	Budget	Budget	Strategic Resource Plan		
	2019/20	2020/21	2021/22	2022/23	2023/24
	\$'000	\$'000	\$'000	\$'000	\$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities					
Rates and charges	37,924	39,276	41,395	41,511	42,711
Statutory fees and fines	1,352	1,450	1,441	1,447	1,491
User fees	2,030	2,550	2,056	2,064	2,127
Grants - operating	12,055	6,852	12,155	12,139	12,341
Grants - capital	8,053	7,940	4,222	8,587	6,982
Contributions - monetary	854	390	100	100	100
Interest received	612	800	285	182	165
Other receipts	407	1,060	806	805	828
Net GST refund / payment	-	3,500	2,896	3,046	3,217
Employee costs	(21,938)	(22,100)	(24,581)	(24,471)	(24,844)
Materials and services	(22,949)	(22,500)	(26,056)	(26,067)	(26,595)
Trust funds and deposits repaid	(21)	(50)	-	-	-
Other payments	(516)	(750)	(770)	(788)	(818)
Net cash provided by/(used in) operating activities	17,863	18,418	13,949	18,555	17,703
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(19,850)	(25,650)	(15,728)	(19,811)	(18,963)
Proceeds from sale of property, infrastructure, plant and equipment	1,015	807	325	325	325
Net cash provided by/(used in) investing activities	(18,835)	(24,843)	(15,403)	(19,486)	(18,638)
Cash flows from financing activities					
Finance costs	(154)	(93)	(58)	(55)	(43)
Proceeds from borrowings	-	5,200	-	-	-
Repayment of borrowings	(988)	(629)	(814)	(829)	(520)
Net cash provided by/(used in) financing activities	(1,142)	4,478	(872)	(884)	(563)
Net increase/(decrease) in cash & cash equivalents	(2,114)	(1,947)	(2,327)	(1,814)	(1,498)
Cash and cash equivalents at the beginning of the financial year	32,138	30,024	28,077	25,750	23,936
Cash and cash equivalents at the end of the financial year	30,024	28,077	25,750	23,936	22,438

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STRATEGIC RESOURCE PLAN 2020 - 2024 (cont'd)

ATTACHMENT No [1] - Strategic Resource Plan 2020 - 2024

1.5 Budgeted Statement of Capital Works

For the four years ending 30 June 2024

	Budget	Budget	Strategic Resource Plan		
	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000
Property					
Land improvements	1,012	410	3,596	9,463	6,882
Total land	1,012	410	3,596	9,463	6,882
Buildings	10,162	9,118	2,555	1,581	1,539
Total buildings	10,162	9,118	2,555	1,581	1,539
Total property	11,174	9,528	6,151	11,044	8,421
Plant and equipment					
Plant, machinery and equipment	1,187	1,284	952	929	957
Fixtures, fittings and furniture	3	14	13	14	14
Total plant and equipment	1,190	1,298	965	943	971
Infrastructure					
Roads	6,532	4,655	3,568	3,587	5,842
Bridges	90	90	54	56	58
Footpaths and cycleways	300	1,200	734	379	325
Drainage	1,360	3,177	1,744	1,146	919
Kerb and channel	550	540	800	830	860
Recreational, leisure and community facilities	692	1,211	237	203	223
Waste management	310	900	-	-	-
Parks, open space and streetscapes	60	157	189	195	201
Off street car parks	-	-	150	450	-
Other infrastructure	30	30	33	38	43
Total infrastructure	9,924	11,960	7,509	6,883	8,473
Total capital works expenditure	22,288	22,786	14,625	18,870	17,865
Represented by:					
New asset expenditure	9,478	11,666	2,862	660	150
Asset renewal expenditure	8,193	8,737	9,415	8,661	8,905
Asset expansion expenditure	505	425	893	7,055	5,400
Asset upgrade expenditure	4,112	1,958	1,455	2,494	3,410
Total capital works	22,288	22,786	14,625	18,870	17,865

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STRATEGIC RESOURCE PLAN 2020 - 2024 (cont'd)

ATTACHMENT No [1] - Strategic Resource Plan 2020 - 2024

1.6 Budgeted Statement of Human Resources

For the four years ending 30 June 2024

	Budget	Budget	Strategic Resource Plan		
	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000
Staff expenditure					
Employee costs - operating	20,467	21,080	21,396	21,717	22,043
Employee costs - capital	170	170	173	176	180
Total staff expenditure	20,637	21,250	21,569	21,893	22,223
Staff numbers	FTE	FTE	FTE	FTE	FTE
Employees - operating	217.7	218.6	218.6	218.6	218.6
Employees - capital	2.0	2.0	2.0	2.0	2.0
Total staff numbers	219.7	220.6	220.6	220.6	220.6

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4. A WELL RUN COUNCIL

ITEM NO: 9.2.4

STRATEGIC RESOURCE PLAN 2020 - 2024 (cont'd)

ATTACHMENT No [1] - Strategic Resouce Plan 2020 - 2024

1.7 Budgeted Summary of Planned Capital Works Expenditure

	Asset expenditure types					Funding sources					
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Charge \$'000	Special Sales \$'000	Asset Council funding \$'000	Borrowings
Property	9,528	7,268	320	75	1,866	1,920	30	-	-	3,828	3,750
Plant and Equipment	1,298	337	-	-	961	-	-	-	182	1,115	
Infrastructure	11,960	4,061	1,638	350	5,912	3,820	-	322	-	6,369	1,450
Total	22,786	11,666	1,958	425	8,738	5,740	30	322	182	11,312	5,200

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STRATEGIC RESOURCE PLAN 2020 - 2024 (cont'd)

ATTACHMENT No [1] - Strategic Resource Plan 2020 - 2024

1.8 Budgeted Summary of Planned Human Resources Expenditure

Department	Budget 2020/21 \$'000	Comprises			
		Permanent Full Time \$'000	Part Time \$'000	Casual \$'000	Temporary \$'000
Building, Safety and Amenity	1,701	1,195	342	81	84
Community Development	2,264	1,011	1,103	149	-
Construction and Assets	2,004	1,897	-	78	29
Customer and Communications	1,227	806	334	87	-
Economic Development	1,101	717	231	140	12
Environmental Services	265	96	169	-	-
Finance	831	609	142	16	63
Governance and Risk	704	460	243	-	-
Information Services	993	894	76	23	-
Office of CEO	1,248	1,248	-	-	-
Operations	5,847	5,216	151	455	25
Organisational Development	768	625	143	-	-
Planning	737	628	109	-	-
Waste Management	1,391	755	456	180	-
Total operating staff	21,080	16,157	3,500	1,210	212
Capitalised labour	170				
Apprentices and Trainees	597				
External contracted employees	62				
Other employee costs	852				
Total staff	22,761				

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STRATEGIC RESOURCE PLAN 2020 - 2024 (cont'd)

ATTACHMENT No [1] - Strategic Resource Plan 2020 - 2024

1.9 Financial Performance Indicators

Indicator	Measure	Budget 2019/20	Budget 2020/21	Strategic Resource Plan Projections 2021/22	Strategic Resource Plan Projections 2022/23	Strategic Resource Plan Projections 2023/24	Trend +/-
Operating position							
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	(10.9)%	(7.3)%	(0.4)%	0.6%	0.7%	+
Liquidity							
Working Capital	Current assets / current liabilities	336.9%	375.1%	396.8%	369.1%	363.7%	-
Unrestricted cash	Unrestricted cash / current liabilities	265.9%	292.4%	314.9%	287.0%	277.1%	-
Obligations							
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	3.9%	15.6%	13.2%	10.8%	9.3%	+
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue	3.0%	1.8%	2.2%	2.2%	1.3%	+
Indebtedness	Non-current liabilities / own source revenue	33.2%	41.2%	39.9%	37.7%	36.9%	0
Asset renewal	Asset renewal expenses / Asset depreciation	79.8%	79.6%	88.6%	81.3%	79.5%	0
Stability							
Rates concentration	Rate revenue / adjusted underlying revenue	74.1%	71.2%	67.5%	67.6%	67.9%	0
Rates effort	Rate revenue / CIV of rateable properties in the municipality	0.7%	0.6%	0.6%	0.6%	0.6%	0
Efficiency							
Expenditure level	Total expenses/ no. of property assessments	\$3,236	\$3,321	\$3,259	\$3,244	\$3,256	0
Revenue level	Residential rate revenue / No. of residential property assessments	\$1,920	\$2,012	\$2,052	\$2,093	\$2,135	0
Workforce turnover	No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year	9.0%	9.0%	9.0%	9.0%	9.0%	0
Key to Forecast Trend							
+ Forecasts improvement in Council's financial performance/financial position indicator							
o Forecasts that Council's financial performance/financial position indicator will be steady							
- Forecasts deterioration in Council's financial performance/financial position indicator							

FILE NO: C050/19
4. A WELL RUN COUNCIL

ITEM NO: 9.3.1

C050/19 - DETAILED DESIGN OF YARRAWONGA LIBRARY, EVENTS AND PERFORMANCE PRECINCT

RECOMMENDATION

That Council:

1. Award contract C050/19 – Detailed Design of the Yarrawonga Library, Events and Performance Precinct to N2SH Pty Ltd.
2. Authorise the Chief Executive Officer to sign and seal the contract documents.

1. Executive Summary

Moira Shire Council invited submissions for the design and preparation of tender specifications to construct the proposed Yarrawonga Library, Events and Performance Precinct.

Following the initial evaluation, the two highest scoring tenderers were invited to make a presentation of their proposal to the Evaluation Panel.

After consideration of the submissions and subsequent presentations, the Panel recommends that contract C050/19 be awarded to N2SH Pty Ltd.

2. Background and Options

Contract C050/19 is a lump sum contract with completion expected within 24 weeks.

The project will occur in stages which include the provision of cost estimates and indicative program, delivery of the design and finally tender documentation for construction. Support for the construction phase of the project is also a component of the works.

Advertising

The tender was advertised for approximately 6 weeks in the following media as well as Council's website. Submissions closed 6 May 2020.

Paper	Date
TenderSearch	28 March 2020
The Border Mail	28 March 2020
Shepparton News	31 March 2020
Cobram Courier	1 April 2020
Numurkah Leader	1 April 2020
Yarrawonga Chronicle	1 April 2020

Receipt of Tenders

16 Submissions were received.

Supervision

Superintendent – General Manager Community

FILE NO: C050/19
4. A WELL RUN COUNCIL

ITEM NO: 9.3.1

C050/19 - DETAILED DESIGN OF YARRAWONGA LIBRARY, EVENTS AND PERFORMANCE PRECINCT (cont'd)

Evaluation Panel Membership

The Panel consisted of the staff in the following positions who independently evaluated the submissions:

- General Manager Community
- Manager Construction and Assets
- Community Services Officer
- CEO Goulburn Valley Regional Library Corporation

The Procurement Coordinator moderated the tender evaluation.

Non-conforming tenders

No tender was considered to be non-conforming.

Tender Evaluation

The following evaluation criteria and weightings applied to the tender:

Evaluation Criteria	Evaluation Weighting
Price	40%
Track Record	20%
Skills and Resources	20%
Contribution to Local Economy	10%
Management of Schedules	5%
Compliance with Specification	5%

The presentations were weighted at an additional 10% for the two tenderers selected. A summary of the evaluation is provided in the confidential attachment.

3. Financial Implications

The 2019/20 budget contains sufficient funds.

4. Risk Management

To minimise the risks associated with the works under contract, the following contract conditions are included:

- The contract is governed and construed by the Australian Standard AS4122-2010 – General Conditions of Contract for Consultants.
- The successful contractor is to be the holder of public liability insurance with a minimum coverage of \$10 million and professional indemnity with a minimum coverage of \$5 million.
- All on-site personnel are required to undertake a Moira Shire Council site induction.

5. Internal and External Consultation

The tender was advertised on Council's TenderSearch website, The Border Mail, Shepparton News and the local newspapers.

The Manager Assets and Construction, General Manager Community, and General Manager Infrastructure approved the tender documentation.

FILE NO: C050/19
4. A WELL RUN COUNCIL

ITEM NO: 9.3.1

C050/19 - DETAILED DESIGN OF YARRAWONGA LIBRARY, EVENTS AND PERFORMANCE PRECINCT (cont'd)

6. Regional Context

This project contributes to the strategic objective of continuing to maintain and provide facilities and services that our community value and need. Once completed, the Yarrowonga Library will be operated by Goulburn Valley Regional Library Corporation.

7. Council Plan Strategy

The processes undertaken to advertise, evaluate and award this contract demonstrate the Council Plan objective of good governance.

8. Legislative / Policy Implications

The tender process was undertaken in accordance with the requirements of the section 186 of the Local Government Act and Council's adopted Procurement Policy.

9. Environmental Impact

The project requires certain environmental objectives to be included in the design including a passive solar design, solar hot water, natural lighting, zoned heating and cooling, reverse cycle air conditioning and where possible, the carbon footprint of the building and its operations to be minimised.

10. Conflict of Interest Considerations

No conflicts of interest were declared.

11. Conclusion

The recommendation is to award contract C055/19 – Detailed Design of the Yarrowonga Library, Events and Performance Precinct to N2SH Pty Ltd.

Attachments

- 1 Yarrowonga Library\Detailed design eval\C05019 - Detailed Design of the Yarrowonga Library - APPENDIX A - *printed in separate document*

FILE NO: C022/17
4. A WELL RUN COUNCIL

ITEM NO: 9.4.1

**C022/17 - PROVISION FOR ASSET MAINTENANCE PANEL - PART C, F(B)
AND H REFRESH**

RECOMMENDATION

That Council:

1. Award the refresh of panel contract C022/17 – Asset Maintenance Parts C, F(b) and H to:

Part C Tree Maintenance

- Arbor Dynamics Pty Ltd
- Carters Tree Services Pty Ltd

Part F(b) Refrigeration Mechanics

- Airmaster Australia Pty Ltd

Part H Specialised Drainage Services

- Cleanaway Co Pty Ltd
- Drainflow Solutions Pty Ltd
- Rangedale Drainage & Industrial Services Pty Ltd
- Gavlex Pty Ltd t/a RSP Environmental Services
- Total Drain Cleaning Services Pty Ltd

2. Authorise the Chief Executive Officer to sign and seal the contract documents.

1. Executive Summary

Moira Shire Council refreshed panel contract C022/17 to seek additional contractors for Part C Tree Maintenance, add Part F (b) Refrigeration Mechanics and Part H Specialised Drainage Services to the panel.

After consideration of the submissions, including price and specification requirements, the evaluation panel recommends that 8 tenderers be added to Contract C022/17. Please refer to Appendix A for further information.

2. Background and Options

In 2017, Moira Shire Council invited submissions for the creation of a panel of contractors to provide trade services for scheduled and urgent maintenance of Council assets.

The panel provides a range of trade services to Council including concreting, tree maintenance, building maintenance, plumbing and gas fitting, electrical and painting services.

Tenderers were able to make submissions for each or any separable part. The separable parts of the original 2017 tender were:

Part A	Mandatory Information (to be completed by ALL tenderers)
Part B	Concreting
Part C	Tree Maintenance
Part D	Building Maintenance
Part E	Plumbing and Gas Fitting
Part F	Electrical

FILE NO: C022/17
4. A WELL RUN COUNCIL

ITEM NO: 9.4.1

**C022/17 - PROVISION FOR ASSET MAINTENANCE PANEL - PART C, F(B)
AND H REFRESH (cont'd)**

Part G Painting

At the 23 August 2017 meeting, Council resolved to appoint 42 contractors for an initial term of 2 years with the option to extend in single periods of 2 years to a maximum contract period of 6 years (2+2+2).

Contractors on the current panel remain and were not required to re-submit a tender unless they wished to make a submission for Part F (b) or Part H.

The range of services sought under Part C – Tree Maintenance includes stump removal and grinding, elevated platform work, power line clearance and traffic management.

The new Part F (b) Refrigeration Mechanics provides a range of additional services including the removal and installation of air conditioners and new Part H Specialised Drainage Services provides specialised plumbing technology such as CCTV inspections, pipe relining and hydro excavation.

To align with the existing contract term, the initial term of these parts will expire 31 August 2021. Upon mutual agreement there will be provision to extend the Contract for a further two-year period.

Date of Public Notice

Paper	Date
The Border Mail	4 April 2020
Shepparton News	7 April 2020
Cobram Courier	8 April 2020
Numurkah Leader	8 April 2020
Yarrawonga Chronicle	8 April 2020
TenderSearch	4 April 2020

Submissions closed 13 May 2020.

Receipt of Tenders

A total of 9 submissions were received. Refer to Appendix A for more information.

Supervision

Superintendent - Manager Operations.

Superintendent Representative – Superintendent Parks and Town Maintenance

Panel Membership

Staff in the following positions independently evaluated the submissions:

- Superintendent Parks and Town Maintenance
- Superintendent Works and Services
- Assets Technical Officer

The Procurement Coordinator moderated the tender evaluation.

Tender Evaluation

FILE NO: C022/17
4. A WELL RUN COUNCIL

ITEM NO: 9.4.1

**C022/17 - PROVISION FOR ASSET MAINTENANCE PANEL - PART C, F(B)
AND H REFRESH (cont'd)**

The following evaluation criteria and weightings were used:

Evaluation Criteria	Evaluation Weighting
Price	40%
Compliance with Specification	20%
Skills and Resources	10%
Track Record	10%
Contribution to Local Economy	10%
Management of Schedules	10%

In addition to the above weightings, a 70% cut off score was applied to determine which submissions met the requirements.

Non-conforming tenders

One tenderer for Part C Tree Maintenance was considered to be non-conforming due to not having qualifications as required under clause 1.8 of the Invitation to Tender.

3. Financial Implications

Engaging contractors from the panel is funded within departmental operational budgets.

4. Risk Management

Tenderers addressed risk management issues as part of the tender, additional risks will be assessed on an individual project basis.

5. Internal and External Consultation

The public tender was advertised on Council's TenderSearch website, The Border Mail, Shepparton News and the local papers.

The Assets Technical Officer, Coordinator Facilities Maintenance, Manager Operations and General Manager Infrastructure approved the tender documentation.

6. Regional Context

A 10% weighting based on a tenderer's contribution to the local economy is applied to the evaluation.

7. Council Plan Strategy

The Council Plan addresses the need for a well-run Council by implementing a transparent, engaging and accountable governance structure for current and future generations. The processes undertaken to award the contract meet the legislative and policy requirements relating to procurement and tendering.

8. Legislative / Policy Implications

The tender process was undertaken in accordance with the requirements of the section 186 of the Local Government Act and Council's adopted Procurement Policy.

FILE NO: C022/17
4. A WELL RUN COUNCIL

ITEM NO: 9.4.1

**C022/17 - PROVISION FOR ASSET MAINTENANCE PANEL - PART C, F(B)
AND H REFRESH (cont'd)**

9. Environmental Impact

There were no environmental implications relating to the tender process. Environmental risks will be assessed on an individual project basis.

10. Conflict of Interest Considerations

There was no conflict of interest declared for this tender evaluation process.

11. Conclusion

After consideration of the submissions, including price and specification requirements, the evaluation panel recommends that 8 tenderers be included on panel contract C022/17.

Attachments

- 1 C022/17 - Provision for Asset Maintenance - Refresh - APPENDIX A (Confidential) - *printed in separate document*

FILE NO: C061/19
4. A WELL RUN COUNCIL

ITEM NO: 9.4.2

C061/19 - ANNUAL RURAL LINE MARKING PROGRAM

RECOMMENDATION

That Council:

1. Award contract C061/19 – Annual Rural Line Marking Program to Head of Transport, Victoria t/a Sprayline.
2. Authorise the Chief Executive Officer to sign and seal the contract documents.

1. Executive Summary

Moira Shire Council invited submissions from suitably qualified organisations or individuals for the provision of line and road marking services throughout the municipality's rural road network.

After consideration of the submissions, the tender evaluation panel recommends that contract C061/19 be awarded to the Head of Transport, Victoria t/a Sprayline.

2. Background and Options

Contract C061/19 is a schedule of rates contract.

The contract has an initial term of 1 year commencing from the date of contract execution. Upon mutual agreement the contract may be extended by single periods of 12 months to a maximum contract period of three years (1+1+1).

Date of Public Notice

Paper	Date
TenderSearch	25 April 2020
The Border Mail	25 April 2020
Shepparton News	28 April 2020
Cobram Courier	29 April 2020
Numurkah Leader	29 April 2020
Yarrawonga Chronicle	29 April 2020

Submissions closed 20 May 2020.

Receipt of Tenders

6 Submissions were received.

Supervision

Superintendent – Manager Operations

Superintendent Representative – Superintendent Works and Services

Panel Membership

Staff in the following positions independently evaluated the submissions:

- Manager Operations

FILE NO: C061/19
4. A WELL RUN COUNCIL

ITEM NO: 9.4.2

C061/19 - ANNUAL RURAL LINE MARKING PROGRAM (cont'd)

- Superintendent Works and Services
- Superintendent Parks and Town Maintenance

The Procurement Coordinator moderated the tender evaluation.

Non-conforming tenders

No submission was considered to be non-conforming.

Tender Evaluation

The following evaluation criteria and weightings were used:

Evaluation Criteria	Evaluation Weighting
Price	30%
Track Record	20%
Skills and Resources	20%
Management of Schedules	10%
Compliance with Specification	10%
Contribution to Local Economy	10%

3. Financial Implications

The schedule of rates provided by the recommended tenderer applied to the indicative annual program is within the approved budget.

4. Risk Management

To minimise the risks associated with the works under contract, the following conditions must be met:

- The successful contractor is to be the holder of public liability insurance with a minimum coverage of \$20 million.
- All on-site personnel are required to undertake a Moira Shire Council site induction.
- Contract security is required to be taken from the Contractor in the form of retention.
- Works under contract are to comply with the VIC Roads Standard Sections 710 – Fixing Raised Pavement Markers and 721 – Pavement Markers.

5. Internal and External Consultation

The tender was advertised on Council's TenderSearch website, The Border Mail, Shepparton News and the local newspapers.

The Superintendent Works and Services, Manager Operations and General Manager Infrastructure approved the tender documentation.

6. Regional Context

This project contributes to the strategic objective of continuing to maintain and provide facilities and services that our community value and need.

FILE NO: C061/19
4. A WELL RUN COUNCIL

ITEM NO: 9.4.2

C061/19 - ANNUAL RURAL LINE MARKING PROGRAM (cont'd)

7. Council Plan Strategy

The Council Plan addresses the need for a well-run Council by implementing a transparent, engaging and accountable governance structure for current and future generations. The processes undertaken to award the contract meet the legislative and policy requirements relating to procurement and tendering.

8. Legislative / Policy Implications

The tender process was undertaken in accordance with the requirements of the section 186 of the Local Government Act and Council's adopted Procurement Policy.

9. Environmental Impact

Section 1.35 of the specification stipulates the contractor's environmental responsibilities and will form part of the contract.

10. Conflict of Interest Considerations

There was no conflict of interest declared for this tender evaluation process.

11. Conclusion

The recommendation is to award contract C061/19 – Annual Rural Line Marking Program to the Head of Transport, Victoria t/a Sprayline.

Attachments

- 1 C061/19 - Annual Rural Line Marking Program - APPENDIX A - *printed in separate document*

FILE NO: F13/860-3
1. A GREAT PLACE TO LIVE

ITEM NO: 9.4.3

PETITION - SEALING OF INVERNESS ROAD, INVERGORDON

RECOMMENDATION

That Council:

1. Conduct a survey of the owners of property abutting Inverness Road between Katamatite Shepparton Road and Marungi Road, Invergordon, to determine the owners' willingness to support 50% contributions towards cost for a dust suppressant seal treatment as outlined in Option 1 in accordance with Council's Special Rates and Charges Policy.
2. Undertake traffic counts to determine the traffic usage on Inverness Road, and,
3. Thank the signatories of the petition for their work and advise the first mentioned author of the petition of Council's decision.

1. Executive Summary

A petition has been received regarding the upgrade of Inverness Road between Katamatite Shepparton Road and Marungi Road, Invergordon, to a sealed standard.

Seal treatment options available include:

- Option 1 – Dust Suppressant Seal Treatment
- Option 2 – Full sealed pavement Construction

With Option 1, Council has set a precedence to seek 50% contribution towards costs from abutting landowners for dust suppressant seal treatments on rural roads. Council may elect to implement a Special Charge Scheme to seek the 50% contributions from abutting landowners.

The process that is outlined in the Local Government Act and widely used for retrofitting infrastructure to developed areas is the Special Charge Scheme. Council could construct the infrastructure and the costs would be distributed amongst the abutting property owners as per the legislation and Council Policy.

Council has a well-established process to determine if there is sufficient support to provide a constructed sealed road, and it is recommended that the abutting property owners be asked about a Scheme for construction of a dust suppressant seal treatment for Inverness Road in accordance with Council's Policy and procedures.

2. Background and Options

a. Petition

A petition with 107 signatures has been received from abutting landowners in Inverness Road and surrounding district, to have Inverness Road between Katamatite Shepparton Road and Marungi Road upgraded from an unsealed gravel road to a sealed road standard. Their request is based on the road being used more frequently by trucks transporting hay and cattle and becoming extremely dusty. The petition was tabled at the Ordinary Council Meeting held on 27 May 2020.

b. Condition and use of the road

Inverness Road is classed as a Rural Residential Access Road under the Council's Road Hierarchy. The road is constructed with hill gravel to a width of 6metres. Total length is 4.935km

FILE NO: F13/860-3
1. A GREAT PLACE TO LIVE

ITEM NO: 9.4.3

PETITION - SEALING OF INVERNESS ROAD, INVERGORDON (cont'd)

The road is approved for use by school buses, milk tankers and B-Doubles. Traffic counts are currently underway to determine traffic volumes.

There are 24 properties abutting the length of the road with 8 houses within close proximity of the road.

C. Options of Road Sealing Treatments

Option 1 Dust Suppressant Seal

This option involves the application of a dust suppressant seal treatment over the existing road base to a sealed width of 7.2metres. The existing road base will need some shaping and have additional hill gravel added to widen the existing pavement width to 7.2m to allow for 2-way traffic passing each other.

Total estimated cost for the dust suppressant seal is \$523,000 Ex GST.

Option 2 Full Sealed Pavement Construction

This option involves strengthening and widening the existing road pavement to a width of 7.2m with a pavement overlay using crushed rock and applying a 2-coat seal treatment. This treatment has the benefit of achieving a minimum 20-year life cycle for the road pavement. Whereas the dust suppressant seal treatment has a life expectancy of around 10 years and only has a single seal coat.

Total estimated cost for the dust suppressant seal is \$902,000 Ex GST.

3. Financial Implications

Council's capital works budget for 2020/21 financial year has been adopted by Council at its June 2020 Budget Meeting. Unless additional funding becomes available during the financial year via funding grants, the works for both options will be considered for inclusion in the 2021/22 capital works budget.

Option 1 Dust Suppressant Seal Treatment Funding options

Council has the option to either fully fund the works but is subject to availability of council funds or external funding grants. However, given council's current priorities for funded projects, Council may be reluctant to fund the full amount in the short term.

The alternative is that Council seek co-contributions from the abutting landowners to expedite the works as a priority. Council has set a precedence in seeking contributions from benefitting abutting land owners based on a value of 50% of the works cost for previous dust suppression works on rural roads and urban streets. However, the vast majority of the landowners would need to agree to contribute towards costs prior to any works proceeding.

Cost per landowner for both sides of the road reserve is estimated at \$26.50 per metre length of property frontage. For example, a property with a 500m frontage would need to contribute a total amount of \$13,250 Ex GST.

The Local Government Act provides legislation that enables Council to install infrastructure and then to pass the costs of any special benefit to the owners of adjacent land. The legislation is well known, often used and is the cornerstone of fitting infrastructure to areas that have been developed without complete infrastructure.

FILE NO: F13/860-3
1. A GREAT PLACE TO LIVE

ITEM NO: 9.4.3

PETITION - SEALING OF INVERNESS ROAD, INVERGORDON (cont'd)

Therefore, Council can elect to recover costs from abutting property owners under its Special Rates and Charges Policy.

Council's Policy's for Special Rates and Charges allows for contributions to be paid by the following options:

- In full within 30 days after the date of issue of the notice; or
- Quarterly installments over a period of years as set by Council for each scheme, but not exceeding 10 years; and
- Applications for relief or assistance due to hardship will be considered in accordance with Council's Rates and Charges Policy.

Option 2 Full Sealed Pavement Construction

Council in the past has not sought co-contributions from abutting landowners for upgrade of rural roads to full sealed construction due to the cost impost on the landowners. Therefore, the only option is for Council to fully fund the works or seek at least seek partial or full funding from an external Grant Funding Organisation.

4. Risk Management

There are financial risks to Council with construction works and with undertaking the Special Charge Scheme process. These risks are mitigated by ensuring that Council's Special Charge Scheme Policy is followed along with the requirements set out in relevant legislation.

There are risks, with regard to the perceptions schemes may create within the community. Some property owners may believe that the Council's General Rate covers the cost of provision of new infrastructure, whereas this is not the case. The General Rate is to cover services that are available generally within the community. Services such as the provision of new roads that benefit some property owners, that is, those that receive special benefit are provided by Special Charge Schemes.

5. Internal and External Consultation

This report is regarding a consultation process. If Council were to proceed with a scheme extensive additional consultation would be required with the scheme contributors.

Schemes are not popular because they result in property owners having to pay for the special benefit that they receive. The consultation regarding schemes needs be mindful of this fact, and also needs to ensure that property owners are provided with information that is correct, up to date and that should any scheme be considered for implementation, Council is required to undertake a legal process that is lengthy and time consuming.

6. Regional Context

Inverness Road serves as an access road for local residents, dairy & beef farmers and farmers supplying hay fodder. The road provides direct access to the Katamatite Shepparton Road and the Invergordon community.

7. Council Plan Strategy

The request for the sealing of Inverness Road is linked to the Council Plan's Strategy 1 – "A great place to live" under the strategic action "Continuing to maintain and provide facilities and services that our community values and need".

8. Legislative / Policy Implications

Council has a Policy with respect to the installation of new road infrastructure – the Special Rates and Charges Policy. However, it does not cover contribution amounts for

FILE NO: F13/860-3
1. A GREAT PLACE TO LIVE

ITEM NO: 9.4.3

PETITION - SEALING OF INVERNESS ROAD, INVERGORDON (cont'd)

dust suppressant seal treatments. Instead Council has relied on set precedence for past similar requests for dust suppressant seal treatments for rural roads in asking abutting property owners to contribute up to 50% towards costs.

Any special charge scheme would be developed in accordance with the relevant provisions of the Local Government Act 1989, Ministerial Guidelines and Council' Special Rates and Charges Policy 2009. The procedure and limits to Council's power to impose a scheme are stipulated in the Local Government Act 1989.

9. Environmental Impact

Upgrading the road to a sealed surface will eliminate the dust problems that is being experienced by the abutting residents and improve road safety for travelling motorists.

10. Conflict of Interest Considerations

There are no Officer conflicts of interest with respect to this report.

11. Conclusion

The abutting property owners in petition have requested that Council to have Inverness Road upgraded from an unsealed road to a sealed road standard. It is recommended that the abutting property owners be asked about their willingness to contribute 50% to the cost of upgrading the road to a sealed road based on Option 1 – Dust Suppressant Seal Treatment, via a questionnaire and that traffic counts be undertaken to determine the amount and nature of the traffic on the road.

The results of the questionnaire and traffic counts will be reported to Council at a later date.

Attachments

Nil

FILE NO: F16/651
2. A THRIVING LOCAL ECONOMY

ITEM NO: 9.4.4

RETAIL POLICY FRAMEWORK FOR COBRAM AND YARRAWONGA

RECOMMENDATION

That Council:

1. Seek to incorporate the Retail Policy Framework Background Analysis and Options Reports (2017) into the Moira Planning Scheme at Clause 72.08 – Background Documents.
2. Seek authorisation from the Minister for Planning to prepare a Planning Scheme Amendment pursuant to Section 8A of the Planning and Environment Act 1987.
3. Request the Minister for Planning under Section 20(4) of the Act to exempt himself from the requirements of Section 17, 18 & 19 of the Act in relation to the exhibition and notice of a planning scheme amendment.

1. Executive Summary

A Retail Policy Framework for Cobram and Yarrowonga was prepared in 2017 providing analysis and options for future commercial development. Council subsequently adopted the report at its meeting on 26 July 2017.

In order for these reports to have a level of statutory force in the consideration of planning proposal, it is prudent to incorporate the reports into the Planning Scheme as Background Documents.

A planning scheme amendment is required, therefore authorisation should be sought from the Minister for Planning and request an exempt from public exhibition and notice, given that the reports had undergone a public exhibition process.

2. Background and Options

Council at its meeting held on 26 July 2017 adopted the Cobram and Yarrowonga Retail Policy Framework Background Analysis and Options Reports.

The Retail Policy Framework for Cobram and Yarrowonga was aimed to assess the level and form of the existing and prospective retail market demand with a view to determine:

- the drivers of change,
- the forms of development that are likely to be most viable leading into the future, and,
- the prospects for growing the employment base of the two town centres.

To inform and assist with the preparation of the Retail Policy Framework for Cobram and Yarrowonga, consultation was undertaken on two instances; four open day sessions in November 2016 and formal public consultation for three weeks in July 2017.

Six submissions were received. The submissions were generally in agreement with the Retail Policy Framework for Cobram and Yarrowonga.

The options for these reports are:

- Remain as policy (Council) documents that sit outside the Planning Scheme;
- Incorporate the documents into the Planning Scheme as Background Documents that would assist in informing any planning scheme amendments, the Municipal Planning Strategy, local planning policies and any other relevant planning matter.

FILE NO: F16/651
2. A THRIVING LOCAL ECONOMY

ITEM NO: 9.4.4

RETAIL POLICY FRAMEWORK FOR COBRAM AND YARRAWONGA (cont'd)

3. Financial Implications

There are fees and charges associated with a planning scheme amendment which are accommodated within budget.

4. Risk Management

There are no known risks likely to arise with respect to the incorporation of these strategic reports into the planning scheme

5. Internal and External Consultation

Prior to the adoption of these reports, external consultation occurred in November 2016 (public open days and walk through interviews with some shop owners) and July 2017 (formal three week public consultation process), whereby submissions were received that broadly supported the findings and directions within the retail policy framework.

More recently these reports formed part of the combined planning scheme amendment C88 and planning permit 52017204 (Cobram Village) process in Council's consideration and the Planning Panel's examination of the planning elements surrounding the proposal.

6. Regional Context

The town centres of Cobram and Yarrawonga have significant opportunities for growth and to attract patronage and investment from even surrounding Shires, however the towns are only supportive towns to the 5 major towns within the Hume Region

7. Council Plan Strategy

The objective of the Strategy 2 - A thriving local economy is:

- *We will support local businesses and attract new investment to generate employment opportunities*

The retail policy framework meets this objective.

8. Legislative / Policy Implications

To incorporate these reports into the planning scheme requires an amendment to the Planning Scheme. The Planning and Environment Act 1987 provides the statutory process to amend the planning scheme.

As these reports have already been subject to a public exhibition process, it would be reasonable to request the Minister under Section 20(4) of the Act to exempt himself from the requirements of Section of Section 17,18 & 19 of the Act in relation to the exhibition and notice of a planning scheme amendment.

9. Conflict of Interest Considerations

There are no officer conflicts interest to consider.

10. Conclusion

When strategic planning reports are prepared that informs of future planning and development, it is normal practice to include these into the planning scheme, thus providing statutory weight to rely on when deciding on planning proposals or requests.

In this particular case, the Council only decided to adopt the Cobram and Yarrawonga Retail Policy Framework Background Analysis and Options Reports.

FILE NO: F16/651
2. A THRIVING LOCAL ECONOMY

ITEM NO: 9.4.4

RETAIL POLICY FRAMEWORK FOR COBRAM AND YARRAWONGA (cont'd)

The next stage to incorporate them in the planning scheme has not occurred to date, therefore it is now prudent to do so.

An amendment to the Moira Planning Scheme is required, therefore Council should seek Authorisation from the Minister and request to exempt himself from the exhibition and notice requirements.

Attachments

Nil

FILE NO: F20/0603
4. A WELL RUN COUNCIL

ITEM NO: 11.1

NOTICE OF MOTION: CR PETER MANSFIELD

TAKE NOTICE that at the Council Meeting to be held on 24 June 2020, it is my intention to move the following motion:

That Moira Shire Council accept asset responsibility for the bridge across Jacksons Creek Bundalong being proposed by the Bundalong Action Group (BAG) on the condition that:

- The design, construction and installation being funded by Goulburn Murray Water (GMW) in conjunction with BAG
- The project securing the necessary statutory approvals
- The design and engineering certification of the bridge being to Councils satisfaction
- BAG undertaking routine maintenance on the approved decking to ensure its longevity
- The Councils involvement in the project is limited to the bridge with land management remaining with GMW

CR PETER MANSFIELD

Date: 3 June 2020

FILE NO: VARIOUS

ITEM NO: 14

URGENT GENERAL BUSINESS**Clause 60 of Council's "Meeting Procedures Local Law 2017 states:****60. Urgent general business**

- 1) Councillors must provide an outline of the matters to be considered before Council can accept the motion to consider urgent business. The outline must demonstrate how the matter meets the criteria for urgent business.
- 2) Urgent business can only be admitted by resolution of Council
- 3) Urgent business must not be admitted as urgent business unless
 - a) It relates to or arises out of a matter which has arisen since distribution of the agenda
 - b) Is manifestly urgent
 - c) Is material to the function of Council
 - d) Requires an urgent council resolution
 - e) Is otherwise determined by the CEO.
- 4) Only the mover of an urgency motion may speak to the motion before it is put.

FILE NO: VARIOUS

ITEM NO: 15

QUESTIONS FROM THE PUBLIC GALLERY

Clause 61 of Council’s “Meeting Procedures Local Law 2017 states:

61. Question Time

The Council will hold a Public Question Time of up to 30 minutes duration at each Ordinary Meeting, to enable members of the public to receive answers to questions previously submitted for consideration, and if the submitted questions are dealt with in less than the 30 minute period, the Chair can invite questions from the floor.

- 1) At every ordinary meeting of the Council a maximum of 30 minutes may be allocated to enable members of the public to submit questions to Council.
- 2) The time allocated may be extended by unanimous resolution of Council.
- 3) Sub-clause (1) does not apply during any period when the Council has resolved to close a meeting in respect of a matter under section 89(2) of the Act.
- 4) To assist the accurate recording of minutes and addressing any questions that may require written response or follow up, the Chief Executive Officer may require questions to be submitted in writing.
- 5) No person may submit more than two (2) questions at any one (1) meeting.
- 6) The Chairperson or member of Council staff nominated by the Chairperson may read a question to those present.
- 7) No question must be so read unless:
 - a) the person asking the same is in the gallery at the time it is due to be read; and
 - b) the person asking the question reads the same when called upon by the Chairperson to do so.
 - c) A question may be disallowed by the Chairperson if it:
 - d) relates to a matter outside the duties, functions and powers of Council;
 - e) is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
 - f) deals with a subject matter already answered;
 - g) is aimed at embarrassing a Councillor or a member of Council staff;
 - h) relates to personnel matters;
 - i) relates to the personal hardship of any resident or ratepayer;
 - j) relates to industrial matters;
 - k) relates to contractual matters;
 - l) relates to proposed developments;
 - m) relates to legal advice;
 - n) relates to matters affecting the security of Council property; or
 - o) relates to any other matter which Council considers would prejudice Council or any person.
- 8) The Chairperson may request a Councillor or member of Council staff to respond, if possible, to the question.
- 9) Councillor or member of Council staff may require a question to be put on notice until the next Ordinary meeting, at which time the question must be answered, or elect to submit a written answer to the person asking the question.
- 10) A Councillor or member of Council staff may advise Council that it is his or her opinion that the reply to a question should be given in a meeting closed to members of the public. The Councillor or member of Council staff must state briefly the reason why the reply should be so given and, unless Council resolves to the contrary, the reply to such question must be so given.

FILE NO: VARIOUS

ITEM NO: 16

MEETING ADJOURNMENT

RECOMMENDATION

That the meeting be adjourned for 10 minutes.

RECOMMENDATION

That the meeting be resumed.

RECOMMENDATION

That pursuant to the provisions of the Local Government Act 2020 (the Act), the meeting will now be closed to members of the public to enable the meeting to discuss matters in items 17.1 and 17.2 which the Council may, pursuant to the provisions of Section 66 (2) of the Act resolve to be considered in closed session.

RECOMMENDATION

That pursuant to Section 66 (1) of the Local Government Act 2020, Council resolve to continue in open session.

RECOMMENDATION

That the recommendations of the "Closed" Meeting of Council be adopted.