



44 Station Street  
Cobram Vic 3644  
[www.moirā.vic.gov.au](http://www.moirā.vic.gov.au)  
[info@moirā.vic.gov.au](mailto:info@moirā.vic.gov.au)

## AGENDA

**SCHEDULED MEETING OF COUNCIL  
FOR  
WEDNESDAY 22 JUNE 2022  
TO BE HELD AT COBRAM CIVIC CENTRE, PUNT ROAD COBRAM VIC 3644  
COMMENCING AT 5.00 PM**

### **RECORDING**

Consistent with section 12.3 of our Governance Rules, Council officers have been authorised to record the public session of this meeting using an audio recording device.

### **LIVE STREAMING**

Council meetings will now be lived streamed to allow those interested in viewing proceedings greater access to Council decisions and debate, without attending the meeting in person.

### **1. WELCOME CALLING TO ORDER – CEO**

### **2. PRAYER**

Almighty God we humbly ask you to guide our deliberations for the welfare and benefit of the Moira Shire and its people whom we serve.

Amen

### **3. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

We, the Moira Shire Council, would like to acknowledge the traditional owners of the land upon which we meet and pay our respects to their Elders both past and present.

### **4. APOLOGIES / LEAVE OF ABSENCE**

### **5. DECLARATION UNDER ACTS, REGULATIONS, CODES OR LOCAL LAWS**

### **6. DISCLOSURE OF CONFLICTS OF INTEREST**

### **7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Recommendation:** “That the minutes of the Scheduled Council Meeting held on Wednesday, 25 May 2022, as prepared, be confirmed.”

**8. COUNCILLOR REPORTS**

COUNCILLORS TO PROVIDE VERBAL REPORTS

**9. OFFICERS REPORTS**

OFFICERS TO PROVIDE VERBAL REPORTS

**10. PUBLIC QUESTION TIME**

**11. OFFICER REPORTS FOR DETERMINATION**

**11.1 CHIEF FINANCIAL OFFICER**

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NIL

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NIL

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FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.1.1  
(SENIOR GOVERNANCE OFFICER, NANCY  
MUSTICA)  
(CHIEF FINANCE OFFICER MATT JARVIS)

**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET AND  
DECLARATION OF THE RATES AND CHARGES FOR 2022/2023**

**Recommendation**

That Council:

1. Adopt the 2022/2023 Budget as the final Adopted Budget of Moira Shire Council for the 2022/2023 financial year, prepared in accordance with Section 94 of the Local Government Act 2020;
2. Declare the Rates and Charges detailed in Section 4 of the final 2022/2023 Budget Report including a General Rate, Municipal Charge, Environmental Levy and Waste Collection Service Charges; and
3. Declare the Fees and Charges detailed in Section 6 of the final 2022/2023 Budget Report to be charged in respect to various goods and services during the 2022/2023 financial year;

**1. Executive Summary**

This report seeks Council's adoption of the Moira Shire Council Budget 2022/23.

The Budget was developed with the aim of safeguarding communities and staff, looking after our assets, consolidating the capital works program, maximising the opportunity of regional travel and migration through tourism and sustainable development, advocating for the Moira Shire community with other levels of government, and enhancing democracy and communication.

The 2022/23 Budget has been developed following a two-step community engagement process.

**2. Conflict of interest declaration**

There are no officer conflict of interest considerations.

**3. Background & Context**

Capital Works – Renewal Expenditure

Council has made a priority to ensure a 100% renewal target on our assets while acknowledging this will affect our capacity to nominate new projects and builds. With Council being responsible for over \$600m in assets, meeting the renewal target will ensure the assets we have are well maintained to prevent costly remediation and repairs in the future.

Capital Works - Borrowings

The 2022/23 Budget highlights \$8.75m in borrowings. These borrowings relate to the Yarrowonga Library and Yarrowonga Multisport Stadium projects which were authorised in prior year adopted budgets. Moira Shire Council has an approved \$3.75m low interest Community Infrastructure loan through Treasury Corporation Victoria for the Yarrowonga Library project. Council has also secured access to a \$7m low interest Community Sports Infrastructure loan from the Victorian Government for the Yarrowonga Multisport Stadium. Both loans are dependent on actual expenditure in regards to timings of drawdowns of the borrowed funds.

Capital Works – Subject to Grant Funding

A number of projects are highlighted in the 2022/23 Budget as being subject to grant funding, shown in Section 4.5 of the budget document. Should grant funding for these projects not be

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successful, the project will not progress and highlights the importance of grant funding to certain capital projects included in the 2022/23 Budget.

### Rates – Valuations

The 2022/23 Budget includes preliminary valuation data for 2022/2023 with valuations as at 1 January 2022. All rating information contained in the budget, including rates in the dollars, are based on these updated valuations.

Current valuation data indicates a significant increase in Capital Improved Valuations (CIV) across the municipality, however, this does not lead to additional rates revenue due to the rate cap of 1.75%. This is demonstrated by a 20% reduction in the rate in the dollar to be levied as general rates across the rating differentials.

While complying with the 1.75% rate cap, movements between valuations in rating differential groups and for individual properties will have an impact on individual rates notices. This will not be advised until the 2022/2023 annual rates notices for each property are distributed.

### EPA Waste Levy - Increase

The Environmental Protection Agency (EPA) waste levy (formerly known as the 'landfill levy') will increase approximately 19% from 1 July 2022. This legislated levy must be paid for all wastes that are received at licensed landfills. The 2022/23 Budget proposes the cost of the increased will be passed on fully through the kerbside general waste collection service charge and the relevant landfill and transfer station user fees and charges.

### Budgetary Pressures

In addition to increases in the EPA waste levy, other budgetary pressures include rising inflation with CPI at 5.1%, well above the rate cap of 1.75%, planned increases to the Superannuation Guarantee and annual increases in insurance premiums. Such budgetary pressures will extend into future years placing greater emphasis on the longer term financial planning process to ensure Council's financial sustainability.

## 4. Strategic Alignment

### **Council Plan**

5. Transparent and accountable governance

## 5. Internal & External Engagement

The 2022/23 Budget was developed following a two-step community engagement process which involved:

1. A community Budget Proposal submission period between November 2021 and February 2022. Council provided the opportunity for residents and community organisations to present project ideas to be included in the Proposed 2022/23 Budget. Council received 24 submissions during this period.

A Community Budget Proposals Hearing meeting was held on 9 March 2022 where 15 of those submitters took the opportunity to speak in support of their submission to Councillors. Council considered all submissions in the development of the 2022/23 Budget.

2. An opportunity for Moira Shire residents to provide comments on the Proposed 2022/23 Budget between 26 May and 7 June 2022 which included Councillor Drop-In Sessions (by

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## THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)

appointment) that were held in Nathalia, Numurkah, Yarrawonga and Cobram and accepting and inviting comment on the proposed budget, in person, by email, by mail or via our website. Advertising was placed in the local newspapers, on Councils social media and website. Ten individuals submitted comments to Council during this period.

Two of the main themes of comments received during the May to June 2022 engagement period related to Pyke Street drainage and Wilby Bridge. With regards to Pyke Street, Council will utilise existing drainage maintenance budgets to investigate possible remedial works for 2022/23 and will liaise with the Department of Infrastructure, Transport, Regional Development and Communications to determine the suitability of the project for funding under the Local Roads and Community Infrastructure program. In relation to Wilby Bridge, the 2022/23 Budget includes a capital works renewal allocation of \$215k, partly funded by \$173k in grants. The 2022/23 Budget notes that this allocation is subject to Council being successful in securing the grant funding.

Council would like to thank all those who took the time to attend the Drop-in Session and provided comment on the proposed Budget.

Managers, Executive Leadership Team & Councillors have been engaged throughout the development of the 2022/23 Budget.

### 6. Budget / Financial Considerations

The 2022/23 Budget enables the Council to fund its approved operational activities and capital projects for the year ending 30 June 2023.

The general themes contained within the budget are ones of Safety, Advocacy, Consolidation and Renewal. Section 2 of the 2022/23 Budget provides a description of the services and initiatives to be funded and how these will contribute to achieving the strategic objectives outlined in the Council plan.

The 2022/23 Budget projects an accounting surplus of \$14.06m made up of revenue of \$78.23m and operating expenditure of \$64.17m. Excluding non-operating items, such as capital grants, the projected underlying operating result is a deficit of \$6.42m. This has been significantly impacted by the early payment of 75% of the 2022/23 Federal Financial Assistance Grants in 2021/22 unfavorably impacting the underlying result for 2022/23 by approximately \$3.09m.

The Balance Sheet projects a working capital (current assets over current liabilities) of \$42.02m or 324% reflecting the balance of capital works carried forward.

The Capital Works Statement projects \$25.61m of capital works in 2022/23 as Council looks to consolidate and catch up on projects that have not been able to proceed for reasons outside of Council's control.

For the purposes of transparency, Section 4.5 of the budget document has disclosed capital works projects from previous budget years that remain committed, however, not all projects listed will be delivered in the 2022/23 financial year (as per the Capital Works Statement). The income statement and balance sheet are influenced by these carried forward works in terms of cash held, grants committed and borrowings proposed.

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Basis of Valuation

The determination of the 2022/2023 rates for all properties will be based on 1 January 2022 levels of property valuations returned to Council by the Valuer-General Victoria and as subsequently amended by supplementary valuations.

The basis of valuation to be used by Council is the Capital Improved Value (CIV).

Differential Rate Percentages

Each Differential Rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described in Section 4.1.1 of the Attachment), by the relevant percentages indicated in table below:

Type or Class of Land	2022/23 Cents/\$ Capital Improved Value (CIV)
General Rate – Residential Building	0.0025204
General Rate – Residential Vacant	0.0050408
General Rate – Farm Building	0.0025204
General Rate – Farm Vacant	0.0025204
General Rate – Commercial Building	0.0035286
General Rate – Commercial Vacant	0.0050408
General Rate – Industrial Building	0.0035286
General Rate – Industrial Vacant	0.0050408
General Rate – Rural Building	0.0025204
General Rate – Rural Vacant	0.0050408
General Rate – Cultural and Recreational	0.0024448

Municipal Charge

Under Section 159 of the *Local Government Act 1989* Council is declaring a municipal charge for 2022/2023.

Type of Charge	2022/2023 Per Rateable Property
Municipal Charge	\$367.00

Service Rates and Charges

An annual Waste Service Charge will be declared for the collection and disposal of municipal waste.

Type of Charge	2022/2023 Per Service
Kerbside General Waste Collection Service	\$258.50
Kerbside Recyclable Waste Collection Service	\$130.40
Kerbside Organic Waste Collection Service	\$106.30
Environmental Levy	\$125.50

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**7. Risk & Mitigation**

The 2022/23 Budget seeks to balance the competing needs and interests expressed by the community with council's legal obligations that are defined in many acts and regulations.

<b>Risk</b>	<b>Mitigation</b>
Financial	Financial risk are considered as part of the Budget process and development.
Economic (regional context or broader economic impact)	Economic risk are considered as part of the Budget process and development.
Environmental	Environmental risk are considered as part of the Budget process and development.
Reputational	All councils are required to adopt their budget by 30 June 2022
Legislative Compliance	The 2022/23 Budget has been prepared in accordance with the <i>Local Government Act and Regulations</i> and the Model Financial Report.

**8. Conclusion**

The 2022/23 Budget seeks to service the many and often competing needs of the Moira community in a financially sustainable manner that is equitable across a large geographic Shire.

It is recommended that Council adopt the 2022/23 Budget.

**Attachments**

- 1 Final Budget Report 2022-23 - for Council Meeting 22 June

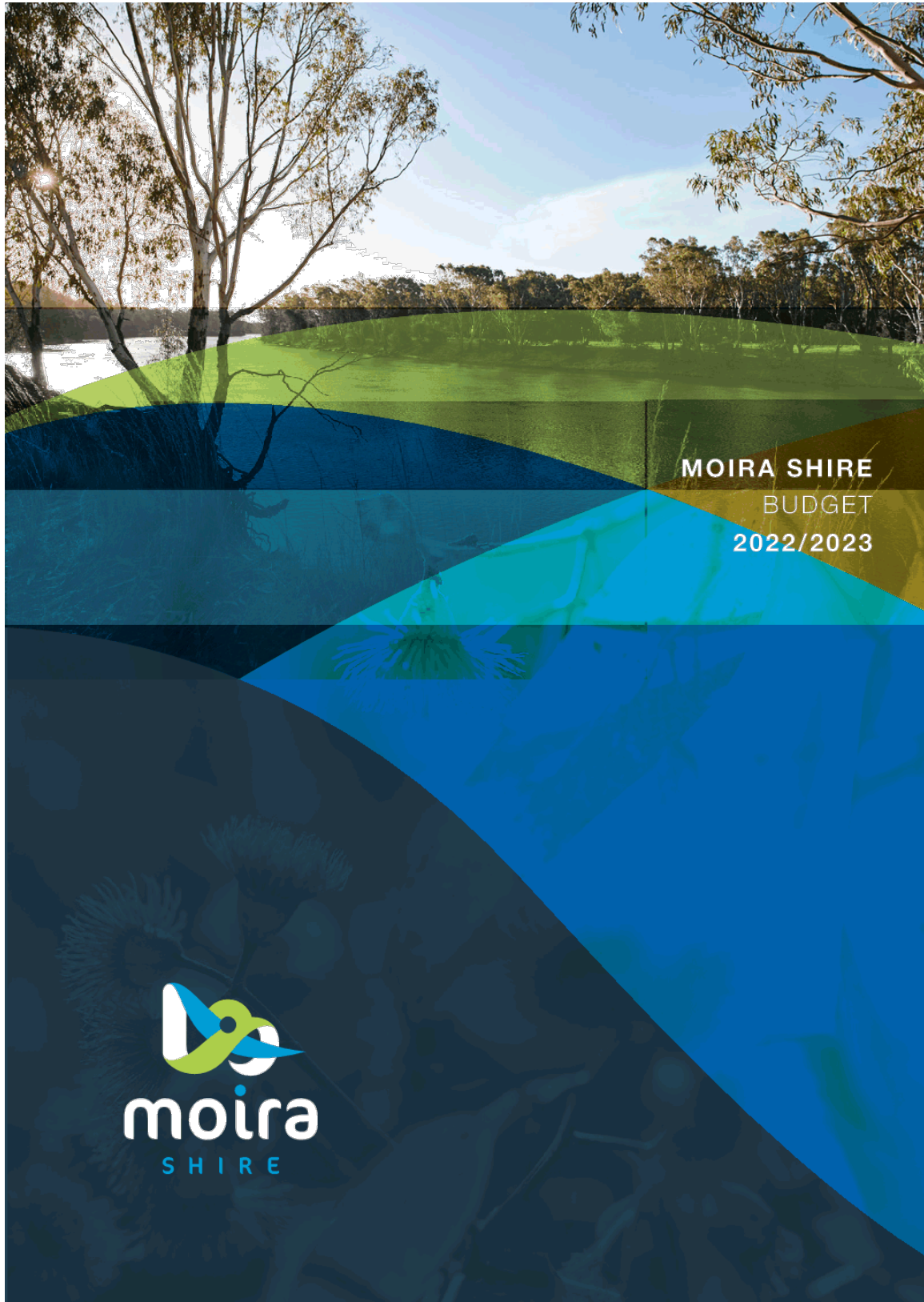


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MOIRA SHIRE BUDGET  
2022/2023



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## MAYOR'S INTRODUCTION

It is a pleasure to introduce the Moira Shire Council 2022-2023 Budget for adoption.

This budget has been developed with the aims of safeguarding communities and staff, looking after our assets, consolidating the capital works program, maximising the opportunity of regional travel and migration through tourism and sustainable development, advocating for the Moira Shire community with other levels of government, and enhancing democracy and communication.

### Safeguarding communities, staff and assets

We are safeguarding our communities with the commencement of Stage 1 of the Numurkah Flood Levee and Cobram East Levee.

We are increasing our road upgrade and renewal expenditure budget by approximately 40 percent (more than \$5 million), in addition to \$7.25 million being spent on road and bridge maintenance.

Council staff safety and training are of key importance for this Council, and this is reflected in the budget with increased investment in Workplace Health and Safety training and technology solutions.

For the first time, Council will fund a 100% renewal on our assets, up from 80%.

This will ensure the assets we have are well maintained to prevent costly remediation and repairs in the future.

### Maximising opportunities

We have seen a large increase in internal tourism in Australia as well as massive migration to the regions.

There is a great opportunity for businesses to capitalise on the visitor spend and this is supported through events funding and marketing support with a move to a new tourism model.

We recognise that increases in tourist numbers can impact our amenity, and Council has committed increased funds to rubbish collection over peak periods as a mitigation.

A shortage of appropriately zoned land and outdated strategic plans for our towns given record migration, require strategic planning and consultation for sustainable growth and therefore an increase in budget for engineers and consideration of alternate ways of delivery for Council's planning department.

Council will invest in solutions to digital connectivity issues across the Shire to ensure the prosperity of our businesses and agricultural sectors, as well as to take advantage of the new world of 'working from home'.

With insurance becoming increasingly costly and the potential difficulties in getting insurance, Moira Shire Council is the first Victorian Local Government to join Civic Risk Mutual, which allows us to have influence on our premiums.

### Consolidating capital works

We have \$35 million of capital projects carried forward. This year, we will catch up on projects that have not been able to proceed for reasons outside of Council's control such as contractor shortages and the timing of grants.

While it is not anticipated that the entire \$35 million will be expended in the 2022-2023 financial year, major capital projects such as Stage 1 of the Numurkah Flood Mitigation project, the Yarrawonga Multisport Stadium will be well progressed. Council has invested in the Surepact contract management system to manage risk and allow for greater transparency of grant and project management.

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**Advocacy**

In developing a budget, local government in Victoria operates and works within the financial constraints of rate capping and external state authority increases in fees and compliance costs.

For example, the increase of 19% in the Environment Protection Agency's waste levy will directly result in a commensurate increase in fees at landfills.

Rates, which comprise approximately 50% of Council's income, are subject to rate capping and that increase has been set at 1.75% this year when the increase in the cost of goods and services is approximately 5%.

This is a concern for our local government's sustainability and ability to continue to provide services in the long term.

As many of the issues that concern our community rely on State and Federal government services, policy and funding, such as increases in homelessness, the Green Route bridge between Yarrawonga and Mulwala, the state of the Murray Valley Highway to mention just a few, we now have a budget for advocacy to ensure Moira Shire's voice and concerns are heard by those who have the power to make the decisions that can improve life for the people of Moira Shire.

**Enhancing Democracy and  
Communication**

Moira Shire Council is determined to enhance democracy through finding ways for hard-to-reach groups to engage with Council and make their views known.

By increasing the budget for communications and engagement, employing experts and using readily available, free technology we hope to engage positively with the various groups in our community to ensure that Moira Shire is an inclusive, vibrant shire, where all can voice their views and aspirations.



**Councillor Libro Mustica  
Mayor**

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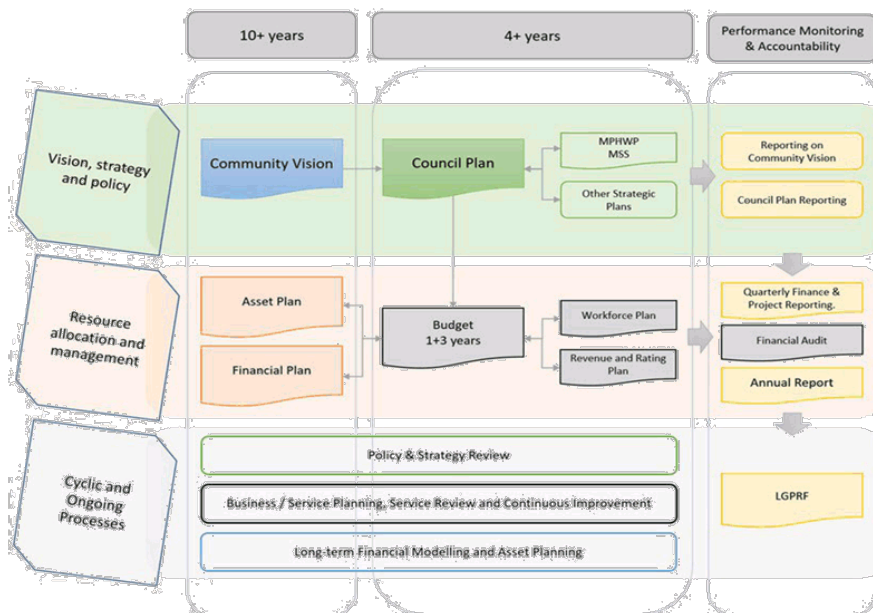
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**1. LINK TO THE INTEGRATED STRATEGIC  
PLANNING AND REPORTING FRAMEWORK**

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision and Financial Plan), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget). Then holding itself accountable (Annual Report).

**1.1 LEGISLATIVE PLANNING AND ACCOUNTABILITY  
FRAMEWORK**

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated planning and reporting framework that applies to local government in Victoria. At each stage of the integrated planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



The timing of each component of the integrated planning and reporting framework is critical to the successful achievement of the planned outcomes.

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### 1.1.2 KEY PLANNING CONSIDERATIONS

#### Service Level Planning

Although councils have a legal obligation to provide some services— such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

Community consultation needs to be in line with a councils adopted Community Engagement Policy and Public Transparency Policy.

### 1.2 OUR PURPOSE

#### Our vision

To be a welcoming, healthy and sustainable community that encourages diversity, business ingenuity and inclusion.

#### Our values

We will provide local leadership underpinned by a governance framework comprising these guiding values and behaviours.

Ethical leadership underpins our decision-making and operations. At all levels, we seek to ensure there is an appropriate balance between the values-based organisational culture described by our values and underlying behaviours.



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### 1.3 STRATEGIC OBJECTIVES

The 2022-23 Budget is prepared in line with the Moira Shire Council Plan 2021-2025 five key strategic objective pillars. These pillars assist Council to make the most of our regional advantages and include aspects both internal to Council as well as those that are community aspirations.



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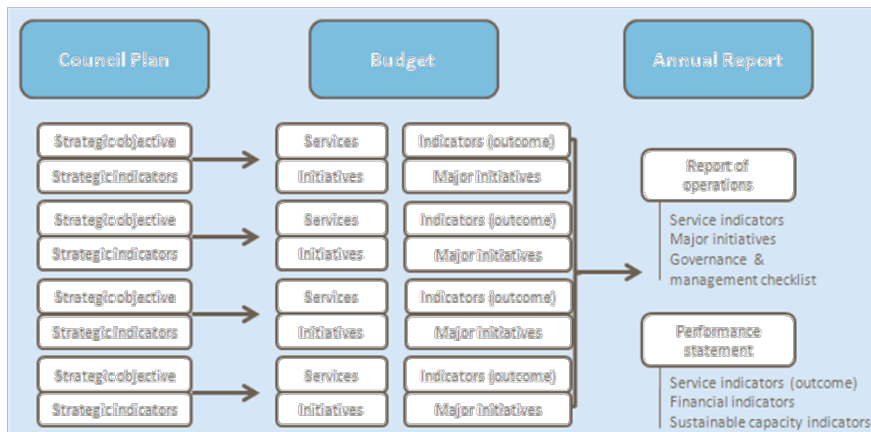
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**2. SERVICES AND SERVICE PERFORMANCE INDICATORS**

This section provides a description of the services and initiatives to be funded in the Budget for the 2022/23 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Environment, Land, Water and Planning



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2.1 STRATEGIC OBJECTIVE PILLAR 1:  
A WELCOMING AND INCLUSIVE PLACE



Council is committed to its objective of being a Welcoming and Inclusive Place and aims to achieve the following outcomes:

- 1.01 We celebrate our communities' achievements and diversity
- 1.02 Our artistic, cultural programs and services will promote inclusiveness, social wellbeing and reflect the needs and values of communities
- 1.03 We will empower communities to craft their own vision of the future and support their efforts to be more resilient
- 1.04 We value and respect the culture of our traditional owners
- 1.05 We will value and recognise the history and heritage of our towns and buildings
- 1.06 Recreation, sports facilities, programs and services respond to our diverse and emerging community needs
- 1.07 We promote the health and wellbeing of our communities
- 1.08 Gender equality is embedded in Council policy and decision making

To achieve our strategic objectives, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services.

The services and key initiatives for Councils objective of being a welcoming and Inclusive Place are described below.

Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Civic Buildings Maintenance	Council's building assets are well maintained and serviceable.	860	-	860
Community and Recreational Development	Working with the community, stakeholders and partner agencies to develop long-term community plans	1,323	(3)	1,320
Community Grants	Funds that strengthen the involvement of community organisations services, management of facilities, coordination of events and promotion of tourism and health in the community.	209	-	209
Community Services – Youth	Manages youth services and events that connect and engage Moira's younger citizens.	209	(45)	164

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5. TRANSPARENT AND ACCOUNTABLE  
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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Drainage	Rural and urban roads service.	308	-	308
Events	Supporting official events across the shire.	192	-	192
Library	Financial contribution to the operation of the Goulburn Valley Regional Library at four locations and a mobile library service.	835	-	835
Local Laws	Regulation, control and enforcement of legislation and local laws to maintain a safe and orderly environment.	305	(45)	260
Maternal and Child Health	Provision of services across the Shire at five locations and an outreach program; including immunisation programs for infants and schoolchildren.	1,121	(638)	483
Property Management	Systems used to manage Council leases, tenure arrangements, disposal and acquisition of property.	359	(447)	(88)
Recreation and Safety	Council operates two sports centres, along with 19 recreation reserves and four showgrounds.	982	(22)	960
Roads and Bridges	Rural and urban roads, bridges, urban footpaths and drainage.	7,252	(3,281)	3,971
School Crossing Supervision	To provide for the safe passage of children and adults when using school crossings during nominated hours.	153	(57)	96
Swimming Pools	Council operates five outdoor aquatic facilities and one indoor aquatic facility as well as a splash park.	923	(4)	919
<b>Sub Total</b>		<b>15,031</b>	<b>(4,539)</b>	<b>10,492</b>

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Key Initiatives

- Implement our Wellbeing for All Ages Strategy 2021-2025 for healthy, supported, safe, inclusive and prosperous communities and healthy environments.
- Support community projects throughout the shire, with approximately \$200,000 allocated for Strengthening Grants in 2022/23.
- Upgrade of the Yarrawonga Splash Park and undertaking of other renewals at our aquatic facilities across the shire.
- Implementation of Council's Gender Equality Action Plan 2021-2025 to make our organisation a more inclusive and to comply with the requirements of the *Gender Equality Act 2020*.
- Celebrate the diversity and achievements of the Moira Shire community with Australia Day Awards, Citizenship Ceremonies, Cultural Diversity Week, and International Women's Day events and promotion.
- Renewal of the netball courts at the Nathalia Recreation Reserve, new changing room facilities at the Katunga Recreation Reserve and to renew the lighting at the Yarrawongah Recreation Reserve.
- Yarrawonga Library, Events and Performance Precinct project at the Yarrawonga Town Hall.
- First stage of the Yarrawonga Multisport Stadium.
- Increased investment in our local roads through road sealing, asphaltting, gravel roads and shoulder re-sheeting.
- Drainage renewals and upgrades at many locations around the shire including Pasley Street Bundalong, Karook Street/Scott's Oval Cobram, Manifold and Harcourt Streets Nathalia.
- Bridge renewals including Batrops Bridge, Bourke's Bridge and replacement of the Wilby Bridge, subject to grant funding.

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Service Performance Outcomes		
Service	Performance Measure	2020/2021 Result
	<b>Utilisation</b>	
Aquatic facilities	<i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]	1.34
	<b>Participation</b>	
Libraries	<i>Active library borrowers in municipality</i> [Number of active library borrowers in the last three years / The sum of the population for the last three years] x100	14.72%
	<b>Participation</b>	
Maternal & Child Health	<i>Participation in the MCH service</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	83.18%
	<b>Participation</b>	
Maternal & Child Health	<i>Participation in the MCH service by Aboriginal children</i> [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	93.83%
	<b>Satisfaction</b>	
Roads	<i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	52.00

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2.2 STRATEGIC OBJECTIVE PILLAR 2:  
A DIVERSE AND DYNAMIC ECONOMY



Council is committed to its objective of a Diverse and Dynamic Economy and aims to achieve the following outcomes:

- 2.01 We support new and existing businesses to grow and prosper
- 2.02 We identify and provide shovel-ready projects in order to respond promptly to funding opportunities
- 2.03 We develop and promote year-round tourism products, services, and destinations
- 2.04 We advocate for the provision of essential infrastructure including energy supply, digital connectivity and transport services
- 2.05 We plan for sustainable development and growth which balances economic, environmental and social considerations

The services and key initiatives for Councils objective of being a Diverse and Dynamic Economy are described below.

Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Aerodrome	Operational management of the Yarrowonga Aerodrome used by general aviation industry.	111	(6)	105
Arts and Culture	Actively shaping the future for Moira residents through arts and culture activities and programs.	348	-	348
Building Control	Administration of the Building Act, Building Regulations and associated Australian Standards.	1,477	(608)	869
Business and Industry Development	Support attraction, growth and innovation of existing and prospective businesses across the Shire.	1,519	(631)	888
Planning	Statutory and strategic land use planning as well as enforcement of the planning scheme.	1,247	(640)	607

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Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Tourism	Supports tourism through marketing and industry and product development.	927	-	927
Visitor Services	Supports the visitor economy and our local tourism businesses.	549	-	549
<b>Sub Total</b>		<b>6,180</b>	<b>(1,885)</b>	<b>4,295</b>

Key Initiatives

- Support arts and culture within the shire by working with the four Art Hubs to support diverse events and activity across the shire and continuing to implement our Arts and Culture Strategy 2020-2026.
- Install a second public toilet in St James to support silo art tourism and to meet the demand of visitors to that region.
- Development of an Investment Strategy to ensure return on investment of economic development and investment activities.
- Implement our newly adopted Tourism Plan.
- Implement Goulburn Valley Designated Area Migration Agreement (DAMA) initiative with Greater Shepparton City Council and Campaspe Shire Council.
- Support businesses to become Visitor Information Points across the Shire.
- Undertake key compliance works at the Yarrawonga Aerodrome taxiway.

Service Performance Outcomes

Service	Performance Measure	2020/2021 Result
Statutory Planning	<i>Decision making</i> <i>Council planning decisions upheld at VCAT</i>	0.00%
	[Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	<i>*No VCAT decisions occurred during the reporting period.</i>

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2.3 STRATEGIC OBJECTIVE PILLAR 3:  
A CLEAN GREEN ENVIRONMENT



Council is committed to its objective of a Clean Green Environment and aims to achieve the following outcomes:

- 3.01 *We protect and advocate for our environment to sustain biodiversity and enhance riverine landscapes*
- 3.02 *We will be an environmentally sustainable organisation*
- 3.03 *We will achieve excellence and best practice in waste management*
- 3.04 *We reduce waste to landfill with effective recycling and organic waste diversion systems*
- 3.05 *We will adapt and advocate for climate change and identify and respond to environmental challenges*
- 3.06 *Our natural and outdoor spaces will provide quality habitat for plants and animals as well as be places for people to enjoy*
- 3.07 *We will work with floodplain management partners to improve the flood resilience of the catchment's people, infrastructure, land, water and biodiversity*

The services and key initiatives for Council's objective of being a Clean Green Environment are described below.

Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Environmental Sustainability	Development of environmental policy, implementation of environmental projects and delivery of educational programs.	777	-	777
Kerbside Garbage Service	This service provides collection of kerbside garbage materials from households.	3,715	(3,663)	52
Landfill/Transfer Stations	Operational and regulatory management of Council's landfill site at Cobram and nine transfer stations.	3,432	(3,175)	257

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Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Natural Resources	Responds to planning and other referrals relating to natural resource management, including the joint management of Kinniards Wetlands with other agencies.	51	-	51
Organic Waste Service	Collection of kerbside organic waste materials from households.	1,202	(1,144)	58
Parks and Gardens	Maintenance and upgrade of Council's parks and gardens, reserves, town entrances and open spaces.	5,155	-	5,155
Recycling Service	Collection of kerbside recyclable materials from households.	1,872	(1,808)	64
Street Cleaning and Bin Collection	Sweeping of kerb and channel on urban roads, parking areas, footpaths in CBD areas and main intersections, operates a garbage compactor to collect rubbish from street bins in CBD areas, park and recreation areas, road reserves and butt bins.	536	(500)	36
<b>Sub Total</b>		<b>16,739</b>	<b>(10,290)</b>	<b>6,449</b>

Key Initiatives

- Implement the Environmental Sustainability Strategy 2022-2026
- Corporate Emissions Reduction Plan to support reduce Council in reducing its environmental footprint as an organisation.
- Walking track and revegetation around the Strathmerton Recreation Reserve and Golf Course.
- Upgrade Kennedy Park at Thompsons Beach Cobram to link existing pathways, and add new playground equipment, shade structures, park furniture and art installation.
- Progress the Murray River Adventure Trail.
- Energy efficiency and solar installation program at our sport and recreation facilities.



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Service Performance Outcomes

Service	Performance Measure	2020/2021 Result
	<i>Waste diversion</i>	
	<i>Kerbside collection waste diverted from landfill</i>	
Waste Collection	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	56.98%



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2.4 STRATEGIC OBJECTIVE PILLAR 4:  
CUSTOMER FOCUSED AND RESPONSIVE



Council is committed to its objective of being Customer Focused and Responsive and aims to achieve the following outcomes:

- 4.01 *The customer will be at the centre of Council's focus*
- 4.02 *Our systems, processes and use of technology will support efficient and secure business operations*
- 4.03 *Our service standards and service delivery models will be of a high standard and meet community needs*
- 4.04 *We support, appreciate and acknowledge the contribution made by volunteers*
- 4.05 *We will be ready to activate, respond and assist in emergency management*
- 4.06 *To provide, renew and maintain a diverse network of assets that are safe, efficient and accessible*

The services and key initiatives for Councils objective of being Customer Focused and Responsive are described below.

Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Animal Control	Administer and enforce legislation regulating to domestic animals and livestock.	634	(219)	415
Asset Management	Manage of Council's property and infrastructure assets and database, including design, construction and delivery of capital works projects.	3,982	(36)	3,946
Communications	External and internal communications, including management of Council's website and social media platforms.	663	-	663
Customer Experience	Responds to customer enquiries, and requests for service.	635	-	635

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Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Emergency Management	Maintains preparedness and implements recovery processes in the event of an emergency.	100	(31)	69
Environmental Health	Inspects and registers premises in accordance with health and food legislation.	450	(307)	143
Fire Prevention	Implements Municipal Fire Management Strategy in partnership with all stakeholders.	18	(1)	17
Service Centres	Yarrawonga Service Centre.	156	-	156
<b>Sub Total</b>		<b>6,638</b>	<b>(592)</b>	<b>6,046</b>

Key Initiatives

- Fenced Off-Leash Areas.
- Stage one of the Numurkah Flood Mitigation Project.
- Cobram Township Flood Protection project.
- Upper Broken Boosey Regional Flood Study to determine the impacts of flooding at Katamatite, Tungamah, Wilby, Lake Rowan, St James, Devenish, Thoona and Goorambat.

Service Performance Outcomes

Service	Performance Measure	2020/2021 Result
	<b>Health and safety</b>	
	<i>Animal management prosecutions</i>	0.00%
Animal Control	[Number of successful animal management prosecutions / Number of animal management prosecutions] x 100	<i>*There were no animal management prosecutions during this period.</i>

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2.5 STRATEGIC OBJECTIVE PILLAR 5:  
TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE



Council is committed to its objective of Transparent and Accountable Governance and aims to achieve the following outcomes:

- 5.01 *Our decisions will be evidence-based, financially viable, and for the longer term*
- 5.02 *We will communicate effectively, Council's role, capacity and achievements*
- 5.03 *We responsibly manage our business, health, and safety risks*
- 5.04 *We provide a safe, productive, and supportive workspace to foster ingenuity, diversity, and enthusiasm in our staff and councillors*
- 5.05 *We will be transparent, inclusive, responsive and accessible when engaging with the community*
- 5.06 *We will strive to provide a safe, compliant, and well-planned built environment based on a sound strategic platform*
- 5.07 *We will support a safe and liveable community through the enforcement of local and state government regulations*

The services and key initiatives for Councils objective of Transparent and Accountable Governance are described below.

Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Accounting Services	Responsible for financial management, control and reporting expenses.	11,353	(7,027)	4,326
Contract Compliance	Procurement and tendering processes of Council to ensure best value outcomes obtained.	193	-	193
Fleet Management	Plant and vehicles are available to meet service levels.	130	(97)	33
Governance	To administer Council ethically and in compliance with legislation.	3,114	(11)	3,103
Help Desk	Support for IT systems and equipment including coordinating vendor support.	236	-	236

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Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Information Technology Systems	Council's IT systems and equipment is properly maintained and working as required by the business including providing support for business system improvements, IT training and Geospatial Information System support.	2,143	-	2,143
Learning and Development	Improve the effectiveness of the organisation through employee education to support organisational goals and compliance requirements.	571	-	571
OH&S	Provide systems and support for a workplace that ensures the health and safety of our employees.	951	-	951
Payroll	Administer payroll to ensure Council's legal, award and industrial obligations are met.	76	-	76
Records Management	Maintains Council's Documents Management system including the secure storage and retrieval of physical documents.	206	-	206
Recruitment	Attract and engage a diverse range of suitably qualified people to join our organisation.	533	(40)	493
Revenue and Property Services	Raise and collect municipal rates and charges, maintain rating information and property valuations.	462	(33,780)	(33,318)
Risk Management	Identify and manage Councils risks	224	-	224
<b>Sub Total</b>		<b>20,192</b>	<b>(40,955)</b>	<b>(20,763)</b>

**Key Initiatives**

- Enforce our local laws and relevant legislation and regulations to ensure a safe and liveable community.
- Improve community engagement and consultation.
- Councils building key register renewal program to improve security risks.

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Service Performance Outcomes

Service	Performance Measure	2020/2021 Result
	<b>Satisfaction</b>	
	<i>Satisfaction with council decisions</i>	
Governance	[Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	54.00

Grand Total

Service areas	Description	Expense \$000	Income \$000	Nett \$000
All Service Areas	Grand Total	64,780	(58,261)	6,519



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**2.6 RECONCILIATION WITH BUDGETED OPERATING RESULT**

	Net Cost (Revenue) \$'000	Expenditure \$'000	Revenue \$'000
A welcoming and inclusive place	10,492	15,031	4,539
A diverse and dynamic economy	4,295	6,180	1,885
A clean green environment	15,215	16,739	1,525
Customer focused and responsive	6,045	6,638	592
Transparent and accountable governance	124	7,905	7,780
<b>Total services and initiatives</b>	<b>36,171</b>	<b>52,493</b>	<b>16,321</b>

**Expenses added in:**

Depreciation	12,142
Finance costs	145
<b>Deficit before funding sources</b>	<b>48,458</b>

**Funding sources added in:**

Rates and charges revenue	33,175
Waste charge revenue	8,765
Capital works revenue	20,582
<b>Total funding sources</b>	<b>62,522</b>
<b>Operating surplus/(deficit) for the year</b>	<b>14,063</b>

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### 3. FINANCIAL STATEMENTS

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2022/23 has been supplemented with projections to 2025/26.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources



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**Comprehensive Income Statement**

For the four years ending 30 June 2026

	Forecast 2021/22 \$'000	Budget 2022/23 \$'000	2023/24 \$'000	Projections 2024/25 \$'000	2025/26 \$'000
<b>Income</b>					
Rates and charges	40,959	42,400	43,658	44,899	46,173
Statutory fees and fines	1,752	1,634	1,746	1,820	1,897
User fees	2,185	2,231	2,269	2,307	2,347
Grants – Operating	17,317	10,510	15,974	16,911	15,075
Grants – Capital	11,863	19,825	10,015	13,193	10,423
Contributions - monetary	308	175	186	140	146
Contributions – non-monetary	500	500	200	200	200
Net gain/(loss) on disposal of property, infrastructure, plant and equipment.	59	67	25	25	25
Share of net profits/(losses) of associates and joint ventures	(10)	(10)	24	25	26
Other income	1,090	899	986	1,081	1,156
<b>Total Income</b>	<b>76,023</b>	<b>78,231</b>	<b>75,083</b>	<b>80,602</b>	<b>77,469</b>
<b>Expenses</b>					
Employee costs	(23,846)	(25,471)	(27,162)	(28,259)	(29,399)
Materials and services	(25,352)	(25,329)	(27,985)	(29,549)	(31,284)
Bad and doubtful debts	(15)	(15)	(20)	(20)	(20)
Depreciation	(11,250)	(11,484)	(11,307)	(11,551)	(12,121)
Amortisation – Right of use assets	(794)	(658)	(336)	(474)	(458)
Borrowing costs	(48)	(12)	(311)	(284)	(255)
Finance costs - leases	(124)	(134)	(96)	(67)	(42)
Other expenses	(1,010)	(1,065)	(1,125)	(1,166)	(1,208)
<b>Total Expenses</b>	<b>(62,439)</b>	<b>(64,168)</b>	<b>(68,342)</b>	<b>(71,368)</b>	<b>(74,788)</b>
<b>Surplus/(deficit) for the year</b>	<b>13,584</b>	<b>14,063</b>	<b>6,741</b>	<b>9,233</b>	<b>2,681</b>
<b>Other comprehensive income Items that will not be reclassified to surplus or deficit in future periods:</b>					
Net asset revaluation increment/ (decrement)	3,457	(3,893)	(4,080)	(1,676)	(5,420)
<b>Total comprehensive result</b>	<b>17,040</b>	<b>10,170</b>	<b>2,661</b>	<b>7,558</b>	<b>(2,739)</b>

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.1.1  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(CHIEF FINANCE OFFICER MATT  
JARVIS)

**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

**Balance Sheet**

For the four years ending 30 June 2026

	Forecast 2021/22 \$'000	Budget 2022/23 \$'000	2023/24 \$'000	Projections 2024/25 \$'000	2025/26 \$'000
<b>Assets</b>					
<b>Current Assets</b>					
Cash and cash equivalents	52,553	54,539	47,870	45,908	41,662
Trade and other receivables	4,800	4,760	3,934	4,066	4,154
Inventories	680	750	754	758	761
Other assets	752	750	750	750	750
<b>Total current assets</b>	<b>58,785</b>	<b>60,799</b>	<b>53,307</b>	<b>51,482</b>	<b>47,327</b>
<b>Non-current assets</b>					
Investments in associates and joint ventures	1,000	1,135	1,169	1,204	1,240
Property, Infrastructure, Plant and Equipment	611,534	615,415	637,703	661,139	680,802
Right of use assets	2,476	2,510	2,552	2,078	2,120
Intangible assets	3,000	2,475	2,475	2,475	2,475
<b>Total non-current assets</b>	<b>618,010</b>	<b>621,535</b>	<b>643,899</b>	<b>666,896</b>	<b>686,637</b>
<b>Total assets</b>	<b>676,795</b>	<b>682,334</b>	<b>697,206</b>	<b>718,377</b>	<b>733,964</b>
<b>Liabilities</b>					
<b>Current Liabilities</b>					
Trade and other payables	3,200	2,967	2,452	2,571	2,714
Trust funds and deposits	750	2,280	2,280	2,280	2,280
Unearned income/revenue	5,500	7,500	7,500	7,500	7,500
Provisions	4,400	4,450	4,472	4,495	4,517
Interest bearing loans and borrowings	254	920	698	727	756
Lease liabilities	721	660	490	516	334
<b>Total current liabilities</b>	<b>14,825</b>	<b>18,777</b>	<b>17,892</b>	<b>18,089</b>	<b>18,101</b>
<b>Non-current liabilities</b>					
Provisions	13,000	12,102	12,316	12,541	12,778
Interest bearing loans and borrowings	-	7,164	6,715	5,988	5,231
Lease liabilities	2,676	1,575	1,518	1,007	1,197
<b>Total non-current liabilities</b>	<b>15,676</b>	<b>20,841</b>	<b>20,549</b>	<b>19,536</b>	<b>19,206</b>
<b>Total liabilities</b>	<b>30,501</b>	<b>39,618</b>	<b>38,441</b>	<b>37,625</b>	<b>37,307</b>
<b>Net assets</b>	<b>646,294</b>	<b>642,716</b>	<b>658,765</b>	<b>680,753</b>	<b>696,657</b>
<b>Equity</b>					
Accumulated Surplus	199,024	203,687	207,428	216,661	219,342
Reserves	447,270	439,029	451,337	464,091	477,314
<b>Total equity</b>	<b>646,294</b>	<b>642,716</b>	<b>658,765</b>	<b>680,753</b>	<b>696,657</b>

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.1.1  
(SENIOR GOVERNANCE OFFICER,  
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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

**ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June**

**Statement of Changes in Equity**

For the four years ending 30 June 2026

	Total	Accumulated Surplus	Revaluation Reserve	Other Reserves
	\$'000	\$'000	\$'000	\$'000
<b>2021/22</b>				
Balance at beginning of the financial year	627,408	197,828	394,300	35,280
Surplus/(deficit) for the year	13,584	13,584	-	-
Net asset revaluation increment/(decrement)	3,457	-	3,457	-
Transfer (to)/from other reserves	1,846	(12,388)	-	14,234
<b>Balance at end of financial year</b>	<b>646,294</b>	<b>199,024</b>	<b>397,757</b>	<b>49,514</b>
<b>2022/23</b>				
Balance at beginning of the financial year	646,294	199,024	397,757	49,514
Surplus/(deficit) for the year	14,063	14,063	-	-
Net asset revaluation increment/(decrement)	(3,893)	-	(3,893)	-
Transfer (to)/from other reserves	(13,749)	(9,400)	-	(4,349)
<b>Balance at end of financial year</b>	<b>642,715</b>	<b>203,687</b>	<b>393,864</b>	<b>45,165</b>
<b>2023/24</b>				
Balance at beginning of the financial year	642,715	203,687	393,864	45,165
Surplus/(deficit) for the year	6,741	6,741	-	-
Net asset revaluation increment/(decrement)	(4,080)	-	(4,080)	-
Transfer to other reserves	13,389	(3,000)	-	16,389
<b>Balance at end of financial year</b>	<b>658,765</b>	<b>207,427</b>	<b>389,784</b>	<b>61,554</b>
<b>2024/25</b>				
Balance at beginning of the financial year	658,765	207,427	389,784	61,554
Surplus/(deficit) for the year	9,233	9,233	-	-
Net asset revaluation increment/(decrement)	(1,676)	-	(1,676)	-
Transfer to other reserves	14,429	-	-	14,429
<b>Balance at end of financial year</b>	<b>680,752</b>	<b>216,661</b>	<b>388,108</b>	<b>75,983</b>
<b>2025/26</b>				
Balance at beginning of the financial year	680,752	216,661	388,108	75,983
Surplus/(deficit) for the year	2,681	2,681	-	-
Net asset revaluation increment/(decrement)	-	-	-	-
Transfer to other reserves	13,223	-	-	13,223
<b>Balance at end of financial year</b>	<b>696,656</b>	<b>219,342</b>	<b>388,108</b>	<b>89,206</b>

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.1.1  
(SENIOR GOVERNANCE OFFICER,  
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JARVIS)

**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

**Statement of Cash Flows**

For the four years ending 30 June 2026

	Forecast	Budget	Projections		
	2021/22	2022/23	2023/24	2024/25	2025/26
	\$'000	\$'000	\$'000	\$'000	\$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
<b>Cash flows from operating activities</b>					
Rates and charges	39,879	41,321	44,840	44,767	46,048
Statutory fees and fines	1,638	1,634	1,920	2,002	2,087
User fees	1,951	2,231	2,496	2,538	2,581
Grants - operating	17,256	10,510	15,974	16,911	15,075
Grants - capital	11,361	13,500	10,015	13,193	10,423
Interest received	210	200	240	304	348
Other receipts	906	644	1,019	1,002	1,044
Net GST refund / payment	3,600	3,750	4,129	4,729	4,560
Employee costs	(23,994)	(24,120)	(27,162)	(28,259)	(29,399)
Materials and services	(23,946)	(26,697)	(30,376)	(31,102)	(32,804)
Other payments	(812)	(1,087)	(1,574)	(1,966)	(2,184)
<b>Net cash provided by/(used in) operating</b>	<b>28,049</b>	<b>21,886</b>	<b>21,522</b>	<b>24,121</b>	<b>17,780</b>
<b>Cash flows from investing activities</b>					
Payments for property, infrastructure, plant and equipment	(20,000)	(23,452)	(23,773)	(24,813)	(20,775)
Proceeds from sale of property, infrastructure,	331	320	265	265	265
Payments for investments	3,500	1,500	(7,000)	(1,000)	-
<b>Net cash provided by/(used in) investing</b>	<b>(16,169)</b>	<b>(21,632)</b>	<b>(30,508)</b>	<b>(25,548)</b>	<b>(20,510)</b>
<b>Cash flows from financing activities</b>					
Finance costs	(109)	(115)	(311)	(284)	(255)
Proceeds from borrowings	-	3,750	4,000	1,000	-
Repayment of borrowings	(1,754)	(983)	(671)	(698)	(727)
Interest paid - lease liability	(125)	(120)	(96)	(67)	(42)
Repayment of lease liabilities	(795)	(800)	(605)	(485)	(492)
<b>Net cash provided by/(used in) financing</b>	<b>(2,783)</b>	<b>1,732</b>	<b>2,317</b>	<b>(534)</b>	<b>(1,516)</b>
<b>Net increase/(decrease) in cash &amp; cash</b>	<b>9,097</b>	<b>1,986</b>	<b>(6,669)</b>	<b>(1,962)</b>	<b>(4,246)</b>
<b>equivalents</b>					
Cash and cash equivalents at the beginning of the financial year	43,456	52,553	54,539	47,870	45,908
<b>Cash and cash equivalents at the end of the financial year</b>	<b>52,553</b>	<b>54,539</b>	<b>47,870</b>	<b>45,908</b>	<b>41,662</b>

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

**ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June**

**Statement of Capital Works**

For the four years ending 30 June 2026

	Forecast	Budget	Projections		
	2021/22	2022/23	2023/24	2024/25	2025/26
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Property</b>					
Land improvements	2,300	596	1,230	4,333	961
<b>Total land</b>	<b>2,300</b>	<b>596</b>	<b>1,230</b>	<b>4,333</b>	<b>961</b>
Buildings	2,295	8,424	9,048	6,481	5,599
<b>Total buildings</b>	<b>2,295</b>	<b>8,424</b>	<b>9,048</b>	<b>6,481</b>	<b>5,599</b>
<b>Total property</b>	<b>4,595</b>	<b>9,020</b>	<b>10,278</b>	<b>10,814</b>	<b>6,560</b>
<b>Plant and equipment</b>					
Plant, machinery and equipment	1,402	1,190	1,430	1,271	1,322
Fixtures, fittings and furniture	14	-	-	-	-
Computers and telecommunications	-	140	-	-	-
<b>Total plant and equipment</b>	<b>1,416</b>	<b>1,330</b>	<b>1,430</b>	<b>1,271</b>	<b>1,322</b>
<b>Infrastructure</b>					
Roads	3,640	5,646	4,316	5,247	5,239
Bridges	-	918	1,118	1,163	84
Footpaths and cycleways	905	1,248	312	324	837
Drainage	1,490	2,385	2,490	1,500	1,506
Kerb and channel	540	1,390	510	530	1,051
Recreational, leisure and community facilities	1,064	2,836	677	1,100	1,124
Waste management	-	-	-	-	500
Parks, open space and streetscapes	135	250	351	474	272
Aerodromes	100	391	-	-	-
Off street car parks	150	-	-	-	-
Other infrastructure	560	193	130	135	391
<b>Total infrastructure</b>	<b>8,584</b>	<b>15,256</b>	<b>9,904</b>	<b>10,473</b>	<b>11,005</b>
<b>Total capital works expenditure</b>	<b>14,595</b>	<b>25,605</b>	<b>21,612</b>	<b>22,557</b>	<b>18,886</b>
<b>Represented by:</b>					
New asset expenditure	4,745	8,345	8,264	9,311	3,919
Asset renewal expenditure	8,985	13,402	10,703	10,915	12,468
Asset expansion expenditure	200	232	-	-	-
Asset upgrade expenditure	665	3,626	2,645	2,331	2,500
<b>Total capital works expenditure</b>	<b>14,595</b>	<b>25,605</b>	<b>21,612</b>	<b>22,557</b>	<b>18,886</b>
<b>Funding sources represented by:</b>					
Grants	2,915	6,496	7,194	11,046	6,173
Contributions	10	87	52	-	-
Council cash	11,670	15,272	10,366	10,511	12,713
Borrowings	-	3,750	4,000	1000	-
<b>Total capital works expenditure</b>	<b>14,595</b>	<b>25,605</b>	<b>21,612</b>	<b>22,557</b>	<b>18,886</b>

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5. TRANSPARENT AND ACCOUNTABLE  
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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

**Summary of Human Resources**

For the four years ending 30 June 2026

	Forecast	Budget	Projections		
	2021/22	2022/23	2023/24	2024/25	2025/26
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Staff expenditure</b>					
Employee costs - operating	22,464	24,273	25,244	26,254	27,304
<b>Total staff expenditure</b>	<b>22,464</b>	<b>24,273</b>	<b>25,244</b>	<b>26,254</b>	<b>27,304</b>
	FTE	FTE	FTE	FTE	FTE
<b>Staff numbers</b>					
Employees	238.4	242.1	242.1	242.1	242.1
<b>Total staff numbers</b>	<b>238.4</b>	<b>242.1</b>	<b>242.1</b>	<b>242.1</b>	<b>242.1</b>

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2022/23 \$'000	Comprises			
		Permanent		Casual	Temporary
		Full Time \$'000	Part Time \$'000	\$'000	\$'000
Chief Financial Office	1,900	1,371	431	-	98
Corporate, Governance and Performance	3,210	2,530	514	91	75
Infrastructure Services	11,408	10,575	125	429	560
Office of CEO	1,547	1,547	-	-	-
Sustainable Communities	5,862	3,455	2,005	402	-
<b>Total operating staff</b>	<b>23,927</b>	<b>19,478</b>	<b>3,075</b>	<b>923</b>	<b>732</b>
Apprentices and Trainees	281				
External contracted employees	65				
Other employee costs	1,168				
<b>Total staff</b>	<b>25,441</b>				

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

**ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June**

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget 2022/23 FTE	Comprises			
		Permanent		Casual	Temporary
		Full Time FTE	Part Time FTE	FTE	FTE
Chief Financial Office	19.1	13.0	4.4	-	1.7
Corporate, Governance and Performance	32.6	24.9	5.8	0.9	1.0
Infrastructure Services	111.7	107.5	1.6	4.2	8.4
Office of CEO	9.0	9.0	-	-	-
Sustainable Communities	58.7	34.2	20.6	3.9	-
<b>Total operating staff</b>	<b>237.1</b>	<b>188.6</b>	<b>32.4</b>	<b>9.0</b>	<b>11.1</b>
Apprentices and Trainees	4.0				
External contracted employees	1.0				
<b>Total staff</b>	<b>242.1</b>				



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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

**Summary of Planned Human Resources Expenditure**

For the four years ending 30 June 2026

	2022/23	2023/24	2024/25	2025/26
	\$'000	\$'000	\$'000	\$'000
<b>Chief Financial Office</b>				
Permanent - Full time	1,371	1,425	1,482	1,542
<i>Women</i>	667	694	721	750
<i>Men</i>	624	649	675	702
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	79	82	86	89
Permanent - Part time	431	448	466	485
<i>Women</i>	349	363	378	393
<i>Men</i>	82	85	88	92
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	-	-	-	-
<b>Total Chief Financial Office</b>	<b>1,801</b>	<b>1,874</b>	<b>1,948</b>	<b>2,026</b>
<b>Corporate, Governance and Performance</b>				
Permanent - Full time	2,535	2,637	2,742	2,852
<i>Women</i>	1,618	1,683	1,750	1,820
<i>Men</i>	451	469	488	507
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	466	485	504	525
Permanent - Part time	514	535	556	579
<i>Women</i>	419	436	453	471
<i>Men</i>	95	99	103	107
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	-	-	-	-
<b>Total Corporate, Governance and Performance</b>	<b>3,050</b>	<b>3,172</b>	<b>3,299</b>	<b>3,431</b>
<b>Infrastructure Services</b>				
Permanent - Full time	10,571	10,994	11,434	11,891
<i>Women</i>	1,851	1,925	2,002	2,082
<i>Men</i>	8,049	8,371	8,706	9,054
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	671	698	726	755
Permanent - Part time	125	130	135	140
<i>Women</i>	125	130	135	140
<i>Men</i>	-	-	-	-



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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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	2022/23	2023/24	2024/25	2025/26
	\$'000	\$'000	\$'000	\$'000
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	-	-	-	-
<b>Total Infrastructure Services</b>	<b>10,696</b>	<b>11,124</b>	<b>11,569</b>	<b>12,032</b>
<b>Office of CEO</b>				
Permanent - Full time	1,547	1,609	1,673	1,740
<i>Women</i>	807	839	873	908
<i>Men</i>	617	642	668	695
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	123	128	133	138
Permanent - Part time	-	-	-	-
<i>Women</i>	-	-	-	-
<i>Men</i>	-	-	-	-
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	-	-	-	-
<b>Total Office of CEO</b>	<b>1,547</b>	<b>1,609</b>	<b>1,673</b>	<b>1,740</b>
<b>Sustainable Communities</b>				
Permanent - Full time	3,454	3,592	3,736	3,885
<i>Women</i>	1,627	1,693	1,760	1,831
<i>Men</i>	1,584	1,648	1,714	1,782
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	242	252	262	272
Permanent - Part time	2,005	2,085	2,168	2,255
<i>Women</i>	1,478	1,537	1,599	1,663
<i>Men</i>	251	261	271	282
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	275	286	298	310
<b>Total Sustainable Communities</b>	<b>5,458</b>	<b>5,677</b>	<b>5,904</b>	<b>6,140</b>
<b>Casuals, temporary and other expenditure</b>	<b>1,720</b>	<b>1,789</b>	<b>1,861</b>	<b>1,935</b>
<b>Total staff expenditure</b>	<b>24,273</b>	<b>25,244</b>	<b>26,254</b>	<b>27,304</b>

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5. TRANSPARENT AND ACCOUNTABLE  
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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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	2022/23	2023/24	2024/25	2025/26
	FTE	FTE	FTE	FTE
<b>Chief Financial Office</b>				
Permanent - Full time	13.0	13.0	13.0	13.0
<i>Women</i>	7.0	7.0	7.0	7.0
<i>Men</i>	5.0	5.0	5.0	5.0
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	1.0	1.0	1.0	1.0
Permanent - Part time	4.4	4.4	4.4	4.4
<i>Women</i>	3.8	3.8	3.8	3.8
<i>Men</i>	0.6	0.6	0.6	0.6
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	-	-	-	-
<b>Total Chief Financial Office</b>	<b>17.4</b>	<b>17.4</b>	<b>17.4</b>	<b>17.4</b>
<b>Corporate, Governance and Performance</b>				
Permanent - Full time	24.9	24.9	24.9	24.9
<i>Women</i>	15.9	15.9	15.9	15.9
<i>Men</i>	4.0	4.0	4.0	4.0
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	5.0	5.0	5.0	5.0
Permanent - Part time	5.8	5.8	5.8	5.8
<i>Women</i>	4.8	4.8	4.8	4.8
<i>Men</i>	1.0	1.0	1.0	1.0
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	-	-	-	-
<b>Total Corporate, Governance and Performance</b>	<b>30.7</b>	<b>30.7</b>	<b>30.7</b>	<b>30.7</b>
<b>Infrastructure Services</b>				
Permanent - Full time	107.5	107.5	107.5	107.5
<i>Women</i>	20.1	20.1	20.1	20.1
<i>Men</i>	80.4	80.4	80.4	80.4
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	7.0	7.0	7.0	7.0
Permanent - Part time	1.6	1.6	1.6	1.6
<i>Women</i>	1.6	1.6	1.6	1.6
<i>Men</i>	-	-	-	-
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	-	-	-	-
<b>Total Infrastructure Services</b>	<b>109.1</b>	<b>109.1</b>	<b>109.1</b>	<b>109.1</b>

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	2022/23	2023/24	2024/25	2025/26
	FTE	FTE	FTE	FTE
<b>Office of CEO</b>				
Permanent - Full time	9.0	9.0	9.0	9.0
<i>Women</i>	5.0	5.0	5.0	5.0
<i>Men</i>	3.0	3.0	3.0	3.0
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	1.0	1.0	1.0	1.0
Permanent - Part time	-	-	-	-
<i>Women</i>	-	-	-	-
<i>Men</i>	-	-	-	-
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	-	-	-	-
<b>Total Office of CEO</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>
<b>Sustainable Communities</b>				
Permanent - Full time	34.2	34.2	34.2	34.2
<i>Women</i>	16.4	16.4	16.4	16.4
<i>Men</i>	15.8	15.8	15.8	15.8
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	2.0	2.0	2.0	2.0
Permanent - Part time	20.6	20.6	20.6	20.6
<i>Women</i>	14.4	14.4	14.4	14.4
<i>Men</i>	2.8	2.8	2.8	2.8
<i>Persons of self-described gender</i>	-	-	-	-
<i>Vacant</i>	3.4	3.4	3.4	3.4
<b>Total Sustainable Communities</b>	<b>54.8</b>	<b>54.8</b>	<b>54.8</b>	<b>54.8</b>
<b>Casuals, temporary and other expenditure</b>	<b>21.1</b>	<b>21.1</b>	<b>21.1</b>	<b>21.1</b>
<b>Total staff numbers</b>	<b>242.1</b>	<b>242.1</b>	<b>242.1</b>	<b>242.1</b>

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## 4. NOTES TO THE FINANCIAL STATEMENTS

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

### 4.1 COMPREHENSIVE INCOME STATEMENT

#### 4.1.1 Rates and Charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

As per the *Local Government Act 2020*, Council is required to have a Revenue and Rating Plan which is a four year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2022/23 the FGRS cap has been set at 1.75%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital works program, the average general rate and the municipal charge will increase by 1.75% in line with the rate cap.

This will raise total general rates and municipal charges for 2022/23 to \$32,787,000.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

Type or class of land	2021/22 '000	2022/23 '000	Change \$'000	%
General rates*	25,646	26,576	931	3.6%
Municipal charge*	6,035	6,273	239	4.0%
Waste management charges	8,321	8,719	399	4.8%
Supplementary rates and rate adjustments	568	371	(197)	(34.7%)
Interest on rates and charges	203	180	(23)	(11.3%)
Revenue in lieu of rates**	273	279	7	2.4%
<b>Total rates and charges</b>	<b>41,045</b>	<b>42,399</b>	<b>1,355</b>	<b>3.3%</b>

\*These items are subject to the rate cap established under the FGRS system.

\*\*Revenue in lieu of rates includes income received under s94 (6A) of the *Electricity Industry Act 2000* for renewable energy generators (solar farms).

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4.1.1(b) The rate in the dollar to be levied as general rates under Section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2021/22 cents/\$ CIV	2022/23 cents/\$ CIV	Change cents/\$ CIV	%
General rate - Residential Building	0.0031500	0.0025204	(0.0006296)	(20.0%)
General rate - Residential Vacant	0.0063000	0.0050408	(0.0012592)	(20.0%)
General rate - Farm Building	0.0031500	0.0025204	(0.0006296)	(20.0%)
General rate - Farm Vacant	0.0031500	0.0025204	(0.0006296)	(20.0%)
General rate - Commercial Building	0.0044100	0.0035286	(0.0008814)	(20.0%)
General rate - Commercial Vacant	0.0063000	0.0050408	(0.0012592)	(20.0%)
General rate - Industrial Building	0.0044100	0.0035286	(0.0008814)	(20.0%)
General rate - Industrial Vacant	0.0063000	0.0050408	(0.0012592)	(20.0%)
General rate - Rural Building	0.0031500	0.0025204	(0.0006296)	(20.0%)
General rate - Rural Vacant	0.0063000	0.0050408	(0.0012592)	(20.0%)
General rate - Cultural and Recreational	0.0030555	0.0024448	(0.0006107)	(20.0%)

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2021/22 \$'000	2022/23 \$'000	Change \$'000	%
Residential Building	12,056	12,627	572	4.7%
Residential Vacant	1,276	1,565	289	22.6%
Farm Building	5,240	5,350	110	2.1%
Farm Vacant	1,498	1,522	23	1.6%
Commercial Building	1,733	1,745	13	0.7%
Commercial Vacant	91	93	2	1.6%
Industrial Building	1,734	1,567	(167)	(9.6%)
Industrial Vacant	112	123	11	10.1%
Rural Building	1,754	1,806	52	3.0%
Rural Vacant	150	175	24	16.2%
Cultural and Recreational	2	4	2	79.5%
<b>Total amount to be raised by general rates</b>	<b>25,646</b>	<b>26,576</b>	<b>931</b>	<b>3.6%</b>

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4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2021/22	2022/23	Change	
	Number	Number	Number	%
Residential Building	11,064	11,222	158	1.4%
Residential Vacant	816	962	146	17.9%
Farm Building	2,087	2,042	(45)	(2.2%)
Farm Vacant	1,056	1,052	(4)	(0.4%)
Commercial Building	709	697	(12)	(1.7%)
Commercial Vacant	31	45	14	45.2%
Industrial Building	424	433	9	2.1%
Industrial Vacant	54	60	6	11.1%
Rural Building	1,514	1,547	33	2.2%
Rural Vacant	187	187	0	0.0%
Cultural and Recreational	2	4	2	100.0%
<b>Total number of assessments</b>	<b>17,944</b>	<b>18,251</b>	<b>307</b>	<b>1.7%</b>

4.1.1(e) The basis of valuation

The basis of valuation to be used is the capital improved value (CIV)

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2021/22	2022/23	Change	
	\$'000	\$'000	\$'000	%
Residential Building	3,827,150	5,010,102	1,182,952	30.9%
Residential Vacant	202,478	310,370	107,892	53.3%
Farm Building	1,663,410	2,122,627	459,217	27.6%
Farm Vacant	475,704	603,839	128,135	26.9%
Commercial Building	392,877	494,646	101,769	25.9%
Commercial Vacant	14,507	18,430	3,923	27.0%
Industrial Building	393,298	444,134	50,836	12.9%
Industrial Vacant	17,702	24,348	6,646	37.5%
Rural Building	556,784	716,563	159,779	28.7%
Rural Vacant	23,845	34,619	10,774	45.2%
Cultural and Recreational	704	1,579	875	124.3%
<b>Total value of land</b>	<b>7,568,459</b>	<b>9,781,257</b>	<b>2,212,798</b>	<b>29.2%</b>

Valuations are still to be certified by the Valuer-General Victoria and are subject to change.

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4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2021/22	Per Rateable Property 2022/23	Change	
	\$	\$	\$	%
Municipal	360.50	<b>367.00</b>	6.50	1.8%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2021/22	2022/23	Change	
	\$'000	\$'000	\$'000	%
Municipal	6,035	6,273	239	4.0%

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Service 2021/22	Per Service 2022/23	Change	
	\$	\$	\$	%
Kerbside general waste collection service	248.00	<b>258.50</b>	10.50	4.3%
Kerbside recyclable collection service	128.20	<b>130.40</b>	2.20	1.7%
Kerbside organic waste collection service	104.50	<b>106.30</b>	1.80	1.7%
Environmental levy	121.80	<b>125.50</b>	3.70	3.0%
<b>Total</b>	<b>602.50</b>	<b>620.70</b>	<b>18.20</b>	<b>3.0%</b>

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4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2021/22	2022/23	Change	
	\$'000	\$'000	\$'000	%
Kerbside general waste collection service	3,445	3,643	198	5.7%
Kerbside recyclable collection service	1,739	1,798	59	3.4%
Kerbside organic waste collection service	1,097	1,137	40	3.6%
Environmental levy	2,039	2,141	102	5.0%
<b>Total</b>	<b>8,321</b>	<b>8,719</b>	<b>399</b>	<b>4.8%</b>

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

Rates Levied	2021/22	2022/23	Change	
	\$'000	\$'000	\$'000	%
General rates	25,646	26,576	931	3.6%
Municipal levy	6,035	6,273	239	4.0%
Kerbside general waste collection service	3,445	3,643	198	5.7%
Kerbside recyclable collection service	1,739	1,798	59	3.4%
Kerbside organic waste collection service	1,097	1,137	40	3.6%
Environmental levy	2,039	2,141	102	5.0%
<b>Total Rates and charges</b>	<b>40,001</b>	<b>41,569</b>	<b>1,568</b>	<b>3.9%</b>



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4.1.1(l) Fair Go Rates System Compliance

Moira Shire Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2021/22	2022/23
Total Rates	\$32,302,317	\$32,844,497
Number of rateable properties	18,247	18,247
Base Average Rate	\$1,770	\$1,800
Maximum Rate Increase (set by the State Government)	1.50%	1.75%
Capped Average Rate		\$1,801
Maximum General Rates and Municipal Charges Revenue		\$32,867,607
Budgeted General Rates and Municipal Charges Revenue		\$32,844,497
Budgeted Supplementary General Rates and Municipal Charges		\$325,000
Budgeted Total Rates and Municipal Charges Revenue		\$33,169,497

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2022-23: \$371,000 and 2021-22 \$295,000)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

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4.1.1(n) Differential rates

**General Rates**

A general rate be declared in respect of the 2022-23 Financial Year. It be further declared that the general rate be raised by the application of differential rates. Each differential rate will be determined by multiplying the Capital Improved Value of rateable land (categorised by the characteristics described below) by the relevant percentages in Note 4.1.1(b).

**Use of each differential rate:**

The differential rates will be used to fund items of expenditure described in the Budget adopted by Council. The levels of the differential rates are the levels which Council considers is necessary to achieve the objectives specified above.

The classes of land which are subject to each differential rate and the uses are set out below.

**Moira Shire Differential Rates as a percentage:**

- Residential Building 100%
- Residential Vacant 200%
- Rural Building 100%
- Rural Vacant 200%
- Farm Building 100%
- Farm Vacant 100%
- Commercial and Industrial Building 140%
- Commercial and Industrial Vacant 200%
- Cultural and Recreational 97%

There are no changes proposed to the differential rates.

**Objective of each differential rate:**

To ensure that Council has adequate funding to undertake its strategic, statutory, and service provision and community services obligations and to ensure that the differential rate in the dollar declared rate for land properties is fair and equitable, having regard to the cost and the level of benefits derived from provision of Council services.

**Objective of increased differentials**

**Residential and Rural Vacant Rate** - The increased differential is applied as an incentive to encourage development of the land.

**Commercial and Industrial Building Rate** - The increased differential recognises the impact that commercial and industrial land use places on council infrastructure and seeks to achieve vertical equity due to the tax deductible nature of rates on commercial and industrial properties.

**Commercial and Industrial Vacant Rate** - The increased differential is applied as an incentive to encourage development of the land.

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A differential rate be respectively declared for rateable land having the respective characteristics specified below, which characteristics will form the criteria for each differential rate so declared:

**a) Residential Building Land**

Any land:

- (i) on which a building designed or adapted for human occupation is erected; and
- (ii) which does not have the characteristics of:
  - Farm Building Land
  - Commercial Building Land
  - Industrial Building Land or
  - Rural Residential Building Land.

**b) Residential Vacant Land**

Any land:

- (i) on which no building designed or adapted for human occupation is erected; and
- (ii) which does not have the characteristics of:
  - Farm Vacant Land;
  - Commercial Vacant Land;
  - Industrial Vacant Land; or
  - Rural Residential Vacant Land.

**c) Rural Building Land**

Any land:

- (i) which is more than two (2) and less than 10 hectares in area;
- (ii) which is located within a Rural Residential Zone or Zones under the Moira Planning Scheme;
- (iii) on which a building designed or adapted for human occupation is erected; and
- (iv) which is used by a primary production business that:
  - does not have a significant and substantial commercial purpose or character;
  - does not seek to make a profit on a continuous and repetitive basis from its activities on the land; and
  - is not making a profit from its activities on the land or does not have a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way that it is operating.

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**d) Rural Vacant Land**

Any land:

- (i) which is more than two (2) and less than 10 hectares in area;
- (ii) which is located within a Rural Residential Zone or zones under the Moira Planning Scheme;
- (iii) on which no building designed or adapted for human occupation is erected;
- (iv) which is used by a primary production business that:
  - does not have a significant and substantial commercial purpose or character;
  - does not seek to make a profit on a continuous or repetitive basis from its activities on the land;
  - is not making a profit from its activities on the land or does not have a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way that it is operating.

**e) Farm Building Land**

Any land:

- (i) on which a building designed or adapted for human occupation is erected; and
- (ii) is "farm land" within the meaning of section 3(1) of the *Valuation of Land Act 1960*.

**f) Farm Vacant Land**

Any land:

- (i) on which no building designed or adapted for human occupation is erected; and
- (ii) is "farm land" within the meaning of section 3(1) of the *Valuation of Land Act 1960*.

The respective uses and levels of each differential rate in relation to those respective types or classes of land be those described in the schedule to this resolution; and

**a) the relevant**

- (i) uses of;
- (ii) geographical locations of;
- (iii) planning scheme zonings of; and
- (iv) types of buildings on the respective types or classes of land be those identified in the schedule to this resolution.

**g) Commercial Building Land**

Any land:

- (i) on which a building designed or adapted for human occupation is erected;
- (ii) which is used primarily for commercial purposes; and
- (iii) does not have the characteristics of:
  - Farm Building Land;
  - General Building Land;
  - Industrial Building Land; or
  - Rural Residential Building Land.

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**h) Commercial Vacant Land**

Any land:

- (i) on which no building designed or adapted for human occupation is erected;
- (ii) which is, by reason of its zoning under the Moira Planning Scheme, capable of being used primarily for commercial purposes;
- (iii) does not have the characteristics of:
  - Farm Vacant Land;
  - General Vacant Land;
  - Industrial Vacant Land; or
  - Rural Residential Vacant Land.

**i) Industrial Building Land**

Any land:

- (i) on which a building designed or adapted for human occupation has been erected;
- (ii) which is used primarily for industrial purposes; and
- (iii) does not have the characteristics of:
  - Farm Building Land;
  - Commercial Building Land;
  - General Building Land; or
  - Rural Residential Building Land.

**j) Industrial Vacant Land**

Any land:

- (i) on which no building designed or adapted for human occupation is erected;
- (ii) which is, by reason of its zoning under the Moira Planning Scheme, capable of being used primarily for industrial purposes; and
- (iii) does not have the characteristics of:
  - Farm Vacant Land;
  - Commercial Vacant Land;
  - General Vacant Land; or
  - Rural Residential Vacant Land.

**k) Cultural and Recreational Land**

In accordance with section 4(1) of the *Cultural and Recreational Lands Act 1963*, the amount of rates payable in respect of each rateable land to which the Act applies be determined by multiplying the Capital Improved Value and that rateable land by the applicable Cultural and Recreational cents in the dollar rate.

**Municipal Charge**

A municipal charge declared in respect of the 2022/23 Financial Year.

The municipal charge be declared for the purpose of covering some of the administrative costs of Council.

The municipal charge be in the sum of \$367.00 for each rateable land (or part) in respect of which a municipal charge may be levied.

It be confirmed that the municipal charge is declared in respect of all rateable land within the municipal district in respect of which a municipal charge may be levied.

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**Annual Service Charge**

An annual service charge be declared in respect of the 2022/23 Financial Year.  
The annual service charge be declared for the collection and disposal of refuse from land.  
The annual service charge be in the sum of, and be based on the criteria, set out below:

- (i) \$258.50 per annum for each rateable land to which a kerbside garbage collection service is available;
- (ii) \$130.40 per annum for each rateable land to which a kerbside recyclable collection service is available;
- (iii) \$106.30 per annum for each rateable land to which an kerbside organic waste collection service is available;
- (iv) \$125.50 per annum Environmental Levy for each rateable land from which there is capacity to generate waste, which can be deposited by a ratepayer or resident at a landfill or waste transfer or disposal facility; except where:
  - rateable land that is 'farm land' within the meaning of s 3(1) of the *Valuation of Land Act 1960* and is a 'single farm enterprise' within the meaning of section 174(4) of the *Local Government Act 1989*.

**Rebates & Concessions**

Be recorded that Council grants to each owner of rateable land who is an "eligible recipient" within the meaning of the *State Concessions Act 2004*, a rebate as declared by the Department of Health and Human Services, for the 2022/23 financial year this is a maximum of TBA (2021/22: \$247.00).

**Incentives**

No incentive be declared for early payment of the general rates, municipal charge and annual service charge previously declared.

**Payment**

All rates and charges are to be paid in accordance with Section 167(1) and (2) of the *Local Government Act 1989*. Moira Shire offers three alternative payment arrangements: Annual (15 February 2023); Quarterly (30 Sept 2022, 30 November 2022, 28 February 2023 and 31 May 2023); and 10 monthly payments (28 August 2022 to 28 May 2023).

**Consequential**

It be confirmed that, subject to sections 171 and 172 of the *Local Government Act 1989*, Council will require a person to pay interest on any rates and charges which:

- (i) that person is liable to pay;
- (ii) have not been paid by the date specified for their payment

The Finance Manager be authorised to levy and recover the general rates, municipal charge and annual service charges in accordance with the *Local Government Act 1989* and *Local Government Act 2020*.

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4.1.2 Statutory fees and fines

	Forecast 2021/22	Budget 2022/23	Change	
	\$'000	\$'000	\$'000	%
Town planning fees	683	569	(114)	(16.67)%
Building services fees	579	565	(14)	(2.44)%
Business registration fees	197	197	-	0.00%
Animal registration fees and fines	199	199	-	0.00%
Property certificate fees	-	-	-	0.00%
Other statutory fees and fines	95	105	10	10.58%
<b>Total statutory fees and fines</b>	<b>1,752</b>	<b>1,634</b>	<b>(118)</b>	<b>(6.73)%</b>

4.1.3 User fees

	Forecast 2021/22	Budget 2022/23	Change	
	\$'000	\$'000	\$'000	%
Leisure centre and recreation	26	26	0	0.4%
Waste management services	1,329	1,420	91	6.8%
Rent and other property income	260	197	(63)	(24.3)%
Public facilities and park hire fees	40	26	(14)	(35.6)%
Sundry works and works within road reserve fees	44	56	12	28.4%
Caravan park charges	265	270	5	2.0%
Other user fees and charges	222	236	14	6.3%
<b>Total user fees</b>	<b>2,185</b>	<b>2,230</b>	<b>45</b>	<b>2.1%</b>

The 2022-23 Fees and Charges schedule as adopted by Council is detailed in Appendix A

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4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast	Budget	Variance	
	2021/22	2022/23	\$'000	%
	\$'000	\$'000	\$'000	%
<b>Grants to be received in respect of the following:</b>				
Summary of Grants				
Commonwealth funded grants	24,686	23,667	(1,019)	(4.1)%
State funded grants	4,493	6,668	2,175	48.4%
<b>Total grants to be received</b>	<b>29,179</b>	<b>30,335</b>	<b>1,156</b>	<b>4.0%</b>



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	Forecast	Budget	Variance	
	2021/22	2022/23	\$'000	%
	\$'000	\$'000	\$'000	%
<b>(a) Operating Grants</b>				
<b><i>Recurrent - Commonwealth Government</i></b>				
Victorian Grants Commission	15,289	9,017	(6,273)	(41.0)%
<b><i>Recurrent - State Government</i></b>				
Community health	128	128	-	0.0%
Community safety	85	87	2	1.4%
Economic development and tourism	564	593	28	5.0%
Maternal and child health	587	596	9	1.6%
Recreation	29	29	-	0.0%
<b>Total recurrent grants</b>	<b>16,682</b>	<b>10,450</b>	<b>(6,232)</b>	<b>(37.4)%</b>
<b><i>Non-recurrent - Commonwealth Government</i></b>				
Recreation	16	-	(16)	(100.0)%
<b><i>Non-Recurrent - State Government</i></b>				
Community health	54	-	(54)	(100.0)%
Community safety	1	-	(1)	(100.0)%
Drainage	50	-	(50)	(100.0)%
Economic development and tourism	364	-	(364)	(100.0)%
Education	35	-	(35)	(100.0)%
Recreation	21	-	(21)	(100.0)%
Other	93	60	(33)	(35.5)%
<b>Total non-recurrent grants</b>	<b>634</b>	<b>60</b>	<b>(574)</b>	<b>(90.5)%</b>
<b>Total operating grants</b>	<b>17,316</b>	<b>10,510</b>	<b>(6,806)</b>	<b>(39.3)%</b>

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	Forecast 2021/22	Budget 2022/23	Variance	
	\$'000	\$'000	\$'000	%
<b>(b) Capital Grants</b>				
<i>Recurrent - Commonwealth Government</i>				
Roads to recovery	2,545	2,545	-	0.0%
<b>Total recurrent grants</b>	<b>2,545</b>	<b>2,545</b>	<b>-</b>	<b>0.0%</b>
<i>Non-recurrent - Commonwealth Government</i>				
Aerodrome	106	300	194	183.1%
Bridges	579	2,083	1,503	259.4%
Buildings	145	3,475	3,330	2296.6%
Drainage	933	1,970	1,037	111.1%
Footpaths and cycleways	918	305	(613)	(66.8)%
Kerb and Channel	825	350	(475)	(57.6)%
Parks, open space and streetscapes	-	1,023	1,023	0.0%
Recreation, leisure and community facilities	2,235	550	(1,685)	(75.4)%
Roads	1,095	2,050	955	87.2%
<i>Non-recurrent - State Government</i>				
Buildings	-	1,631	1,631	0.0%
Community facilities	368	-	(368)	(100.0)%
Community safety	77	-	(77)	(100.0)%
Drainage	90	350	260	287.2%
Land Improvements	-	500	500	0.0%
Recreation, leisure and community facilities	1,200	2,694	1,494	124.5%
Roads	747	-	(747)	(100.0)%
<b>Total non-recurrent grants</b>	<b>9,318</b>	<b>17,280</b>	<b>7,962</b>	<b>85.4%</b>
<b>Total capital grants</b>	<b>11,863</b>	<b>19,825</b>	<b>7,962</b>	<b>67.1%</b>

Grants budgeted to be received in 2022/23 are subject to the criteria of Accounting Standards AASB 15 and AASB 1058. While grants have been included in the budget based on funding agreements, actual progress against any performance obligations in those funding agreements may see any received grant funds recorded as liabilities, not income, until those performance obligations are met, which may be in a future accounting period.

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4.1.5 Contributions

	Forecast 2021/22	Budget 2022/23	Change	
	\$'000	\$'000	\$'000	%
Monetary	308	175	(133)	(43.2)%
Non-monetary	500	500	-	0.0%
<b>Total contributions</b>	<b>808</b>	<b>675</b>	<b>(133)</b>	<b>(16.46)%</b>

4.1.6 Other income

	Forecast 2021/22	Budget 2022/23	Change	
	\$'000	\$'000	\$'000	%
Interest on investments	200	200	-	0.0%
Reimbursements and subsidies	66	55	(11)	(16.3)%
Legal costs recouped	41	31	(10)	(24.7)%
Energy rebate scheme income	88	97	9	10.0%
Sale of recyclables income	173	102	(72)	(41.3)%
Volunteer services	300	300	-	0.0%
Employer incentive payments	98	-	(98)	(100.0)%
FSL administration income	53	54	1	1.7%
Other income	70	59	(11)	(15.7)%
<b>Total other income</b>	<b>1,092</b>	<b>899</b>	<b>(192)</b>	<b>(17.58)%</b>

AASB 1058 Income of Not-for-Profit Entities requires Council to recognise Volunteer Services for services provided by the volunteers that Council would normally undertake. This income matched by a corresponding expenditure recognition in Other Expenses.

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4.1.7 Employee costs

	Forecast	Budget	Change	
	2021/22	2022/23	\$'000	%
Wages and salaries	20,620	21,867	1,247	6.0%
WorkCover	330	473	143	43.2%
Apprentices and Trainees	428	281	(147)	(34.3)%
Superannuation	1,941	2,219	279	14.4%
Fringe benefits tax	180	160	(20)	(11.1)%
Other employee costs	348	471	123	35.4%
<b>Total employee costs</b>	<b>23,846</b>	<b>25,471</b>	<b>1,625</b>	<b>6.81%</b>



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4.1.8 Materials and services

	Forecast 2021/22	Budget 2022/23	Change	
	\$'000	\$'000	\$'000	%
Building and facilities management	950	893	(56)	(5.9)%
Community health and safety	833	814	(19)	(2.3)%
Community services and events	546	425	(122)	(22.2)%
Council contributions, donations and grants	965	898	(68)	(7.0)%
Economic development and tourism	1,873	1,540	(333)	(17.8)%
Engineering design and management	646	340	(306)	(47.3)%
Environmental management	620	602	(18)	(2.9)%
Finance and administration	1,553	1,602	49	3.2%
Governance	688	752	64	9.3%
Information technology	1,751	1,799	48	2.7%
Infrastructure and asset management	700	752	52	7.4%
Insurance	855	1,005	150	17.5%
Library services	822	835	13	1.6%
Parks and gardens maintenance	1,184	1,279	95	8.1%
Planning and building services	314	374	61	19.3%
Plant and fleet maintenance	1,473	1,567	94	6.4%
Pools and recreation	927	958	30	3.3%
Roads, footpaths and drainage maintenance	3,709	3,756	47	1.3%
Waste management	4,944	5,140	196	4.0%
<b>Total materials and services</b>	<b>25,352</b>	<b>25,329</b>	<b>(23)</b>	<b>(0.09)%</b>

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4.1.9 Depreciation

	Forecast 2021/22	Budget 2022/23	Change	
	\$'000	\$'000	\$'000	%
Property	2,001	1,872	(129)	(6.4)%
Plant and equipment	1,041	925	(116)	(11.1)%
Infrastructure	8,208	8,687	479	5.8%
<b>Total Depreciation</b>	<b>11,250</b>	<b>11,484</b>	<b>234</b>	<b>2.08%</b>

4.1.10 Amortisation - Right of use assets

	Forecast 2021/22	Budget 2022/23	Change	
	\$'000	\$'000	\$'000	%
Amortisation - Right of use assets	794	658	(136)	(17.2)%
<b>Total Amortisation - right of use assets</b>	<b>794</b>	<b>658</b>	<b>(136)</b>	<b>(17.2)%</b>

4.1.11 Other expenses

	Forecast 2021/22	Budget 2022/23	Change	
	\$'000	\$'000	\$'000	%
Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	60	60	-	0.0%
Auditors' remuneration - Internal	61	61	0	0.4%
Councillors' allowances	342	396	53	15.6%
Interest on unwinding of discount on provisions	200	200	-	0.0%
Volunteer services	300	300	-	0.0%
Other expenses	47	49	1	3.0%
<b>Total Other expenses</b>	<b>1,010</b>	<b>1,065</b>	<b>55</b>	<b>5.45%</b>

The introduction of AASB 1058 Income of Not-for-Profit Entities requires Council to recognise Volunteer Services from 1 July 2019 for services provided by the volunteers that Council would normally undertake. This expenditure matched by a corresponding income recognition in Other Income.

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#### 4.2 BORROWINGS

The table below shows information on borrowings specifically required by the Regulations.

	2021/22 \$'000	2022/23 \$'000
Total amount borrowed as at 30 June of the prior year	942	266
Total amount proposed to be borrowed	-	8,750
Total amount projected to be redeemed	(676)	(932)
<b>Total amount of borrowings as at 30 June</b>	<b>266</b>	<b>8,084</b>

#### 4.3 LEASES BY CATEGORY

As a result of the introduction of AASB 16 Leases, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	2021/22 \$'000	2022/23 \$'000
<b>Right-of-use assets</b>		
Plant and equipment	2,476	3,283
IT Equipment	-	84
<b>Total right-of-use assets</b>	<b>2,476</b>	<b>3,367</b>
<b>Lease liabilities</b>		
<b>Current lease Liabilities</b>		
Plant and equipment	721	618
IT Equipment	-	28
<b>Total current lease liabilities</b>	<b>721</b>	<b>646</b>
<b>Non-current lease liabilities</b>		
Plant and equipment	2,676	2,743
IT Equipment	-	60
<b>Total non-current lease liabilities</b>	<b>2,676</b>	<b>2,804</b>
<b>Total Lease Liabilities</b>	<b>3,397</b>	<b>3,449</b>

Where the interest rate applicable to a lease not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities. The current incremental borrowing rate is 4.09%.

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#### 4.4 RESERVES

##### Other Reserves

Moira Shire maintains the following reserves for future capital works:

- **Recreational open space reserve** - established in accordance with the *Subdivision Act 1988* and used to develop strategically located parks and reserves for the benefit of the residents in the municipality.
- **Car parking reserve** - established under the *Planning and Environment Act 1987* and used to provide adequate car parking spaces within the municipality.
- **Net gain native vegetation reserve** - established under the *Planning and Environment Act 1987* and used to fulfil Council's obligation concerning planting of native vegetation.
- **Botts Road – Murray Valley Highway intersection reserve** - established to allocate funds provided by developers to improving the intersection of Botts Road and the Murray Valley Highway in Yarrawonga.
- **Yarrawonga Wetlands drainage reserve** - established to allocate funds provided by developers to improving the drainage within the Yarrawonga wetlands.
- **Carried forward capital works reserve** – established to recognise capital works previously approved by Council in prior year's capital works programs but not completed at the end of the financial year.



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**4.5 CAPITAL WORKS PROGRAM**

This section presents a listing of the capital works projects that will be undertaken for the 2022/23 year, classified by expenditure type and funding source. Works are disclosed as current budget or carried forward from prior year.

**4.5.1 Summary**

	Forecast		Budget		Change	
	2021/22	2022/23	2021/22	2022/23	\$'000	%
Property	26,883	26,854	26,854	(29)		(0.1)%
Plant and equipment	1,827	2,530	2,530	703		38.5%
Infrastructure	24,349	24,497	24,497	148		0.6%
<b>Total</b>	<b>53,059</b>	<b>53,881</b>	<b>53,881</b>	<b>822</b>		<b>1.5%</b>

	Project Cost \$'000	Asset expenditure types					Funding sources				
		New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings \$'000
Property	26,854	22,058	404	232	4,160	7,547	35	-	-	10,522	8,750
Plant and Equipment	2,530	286	-	-	2,244	-	-	-	670	1,860	-
Infrastructure	24,497	3,358	6,722	-	14,417	11,430	72	-	-	12,995	-
<b>Total</b>	<b>53,881</b>	<b>25,802</b>	<b>7,126</b>	<b>232</b>	<b>20,821</b>	<b>18,977</b>	<b>107</b>	<b>-</b>	<b>670</b>	<b>25,377</b>	<b>8,750</b>

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5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.1.1  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(CHIEF FINANCE OFFICER MATT  
JARVIS)

**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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4.5.2 Current Budget											
	Asset expenditure types				Funding sources						
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings \$'000
	<b>Property</b>										
	<i>Buildings</i>										
Building Essential Services renewal program	50				50					50	
Electrical Safety Compliance renewal program	50				50					50	
Municipal buildings ceiling renewal program	10				10					10	
Municipal buildings fit out renewal program	100				100					100	
Municipal buildings floor coverings renewal program	35				35					35	
Municipal buildings flooring renewal program	40				40					40	
Municipal buildings mechanical renewal program	90				90					90	
Municipal buildings painting renewal program	150				150					150	
Municipal buildings roof renewal program	50				50					50	
Municipal buildings wall renewal program	35				35					35	

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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	Asset expenditure types					Funding sources					
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings \$'000
Public Toilets renewal program	255				255					255	
Municipal buildings guttering and downpipe renewal program	15				15					15	
Municipal buildings key register renewal program	94				94					94	
Septic Tank Renewals Program	10				10					10	
Yarrowonga Depot renewal - Stage 1	535				535					535	
Nurmkah Town Hall Power supply and meter replacement	180				180					180	
Council Depots - Bulk Material Bays	120	120									120
Corporate Emissions Reduction Plan	55	55									55
Second Public Toilet - St James	50	50					10				40
Yarrowonga Town Hall - Air-conditioning	150		150								150
Yarrowonga Town Hall Clock	20		20								20
Katunga Recreation Reserve - Change Rooms *	1,261				1,261	631	25				606
<b>Buildings Total</b>	<b>3,355</b>	<b>225</b>	<b>170</b>		<b>2,960</b>	<b>631</b>	<b>35</b>				<b>2,690</b>

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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	Asset expenditure types					Funding sources					
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings \$'000
<i>Land Improvements</i>											
Cobram Township Flood Protection (Cobram East Levee) *	750	750				500				250	
<b>Land Improvements Total</b>	<b>750</b>	<b>750</b>	<b>170</b>		<b>2,960</b>	<b>500</b>	<b>35</b>			<b>250</b>	<b>2,940</b>
<b>Property Total</b>	<b>4,105</b>	<b>975</b>	<b>170</b>			<b>1,131</b>	<b>35</b>				<b>2,940</b>
* Capital works project subject to Council being successful in receiving State or Commonwealth Government grant funding. Should Council not be successful in obtaining the grant funding the project will not progress.											
<b>Plant and Equipment</b>											
<i>Plant, machinery and equipment</i>											
Replacement of heavy plant	571				571				165	406	
Replacement of small plant > \$2,500	168				168				21	147	
Replacement of fleet vehicles	735				735				255	480	
New heavy plant	93	93								93	
<b>Plant, machinery and equipment Total</b>	<b>1,567</b>	<b>93</b>			<b>1,474</b>				<b>441</b>	<b>1,125</b>	
<i>Computers and Telecommunications</i>											
Conquest (Asset database) mobile rollout	16				16					16	
Security & Surveillance CCTV & VMS	48	48								48	

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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	Asset expenditure types					Funding sources					
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings \$'000
<i>Computers and Telecommunications Total</i>	64	48			16						64
<b>Plant and Equipment Total</b>	<b>1,631</b>	<b>141</b>			<b>1,490</b>				<b>441</b>		<b>1,189</b>
	<b>Infrastructure</b>										
	<i>Bridges</i>										
Bridge renewal program	75				75						75
Bartrops Bridge on Griffiths Lane *	900				900	720					180
Bourkes Bridge *	1,300				1,300	1,040					260
Wilby Bridge Replacement *	215				215	173					42
Cemetery Bridge - Ryan St Nathalia Pedestrian access *	330	330				150					180
<b>Bridges Total</b>	<b>2,820</b>	<b>330</b>			<b>2,490</b>	<b>2,083</b>					<b>737</b>
* Capital works projects subject to Council being successful in receiving State or Commonwealth Government grant funding. Should Council not be successful in obtaining the grant funding the project will not progress.											
	<i>Drainage</i>										
Culvert renewal program	90				90						90
Drainage pipe and pits renewal program	100				100						100
Drainage pipe renewal program	150				150						150
Drainage pits renewal program	50				50						50

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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	Asset expenditure types					Funding sources					
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings \$'000
Paterson & Russell Streets Numurkah drainage pipe duplication	300				300					300	
Pumps renewal program	35				35					35	
Raw Water pumps renewal program	15				15					15	
Stormwater pipe relining program	100				100					100	
Northern & Southern Outfall Reline under Yarrowonga Channel	360				360					360	
Bundalong Drainage overland flow path feasibility	100	100								100	
Karook Street Cobram Drainage / Scott Reserve	210		210							210	
Bundalong - Pasley Street Drainage	57		57				20			37	
Manifold and Harcourt Streets, Nathalia - Drainage Upgrade	327		327							327	
<b>Drainage Total</b>	<b>1,894</b>	<b>100</b>	<b>594</b>		<b>1,200</b>		<b>20</b>			<b>1,874</b>	

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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	Asset expenditure types					Funding sources					
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings \$'000
<i>Footpaths and cycleways</i>											
Footpath renewal program	150				150					150	
New Footpath Investment Program	250	250								250	
Cobram CBD footpath renewal	200				200					200	
Murray River Adventure Trail (MRAT) (Design)	25	25								25	
Strathmerton Recreation Reserve Walking Track & Revegetation	43	43					2			41	
<b>Footpaths and cycleways Total</b>	<b>668</b>	<b>318</b>			<b>350</b>		<b>2</b>			<b>666</b>	
<i>Kerb and Channel</i>											
Kerb & Channel renewal program	400				400	400					
Woods Road Parking bays - Semi-Mountable Kerb & Channel	100	100								100	
<b>Kerb and Channel Total</b>	<b>500</b>	<b>100</b>			<b>400</b>	<b>400</b>				<b>100</b>	
<i>Parks, Open Spaces and Streetscapes</i>											
Street furniture renewal program	20				20					20	
Kennedy Park, Thompsons Beach upgrade *	418				418	303	50			65	

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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	Asset expenditure types					Funding sources					
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings \$'000
<b>Parks, Open Spaces and Streetscapes Total</b>	<b>438</b>				<b>438</b>	<b>303</b>	<b>50</b>			<b>85</b>	
* Capital works project subject to Council being successful in receiving State or Commonwealth Government grant funding. Should Council not be successful in obtaining the grant funding the project will not progress.											
<i>Recreational, Leisure and Community Facilities</i>											
Aquatic facilities renewal	300				300					300	
Aquatic plant room renewal program	115				115					115	
BBQ renewal program	20				20					20	
Park furniture renewal program	20				20					20	
Playground Equipment renewal program	80				80					80	
Shade sail renewal program	20				20					20	
Nathalia netball court renewal	200				200					200	
Seating renewal - Cobram Showgrounds - Stage 2	20				20					20	
Yarrowyah Rec Reserve lighting renewal *	350				350	244				106	
New Park shade sails/structures	45	45								45	
Fenced off-leash Dog Parks – Yarrowong and Cobram	125	125								125	
All abilities Access ramp	5	5								5	



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	Asset expenditure types					Funding sources					
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings \$'000
<b>Recreational, Leisure and Community Facilities Total</b>	<b>1,300</b>	<b>175</b>			<b>1,125</b>	<b>244</b>				<b>1,056</b>	
* Capital works project subject to Council being successful in receiving State or Commonwealth Government grant funding. Should Council not be successful in obtaining the grant funding the project will not progress.											
<i>Roads</i>											
Gravel Roads - Resheet program	800				800	545				255	
Gravel Roads - Shoulder resheet program	200				200					200	
Roads - Asphalt overlay program	100				100	100					
Roads - Bituminous reseal program	1,000				1,000	1,000					
Roads - Final seal (renewal works)	274				274					274	
Roads - Major patching program	450				450					450	
Roads - Pavement Renewal Program	500				500	500					
Gilmore St - Woods Road roundabout (5 ways intersect) *	1,630		1,630								1,630
Woodlands Park Upgrade - Stage 1	75		75								75

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	Asset expenditure types					Funding sources					
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings \$'000
Wrights Bridge Road Intersection Realignment	40		40							40	
<b>Roads Total</b>	<b>5,069</b>		<b>1,745</b>		<b>3,324</b>	<b>3,775</b>				<b>1,294</b>	
* Capital works project subject to Council being successful in receiving State or Commonwealth Government grant funding. Should Council not be successful in obtaining the grant funding the project will not progress.											
<i>Other Infrastructure</i>											
Bollard renewal program	10				10						10
Irrigation system renewal program	100				100						100
Levee Bank renewal program	300				300						300
Signage renewal program	15				15						15
External fencing renewal	100				100						100
<b>Other Infrastructure Total</b>	<b>525</b>				<b>525</b>						<b>525</b>
<b>Infrastructure Total</b>	<b>13,214</b>	<b>1,023</b>	<b>2,339</b>		<b>9,852</b>	<b>6,805</b>	<b>72</b>			<b>6,337</b>	
<b>Total Current Budget Capital Works 2022/23</b>	<b>18,949</b>	<b>2,139</b>	<b>2,509</b>		<b>14,302</b>	<b>7,935</b>	<b>107</b>		<b>441</b>	<b>10,466</b>	

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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4.5.3 Works carried forward from the 2021/22 year	Asset expenditure types					Funding sources					
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings \$'000
	<b>Property</b>										
	<i>Buildings</i>										
Building Essential Services renewal program	46				46					46	
Cobram Civic Centre concertina door replacement	81				81					81	
Cobram Sports Stadium - Air Conditioning	232			232		200				32	
Implementing the Corporate Emissions Reduction Plan	53	53								53	
Numurkah Town Hall air conditioning renewal	291				291					291	
Public Toilets renewal program	495				495					495	
Scott Reserve Pavilion Refurbishment	238	238								238	
Sports & Recreation - Energy efficiency & solar installation program	90	90								90	
Yarrowonga Library	7,094	7,094				1,000				2,344	3,750
Municipal buildings key register renewal program	150				150					150	
Katunga Rec Reserve - Community Space	35									35	

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	Asset expenditure types					Funding sources						
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings \$'000	
Municipal Building Toilet Renewal Program	137				137					137		
Public Toilet - Yarrowonga Pool Precinct	175	175				175						
Yarrowonga Multi-Sports Stadium	9,862	9,862				4,862					5,000	
<b>Buildings Total</b>	<b>18,979</b>	<b>17,512</b>	<b>35</b>	<b>232</b>	<b>1,200</b>	<b>6,237</b>				<b>3,992</b>	<b>8,750</b>	
				<i>Land Improvements</i>								
Land development	2,472	2,472								2,472		
Nunurkah flood mitigation scheme	1,042	1,042								1,042		
Upper Broken & Boosey Regional Flood Study	199		199			180				19		
Cobram Township Flood Protection (Cobram East Levee)	57	57								57		
<b>Land Improvements Total</b>	<b>3,770</b>	<b>3,571</b>	<b>199</b>			<b>180</b>				<b>3,590</b>		
<b>Property Total</b>	<b>22,749</b>	<b>21,083</b>	<b>234</b>	<b>232</b>	<b>1,200</b>	<b>6,417</b>				<b>7,582</b>	<b>8,750</b>	
				<i>Plant and Equipment</i>								
				<i>Plant, machinery and equipment</i>								
Replacement of heavy plant	330				330				105	225		
Replacement of light fleet vehicles	423				423				123	300		
New Fleet vehicles	40	40								40		
E-Waste Telehandler	30	30								30		
<b>Plant, machinery and equipment Total</b>	<b>824</b>	<b>70</b>			<b>754</b>				<b>228</b>	<b>595</b>		

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	Asset expenditure types					Funding sources					
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings \$'000
Nururkah Flood Warning Facilities	76	76								76	
<b>Computers &amp; Telecommunications Total</b>	<b>76</b>	<b>76</b>								<b>76</b>	
<b>Plant and Equipment Total</b>	<b>899</b>	<b>146</b>			<b>754</b>			<b>228</b>		<b>671</b>	
					<b>Infrastructure</b>						
					<i>Bridges</i>						
Bridges Renewal Program	50				50					50	
Yambuna Bridge Renewal	48				48					48	
<b>Bridges Total</b>	<b>98</b>				<b>98</b>					<b>98</b>	
					<i>Drainage</i>						
Generator back up for stormwater pump infrastructure - Stage 1	83									83	
Karook Street Cobram Drainage/ Scott Reserve	218		218							218	
Paterson & Russell Streets Nururkah drainage pipe duplication	686				686	400				286	
Yarrowonga West drainage flood protection	179		179							179	
Paterson St Nururkah Drainage Site Renewal	94				94					94	
Reilly's Rd Yarrowonga Drainage Outfall	58		58							58	

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	Asset expenditure types					Funding sources						
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings \$'000	
Yarrawonga Wetlands and Marine Parade Drainage	87		87							87		
Botts Road MVH Culvert Upgrade	200		200							200		
Cobram East Drainage Plan	738		738			738						
Nathalia West Drainage Upgrade	951		951			800				151		
<b>Drainage Total</b>	<b>3,295</b>	<b>262</b>	<b>2,253</b>		<b>780</b>	<b>1,996</b>				<b>1,299</b>		
					<i>Footpaths and cycleways</i>							
Botts Road - Shared Pathway - Yarrawonga	305		305			305						
Footpath renewal program	41				41					41		
New Footpath investment program	103	103								103		
Yarrawonga - Bundalong - Cycling/Walking Trail - Scoping	50		50							50		
MV Hwy Shared Path - Botts - Silverwoods Bvd	149	149								149		
<b>Footpaths and cycleways Total</b>	<b>648</b>	<b>252</b>	<b>355</b>		<b>41</b>	<b>305</b>				<b>343</b>		
					<i>Kerb and Channel</i>							
Everist St Yarrawonga - Kerb and channel renewal	140				140					140		
Kerb & Channel renewal program	253				253					253		
Woods Road Yarrawonga - Kerb & Channel	350				350					350		
<b>Kerb and Channel Total</b>	<b>743</b>				<b>743</b>	<b>350</b>				<b>393</b>		

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GOVERNANCE

ITEM NO: 11.1.1  
(SENIOR GOVERNANCE OFFICER,  
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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

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	Asset expenditure types					Funding sources					
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings \$'000
<i>Parks, Open Spaces and Streetscapes</i>											
Street furniture renewal program	17				17					17	
Tweddle Street Park Numurkah	30		30							30	
Apex Park Cobram-Car Park & Landscaping	715	715				715					
Numurkah Lake Development	7		7							7	
<b>Parks, Open Spaces and Streetscapes Total</b>	<b>770</b>	<b>715</b>	<b>37</b>		<b>17</b>	<b>715</b>				<b>55</b>	
<i>Recreational, Leisure and Community Facilities</i>											
Aquatic facilities renewal	300				300					300	
Aquatic plant room renewal program	85				85					85	
Playground Equipment renewal program	69				69					69	
Playground Shade Salls - new installations	27	27								27	
Silverwoods - Outdoor exercise circuit	28	28								28	
Wilby Equestrian arena	344	344				344					
Yarrawonga Splash Park Upgrade	500		500			450				50	
<b>Recreational, Leisure and Community Facilities Total</b>	<b>1,353</b>	<b>399</b>	<b>500</b>		<b>454</b>	<b>794</b>				<b>559</b>	

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	Asset expenditure types					Funding sources					
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings \$'000
	<i>Roads</i>										
Coxon Street Numurkah dust suppression	130	130				110				20	
Everist St Yarrawonga - Road reconstruction	307				307					307	
Gravel Roads - Resheet program	127				127					127	
Mejors Lane - Mejors Creek Boat Ramp dust suppression seal	64	64				64					
Roads - Asphalt overlay program	100				100					100	
Roads - Bituminous reseal program	39				39					39	
Sealed road reconstruction program	825				825					825	
Shire Cross Roads Safety Improvements	42		42							42	
Botts Rd & MVH Yarrawonga Intersection Works	447	447								447	
Acacia & Melaleuca Streets Yarrawonga Road Works	206		206							206	
Hume St Yarrawonga Pedestrian Crossing	25	25								25	
Naring Road & Numurkah Road Intersection	699		699							699	
Dust Suppression Pine Street Numurkah	42	42								42	
<b>Roads Total</b>	<b>3,053</b>	<b>707</b>	<b>947</b>		<b>1,398</b>	<b>174</b>				<b>2,879</b>	



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	Asset expenditure types					Funding sources					
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Contributions \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings \$'000
<i>Aerodromes</i>											
Yarrawonga Aerodrome - Reseal works on sections of taxiway	100				100					100	
Yarrawonga Aerodrome - Taxiway Compliance Works	291		291			291					
<b>Aerodromes Total</b>	<b>391</b>		<b>291</b>		<b>100</b>	<b>291</b>				<b>100</b>	
<i>Other Infrastructure</i>											
Irrigation system renewal program	91				91					91	
Levee Bank renewal program	775				775					775	
Signage renewal program	30				30					30	
Upgrade external fencing pools and recreational reserves	38				38					38	
<b>Other Infrastructure Total</b>	<b>934</b>				<b>934</b>					<b>934</b>	
<b>Infrastructure Total</b>	<b>11,283</b>	<b>2,335</b>	<b>4,383</b>		<b>4,565</b>	<b>4,625</b>				<b>6,658</b>	
<b>Total Carried Forward Capital Works Budget</b>	<b>34,931</b>	<b>23,564</b>	<b>4,617</b>	<b>232</b>	<b>6,519</b>	<b>11,042</b>		<b>228</b>		<b>14,911</b>	<b>8,750</b>

The Works Carried Forward are capital works projects from previous budget years that remain committed. While this information is provided for transparency purposes, not all projects listed will be delivered in the 2022/23 financial year as indicated in the Statement of Capital Works. The Income statement and balance sheet are influenced by these carried forward works in terms of cash held, grants committed and borrowings proposed.

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**5. FINANCIAL PERFORMANCE INDICATORS**

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

The indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the *Local Government (Planning and Reporting) Regulations 2020*. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report

Indicator	Measure	Forecast 2021/22	Budget 2022/23	2023/24	Projections 2024/25	2025/26	Trend +/-
<b>Operating position</b>							
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	5.2%	(6.5)%	(6.4)%	(2.4)%	(7.8)%	0
<b>Liquidity</b>							
Working Capital	Current assets / current liabilities	396.5%	323.8%	297.9%	284.6%	261.5%	0
Unrestricted cash	Unrestricted cash / current liabilities	339.0%	265.2%	241.0%	227.5%	203.9%	+
<b>Obligations</b>							
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	0.6%	19.1%	17.1%	15.1%	13.1%	0
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue	4.5%	2.6%	2.3%	2.2%	2.1%	0
Indebtedness	Non-current liabilities / own source revenue	34.1%	44.1%	45.3%	39.2%	37.4%	0
Asset renewal and upgrade	Asset renewal and upgrade expense / Asset depreciation	85.8%	148.3%	118.0%	114.7%	123.5%	-
<b>Stability</b>							
Rates concentration	Rate revenue / adjusted underlying revenue	62.2%	70.3%	67.6%	64.2%	66.3%	0
Rates effort	Rate revenue / CIV of rateable properties in the municipality	0.4%	0.3%	0.3%	0.3%	0.3%	0
<b>Efficiency</b>							
Expenditure level	Total expenses/ no. of property assessments	\$3,425	\$3,517	\$3,656	\$3,762	\$3,904	0
Revenue level	Total rate revenue / No. of property assessments	\$1,738	\$1,800	\$1,800	\$1,809	\$1,827	0

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**Key to Forecast Trend:**

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

**Notes to indicators**

1. **Adjusted underlying result** - An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance is expected over the period.
2. **Working Capital** – The proportion of current liabilities represented by current assets, this indicates Council's ability to meet its immediate liabilities.
3. **Debt compared to rates** - Trend indicates Council's reducing reliance on debt against its annual rate revenue through redemption of long term debt.
4. **Asset renewal and upgrade** -This percentage indicates the extent of Council's renewal and upgrade of assets against its depreciation charge (an indication of the decline in value of its existing capital assets). Council currently have a commitment to maintain assets at a minimum level of 80%.
5. **Rates concentration** - Reflects extent of reliance on rate revenues to fund Council's on-going services.

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6. SCHEDULE OF FEES AND CHARGES

This Appendix presents the fees and charges of a statutory/non-statutory nature which will be charged in respect to various goods and services during the financial year 2022/23.

Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or legislation.

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Schedule of Fees and Charges						
Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Basis of Fee
<b>Rates and Property Management</b>						
<b>Annual Charges</b>						
Municipal Charge	Per property	Non-Taxable	\$360.50	\$367.00	\$6.50 1.8%	Statutory
Environmental Levy	Per property	Non-Taxable	\$121.80	\$125.50	\$3.70 3.0%	Statutory
Kerbside General Waste Service	Per bin	Non-Taxable	\$248.00	\$258.50	\$10.50 4.2%	Statutory
Kerbside Recycling Service	Per bin	Non-Taxable	\$128.20	\$130.40	\$2.20 1.7%	Statutory
Kerbside Organic Waste Service	Per bin	Non-Taxable	\$104.50	\$106.30	\$1.80 1.7%	Statutory
<i>Statutory fee set in accordance with the Local Government Act (1989) Sections 154 - 162</i>						
<b>Rate Notices</b>						
Reprint Rate Notice (From 2012/13 to current year)	Per notice	Taxable	\$8.00	\$8.00	\$0.00 0.0%	Non-statutory
Reprint Rate notices prior to 2012/13	Per hour document search (minimum charge 1 hour)	Taxable	\$50.00	\$50.00	\$0.00 0.0%	Non-statutory
<b>Fee on Dishonoured Rates Payments</b>						
Cheque/Direct Debit Dishonour	Recovery of bank fee charged	Non-Taxable	\$20.00	\$20.00	\$0.00 0.0%	Non-statutory

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Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
<b>Rates and Property Management (cont.)</b>							
Cheque Dishonour Australia Post	Recovery of Australia Post fee charged	Non-Taxable	\$25.00	\$25.00	\$0.00	0.0%	Non-statutory
<b>Rates Debt Recovery Legal Costs</b>							
Statutory Fee for recovery of unpaid rates	Scale of Fee as per Magistrates Court	Non-Taxable	Scheduled Fee	Scheduled Fee	N/A	N/A	Statutory
Process Server & Solicitor Fee	Recovery of process server and solicitor fees charged	Taxable	Contractors Fee	Contractors Fee	N/A	N/A	Non-statutory
<b>Slashing of Vacant Blocks</b>							
Charge for slashing of vacant block		Taxable	Contractors Fee	Contractors Fee	N/A	N/A	Non-statutory
<b>Land Information Certificate</b>							
Land Information Certificate Fee	Per certificate (Fee Units = 1.82)	Non-Taxable	\$27.40	\$27.80	\$0.40	1.5%	Statutory
Priority Fee	Per request (in addition to LIC Fee)	Taxable	\$40.00	\$41.00	\$1.00	2.5%	Non-statutory
<b>Land Information Certificate (cont.)</b>							

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Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
Re-issue Fee	Per reissue of previously issued LIC's	Taxable	\$40.00	\$41.00	\$1.00	2.5%	Non-statutory
<i>Statute fee set in accordance with the Local Government (General) Regulations 2015 and the Monetary Units Act 2004.</i>							
<b>Land Title Certificate</b>							
Land Title Certificate Search Fee (Fee for private land title search)		Taxable	\$60.80	\$62.00	\$1.20	2.0%	Non-statutory
<b>Animal Control</b>							
<b>Dog &amp; Cat Registration Fee</b>							
Dogs (Reduced Fee) - Desexed dogs, dogs over 10 years old; dogs kept for working stock; dogs kept for breeding by the proprietor of a domestic animal business conducted on registered premises; dogs that have undergone obedience training which complies with the regulations; dogs registered with an applicable organisation, if their owners are members of the applicable organisation with which the dogs are registered; and dogs that are permanently identified in the prescribed manner		Non-Taxable	\$27.40	\$27.90	\$0.50	1.8%	Statutory
		Non-Taxable	\$27.40	\$27.90	\$0.50	1.8%	Statutory

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Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
<b>Cats (Reduced Fee)</b> - Desexed cats; cats over 10 years old; cats kept for breeding by the proprietor of a domestic animal business conducted on registered premises; cats registered with an applicable organisation, if their owners are members of the applicable organisation with which the cats are registered	Per cat (Pensioners 50% discount applies)						
<b>Dogs (Maximum Fee)</b> - Dangerous dogs, menacing dogs or restricted breed dogs; and any dogs to which the description in the Reduced Fee does not apply	Per dog (Pensioners 50% discount applies)	Non-Taxable	\$82.20	\$83.60	\$1.40	1.7%	Statutory
<b>Cats (Maximum Fee)</b> - Any cats to which any description in the Reduced Fee does not apply	Per cat (Pensioners 50% discount applies)	Non-Taxable	\$82.20	\$83.60	\$1.40	1.7%	Statutory
State Government Levy - Dog	Per dog (in addition to Registration Fee)	Non-Taxable	\$4.10	\$4.20	\$0.10	2.4%	Statutory
State Government Levy - Cat	Per cat (in addition to Registration Fee)	Non-Taxable	\$4.10	\$4.20	\$0.10	2.4%	Statutory
<i>Statutory fee set in accordance with the Domestic Animal Act (1994) Sections 15, 69 and Schedule</i>							
<b>Domestic Animal Business Registration</b>							
Registration (Administration) Fee	Per business	Non-Taxable	\$141.00	\$143.00	\$2.00	1.4%	Statutory



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State Government Levy Animal Business Registration	Per business	Non-Taxable	\$20.00	\$20.00	\$0.00	0.0%	Statutory
<i>Statutory fee set in accordance with the Domestic Animal Act (1994) Sections 49 and 69</i>							
<b>Other Fees</b>							
Micro chipping fee		Taxable	\$49.50	\$40.00	-\$9.50	-19.2%	Non-statutory
Animal Replacement Tags		Non-Taxable	\$5.50	\$5.50	\$0.00	0.0%	Non-statutory
<b>Cat Trap Hire</b>							
Cat Trap Hire (Bond)	Refundable bond	Bond	\$100.00	\$100.00	N/A	N/A	Non-statutory
<b>Animal Control (cont.)</b>							
<b>Animal Pound Fee</b>							
Domestic Animals Release fee	Plus \$10 sustenance per animal per day and transport costs	Non-Taxable	\$130.00	\$130.00	\$0.00	0.0%	Non-statutory
Domestic Animals Release fee - (Pensioners 50% discount applies)		Non-Taxable	N/A	\$65.00	N/A	N/A	Non-statutory
<b>Livestock</b>							
Livestock 1-9 Release fee		Non-Taxable	\$380.00	\$380.00	\$0.00	0.0%	Non-statutory
Livestock 10-49 Release fee		Non-Taxable	\$790.00	\$790.00	\$0.00	0.0%	Non-statutory
Livestock 50 plus Release fee		Non-Taxable	\$1,185.00	\$1,185.00	\$0.00	0.0%	Non-statutory
<b>Droving and Grazing of Livestock Fee</b>							

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Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
Permit to Graze Livestock	Per event	Non-Taxable	\$30.00	\$30.00	\$0.00	0.0%	Non-statutory
Travelling Livestock (Droving) Fee - per time	Per event plus \$1,000 refundable bond	Non-Taxable	\$400.00	\$400.00	\$0.00	0.0%	Non-statutory
<b>Animal Control Infringements</b>							
Not Wearing Tags or Marker	Penalty units = 0.5	Non-Taxable	\$91.00	\$92.00	\$1.00	1.1%	Statutory
Cat at large	Penalty units = 0.5	Non-Taxable	\$91.00	\$92.00	\$1.00	1.1%	Statutory
Dog at large in day time	Penalty units = 1.5	Non-Taxable	\$273.00	\$277.00	\$4.00	1.5%	Statutory
Dog at large at night time	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Statutory
Greyhound not muzzled or controlled	Penalty units = 1.5	Non-Taxable	\$273.00	\$277.00	\$4.00	1.5%	Statutory
Not complying with order to abate nuisance	Penalty units = 1.5	Non-Taxable	\$273.00	\$277.00	\$4.00	1.5%	Statutory
Unregistered animals	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Statutory
<i>Regulated by the Domestic Animal Act (1994), infringements set in accordance with Monetary Units Act (2004)</i>							
<b>Impounded Vehicles and Seized Items</b>							
<b>Pound Fee</b>							
Release of Impounded vehicles	Per vehicle (plus towing costs if applicable)	Non-Taxable	\$65.00	\$66.00	\$1.00	1.5%	Non-statutory

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Impounded vehicles towing costs	Per vehicle	Taxable	Towing cost	Towing cost	N/A	N/A	Non-statutory
Release of Seized Items	Per item (plus towing costs if applicable)	Non-Taxable	\$57.50	\$58.50	\$1.00	1.7%	Non-statutory
Seized items towing costs	Per item	Taxable	Towing cost	Towing cost	N/A	N/A	Non-statutory
<b>Community Safety and Local Laws</b>							
<b>Local Law Permit Application Fee</b>							
Application for a Local Law permit	Per permit - applies to new applications and if permit expires and renewal not sought prior to expiry	Non-Taxable	\$65.00	\$66.00	\$1.00	1.5%	Non-statutory
<b>Local Law Permits</b>							
<b>Street Stalls (incl. community raffles)</b>							
Trading of goods and services on a Footpath/Road Reserve permit	Fee for charities, not-for-profits and community groups may be waived	Non-Taxable	\$110.00	\$112.00	\$2.00	1.8%	Non-statutory
<b>Tables &amp; Chairs on Footpath/Road Reserve</b>							

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Manra Shire Budget 2022-2023

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.1.1  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(CHIEF FINANCE OFFICER MATT  
JARVIS)

**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
Application Fee (only applies to new applications)	Only applies to new applications	Non-Taxable	\$65.00	\$66.00	\$1.00	1.5%	Non-statutory
Tables (up to four)	Annual fee payable	Non-Taxable	\$127.50	\$130.00	\$2.50	2.0%	Non-statutory
Tables in excess of four (per table)	Annual fee payable	Non-Taxable	\$25.00	\$25.00	\$0.00	0.0%	Non-statutory
Temporary screens (flat rate)	Annual fee payable	Non-Taxable	\$25.00	\$25.00	\$0.00	0.0%	Non-statutory
<b>Advertising Boards</b>							
Moveable signs on Footpath/Road Reserve permit	Annual fee payable, plus application fee	Non-Taxable	\$65.00	\$66.00	\$1.00	1.5%	Non-statutory
<b>Display of Goods on Footpath/Road Reserve</b>							
Display of Goods on Footpath/Road Reserve permit	Annual fee payable, plus application fee	Non-Taxable	\$158.00	\$161.00	\$3.00	1.9%	Non-statutory
<b>Car Dealerships</b>							
Vehicles on Road Reserve for Trading permit	Annual fee payable, plus application fee	Non-Taxable	\$152.00	\$155.00	\$3.00	2.0%	Non-statutory
<b>Other Permits</b>							
Other permits permitted under Moira Shire Council - Community Safety and Environment Local Law 2013	Annual fee payable, plus application fee	Non-Taxable	\$110.00	\$112.00	\$2.00	1.8%	Non-statutory
<i>Regulated under Moira Shire Council - Community Safety and Environmental Local Law 2013</i>							

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
<b>Local Law Fines - Parking Infractions</b>							
Road Safety Act - Statutory fines	Variable penalty units based on infringement	Non-Taxable	Variable \$36.00 to \$182.00	Variable \$37.00 to \$185.00	N/A	N/A	Statutory
Council parking fines - Time limits	Penalty units = 0.5	Non-Taxable	\$81.00	\$92.00	\$1.00	1.1%	Statutory
<i>Regulated by the Road Safety Act (1986), infractions set in accordance with Sentencing Act (1991) and Monetary Units Act (2004)</i>							
<b>Local Law Fines - Littering Infractions</b>							
Litter Fines - small amount	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Statutory
Litter Fines - large amount	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Statutory
<i>Regulated by the Environmental Protection Act (1970), infractions set in accordance with Sentencing Act (1991) and Monetary Units Act (2004)</i>							
<b>Local Law Fines - Behaviour Infractions</b>							
Behave in a boisterous/harmful manner	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
Behave in a dangerous manner	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory

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FILE NO: F21/395  
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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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**ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June**

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
Behave in a way which is detrimental to the municipal place or public asset	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
As an owner or occupier of land, allow trees, plants or any other matter on that land to cause damage to or interfere with a municipal place	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
Damage/destroy/write on/interface with/remove or affix anything from a municipal building or structure	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
Act contrary to conditions imposed when using a municipal place or property	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
<b>Local Law Fines - Streets &amp; Roads Infractions</b>							
Discharge water onto road	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
Riding horses on reservations, public reserves and recreation grounds	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
Erecting or placing of signs and goods on footpath	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
Roadside trading	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
Locating goods for sale	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
Outdoor eating facilities	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
Street parties, street festivals and processions	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
Street collections	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
<b>Local Law Fines - Other Infringements</b>							
Other infringements as prescribed in Moira Shire Council - Community Safety and Environment Local Law 2013	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
<b>Infringement Notice Offences and Codes - Alcohol</b>							
Consume alcohol in designated area	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
Possess/control alcohol (in unsealed container) in designated area	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
Consume/possess/control alcohol (in unsealed container) contrary to signs	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
Consume/possess/control alcohol (in unsealed container) between 10pm and 8am in designated area	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
Consume/possess/control alcohol (in unsealed container) between 10pm and 8am contrary to signs	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
<b>Infringement Notice Offences and Codes - Livestock</b>							

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
Cause allow livestock to be driven on a road through or to a destination within the Municipal district in contravention of the local law	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
Cause/allow livestock to graze on a road without a permit	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
Cause/allow livestock to be driven across/along a road from a property or part of a property to another property in contravention of the local law	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
<b>Infringement Notice Offences and Codes - False Statements</b>							
Make false representation or declaration (orally or written) or intentionally omit relevant information in an application for a permit or exemption	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
<b>Infringement Notice Offences and Codes - Notice to Comply</b>							
Fail to comply with a "Notice to Comply"	Penalty units = 2.0	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Non-statutory
<i>Regulated under Moira Shire Council - Community Safety and Environmental Local Law 2013 set in accordance with Sentencing Act (1991) and Monetary Units Act (2004)</i>							



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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
<b>Landfill and Transfer Stations</b>							
<b>Waste Disposal</b>							
<b>General Waste</b>							
Residents per m3		Taxable	\$51.50	\$54.00	\$2.50	4.9%	Non-statutory
Commercial / Non-resident per m3		Taxable	\$123.50	\$129.50	\$6.00	4.9%	Non-statutory
Commercial - Source internal to Shire per tonne (Cobram Landfill)		Taxable	\$284.00	\$298.00	\$14.00	4.9%	Non-statutory
Commercial - Source external to Shire source per tonne		Taxable	\$416.00	\$436.50	\$20.50	4.9%	Non-statutory
<b>Recycling (Commingle recyclables)</b>							
Residents (free)		N/A	Free	Free	N/A	N/A	Non-statutory
Commercial m3		Taxable	\$10.00	\$10.00	\$0.00	0.0%	Non-statutory
<b>Green Waste</b>							
Residents m3		Taxable	\$12.50	\$12.50	\$0.00	0.0%	Non-statutory
Commercial m3		Taxable	\$20.00	\$20.50	\$0.50	2.5%	Non-statutory
<b>Specific Waste</b>							
Processed untreated timber (not including chip board) - Residents m3	Per cubic meter	Taxable	\$40.00	\$40.50	\$0.50	1.3%	Non-statutory
Processed untreated timber (not including chip board) - Commercial m3	Per cubic meter	Taxable	\$50.00	\$51.00	\$1.00	2.0%	Non-statutory

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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**ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June**

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
Domestic Gas Bottles (per bottle)	Per bottle	Taxable	\$13.50	\$13.50	\$0.00	0.0%	Non-statutory
Concrete (per metre)	Per metre	Taxable	\$36.00	\$36.50	\$0.50	1.4%	Non-statutory
Concrete (per metre) large solid blocks	Per metre	Taxable	\$52.00	\$53.00	\$1.00	1.9%	Non-statutory
Plasterboard (per metre) residential and commercial	Per metre	Taxable	\$41.00	\$41.50	\$0.50	1.2%	Non-statutory
Polystyrene commercial	Per cubic meter	Taxable	\$10.00	\$10.00	\$0.00	0.0%	Non-statutory
Scrap Steel White goods, car bodies, car batteries	Car bodies accepted at site operators discretion	N/A	Free	Free	N/A	N/A	Non-statutory
Silage wrap	Free if in Plasback Bag	N/A	Free	Free	N/A	N/A	Non-statutory
E-Waste	per item	Taxable	\$2.50 to \$12.00	\$2.50 to \$12.00	\$0.00	0.0%	Non-statutory
Chemical Drums/Containers (Triple Rinsed)	Per drum	N/A	Free	Free	N/A	N/A	Non-statutory
Plastic Chemical Containers (Non Drum Muster)	Per drum	Taxable	\$7.00	\$7.00	\$0.00	0.0%	Non-statutory
Clean Oil		N/A	Free	Free	N/A	N/A	Non-statutory
Mattress - Single	Per mattress	Taxable	\$20.00	\$20.50	\$0.50	2.5%	Non-statutory
Mattress - Double/Queen/King	Per mattress	Taxable	\$30.00	\$30.50	\$0.50	1.7%	Non-statutory
Tyres - Motor cycle	Per tyre	Taxable	\$6.50	\$6.50	\$0.00	0.0%	Non-statutory
Tyres - Motor Vehicle	Per tyre	Taxable	\$9.00	\$9.00	\$0.00	0.0%	Non-statutory
Tyres - Light Truck	Per tyre	Taxable	\$20.00	\$20.50	\$0.50	2.5%	Non-statutory
Tyres - Heavy Truck	Per tyre	Taxable	\$30.00	\$30.50	\$0.50	1.7%	Non-statutory

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ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
Tyres - Tractor	Per tyre	Taxable	\$100.00	\$102.00	\$2.00	2.0%	Non-statutory
Tyres - Earthmover	Not accepted	N/A	N/A	N/A	N/A	N/A	Non-statutory
<b>Product Sales</b>							
Crushed concrete	Per cubic meter	Taxable	\$10.00	\$10.00	\$0.00	0.0%	Non-statutory
Resource Recovery items	Per item (Some items will be free)	Taxable	\$1.00	\$1.00	\$0.00	0.0%	Non-statutory
<b>Weighbridge</b>							
Light vehicle		Taxable	\$10.50	\$10.50	\$0.00	0.0%	Non-statutory
Heavy vehicle including B-Doubles		Taxable	\$21.50	\$22.00	\$0.50	2.3%	Non-statutory
Gross & Tare all vehicles		Taxable	\$30.00	\$30.50	\$0.50	1.7%	Non-statutory
<b>Public Place Recycling Trailer</b>							
Trailer Hire Flat rate trailer hire	Exemptions apply to not-for-profit groups	Taxable	\$10.50	\$10.50	\$0.00	0.0%	Non-statutory
240lt Waste Bin per bin		Taxable	\$10.00	\$10.00	\$0.00	0.0%	Non-statutory
240lt Organic bin (including food) per bin		Taxable	\$4.00	\$4.00	\$0.00	0.0%	Non-statutory
240lt Green bin per bin		Taxable	\$3.00	\$3.00	\$0.00	0.0%	Non-statutory
240lt Recycle Bin	* Applies to uncontaminated recycle material only	N/A	Free*	Free*	N/A	N/A	Non-statutory
<b>Kertside Recycling Service Products</b>							

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Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
<b>Caddy/ Basket</b>							
Replacement Caddy/ Basket	Per caddy	Taxable	\$6.50	\$6.50	\$0.00	0.0%	Non-statutory
<b>Compostable Bags</b>							
Replacement or additional bags 150 bags per roll	Per pack (150 bags delivered free each year)	Taxable	\$9.50	\$9.50	\$0.00	0.0%	Non-statutory
<b>Environmental Health</b>							
<b>Registration Fees - Food Businesses</b>							
Class 1 High Risk - New Registration		Non-Taxable	\$877.50	\$892.80	\$15.30	1.7%	Non-statutory
Class 1 High Risk - Renewal		Non-Taxable	\$596.00	\$606.40	\$10.40	1.7%	Non-statutory
Class 2 Medium to High Risk - New Registration		Non-Taxable	\$877.50	\$892.80	\$15.30	1.7%	Non-statutory
Class 2 Medium to High Risk - Renewal		Non-Taxable	\$596.00	\$606.40	\$10.40	1.7%	Non-statutory
Class 3 Medium Risk - New Registration		Non-Taxable	\$469.50	\$477.70	\$8.20	1.7%	Non-statutory
Class 3 Medium Risk - Renewal		Non-Taxable	\$319.00	\$324.00	\$5.00	1.6%	Non-statutory
Registration (New & Renewal) - Each additional EFT above 5.0 (Part Time and Casual employee equivalent to 0.5 EFT)		Non-Taxable	\$30.00	\$30.00	\$0.00	0.0%	Non-statutory
Class 4 Low Risk (Stable pre-packaged food, community sausage sizzles)		N/A	Free	Free	N/A	N/A	Non-statutory

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Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
High Risk Food - Community groups and sporting clubs selling food		Non-Taxable	\$90.00	\$92.00	\$2.00	2.2%	Non-statutory
Pro Rata Registration - new		Non-Taxable	Based on 50%	Based on 50%	N/A	N/A	Non-statutory
Additional premises inspections and report		Taxable	Based on 50% Annual Fee	Based on 50% Annual Fee	N/A	N/A	Non-statutory
<i>Fees set in accordance with the Food Act 1984, Section 41A</i>							
<b>Registration and Renewal Fees - Other Businesses</b>							
Registration Fee - Business conducting: Beauty Therapy, Colonic Irrigation, Hairdressing, Tattooing, activities involving skin penetration, or any other business that poses a risk to public health - (Section 68 & Division 4)		Non-Taxable	\$136.00	\$138.40	\$2.40	1.8%	Non-statutory
Registration Fee - Prescribed Accommodation Premises - (Section 67 & Division 4)		Non-Taxable	\$300.00	\$306.00	\$5.00	1.7%	Non-statutory
Registration Fee - New Premise Registration (includes One-off Hairdresser registration)		Non-Taxable	\$200.00	\$203.00	\$3.00	1.5%	Non-statutory
Category 1 Aquatic Facility Registration Fee (Regulation S. 41)		Non-Taxable	\$350.00	\$356.00	\$6.00	1.7%	Non-statutory

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Category 1 Aquatic Facility Renewal fee (Regulation S. 43)		Non-Taxable	\$350.00	\$356.00	\$6.00	1.7%	Non-statutory
Transfer of Registration Fee (includes Registered Businesses, Prescribed Accommodation and Aquatic Facilities)		Non-Taxable	\$200.00	\$203.00	\$3.00	1.5%	Non-statutory
<i>Fees set in accordance with the Public Health and Wellbeing Act 2008 &amp; associated Regulations</i>							
<b>Other Fees</b>							
Warning letter		Non-Taxable	\$62.00	\$63.00	\$1.00	1.6%	Non-statutory
Pro Rata Registration - new applications after 1 June		Non-Taxable	Based on 50% application fee	Based on 50% application fee	N/A	N/A	Non-statutory
Failure to heed Warning letter		Non-Taxable	\$438.00	\$446.00	\$8.00	1.8%	Non-statutory
<b>Residential Tenancies (Caravan Parks)</b>							
Registration Caravan Parks - 3 yearly (Schedule 2 Regulation 17)		Non-Taxable	Prescribed by Regulation	Prescribed by Regulation	N/A	N/A	Statutory
Transfer of Registration - Caravan Parks		Non-Taxable	Prescribed by Regulation	Prescribed by Regulation	N/A	N/A	Statutory

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AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
<i>Fees set in accordance with the Residential Tenancies Act 1997</i>							
<b>Septic Tanks</b>							
System Compliance Report		Taxable	\$267.00	\$272.00	\$5.00	1.9%	Non-statutory
Permit to construct, install or alter a Septic Tank System (Reg. 196 (1)(b),(2))	Fee units = 53.0	Non-Taxable	\$797.00	\$810.00	\$13.00	1.6%	Statutory
Permit for minor alteration to a Septic Tank System (Reg. 196 (1)(a),(3))	Fee units = 37.25	Non-Taxable	\$560.00	\$570.00	\$10.00	1.8%	Statutory
Additional assessment/inspection	Fee units = 6.12 per hour	Non-Taxable	Calculated Fee	Calculated Fee	N/A	N/A	Statutory
Transfer a Wastewater/Septic Tank System Permit (Regulation 197)	Fee units = 9.93	Non-Taxable	\$149.00	\$152.00	\$3.00	2.0%	Statutory
Application to amend a Septic Tank System Permit (Regulation 198)	Fee units = 10.38	Non-Taxable	\$156.00	\$159.00	\$3.00	1.9%	Statutory
Application to renew a Septic Tank System Permit (Regulation 200)	Fee units = 8.31	Non-Taxable	\$125.00	\$127.00	\$2.00	1.6%	Statutory
	Fee units = 14.67 (up to 2.6 hours)	Non-Taxable	\$220.00	\$224.00	\$4.00	1.8%	Statutory

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Monro Shire Budget 2022-2023

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.1.1  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(CHIEF FINANCE OFFICER MATT  
JARVIS)

**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

**ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June**

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
Application for Septic Tank System Permit Exemption (Regulation 198)	Fee units = 5.94 (per additional hour)		Calculated Fee	Calculated Fee		N/A	
	Fee units = 61.41 (maximum fee)		\$923.00	\$939.00	\$16.00	1.7%	
Septic Tank Plan Search Fee (includes providing copy of plan)	Per search	Taxable	\$60.00	\$61.00	\$1.00	1.7%	Non-statutory
Request for Report and Consent	Per request	Taxable	\$60.00	\$60.00	\$0.00	0.0%	Non-statutory
Septic Tank Infractions - Breaches of legislation		Non-Taxable	Prescribed Penalty Units	Prescribed Penalty Units	N/A	N/A	Statutory
<i>Fees set in accordance with the Environmental Protection Act (EPA) 1970 and associated regulations</i>							
<b>YMCA Facilities</b>							
<b>Health &amp; Wellness</b>							
Health Club Entry (casual) Adult		Taxable	\$12.20	\$12.50	\$0.30	2.5%	Non-statutory
Health Club Entry (casual) Concession		Taxable	\$9.80	\$10.00	\$0.20	2.0%	Non-statutory
Health Club Entry 10 Visit Pass		Taxable	\$112.00	\$112.50	\$0.50	0.4%	Non-statutory
Health Club Entry 10 Visit Pass (Concession)		Taxable	\$88.00	\$90.00	\$2.00	2.3%	Non-statutory



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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
Group Fitness		Taxable	\$11.90	\$12.00	\$0.10	0.8%	Non-statutory
Group Fitness (Concession)		Taxable	\$9.50	\$10.00	\$0.50	5.3%	Non-statutory
Group Fitness 10 Visit Pass		Taxable	\$109.00	\$108.00	-\$1.00	-0.9%	Non-statutory
Group Fitness 10 Visit Pass (Concession)		Taxable	\$87.00	\$90.00	\$3.00	3.4%	Non-statutory
Full Centre (Casual) Adult		Taxable	\$15.00	\$15.00	\$0.00	0.0%	Non-statutory
Full Centre (Casual) Concession		Taxable	\$12.00	\$12.00	\$0.00	0.0%	Non-statutory
Personal Training 30 Mins		Taxable	\$37.00	\$38.00	\$1.00	2.7%	Non-statutory
Personal Training 30 Mins-Non Member		Taxable	\$44.50	\$46.00	\$1.50	3.4%	Non-statutory
Personal Training 30 Mins 10 Visit Pass		Taxable	\$335.00	\$342.00	\$7.00	2.1%	Non-statutory
Personal Training 30 Mins 10 Visit Pass-Non Member		Taxable	\$400.00	\$414.00	\$14.00	3.5%	Non-statutory
Personal Training 1 Hour		Taxable	\$61.50	\$62.00	\$0.50	0.8%	Non-statutory
Personal Training 1 Hour-Non Member		Taxable	\$73.50	\$74.00	\$0.50	0.7%	Non-statutory
Personal Training 1 Hour 10 Visit Pass		Taxable	\$555.00	\$558.00	\$3.00	0.5%	Non-statutory
Personal Training 1 Hour 10 Visit Pass-Non Member		Taxable	\$665.00	\$666.00	\$1.00	0.2%	Non-statutory
Personal Training 1 Hour 2 People		Taxable	\$67.50	\$68.00	\$0.50	0.7%	Non-statutory
Personal Training 1 Hour 2 People-Non Members		Taxable	\$81.00	\$82.00	\$1.00	1.2%	Non-statutory

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Monira Shire Budget 2022-2023

FILE NO: F21/395  
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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
Personal Training 1 Hour 2 People 10 Visit Pass		Taxable	\$610.00	\$612.00	\$2.00	0.3%	Non-statutory
Personal Training 1 Hour 2 People 10 Visit Pass-Non Member		Taxable	\$730.00	\$738.00	\$8.00	1.1%	Non-statutory
<b>Aquatics (Casual)</b>							
Rec Swim / Spa Adult		Taxable	\$5.30	\$5.50	\$0.20	3.8%	Non-statutory
Rec Swim Concession		Taxable	\$4.30	\$4.50	\$0.20	4.7%	Non-statutory
Rec Swim Child		Taxable	\$4.30	\$4.50	\$0.20	4.7%	Non-statutory
Rec Swim Family	Max. 2 Adults plus dependent children listed on Medicare card	Taxable	\$13.10	\$13.00	-\$0.10	-0.8%	Non-statutory
20 Visit Pass Adult		Taxable	\$95.00	\$99.00	\$4.00	4.2%	Non-statutory
20 Visit Pass Adult (Concession)		Taxable	\$76.00	\$81.00	\$5.00	6.6%	Non-statutory
<b>Pryme Movers Programs (Older Adults)</b>							
Aqua Movers Casual		Taxable	\$7.90	\$8.20	\$0.30	3.8%	Non-statutory
Strength Training Casual		Taxable	\$7.90	\$8.20	\$0.30	3.8%	Non-statutory
Pryme Movers 10 Visit Pass		Taxable	\$71.00	\$73.80	\$2.80	3.9%	Non-statutory
<b>Membership</b>							
Health & Wellness Membership Start-up Fee		Taxable	New	\$70.00	N/A	N/A	Non-statutory

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
Health & Wellness Fortnightly Membership Fee (FMF)		Taxable	\$35.00	\$36.00	\$1.00	2.9%	Non-statutory
Health & Wellness FMF Family	Max. 2 Adults plus dependent children listed on Medicare card	Taxable	New	\$85.00	N/A	N/A	Non-statutory
Health & Wellness Membership 3 Month Term INSURANCE ONLY		Taxable	\$325.00	\$381.00	\$56.00	17.2%	Non-statutory
Health & Wellness 6 Month Term (Pay up front)		Taxable	\$535.00	\$538.00	\$3.00	0.6%	Non-statutory
Health & Wellness FMF Concession		Taxable	\$28.00	\$28.50	\$0.50	1.8%	Non-statutory
Health & Wellness FMF Concession Family	Max. 2 Adults plus dependent children listed on Medicare card	Taxable	New	\$70.00	N/A	N/A	Non-statutory
Health & Wellness 6 Month Term Concession (Pay up front)		Taxable	\$450.00	\$440.50	-\$9.50	-2.1%	Non-statutory
Health & Wellness FMF (Corporate 20% Discount)		Taxable	\$28.00	\$28.80	\$0.80	2.9%	Non-statutory
Teen Gym (13-16 yrs.) Start-up Fee		Taxable	New	\$60.00	N/A	N/A	Non-statutory
Teen Gym FMF		Taxable	\$28.00	\$28.00	\$0.00	0.0%	Non-statutory
Teen Gym 6 Month Term (Pay up front)		Taxable	\$430.00	\$424.00	-\$6.00	-1.4%	Non-statutory
Pryme Movers Start-up Fee		Taxable	New	\$60.00	N/A	N/A	Non-statutory
Pryme Movers FMF		Taxable	\$20.00	\$20.50	\$0.50	2.5%	Non-statutory
Pryme Movers FMF 6 Month Term (Pay up front)		Taxable	\$330.00	\$326.50	-\$3.50	-1.1%	Non-statutory

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FILE NO: F21/395  
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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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**ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June**

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
Aquatic Membership Start-up Fee		Taxable	New	\$45.00	N/A	N/A	Non-statutory
Aquatic FMF		Taxable	\$18.00	\$18.00	\$0.00	0.0%	Non-statutory
Aquatic 6 Month Term Membership (Pay up front)		Taxable	\$300.00	\$279.00	-\$21.00	-7.0%	Non-statutory
Aquatic FMF Concession		Taxable	\$14.50	\$15.00	\$0.50	3.4%	Non-statutory
Aquatic Concession 6 Month Term Membership (Pay up front)		Taxable	\$240.00	\$240.00	\$0.00	0.0%	Non-statutory
Junior Aquatic (3-15yrs) FMF		Taxable	\$14.30	\$15.00	\$0.70	4.9%	Non-statutory
Junior Aquatic (3-15yrs) 6 Month Term Membership (Pay up front)		Taxable	\$230.00	\$240.00	\$10.00	4.3%	Non-statutory
<b>Aquatic Education</b>							
Aquatic Education Upfront Payment Per Class Fee	Based on 44-week program. Calculation= FMF x 28/44	Taxable	\$13.80	\$16.60	\$2.80	20.3%	Non-statutory
AquaSafe Membership FMF		Taxable	\$27.70	\$28.20	\$0.50	1.8%	Non-statutory
AquaSafe School Holiday Program	5 Day Intensive Program	Taxable	\$68.00	\$70.00	\$2.00	2.9%	Non-statutory
<b>School Aquatic Programs</b>							
Aquatic Education Participant Fee (YMCA Teacher) Per hour		Taxable	\$7.00	\$7.40	\$0.40	5.7%	Non-statutory
YMCA Qualified Teacher Hire Per hour		Taxable	\$39.70	\$40.00	\$0.30	0.8%	Non-statutory
Aquatic Education (School Instructor) Per participant		Taxable	\$3.20	\$3.40	\$0.20	6.2%	Non-statutory

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Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
<b>Squash</b>							
Squash courts Per hour		Taxable	\$12.70	\$12.70	\$0.00	0.0%	Non-statutory
<b>Children's Programs</b>							
Birthday Parties Per participant		Taxable	\$15.00	\$16.00	\$1.00	6.7%	Non-statutory
<b>Outdoor Pools</b>							
<b>Aquatics (Casual)</b>							
Rec Swim Adult		Taxable	\$4.80	\$5.00	\$0.20	4.2%	Non-statutory
Rec Swim Concession		Taxable	\$3.70	\$4.00	\$0.30	8.1%	Non-statutory
Rec Swim Child		Taxable	\$3.70	\$4.00	\$0.30	8.1%	Non-statutory
Rec Swim Family	Max. 2 Adults plus dependent children listed on Medicare card	Taxable	New	\$13.00	N/A	N/A	Non-statutory
5 Pass Family		Taxable	\$63.30	\$61.80	-\$1.50	-2.4%	Non-statutory
5 Pass Adult		Taxable	\$20.50	\$23.80	\$3.30	16.1%	Non-statutory
5 Pass Child		Taxable	\$15.50	\$19.00	\$3.50	22.6%	Non-statutory
<b>Membership</b>							
Adult		Taxable	\$83.00	\$95.00	\$2.00	2.2%	Non-statutory
Concession (over 65)		Taxable	\$74.40	\$75.00	\$0.60	0.8%	Non-statutory
Child		Taxable	\$74.40	\$75.00	\$0.60	0.8%	Non-statutory
Family		Taxable	\$187.00	\$189.00	\$2.00	1.1%	Non-statutory
<b>School Aquatic Programs</b>							

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
Aquatic Education Participant Fee (YMCA Teacher) Per lesson		Taxable	\$7.00	\$7.40	\$0.40	5.7%	Non-statutory
YMCA Qualified Teacher Hire Per hour		Taxable	\$39.70	\$40.00	\$0.30	0.8%	Non-statutory
School Programs Per Participant		Taxable	\$3.20	\$3.40	\$0.20	6.2%	Non-statutory
<b>Aqua Aerobics</b>							
Member		Taxable	\$5.30	\$5.50	\$0.20	3.8%	Non-statutory
Casual		Taxable	\$10.90	\$11.00	\$0.10	0.9%	Non-statutory
<b>Aquatic Education</b>							
Per lesson		Taxable	\$13.00	\$16.60	\$3.60	27.7%	Non-statutory
AquaSafe HP	5 Day Intensive Program	Taxable	\$113.50	\$70.00	-\$43.50	-38.3%	Non-statutory
<b>Contract Fee</b>							
Season Extension Fee	Per Additional Hour of Operations	Taxable	\$117.80	\$117.80	\$0.00	0.0%	Non-statutory
<b>Gobram Sports Stadium</b>							
Peak Time (6pm to midnight) 1 court/hour	Per Hour	Taxable	\$36.50	\$37.50	\$1.00	2.7%	Non-statutory
Peak Time (6pm to midnight) 2 courts/hour	Per Hour	Taxable	\$60.00	\$62.50	\$2.50	4.2%	Non-statutory
Drop in use (per person)		Taxable	\$5.80	\$6.00	\$0.20	3.4%	Non-statutory
Meetings (per hour)		Taxable	\$18.80	\$20.00	\$1.20	6.4%	Non-statutory

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
<b>Nathalia Sports and Community Centre</b>							
Squash Courts (one hour)		Taxable	\$14.10	\$12.70	-\$1.40	-9.9%	Non-statutory
Schools (per hour)		Taxable	\$12.30	\$12.30	\$0.00	0.0%	Non-statutory
<b>Main Auditorium Bookings</b>							
Sports Clubs Per hour	Per Hour	Taxable	\$36.50	\$37.50	\$1.00	2.7%	Non-statutory
Non Licensed Private Functions	Per Function	Taxable	\$550.00	\$550.00	\$0.00	0.0%	Non-statutory
Licensed Private Functions	Per Function	Taxable	\$800.00	\$800.00	\$0.00	0.0%	Non-statutory
Gymnasium Per Hour	Per Hour	Taxable	\$8.90	\$9.00	\$0.10	1.1%	Non-statutory
<b>Dancocks Room Bookings</b>							
Private Per hour	Per Hour	Taxable	\$46.00	\$47.50	\$1.50	3.3%	Non-statutory
Funerals Flat Rate	Per Function	Taxable	\$90.00	\$95.00	\$5.00	5.6%	Non-statutory
Community Groups/Charities		Taxable	\$29.50	\$30.00	\$0.50	1.7%	Non-statutory
<b>Community Health Services</b>							
Immunisation (Purchase of vaccination by clients)	Per Vaccine	Non-Taxable	\$68.20	\$69.40	\$1.20	1.8%	Non-statutory
Influenza & Other Vaccinations	Dependent upon availability of vaccination	Non-Taxable	Price on application	Price on application	N/A	N/A	Non-statutory
<b>Other Community Facilities</b>							
<b>Nunurkah Showgrounds RV Dump Point</b>							

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Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
Key Bond (available from Numurkah VIC or Numurkah Caravan Park)	Refundable bond (cash only)	Non-Taxable	\$20.00	\$20.00	\$0.00	0.0%	Non-statutory
<b>Freedom of Information Requests</b>							
Application Fee (Non-refundable)	Fee Units = 2.0	Non-Taxable	\$30.10	\$30.60	\$0.50	1.7%	Statutory
Access Charge* (Other costs incurred)	Dependent upon on the complexity of request	Taxable	Calculated Fee	Calculated Fee	N/A	N/A	Statutory
<b>Copying charges*</b>							
A4 black and white per page		Taxable	\$0.20	\$0.20	\$0.00	0.0%	Non-statutory
A4 coloured per page		Taxable	\$0.50	\$0.50	\$0.00	0.0%	Non-statutory
A3 black and white per page		Taxable	\$0.50	\$0.50	\$0.00	0.0%	Non-statutory
A3 coloured per page		Taxable	\$1.00	\$1.00	\$0.00	0.0%	Non-statutory
A2 black and white per page		Taxable	\$2.00	\$2.00	\$0.00	0.0%	Non-statutory
A2 coloured per page		Taxable	\$3.50	\$3.50	\$0.00	0.0%	Non-statutory
A1 black and white per page		Taxable	\$4.50	\$4.50	\$0.00	0.0%	Non-statutory
A1 coloured per page		Taxable	\$7.50	\$7.50	\$0.00	0.0%	Non-statutory
A0 black and white per page		Taxable	\$6.00	\$6.00	\$0.00	0.0%	Non-statutory
A0 coloured per page		Taxable	\$11.00	\$11.00	\$0.00	0.0%	Non-statutory
* Charges can only be waived at CEO discretion							



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Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22		2022/23		Fee Increase / Decrease	Basis of Fee
			Fee Inc. GST	Fee Inc. GST	Fee Inc. GST	Fee Inc. GST		
<i>Statutory Fees are set by the Freedom of Information Act 1982, Freedom of Information (Access Charges) Regulations 2014 and in accordance with the Monetary Units Act 2004</i>								
<b>Works within a Road Reserve/Road Opening</b>								
<i>Works not conducted on, or on any part of, the roadway, shoulder or pathway</i>								
<b>Minor works</b>								
Municipal road or non-arterial state road on which the maximum speed limit for vehicles at any time is not more than 50 kilometres per hour	Per event (Fee Units = 6.0)	Non-Taxable	\$90.20	\$91.70	\$1.50	1.7%	Statutory	
Municipal road or non-arterial state road on which the maximum speed limit for vehicles at any time is more than 50 kilometres per hour	Per event (Fee Units = 6.0)	Non-Taxable	\$90.20	\$91.70	\$1.50	1.7%	Statutory	
<b>Works, other than minor works</b>								
Municipal road or non-arterial state road on which the maximum speed limit for vehicles at any time is not more than 50 kilometres per hour	Per event (Fee Units = 6.0)	Non-Taxable	\$90.20	\$91.70	\$1.50	1.7%	Statutory	
Municipal road or non-arterial state road on which the maximum speed limit for vehicles at any time is more than 50 kilometres per hour		Non-Taxable	\$353.20	\$359.30	\$6.10	1.7%	Statutory	

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FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.1.1  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(CHIEF FINANCE OFFICER MATT  
JARVIS)

**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
Municipal road or non-arterial state road on which the maximum speed limit for vehicles at any time is more than 50 kilometres per hour	Per event (Fee Units = 23.5)						
<b>Works conducted on, or on any part of the roadway, shoulder or pathway</b>							
<b>Minor works</b>							
Municipal road or non-arterial state road on which the maximum speed limit for vehicles at any time is not more than 50 kilometres per hour	Per event (Fee Units = 9.3)	Non-Taxable	\$139.80	\$142.20	\$2.40	1.7%	Statutory
Municipal road or non-arterial state road on which the maximum speed limit for vehicles at any time is more than 50 kilometres per hour	Per event (Fee Units = 9.3)	Non-Taxable	\$139.80	\$142.20	\$2.40	1.7%	Statutory
<b>Works, other than minor works</b>							
Municipal road or non-arterial state road on which the maximum speed limit for vehicles at any time is not more than 50 kilometres per hour	Per event (Fee Units = 23.5)	Non-Taxable	\$353.20	\$359.30	\$6.10	1.7%	Statutory
Municipal road or non-arterial state road on which the maximum speed limit for vehicles at any time is not more than 50 kilometres per hour		Non-Taxable	\$647.80	\$659.00	\$11.20	1.7%	Statutory

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Monra Shire Budget 2022-2023

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.1.1  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
Municipal road or non-arterial state road on which the maximum speed limit for vehicles at any time is more than 50 kilometres per hour	Per event (Fee Units = 43.1)						
<b>Additional Inspections</b>							
Additional inspections of works	Per inspection	Taxable	\$102.00	\$103.80	\$1.80	1.8%	Non-statutory
<i>Set by the Road Management (Works and Infrastructure) Regulations 2016 and in accordance with the Monetary Units Act 2004. Fees are not payable in respect of minor works that do not require consent by Council.</i>							
<b>Road Closures</b>							
Temporary road closure - Application fee	Per road closure application	Non-Taxable	\$90.20	\$91.70	\$1.50	1.7%	Non-statutory
<b>Private Pipelines</b>							
<b>Annual Licence Fee</b>							
Existing single pipeline crossing of a road	Per pipeline	Non-Taxable	\$60.70	\$61.80	\$1.10	1.8%	Non-statutory
New single pipeline crossing of a road	Per pipeline	Non-Taxable	\$60.70	\$61.80	\$1.10	1.8%	Non-statutory
Existing pipeline which runs longitudinally in the road reserve	Per pipeline	Non-Taxable	\$120.40	\$122.50	\$2.10	1.7%	Non-statutory
<b>New Pipeline Fee</b>							
New pipeline longitudinally in the road reserve	Per 100m of pipeline	Non-Taxable	\$605.20	\$615.80	\$10.60	1.8%	Non-statutory

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Monra Shire Budget 2022-2023

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.1.1  
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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
<b>Other Fees</b>							
Preparation, amending or removal of s173 Agreement	Per agreement	Taxable	\$235.70	\$239.80	\$4.10	1.7%	Non-statutory
Title Search for Private Pipelines	Per title search	Taxable	\$60.80	\$62.00	\$1.20	2.0%	Non-statutory
<i>Pipelines constructed as a Section 173 Agreement under the provision of the Planning and Environment Act (1987). The annual rental is for the use of the roadway.</i>							
<b>Planning Fees</b>							
<b>Application for Planning Permits</b>							
<b>Class 1 - Use only</b>	Fee Units = 89	Non-Taxable	\$1,337.70	\$1,360.80	\$23.10	1.7%	Statutory
<b>Class 2 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 7 permit or a permit to subdivide or consolidate land) if the estimated cost of development is \$10,000 or less.</b>	Fee Units = 13.5	Non-Taxable	\$202.90	\$206.40	\$3.50	1.7%	Statutory
<b>Class 3 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application</b>	Fee Units = 42.5	Non-Taxable	\$638.80	\$649.80	\$11.00	1.7%	Statutory

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
(other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$10,000 but not more than \$100,000.							
<b>Class 4 -</b> To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 but not more than \$500,000.	Fee Units = 87	Non-Taxable	\$1,307.60	\$1,330.20	\$22.60	1.7%	Statutory
<b>Class 5 -</b> To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$500,000 but not more than \$1,000,000.	Fee Units = 94	Non-Taxable	\$1,412.80	\$1,437.30	\$24.50	1.7%	Statutory
	Fee Units = 101	Non-Taxable	\$1,518.00	\$1,544.30	\$26.30	1.7%	Statutory

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
<b>Class 6</b> - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 but not more than \$2,000,000.							
<b>Class 7</b> - VicSmart application if the estimated cost of development is \$10,000 or less.	Fee Units = 13.5	Non-Taxable	\$202.90	\$206.40	\$3.50	1.7%	Statutory
<b>Class 8</b> - VicSmart application if the estimated cost of development is more than \$10,000.	Fee Units = 29	Non-Taxable	\$435.90	\$443.40	\$7.50	1.7%	Statutory
<b>Class 9</b> - VicSmart application to subdivide or consolidate land.	Fee Units = 13.5	Non-Taxable	\$202.90	\$206.40	\$3.50	1.7%	Statutory
<b>Class 10</b> - VicSmart application (other than a class 7, class 8 or class 9 permit).	Fee Units = 13.5	Non-Taxable	\$202.90	\$206.40	\$3.50	1.7%	Statutory
	Fee Units = 77.5	Non-Taxable	\$1,164.80	\$1,185.00	\$20.20	1.7%	Statutory

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
<b>Class 11</b> - To develop land (other than a class 2, class 3, class 7 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is less than \$100,000.							
<b>Class 12</b> - To develop land (other than a class 4, class 5, or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 and not more than \$1,000,000.	Fee Units = 104.5	Non-Taxable	\$1,570.60	\$1,597.80	\$27.20	1.7%	Statutory
<b>Class 13</b> - To develop land (other than a class 6 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 and not more than \$5,000,000.	Fee Units = 230.5	Non-Taxable	\$3,464.40	\$3,524.30	\$59.90	1.7%	Statutory
<b>Class 14</b> - To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$5,000,000 and not more than \$15,000,000.	Fee Units = 587.5	Non-Taxable	\$8,830.10	\$8,982.90	\$152.80	1.7%	Statutory
<b>Class 15</b> - To develop land (other than a class 8 or a permit to subdivide or consolidate land) if	Fee Units = 1,732.5	Non-Taxable	\$26,039.50	\$26,489.90	\$450.40	1.7%	Statutory

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
the estimated cost of development is more than \$15,000,000 and not more than \$50,000,000.							
<b>Class 16</b> - To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$50,000,000.	Fee Units = 3,894	Non-Taxable	\$58,526.80	\$59,539.30	\$1,012.50	1.7%	Statutory
Additional fees may apply if advertisement is required							
<i>Statutory fees set under Planning and Environment Act 1987 - Planning and Environment (Fee) Regulations 2016 Section 47; fees are set in accordance with the Monetary Units Act 2004.</i>							
<b>Application for Subdivision Permits</b>							
<b>Class 17</b> - To subdivide an existing building (other than a class 9 permit).	Fee Units = 89	Non-Taxable	\$1,337.70	\$1,360.80	\$23.10	1.7%	Statutory
<b>Class 18</b> - To subdivide land into 2 lots (other than a class 9 or class 16 permit).	Fee Units = 89	Non-Taxable	\$1,337.70	\$1,360.80	\$23.10	1.7%	Statutory
	Fee Units = 89	Non-Taxable	\$1,337.70	\$1,360.80	\$23.10	1.7%	Statutory

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Monra Shire Budget 2022-2023



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5. TRANSPARENT AND ACCOUNTABLE  
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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
<b>Class 19</b> - To effect a realignment of a common boundary between lots or consolidate 2 or more lots (other than a class 9 permit).							
<b>Class 20</b> - Subdivide land (other than a class 9, class 16, class 17 or class 18 permit).	Fee Units = 89 (per 100 lots created)	Non-Taxable	\$1,337.70	\$1,360.80	\$23.10	1.7%	Statutory
<b>Class 21</b> - To: a) create, vary or remove a restriction within the meaning of the Subdivision Act 1988; or b) create or remove a right of way; or c) create, vary or remove an easement other than a right of way; or d) vary or remove a condition in the nature of an easement (other than right of way) in a Crown grant.	Fee Units = 89	Non-Taxable	\$1,337.70	\$1,360.80	\$23.10	1.7%	Statutory
<i>Statutory fees in accordance with Planning and Environment Act 1987 Section 47 (Regulation 9), fees are set in accordance with the Monetary Units Act 2004.</i>							
<b>Application for Other Permits</b>							
<b>Class 22</b> - A permit not otherwise provided for in the regulation.	Fee Units = 89	Non-Taxable	\$1,337.70	\$1,360.80	\$23.10	1.7%	Statutory

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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**ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June**

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
<i>Statutory fees in accordance with Planning and Environment Act 1987 Section 47 (Regulation 9), fees are set in accordance with the Monetary Units Act 2004.</i>							
<b>Application to Amend Planning Permits</b>							
<b>Class 1</b> - Amendment to a permit to change the use of land allowed by the permit or allow a new use of land.	Fee Units = 89	Non-Taxable	\$1,337.70	\$1,360.80	\$23.10	1.7%	Statutory
<b>Class 2</b> - Amendment to a permit (other than a permit to develop land for a single dwelling per lot or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit.	Fee Units = 89	Non-Taxable	\$1,337.70	\$1,360.80	\$23.10	1.7%	Statutory
<b>Class 3</b> - Amendment to a Class 2 permit.	Fee Units = 13.5	Non-Taxable	\$202.90	\$206.40	\$3.50	1.7%	Statutory
<b>Class 4</b> - Amendment to a Class 3 permit.	Fee Units = 42.5	Non-Taxable	\$638.80	\$649.80	\$11.00	1.7%	Statutory
<b>Class 5</b> - Amendment to a Class 4 permit.	Fee Units = 87	Non-Taxable	\$1,307.60	\$1,330.20	\$22.60	1.7%	Statutory
<b>Class 6</b> - Amendment to a Class 5 or 6 permit.	Fee Units = 94	Non-Taxable	\$1,412.80	\$1,437.30	\$24.50	1.7%	Statutory
<b>Class 7</b> - Amendment to a Class 7 permit.	Fee Units = 13.5	Non-Taxable	\$202.90	\$206.40	\$3.50	1.7%	Statutory

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ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
<b>Class 8</b> - Amendment to a Class 8 permit.	Fee Units = 29	Non-Taxable	\$435.90	\$443.40	\$7.50	1.7%	Statutory
<b>Class 9</b> - Amendment to a Class 9 permit.	Fee Units = 13.5	Non-Taxable	\$202.90	\$206.40	\$3.50	1.7%	Statutory
<b>Class 10</b> - Amendment to a Class 10 permit.	Fee Units = 13.5	Non-Taxable	\$202.90	\$206.40	\$3.50	1.7%	Statutory
<b>Class 11</b> - Amendment to a Class 11, 12, 13, 14, 15 or 16 permit, if the estimated cost of the additional development to be permitted by the amendment is \$100,000 or less.	Fee Units = 77.5	Non-Taxable	\$1,164.80	\$1,185.00	\$20.20	1.7%	Statutory
<b>Class 12</b> - Amendment to a Class 11, 12, 13, 14, 15 or 16 permit, if the estimated cost of the additional development to be permitted by the amendment is more than \$100,000 but not more than \$1,000,000.	Fee Units = 104.5	Non-Taxable	\$1,570.60	\$1,597.80	\$27.20	1.7%	Statutory
<i>Statutory fees in accordance with Planning and Environment Act 1987 Section 72 (Regulation 11), fees are set in accordance with the Monetary Units Act 2004.</i>							
<b>Application to Amend Subdivision Permits</b>							
<b>Class 13</b> - Amendment to a Class 11, Class 12, Class 13, Class 14, Class 15 or Class 16	Fee Units = 230.5	Non-Taxable	\$3,464.40	\$3,524.30	\$59.90	1.7%	Statutory

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
permit, if the estimated cost of the additional development to be permitted by the amendment is more than \$1,000,000.							
<b>Class 14</b> - Amendment to a Class 17 permit.	Fee Units = 89	Non-Taxable	\$1,337.70	\$1,360.80	\$23.10	1.7%	Statutory
<b>Class 15</b> - Amendment to a Class 18 permit.	Fee Units = 89	Non-Taxable	\$1,337.70	\$1,360.80	\$23.10	1.7%	Statutory
<b>Class 16</b> - Amendment to a Class 19 permit.	Fee Units = 89	Non-Taxable	\$1,337.70	\$1,360.80	\$23.10	1.7%	Statutory
<b>Class 17</b> - Amendment to a Class 20 permit.	Fee Units = 89 (per 100 lots created)	Non-Taxable	\$1,337.70	\$1,360.80	\$23.10	1.7%	Statutory
<i>Statutory fees in accordance with Planning and Environment Act 1987 Section 72 (Regulation 11), fees are set in accordance with the Monetary Units Act 2004.</i>							
<b>Application to Amend Other Permits</b>							
<b>Class 18</b> - Amendment to a Class 21 permit.	Fee Units = 89	Non-Taxable	\$1,337.70	\$1,360.80	\$23.10	1.7%	Statutory
<b>Class 19</b> - Amendment to a Class 22 permit.	Fee Units = 89	Non-Taxable	\$1,337.70	\$1,360.80	\$23.10	1.7%	Statutory
<i>Statutory fees in accordance with Planning and Environment Act 1987 Section 72 (Regulation 11), fees are set in accordance with the Monetary Units Act 2004.</i>							
<b>Amendment to Planning Scheme (Regulation 6)</b>							
	Fee Units = 206	Non-Taxable	\$3,096.20	\$3,149.70	\$53.50	1.7%	Statutory

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<b>Stage 1 - For:</b>							
a) considering a request to amend a planning scheme; and							
b) taking action required by Division 1 of Part 3 of the Act; and							
c) considering any submissions which do not seek a change to the amendment; and							
d) if applicable, abandoning the amendment							
<b>Stage 2 - For:</b>							
a) considering:							
(i) up to and including 10 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	Fee Units = 1,021	Non-Taxable	\$15,345.60	\$15,611.10	\$265.50	1.7%	Statutory
(ii) 11 to (and including) 20 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	Fee Units = 2,040	Non-Taxable	\$30,661.20	\$31,191.60	\$530.40	1.7%	Statutory
(iii) Submissions that exceed 20 submissions which seek a change to an amendment, and where necessary referring the submissions to a panel; and	Fee Units = 2,727	Non-Taxable	\$40,986.80	\$41,695.80	\$709.00	1.7%	Statutory

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
<p>providing assistance to a panel in accordance with section 158 of the Act;</p> <p>c) making a submission to a panel appointed under Part 8 of the Act at a hearing referred to in section 24(b) of the Act;</p> <p>d) considering the panel's report in accordance with section 27 of the Act; and</p> <p>e) after considering submissions and the panel's report, abandoning the amendment.</p>	Fee Units = 32.5	Non-Taxable	\$488.50	\$496.90	\$8.40	1.7%	Statutory
<p><b>Stage 3 - For:</b></p> <p>a) adopting the amendment or part of the amendment in accordance with section 29 of the Act; and</p> <p>b) submitting the amendment for approval by the Minister in accordance with section 31 of the Act; and</p> <p>c) giving the notice of the approval of the amendment required by section 36(2) of the Act.</p>	Fee Units = 32.5	Non-Taxable	\$488.50	\$496.90	\$8.40	1.7%	Statutory
<p><b>Stage 4 - For:</b></p> <p>a) consideration by the Minister of a request to approve the amendment in accordance with section 35 of the Act; and</p>	Fee Units = 32.5	Non-Taxable	\$488.50	\$496.90	\$8.40	1.7%	Statutory

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Monro Shire Budget 2022-2023

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.1.1  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(CHIEF FINANCE OFFICER MATT  
JARVIS)

**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
b) giving notice of approval of the amendment in accordance with section 36(1) of the Act.							
<i>Statutory fees in accordance with Planning and Environment Act 1987 Regulation 6, fees are set in accordance with the Monetary Units Act 2004.</i>							
<b>Other Planning Fees</b>							
<b>Regulation 10</b> - For combined permit applications	Sum of the highest of the Fee which would have applied if separate applications were made and 50% of each of the other Fee which would have applied if separate applications were made.	Non-Taxable	Calculated Fee	Calculated Fee	N/A	N/A	Statutory
<b>Regulation 12</b> - Amend an application for a permit or an application to amend a permit	a) Under section 57A(3)(a) of the Act the fee to amend an application for a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 9. b) Under section 57A(3)(a) of the Act the fee to amend an	Non-Taxable	Calculated Fee	Calculated Fee	N/A	N/A	Statutory

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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	application to amend a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 11 and any additional fee under c) below.						
	c) If an application to amend an application for a permit or amend an application to amend a permit has the effect of changing the class of that permit to a new class, having a higher application fee set out in the Table to regulation 9, the applicant must pay an additional fee being the difference the original class of application and the amended class of permit.						
<b>Regulation 13</b> - For a combined application to amend permit	The sum of the highest of the Fee which would have applied if separate applications were made and 50% of	Non-Taxable	Calculated Fee	Calculated Fee	N/A	N/A	Statutory



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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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	each of the other Fee which would have applied if separate applications were made						
<b>Regulation 14</b> - For a combined permit and planning scheme amendment	The sum of the highest of the Fee which would have applied if separate applications were made and 50% of each of the other Fee which would have applied if separate applications were made.	Non-Taxable	Calculated Fee	Calculated Fee	N/A	N/A	Statutory
<b>Regulation 15</b> - For a certificate of compliance	Fee Units = 22	Non-Taxable	\$330.70	\$336.40	\$5.70	1.7%	Statutory
<b>Regulation 16</b> - For an agreement to a proposal to amend or end an agreement under section 173 of the Act	Fee Units = 44.5	Non-Taxable	\$668.80	\$680.40	\$11.60	1.7%	Statutory
<b>Regulation 18</b> - Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority or municipal council	Fee Units = 22	Non-Taxable	\$330.70	\$336.40	\$5.70	1.7%	Statutory
For certification of a plan of subdivision	Fee Units = 11.8	Non-Taxable	\$177.40	\$180.40	\$3.00	1.7%	Statutory
Alteration of plan under section 10(2) of the Act	Fee Units = 7.5	Non-Taxable	\$112.70	\$114.70	\$2.00	1.8%	Statutory

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Monro Shire Budget 2022-2023

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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Amendment of certified plan under section 11(1) of the Act	Fee Units = 9.5	Non-Taxable	\$142.80	\$145.30	\$2.50	1.8%	Statutory
Checking of engineering plans	0.75% of the estimated cost of construction of the works proposed in the engineering plan (maximum fee)	Non-Taxable	Calculated Fee	Calculated Fee	N/A	N/A	Non-statutory
Engineering plan prepared by Council	3.5% of the estimated cost of construction of the works proposed in the engineering plan (maximum fee)	Non-Taxable	Calculated Fee	Calculated Fee	N/A	N/A	Non-statutory
Supervision of works	2.5% of the estimated cost of construction of the works proposed in the engineering plan (maximum fee)	Non-Taxable	Calculated Fee	Calculated Fee	N/A	N/A	Non-statutory
Search Fee for Planning Permits and Subdivisions (per property)		Non-Taxable	\$71.60	\$72.90	\$1.30	1.8%	Non-statutory
Extension of time for planning permit		Non-Taxable	\$135.00	\$137.40	\$2.40	1.8%	Non-statutory
Second and subsequent request for an extension of time to a planning permit		Non-Taxable	\$220.70	\$224.60	\$3.90	1.8%	Non-statutory
Secondary Consent - Amendment endorsed plans		Non-Taxable	\$156.10	\$158.80	\$2.70	1.7%	Non-statutory

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Manra Shire Budget 2022-2023

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
Additional fee applies if advertisement is required							
Statutory fees in accordance with Subdivision Act 1988 - Subdivision (Fee) Regulations 2016, Fee are set in accordance with the Monetary Units Act 2004.							
<b>Advertising Applications</b>							
Administration fee		Taxable	\$78.70	\$80.10	\$1.40	1.8%	Non-statutory
Individual notices (regular mail)		Taxable	\$5.20	\$5.30	\$0.10	1.9%	Non-statutory
Individual notices (registered mail)		Taxable	\$6.90	\$7.00	\$0.10	1.4%	Non-statutory
Notice posted on site		Taxable	\$71.30	\$72.50	\$1.20	1.7%	Non-statutory
Notice in newspaper		Taxable	Quoted Fee	Quoted Fee	N/A	N/A	Non-statutory
<b>Miscellaneous</b>							
Request for planning advice in writing		Taxable	\$121.40	\$123.50	\$2.10	1.7%	Non-statutory
Preparation, amending or removal of s173 Agreement		Taxable	\$235.70	\$239.80	\$4.10	1.7%	Non-statutory
Land Title Certificate (Administration fee)		Taxable	\$60.80	\$62.00	\$1.20	2.0%	Non-statutory

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
<b>Public Open Space Contribution</b>							
Payment in lieu of providing land for Public Open Space (Residential Subdivision)		Non-Taxable	Calculated Fee	Calculated Fee	N/A	N/A	Statutory
<i>Subdivision Act 1988, Section 18</i>							
<b>Car Parking Contribution</b>							
Cobram Moira Planning Scheme Cobram Car Parking Precinct Plan parking spaces in lieu of provision of actual spaces	As per "Average Cost of Parking bays"	Non-Taxable	\$6,400.00	\$6,400.00	\$0.00	0.0%	Non-statutory
Yarrowonga Moira Planning Scheme Yarrowonga Car Parking Precinct Plan parking spaces in lieu of provision of actual spaces		Non-Taxable	\$8,060.00	\$8,060.00	\$0.00	0.0%	Non-statutory
All other locations		Non-Taxable	Calculated Fee	Calculated Fee	N/A	N/A	Non-statutory
<b>Building Fees</b>							
<b>Domestic Building Works</b>							
New Dwellings - Registered/Owner Builders	Cost + 220 + GST (Minimum \$1,065.00 + GST)	Taxable	Calculated Fee	Calculated Fee	N/A	N/A	Non-statutory
Extensions/Alterations - Registered/Owner Builders	Cost + 220 + GST (Minimum \$730.00 + GST)	Taxable	Calculated Fee	Calculated Fee	N/A	N/A	Non-statutory

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22		2022/23		Fee Increase / Decrease	Basis of Fee
			Fee Inc. GST	Quoted Fee	Fee Inc. GST	Quoted Fee		
New Dwellings (Out of Shire) - Registered/Owner Builders (Fee may vary with distance, by negotiation)	Cost +/- 180 + GST (Minimum \$1,125.00 + GST)	Taxable					N/A	Non-statutory
<b>Minor Domestic Works</b>								
Swimming pools (above ground) and/or barriers includes compliance certificate		Taxable	\$445.00	\$452.80	\$7.80	1.8%		Non-statutory
Swimming pools (in-ground) and/or barriers includes compliance certificate		Taxable	\$765.00	\$778.40	\$13.40	1.8%		Non-statutory
Garages, carports, domestic sheds, verandas, pergolas		Taxable	\$431.00	\$438.50	\$7.50	1.7%		Non-statutory
Fences		Taxable	\$220.00	\$223.90	\$3.90	1.8%		Non-statutory
Demolitions/Removals		Taxable	\$430.00	\$437.50	\$7.50	1.7%		Non-statutory
Restump		Taxable	\$430.00	\$437.50	\$7.50	1.7%		Non-statutory
<b>Commercial Building Works (Minimum Fee \$670.00)</b>								
Commercial works up to \$50,000		Taxable	\$825.00	\$839.40	\$14.40	1.7%		Non-statutory
Commercial works \$50,000 - \$100,000		Taxable	\$1,520.00	\$1,546.60	\$26.60	1.7%		Non-statutory
Commercial works \$100,000 - \$150,000		Taxable	\$2,117.20	\$2,154.30	\$37.10	1.8%		Non-statutory

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22		2022/23		Fee Increase / Decrease	Basis of Fee
			Fee Inc. GST	Quoted Fee	Fee Inc. GST	Quoted Fee		
Commercial cost of works greater than \$150,000	As quoted following consultation	Taxable					N/A	Non-statutory
<b>Minor Commercial Works</b>								
Shop fronts, awnings, etc.		Taxable	\$380.00	\$386.70	\$386.70	\$6.70	1.8%	Non-statutory
Re-classifications, signs		Taxable	\$380.00	\$386.70	\$386.70	\$6.70	1.8%	Non-statutory
<b>Commercial Class 10 Out Buildings &amp; Farm Buildings</b>								
Cost up to \$75,000		Taxable	\$465.00	\$473.10	\$473.10	\$8.10	1.7%	Non-statutory
Cost greater than \$75,000		Taxable	\$780.00	\$793.70	\$793.70	\$13.70	1.8%	Non-statutory
<b>Illegal building work, Notice Order on Property Transfer of BP to MBS from PBS</b>								
Application for building permit when Notice or Order exists on the property		Taxable	Building Fee (x2)	Building Fee (x2)	Building Fee (x2)	N/A	N/A	Non-statutory
Application for building permit when work exists on site (to complete that work)		Taxable	Building Fee (x2)	Building Fee (x2)	Building Fee (x2)	N/A	N/A	Non-statutory
Agree to taking over function from PBS (appointment terminated)	Fee calculated on original cost of work	Taxable	Building Fee (x2)	Building Fee (x2)	Building Fee (x2)	N/A	N/A	Non-statutory
<b>State Government Levy</b>								
A State Government Levy of 0.128 per \$100.00 construction value must be paid before the	Cost x 0.128%	Non-Taxable	Calculated Fee	Calculated Fee	Calculated Fee	N/A	N/A	Statutory

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permit can be issued. This applies to all building works exceeding construction costs of \$10,000 (GST exempt)							
<b>Lodgement Fee</b>							
To apply to all building permits regardless of cost of work	Fee units = 8.23	Non-Taxable	\$123.70	\$126.80	\$2.10	1.7%	Statutory
<b>Asset Protection Fee &amp; Bonds</b>							
Refundable bond for re-erection of dwellings	Refundable Bond	Non-Taxable	\$10,000.00	\$10,000.00	\$0.00	0.0%	Statutory
<b>137B Inspections</b>							
Owner/Builder Inspections Class 1's		Taxable	\$465.00	\$473.10	\$8.10	1.7%	Non-statutory
Owner/Builder Inspections Class 10's		Taxable	\$250.00	\$254.40	\$4.40	1.8%	Non-statutory
<b>Report &amp; Consent</b>							
Application for Report & Consent Regulations Part 5, Reg. 109, 130-132, 134, 153-154,							
Permit by Municipal Building Surveyor (MBS)	One regulation only (50% of PBS charge)	Non-Taxable	\$147.35	\$149.90	\$2.55	1.7%	Statutory
	Each subsequent regulation	Non-Taxable	\$75.00	\$76.30	\$1.30	1.7%	Non-statutory

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<i>Permit by Private Building Surveyor (PBS)</i>	One regulation only - Fee units = 19.61	Non-Taxable	\$294.70	\$299.80	\$5.10	1.7%	Statutory
	Each subsequent regulation	Non-Taxable	\$75.00	\$76.30	\$1.30	1.7%	Non-statutory
Application for Report & Consent "Point of Discharge" Regulation, Reg. 133							
<i>Permit by MBS</i>	50% of PBS charge	Non-Taxable	\$73.40	\$74.65	\$1.25	1.7%	Statutory
<i>Permit by PBS</i>	Fee units = 9.77	Non-Taxable	\$146.80	\$149.30	\$2.50	1.7%	Statutory
Application for Report & Consent - Building Act Section 29A (Demolition)							
<i>Permit by MBS</i>	Fee units = 5.75	Non-Taxable	\$86.40	\$87.90	\$1.50	1.7%	Statutory
<i>Permit by PBS</i>	Fee units = 5.75	Non-Taxable	\$86.40	\$87.90	\$1.50	1.7%	Statutory
<b>Swimming Pool and Spa Registration</b>							
Swimming pool and spa registration fee	Fee units = 2.15	Non-Taxable	\$32.30	\$32.80	\$0.50	1.5%	Statutory
<b>Building Certificate Fee</b>							
Application for information under Regulation 52	Fee units = 3.19	Non-Taxable	\$47.90	\$48.70	\$0.80	1.7%	Statutory
Class 1 & 10, Application for copy of building permit and other documents under Regulation 50		Taxable	\$80.00	\$81.40	\$1.40	1.8%	Non-statutory



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(search fee non-refundable), plus photocopying Fee (A4 - 3 sheets @ \$0.50 and larger @ \$1.50 per sheet)							
All other Classes, Application for copy of building permit and other documents under Regulation 50 (search fee non-refundable), plus photocopying Fee (A4 - 3 sheets @ \$0.50 and larger @ \$1.50 per sheet)		Taxable	\$140.00	\$142.50	\$2.50	1.8%	Non-statutory
Liquor Licence measuring (per hour) (min 2 hours)		Taxable	\$125.00	\$127.20	\$2.20	1.8%	Non-statutory
Place of Public Entertainment (POPE) permit		Taxable	\$555.00	\$564.70	\$9.70	1.7%	Non-statutory
Registration of pool or spa Form 22	Fee units = 2.15	Non-Taxable	\$32.30	\$32.90	\$0.60	1.9%	Statutory
Search for documents for permits issued by Private Building Surveyors	Fee units = 3.19	Non-Taxable	\$47.90	\$48.80	\$0.90	1.9%	Statutory
Lodgement of Compliance Certificate issued by Private Inspector or Surveyor	Fee units = 1.38	Non-Taxable	\$20.70	\$21.10	\$0.40	1.9%	Statutory
Lodgement of Non-compliance Certificate	Fee units = 26.00	Non-Taxable	\$390.70	\$397.50	\$6.80	1.7%	Statutory
Inspection to confirm pool/barrier removal		Taxable	\$168.10	\$171.00	\$2.90	1.7%	Non-statutory
Compliance Certificate Inspection by Council officer		Taxable	\$449.00	\$456.90	\$7.90	1.8%	Non-statutory

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Extension of time for a Building Permit		Taxable	\$185.00	\$188.20	\$3.20	1.7%	Non-statutory
Additional Inspections/re-inspections		Taxable	\$170.00	\$173.00	\$3.00	1.8%	Non-statutory
Amendment to approved plans (minor amendments)		Taxable	\$185.00	\$188.20	\$3.20	1.7%	Non-statutory
Amendment to approved plans (major amendments)		Taxable	\$310.00	\$315.40	\$5.40	1.7%	Non-statutory
On the Spot Fines	Penalty units = 2.00	Non-Taxable	\$363.00	\$370.00	\$7.00	1.9%	Statutory
Land Title Certificate (Administration fee)		Taxable	\$60.80	\$62.00	\$1.20	2.0%	Non-statutory
Alternate Solution		Taxable	\$305.00	\$310.30	\$5.30	1.7%	Non-statutory
<i>Statute Fee set in accordance with the Monetary Units Act 2004.</i>							

\* Value of building works means the contract sum of labour and materials or estimated equivalent.

\* Building Fees include initial liaison with the Architect, Designer and or Owner as necessary, and if preferred a preliminary report prior to finalising documentation, and includes all Statutory Inspections carried out during construction and issue of Occupancy Permit or Certificate of Final Inspection.

\* Additional Inspection or Re-Inspections may be charged at a rate of **\$171.00 (Inc. GST)** per inspection.

\* Statutory Fees incurred relating to Property requisitions, lodgements of permit documents, etc. is charged on a cost recovery basis and must be paid before the permit can be issued (GST exempt).

\* Checking of specialist system designs (structural, mechanical, hydraulic and fire engineering) where necessary and/or where an appropriate design compliance certificate is not provided is charged on a cost recovery basis.

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AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Unit of Measure / Conditions	GST Status	2021/22 Fee Inc. GST	2022/23 Fee Inc. GST	Fee Increase / Decrease	Fee Increase / Decrease	Basis of Fee
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\* Any other Building Surveying Services such as preparation of Reports; Special Performance Based Assessments; Applications for Reporting Authority consents; Modification Applications; or Protection Work Notices, Building Notices or Orders, Maintenance Schedules for E.S.M. Reports will be charged at an hourly rate - POA.

\* The Municipal Building Surveyor is authorised from time to time to vary the fees due to competitive market forces.

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.1.1  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(CHIEF FINANCE OFFICER MATT  
JARVIS)

**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Civic Venue Hire		Applies to Civic Venues for hire maintained by Moira Shire Council (excluding venues maintained by Community Asset Committees)										
Venue	Conditions	GST Status	2021/22 Fee Inc GST	2022/23 Fee Inc GST	2021/22 Fee Inc GST	2022/23 Fee Inc GST	2021/22 Fee Inc GST	2022/23 Fee Inc GST	2021/22 Fee Inc GST	2022/23 Fee Inc GST	Basis of Fee	
Charge to apply will be dependent upon hirer status												
			Community / NFP Groups	Commercial Entities								
<b>Yarrowonga Town Hall</b>												
<b>Town Hall (includes stage, portable stairs &amp; dress circle)</b>												
Per hour		Taxable	\$33.60	\$34.10	\$67.30	\$68.40	\$1.10				Non-statutory	
For four hours		Taxable	\$112.20	\$114.20	\$224.40	\$228.30	\$3.90				Non-statutory	
For eight hours		Taxable	\$224.40	\$228.30	\$448.80	\$456.60	\$7.80				Non-statutory	
For 12 hours (maximum fee)		Taxable	\$336.60	\$342.50	\$673.20	\$684.90	\$11.70				Non-statutory	
<b>Council Chamber at Town Hall (including kitchen facilities)</b>												
Per hour		Taxable	\$20.40	\$20.80	\$40.80	\$41.50	\$0.70				Non-statutory	
For four hours		Taxable	\$51.00	\$51.90	\$102.00	\$103.70	\$1.70				Non-statutory	
For eight hours		Taxable	\$102.00	\$103.80	\$204.00	\$207.50	\$3.50				Non-statutory	
For 12 hours (maximum fee)		Taxable	\$153.00	\$155.70	\$306.00	\$311.30	\$5.30				Non-statutory	
<b>Yellowbox Meeting Room at Town Hall</b>												
Per hour		Taxable	\$20.40	\$20.80	\$40.80	\$41.50	\$0.70				Non-statutory	
<b>Yarrowonga Town Hall (cont.)</b>												
For four hours		Taxable	\$51.00	\$51.90	\$102.00	\$103.70	\$1.70				Non-statutory	
For eight hours		Taxable	\$102.00	\$103.80	\$204.00	\$207.50	\$3.50				Non-statutory	
For 12 hours (maximum fee)		Taxable	\$153.00	\$155.70	\$306.00	\$311.30	\$5.30				Non-statutory	

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.1.1  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
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JARVIS)

**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Venue	Conditions	GST Status	2021/22		2022/23		Fee Increase / Decrease	2021/22	2022/23	Fee Increase / Decrease	Basis of Fee
			Fee Inc GST	Community / NFP Groups	Fee Inc GST	Commercial Entities					
Charge to apply will be dependent upon hirer status											
<b>Portable Building</b>											
Per hour		Taxable	\$12.20	\$12.40	\$0.20	\$24.40	\$24.80	\$0.40	Non-statutory		
<b>Rehearsals</b>											
Per hour	Maximum 4 hours	Taxable	\$12.20	\$12.40	\$0.20	\$24.40	\$24.80	\$0.40	Non-statutory		
<b>Tables and Chairs</b>											
Tables per table per day of hire		Taxable	Free	Free	N/A	\$1.00	\$1.00	\$0.00	Non-statutory		
Chairs no fee		N/A	Free	Free	N/A	Free	Free	N/A	Non-statutory		
<b>Set Up or Clean Up Fees (All Areas)</b>											
Town Hall set up by Hirer. Fee for first 4 hours (First Hour Free)		Taxable	\$51.00	\$51.90	\$0.90	\$102.00	\$103.70	\$1.70	Non-statutory		
Town Hall set up by Hirer. Fee for more than 4 hours (First Hour Free)		Taxable	\$102.00	\$103.80	\$1.80	\$204.00	\$207.50	\$3.50	Non-statutory		
<b>Yarrowonga Town Hall (cont.)</b>											
Set up and set down of tables and chairs by Council per hour or part hour per person all days (2 staff required)		Taxable	\$81.60	\$83.00	\$1.40	\$163.20	\$166.00	\$2.80	Non-statutory		
Cleaning performed by Council before/after event per hour or part hour per person all days	Deducted from Bond	Taxable	\$51.00	\$51.90	\$0.90	\$102.00	\$103.70	\$1.70	Non-statutory		
<b>Bonds</b>											
Town Hall Hire Bond	Refundable	Bond	\$250.00	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00	Non-statutory		
Portable Building Hire Bond	Refundable	Bond	\$250.00	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00	Non-statutory		

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

**ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June**

Venue	Conditions	GST Status	2021/22 Fee Inc GST	2022/23 Fee Inc GST	2021/22 Fee Inc GST	2022/23 Fee Inc GST	Fee Increase / Decrease	2021/22 Fee Inc GST	2022/23 Fee Inc GST	Fee Increase / Decrease	Basis of Fee
			Community / NFP Groups	Commercial Entities							
Charge to apply will be dependent upon hirer status											
More than One Area Hire Bond	Refundable	Bond	\$400.00	\$400.00	\$400.00	\$400.00	\$0.00	\$400.00	\$400.00	\$0.00	Non-statutory
Security Bond on Keys	Refundable	Bond	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00	\$50.00	\$50.00	\$0.00	Non-statutory
<b>Deposits</b>											
Booking Deposit	Non refundable deducted from total fees payable	Deposit	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00	\$50.00	\$50.00	\$0.00	Non-statutory
<b>Cobram Civic Centre</b>											
<i>Main Hall includes Stage, Foyer &amp; Kitchen</i>											
Per hour		Taxable	\$30.60	\$31.10	\$61.20	\$62.20	\$0.50	\$61.20	\$62.20	\$1.00	Non-statutory
For four hours		Taxable	\$102.00	\$103.80	\$204.00	\$207.50	\$1.80	\$204.00	\$207.50	\$3.50	Non-statutory
For eight hours		Taxable	\$204.00	\$207.60	\$408.00	\$415.10	\$3.60	\$408.00	\$415.10	\$7.10	Non-statutory
For 12 hours (maximum fee)		Taxable	\$306.00	\$311.40	\$612.00	\$622.70	\$5.40	\$612.00	\$622.70	\$10.70	Non-statutory
<b>Council Chambers</b>											
Per hour		Taxable	\$30.60	\$31.10	\$61.20	\$62.20	\$0.50	\$61.20	\$62.20	\$1.00	Non-statutory
For four hours		Taxable	\$102.00	\$103.80	\$204.00	\$207.50	\$1.80	\$204.00	\$207.50	\$3.50	Non-statutory
For eight hours		Taxable	\$204.00	\$207.60	\$408.00	\$415.10	\$3.60	\$408.00	\$415.10	\$7.10	Non-statutory
For 12 hours (maximum fee)		Taxable	\$306.00	\$311.40	\$612.00	\$622.70	\$5.40	\$612.00	\$622.70	\$10.70	Non-statutory
<b>Commercial Kitchen</b>											
Per hour		Taxable	\$18.40	\$18.70	\$36.70	\$37.30	\$0.30	\$36.70	\$37.30	\$0.60	Non-statutory

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

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(SENIOR GOVERNANCE OFFICER,  
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(CHIEF FINANCE OFFICER MATT  
JARVIS)

**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Venue	Conditions	GST Status	2021/22		2022/23		Fee Increase / Decrease	2021/22	2022/23	Fee Increase / Decrease	Basis of Fee
			Fee Inc GST	Community / NFP Groups	Fee Inc GST	Commercial Entities					
Charge to apply will be dependent upon hirer status											
For four hours		Taxable	\$62.20	\$63.30	\$1.10	\$124.40	\$126.50	\$2.10	Non-statutory		
For eight hours		Taxable	\$125.50	\$127.70	\$2.20	\$250.90	\$255.20	\$4.30	Non-statutory		
For 12 hours (maximum fee)		Taxable	\$183.60	\$186.80	\$3.20	\$367.20	\$373.60	\$6.40	Non-statutory		
<b>Cobram Civic Centre (cont.)</b>											
<b>Rehearsals</b>											
Per hour	Maximum 4 hours	Taxable	\$12.20	\$12.40	\$0.20	\$24.40	\$24.80	\$0.40	Non-statutory		
<b>Tables &amp; Chairs</b>											
Tables per table per day of hire											
Chairs no fee		Taxable	Free	Free	N/A	\$1.00	\$1.00	\$0.00	Non-statutory		
		N/A	Free	Free	N/A	Free	Free	N/A	Non-statutory		
<b>PA System Hire</b>											
Per function		Taxable	\$56.00	\$57.00	\$1.00	\$112.20	\$114.10	\$1.90	Non-statutory		
<b>Set Up or Clean Up Fees (All Areas)</b>											
Set up by Hirer. Fee for first four hours (First Hour Free)											
Set up by Hirer. Fee for more than 4 hours (First Hour Free)		Taxable	\$50.00	\$50.90	\$0.90	\$102.00	\$103.70	\$1.70	Non-statutory		
Set up and set down of tables and chairs by Council per hour or part hour per person Mon. to Fri.		Taxable	\$100.00	\$101.80	\$1.80	\$204.00	\$207.50	\$3.50	Non-statutory		
Set up and set down of tables and chairs by Council per hour or part hour per person Mon. to Fri.		Taxable	\$50.00	\$50.90	\$0.90	\$102.00	\$103.70	\$1.70	Non-statutory		
Set up and set down of tables and chairs by Council per hour or part hour per person Sat and Sun.		Taxable	\$73.00	\$74.30	\$1.30	\$148.90	\$151.50	\$2.60	Non-statutory		
<b>Cobram Civic Centre (cont.)</b>											
		Taxable	\$50.00	\$50.90	\$0.90	\$102.00	\$103.70	\$1.70	Non-statutory		

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Monna Shire Budget 2022-2023

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.1.1  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
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JARVIS)

**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

**ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June**

Venue	Conditions	GST Status	2021/22 Fee Inc GST	2022/23 Fee Inc GST	2021/22 Fee Inc GST	2022/23 Fee Inc GST	Fee Increase / Decrease	2021/22 Fee Inc GST	2022/23 Fee Inc GST	Fee Increase / Decrease	Basis of Fee
			Community / NFP Groups	Commercial Entities							
Charge to apply will be dependent upon hirer status											
Cleaning performed by Council before/after event per hour or part hour per person Mon. to Fri.	Deducted from Bond										
Cleaning performed by Council before/after event per hour or part hour per person Sat and Sun.	Deducted from Bond	Taxable	\$73.00	\$74.30	\$148.80	\$151.50	\$2.60				Non-statutory
<b>Bonds</b>											
Main Hall Hire Bond	Refundable	Bond	\$250.00	\$250.00	\$250.00	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00	Non-statutory
Council Chambers Hire Bond	Refundable	Bond	\$250.00	\$250.00	\$250.00	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00	Non-statutory
Commercial Kitchen Hire Bond	Refundable	Bond	\$250.00	\$250.00	\$250.00	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00	Non-statutory
More than One Area Hire Bond	Refundable	Bond	\$400.00	\$400.00	\$400.00	\$400.00	\$0.00	\$400.00	\$400.00	\$0.00	Non-statutory
PA System Hire Bond	Refundable	Bond	\$100.00	\$100.00	\$100.00	\$100.00	\$0.00	\$100.00	\$100.00	\$0.00	Non-statutory
Security Bond on Keys	Refundable	Bond	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00	\$50.00	\$50.00	\$0.00	Non-statutory
<b>Deposits</b>											
Booking Deposit	Non refundable deducted from total fees payable	Deposit	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00	\$50.00	\$50.00	\$0.00	Non-statutory
<b>Barmah Forest Heritage &amp; Education Centre - Nathalia</b>											
Ground floor area and kitchen per hour of event		Taxable	\$20.40	\$20.80	\$40.80	\$41.50	\$0.70				Non-statutory
Meeting Room (includes kitchen)		Taxable	\$15.30	\$15.60	\$30.60	\$31.10	\$0.50				Non-statutory
<b>Bonds</b>											



FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

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(SENIOR GOVERNANCE OFFICER,  
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(CHIEF FINANCE OFFICER MATT  
JARVIS)

**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Venue	Conditions	GST Status	2021/22		2022/23		Fee Increase / Decrease	2021/22	2022/23	Fee Increase / Decrease	Basis of Fee
			Fee Inc GST	Community / NFP Groups	Fee Inc GST	Commercial Entities					
Charge to apply will be dependent upon hirer status											
Floor Area Hire Bond	Refundable Bond	Bond	\$250.00	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00	\$250.00	\$0.00	Non-statutory
Security Bond on Keys	Refundable Bond	Bond	\$50.00	\$50.00	\$0.00	\$50.00	\$50.00	\$0.00	\$50.00	\$0.00	Non-statutory
<b>Deposits</b>											
Booking Deposit	Non refundable deducted from total fees payable	Deposit	\$50.00	\$50.00	\$0.00	\$50.00	\$50.00	\$0.00	\$50.00	\$0.00	Non-statutory
Community Kiosks at Numurkah and Yarrawonga (Community Use Only)											
Community Groups for charity or NFP fundraising (Hirer to clean before and after use)											
		Taxable	\$0.00	\$0.00	\$0.00			\$0.00			Non-statutory
<b>Barmah Forest Heritage &amp; Education Centre - Nathalia (cont.)</b>											
Hire Bond - At Council discretion on case by case basis	Refundable Bond	Bond	Discretionary	Discretionary	N/A			N/A			Non-statutory
Key Bond - All Hires	Refundable Bond	Bond	\$50.00	\$50.00	\$0.00	\$50.00	\$50.00	\$0.00			Non-statutory
<b>Miscellaneous</b>											
<b>Venue Damage Reimbursements</b>											
Reimbursement of Council costs for works requested or to repair damage	Deducted from Bond or invoiced after event	Taxable	At cost	At cost	N/A			N/A			Non-statutory

FILE NO: F21/395  
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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Community Halls Venue Hire		Applies to Community Hall venues for hire maintained by Moira Shire Council (excluding venues maintained by Community Asset Committees)												
		Charge to apply will be dependent upon Hirer status (i.e. Community/ NFP Group, Commercial Entity or Friends of Groups)				Community / NFP Groups			Commercial Entities			Friends of Groups		
Conditions	GST Status	2021/22 Fee Inc GST	2022/23 Fee Inc GST	Fee Increase / Decrease	2021/22 Fee Inc GST	2022/23 Fee Inc GST	Fee Increase / Decrease	2021/22 Fee Inc GST	2022/23 Fee Inc GST	Fee Increase / Decrease	2021/22 Fee Inc GST	2022/23 Fee Inc GST	Fee Increase / Decrease	Basis of Fee
Venue														
Tungamah Public Hall, Katamatite Public Hall, Lake Rowan Hall, Numurkah Town Hall, Picola Public Hall, St James Public Hall, Strathmerton Public Hall, Wilby Memorial Hall, Yaroweyah Memorial Hall, Burramine Hall, Bundalong Dan Cronin Recreation Reserve Public Hall, Invergordon Recreation Reserve Community Hall, Bearii Recreation Reserve Hall and Yalca North Recreation Reserve Public Hall														
<b>Main Hall</b>														
One hour	Taxable	New	\$20.00	N/A	New	N/A	N/A	N/A	New	N/A	New	\$0.00	N/A	Non-statutory
Half Day (four hours)	Taxable	New	\$50.00	N/A	New	\$100.00	N/A	N/A	New	N/A	New	\$0.00	N/A	Non-statutory
Full Day (eight hours)	Taxable	New	\$100.00	N/A	New	\$200.00	N/A	N/A	New	N/A	New	\$0.00	N/A	Non-statutory
<b>Meeting Supper Room (including kitchen)</b>														
One hour	Taxable	New	\$20.00	N/A	New	N/A	N/A	N/A	New	N/A	New	\$0.00	N/A	Non-statutory
Half Day (four hours)	Taxable	New	\$25.00	N/A	New	\$100.00	N/A	N/A	New	N/A	New	\$0.00	N/A	Non-statutory
Full Day (eight hours)	Taxable	New	\$50.00	N/A	New	\$100.00	N/A	N/A	New	N/A	New	\$0.00	N/A	Non-statutory
<b>Bonds</b>														

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Charge to apply will be dependent upon Hirer status (i.e. Community/NFP Group, Commercial Entity or Friends of Groups)	Community / NFP Groups				Commercial Entities				Friends of Groups					
	Conditions	GST Status	2021/22		2022/23		Fee Increase / Decrease	2021/22 Fee Inc GST	2022/23 Fee Inc GST	2021/22		2022/23		
			Fee Inc GST	Fee Inc GST	Fee Inc GST	Fee Inc GST				Fee Inc GST	Fee Inc GST	Fee Inc GST	Fee Inc GST	
Main Hall Hire Bond	Refundable	Bond	New	\$300.00	\$300.00	N/A	New	\$300.00	\$300.00	N/A	N/A	N/A	N/A	Non-statutory
<b>Miscellaneous</b>														
<b>Venue Damage Reimbursements</b>														
Reimbursement of Council costs for works requested or to repair damage	Deducted from Bond or invoiced after event	Taxable	At cost	At cost	At cost	N/A	At cost	At cost	At cost	N/A	At cost	At cost	At cost	Non-statutory

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

**Parks, Public Open Space and Other Areas Hire**

Applies to all parks, public open space and other areas directly maintained by Moira Shire Council (excluding road reserves).

Description of Fees and Charges	Risk	Security Bond*	GST Status	2021/22	2022/23	Hire Fee Increase/Decrease	2021/22	2022/23	Power Charge Increase/Decrease (if used)	2021/22	2022/23	Power Charge Increase/Decrease (if used)	Waste Charge (Bins and/or disposal)	Other	Council Plant & Labour	Application Form Required	Insurance	Basis of Fee
				Hire Fee Inc GST	Hire Fee Inc GST		Power Charge Inc GST	Power Charge Inc GST										
<b>Private Function</b>																		
No exclusive use or staked structures. Single ceremonial table and chairs are allowed.	Low	Nil	N/A	Nil	Nil	N/A												Non-Statutory
Involves vehicles and staked structures on Council land	Medium	\$250.00	Taxable	\$56.00 day/part day	\$57.00 day/part day	\$1.00	\$11.50 per day/part day	\$12.00 per day/part day	\$0.50	At cost	At cost	At cost	At cost	At cost	At cost	Hire of Park Form	Applicant or Council's Community Liability Policy	Non-Statutory
Private Fund Raising Activities	High	\$250.00	Taxable															Non-Statutory
<b>Community Group</b>																		
Raffle	Low	Nil	N/A	Nil	Nil	N/A												Non-Statutory
Sales/Information Stands/Free BBQs	Medium	\$250.00	N/A	Nil	Nil	N/A	\$11.50 per day/part day	\$12.00 per day/part day	\$0.50	At cost	At cost	At cost	At cost	At cost	At cost	Hire of Park Form	Applicant	Non-Statutory
	Low	Nil	N/A	Nil	Nil	N/A												Non-Statutory

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**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
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ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Risk	Security Bond*	GST Status	2021/22 Hire Fee Inc GST	2022/23 Hire Fee Inc GST	Hire Fee Increase/Decrease	2021/22 Power Charge (if used) Inc GST	2022/23 Power Charge (if used) Inc GST	Power Charge Increase/Decrease	Waste Charge (Bins and/or disposal)	Other	Council Plant & Labour	Application Form Required	Insurance	Basis of Fee
Free Public Events	Medium	\$250.00	N/A	Nil	Nil	N/A									Non-Statutory
	High	\$500.00	N/A	Nil	Nil	N/A									Non-Statutory
Market or Event	Medium	\$250.00	N/A	Nil	Nil	N/A									Non-Statutory
	High	\$500.00	N/A	Nil	Nil	N/A									Non-Statutory
<b>Schools and School Support Groups, Kindergartens and Preschools, Churches and Sporting Clubs and Associations</b>															
Occupant Only and Free Public Events.	Low	Nil	N/A	Nil	Nil	N/A									Non-Statutory
	Medium	\$250.00	N/A	Nil	Nil	N/A									Non-Statutory
High risk activities that require exclusive use, gated events, entry fees, structures or vehicles on Council land. Includes markets, sporting events and events	High	\$500.00	Taxable	\$56.00 per day/part day	\$57.00 per day/part day	\$1.00	\$11.50 per day/part day	\$12.00 per day/part day	\$0.50	At cost	At cost	At cost	Hire of Park Form	Applicant	Non-Statutory

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.1.1  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(CHIEF FINANCE OFFICER MATT  
JARVIS)

**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Risk	Security Bond*	GST Status	2021/22 Hire Fee Inc GST	2022/23 Hire Fee Inc GST	Hire Fee Increase/Decrease	2021/22 Power Charge (if used) Inc GST	2022/23 Power Charge (if used) Inc GST	Power Charge Increase/Decrease	Waste Charge (Bins and/or disposal)	Other	Council Plant & Labour	Application Form Required	Insurance	Basis of Fee
designed to attract crowds.															
<b>Commercial Entity Use</b>															
Low Risk activities such as passive recreation and exercise classes and not involving any structures or equipment.	Low	Nil	N/A	Nil	Nil	N/A									Non-Statutory
Medium Risk includes corporate activities and other events that may involve some minor structures but do not require exclusive use and are not designed to attract large crowds.	Medium	\$250.00	Taxable	\$56.00 day/ part day	\$57.00 day/ part day	\$1.00		\$24.00 per day/ part day	\$1.00	At cost	At cost	Hire of Park Form	Applicant		Non-Statutory
High risk activities that require exclusive	High	\$500.00	Taxable	\$111.00 day/ part day	\$113.00 day/ part day	\$2.00									Non-Statutory

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Manra Shire Budget 2022-2023

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.1.1  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(CHIEF FINANCE OFFICER MATT  
JARVIS)

**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

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use, gated events, entry fees, structures or vehicles on Council land. Includes markets, sporting events and events designed to attract crowds.														
	High	TBA	Taxable	TBA	TBA	N/A	TBA	TBA	N/A	At Cost	At Cost	Event Application	Applicant	Non-Statutory
<b>Major Events</b>														
<b>Definitions</b>														
Structures														
Community Group														
Incorporated Groups														
Low Risk														
Medium Risk														
High Risk														

FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.1.1  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(CHIEF FINANCE OFFICER MATT  
JARVIS)

**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June

Description of Fees and Charges	Risk	Security Bond*	GST Status	2021/22 Hire Fee Inc GST	2022/23 Hire Fee Inc GST	Hire Fee Increase/Decrease	2021/22 Power Charge (if used) Inc GST	2022/23 Power Charge (if used) Inc GST	Power Charge Increase/Decrease	Waste Charge (Bins and/or disposal)	Other	Council Plant & Labour	Application Form Required	Insurance	Basis of Fee
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Major Event Events designed to attract larger crowds and include staked structures, road closures, Place of Public Entertainment permits (PoPE), vehicle access or any significant risk to public property and safety.

\*Fees and Security Bond The final fees and the amount of security bond payable may vary and exceed the amounts shown depending on the specific event circumstances at Council's discretion. Major events and events that require exclusive use are likely to attract higher fees and security bond.



FILE NO: F21/395  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.1.1  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(CHIEF FINANCE OFFICER MATT  
JARVIS)

**THE MAYOR'S BUDGET SPEECH, ADOPTION OF THE 2022/2023 BUDGET  
AND DECLARATION OF THE RATES AND CHARGES FOR 2022/2023 (cont'd)**

ATTACHMENT No [1] - Final Budget Report 2022-23 - for Council Meeting 22 June



[www.moiravic.gov.au](http://www.moiravic.gov.au)

Phone (03) 5871 9222 NRS 133 677

Fax (03) 5872 1567

Email [info@moiravic.gov.au](mailto:info@moiravic.gov.au)

Mail PO Box 578, Cobram Vic 3643

**Main Administration Centre**

44 Station Street, Cobram

**Service Centre**

100 Belmore Street, Yarrawonga

FILE NO: F13/858/005  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.1  
(SENIOR GOVERNANCE OFFICER, NANCY  
MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

## PROPOSAL TO DISCONTINUE A SECTION OF ROAD RESERVE ALONGSIDE HAY AVENUE COBRAM

### Recommendation

That Council:

1. Authorise the Chief Executive Officer to:
  - a) give public notice of Council's intention to discontinue a parcel of road reserve on Hay Avenue Cobram;
  - b) make the proposal available for public inspection;
  - c) invite submissions in accordance with Section 223 of the Local Government Act 1989; and
  - d) receive submissions until 5pm Friday 22 July 2022.
2. If required:
  - a) convene a Committee of Council comprising Cr \_\_\_\_\_, Cr \_\_\_\_\_ and Director Infrastructure and/or delegate to meet at 3pm Wednesday 27 July 2022 at the Councillor Briefing Room, 44 Station Street, Cobram to hear any person wishing to be heard in support of their written submission; and
  - b) consider a recommendation to proceed with the road discontinuance with or without amendment at the August 2022 Scheduled Council meeting.

### 1. Executive Summary

This report requests Council's authorisation to seek community feedback on the proposal to discontinue a parcel of road reserve on Hay Avenue Cobram.

Council received a request from the adjoining landowner in 2019 to purchase a portion of the unused road reserve to realign their property title to match existing fence lines and allow vehicle access to their property via Hay Avenue Cobram.

Council resolved to discontinue and sell this unused road reserve in April 2019, however there is another small parcel of road reserve within this land that requires to be discontinued to complete the proposal.

The legislated processes for council to discontinue a road requires council to seek community feedback on the proposal before making a decision to proceed or otherwise. This report seeks council's approval to complete this consultation process.

If Council decides to discontinue the road reserve, boundary realignments will be required to create the triangle shaped portion of land. The triangle portion will then be offered for sale by

FILE NO: F13/858/005  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.1  
(SENIOR GOVERNANCE OFFICER, NANCY  
MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**PROPOSAL TO DISCONTINUE A SECTION OF ROAD RESERVE ALONGSIDE HAY AVENUE COBRAM (cont'd)**

private treaty to the neighboring property owner of 11-13 William Street, thereby consolidating the parcels.

**2. Conflict of interest declaration**

There are no officer conflict of interest considerations.

**3. Background & Context**

On 17 April 2019 Council resolved to discontinue the road reserve alongside Hay Avenue Cobram following community consultation, and authorised the Chief Executive Officer to sell the land to the adjoining landholder and to complete the associated contractual and administrative processes.

In order to finalise the consolidation of the parcel of land previously discontinued, it has come to our attention that the hatched parcel of land below remains a road reserve and also needs to be discontinued in order to realign the boundaries to create the triangle shaped parcel of land.



FILE NO: F13/858/005  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.1  
(SENIOR GOVERNANCE OFFICER, NANCY  
MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**PROPOSAL TO DISCONTINUE A SECTION OF ROAD RESERVE ALONGSIDE HAY AVENUE COBRAM (cont'd)**

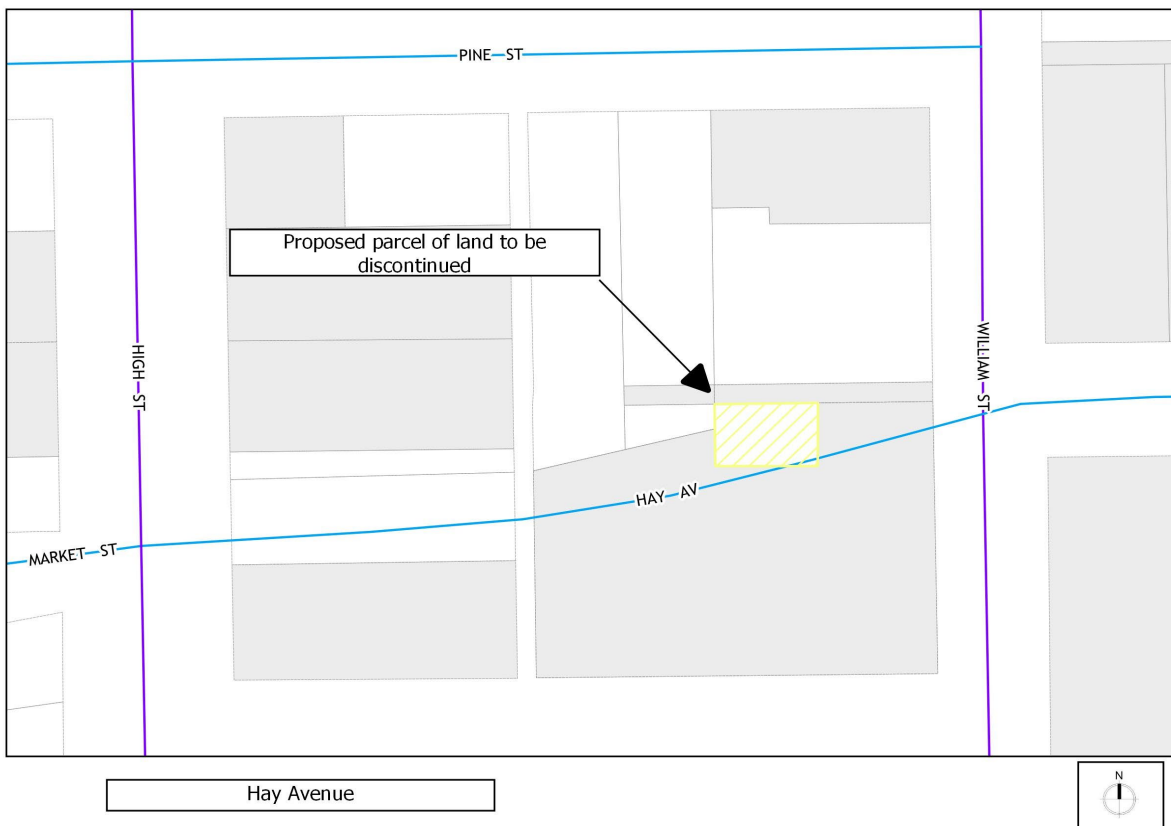
**Process**

The process for council to discontinue a road is defined in section 12 of the Road Management Act 2004 and Schedule 10 Clause 3 of the Local Government Act 1989.

The process for council to sell public owned land is defined in section 114 of the Local Government Act 2020. This requires Council to seek community feedback (LGA s223) on the proposal before it makes a decision to proceed or otherwise.

The proposal involves:

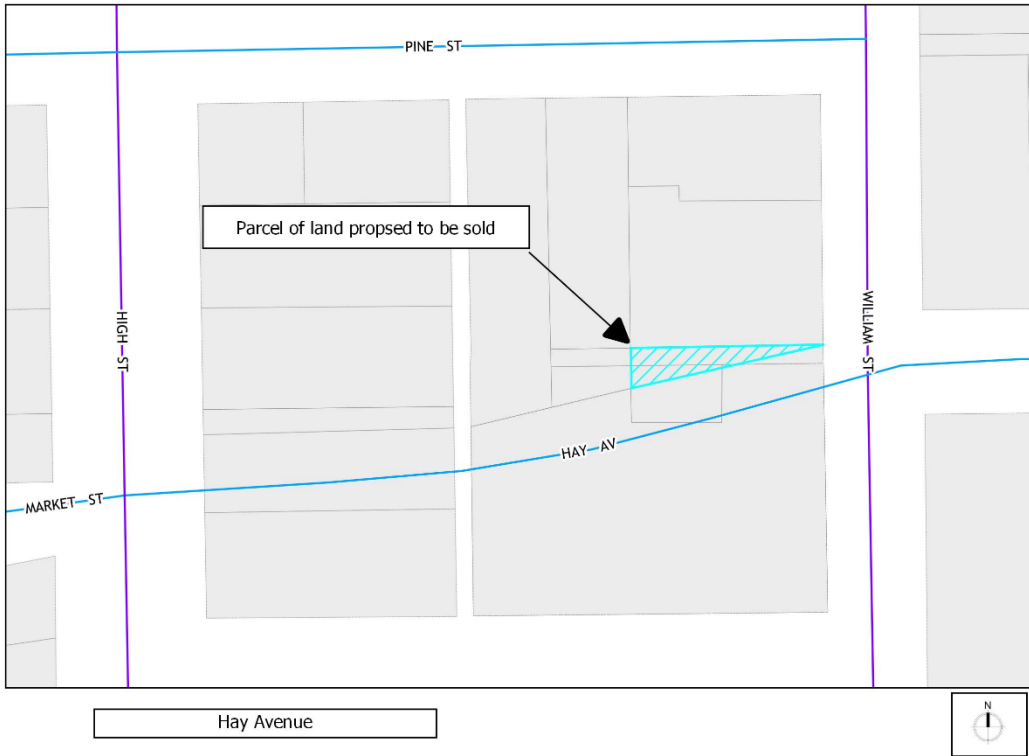
- Discontinuing the portion of road reserve (as marked by the yellow hatch in the map below)
- Realign the of boundaries to create a triangle shaped parcel of land (as marked by the blue hatch in the map below)
- Council obtaining an independent valuation of the triangle shaped parcel of land no more than 6 months prior to the sale.
- The sale of the triangle shaped parcel of land by private treaty to the adjoining landowner to consolidate with the parcel of land to the north at 11-13 William Street



FILE NO: F13/858/005  
5. TRANSPARENT AND ACCOUNTABLE GOVERNANCE

ITEM NO: 11.2.1  
(SENIOR GOVERNANCE OFFICER, NANCY MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE AND PERFORMANCE BRANT DOYLE)

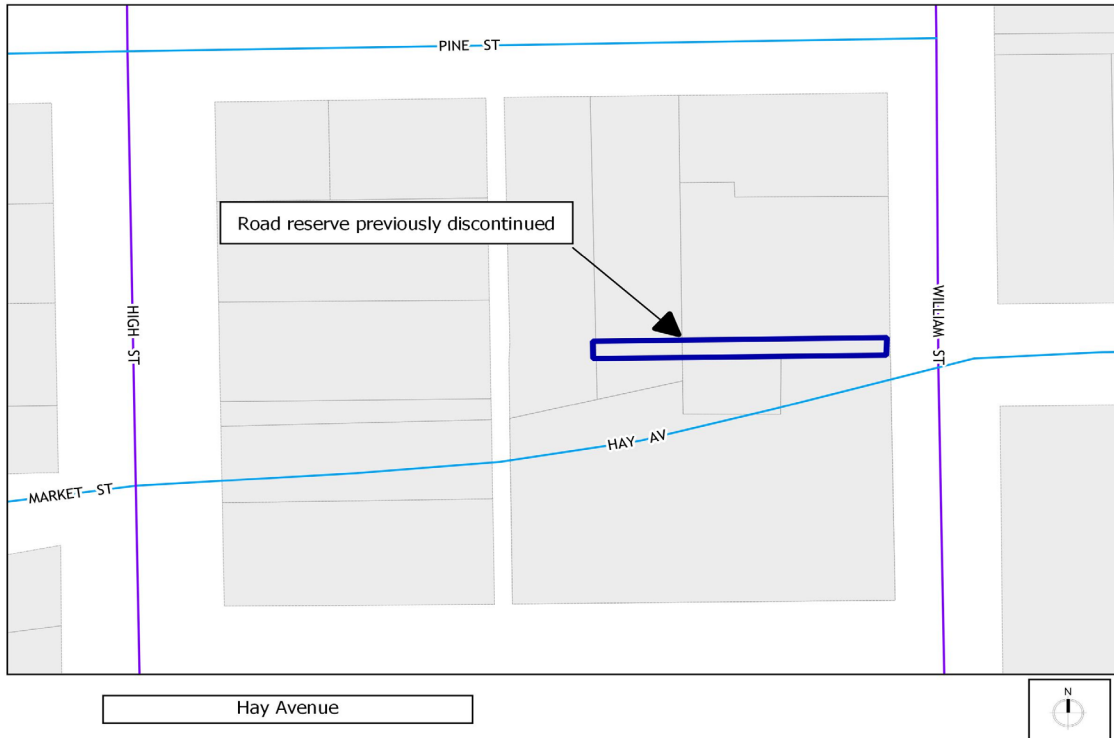
**PROPOSAL TO DISCONTINUE A SECTION OF ROAD RESERVE ALONGSIDE HAY AVENUE COBRAM (cont'd)**



FILE NO: F13/858/005  
 5. TRANSPARENT AND ACCOUNTABLE  
 GOVERNANCE

ITEM NO: 11.2.1  
 (SENIOR GOVERNANCE OFFICER, NANCY  
 MUSTICA)  
 (DIRECTOR CORPORATE GOVERNANCE  
 AND PERFORMANCE BRANT DOYLE)

**PROPOSAL TO DISCONTINUE A SECTION OF ROAD RESERVE ALONGSIDE HAY AVENUE COBRAM (cont'd)**



**4. Issues**

This process would also allow council to address the legacy asset ownership and management issues associated with a road reserve that is not required for the purpose it was created.

**5. Strategic Alignment**

<b>Council Plan</b>
5. Transparent and accountable governance

**6. Internal & External Engagement**

Engagement		Feedback
Internal	Nil	
External	Initial consultation was conducted in 2019	No feedback was received

**7. Budget / Financial Considerations**

The land is not currently in use by council and the proposal will therefore have no impact on Council's delivery of services or financial obligations.

The transfer of ownership will result in the land becoming rateable.

FILE NO: F13/858/005  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.1  
(SENIOR GOVERNANCE OFFICER, NANCY  
MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**PROPOSAL TO DISCONTINUE A SECTION OF ROAD RESERVE ALONGSIDE HAY  
AVENUE COBRAM (cont'd)**

**8. Risk & Mitigation**

<b>Risk</b>	<b>Mitigation</b>
Financial	Costs will be recovered through sale process
Economic (regional context or broader economic impact)	Nil
Environmental	There are no environmental risks to consider
Reputational	The proposal will assist council by tidying up the legacy issues associated with the current property boundaries.
Legislative Compliance	Road Management Act 2004 Local Government Act 1989 Local Government Act 2020

**9. Conclusion**

It is recommended that Council resolves to authorise the CEO to seek community feedback on this proposal to understand community views and capture any further information that is relevant to council's decision on this matter.

**Attachments**

Nil

FILE NO: F13/493  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.2  
(SENIOR GOVERNANCE OFFICER, NANCY  
MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

## AUDIT & RISK COMMITTEE MEETING MINUTES 12 MAY 2022

### Recommendation

That Council:

1. Accepts the minutes of the Audit & Risk Committee meeting held on 12 May 2022.
2. Endorse the recommendations contained within the reports.

### 1. Executive Summary

The Audit & Risk Committee (the Committee) is an independent advisory Committee to Council. The primary objective of the committee is to assist Council in the effective conduct of its responsibilities for financial reporting, management of risks and maintaining a reliable system of internal controls.

In accordance with the Audit & Risk Committee Charter, the minutes of the Audit & Risk Committee held on 12 May 2022 are attached.

The following reports were considered by the committee:

- Claims Management and Insurance Renewal Report for March Quarter 2022
- Quarterly Budget Review – March 2022
- Quarterly WHS Status Report – March 2022
- Business Continuity Plan and IT Disaster Recovery Plan
- Policy Register Update
- Fraud Risk Register Report
- Risk Register Report
- Major Projects/incidents and Legal Proceedings
- Review of Audit & Risk Committee Charter
- Internal Audit Report – Past Issues Review

The key recommendations from the Audit & Risk Committee is to refer these matters to Council for consideration and endorsement.

### 2. Conflict of interest declaration

There is no officer conflict of interest considerations.

### 3. Background & Context

The Committee is an independent advisory Committee to Council. The primary objective of the Committee is to assist Council in the effective conduct of its responsibilities for financial reporting, management of risks, maintaining a reliable system of internal controls and facilitating the organization's ethical development.



FILE NO: F13/493  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.2  
(SENIOR GOVERNANCE OFFICER, NANCY  
MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

## AUDIT & RISK COMMITTEE MEETING MINUTES 12 MAY 2022 (cont'd)

As part of Council's governance obligations to its community, Council has constituted the Committee to facilitate:

- The enhancement of the credibility and objectivity of internal and external financial reporting;
- Effective management of financial and other risks and protection of Council assets;
- Compliance with laws and regulations as well as use of best practice guidelines;
- The effectiveness of the internal audit function;
- The provision of an effective means of communication between external auditors, internal audit management and the Council.

### 4. Issues

No issues were raised within the Audit & Risk Committee Meeting agenda.

### 5. Strategic Alignment

#### Council Plan

5. Transparent and accountable governance

### 6. Internal & External Engagement

Internal consultation was conducted with the Audit & Risk Committee and Senior Management.

External consultation was not required.

### 7. Budget / Financial Considerations

All financial implications are considered in the Council 2021/22 Budget.

### 8. Risk & Mitigation

#### Risk

Financial

Economic (regional context or broader economic impact)

Environmental

Reputational

Legislative Compliance

#### Mitigation

All financial implications are considered in the Council 2021/22 Budget.

All Victorian Councils are required to have an Audit & Risk Committee.

There is no environmental impact with this report.

There is no reputational risk to consider within this report.

There are no implications within this report

### 9. Conclusion

That Council receive and accept the Audit & Risk Committee meeting minutes held on 12 May 2022 and endorse the recommendations contained within the reports.

### Attachments

1 Moira Audit & Risk Committee Meeting Minutes 12 May 2022

FILE NO: F13/493  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.2  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**AUDIT & RISK COMMITTEE MEETING MINUTES 12 MAY 2022 (cont'd)**

**ATTACHMENT No [1] - Moira Audit & Risk Committee Meeting Minutes 12 May 2022**



**MINUTES**

**AUDIT & RISK COMMITTEE MEETING HELD AT  
COUNCILLOR BRIEFING ROOM  
44 STATION STREET COBRAM VIC 3644,  
THURSDAY 12 MAY 2022**

The meeting commenced at 9.00AM.

**PRESENT** Fred Douglas (Chair)  
Lisa Ford  
Councillor Ed Cox  
Councillor Wayne Limbrick

**IN ATTENDANCE:** Clare Keenan Chief Executive Officer  
Matt Jarvis Chief Financial Officer  
Brant Doyle Director Corporate Governance & Performance  
Amanda Chadwick Manager Governance & Performance  
Brad Ead AFS Internal Auditor  
Councillor Peter Mansfield Arrived at 9.15am and left at 9.45am

**1. ACKNOWLEDGEMENT OF COUNTRY**

The Moira Shire Audit & Risk Committee, would like to acknowledge the traditional owners of the land upon which we meet and pay our respects to their Elders both past and present.

**2. APOLOGIES**

Nil

Cr Ed Cox will be an apology at next meeting (21 July)  
Chair Fred Douglas to attend next meeting virtually (21 July)

**3. DECLARATION OF ANY CONFLICT OF INTEREST**

Nil

**4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**MOTION:**

LISA FORD / CR ED COX

"That the minutes of the Audit & Risk Committee Meeting held on Thursday, 10 February 2022, as prepared, be confirmed."

(CARRIED)

**5. BUSINESS ARISING FROM PREVIOUS MEETING**

NIL

FILE NO: F13/493  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.2  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**AUDIT & RISK COMMITTEE MEETING MINUTES 12 MAY 2022 (cont'd)**

**ATTACHMENT No [1] - Moira Audit & Risk Committee Meeting Minutes 12 May 2022**

CHIEF FINANCIAL OFFICER  
OFFICER REPORTS FOR DETERMINATION

AUDIT & RISK COMMITTEE MEETING  
THURSDAY, 12 MAY 2022

FILE NO: F13/493  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 6.1.1  
(COMMERCIAL SERVICES COORDINATOR,  
BRUCE BERG VON LINDHE)  
(CHIEF FINANCE OFFICER, MATT JARVIS)

**CLAIMS MANAGEMENT AND INSURANCE RENEWAL REPORT FOR MARCH  
QUARTER 2022**

This report provides a summary of various aspects of Council's incidents and claims activity for the March quarter 2022.

Council received 19 incident reports, which resulted in 12 liability claims and 7 'Report Only' notifications this quarter.

There has been no motor vehicle or property claims made by Council this quarter.

Investigations of all claims are proceeding and will be referred to Council's Claim Managers as required.

**MOTION**

CRS ED COX / WAYNE LIMBRICK

That the Audit and Risk Committee;

1. note the claims management and insurance renewal report for the March quarter 2022  
and
2. refer the report to Council for consideration.

(CARRIED)

FILE NO: F13/493  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.2  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**AUDIT & RISK COMMITTEE MEETING MINUTES 12 MAY 2022 (cont'd)**

**ATTACHMENT No [1] - Moira Audit & Risk Committee Meeting Minutes 12 May 2022**

CHIEF FINANCIAL OFFICER  
OFFICER REPORTS FOR DETERMINATION

AUDIT & RISK COMMITTEE MEETING  
THURSDAY, 12 MAY 2022

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 6.1.2  
(FINANCIAL ACCOUNTANT, ANDREW  
WILSON)  
(CHIEF FINANCE OFFICER MATT JARVIS)

**QUARTERLY BUDGET REVIEW - MARCH 2022**

**Income Statement**

There has been an increase in the forecast budget surplus of \$8.99 million in the Approved December 2021 forecast to a surplus of \$13.58 million in the Proposed March 2022 forecast. The variance driven by a number of factors include early receipt of a further 25% of the 2022/23 VLGCC Financial Assistance Grant from the Commonwealth Government, this is in addition to the planned early receipt of 50% of the 2022/23 allocation.

There is a recognition of income (under AASB 1058) for grants received for capital works projects approved in prior years and completed in the 2021/22 financial year. This process transfers funds held in the Balance Sheet as a liability to recognise it in the current accounting year as income, in addition to any grant payments outstanding under the agreements.

While the movement increases the accounting revenue it is not new income, the increase is in the context that Council has met its performance obligations of the funding agreement and has not received further funds for projects.

**Balance Sheet**

The Balance Sheet of Moira Shire continues to remain strong. The strong reserves are set aside to pay for the \$38.36 million dollars of Capital works outstanding.

**Cash Flow Statement**

The cash position of Moira Shire continues to remain strong.

**Capital Expenditure**

There is no change to the 2021/22 Adopted Budget capital works program; the capital works forecast for March 2022 remains at \$14.59 million. In addition, a further \$38.46 million in other capital works remain, these include works commenced in 2020/21, and other capital works where construction has not yet commenced. Capital Expenditure spend at the end of March 2022 is \$14.72 million with a further \$11.87 million in outstanding commitments.

**Financial Performance indicators**

All Financial performance indicators remain within an acceptable range.

**MOTION**

LISA FORD / CR WAYNE LIMBRICK

That the Audit and Risk Committee note:

1. The projections for the 2021/22 financial year contained in the March 2022 Quarterly Budget Review; and
2. The Environment Upgrade Agreements quarterly performance report.

(CARRIED)

FILE NO: F13/493  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.2  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**AUDIT & RISK COMMITTEE MEETING MINUTES 12 MAY 2022 (cont'd)**

**ATTACHMENT No [1] - Moira Audit & Risk Committee Meeting Minutes 12 May 2022**

CORPORATE GOVERNANCE AND  
PERFORMANCE  
OFFICER REPORTS FOR DETERMINATION

AUDIT & RISK COMMITTEE MEETING  
THURSDAY, 12 MAY 2022

FILE NO: 0001  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 6.2.1  
(WORKPLACE HEALTH & SAFETY  
COORDINATOR, ANTHONY HICKS)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**WHS STATUS REPORT MARCH QUARTER 2022**

This report provides a summary of the WHS related incidents and activities for the March 2022 quarter.

**MOTION**

CR ED COX / LISA FORD

That the Audit and Risk Committee note the Workplace Health and Safety (WHS) Status Report for the March 2022 quarter and refer the report to Council for consideration.

(CARRIED)

FILE NO: F13/493  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.2  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**AUDIT & RISK COMMITTEE MEETING MINUTES 12 MAY 2022 (cont'd)**

**ATTACHMENT No [1] - Moira Audit & Risk Committee Meeting Minutes 12 May 2022**

CORPORATE GOVERNANCE AND  
PERFORMANCE  
OFFICER REPORTS FOR DETERMINATION

AUDIT & RISK COMMITTEE MEETING  
THURSDAY, 12 MAY 2022

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 6.2.2  
(MANAGER GOVERNANCE & RISK,  
AMANDA CHADWICK)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE, BRANT DOYLE)

**BUSINESS CONTINUITY PLAN AND IT DISASTER RECOVERY PLAN**

A review of the Business Continuity Plan (BCP) is listed in the Audit and Risk Committee's Annual Agenda for the May meeting each year.

**Business Continuity Plan**

Prior to the COVID 19 outbreak, the review of the BCP mainly involved ensuring that names and position titles remained current. However since the Pandemic it is apparent that the current review of the BCP and IT Disaster Recovery Plan (IT DRP) should incorporate the experiences of the current situation. A Project Team has been developed and have commenced a comprehensive review of the BCP.

**IT Disaster Recovery**

In the last 12 months Council has implemented Sophos Managed Threat Response which is a service where Sophos monitor our systems (24x7) to ensure no virus has infected anything and automatically take remediation action if required.

We have also implemented a new mail filtering system called Minecast.

A new Penetration / Vulnerability test will be performed as soon as we have set up our new Office 365 environment (pending budget approval).

Testing of the DRP has been delayed as we replaced our main SAN (disk system) and then the servers and SAN at DR.

We have just got one more task to complete (updating a few of the backup routines) and then we will perform a test. Once that has been completed we will also update the IT DR Plan.

**MOTION**

CRS WAYNE LIMBRICK / ED COX

That the Audit and Risk Committee note the status update for the review of the Business Continuity Plan and IT Disaster Recovery Plan.

(CARRIED)

FILE NO: F13/493  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.2  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**AUDIT & RISK COMMITTEE MEETING MINUTES 12 MAY 2022 (cont'd)**

**ATTACHMENT No [1] - Moira Audit & Risk Committee Meeting Minutes 12 May 2022**

CORPORATE GOVERNANCE AND  
PERFORMANCE  
OFFICER REPORTS FOR DETERMINATION

AUDIT & RISK COMMITTEE MEETING  
THURSDAY, 12 MAY 2022

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 6.2.3  
(GOVERNANCE OFFICER, NATALIE EVANS)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**POLICY REGISTER UPDATE**

This report provides the Audit and Risk Committee with an update on the ongoing program to ensure Council policies remain relevant to business needs and meet evolving statutory and other compliance requirements.

There are currently 39 Council adopted policies. The review of each policy every 4 years, or sooner if required, ensures policies remain relevant.

Since the last report 3 new/revised policies have been adopted by Council and 9 existing policies are due for review.

**MOTION**

CR ED COX / LISA FORD

That the Audit and Risk Committee note the Policy Register update.

(CARRIED)

FILE NO: F13/493  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.2  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**AUDIT & RISK COMMITTEE MEETING MINUTES 12 MAY 2022 (cont'd)**

**ATTACHMENT No [1] - Moira Audit & Risk Committee Meeting Minutes 12 May 2022**

CORPORATE GOVERNANCE AND  
PERFORMANCE  
OFFICER REPORTS FOR DETERMINATION

AUDIT & RISK COMMITTEE MEETING  
THURSDAY, 12 MAY 2022

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 6.2.4  
(GOVERNANCE OFFICER, NATALIE EVANS)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**FRAUD RISK REGISTER REPORT**

Council maintains a Fraud Risk Register for the purpose of recording and managing the risks faced by Council at the corporate level.

The Fraud Risk Register is attached to this report.

**Table 1 – A summary of the extreme, high, moderate and low risks:**

Reporting Quarter	Extreme		High		Moderate		Low		Total
	Active	Residual	Active	Residual	Active	Residual	Active	Residual	
March 2022	0	0	0	1	3	8	0	5	17
December 2021	0	0	0	1	3	8	0	5	17

For the March 2022 quarter there were 3 active risks and 14 residual risks. A summary of our active risks is shown below:

- a) **Fraud Management**  
Work continues on the active action to implement integrated EFTPOS across the organisation. Final stages of EFTPOS integration at Council Service Centres will be prioritised and completed by the end of the financial year. In the meantime fraud risks are mitigated through documented reconciliation procedures.
- b) **Credit Card Management**  
The remaining action under Credit Card Management has been completed, with a process developed for monthly audit check of purchase card transactions by Financial Analyst. The review of usage during leave periods has also been incorporated into the annual review of Purchasing Cards.
- c) **Security of Council Property**  
Work continues on the active fraud risk action to upgrade Councils Key Register. A schedule has been developed with the contractor then rollout of the first stage of rollout of the key renewal project is to commence. Work is also underway on a draft policy and procedure.

With the completion of the remaining risk action under Credit Card Management, this will now be moved from 'active' risks to 'residual' risks.

**New risk actions identified**

A review of the Delegations residual risk has identified that a review of the Eligibility for Waiver of Fees of Charges Policy and Financial Hardship Policy will be required due to the recent restructure and changes presently being made to our Instruments of Delegation. It is recommended that ELT approve the inclusion of new risk actions associated with the review of these policies and moving the Delegations to our 'active' risks until these reviews have been completed.



FILE NO: F13/493  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.2  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**AUDIT & RISK COMMITTEE MEETING MINUTES 12 MAY 2022 (cont'd)**

**ATTACHMENT No [1] - Moira Audit & Risk Committee Meeting Minutes 12 May 2022**

CORPORATE GOVERNANCE AND  
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OFFICER REPORTS FOR DETERMINATION

AUDIT & RISK COMMITTEE MEETING  
THURSDAY, 12 MAY 2022

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 6.2.4  
(GOVERNANCE OFFICER, NATALIE EVANS)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**FRAUD RISK REGISTER REPORT (cont'd)**

**MOTION**

CRS WAYNE LIMBRICK / ED COX

That the Audit and Risk Committee:

- note the Fraud Risk Register Report for the March 2022 Quarter; and
- refer the report to Council for consideration.

(CARRIED)

FILE NO: F13/493  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.2  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**AUDIT & RISK COMMITTEE MEETING MINUTES 12 MAY 2022 (cont'd)**

**ATTACHMENT No [1] - Moira Audit & Risk Committee Meeting Minutes 12 May 2022**

CORPORATE GOVERNANCE AND  
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OFFICER REPORTS FOR DETERMINATION

AUDIT & RISK COMMITTEE MEETING  
THURSDAY, 12 MAY 2022

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 6.2.5  
(GOVERNANCE OFFICER, NATALIE EVANS)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**RISK REGISTER REPORT**

Council maintains a Risk Register to record and manage the risks faced by Council at the corporate level. Risks are identified through internal and external audits, insurance audits, self-audits and ongoing risk assessments which are conducted in consultation with responsible officers.

**Table 1 – A summary of the number of risks last quarter to this quarter:**

Reporting Quarter	Extreme		High		Moderate		Low		Total
	Active	Residual	Active	Residual	Active	Residual	Active	Residual	
March 2022	0	0	3	10	9	26	1	5	54
December 2021	0	0	3	10	12	23	0	6	54

For the March 2022 quarter, there were 13 active risks and 41 residual risks on Councils Risk Register.

**Risk Actions completed:**

The March 2022 quarter saw a total of 3 risk actions completed, as follows:

- **Customer Service Function** – One risk action has been completed, all Customer Experience procedure documents being saved and available in CM9 following the self-audit on cash handling.
- **Environmental Services** – The two remaining risk actions are under Environmental Services can be considered complete as these are ongoing processes. These actions include:
  - Review of the approved capital works programs;
  - EWG continuing to meet quarterly to review potential projects.

With the completion of the final actions under Environmental Services this will now be moved from 'active' risks to 'residual' risks.

**New Risk Actions:**

The risk register has also been updated to reflect the seven new actions as a result of the Internal Audits conducted by AFS Chartered Accountants for Internal Grant Management and Strategic & Service Level Planning. As a result, Internal Grant Management and Risk Management have been moved from a 'residual' to 'active' risks.

**Risk Management Review Project:**

A project team has been established to undertake a comprehensive review of Risk Management including the Risk Management Plan, Policies and Practices. This will include a review of the Risk Register. Further updates will be provided on this project at future meetings.

FILE NO: F13/493  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.2  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**AUDIT & RISK COMMITTEE MEETING MINUTES 12 MAY 2022 (cont'd)**

**ATTACHMENT No [1] - Moira Audit & Risk Committee Meeting Minutes 12 May 2022**

CORPORATE GOVERNANCE AND  
PERFORMANCE  
OFFICER REPORTS FOR DETERMINATION

AUDIT & RISK COMMITTEE MEETING  
THURSDAY, 12 MAY 2022

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 6.2.5  
(GOVERNANCE OFFICER, NATALIE EVANS)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**RISK REGISTER REPORT (cont'd)**

**MOTION**

LISA FORD / CR WAYNE LIMBRICK

That the Audit and Risk Committee:

- note the Risk Register Report for the March 2022 Quarter; and
- refer the report to Council for consideration.

(CARRIED)

FILE NO: F13/493  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.2  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**AUDIT & RISK COMMITTEE MEETING MINUTES 12 MAY 2022 (cont'd)**

**ATTACHMENT No [1] - Moira Audit & Risk Committee Meeting Minutes 12 May 2022**

CORPORATE GOVERNANCE AND  
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AUDIT & RISK COMMITTEE MEETING  
THURSDAY, 12 MAY 2022

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 6.2.6  
(MANAGER GOVERNANCE & RISK,  
AMANDA CHADWICK)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE, BRANT DOYLE)

**MAJOR PROJECT/INCIDENTS AND LEGAL PROCEEDINGS**

This report provides a summary of key projects, which are new or unusual or have the potential to have a high level of interest or risk.

**Jardine Lloyd Thompson (JLT) Class Action**

Council is a joint plaintiff in a Class Action against Jardine Lloyd Thompson (JLT). The proceeding is awaiting the judgement of the NSW class action which is expected in the second quarter of 2022. It is likely that the result of the NSW case will influence the Victorian case to some extent. Subject to the NSW outcome, if a Victorian trial proceeds, it is likely to be late in 2022.

**COVID-19 Pandemic**

Council continues to monitor the impact of the pandemic on the workforce with numbers of staff positive cases and close contacts reported to the CEO daily.

New changes came into effect from 11:59pm Friday 22 April in relation to close contacts and quarantine requirements and these changes have been implemented within the organisation.

**Yarrowonga Multi Sport Stadium**

A tender for the construction of the Yarrowonga Multi-Sport Pavilion was recently advertised and 2 submissions were received.

Upon preliminary review, it would appear that both tenders are substantially more than the estimated cost and available budget.

Detailed analysis of the tenders is currently in progress and we intend to interview both tenderers in understanding rationale for any discrepancies.

A meeting including the tender evaluation panel and Council's Executive Leadership Team is scheduled for early May where a determination will be made on how to best proceed.

**Yarrowonga Library Precinct**

A Project Manager has been appointed to complete this project as well as the development of the Multisport Stadium in Yarrowonga.

At the 2 February 2022 unscheduled meeting of Council Ultra Project Services were awarded the contract C027/21 – Construction of the Yarrowonga Library, Events and Performance Precinct (Stage 1 and 2).

Also at that meeting a further \$1.2 million was allocated to this project. This will be sufficient to cover the costs of the entire project, including oncosts for both stages 1 and 2.

The request for additional resources to complete the project is due to:

- Increase in library's footprint of the build by 295m<sup>2</sup>
- Proceeding with both Stages 1 and 2
- Regular inflation incurred during the 2 years from Project Plan initiation
- Great demand experienced by the building industry partly due to COVID stimulus and boom in construction sector
- Rise in material prices
- Inclusion of project management and contingency costs.

Preparatory works are underway for the construction to commence.

FILE NO: F13/493  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.2  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**AUDIT & RISK COMMITTEE MEETING MINUTES 12 MAY 2022 (cont'd)**

**ATTACHMENT No [1] - Moira Audit & Risk Committee Meeting Minutes 12 May 2022**

CORPORATE GOVERNANCE AND  
PERFORMANCE  
OFFICER REPORTS FOR DETERMINATION

AUDIT & RISK COMMITTEE MEETING  
THURSDAY, 12 MAY 2022

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 6.2.6

**MAJOR PROJECT/INCIDENTS AND LEGAL PROCEEDINGS (cont'd)**

**MOTION**

CR ED COX / LISA FORD

That the Audit and Risk Committee note the information provided regarding major projects,  
incidents and legal proceedings.

(CARRIED)

FILE NO: F13/493  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.2  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**AUDIT & RISK COMMITTEE MEETING MINUTES 12 MAY 2022 (cont'd)**

**ATTACHMENT No [1] - Moira Audit & Risk Committee Meeting Minutes 12 May 2022**

CORPORATE GOVERNANCE AND  
PERFORMANCE  
OFFICER REPORTS FOR DETERMINATION

AUDIT & RISK COMMITTEE MEETING  
THURSDAY, 12 MAY 2022

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 6.2.7  
(MANAGER GOVERNANCE & RISK,  
AMANDA CHADWICK)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE, BRANT DOYLE)

**REVIEW OF AUDIT AND RISK COMMITTEE CHARTER**

The Audit and Risk Committee Charter was adopted by Moira Shire Council on 27 May 2020 in accordance with the new requirements of the *Local Government Act 2020*.

A review was conducted in September 2020 to include additional reporting requirements and was adopted by Council on 25 November 2020.

This review has now been conducted to increase the number of external independent members and provide more clarity in the roles and responsibilities of the committee.

**MOTION**

LISA FORD / CR WAYNE LIMBRICK

That the Audit & Risk Committee note the review of the Charter and forward to Council for consideration.

(CARRIED)

FILE NO: F13/493  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.2  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**AUDIT & RISK COMMITTEE MEETING MINUTES 12 MAY 2022 (cont'd)**

**ATTACHMENT No [1] - Moira Audit & Risk Committee Meeting Minutes 12 May 2022**

FILE NO: F15/439  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 6.2.8  
(SENIOR GOVERNANCE OFFICER, NANCY  
MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**INTERNAL AUDIT REPORT - PAST ISSUES REVIEW**

In accordance with the Internal Audit Plan adopted by Council on 18 December 2019, AFS Chartered Accountants performed a Past Issues Review audit in April.

The purpose of the audit was to review the actions taken by Moira Shire Council to address recommendations made by AFS Chartered Accountants in previous internal audits.

A total of five recommendations were reviewed as part of the audit. All recommendations were validated and confirmed to have been satisfactory addressed.

**MOTION**

CRS ED COX / WAYNE LIMBRICK

That the Audit & Risk Committee;

1. note the Internal Audit Report – Past Issues Review; and
2. Refer the report to Council for consideration.

(CARRIED)

FILE NO: F13/493  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.2  
(SENIOR GOVERNANCE OFFICER,  
NANCY MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

**AUDIT & RISK COMMITTEE MEETING MINUTES 12 MAY 2022 (cont'd)**

**ATTACHMENT No [1] - Moira Audit & Risk Committee Meeting Minutes 12 May 2022**

GENERAL BUSINESS

AUDIT & RISK COMMITTEE MEETING  
THURSDAY, 12 MAY 2022

FILE NO: VARIOUS

ITEM NO:

**GENERAL BUSINESS**

1. CEO Update
2. Internal audit program status update
3. Quarterly Industry Update

**MEETING CLOSE: 11.16AM**



FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.3  
(MANAGER GOVERNANCE & RISK,  
AMANDA CHADWICK)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE, BRANT DOYLE)

## AUDIT AND RISK COMMITTEE - REVIEW OF CHARTER

### Recommendation

That Council adopt the revised Audit and Risk Committee Charter.

### 1. Executive Summary

Council's Audit and Risk Committee was re-established under section 53 of the *Local Government Act 2020* (Act). Section 54 of the Act requires Council to develop and adopt an Audit and Risk Committee Charter.

The Charter was first adopted by Council on 27 May 2020 and has now been reviewed to enable an increase to the committee composition as well as providing greater depth to the duties and responsibilities of the committee.

### 2. Conflict of interest declaration

There are no conflict of interest considerations in relation to this report.

### 3. Background & Context

Section 54 of Act provides details of the matters which must be included in the Charter. A review of the current Charter resulted in a number of minor changes as Council's existing Charter already included most of the matters now required by the Act. A summary of the changes made to the Charter follows:

#### Membership

Separation of information into sections and inclusion of additional information:

- Committee Composition
  - Increased the number of External Independent members from a maximum of 3 to a maximum of 5, with a minimum of 3
- Committee Tenure
- Appointment of External Members
- Committee Membership
  
- Committee Member Regulatory Obligations
  - Included new section with additional information as Appendix A
  
- External Independent Members
  - Included requirement for members to notify the CEO of their intent to extend. This will prompt an internal review of their performance.

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.3  
(MANAGER GOVERNANCE & RISK,  
AMANDA CHADWICK)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE, BRANT DOYLE)

## AUDIT AND RISK COMMITTEE - REVIEW OF CHARTER (cont'd)

### Meetings

Separation of information into sections including

- Schedule of meetings
  - Inclusion of Annual Work Program as Appendix B
- Attendance
  - Including the opportunity to attend meetings through electronic means with prior approval from the Chair.
- Minutes and Agendas
  - Updated to ensure the Agenda and briefing material is provided within 1 week of each meeting.

### Quorum

This section has been revised to provide more clarity around number of members that make up a quorum. The previous version stated the quorum as a 'majority'.

### Duties and responsibilities

Increased information in this section regarding Risk Management, Fraud Prevention and Control and Compliance Management which also resulted in additional agenda items in the Annual Work Plan as Appendix B.

### 4. Issues

Increasing the maximum number of external independent members will enable the committee to have the right skill mix to achieve its objectives.

### 5. Strategic Alignment

This report aligns with the Council Plan objective of Transparent and Accountable Governance.

### 6. Internal & External Engagement

Internal consultation was conducted with the Chief Executive Officer, Director Corporate, Governance and Performance, Manager Governance and Performance and Senior Governance Officer.

The current members of the Audit and Risk Committee were also consulted during the review of this Charter.

### 7. Budget / Financial Considerations

The revised Audit and Risk Committee Charter includes an additional External Independent Member. Remuneration of the independent members is at the discretion of Council and is currently set at \$375 per meeting plus travel. The Committee hold 5 meetings per year.

### 8. Risk & Mitigation

The Audit and Risk Committee fulfils a critical role in the overall risk management framework of Council.

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.3  
(MANAGER GOVERNANCE & RISK,  
AMANDA CHADWICK)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE, BRANT DOYLE)

**AUDIT AND RISK COMMITTEE - REVIEW OF CHARTER (cont'd)**

**9. Conclusion**

The revised Audit and Risk Committee Charter enables an increase in the number of external independent members and a comprehensive description of duties and responsibilities.

**Attachments**

- 1 Audit and Risk Committee Charter - Reviewed May 2022

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.3  
(MANAGER GOVERNANCE & RISK,  
AMANDA CHADWICK)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE, BRANT DOYLE)

**AUDIT AND RISK COMMITTEE - REVIEW OF CHARTER (cont'd)**

ATTACHMENT No [1] - Audit and Risk Committee Charter - Reviewed May 2022



# Audit and Risk Committee Charter

DOCUMENT CONTROL	
Version Number:	3
Review Period:	This Charter shall be reviewed at least every 2 years.

REVIEW HISTORY		
Version Number	Date Adopted	Reference Number
1	27 May 2020	D20/25175
2	25 November 2020	D20/67396
3		D22/32797

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.3  
(MANAGER GOVERNANCE & RISK,  
AMANDA CHADWICK)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE, BRANT DOYLE)

**AUDIT AND RISK COMMITTEE - REVIEW OF CHARTER (cont'd)**

ATTACHMENT No [1] - Audit and Risk Committee Charter - Reviewed May 2022

Audit and Risk Committee Charter



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FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.3  
(MANAGER GOVERNANCE & RISK,  
AMANDA CHADWICK)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE, BRANT DOYLE)

## AUDIT AND RISK COMMITTEE - REVIEW OF CHARTER (cont'd)

ATTACHMENT No [1] - Audit and Risk Committee Charter - Reviewed May 2022

### Audit and Risk Committee Charter



#### Purpose

Moirá Shire Council has established an Audit and Risk Committee (the Committee) pursuant to Section 53 of the *Local Government Act 2020* (the Act) to support Council in discharging its oversight responsibilities related to:

- financial and performance reporting;
- risk management;
- fraud prevention systems and control;
- maintenance of a sound internal control environment;
- assurance activities including internal and external audit; and
- Council's performance with regard to compliance with its policies and legislative and regulatory requirements.

It acts in this capacity by monitoring, reviewing, endorsing and advising on the above matters as set out in this Charter. This Charter has been developed in accordance with Section 54 of the Act.

#### Objectives

The Committee is established to assist the co-ordination of relevant activities of management, the internal audit function and the external auditor to facilitate achieving overall organisational objectives in an efficient and effective manner.

As part of Council's governance obligations to its community, Council has constituted the Committee to facilitate the organisations ethical development through:

- the enhancement of the credibility and objectivity of internal and external financial reporting;
- effective management of financial and other risks and the protection of Council assets;
- compliance with laws and regulations as well as use of best practice guidelines;
- the effectiveness of the internal audit function; and
- the provision of an effective means of communication between the external auditor, internal audit, management and the Council.

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.3  
(MANAGER GOVERNANCE & RISK,  
AMANDA CHADWICK)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE, BRANT DOYLE)

## AUDIT AND RISK COMMITTEE - REVIEW OF CHARTER (cont'd)

### ATTACHMENT No [1] - Audit and Risk Committee Charter - Reviewed May 2022

#### Audit and Risk Committee Charter



#### Authority

The Committee is an advisory committee of Council as set out in Section 53 of the *Local Government Act 2020*. The Committee does not have executive powers or authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibility. The Committee does not have any management functions and is therefore independent of management.

The Committee's role is to report to Council and provide appropriate advice and recommendations on matters relevant to its Charter in order to facilitate decision making by Council in relation to the discharge of its responsibilities.

#### Committee Composition

The Committee will comprise a maximum of seven members appointed by Council including:

- a maximum of five and a minimum of three external independent members; and
- two Councillors.

The Mayor of the Moira Shire Council will be an ex-officio member of the Committee but shall not have voting rights.

The Committee must not include any person who is a staff member of Moira Shire Council.

#### External Independent Members

- will be appointed for an initial three-year term and may serve an additional three-year term to a maximum of six years;
- a current member is able to reapply to be appointed for subsequent terms and may be reappointed subject to satisfactory performance;
- must collectively have expertise in financial management and reporting, risk management and audit, and also experience in public sector management;
- remuneration will be paid to each independent member of the Committee at a rate determined by Council.

#### Councillor Members

- will be appointed to the Committee by Council following a Council election or vacancy;
- if an appointed Councillor member is not able to attend a Committee meeting, Council can appoint an alternate member to act in such circumstances, either on a meeting-by-meeting basis or for the entire year.

#### Chairperson

- is appointed by the Committee;
- must be an external independent member;
- is entitled to serve as Chairperson for multiple terms provided that no more than two terms are served consecutively;
- In the absence of the appointed Chairperson from a meeting, the Committee will appoint an acting Chairperson from the external members present.
- Will have a casting vote.

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.3  
(MANAGER GOVERNANCE & RISK,  
AMANDA CHADWICK)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE, BRANT DOYLE)

## AUDIT AND RISK COMMITTEE - REVIEW OF CHARTER (cont'd)

### ATTACHMENT No [1] - Audit and Risk Committee Charter - Reviewed May 2022

#### Audit and Risk Committee Charter



#### Committee Tenure

The consecutive service of external independent members shall be limited to two, three year terms. Having served two consecutive three year terms, external members may serve additional terms provided a period of not less than three years has elapsed since their last term. Subject to this Charter, there is no restriction to the total number of terms an external member may serve.

Notwithstanding anything in this Charter to the contrary, the term of an external member may be extended by a majority vote of the Committee for up to 1 year to enable the objectives of the Charter to be achieved. If a term of an external member is extended under these provisions the extension period shall be added to the existing term and considered as part of that term. For calculation purposes, a term shall include any period of time served regardless of whether it is more or less than three years.

#### Appointment of External Independent Members

Appointments of external independent members shall be made by Council by way of a public advertisement including print and social media. The terms of the appointment should be arranged to ensure an orderly rotation and continuity of membership despite changes to Council's elected representatives in order to minimise the loss of knowledge of Council's business that may occur on change of membership.

The evaluation of potential members will be undertaken by the Mayor and Chief Executive Officer taking account of the experience of candidates and their likely ability to apply appropriate analytical and strategic management skills, and a recommendation for appointment put to Council.

External independent members will:

- have senior business experience;
- possess appropriate qualifications and significant relevant experience in financial management and reporting, risk management or audit; and
- be conversant with the Local Government financial and other reporting requirements.

#### Committee Membership

Because the responsibilities of the Audit & Risk Committee evolve in response to regulatory, economic and reporting development, it is important to periodically re-evaluate member's competencies and the overall balance of skills on the committee in response to emerging needs.

If the Council proposes to remove a member of the Committee, it must give written notice to the member of its intention to do so and provide that member with the opportunity to be heard at a Council meeting which is open to the public, if that member so requests.

In addition, the Council may remove a member of the committee if they fail to attend three consecutive meetings without leave of the Committee by resolution duly passed, or on the recommendation of the Committee.

#### Committee Member Regulatory Obligations

Committee members are expected to be aware of their obligations under Section 53 of the Act. These obligations relate to misuse of position as a member of the Committee (Section 123), confidential information (Section 125) and conflict of interest (Sections 126 to 131). Details of these obligations are included in **Appendix A** to this Charter.



FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.3  
(MANAGER GOVERNANCE & RISK,  
AMANDA CHADWICK)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE, BRANT DOYLE)

## AUDIT AND RISK COMMITTEE - REVIEW OF CHARTER (cont'd)

### ATTACHMENT No [1] - Audit and Risk Committee Charter - Reviewed May 2022

#### Audit and Risk Committee Charter



#### Meetings

##### *Schedule of Meetings*

The Committee shall meet at least quarterly and a schedule of meetings will be developed and agreed to by the members. An additional meeting will be held in September to coincide with relevant Council reporting deadlines for the finalisation of the financial statements and the draft Annual Report to the Minister.

An Annual Work Program has been developed and detailed in **Appendix B** in accordance with Section 54 (3) of the Act.

Committee members and the internal and external auditors can request the Chairperson to convene additional meetings if they feel that it is justified to address unexpected matters that may have arisen.

The Committee, without the presence of the Council management, shall meet with the Internal and External Auditors at least annually.

##### *Attendance*

All Committee members are expected to attend each meeting in person where possible, although members can attend through electronic means with prior approval from the Chair.

The Committee will invite members of Council's management team, the internal auditors and other personnel as appropriate to attend meetings. The Chief Executive Officer (CEO), Chief Financial Officer and the Director Corporate, Governance and Performance will attend all meetings.

Representatives of the external auditor should be invited to attend at the discretion of the Committee but **must** attend meetings considering the draft annual financial report and results of the external audit.

##### *Minutes and Agendas*

Council shall provide secretarial and administrative support to the Committee. Meeting agendas and appropriate briefing materials will be provided to members at least one week before each meeting and minutes will be prepared for all meetings.

#### Quorum

A quorum shall comprise at least one Councillor and two external independent members.

Where a meeting of the Committee is unable to form a quorum:

- the Mayor may substitute for a member with full voting rights; OR
- the Mayor and or CEO may nominate an alternate Councillor as a substitute member. All members shall have full voting rights.

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## AUDIT AND RISK COMMITTEE - REVIEW OF CHARTER (cont'd)

### ATTACHMENT No [1] - Audit and Risk Committee Charter - Reviewed May 2022

#### Audit and Risk Committee Charter



#### Duties and Responsibilities

The Committee, through the CEO and following authorisation from the Council, and within the scope of its responsibilities, may seek information or obtain expert advice on matters of concern.

The following are the duties and responsibilities of the Committee in pursuing its Charter.

##### *Internal Audit*

To review the scope of the internal audit plan and programme and the effectiveness of the function. This review should consider whether, over a period of years the internal audit plan systematically addresses:

- internal controls over significant areas of risk, including non-financial management control systems;
- internal controls over revenue, expenditure, assets and liability processes;
- the efficiency, effectiveness and economy of significant Council programmes; and
- compliance with regulations, policies, best practice guidelines, instructions and contractual arrangements.

Review and approve proposed scopes for each review in the annual internal audit plan and the appropriateness of special internal audit assignments undertaken by internal auditors at the request of Council or CEO.

Review progress on delivery of annual internal audit plan and the level of resources allocated to internal audit and the scope of its authority.

Review reports on internal audit reviews, including recommendations for improvement arising from those reviews and the extent to which Council and management react to matters raised by internal audit, by monitoring the implementation of recommendations made by internal audit.

Ensure that the Committee is aware of and appropriately represented with regard to any proposed changes to the appointment of the internal audit service provider, including being appropriately briefed on the need for any proposed change.

Recommend to Council, if necessary, the termination of the internal audit contractor.

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## AUDIT AND RISK COMMITTEE - REVIEW OF CHARTER (cont'd)

### ATTACHMENT No [1] - Audit and Risk Committee Charter - Reviewed May 2022

#### Audit and Risk Committee Charter



##### *External Audit*

Discuss with the external auditor:

- the scope of the audit and the planning of the audit;
- issues arising from the audit, including any management letter issued by the auditor and the resolution of such matters; and
- any audit issues encountered in the normal course of audit work, including any restriction on scope of work or access to information.

Facilitate liaison between the internal and external auditor to promote compatibility, to the extent appropriate, between their audit programmes.

Ensure that significant findings and recommendations made by the external auditor, and management's responses to them, are appropriate and are acted upon in a timely manner

Critically analyse and follow up any internal or external audit report that raises significant issues relating to risk management, internal control, financial reporting and other accountability or governance issues, and any other matters relevant under the Committee's terms of reference. Review management's response to, and actions taken as a result of the issues raised.

Review the effectiveness of the external audit function and ensure that the Victorian Auditor General's Office (VAGO) is aware of the Committee's views.

Consider the findings and recommendations of any relevant performance audits undertaken by VAGO and monitor Council's responses to them.

Meet with the external auditor at least annually in the absence of management.

##### *Financial and Performance Reporting*

Monitor ethical standards and related party transactions by determining whether the systems of control are adequate.

Review Council's draft annual financial report, focusing on:

- accounting policies and practices;
- changes to accounting policies and practices;
- the process used in making significant accounting estimates;
- significant adjustments to the financial report (if any) arising from the audit process;
- compliance with accounting standards and other reporting requirements;
- significant variances from prior years.

Recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation but before the financial report is signed.

Review policies and processes related to procurement and tendering practices.

Review the annual performance statement and recommend its adoption to Council.

Review quarterly budget reviews and projections.

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ITEM NO: 11.2.3  
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## AUDIT AND RISK COMMITTEE - REVIEW OF CHARTER (cont'd)

### ATTACHMENT No [1] - Audit and Risk Committee Charter - Reviewed May 2022

#### Audit and Risk Committee Charter



##### *Risk Management*

Monitor the risk exposure of Council by determining if management has appropriate risk management processes and adequate management systems.

Review annually the effectiveness of Council's Risk Management Framework.

Review Council's Risk Appetite Statement and the degree of alignment with Council's Risk Profile.

Review Council's Risk Profile and the changes occurring in the profile from meeting to meeting.

Review Council's treatment plans for significant risks such as WHS and environment, including the timeliness of mitigating actions and progress against those plans.

Review the insurance programme annually prior to renewal.

Review the approach to business continuity planning arrangements, including whether business continuity and disaster recovery plans have been regularly updated and tested.

##### *Fraud Prevention Systems and Controls*

Review Council's Fraud Prevention policies and controls, including the Fraud Control Plan and fraud awareness programmes at least every two years.

Receive reports from management about actual or suspected instances of fraud or corruption including analysis of the underlying control failures and action taken to address each event.

Review reports by management about the actions taken by Council to report such matters to the appropriate integrity bodies.

##### *Compliance Management*

Review the systems and processes implemented by Council for monitoring compliance with relevant legislation and regulations and the results of management's follow up of any instances of non-compliance.

Review the processes for communicating Council's Employee Code of Conduct to employees and contractors and for monitoring compliance with the Code.

Obtain briefings on any significant compliance matters.

Receive reports from management on the findings of any examinations by regulatory or integrity agencies (whether related to investigations at Council or other agencies), such as the Ombudsman, IBAC, Victoria Government Inspectorate, etc. and monitor Council's responses.

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**AUDIT AND RISK COMMITTEE - REVIEW OF CHARTER (cont'd)**

ATTACHMENT No [1] - Audit and Risk Committee Charter - Reviewed May 2022

Audit and Risk Committee Charter



**Reporting**

The Committee shall, after every meeting, forward the Minutes of that meeting to the next Scheduled Meeting of the Council, including a report explaining any specific recommendations and key outcomes.

The Chairperson will prepare a report to Council through the CEO on the Committee's activities twice per annum. One of these reports will be prepared after the meeting at which the annual financial report and the annual performance statements have been considered and recommended to Council for adoption, such report indicating how the Committee has discharged its responsibilities as set out in this Charter for the previous year.

The Committee shall *annually* conduct an evaluation of the:

- satisfaction of the internal audit function; and
- Audit Committee's performance and report to Council.

The Committee shall conduct a biannual review and assessment of the adequacy of the Charter and request Council approval for proposed changes.

**FILE NO:**  
**5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE**

**ITEM NO: 11.2.3**  
**(MANAGER GOVERNANCE & RISK,  
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**AUDIT AND RISK COMMITTEE - REVIEW OF CHARTER (cont'd)**

**ATTACHMENT No [1] - Audit and Risk Committee Charter - Reviewed May 2022**

Audit and Risk Committee Charter



**Appendix A Committee Member Regulatory Obligations**

**Guidance to Members**

LGA Section	LGA Requirement
<b>Misuse of Position</b>	
123(1)	A Committee member must not intentionally misuse their position to: <ul style="list-style-type: none"> <li>a) Gain or attempt to gain, directly or indirectly, an advantage for themselves or for any other person; or</li> <li>b) Cause, or attempt to cause, detriment to the Council or another person</li> </ul>
123(3)	Circumstances involving misuse of a position by a member of the Committee include: <ul style="list-style-type: none"> <li>a) Making improper use of information acquired as a result of being a member of the Committee; or</li> <li>b) Disclosing information that is confidential information; or</li> <li>c) Directing or improperly influencing, or seeking to direct or improperly influence, a member of Council staff; or</li> <li>d) Exercising or performing, or purporting to exercise or perform, a power, duty or function that the person is not authorised to exercise or perform; or</li> <li>e) Using public funds or resources in a manner that is improper or unauthorised; or</li> <li>f) Participating in a decision on a matter in which the member has a conflict of interest.</li> </ul>
<b>Confidential Information</b>	
125	A member of the Committee must not intentionally or recklessly disclose information that the member knows, or should reasonably know, is confidential information. There are some exemptions to this requirement, the key one being that if the information disclosed by the member has been determined by Council to be publicly available.
<b>Conflicts of Interest</b>	
126	A member of the Committee has a conflict of interest if the member has: <ul style="list-style-type: none"> <li>a) A general conflict of interest as described in Section 127; or</li> <li>b) A material conflict of interest as described in Section 128.</li> </ul>
127	A member of the Committee has a general conflict of interest in a matter if an impartial, fair-minded person would consider that the members private interests could result in that member acting in a manner that is contrary to their public duty as a member of the Committee.
128	A member of the Committee has a material conflict of interest in a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter.
<p><b>Please Note</b> The above guidance is not verbatim from the Act and does not include all details as explained in Part 6, Division 1 of the Act. For a full understanding of the requirements of the Act in relation to the matters summarised above, members are expected to make themselves fully aware of the requirements of the Act.</p>	

**FILE NO:**  
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**ITEM NO: 11.2.3**  
**(MANAGER GOVERNANCE & RISK,  
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**AUDIT AND RISK COMMITTEE - REVIEW OF CHARTER (cont'd)**

**ATTACHMENT No [1] - Audit and Risk Committee Charter - Reviewed May 2022**

Audit and Risk Committee Charter



**Appendix B Annual Work Program**

AGENDA ITEM	Annual Statements September	Quarter 1 October	Quarter 2 February	Quarter 3 May	Quarter 4 July
<b>INTERNAL AUDIT</b>					
Internal Audit Action Status Report		X	X	X	X
Review of Internal Audit Plan				X	
Review of Internal Auditors Performance					X
Meet with Internal Auditors (without Management)	X				
<b>EXTERNAL AUDIT</b>					
Note external auditors proposed audit scope				X	
Review Draft Management Letter	X				
VAGO Interim Management Letter				X	
Annual Review of VAGO Indicators	X				
Meet with External Auditor (without Management)	X				
<b>FINANCIAL AND PERFORMANCE REPORTING</b>					
Quarterly Budget Review and Projections		X	X	X	X
Review of Annual Financial Statements and Performance Report	X				
Purchase Card Usage Report			X		
Asset Valuations Report	X				
<b>RISK MANAGEMENT</b>					
Risk Profile and Register		X	X	X	X
Claims and Incident Report		X	X	X	X
WHS Status Report		X	X	X	X
Review insurance programme (prior to renewal)				X	
Review of the Business Continuity Plan and IT Disaster Recovery Plan				X	
<b>FRAUD PREVENTION SYSTEMS AND CONTROLS</b>					
Fraud Risk Register Report		X	X	X	X
Review Risk Management Framework (annually)			X		
Review Fraud Control Plan, Policy and Awareness Programs (2 years)			X		
<b>COMPLIANCE MANAGEMENT</b>					
Major Projects, Incidents, Legal Proceedings		X	X	X	X
Policy Register Report		X		X	
Report of findings from regulatory integrity agencies (IBAC, Ombudsman, Monitor etc)		X		X	
<b>REPORTING &amp; ADMINISTRATION</b>					
Election of Chairperson					X
Chairpersons Report					X
Committee Self-Assessment					X
Action Register		X	X	X	X
Attendance Register		X	X	X	X
Charter Review (2 years)		X		X	
Bi-Annual Committee Report			X		X

FILE NO: F13/503  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.4  
(SENIOR GOVERNANCE OFFICER,  
MARGARET HINCK)  
(DIRECTOR CORPORATE GOVERNANCE  
AND PERFORMANCE BRANT DOYLE)

## ASSEMBLIES OF COUNCILLORS FOR MAY 2022

### Recommendation

That Council receive and note the record of Assemblies of Councillors for May 2022:

### 1. Executive Summary

The purpose of this report is to detail the Assemblies of Councillors held in May 2022. These records provide transparency in councils decision making process, in line with Council's commitment to the principles for public transparency and Council's Public Transparency Policy.

### 2. Conflict of interest declaration

There are no council officer conflicts of interest issues to consider within this report.

### 3. Background & Context

This report provides details of Councillor Assemblies that have been held for the month of May 2022 and whether a conflict of interest disclosure was made by a Councillor.

An Assembly of Councillors can be defined as:

- A meeting of an advisory committee where at least one Councillor is present; or
- A meeting (other than a Council or special committee meeting), briefing or other activity where at least half of the Council and a member of Council staff is present; and
- Where the matters considered may be subject to a decision of Council or exercise of a function, duty or power of the Council that has been delegated to a person or committee.

No formal decisions can be made at an Assembly but rather discussion and questions on the issues that allow Councillors to be fully informed for the Council meeting.



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5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.4  
(SENIOR GOVERNANCE OFFICER,  
MARGARET HINCK)  
(DIRECTOR CORPORATE GOVERNANCE  
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**ASSEMBLIES OF COUNCILLORS FOR MAY 2022 (cont'd)**

**4. Issues**

Meeting	Present at meeting	Matters discussed	Declaration of Interest(s)
<p><b>Council Briefing</b> 11 May 2022</p>	<p><b>Councillors:</b> Peter Lawless John Beitzel Julie Brooks Ed Cox Peter Elliott Judy Heather Wayne Limbrick Peter Mansfield</p> <p><b>Municipal Monitor:</b> Marg Allan</p> <p><b>Staff:</b> Chief Executive Officer, Clare Keenan  Director Corporate, Governance and Performance Brant Doyle  Director Infrastructure Services, Joshua Lewis  Director Sustainable Communities, Sally Rice  Chief Financial Officer, Matt Jarvis  Manager Governance and Performance, Amanda Chadwick  Infrastructure Liaison Officer  Community Facilities and Recreation Officer  Executive Assistant to Mayor and Councillors</p>	<p>Wilby Equestrian Arena  Community Strengthening Grants Program  Governance Rules  Budget Engagement Program  Operational Budget  Draft Agenda review  Management Report  Motion to discuss increase in homelessness</p>	

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5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.4  
(SENIOR GOVERNANCE OFFICER,  
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(DIRECTOR CORPORATE GOVERNANCE  
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**ASSEMBLIES OF COUNCILLORS FOR MAY 2022 (cont'd)**

Meeting	Present at meeting	Matters discussed	Declaration of Interest(s)
<b>Council Briefing</b> 25 May 2022	<p><b>Councillors:</b> Libro Mustica Peter Lawless John Beitzel Ed Cox Peter Elliott Wayne Limbrick Peter Mansfield</p> <p><b>Municipal Monitor:</b> Marg Allan PSM</p> <p><b>Staff:</b> Chief Executive Officer, Clare Keenan  Director Corporate, Governance and Performance Brant Doyle  Director Infrastructure Services, Joshua Lewis  Director Sustainable Communities, Sally Rice  Chief Financial Officer, Matt Jarvis  Manager Governance and Performance, Amanda Chadwick  Executive Assistant to Mayor and Councillors</p>	<p>Yarrowonga Town Hall Honour Boards</p> <p>National General Assembly</p> <p>Cobram East Drainage</p> <p>Agenda review</p> <p>Planning application call- in process</p>	<p>Cr Libro Mustica –</p> <p>Cobram East Drainage</p>

**5. Strategic Alignment**

Council Plan Objective 5. Transparent and Accountable Governance.

**6. Internal & External Engagement**

The Director Corporate, Governance and Performance and the Manager Governance and Performance was consulted in preparation of this report.

**7. Budget / Financial Considerations**

There are no financial implications to consider with this report.

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5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.2.4  
(SENIOR GOVERNANCE OFFICER,  
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(DIRECTOR CORPORATE GOVERNANCE  
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## ASSEMBLIES OF COUNCILLORS FOR MAY 2022 (cont'd)

### 8. Risk & Mitigation

Preparing Assemblies of Councillors provides transparency in Council's decision-making process.

### 9. Conclusion

The details of the Assemblies of Councillors incorporated into this report are a true and accurate record of all Assemblies of Councillors reported during May 2022.

### Attachments

Nil

FILE NO: 1  
3. A CLEAN GREEN ENVIRONMENT

ITEM NO: 11.3.1

## RESOURCE RECOVERY CENTRE FUTURE PLANNING

### RECOMMENDATION

That Council:

1. note the conclusions of the Resource Recovery Network (RRC) Optimization report;
2. undertake a consultation process with a view to implementing Scenario Option 4; and
3. pending the outcomes of the consultation proceed with implementing Option 4.

### 1. Executive Summary

Council, in partnership with the Goulburn Valley Waste and Resource Recovery Group (GVWRRG) commissioned Talis Consultants to undertake a project to inform future planning of Councils waste facilities.

This project included two discrete elements. The first was an assessment of Councils resource recovery center network including siting, optimization and concept designs. In particular, this involved reviewing Councils current network of nine Resource Recovery Centers (RRC) and assessing alternative RRC network options.

Council has been briefed on the working undertaken by Talia and this report now recommends that Council proceed with implementing Scenario. Scenario 4 includes retaining the following transfer stations and operating hours: Cobram, Yarrowonga, St James, Barmah, Nathalia and Numurkah. Moving to this operating configuration will result in the closure of the Strathmerton, Yabba and Tungamah sites.

Prior to moving to closing any sites this report recommends that Council undertakes a period of consultation with residents who may be impacted with a view to understanding and minimizing this impact.

### 2. Conflict of Interest Consideration

There are no Officer conflicts of interest issues to note in relation to this report.

### 3. Introduction

This project included two discrete elements. The first was an assessment of Councils resource recovery center network including siting, optimization and concept designs. In particular, this involved reviewing Councils current network of nine RRC and assessing alternative RRC network options.

### 4. Issues

Currently Council operates nine transfer stations. These transfer stations vary significantly in terms of scale and operations ranging from Yarrowonga which is open for 49 hours per week and has over 15,000 transactions per annum to Tungamah which is open 3 hours per week and has less than 300 transactions per annum.

Objective four of Councils Waste Management and Services Strategy (2018 – 2027) is: “Ongoing review of council’s waste services to improve the efficiency and quality of service delivery”, more specifically a recommendation of this objective is to “review the operations of Council’s transfer stations to optimize efficiency and ensure they are meeting the customers’ needs”.

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3. A CLEAN GREEN ENVIRONMENT

ITEM NO: 11.3.1

## RESOURCE RECOVERY CENTRE FUTURE PLANNING (cont'd)

The table below outlines some of the constraints and challenges with the individual sites within the existing network. In addition to these challenges and in line with the objectives of the Waste Management and Services Strategy and the better Practice Guide for Resource Recovery Stations reviewing Councils existing facilities is important.

Operating small sites for short periods can be difficult to manage logistically. There are operational and service benefits in having fewer sites. Also, due to changes in the regulatory environment the compliance requirements for waste sites continues to ratchet up. Recent examples of this include the management of e-waste and combustible waste. The implementation of the new Environment Protection Act has also had significant consequences for the management of Councils waste sites. Remaining compliant with these new regulations is an expensive burden, both in terms of infrastructure and operations.

In acknowledging these compliance issues and the potential for operational benefits, it is important to note that reducing the number of sites that Council operates will not necessarily reduce overall staffing requirements. While it was beyond the scope of this report, the hours of operating and the staffing requirements at operating sites has not been determined. It is possible that remaining sites operate with more staff on site to improve the level of service or they may remain open for longer. These operational requirements will be determined as required pending support for the recommendations of this report.

**Table 1: Constraints and challenges of the current RRC**

RRC	Constraints and challenges
<b>Cobram</b>	➤ Significant development required to meet best practice
<b>Yarrowonga</b>	<ul style="list-style-type: none"> <li>➤ Located on former landfill</li> <li>➤ Residential encroachment</li> <li>➤ Current shed limits future capacity increases</li> <li>➤ Significant development required to meet best practice</li> </ul>
<b>Nathalia</b>	<ul style="list-style-type: none"> <li>➤ Adjacent to a former landfill</li> <li>➤ Security concerns</li> <li>➤ Peak tourist season flows</li> <li>➤ Significant development required to meet best practice</li> </ul>
<b>Numurkah</b>	<ul style="list-style-type: none"> <li>➤ Located on former landfill</li> <li>➤ Significant development required to meet best practice</li> </ul>
<b>Tunagamah</b>	<ul style="list-style-type: none"> <li>➤ Located on former landfill</li> <li>➤ Significant development required to meet best practice</li> <li>➤ Facility may not be feasible but under regional model</li> </ul>
<b>Barmah</b>	<ul style="list-style-type: none"> <li>➤ Located on former landfill</li> <li>➤ Significant development required to meet best practice</li> <li>➤ Facility may not be feasible – could be serviced by Echuca and Nathalia</li> </ul>
<b>St James</b>	<ul style="list-style-type: none"> <li>➤ Located on former landfill</li> <li>➤ Significant development required to meet best practice</li> <li>➤ Facility may not be feasible</li> </ul>
<b>Strathmerton</b>	<ul style="list-style-type: none"> <li>➤ Located on former landfill</li> <li>➤ Significant development required to meet best practice</li> <li>➤ Facility may not be feasible</li> <li>➤ Facility in close proximity to Cobram and Numurkah</li> </ul>
<b>Yabba</b>	<ul style="list-style-type: none"> <li>➤ Located on former landfill</li> <li>➤ Significant development required to meet best practice</li> <li>➤ Facility may not be feasible – could be serviced by another site</li> </ul>

FILE NO: 1  
3. A CLEAN GREEN ENVIRONMENT

ITEM NO: 11.3.1

## RESOURCE RECOVERY CENTRE FUTURE PLANNING (cont'd)

### 5. Discussion

#### Resource Recovery Network Optimisation

Various possible RRC network alternative scenario options, including the existing model of nine sites were analysed as part of this component of the project. The alternative scenarios were:

**Table 2: RRC network scenario options**

Scenario	Cobram	Y'wonga	Numurkah	Nathalia	Barmah	St James	Strathy	T'gamah	Yabba
1	✓	✓	✓	✓	✓	✓	✓	✓	✓
2	✓	✓	✓	✓	✗	✗	✗	✗	✗
3	✓	✓	✓	✓	✓	✗	✗	✗	✗
4	✓	✓	✓	✓	✓	✓	✗	✗	✗

Each option was assessed according to:

- drive time mapping;
- population coverage based on the drive time; and
- 13 weighted criteria reflecting a triple bottom line assessment.

**Table 3: Assessment criterial and weightings**

	Description	Weighting (%)
<i>Environment</i>	Maximizing landfill diversion and increasing recycling	10
	Environmental Risk and Liability associated with operating RRCs	10
	Environmental management and reporting requirements associated with operating RRCs	5
	Minimising Council's greenhouse gas emissions associated with water collection, transportation and treatment	5
<i>Social</i>	Alignment with and assist in achieving legislative and policy requirements while also supporting local, state and national waste strategies	5
	Population coverage	12.5
	Promoting waste education and participation through improved waste management services	5
	Access to modern best practice waste management services	12.5
	Encouraging behavior change through provision of a greater standard of service	5
	Improving access to reduced price goods (resale shops)	2.5
<i>Financial</i>	Facilitating economic development through job creating	2.5
	Capital costs	10
	Operational costs	15
<b>Total</b>		<b>100</b>

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## RESOURCE RECOVERY CENTRE FUTURE PLANNING (cont'd)

**Table 4: Outcome of the assessment**

TBL category	Scenario 1 (%)	Scenario 2 (%)	Scenario 3 (%)	Scenario 4 (%)
Environmental (4)	17	22	25	25
Social (6)	22	33	38	43
Financial (3)	10	27	24	19
<b>Total weighted score</b>	48	81	88	87

The conclusion from Talis is “due to the weighted scores for Scenarios 3 and 4 being close it is difficult to determine a single preferred RRC network scenario”. Having considered the results, the Internal Working group recommend endorsing scenario Option 4. In comparing Scenario 3 and 4 the additional ongoing operating costs of Option 4 are minimal (\$22,000 p.a.) and the population coverage is better. Furthermore, while not identified in the analysis, option 4 is considered to have the advantages of:

- not removing a Council service in a remote township of the Shire; and
- supporting the campers who frequent the Barmah Forest which will in-turn reduce the potential for illegal dumping.

This report now recommends that Council undertake a targeted consultation with the residents and neighbours most likely to be impacted by the proposed site closures. This will be with a view to understanding and mitigating any adverse impacts.

Pending the outcome of any consultation this report recommends proceeding with implementing Option 4.

### **Financial Implications**

This project was undertaken as a partnership between Moira Shire Council and the GVVRRG.

Each component of this project has associated financial implications. They were calculated and considered as part of the options analysis and have therefore been taken into consideration in coming to the conclusion of the reports and making recommendations for next steps.

### **Risk and Mitigation**

The intention of this project is to plan for the efficient and effective delivery of waste services into the future. A significant risk in relation to RRCs is the increasing regulatory and compliance obligations that Council is required to meet. Having fewer but better resourced sites is one way to mitigate this risk.

### **External Consultation**

The community will be consulted as the recommendations of the report are being implemented in particular any communities that may be impacted by the closure of RRCs.

Preparing the consultation with the community will be a key part of the planning for and successful implementation of the transition to the Scenario 4 Model.

FILE NO: 1  
3. A CLEAN GREEN ENVIRONMENT

ITEM NO: 11.3.1

## RESOURCE RECOVERY CENTRE FUTURE PLANNING (cont'd)

### *Legislative / Policy Implications*

The RRC network optimization considers and assess the options in relation to relevant legislative and policy implications.

### *Environmental Sustainability*

Environmental considerations are specifically considered in both components of the project.

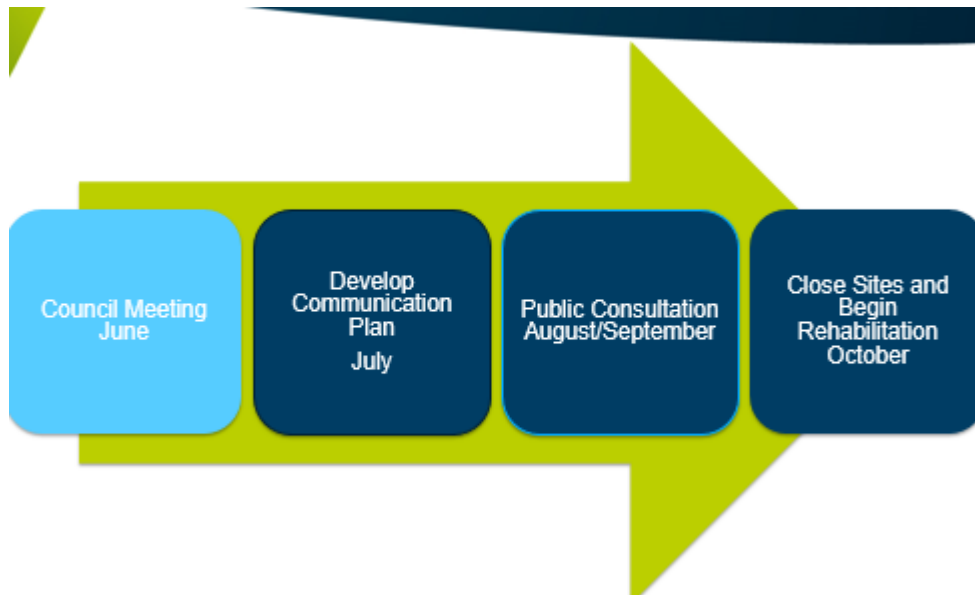
## 6. Conclusion

Council, in partnership with the Goulburn Valley Waste and Resource Recovery Group (GVWRRG) have commissioned Talis Consultants to undertake a project to inform future planning of Councils waste facilities.

This report describes this work and recommends commencing with a period of stakeholder engagement to identify and provide the opportunity to mitigate adverse impacts prior to proceeding with the implementation of Scenario 4.

## 7. Next Steps and timelines

1. Develop Communication Plan
  1. 2 months public consultation
  2. Consider impacts and options to minimise negative ones
  3. Close 3 transfer stations and commence rehabilitation of sites



## Attachments

Nil



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(DIRECTOR INFRASTRUCTURE SERVICES  
JOSHUA LEWIS)

## MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN

### Recommendation

That Council:

1. Review and adopt the Asset Plan 2021-2031; and
2. Review and adopt the Asset Management Plan 2021-2031

### 1. Executive Summary

This report presents the two documents for Council's review and adoption.

The Asset Plan 2021-2031 shows how the council's assets will be managed and maintained while working towards meeting the community's needs and interests.

The Asset Management Plan 2021-2031 is the more technical document that establishes the process for the operation, maintenance, renewal, refurbishment and upgrade of Council's assets.

The plans include a recommendation that Council increase the funding allocation from 80% depreciation funding to 100% depreciation funding each year until 2031 to help slow the growing asset renewal gap which was \$10.448m at 30 June 2021.

### 2. Conflict of interest declaration

There are no officer conflicts of interest in the preparation of this report.

### 3. Background & Context

Under the Local Government Act 2020 Council is required to prepare an Asset Plan. This is supported by Council's existing Asset Management Plan which is due for review.

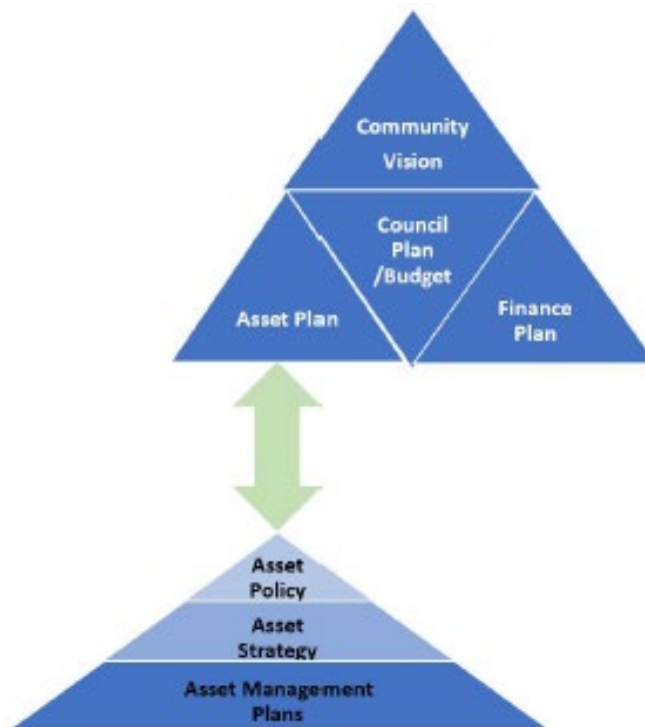
The Asset Plan referred to in the Act is the community facing document that shows how the council's assets will be managed and maintained, while meeting the community's needs and interests. This document has been developed after consultation with our community through the Community Vision workshops and a direct Community Asset Planning survey.

The Asset Management Plan is a more technical document that establishes the process for operation, maintenance, renewal, refurbishment and upgrade of Council's assets, reflecting the current situation. The plan has been prepared to embody the principles of Council's Asset Management Policy into a working document and to ensure that the direction of Council's Asset Management Strategy is maintained.

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## MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN (cont'd)



Source: ISO55000 Asset Management System documents: *International Infrastructure Management Manual* (Institute of Public Works Engineering Australasia (IPWEA), 2020, Section 1.3.3)

Figure 1: Shows the relationship between the different strategic documents and Council's asset management system.

The Moira Shire Council Asset Plan and Asset Management Plan have been prepared in accordance with the following Acts, Regulations & Codes of Practice:

- *Local Government Act, 2020*
- International Infrastructure Management Manual

Individual asset management plans (AMPs) have been reviewed and updated for each asset type in-line with this 10 year AMP and are subject to review and approval by the Asset Management Working Group as authorised by Council's CEO. These individual plans contain the following information

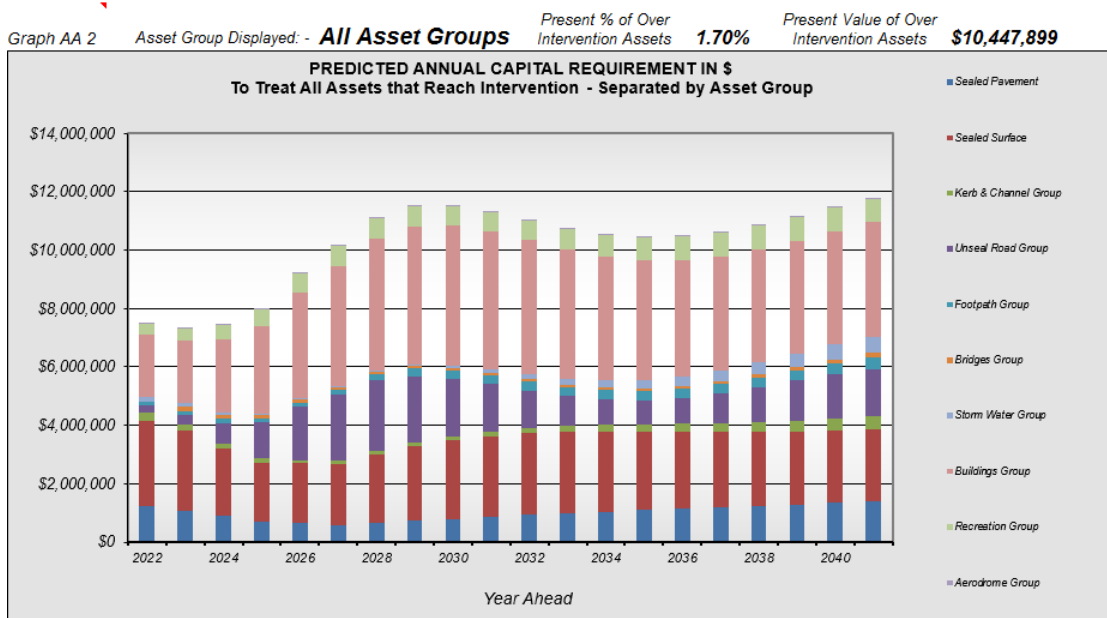
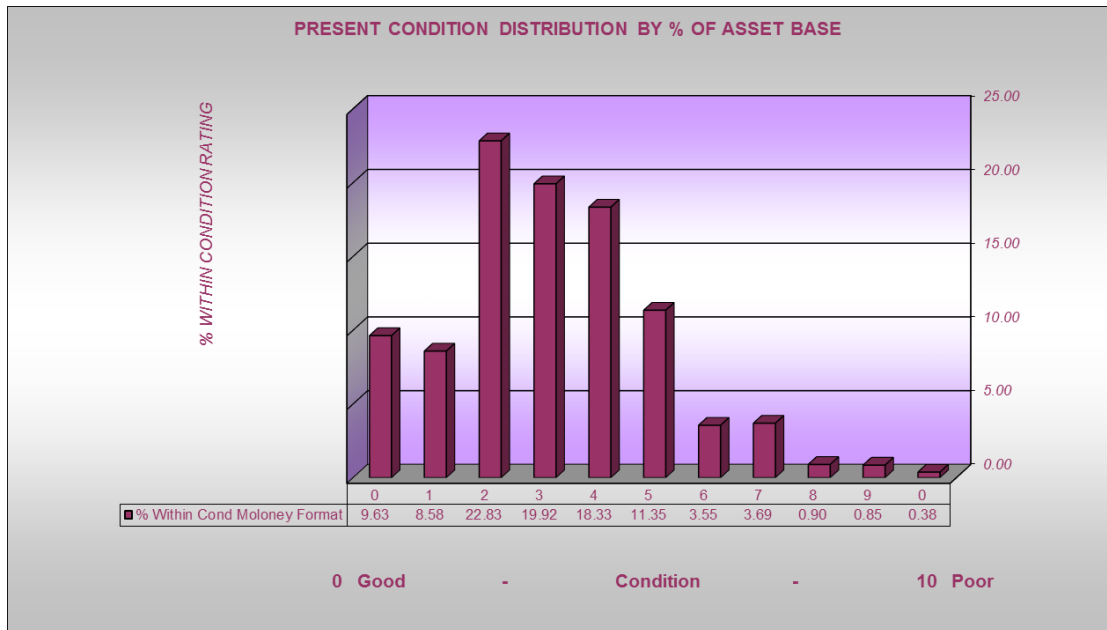
- Asset portfolio summary
- Service Levels
- Future demands (community growth/decline)
- Asset valuations
- Current condition summary
- Intervention levels
- Risk management
- Asset lifecycle management
- Estimated renewal demand
- Operating & maintenance processes
- Inspection frequencies

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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

The overall condition and renewal demand for all Council's depreciating infrastructure assets is shown in the two graphs below.



The good news is the vast majority of Council's assets (90%) are in excellent to very good condition.

The bad news is the remaining 10% are above either intervention levels or very quickly approaching them.

As at 30 June 2021, the value of assets currently above intervention levels is \$10.448 million.

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## MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN (cont'd)

### 4. Issues

#### 4.1 Intervention Levels

In the calculation of renewal demand, an intervention level (IL) of 8.0 has been adopted for all asset types other than sealed roads that have an IL of 6.5 This reflects Council's current practice which allows an asset to remain in service as long as possible before renewing it. Assets are renewed just before their condition causes damage to adjoining assets or the risks associated with their continued use cannot be controlled by maintenance.

Intervention levels are currently not based on appearance or community attitudes.

#### 4.2 Service Levels

The levels of service currently provided by Council are based on historic practices (that is the way we have always done it) or as documented in the individual asset management plans or as documented in Council's Road Management Plan (RMP) 2021.

Council's overall objective is to maintain existing assets within the agreed IL's however, a reduction in levels of service may occur in the short to medium term due to unforeseen events. (I.e. maintenance or renewal works requiring the asset to be temporarily closed or removed from service until works have been completed or the risks removed)

Current service levels are based on:

- asset renewal - based on overall condition intervention levels and
- asset defect reporting and rectification timelines - as documented in the individual asset plans and the Road Management Plan.

#### 4.3 Community Values

To gauge community perception of the performance of Council's assets, community consultation is required. This needs to be done across all Council's assets.

As an initial exercise, Council's Construction & Assets department completed a community survey in February 2021 in order to better understand community levels of satisfaction for existing assets and to assist with future renewal funding priorities based on levels of importance. As the consultation was conducted during periods of COVID lockdowns and uncertainty, the consultation was conducted as an online presentation followed by a survey. The plan also incorporated information in relation to Council assets obtained during the Council Vision process where a Community Panel participated in workshops and conducted an extensive survey of the Moira Shire Community's aspirations for the future.

Sealed Local Roads, Storm Water Drainage and Footpaths were the main priority assets where the respondents felt Council should be spending its money.

At the beginning of the survey:

- 49% (48) found overall that assets met expectations
- 47% (46) found overall that assets fell below expectations
- 1 person found that they exceeded and 2 people didn't use any!

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## MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN (cont'd)

At the end of the survey:

- 55% (40) found overall that assets met expectations
- 42% (31) found overall that assets fell below expectations
- 1 person found that they exceeded and 1 person didn't use any!

For full detail of the results of the consultation please see attached document.

Summary of responses:

Asset Group	% Satisfied	% Less than satisfied	% Don't Use	Target Expenditure Rankings
Sealed Local Roads	53	47		1
Unsealed Local Roads	43	45	12	7
Footpaths	41	49	10	3
Kerb	51	42	7	8
Stormwater Drainage	34	62	4	2
Sports & Recreation	53	40	7	6
Buildings	69	27	4	4
Parks & Gardens	74	25	1	5

**The survey will be conducted every two years and the results will provide feedback on Council's current asset satisfaction levels and community priorities for future renewal budget allocations.**

### 5. Strategic Alignment

The Asset Plan is required to demonstrate integration with the other strategic documents, which together, demonstrate where the community wants to go, how council can contribute to the achievement of the council vision and what is the most efficient allocation of resources to make it happen.

Ultimately, all the long-term strategies should tell a similar story: i.e., the future that the community envisions; a council's contribution to that vision; and the level of expenditure that will be required to deliver on that vision.

The Asset plan is then supported by the Asset Management Plan which details how Council will manage the delivery, maintenance and mix of assets required to achieve the identified goals and priorities.

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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

This Moira Shire Council Asset Plan (AP) and Asset Management Plan (AMP) have been prepared in accordance with the following Acts, Regulations and Codes of Practice:

- *Local Government Act (2020)*
  - a Council must develop, adopt and keep in force an Asset Plan in accordance with its deliberative engagement practices
  - The scope of the Asset Plan is a period of at least the next 10 financial years
- *Road Management Act (2004)*

The Asset Plan aligns with and complements the other council planning and reporting documents, including the Council Plan, Council Budget, Annual Report, as well as the other longer-term planning documents, the Community Vision, and the Financial Plan.

Under Council's Asset Management Policy, Council aims to:

- manage assets so they provide the agreed level of service to meet the communities' needs in a financially sustainable manner and to support the achievement of Council's adopted vision in its Council Plan and Long Term Financial Plan.
- to implement asset management across all areas of the organization ensuring the lifecycle management of assets is in line with Council's agreed levels of service.

<b>Council Plan</b>	
5. Transparent and accountable governance	These documents were developed in partnership with Community and show a clear rationale for asset management decisions made by Council.

**6. Internal & External Engagement**

Engagement (who did you engage with?)		Feedback
Internal	Operations, Community and Construction and Assets staff were consulted.	All provided input into the documents.
External	Community members	A deliberative process was used to source community sentiment and input that was used to develop the plans.  97 people started an online

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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

		<p>Community Asset Planning survey and 73 completed it. Summary above and full results attached.</p> <p>Information was also used from the Community Vision workshops and outcomes developed by the Community Panel and community survey.</p>
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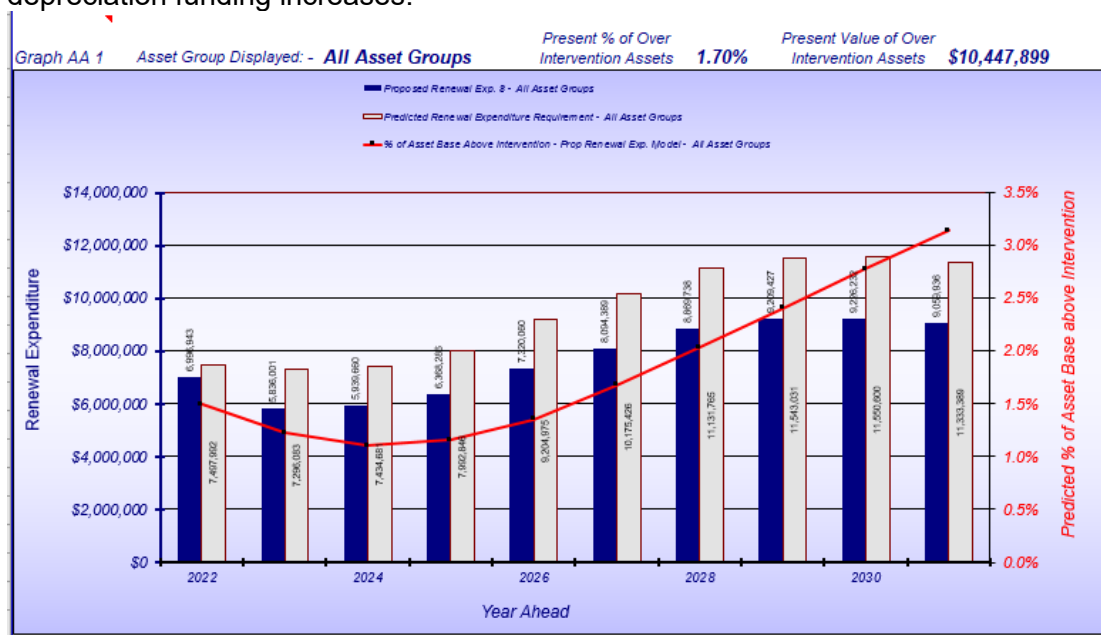
**7. Budget / Financial Considerations**

Council aims to manage assets so they provide the agreed level of service to meet the communities' needs in a financially sustainable manner and to support the achievement of Council's adopted vision in its Council Plan and Long Term Financial Plan.

Currently, Council allocates 80% of the 100% recommended Moloney Financial Modelling funding requirements for its annual asset renewal program across all asset types. This strategy has a two-fold effect.

- Council's asset renewal gap will continue to grow wider over time and;
- Council may be under spending in various asset types and over spending in other asset types.

The following two graphs show the predicted percentage of Council assets at the end of the modelling period based on 80% depreciation funding for all asset types and then applying 100% depreciation funding increases.

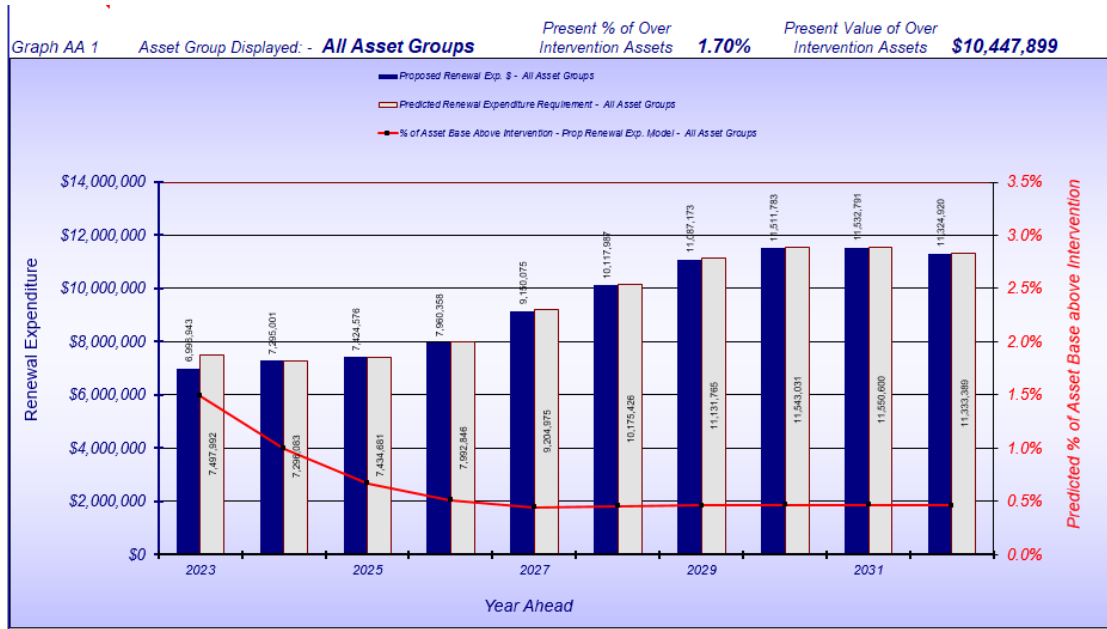


80% of Depreciation Funding

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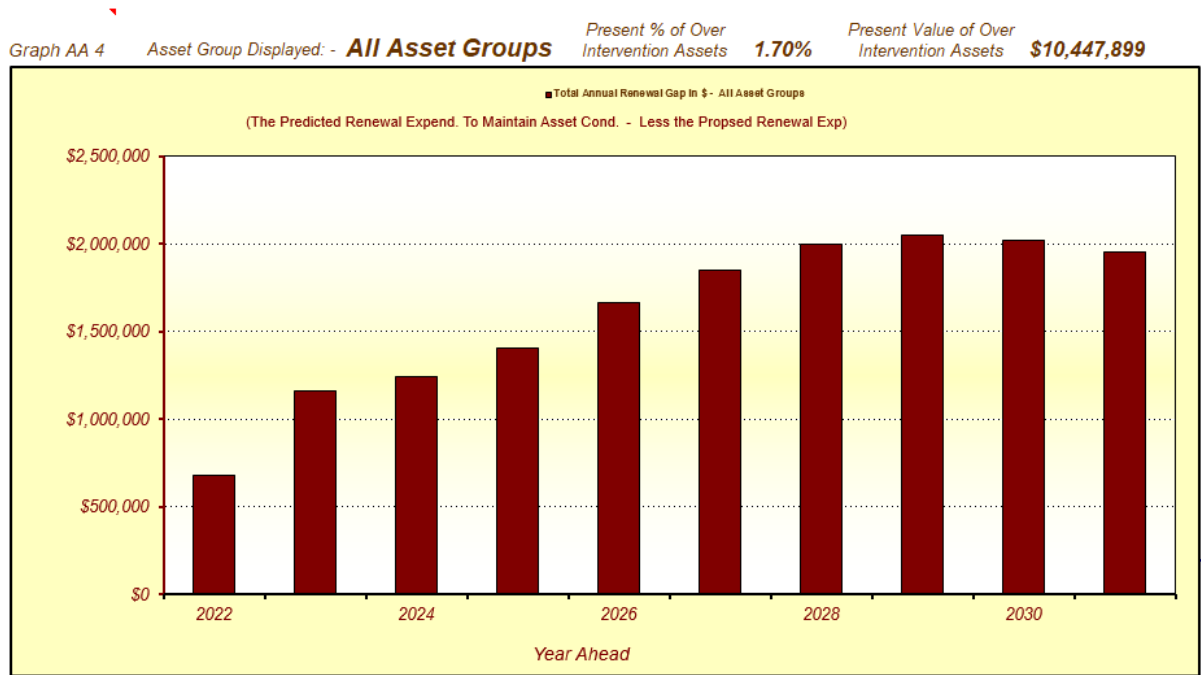
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**



100% of Depreciation Funding

Renewal forecast modelling is predicting an average \$9.5 million expenditure per year over the next 10-years. Council's Long Term Financial Plan includes proposed average renewal expenditure of \$7.9 million per year across all major asset classes as shown in the table below for the same period.

The difference between the predicted expenditure and the proposed expenditure is on average \$1.4 million per year resulting in a cumulative difference of almost \$16 million by the end of 2032/32 as shown in the graph below. This difference in funding results in the 'Renewal Gap'.





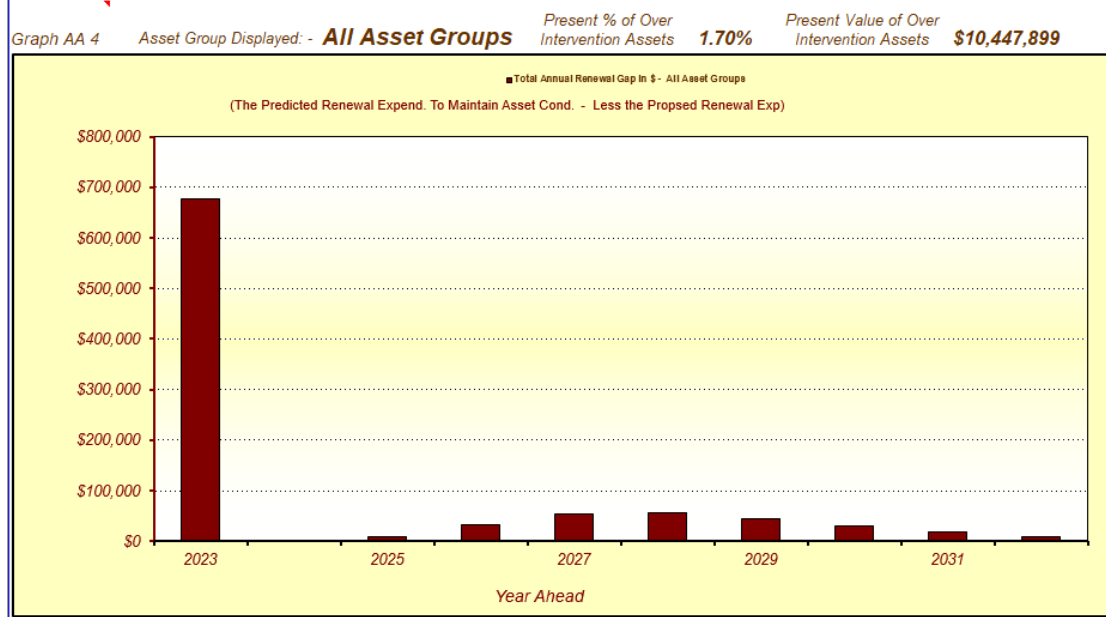
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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

Asset Renewal Gap with 80% funding

If Council continue at 80% renewal funding levels the renewal gap will reach \$16million by the end of 2031/32. However if Council increase renewal expenditure to 100% funding the modelling is indicating the 'renewal gap' will fall to just under \$1 million by the end of 2031/32 and providing Council and the community with a greater amount of assets remaining accessible, fit for purpose and in a useable condition.



Asset renewal Gap with 100% funding

Council's Asset Management Policy states Council aims to manage its assets in a manner that gives preference to funding the renewal of existing utilised assets over the upgrade of existing assets or creation of new assets. It is therefore the recommendation of the Asset Management Working Group (AMWG) that Council reconsider its current renewal funding strategy and increase the renewal allocation from 80% to 100% for the duration of the next 10 years.

**8. Risk & Mitigation**

The Asset Plan and the Asset Management Plan assist Council to control or mitigate the risks associated with both the failure of assets to meet community expectations and the failure of assets overall. These documents also satisfy compliance requirements with Local Government legislation.

**9. Conclusion**

The Asset Plan and Asset Management Plan were developed in consultation with internal and external stakeholders and are presented to Council for adoption.

**Attachments**

- 1 Moira Shire Council Asset Plan 2021-2031

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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

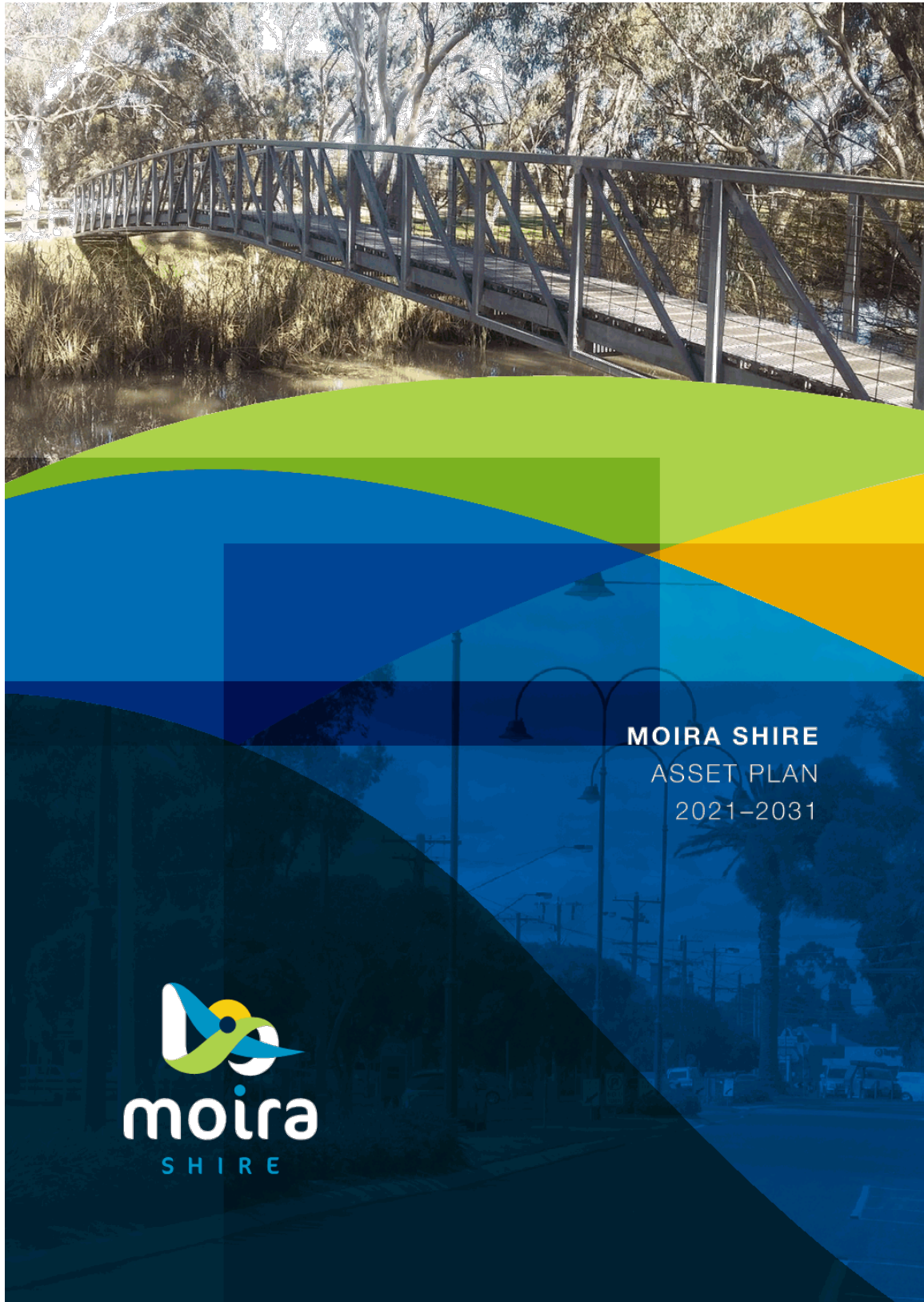
- 2 Moira Shire Council Asset Management Plan 2021-2031
- 3 Community Asset Plan Survey results
- 4 Community Asset Plan Survey results by town

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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN**  
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ATTACHMENT No [1] - Moira Shire Council Asset Plan 2021-2031



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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
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**ATTACHMENT No [1] - Moira Shire Council Asset Plan 2021-2031**

MOIRA SHIRE

## MAYOR'S MESSAGE



The Asset Plan 2021–2031 comes at a time of recovery, stabilisation and growth for our communities as we transition out of the economic, health and social strains placed upon us all during the COVID-19 pandemic.

Moira Shire Council is responsible for an extensive range of infrastructure assets.

Council maintains more than 1,086km sealed, 1,660km gravel and 904km of farm access roads; 76 bridges and major culverts; 294km of kerb and channel; 160km of footpaths; 77 playgrounds; 54 public toilet blocks and public barbecues; plus 673 council buildings and facilities including sport and recreation areas, four libraries, a mobile library service and nine waste transfer stations.

Council is continually faced with the ongoing dilemma of what resources and funds need to be provided to ensure these assets continue to provide the required services to its community in the most cost effective manner for the present and future.

There are a number of factors that require Council to critically assess the way in which it manages these assets.

These include:

- Increased pressure from the community for improved service levels in a rate capping environment;
- Changes in legislation requiring the identification and depreciation of infrastructure assets; and
- Dealing with replacement schedules, upgrade requirements and appropriate rationalisation.

This plan provides the vision and direction for asset management in Moira Shire and details how that vision and direction is being addressed now and how it will be achieved in the future.

**Cr Libro Mustica**  
**Mayor, Moira Shire Council**

**The Moira Shire acknowledges the traditional custodians of country, Yorta Yorta. We acknowledge their continuing connection to land, water and community and pay our respects to them and their cultures and to their elders past, present and emerging.**

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## MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN (cont'd)

### ATTACHMENT No [1] - Moira Shire Council Asset Plan 2021-2031

ASSET PLAN 2021-2031

1

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## **MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN (cont'd)**

### **ATTACHMENT No [1] - Moira Shire Council Asset Plan 2021-2031**

2

MOIRA SHIRE

## 1. INTRODUCTION

Council's infrastructure assets include sealed roads, unsealed roads, buildings, bridges, footpaths, kerbs, drainage, culverts, recreation and aerodrome with an estimated replacement cost valuation of almost \$600 million. This represents approximately 80% of the overall value of Council's asset base.

Providing effective and efficient management of assets is a key obligation of the Moira Shire (Council).

As custodian of community assets, Council has the responsibility for managing these assets in the most cost effective manner. This is achieved through managing our assets through their entire lifecycle from creation and acquisition to maintenance and operation, through to rehabilitation and disposal. These actions are undertaken with the goal of providing efficient, safe, and reliable services for current and future generations.

This Asset Plan represents one of the keystones in the way we manage our community's assets. It provides a strategic and financial view of how we will manage the assets that we own and control over the next ten (10) years and beyond. It defines our high-level strategic asset management priorities and addresses all aspects of the lifecycle management of our assets.

### 1.1 WHAT IS AN ASSET?

The most basic definition of an asset is something that is of value to a person or an organisation. Assets can be tangible, meaning they are physical and can be touched, or they can be intangible like financial assets.

Physical public assets that Council manages like buildings and property, roads, playgrounds, sports fields, etc. are tangible assets and are covered by this Asset Plan.

### 1.2 WHAT IS ASSET MANAGEMENT?

Asset management refers to the coordinated series of activities that monitor and maintain things of value — in this case, physical assets. This involves balancing risk, cost, opportunities, and performance to realise the value of an asset fully and effectively over its entire lifespan.

Ultimately, asset management is a way to align strategic planning with infrastructure and service delivery in the real world considering what assets people need and how these assets are made to last and perform best.

#### **Asset Management in Short**

The right assets, in the right place, at the right time, managed by the right people!

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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [1] - Moira Shire Council Asset Plan 2021-2031**

**1.3  
WHY IS ASSET MANAGEMENT  
IMPORTANT?**

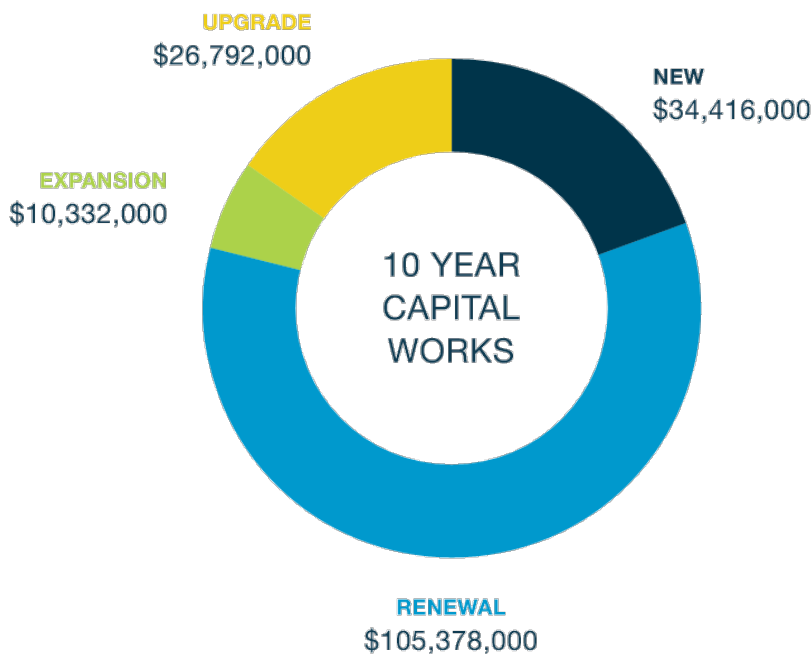
We manage a portfolio of assets that have a combined value and replacement cost of \$800 million. This includes all our property, plant and equipment, and infrastructure. These assets have been built up progressively over many years.

These assets are predominantly used to provide services and amenity to our community. The standard to which they are maintained and the extent to which they are grown and improved are a key consideration in setting and delivering on our Community Vision and Council Plan.

Without these assets, we could not provide our diverse range of services to the quality that our community expect.

Over the next ten (10) years, we expect to budget a total of \$176 million for renewing, improving, and growing our assets. We are also projected to allocate around \$239 million over the same period to operate and maintain our assets.

Combined, on average 52 per cent of our forecast total annual expenditure is asset related. This investment is made so that our assets remain fit-for-purpose, are safe, and support the delivery of services to our community.



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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [1] - Moira Shire Council Asset Plan 2021-2031**

4

MOIRA SHIRE

It is vital that we are good asset managers so that our assets support community outcomes. Asset management helps us effectively plan the maintenance and renewal of our assets as timely investments save money in the long term.

Moira Shire Council is home to a population in excess of 29,000 people and encompasses a geographic area of 4,057 square kilometres from Bundalong in the east to Barmah in the west. Our northern boundary is defined by the Murray River and our south-west, southern and southeast regions share boundaries with the municipalities of Campaspe, Greater Shepparton, Benalla, Wangaratta and Indigo. Moira is centrally located to the regional cities of Shepparton, Wangaratta and Albury-Wodonga.

The Moira Shire's municipal region includes four major towns; Cobram, Nathalia, Numurkah and Yarrowonga and 22 smaller communities: Barmah, Bearii, Bundalong, Burramine, Invergordon, Kaarimba, Katamatite, Katunga, Koonoomoo, Kotupna, Lake Rowan, Peechelba, Picola, St James, Strathmerton, Tungamah, Waaia, Wilby, Wunghnu, Yabba North, Yalca and Yarroweyah.

The median age of Moira Shires population is 47 years, which is higher than the State and National medians of 37 and 38 years, respectively. Children aged 0-14 years make up 17.7% of the population and people aged 65 years and over make up 25.0% of the population.

Moira Shire is home to a variety of agricultural industries including horticulture, cereal, oilseed, livestock and dairy production. Agricultural land use accounts for approximately 71 per cent of the total land area, currently divided equally between irrigated and dry land production.

The development of this Asset Plan in accordance with section 92 of 'The Act' 2020 has provided the focus for Council to seek to improve the way in which it manages the assets under its control.





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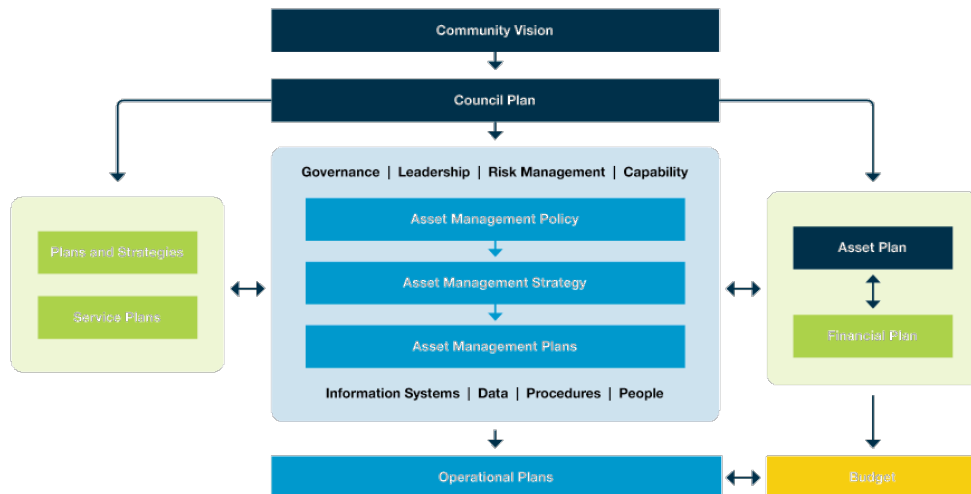
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(DIRECTOR INFRASTRUCTURE  
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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
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1.4  
ASSET MANAGEMENT FRAMEWORK

Our Strategic Asset Management Framework shown below aims to ensure that a systematic approach to asset management delivers prudent and efficient outcomes that meet both our corporate and asset management objectives.



DOCUMENT	ROLE	DETAILS
<b>Asset Plan</b>	High-level 10-year view of Council's priorities around maintenance, renewal, acquisition, expansion, upgrade and disposal of infrastructure asset under the control of the Council.	Combines key information from the Asset Management Strategy and Asset Management Plans and also links to Financial Plan.
<b>Asset Management Policy</b>	Guides sustainable management of Council's assets to support services that will meet current and future community needs.	Outlines Council's vision and principles.
<b>Asset Management Strategy</b>	Outlines how we will deliver our asset management policy intentions.	Establishes the direction and actions necessary for improvement of relevant asset management practices to achieve the Council's vision and organisational objectives.
<b>Asset Management Plans</b>	How we intend to manage our assets to meet the demands of our community in the future.	Provides a roadmap for achieving value from our assets by optimising cost, risk, and performance across the lifecycle of an asset.

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#### 1.5 THE PURPOSE OF THE ASSET PLAN

This Asset Plan has been prepared to meet the requirements of section 92 of 'The Act' 2020. We need to have our Asset Plan in place by 30 June 2022. We are preparing it now, so it is included as part of our integrated approach to planning our long-term goals.

The Asset Plan is a general overview document that summarises the key elements of the individual Asset Management Plans that we have developed for each of our major asset classes.

The purpose of this Asset Plan is to:

- Show how we will responsibly manage our assets to meet the service delivery needs of our community into the future in a cost-effective way.
- Summarise the operating and capital expenditure requirements for our assets.
- Ensure that there is integration between our asset management planning outcomes with our strategic objectives, Financial Plan, and Budget.
- Maximise alignment with Council, Regional and Government Strategies, Policies and Plans that effect the management of our assets.
- Make sure that we comply with our legislative obligations.

The development of this Asset Plan is dependent and relies upon our understanding of the performance of our assets and number of key assumptions. Assumptions and forecasts will change based on enhancement of our asset knowledge along with ever evolving internal and external drivers.

This Asset Plan will be actively monitored and updated every four-years or within six-months of a Council election to reflect any major changes.

#### 1.6 SCOPE OF THE ASSET PLAN

While we manage an extensive portfolio of assets, this Asset Plan only covers all infrastructure that is under the control and is recognised as an asset of the Council. Our infrastructure assets include:



Roads



Pathways



Public Lighting



Facilities



Storm Water



Open Spaces



Structures  
(bridges, culverts and retaining walls)

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## 2. STRATEGIC CONTEXT

The delivery of services to the community is guided by the Community Vision, Council plans, strategies, and policies. These also drive our approach to asset management.

### 2.1 THE FINANCIAL PLAN

The Financial Plan provides a long-term view of the resources that we expect to be available to us and how these will be allocated and prioritised over the next ten (10) years. Our Financial Plan identifies our current and projected financial capacity to continue delivering high quality services, facilities, and infrastructure while identifying critical new capital investment to support our community's prosperity and to respond to our future challenges.

This Asset Plan is intrinsically linked with the budgets and projections outlined in our Financial Plan. Ongoing affordability and financial sustainability are our key objectives. The Financial Plan in combination with the Asset Plan supports us in achieving this aim.

### 2.2 THE COUNCIL PLAN

Our Council Plan makes a commitment to outcomes and priority initiatives across a number of strategic objectives. Effective asset management supports the outcomes of the Council Plan and the delivery of sustainable services. We recognise our stewardship role in appropriately managing the assets we have and aim to fulfill our obligations to future communities to provide sustainable assets and services.

### 2.3 THE REGULATORY FRAMEWORK

We operate in a complex legislative and policy environment that directly influences the way we do business. The principal legislation in Victoria governing the establishment and operation of councils is the *Local Government Act 2020* ('The Act'). This defines the purposes and functions of local government as well as providing the legal framework for establishing and administering councils.

The Act requires all councils to develop an integrated, longer-term, and transparent approach to planning organised around a ten (10) year community vision.

This Asset Plan is an important part of our integrated planning framework. As well as the general powers and responsibilities given under the Act, we are responsible for a wide range of services and functions under various other Acts of Parliament. In fact, we have responsibilities under more than 120 different Victorian pieces of legislation.

### 2.4 RELEVANT STRATEGIC DOCUMENTS

This plan supports a number of other strategic Council documents including but not limited to:

- Moira '2035' Community Vision
- Council Plan 2021-2025
- Financial Plan 2021-2031
- Road Management Plan
- Recreation Strategy 2016-2026
- Aquatic Facility Strategy 2018-2027
- Arts and Culture Strategy 2020-2026
- Asset Management Plan 2021-2031
- Asset Management Policy

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### 3. OUR ASSETS

We manage a portfolio of assets worth over \$800 million. This includes all our property, plant and equipment, and infrastructure. These assets have been built up progressively over many years.

All our infrastructure assets, collectively worth over \$600 million, belong to ratepayers and are managed and operated by Council on their behalf. Ensuring our assets are appropriate for the community and visitors needs enables us to deliver the services that make Moira Shire the best Local Government area within Australia.

ASSET CATEGORY	QUANTITY	REPLACEMENT COST \$'000
Roads	3,655 kilometres of roads and 12 off-street carparks	\$229,846
Bridges	47 vehicular bridges and 37 pedestrian bridges	\$30,598
Buildings	683 buildings	\$149,479
Drainage	1,852 kilometres of underground pipes, 2,245 pits and 1,819 culverts	\$69,687
Pathways	181 kilometres	\$30,820
Kerb & Channel	299 kilometres of kerb network	\$68,589
Recreation	5 pools, 81 playgrounds and 28 netball/tennis courts	\$17,590
Other Infrastructure	Fences, levees, town signs, boat ramps, solar lighting and Irrigation systems	\$13,015



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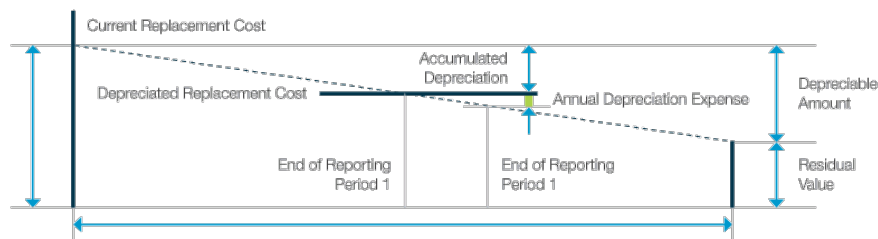
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**3.1  
STATE OF OUR ASSETS**

Our community determine the demand and value of the services our assets provide. The performance of our infrastructure is measured on agreed service levels through ongoing condition assessments of our infrastructure.

The value of assets recorded in the asset register as at 30/06/2021 is shown here. Assets are typically re-valued every three or four years at fair value based on replacement costs less accumulated depreciation as at the date of valuation. (See section 7 for a full summary of the State of the Assets)

VALUE OF ASSETS AS AT 30/6/2021	
Current Replacement Cost	\$812,846,141
Depreciable Amount	\$216,593,152
Depreciated Replacement Cost	\$596,252,989
Annual Depreciation Expense	\$11,146,153



Present condition distribution by % of asset base



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## 4. LIFECYCLE MANAGEMENT

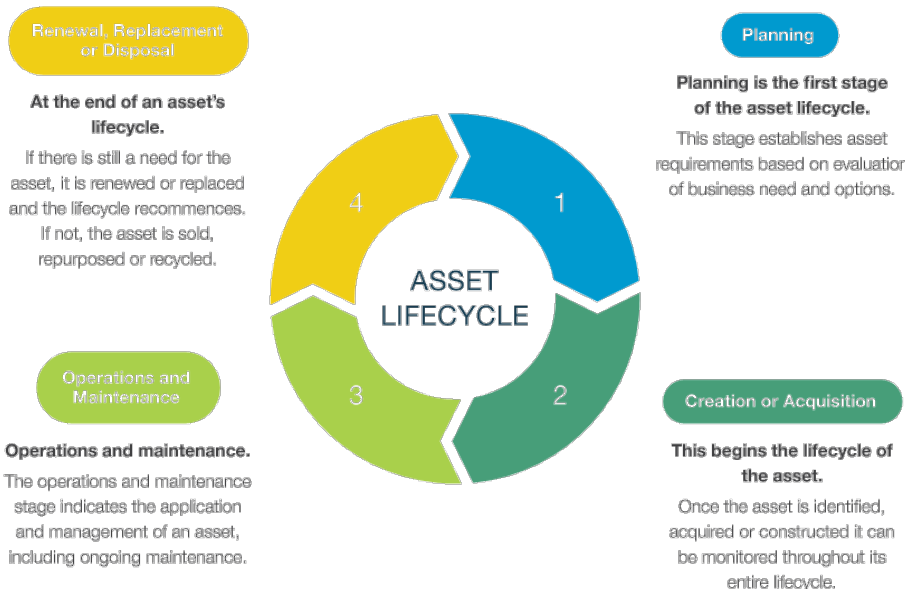
The goal of asset management is to meet a required level of service in the most cost-effective manner, through the prudent and efficient management of assets for present and future customers.

The key elements of effective asset management are:

- Adopting a life-cycle approach.
- Developing cost-effective management strategies for the long term.
- Providing defined and agreed levels of service.
- Monitoring performance.
- Understanding and meeting the impact of changing service needs
- Managing risk associated with asset failures.
- Sustainably using physical resources.
- Continually improving asset management processes and practices.

A formal approach to the management of assets is essential to providing our services in the most cost effective manner. This enhances our ability to demonstrate our approach to asset management to our stakeholders

Our approach to asset management is centred on asset lifecycle management. There are four key stages in the asset lifecycle:



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#### 4.1 LIFECYCLE STRATEGIES

Each phase of the lifecycle has a corresponding lifecycle strategy, which describes our approach to the activities in that stage, objectives relevant to that stage, and strategies for providing performance to required levels. Our lifecycle strategies that we employ in each phase are summarised below.

LIFECYCLE PHASE	OUR LIFECYCLE STRATEGIES
Planning	<ul style="list-style-type: none"> <li>We consider asset requirements necessary to support our long term objectives and to ensure that the right assets are provided to meet service needs.</li> <li>Future asset planning and service design considers and balances the key principles of affordability, equity, and the environment.</li> <li>We use transparent, informed decision-making processes that consider the whole-of-life implications of acquiring, operating, maintaining, and disposing of an asset.</li> </ul>
Creation or Acquisition	<ul style="list-style-type: none"> <li>Our projects are comprehensively defined so that its objectives are clear.</li> <li>We select appropriate procurement strategies to ensure we work with the right project partners and achieve value for money.</li> <li>We use systems and processes to plan, manage, and control projects that result in the creation of assets.</li> <li>We integrate environmentally sustainable approaches to the design and construction of assets.</li> <li>Newly acquired assets are checked for quality before they are put into service.</li> </ul>
Operations and Maintenance	<ul style="list-style-type: none"> <li>We act to enable existing assets operate to their service potential over their useful life.</li> <li>We regularly inspect, service, and maintain our assets so that they are safe, compliant, and are continuously available for use.</li> <li>Maintenance is planned to minimise the risk of critical asset failure and ongoing lifecycle costs.</li> <li>We use systems and processes to help record information about our assets and monitor their performance.</li> <li>We continue to develop and improve our existing asset management system to monitor and record actions, effort and cost of maintenance to maintain assets.</li> </ul>
Renewal, Replacement or Disposal	<ul style="list-style-type: none"> <li>We continuously assess the condition of our assets.</li> <li>We aim to optimise the timing of the renewal or replacement of our assets so they remain safe and functional and to minimise overall lifecycle costs.</li> <li>Our goal is to maximise the use of our assets through adaptive reuse or relocation of services where appropriate.</li> <li>Where assets do not directly support core service delivery they are considered for rationalisation.</li> </ul>

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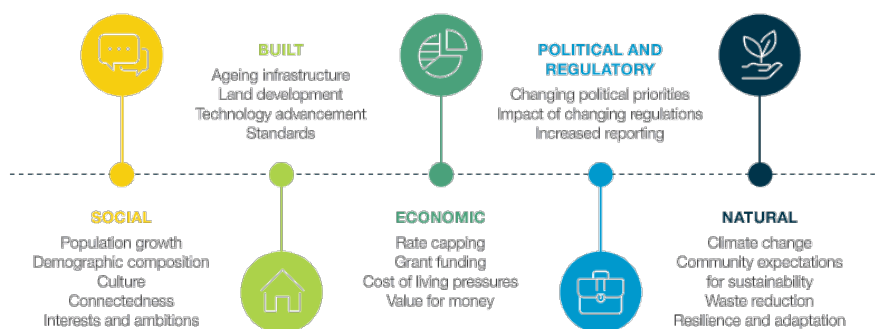
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## 5. FUTURE CHALLENGES AND OPPORTUNITIES

There are some issues facing Council that can dictate how we plan for the future and what direction is taken. They may impact on how we deliver our assets and services.



New assets required to meet demand growth are typically provided by land developers and are known as 'Contributed Assets' and at no cost to Council. They are covered by a 12-month defect liability with the onus on the developer to maintain and repair any defects during this period prior to the assets being transferred to Council for ongoing operational and maintenance responsibility.

Acquiring these new assets will commit Council to fund ongoing operations, maintenance and renewal costs for the period that the service provided from the assets is required.

These future costs should be identified and considered in developing forecasts of future operations, maintenance and renewal costs

The following statistical data on growth for Moira Shire has been sourced from the Australian Bureau of Statistics and Victoria in Future 2019 (VF2019). The 2018 data was released on 28 July 2020 and is already likely to be out of date due to the COVID-19 pandemic! This table will be updated in future asset management plans following the release of any new data statistics.

	2019	2020	2021	2026	2031	2036
<b>Estimated Residential Population</b>	29,925	30,037	30,169	30,921	31,662	32,384
<b>Estimated Occupied Private Dwellings</b>			13,115	13,674	14,200	14,650
<b>Estimated Total Dwellings</b>			14,301	14,872	15,451	15,980



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#### 5.1 DEMAND MANAGEMENT PLANNING

Demand management planning provides alternatives to the creation of new assets in order to meet demand. It also examines ways of modifying customer demands so that the utilisation of existing assets is maximised and the need for new assets is deferred or reduced.

For instance, Council's current funding of the road network is under continual pressure and any new developments need to be considered in the overall funding assessment. New developments that generate additional traffic should be given serious consideration, with a funding balance being established between a general rate increase for the additional maintenance burden or alternatively a reallocation of funds or development contributions.

Planning controls that introduce road use levies for specific road users (such as gravel haulers and timber trucks) or industry controlled levies that are directed by that industry towards maintenance of the roads under pressure may become part of the Councils management to ensure that the existing, and future, road network continues to function successfully.

With time, the community may seek higher levels of service than currently provided; therefore, Council, will review existing levels of service to ensure

- levels of service meet community expectations (via community consultation)
- levels of service can be maintained financially and operationally.

#### 5.2 DEMAND MANAGEMENT STRATEGY

Council's long-term financial strategy has been developed via the 10-year Capex program.

Future renewal funding demands will increase during this 10-year Asset Plan and the amount of this increase will be monitored as condition assessments are done and asset lives and degradation curves are refined. If it is identified that the Shire is living beyond its means, then serious consideration will need to be given to the existing levels of service provided and what (if any) alternative means of funding are available to assist maintaining the current service levels.

It is therefore critically important that there is community input into any proposal to downgrade any levels of service, as there may well be impacts on the community of which Council is unaware and which will result in Council receiving negative comments through direct or indirect means. At the same time, the community may well be strong advocates of the process if it can see a decrease of operational or maintenance costs arising from user's groups that may be contributing little or nothing to the community who bears the cost.

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#### 5.3 DEMAND MANAGEMENT PLAN

Demand for new services will be managed through a combination of managing existing assets, upgrading of existing assets and providing new assets to meet demand and demand management. Demand management practices include non-asset solutions, insuring against risks and managing failures.

Non-asset solutions focus on providing the required service without the need for the organisation to own the assets and management actions including reducing demand for the service, reducing the level of service (allowing some assets to deteriorate beyond current service levels) or educating customers to accept appropriate asset failures.

Examples of non-asset solutions include providing services from existing infrastructure such as aquatic centres and libraries that may be in another community area or public toilets provided in commercial premises.

Opportunities identified to date for demand management are shown in the table here.



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DEMAND DRIVER	IMPACT ON SERVICES	DEMAND MANAGEMENT PLAN
<b>Rate Capping</b>	Loss of income which could impact on Council's ability to provide current service levels.	Develop levels of service.
<b>Population Growth or Decline</b>	Some assets will become surplus in our smaller towns, but more will be needed in our larger towns.	We will need to expand our services and assets to cater for our growing community. Council will need to make a financial investment in infrastructure so that our assets are of a suitable capacity to cater for growth and that exemplary urban renewal is achieved.
<b>Changing Community Needs</b>	The community expects Council to be able to quickly respond to emerging needs, without knowing how long the demand might last.	We will need to plan assets that are responsive and adaptable to meet shifting stakeholder needs. We will need to seek to form strategic alliances with service delivery partners to enhance non-asset based service delivery solutions in turn optimising the use of Council's asset portfolio.
<b>Ageing Infrastructure</b>	One of the biggest financial challenges facing us is the cost of renewing our ageing infrastructure. Council's assets have been built and developed many years in the past. This period of development has created a large peak in the need to invest in asset maintenance and renewal.	There is a critical need to introduce systems and processes to ensure that our spending on our existing assets is optimised.  As our assets continue to age, more investment in maintenance and renewal expenditure will be required to ensure that the current levels of service enjoyed by the community continue to be delivered.
<b>Climate Adaption</b>	We are already experiencing the impacts of climate change. In the future, we can expect; increased flooding of coastal properties and public facilities; storm damage to infrastructure; beach erosion; decreased water quality and security of water supply; reduced summer outdoor activities; and hotter urban spaces.	Changing weather may lead to increased need for reactive maintenance for storm and flood damage repair. Assets will need to be built and renewed to a standard that can withstand at least 1.5 degrees of warming. This may require different materials, methods of construction and other innovative approaches. There may also be increased expectation for leadership from Council to make use of sustainable energy sources and to provide assets that are environmentally efficient. In the longer-term, there may be greater community demand for weather protection, for sports and leisure activities that have traditionally occurred outdoors.

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## 6. FINANCIAL INTEGRATION

The main theme underpinning our Asset Plan and broader asset management planning principles is ensuring responsible stewardship of our assets to meet the needs of tomorrow's community.

This acknowledges the many and varied factors that influence the delivery of our community's infrastructure.

Some of these challenges are legacy issues (e.g., decisions of past Councils or how things were built over 40 years ago). Others are simply the demands of a progressive society that is constantly seeking to improve. Either way, we are responsible for ensuring built infrastructure enhances community wellbeing and is fit for purpose, good quality, safe, future-proofed, cost effective and appropriately funded.

### 6.1 SPENDING CATEGORIES

For the purposes of this Asset Plan, our spending on our infrastructure is categorised as follows:

EXPENDITURE CATEGORY	ACTIVITY	DESCRIPTION
Recurrent	Maintenance	Ongoing work required to keep an asset performing at the required level of service.
	Operations	Recurrent expenditure that is continuously required to provide a service
Renewal	Renewal	Returns the service potential or the life of the asset up to that which it had originally
Growth	Upgrade	Enhancements to an existing asset to provide a higher level of service.
	Expansion	Extends or expands an existing asset at the same standard as is currently enjoyed by residents, to a new group of users.
	New	Creates a new asset that provides a service that does not currently exist.

Classifying our expenditure in this way helps us to plan our budgets and track how we spend our money on our assets and services.

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**6.2 INVESTMENT EVALUATION**

As an organisation that relies on assets to deliver our services, we follow an investment philosophy that:

- Ensures that capital investment for infrastructure assets aids in the achievement of our strategic objectives.
- Aids the development of a service needs directed long-term capital works program, to better inform our Financial Plan.
- Ensures capital investment delivers best value.
- Ensures that capital investment is financially sustainable, and in accordance with asset management principles for the whole life cycle costs of our infrastructure.
- Builds a robust capital infrastructure asset investment system that is impartial and priority-based for allocating Council resources.
- Enhances transparency and public confidence in our capital investment decision-making process.

It is essential that we make sound capital investment decisions with its finite capital resources that maximise public value for current and future generations.

Our approach provides a means of evaluating and appraising proposed infrastructure investments, as well as setting priorities within the context of our long-term asset and service needs.

**6.3 TIMING AND DELIVERABILITY OF WORKS PROGRAMS**

We attempt to optimise our proposed works program in terms of capital and maintenance tasks. In particular, the optimisation of the timing and sequencing of asset renewal projects considers several factors, including the costs and benefits of aligning asset renewal with improvement projects or with maintenance activities. Where possible, we try to coordinate our works to:

- Take full advantage of our asset investment.
- Ensure the achievement of our strategic goals.
- Maintain performance, safety, and compliance of our assets.
- Ensure an acceptable risk profile across all assets.
- Ensure delivery of the works program.

Timely delivery of the capital works program is essential to minimising the likelihood of additional operating expenditure to sustain our assets beyond their expected service lives where run-to-failure is not employed.



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**6.4  
FINANCIAL PROJECTIONS**

This section outlines the projected expenditure requirements for our infrastructure over the next 10 years. These outlays have been determined based on the affordability assessments made in our Financial Plan and represent the investment that is required to maintain our existing levels of service

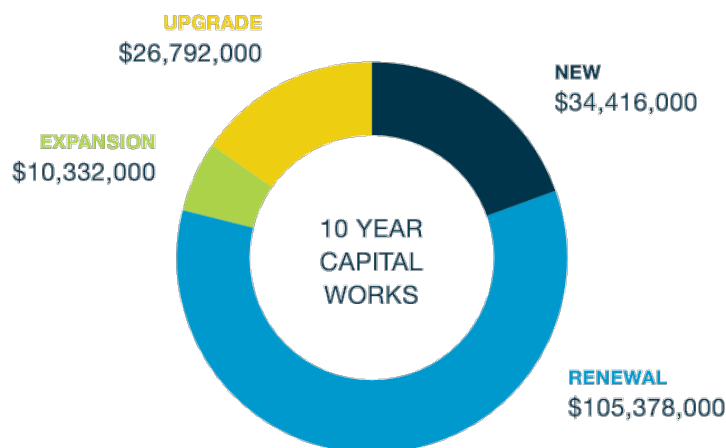
The projected capital and recurrent expenditure associated with our infrastructure assets over the next 10 years is shown below.

Over the next ten (10) years, we are a forecast to spend around \$390 million maintaining, renewing, and improving Councils infrastructure assets

We allocate renewal and maintenance funding at a level that aims to keep pace with the deterioration of our network with the aim of retaining an average condition index 'Good' and 'Very Good'. This allocation is informed by strategic modelling analysis that predicts deterioration of or assets and the impact of various renewal funding scenarios on asset condition.

Predicted capital renewal and maintenance expenditure alone is forecast to be \$319 million or 52% of Council's total expenditure budgets

EXPENDITURE TYPE	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000	2029/30 \$'000	2030/31 \$'000
<b>New</b>	4,645	8,132	6,647	6,501	1,102	1,630	1,160	1,667	1,206	1,726
<b>Renewal</b>	8,985	8,888	9,048	10,082	11,308	10,572	11,206	11,811	11,748	11,730
<b>Expansion</b>	200	671	1,304	1,817	1,854	871	881	900	909	925
<b>Upgrade</b>	665	1,723	3,031	5,488	2,767	2,169	2,458	3,312	2,455	2,724
<b>Capital Works</b>	14,495	19,414	20,030	23,888	17,031	15,242	15,705	17,690	16,318	17,105



FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

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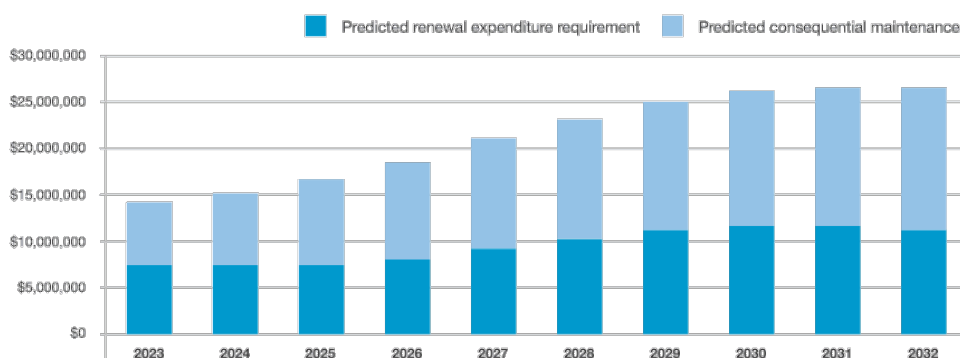
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [1] - Moira Shire Council Asset Plan 2021-2031**

ASSET PLAN 2021-2031

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Predicted renewal requirement with consequential maintenance – all asset groups



**6.5  
ASSUMPTIONS**

The assumptions made for the projected asset costs in this Asset Plan are consistent with our Financial Plan and reflect the issues that may impact on our activities in the next ten (10) years.

These assumptions underpin our determination of the most likely scenarios for management of key assets, and the significant decisions on expenditure over the period of this Asset Plan.

Required renewal expenditure assumptions as shown in the 10-year forecast period based on existing condition data and the estimated remaining useful life.

	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000	2029/30 \$'000	2030/31 \$'000	2031/32 \$'000
<b>Roads</b>	4,091	3,887	3,962	4,509	4,944	5,420	5,558	5,461	5,250	5,015
<b>Kerbs</b>	242	192	142	122	102	113	125	138	154	171
<b>Pathways</b>	130	134	130	151	187	228	262	287	302	310
<b>Bridges</b>	169	137	110	93	80	75	74	74	75	48
<b>Drainage</b>	0	0	1	7	16	29	47	68	93	122
<b>Culverts</b>	147	98	50	26	4	7	12	17	24	31
<b>Buildings</b>	2,119	2,497	3,012	3,617	4,112	4,517	4,738	4,798	4,738	4,604
<b>Recreation</b>	370	451	516	578	616	633	630	622	621	631
<b>Pumps</b>	19	20	21	22	22	23	23	24	25	27
<b>Aerodrome</b>	2	4	11	21	29	36	39	39	37	33
<b>Total</b>	<b>7,295</b>	<b>7,424</b>	<b>7,960</b>	<b>9,150</b>	<b>10,117</b>	<b>11,087</b>	<b>11,511</b>	<b>11,532</b>	<b>11,324</b>	<b>11,027</b>

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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [1] - Moira Shire Council Asset Plan 2021-2031**

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MOIRA SHIRE

**6.6  
LONG TERM FINANCIAL PLAN**

Council has developed and maintains a financial plan at least for the next 10 financial years as part of the *Local Government Act 2020* requirements (refer Part 4 – Section 91 – Financial Plan). This financial plan is also known as the Long Term Financial Plan (LTFP). Future projects including renewal, upgrade new or expansion projects are also recorded in Council's LTFP as shown in the 10-year forecast table below.

	Budget 2020/21 \$'000	Budget 2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000	2029/30 \$'000	2030/31 \$'000
<b>PROPERTY</b>											
Land	-	-	-	-	-	-	-	-	-	-	-
Land improvements	410	2,295	4,000	6,255	9,560	1,236	1,251	1,242	1,268	1,252	1,271
<b>Total land</b>	<b>410</b>	<b>2,295</b>	<b>4,000</b>	<b>6,255</b>	<b>9,560</b>	<b>1,236</b>	<b>1,251</b>	<b>1,242</b>	<b>1,268</b>	<b>1,252</b>	<b>1,271</b>
Buildings	9,118	2,300	736	1,179	1,458	1,515	1,529	1,845	1,902	1,734	1,981
<b>Total buildings</b>	<b>9,118</b>	<b>2,300</b>	<b>736</b>	<b>1,179</b>	<b>1,458</b>	<b>1,515</b>	<b>1,529</b>	<b>1,845</b>	<b>1,902</b>	<b>1,734</b>	<b>1,981</b>
<b>Total property</b>	<b>9,528</b>	<b>4,595</b>	<b>4,736</b>	<b>7,434</b>	<b>11,018</b>	<b>2,751</b>	<b>2,781</b>	<b>3,087</b>	<b>3,170</b>	<b>2,987</b>	<b>3,252</b>
<b>PLANT AND EQUIPMENT</b>											
Fixtures, fittings and furniture	14	14	84	85	88	89	91	94	97	99	101
Computers and telecommunications	-	-	-	-	-	-	-	-	-	-	-
<b>Total plant and equipment</b>	<b>1,298</b>	<b>1,416</b>	<b>1,623</b>	<b>1,622</b>	<b>1,610</b>	<b>1,634</b>	<b>1,610</b>	<b>1,628</b>	<b>1,738</b>	<b>1,740</b>	<b>1,748</b>
<b>INFRASTRUCTURE</b>											
Roads	4,655	3,640	4,017	4,451	4,575	4,220	4,384	4,555	4,733	4,918	5,110
Bridges	90	-	-	-	-	1,200	-	-	1,300	-	-
Footpaths and cycleways	1,200	905	303	311	319	322	342	343	341	347	374
Drainage	3,177	1,490	5,983	4,223	2,895	3,261	2,315	2,364	2,420	2,463	2,519
Kerb and channel	540	540	521	583	598	613	628	644	660	676	693
Recreational, leisure and community facilities	1,211	1,064	1,001	1,085	1,198	1,251	1,276	1,301	1,327	1,364	1,381
Waste management	900	-	900	-	900	450	950	475	975	500	1,000
Parks, open space and streetscapes	157	135	250	288	231	280	277	296	305	318	330
Aerodromes	-	100	-	-	-	300	-	300	-	300	-
Off street car parks	-	150	-	-	-	-	-	-	-	-	-
Other infrastructure	30	560	100	75	745	750	680	714	721	716	699
<b>Total infrastructure</b>	<b>11,960</b>	<b>8,584</b>	<b>13,055</b>	<b>10,975</b>	<b>11,260</b>	<b>12,646</b>	<b>10,852</b>	<b>10,991</b>	<b>12,782</b>	<b>11,591</b>	<b>12,105</b>
<b>Total capital works expenditure</b>	<b>22,786</b>	<b>14,595</b>	<b>19,414</b>	<b>20,030</b>	<b>23,888</b>	<b>17,031</b>	<b>15,242</b>	<b>15,705</b>	<b>17,690</b>	<b>16,318</b>	<b>17,105</b>
<b>REPRESENTED BY:</b>											
New asset expenditure	11,666	4,745	8,132	6,647	6,501	1,102	1,630	1,160	1,667	1,206	1,726
Asset renewal expenditure	8,737	8,985	8,888	9,048	10,082	11,308	10,572	11,206	11,811	11,748	11,730
Asset expansion expenditure	425	200	671	1,304	1,817	1,854	871	881	900	909	925
Asset upgrade expenditure	1,958	665	1,723	3,031	5,488	2,767	2,169	2,458	3,312	2,455	2,724
<b>Total capital works</b>	<b>22,786</b>	<b>14,595</b>	<b>19,414</b>	<b>20,030</b>	<b>23,888</b>	<b>17,031</b>	<b>15,242</b>	<b>15,705</b>	<b>17,690</b>	<b>16,318</b>	<b>17,105</b>



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GOVERNANCE**

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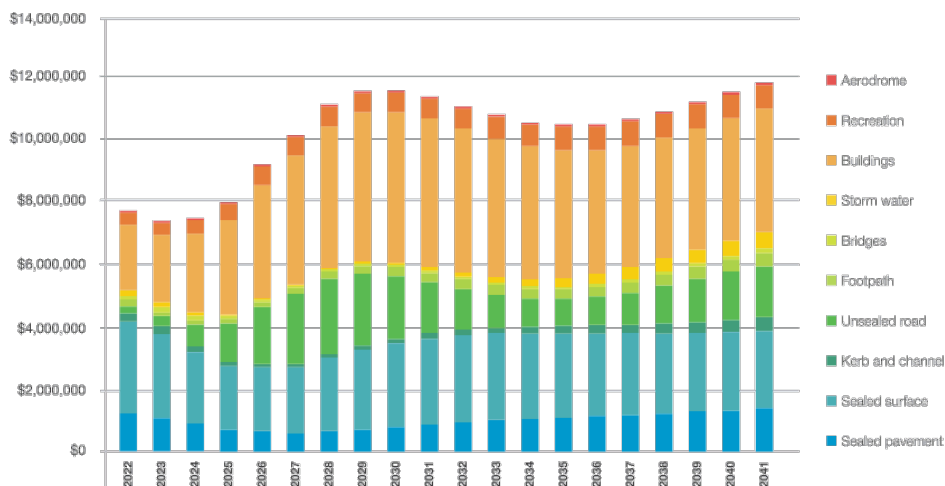
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [1] - Moira Shire Council Asset Plan 2021-2031**

**6.7  
SUMMARY OF FUTURE RENEWAL AND REPLACEMENT EXPENDITURE**

Projected future renewal and replacement expenditures are forecast to increase over time as the asset stock increases from growth. The expenditure is summarised in the graph below. Note that all amounts are shown in real values.

**Predicted annual capital requirement – separated by asset group**



**6.8  
UPGRADE / NEW / EXPANSION**

Projects (including land purchase) for the extension, upgrading or construction/purchasing new assets required to cater for growth or additional levels of service are subject to business case completion and review to be considered on future budget years.

Generally, any new assets being proposed are conditioned, subject to approval of external funding, before proceeding or committing Council's own funding. However, this is considered on a project-by-project basis.

Project works may include:

- works which create an asset that did not exist in any shape or form;
- works which improves an asset beyond its original size or capacity;
- upgrade works which increase the capacity of an asset; or
- works designed to produce an improvement in the standard and operation of the asset beyond its original capacity.

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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [1] - Moira Shire Council Asset Plan 2021-2031**

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MOIRA SHIRE

## 7. STATE OF THE ASSETS AS AT JUNE 30 2020

Council's assets include sealed roads, unsealed roads, buildings, bridges, footpaths, kerbs, drainage, culverts, recreation and aerodromes. In this renewal gap report modeling has been used on almost \$600 million of assets which equates to 80% of the overall value of Council's asset base.

### ASSETS

#### Current Data \$'000

TYPE	REPLACEMENT VALUE \$'000
Sealed Road Surfaces	\$44,837
Sealed Road Pavements	\$164,325
Unsealed Pavements	\$20,684
Buildings	\$149,479
Bridges	\$30,598
Footpaths	\$30,820
Kerb & Channel	\$68,589,000
Drainage	\$59,447,000
Culverts	\$10,240,000
Recreation	\$17,590,000
Aerodrome	\$1,827,000
<b>Replacement Value Total</b>	<b>\$598,436,000</b>

### FINANCIAL

#### Actuals and Budget

Funding for renewal works is obtained through external funding programs such as Roads to Recovery or typically allocated through the annual budgeting process and planned for within Council's LTFP.

#### Current Renewal Funding \$'000

ACTUAL	BUDGET	SRP PROJECTION		
19/20	20/21	21/22	22/23	23/24
\$5,947	\$6,586	\$7,537	\$7,440	\$7,356

### CONDITION

The majority of Council's assets (93%) range from very good to fair condition which means they are below the intervention levels identified in Council's Asset Management Plan.

Condition inspections are completed typically every three years or as and when requested by service managers.

#### Present condition distribution by % of asset base



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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
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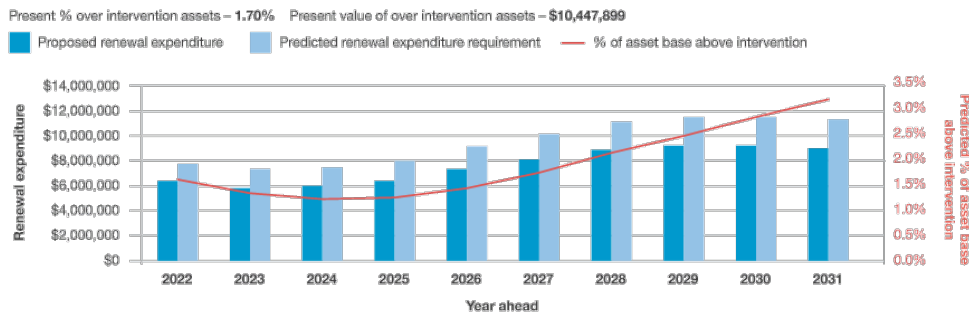
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ASSET PLAN 2021-2031

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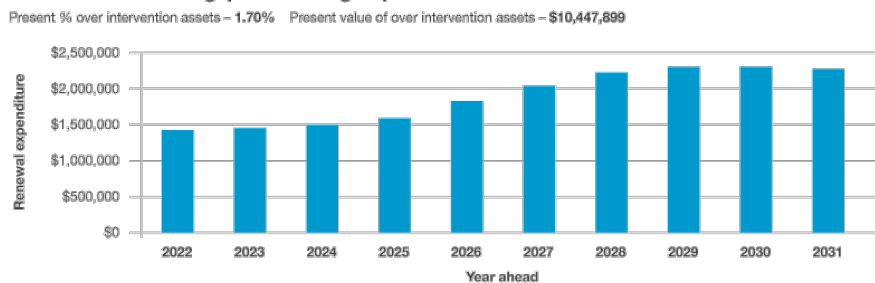
**RENEWAL GAP**

The renewal gap is the difference between what should be spent to maintain assets in good condition and what is proposed to be spent to do so. Construction of new assets does not contribute to reducing the renewal gap.



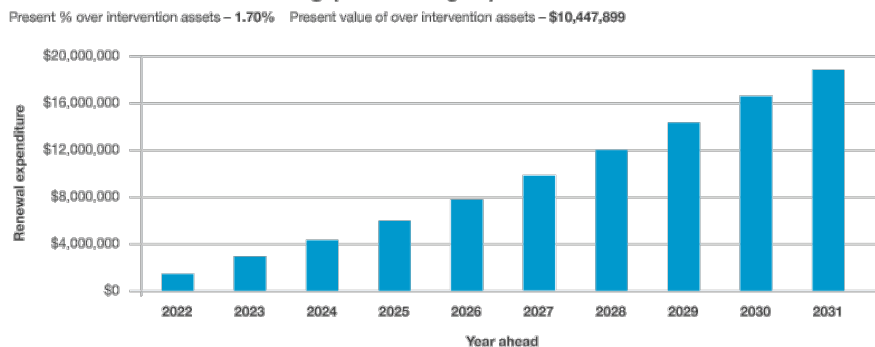
The present percentage of all assets over intervention levels is 2.24% with an estimated replacement/renewal cost of \$13.378 million.

**Total annual renewal gap - all asset groups**



The predicted renewal expenditure - less the proposed 80% expenditure shows the renewal gap consistently widens by over \$1.5 million per year.

**Cumulative total annual renewal gap - all asset groups**



The cumulative asset renewal gap based on current expenditure and proposed expenditure levels is estimated to be greater than \$20 million by 2030.

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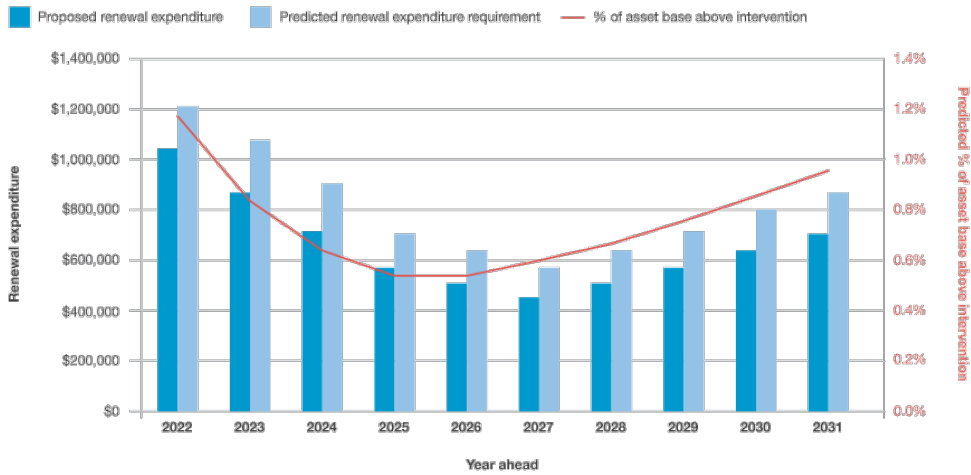
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MOIRA SHIRE

RENEWAL GAP BY ASSET CLASS

Sealed pavements

Present % over intervention assets – 1.59% Present value of over intervention assets – \$2,592,240



Sealed surfaces

Present % over intervention assets – 9.51% Present value of over intervention assets – \$4,384,034



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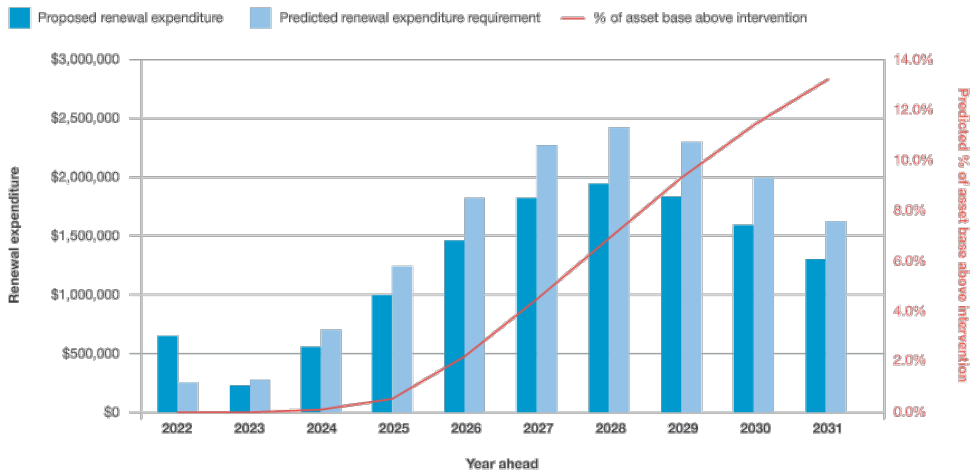
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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [1] - Moira Shire Council Asset Plan 2021-2031**

**Unsealed roads**

Present % over intervention assets – 0.71% Present value of over intervention assets – \$138,563



**Bridges**

Present % over intervention assets – 0.27% Present value of over intervention assets – \$108,000



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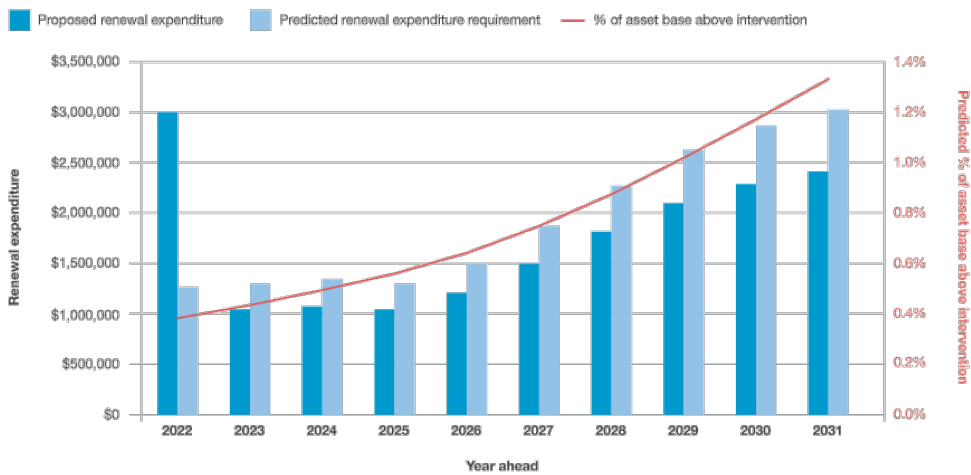
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MOIRA SHIRE

**Footpaths**

Present % over intervention assets – 0.13% Present value of over intervention assets – \$43,631



**Kerbs and channels**

Present % over intervention assets – 0.84% Present value of over intervention assets – \$591,495



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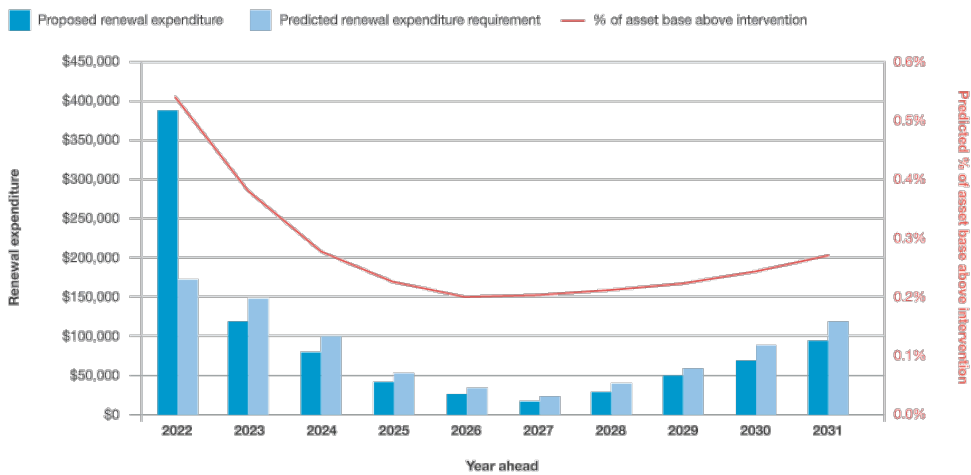
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(cont'd)**

**ATTACHMENT No [1] - Moira Shire Council Asset Plan 2021-2031**

**Storm water**

Present % over intervention assets – 0.66% Present value of over intervention assets – \$491,389



**Buildings**

Present % over intervention assets – 1.31% Present value of over intervention assets – \$1,916,995



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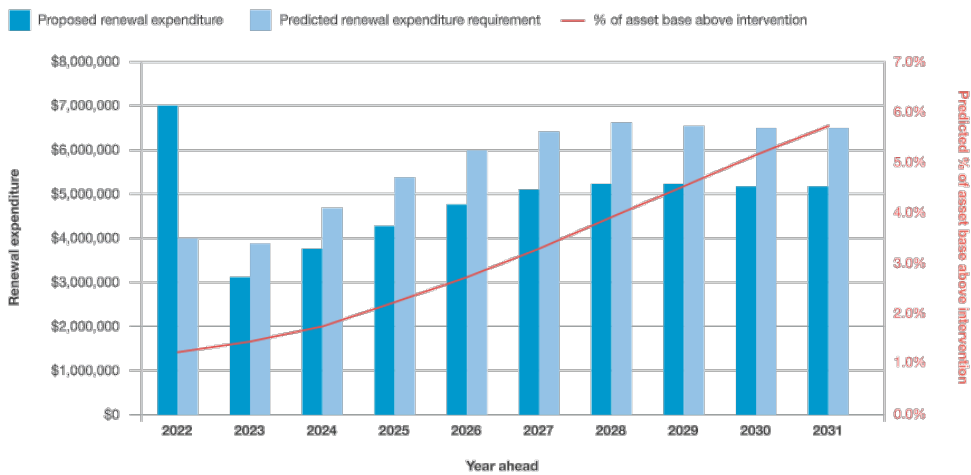
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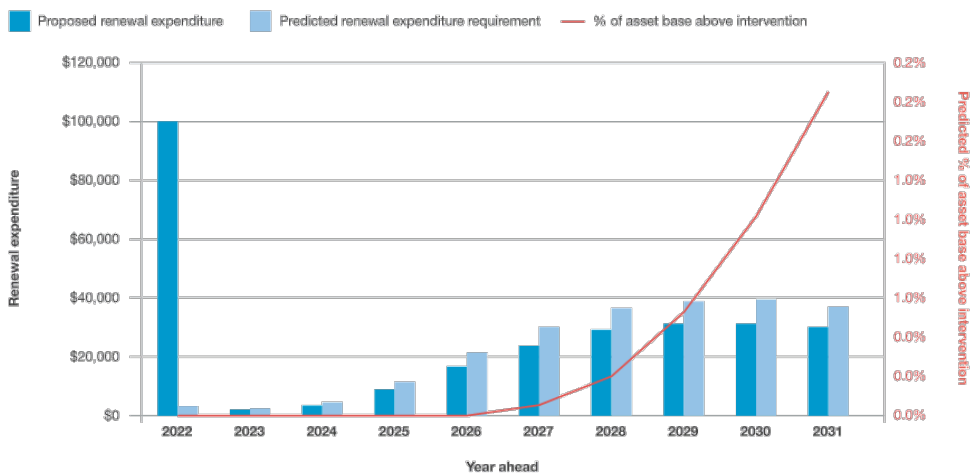
**Recreation**

Present % over intervention assets – 0.98% Present value of over intervention assets – \$172,481



**Aerodrome**

Present % over intervention assets – 0.48% Present value of over intervention assets – \$9,072



**SUMMARY**

The value of all assets currently over intervention level and requiring renewal or rehabilitation is estimated to be \$13.378 million or 2.24%. Based on current levels of renewal funding this is expected to increase to 3.69% over the next 10-years.



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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [1] - Moira Shire Council Asset Plan 2021-2031**

ASSET PLAN 2021-2031

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## 8. ASSET PLAN REVIEW

As per 'The Act' 2020 Section 93:

(4) Subject to subsection (6), a Council must develop or review the Asset Plan in accordance with its deliberative engagement practices and adopt the Asset Plan by 31 October in the year following a general election, other than the first general election to be conducted under section 257(1)(a).

(5) The Asset Plan adopted under subsection (4) has effect from 1 July in the year following a general election.

(6) A Council must develop and adopt an Asset Plan under this section in accordance with its community engagement policy by 30 June 2022 following the first general election to be conducted under section 257(1)(a).

(7) The Asset Plan adopted under subsection (6) has effect from 1 July 2022.



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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
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**ATTACHMENT No [1] - Moira Shire Council Asset Plan 2021-2031**



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**Phone** (03) 5871 9222 **NRS** 133 677

**Fax** (03) 5872 1567

**Email** [info@moira.vic.gov.au](mailto:info@moira.vic.gov.au)

**Mail** PO Box 578, Cobram Vic 3643

**Main Administration Centre**

44 Station Street, Cobram

**Service Centre**

100 Belmore Street, Yarrawonga

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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
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ATTACHMENT No [2] - Moira Shire Council Asset Management Plan 2021-2031



**Overall Asset Management Plan**  
2021 – 2031  
V1.0



**Adopted by Council XXXX**

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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [2] - Moira Shire Council Asset Management Plan 2021-2031**

Overall Asset Management Plan



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LYN COOPER)**  
**(DIRECTOR INFRASTRUCTURE  
SERVICES JOSHUA LEWIS)**

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### ATTACHMENT No [2] - Moira Shire Council Asset Management Plan 2021-2031

#### Asset Management Plan 2021 - 2031



#### EXECUTIVE SUMMARY

Infrastructure asset management is the combination of financial, economic, engineering, geospatial science and other practices applied to physical assets with the objective of providing the required level of service for assets in the most cost-effective manner. It includes the management of the entire lifecycle - including design, construction, commissioning, operating, maintaining, repairing, modifying, replacing and decommissioning/disposal of physical and infrastructure assets.

Operating and management of assets in a constrained budget environment requires prioritisation, which takes into consideration: stakeholder expectations; risk; mitigation and management; legal and regulatory considerations; intergenerational equity, and constant changes to technology, methodologies and demographics.

The Moira Shire Council is custodian of an extensive range of community assets that contribute to facilitate delivery of its services to the community. The replacement cost of these assets at 30 June 2021 is valued in excess of \$812 million dollars. Typically, Council infrastructure assets within local government include local roads, bridges, drainage, footpaths, kerbs, parks, reserves, recreation facilities, waste disposal facilities, plant and equipment.

Strategic directions may be implemented, whereby the service levels or a particular asset group may be increased or decreased, depending on the competing priorities of Council and the expectations of the community. The means by which Council achieves the delivery of such strategies is the process of 'asset management'.

Case Study Example - in 2018/19 Council's Community and Recreation department reviewed the current intervention levels and condition ratings on existing buildings and compared these to the desired intervention levels. Forecast modelling was completed using the desired intervention levels to show the impact on Council's financial resources. The net result being an increase in the building renewal gap from \$4million to over \$46million. Whilst the new intervention levels maybe desirable for the community, it would place an unsustainable burden on Council's financial resources.

Council has developed a Strategic Resource Plan 2019-2023 (SRP) which sets out the financial framework to meet Council's strategic objectives over the next four years. To achieve these outcomes a greater focus is being placed on asset management.

The following are considered areas of strength regarding Council's approach to Asset Management:

- Council's Asset Management System (Conquest) captures detailed data surrounding the assets of Moira. Such as the location, type, classification, condition, age, configuration and quantity of the asset together with a history of the assets including any additions, deletions and changes to the local road asset.
- This Asset Management Plan (AMP) links to Moira's corporate strategies, plans, budgets and systems.
- Asset condition assessments are performed in line with the documented timelines within the AMP.
- Asset revaluations are performed on an annual basis in line with the accounting standards. All asset disposals follow the approval guidelines outlined in the AMP
- A Council Wide Risk Management Plan and Policy is maintained outlining Moira's approach to Risk Management.
- Asset Renewal shall take priority where possible before of the construction of new assets or expansion or upgrade of existing assets.

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#### Asset Management Plan 2021 - 2031



## 1 INTRODUCTION

This plan establishes the process for operation, maintenance, renewal, refurbishment and upgrade of Council's assets, reflecting the current situation. The plan has been prepared to embody the principles of Council's Asset Management Policy into a working document and to ensure that the direction of Council's Asset Management Strategy is maintained.

Council last reviewed and adopted the Asset Management Policy on 23 October 2019.

### 1.1 Legislative Basis for the Plan

This Moira Shire Council Asset Management Plan (AMP) has been prepared in accordance with the following Acts, Regulations and Codes of Practice:

- *Local Government Act (2020)* (Refer section 14 within this document for full details)
- *Road Management Act (2004)*

### 1.2 Purpose of the AMP

The purpose of the AMP is to establish the processes for operations, maintenance, renewal, refurbishment and upgrade of assets under the management of the Moira Shire Council based on meeting an agreed level of service. It also sets the relevant standard in relation to discharge of duties in the performance of asset management functions. In doing this, it will achieve compliance with the Local Government Act 2020.

### 1.3 Scope of the Plan

This AMP has been set up to meet the objectives of Council's Asset Management Policy. Moira Shire Council is responsible for \$780 million of assets, including land, buildings, drainage, waste and roads, footpaths, kerbs, airports and recreational infrastructure.

Individual (sub) asset management plans are being developed for each asset type and will be approved by Council's Management Team as required. These sub plans will include the following:

- Appendix 1.1 Footpaths
- Appendix 1.2 Kerb and Channel
- Appendix 1.3 Local Roads
- Appendix 1.4 Bridges and Major Culverts
- Appendix 1.5 Public Toilets - TBC
- Appendix 1.6 Public Swimming Pools - TBC
- Appendix 1.7 Transfer Stations –
- Appendix 1.8 Parks and Gardens - TBC
- Appendix 1.9 Buildings and Other Structures
- Appendix 1.10 Public Halls TBC
- Appendix 1.11 Leisure & Recreation
- Appendix 1.12 Drainage

Further plans will be developed for other infrastructure assets as required.

The individual (sub) plans are attached to the overall asset plan as appendices and each contain the following information:

- asset portfolio summary;
- sub assets details;
- valuations;

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- current condition summary;
- intervention level;
- asset life; and
- estimated renewal demand.

**1.4 Background**

Moira Shire Council is home to a population in excess of 29,000 people and encompasses a geographic area of 4,057 square kilometres from Bundalong in the east to Barmah in the west. Our northern boundary is defined by the Murray River and our south-west, southern and southeast regions share boundaries with the municipalities of Campaspe, Greater Shepparton, Benalla, Wangaratta and Indigo. Moira is centrally located to the regional cities of Shepparton, Wangaratta and Albury-Wodonga.

The Moira Shire's municipal region includes four major towns: Cobram, Nathalia, Numurkah and Yarrowonga and 22 smaller communities: Barmah, Bearii, Bundalong, Burramine, Invergordon, Kaarimba, Katamatite, Katunga, Koonoomoo, Kotupna, Lake Rowan, Peechelba, Picola, St James, Strathmerton, Tungamah, Waaia, Wilby, Wunghnu, Yabba North, Yalca and Yarroweyah.

The median age of Moira Shires population is 47 years, which is higher than the State and National medians of 37 and 38 years, respectively. Children aged 0 - 14 years make up 17.7% of the population and people aged 65 years and over make up 25.0% of the population.

Moira Shire is home to a variety of agricultural industries including horticulture, cereal, oilseed, livestock and dairy production. Agricultural land use accounts for approximately 71 per cent of the total land area, currently divided equally between irrigated and dry land production.

The development of a Strategic Resource Plan (SRP) in accordance with Part 4 – Planning and Financial Management of the Local Government Act (2020) has provided the focus for Council to seek to improve the way in which it manages the assets under its control.



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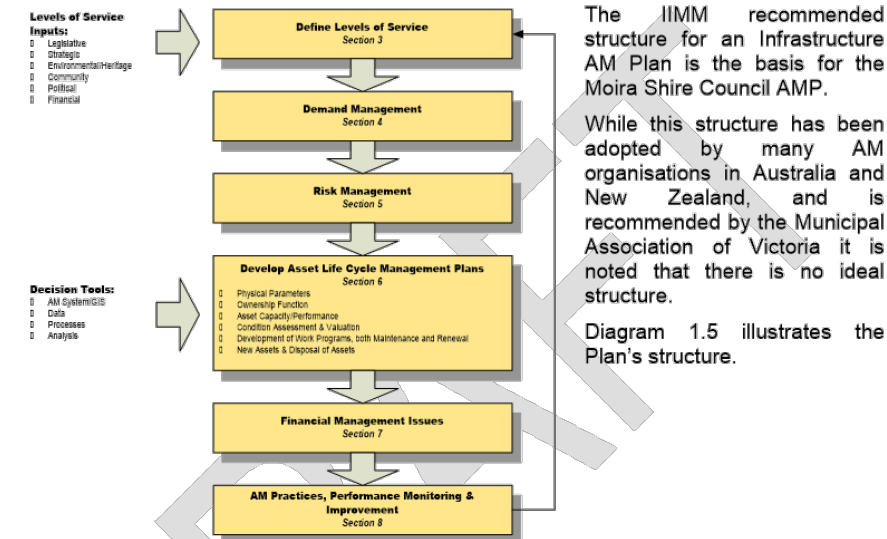
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**1.5 Plan Format**

The prime guidance used for development of Council's AMP's is the International Infrastructure Management Manual (IIMM) developed jointly by the NZ National Asset Management Steering Group and the Institute of Public Works Engineering of Australia. This manual is highly recognised around the world as one of, if not the leading Infrastructure Management Manual for public works authorities such as municipal councils.



**1.6 Key Stakeholders**

The key stakeholder groups of the community who are both users of Council's physical assets and/or are affected by it include:

- the community in general;
- emergency agencies (police, fire, ambulance, Vic ses);
- utility agencies that utilise the road reserve for their infrastructure (water, sewerage, gas, electricity, telecommunications);
- council as custodian of the asset;
- state & federal government that provide support funding to assist with management of council's assets.

**1.7 Local Government Act - Non-Feasance**

The removal of non-feasance from the Local Government Act for roads has increased the profile of asset management within local government.

Within Australia, the "law of negligence" is a fault-based system where a person who carelessly causes injury or loss to another person should compensate that person. In 2000, the High Court ruled that this should also apply to an authority (including Local Government) that does not maintain its assets to an appropriate standard and is therefore subject to the law of negligence. To address this issue the State Government has introduced the Road Management Act 2004 in the roads area.

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#### 1.8 Rationale for Asset Ownership

Authorities such as municipal councils exist principally to supply various core and non-core services that meet the needs of their communities. The type of services provided, and how they are provided depends on the level of service required by the community.

In regional areas, the means for some service delivery is through Council ownership of assets. In the future, Council may be able to support private sector developers/landowners in the provision of infrastructure through development of various components of the road network, in accordance with engineering standards and planning objectives.

#### 1.9 Linkages to Key Corporate Strategies, Plans & Systems

The AMP is a vital component of Council's overall strategic planning process. It links to the following Key Corporate Strategies, Plans & Systems as shown in the following diagram:

Specifically, linkages include:

- Asset Plan 2021-2031 (TBD) - In accordance with the Local Government Act 2020, Council must develop a 10-year Asset Plan. The Asset Plan will set the framework for how Council manages Infrastructure and Building assets, under its control, through their asset lifecycle. It will document Council's strategies in managing these assets, as well as future challenges and opportunities facing Council in the future. The Asset Plan will also document Council's commitment to investing in assets to meet the service delivery needs of our community and address the aspirations of the community vision, priorities of the Council Plan and alignment with the Financial Plan.
- Council Plan 2021-2025 – The Council Plan is integral in both defining and navigating the strategic direction of Council. This key document underpins all that Council strive to achieve in our operations, decision-making and service delivery.
- Financial Plan 2021-22 to 2030-31 Strategic Resource Plan 2019-2023 – The Strategic Resource Plan (SRP) is the key medium term financial plan produced by Council on a rolling basis that summarises the resourcing forecasts for at least four years. The SRP forms part of the Council Plan.
- Council Budget – Council prepares an annual budget report that details the financial position, capital works program and fees & charges schedule. The requirements for the budget are in line with s.94 – Division 2 of the Local Government Act 2020. The Council budget is established based on meeting the objectives of the Council Plan and Strategic Resource Plan.
- The Long Term Financial Plan (LTFP) - is populated using the results of the demand and renewal analysis of asset management and updated within Council's annual budget process.
- Contracts – The service levels, strategies and information requirements contained in the AM plans are translated into contract specifications and reporting requirements.
- By-Laws, standards and policies – These tools for asset creation and subsequent management are needed to support AM tactics.
- Business Plans – These service levels policies, processes and budgets defined in AM plans are incorporated into business plans as activity budgets, management strategies and performance measures.
- Asset Management Policy and Strategy - Council reviewed and adopted an Asset Management Policy on 23 October 2019 and was prepared to enhance the previous Asset Management Policy and identify areas for improvement for asset management in order to meet national benchmarks. The Asset Management Strategy is currently under review so that it too will enhance the most recent Asset Management Policy.

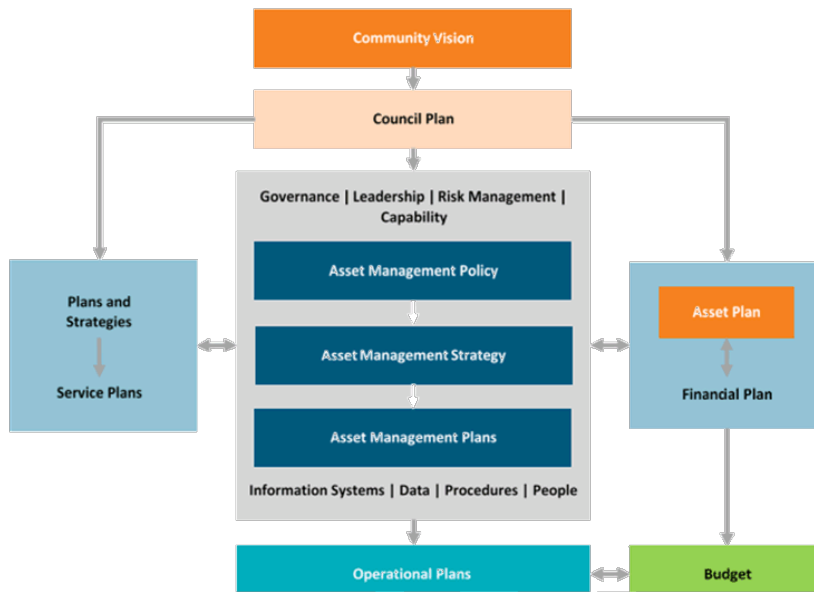
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**1.10 Basic & Advanced Asset Management**

Guidance in the development process of this Plan has been taken from the International Infrastructure Management Manual, IIMM 2015.

The International Infrastructure Management Manual (IIMM) - defines basic asset management as asset management, which relies primarily on the use of an asset register, maintenance management systems, job/resource management, inventory control, condition assessment and defined levels of service, in order to establish alternative treatment options and long-term cash flow predictions.

Advanced Asset Management (AAM) - employs predictive modelling, risk management and optimised decision-making techniques to establish life-cycle treatment options and related long term cash flow predictions.

Moira Shire Council is implementing practices that will take it further along Advanced Asset Management by recording our current status and identifying improvement actions required to meet national benchmarks, in particular the National Asset Management Assessment Framework (NAMAF). This will assist Council officers responsible for asset management in improving the effective management and maintenance of all assets within Moira Shire Council.

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## 2 ASSET LEVELS OF SERVICE

### 2.1 Community Consultation

Our community plays a major role in developing the vision and priorities for the Asset Management Plan 2021-2031. Council will consult widely with the community, ensuring they have their say for the future of the assets within the shire, using deliberative engagement methods in accordance with the *Local Government Act 2020* during the on-going life of this Asset Management Plan.

Community engagement enables a deeper understanding of community member's perceptions of the topics and contexts on a particular issue and facilitates stronger relationships among and between community members. As part of the deliberative engagement process, it was planned for Council's assets staff to hold four community consultations in the main centres of Moira Shire - Cobram, Nathalia, Numurkah and Yarrowonga in order to better understand the community's opinions and expectations as to the current state of Council's entire asset base. However, with Covid-19 implications this has not been a viable option to continue. In lieu of holding these community consultations, Council assets and communications staff undertook a comprehensive asset survey with the community in February 2021 using Council's website and advertised extensively using Social media, local newspapers and internal resources encouraging community participation.

The community will have another opportunity to have their say when this draft Asset Management Plan 2021-2031 is released for feedback, with further extensive advertising across various media platforms.

Council has prepared this Asset Management Plan using deliberative engagement practices in accordance with its Community Engagement Policy.

Council has a statutory obligation under the *Local Government Act 2020* (s.92) to develop an Asset Plan and must undertake community engagement by way of Deliberative Engagement. This form of engagement involves bringing together a group of representative community members to consider evidence and diverse perspectives to weigh up the various options and come to a judgement on the way forward and develop a set of recommendations.

Examples of deliberative engagement practices are:

- Working with Advisory Panels
- Online proposals and ideas, discussed by a panel or community members;
- Participants asked to consider and prioritise ideas and options; and
- A representative group participates in a series of sessions of information exchange.

Council is committed to providing opportunities for the community to influence the decisions, policies and plans of Council by actively participating in engagement programs and processes. Council will provide the tools to conduct effective and consistent engagement with the community to better inform future planning of services, setting budgets and developing policies and strategies.

### 2.2 Asset Management Planning Survey

Council's Construction & Assets department recently asked the community to participate in a survey to gain a better understanding of current community satisfaction levels relating to Council's asset portfolio.

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Key findings from the 2021 survey were as follows:

- At the beginning of the survey, 49% of respondents found Council's assets met their expectations and 47% found they were below their expectations.
- At the end of the survey 55%, found Council's assets did meet their expectations whilst 42% still found the asset did not meet their expectations.
- Sealed Local Roads, Storm Water Drainage and Footpaths were the main priority assets where the respondents felt Council should be spending its money.
- 57% of respondents have lived in the shire for greater than 20 years
- 64% of respondents live in town
- 39% of respondents were from Numurkah
- 38% of respondents were from Yarrawonga
- 60% of respondents were female
- 43% of respondents were aged over 60 years old.
- 14 respondents indicated a desire to join an Asset Management Focus Group

Asset Group	% Satisfied	% Less than satisfied	% Don't Use	Target Expenditure Rankings
Sealed Local Roads	53	47		1
Unsealed Local Roads	43	45	12	7
Footpaths	41	49	10	3
Kerb	51	42	7	8
Stormwater Drainage	34	62	4	2
Sports & Recreation	53	40	7	6
Buildings	69	27	4	4
Parks & Gardens	74	25	1	5

**2.3 Background to Levels of Service**

The 'level of service' is the defined service quality for a particular activity or service area against which service performance can be measured. They provide the basis for the life cycle management strategies and works programme identified within the AMP.

The levels of service will be used to:

- inform customers of the proposed type and level of service to be offered;
- identify the costs and benefits of the services offered;
- enable customers to assess suitability, affordability and equity of the services offered;
- as a measure of the effectiveness of the AMP, and;
- as a focus for the AM strategies developed to deliver the required level of service

The levels of service are based on:

- community research, consultation and expectations
- information gathered from customers on expected quality and cost of services
- strategic and corporate goals

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- legislative requirements
- legislation, regulations, environmental standards and industry and Australian standards that impact on the way assets are managed.
- design standards and codes of practice
- Australian design standards also provide the minimum design parameters for infrastructure delivery.

The levels of service provide guidance for the scope of current and future services offered, the manner of the service delivery and they define the specific levels of service, which the Organisation wishes to achieve.

The service levels are divided into two types:

- operations based; and
- community based

Operations based levels of service relate to the *technical and maintenance* standards and the outputs the customer receives in terms of:

- service standards;
- maintainability;
- reliability and performance;
- responsiveness;
- capacity;
- environmental impacts; and
- cost/affordability.

Community based levels of service relate to the *function* of the service provided and how the customer receives the service in terms of:

- service quality & appearance;
- safety;
- legislative requirements;
- responsiveness to requests;
- empathy (understanding, individual attention); and
- assurance (knowledge, courtesy, trust, confidence)

#### 2.4 Maintenance Standards/Levels of Service

Moira Shire has a duty of care to the community, to maintain all assets for which it is responsible, in a safe condition and to specific maintenance targets that meet community expectations having regard to relevant government policies, and available funds.

The Level of Service (LOS) specifies the requirements for management of the municipal public asset. The LOS takes into account:

- community views and values,
- industry standards,
- the need to provide facilities that are safe for all users, and
- ability of council to fund maintenance activities.

Notwithstanding the above, Council may consider service solutions which do not require the provision of Council owned assets. (E.g. private/public partnerships.)

#### 2.5 Current Levels of Service

The levels of service currently provided by Council are based on historic practices (that's the way we have always done it) or as documented in the individual asset management plans (refer section 1.3) or as documented in Road Management Plan (RMP) 2021.

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Council's overall objective is to maintain the existing levels of service however, a reduction in levels of service may occur in the short to medium term due to unforeseen events.

Current service levels are based on:

- asset renewal - based on overall condition intervention levels and
- asset defect reporting and rectification timelines - as documented in the individual asset plans and the Road Management Plan.

Council will monitor and identify (wherever possible) any likely change in the population demographic or commercial / industrial activities that would require an increase to the number or size of Council's assets in order to maintain the existing levels of service.

From time to time Council may deliver what may appear to be a higher level of service particularly in relation to repairing defects before the agreed timelines or repairing a defect that has not reached the intervention level for repairs. These type of repairs may be undertaken due to commercial and financial reasons, as it is more economical to repair a pothole that has reached intervention and the pothole located within the same area even though it has not quite reached the intervention levels. This early treatment in no way indicates Council can afford to deliver a higher level of service but it shows prudent financial management and common sense on behalf of the Council and the community.

The agreed levels of service for asset renewal intervention based on overall asset condition will undergo a continual review by Service Managers and may be refined over a period to better balance the expectation of customers. Subject to available funding this requires a clear understanding of customer needs, expectations, preferences and their willingness to pay for any increase in the levels of service.

#### 2.6 Managing the Risks

There are risks associated with providing the service and not being able to complete all identified activities and projects. We have identified major risks as:

- Assets with defect ratings at Extreme
- Assets with defects that pose serious risk of injury to members of the community.
- Assets requiring immediate renewal or maintenance works following inspection and risk assessment taking into account the likelihood of the risk and the consequence of the risk.

We will endeavour to manage these risks within available funding by:

- Undertaking cyclic asset inspections as documented within the Road Management Plan and Council's individual Asset Management Plans.
- Inspecting asset faults reported via Council's CRM system and recording actions in Conquest if defects are confirmed and based on level of risk.
- Undertaking reactive inspections and recording work actions in Conquest based on level of risk.

#### 2.7 Desired Levels of Service

A requirement of Council's Asset Management Policy and the *Local Government Act 2020* is for Council to continue to review asset defect maintenance and rectification timelines like those documented in the Road Management Plan 2021 Version 8.

Council will also review the agreed asset renewal intervention levels for infrastructure assets based on the overall condition of the asset to ensure they remain fit for purpose and can function safely at a standard acceptable to the community in the most cost effective manner.

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As per the case study example shown earlier in the executive summary section in order to address community desire for an increased level of service via improved assets, Council will consider opportunities to acquire additional Federal, State and community funding to improve the amenity of any of Council's assets based on the following principles

- renewal / asset protection
- social, economic and environmental benefits
- cost to council and external funding
- risk

**2.8 Service Plans**

Service plans have not been developed for each service Council provides to the community.

Service plans when developed should include:

- what assets are required to deliver the services,
- what the agreed condition/intervention levels will be,
- what the agreed condition inspection frequency will required, and
- what the agreed defect inspection frequency will be required.



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**3 FUTURE DEMAND**

**3.1 Demand Drivers**

Drivers affecting demand include population change, changes in demographics, seasonal factors, vehicle ownership rates, consumer preferences and expectations, technological changes, economic factors, agricultural practices, environmental awareness, etc.

Moira Shire has been experiencing some small growth over recent years; the figures show around 1.6% increase based on 5-year population growth periods. However due to COVID-19 pandemic we are experiencing expedient growth by way of development applications in Cobram, Yarrawonga and Numurkah townships with planning applications increasing from an average 200 per annum just 2-years ago to now 500 per annum. This is expected to place increasing demands on Council resources (financial and human) for creating and maintaining assets in the future years.

Potential development of new commercial and industrial sites may also generate significantly increased volumes of light and heavy vehicles on specific roads. With the generation of new jobs within the community, the impact of increased maintenance on those roads can cause a significant financial burden to all ratepayers if these organisations or developments are not considered in the overall management of the road and infrastructure network.

Some activities, businesses & industries that are traffic generators include:

- Agriculture dairy, fruit and vegetable trucks, intensive but finite duration each harvest;
- Grain storage & wine production – trucks, intensive but seasonal;
- Changes in cropping practices;
- Changes to the dairy Industry - more intensive beef programs
- Quarries – regular truck usage;
- School and Tourist buses

**3.2 Demand Forecast**

New assets required to meet demand growth are typically provided by land developers and are known as 'Contributed Assets' and at no cost to Council. They are covered by a 12-month defect liability with the onus on the developer to maintain and repair any defects during this period prior to the assets being transferred to Council for ongoing operational and maintenance responsibility.

Acquiring these new assets will commit Council to fund ongoing operations, maintenance and renewal costs for the period that the service provided from the assets is required. These future costs should be identified and considered in developing forecasts of future operations, maintenance and renewal costs

The following statistical data on growth for Moira Shire has been sourced from the Australian Bureau of Statistics and Victoria in Future 2019 (VIF2019). The 2018 data was released on 28 July 2020 and is already likely to be out of date due to the COVID 19 pandemic! This table will be updated in future asset management plans following the release of any new data statistics.

	2019	2020	2021	2026	2031	2036
<b>Estimated Residential Population</b>	29925	30037	30169	30921	31662	32384
<b>Estimated Occupied Private Dwellings</b>			13115	13674	14200	14650
<b>Estimated Total Dwellings</b>			14301	14872	15451	15980

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## MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN (cont'd)

### ATTACHMENT No [2] - Moira Shire Council Asset Management Plan 2021-2031

#### Asset Management Plan 2021 - 2031



#### 3.3 Demand Management Planning

Demand management planning provides alternatives to the creation of new assets in order to meet demand. It also examines ways of modifying customer demands so that the utilisation of existing assets is maximised and the need for new assets is deferred or reduced.

For instance, Council's current funding of the road network is under continual pressure and any new developments need to be considered in the overall funding assessment. New developments that generate additional traffic should be given serious consideration, with a funding balance being established between a general rate increase for the additional maintenance burden or alternatively a reallocation of funds or development contributions.

Planning controls that introduce road use levies for specific road users (such as gravel haulers & timber trucks) or industry controlled levies that are directed by that industry towards maintenance of the roads under pressure may become part of the Councils management to ensure that the existing, and future, road network continues to function successfully.

With time, the community may seek higher levels of service than currently provided; therefore, Council, will review existing levels of service to ensure

- levels of service meet community expectations (via community consultation)
- levels of service can be maintained financially and operationally.

#### 3.4 Demand Management Strategy

Council's long-term financial strategy has been developed via the 10-year Capex program

Future renewal funding demands will increase during this 10-year AMP period and the amount of this increase will be monitored as condition assessments are done and asset lives and degradation curves are refined. If it is identified that the Shire is living beyond its means, then serious consideration will need to be given to the existing levels of service provided and what (if any) alternative means of funding are available to assist maintaining the current service levels.

It is therefore critically important that there is community input into any proposal to downgrade any levels of service, as there may well be impacts on the community of which Council is unaware and which will result in Council receiving negative comments through direct or indirect means. At the same time, the community may well be strong advocates of the process if it can see a decrease of operational or maintenance costs arising from user's groups that may be contributing little or nothing to the community, which bears the cost.

#### 3.5 Demand Management Plan

Demand for new services will be managed through a combination of managing existing assets, upgrading of existing assets and providing new assets to meet demand and demand management. Demand management practices include non-asset solutions, insuring against risks and managing failures.

Non-asset solutions focus on providing the required service without the need for the organisation to own the assets and management actions including reducing demand for the service, reducing the level of service (allowing some assets to deteriorate beyond current service levels) or educating customers to accept appropriate asset failures. Examples of non-asset solutions include providing services from existing infrastructure such as aquatic centres and libraries that may be in another community area or public toilets provided in commercial premises.

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Opportunities identified to date for demand management are shown in the table below.

Demand Driver	Impact on Services	Demand Management Plan
Rate Capping	Loss of income which could impact on Council's ability to provide current service levels	Develop levels of service
Population Growth or Decline	Some assets will become surplus in our smaller towns, but more will be needed in our larger towns.	Identify areas of growth and future requirements
Tourism	Tourists will drive requests for increase in service levels	Identify areas of growth and future requirements
Ageing Population	Residents will require an increase in service levels	Identify areas of growth and future requirements

Further opportunities will be developed in future revisions of this asset management plan.

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**4 ASSET PORTFOLIO'S**

**4.1 General Information**

Moira Shire operates an Asset Management System (AMS) capturing specific information to ensure the asset is capable of functioning as it was built to function (fit for purpose) and that it continues to meet the needs and expectations of the community.

The AMS includes an asset register that enables the necessary information to be recorded such as the location, type, classification, condition, age, configuration and quantity together with a history of the asset including additions, deletions and changes to the asset. The AMS also records details of the valuation of the asset (e.g. replacement value, depreciation) in accordance with relevant accounting standards and enables the Council to develop a long-term asset management financial plan based on deterioration rates and life expectancy using age and condition of the individual local asset.

The asset register within the AMS is an integral component of Council's overall records management system as it enables Council to comply with the evidentiary provisions and maintain records of defects or other matters that have required refurbishment, renewal, repair or maintenance as part of the custodianship of Council's assets.

**4.2 Asset Management Data, Processes & Strategies**

Several areas that are vital to managing the asset include:

- Asset data:** Information on the actual physical details of the assets including quantity, dimensions, age, condition, cost to provide, replacement cost, useful life span, etc. It must be appropriate for the required purpose, reliable and accessible.
- Information systems:** This includes all the data information systems necessary to competently manage the asset. Key systems include the corporate accounting system, asset information system, geographic information system and public request system. Ideally, data should be input once only into one of these systems and be accessible through other systems through interfacing.
- Processes:** This involves the various processes to analyse and evaluate the data from the above systems to produce relevant management reports and works programs.
- Strategies:** Implementation strategies for organisational management, including contractual, people and resource issues, are essential to ensure that the asset management process overall is conducted in a sound and competent manner.

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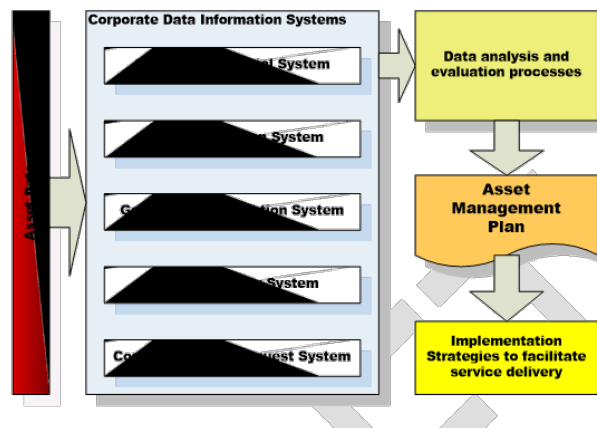
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The following chart illustrates the relationship



**4.3 Condition Assessments**

In order to manage all the assets effectively, up to date valuations and condition assessments need to be completed on a timely basis. To this end, revaluations and condition assessments are to be carried out for all asset types except those categorised as Other Infrastructure Assets every 4-years other than Councils Local Roads (3-years) and vehicular bridges (as per the Vic Roads – Roads Structures Inspection Manual guidelines).

Other Infrastructure assets are those assets that are typically valued less than the Capital threshold minimums or where there is a minimal quantity of assets included. Other Infrastructure Assets will not have its own individual asset plan and not all assets within this category are subject to condition inspections. Assets included in this category include fences, town signage, public furniture, levees, sprinkler systems, streetscapes, bollards, dog bag dispensers, water tanks, planter boxes, dump units and septic tanks. Assets identified as being subject to condition inspections every 4-years are fences, levees, septic tanks, dump units and water tanks and inspection details are recorded in Councils asset management register

Condition Inspections are completed by staff depending on existing skill level or alternatively by external qualified companies or contractors. Condition ratings recorded from previous inspections may have the rating increased or decreased as determined by the inspector only when another inspection is recorded in Councils asset management system including the inspectors name, organisation and inspection date and comments justifying the change.

Condition standards have been standardised so that when an asset has 2% to 5% of its life remaining (up to 6 months to 4 years); it is assessed to be at Condition 8. This has been adopted as Council's agreed levels of service and intervention levels. It reflects Council's current practice and allows an asset to remain in service as long as possible before it is renewed or replaced. Hence good asset management practice is to inspect the assets, analyse the data, identify those at or above intervention levels and program to renew or replace them before any of the following occurs

- their condition causes significant damage to adjoining assets
- the risks associated with their use cannot be controlled by maintenance
- the annual repair or maintenance cost becomes excessive.

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**4.4 Condition Audits**

Asset condition assessments are generally carried out in order to manage assets effectively and plan for future renewal funding requirements. A significant part of asset management is the identification of the remaining life of an asset (condition assessment) and hence its' written down value; this leads to the determination of renewal funding (for budgetary purposes) to ensure each asset remains operational. Within a number of asset classes, Council only has a broad scale to assess condition, typically

- Excellent (90%)
- Good (70%)
- Moderate (50%)
- Fair (30%)
- Poor (10%)

These have been used in the past with the percentage of asset life remaining to calculate accumulated depreciation and written down value.

In subsequent years, these assets have been depreciated (by 1% per annum for 100-year life assets). When it is time to reassess the asset condition by field inspection, it is not possible to provide an assessment of 67% (3 years' depreciation for an asset that had been classified as good). Instead, it is now recognised that the above classes provide a range of percentage of life remaining. Subsequent condition inspections should identify that an asset is in good condition, implying a remaining life between 80% and 60%. Hence the asset life which has depreciated to 67% is accurate and no condition assessment revaluation is required.

**4.5 Standard Condition Scores and Definitions**

Score	Definition	% Asset Remaining (Based on delivery of future economic benefit)
0	A new asset or an asset recently rehabilitated back to new condition.	100
10	A near new asset with no visible signs of deterioration often moved to condition 1 based upon the time since construction rather than observed condition decline.	90
20	An asset in excellent overall condition. There would be only very slight condition decline but it would be obvious that the asset was no longer in new condition.	80
30	An asset in very good overall condition but with some early stages of deterioration evident, but the deterioration still minor in nature and causing no serviceability problems.	70
40	An asset in good overall condition but with some obvious deterioration evident, serviceability would be impaired very slightly.	60
50	An asset in fair overall condition, deterioration in condition would be obvious and there would be some serviceability loss.	50
60	An asset in fair to poor overall condition. The condition deterioration would be quite obvious. Building serviceability would now be affected and maintenance cost would be rising.	40
70	An asset in poor overall condition, deterioration would be quite severe and would be starting to limit the serviceability. Maintenance cost would be high.	30
80	An asset in very poor overall condition with serviceability now being heavily impacted upon by the poor condition. Maintenance cost would be very high and the asset would be a point where it needed renewal.	20
90	An asset in extremely poor condition with severe serviceability problems and needing renewal immediately. Could also be a risk to remain in service?	10
100	An asset that has failed, is no longer serviceable and should not remain in service. There would be an extreme risk in leaving the asset in service.	0

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**4.6 Condition Examples**

A series of photographs illustrating various infrastructure condition-rating examples are shown on the following pages. They do not cover the complete condition range for all asset types but provide some guidance to the selection of an acceptable re-treatment intervention level.

Council's AMP's including buildings, bridges, drainage, playgrounds and other recreational asset types or surfaces will contain examples of condition ratings to assist with determining retreatment intervention levels.

Sealed Pavement



Condition 0 – 1 No Failures no Shape loss



Condition 6 Moderate failures and shape loss

Sealed Surface (Wearing Course)



Condition 0 – 1 Seal in Excellent near new condition



Condition 6.5 - 7 Oxidized and Stripping

Unsealed Pavement



Condition 0 – 1 Average Depth 150 mm



Condition 7 – Average depth 20 – 30 mm only

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Kerb & Channel



Condition 3 - Old but only Minor loss of shape & movement



Condition 6 - Movement and Concrete breakdown

Footpaths



Condition 0 - 1 Excellent condition



Condition 7 - Extensive cracking and movement

Bridges



Condition 0 - As New Pedestrian



Condition 6 - Road Bridge - Fair to poor overall condition

Buildings



Condition 0 - As New



Condition 5 - Fair overall condition



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Drainage Pits



Condition 0 - As new condition



Condition 7 - Poor overall condition

**4.7 Conquest**

Council utilises the Conquest Asset Management System as the knowledge database to manage its assets. Conquest records financial and physical attributes of assets and is used for maintenance reporting, defect & condition recording and reporting. It includes custom built reporting & programming of works as well as condition and defect inspection data from assessments that are undertaken on a regular basis.

Each asset is given a unique identifier in the Conquest database that can also be applied to any other database, such as Council's Geographical Information System (GIS), where it is listed. A sequential number is allocated to each asset when it is created in the database.

The extent of data to be recorded in the database will be that identified by the organisation as important to its management needs.

**4.8 IntraMaps**

The majority of Council's asset types have been mapped on a GIS database - IntraMaps.

**4.9 Moloney**

Council uses the Moloney Asset Management Systems (MAMS) to conduct analysis on asset renewal financial gap and long term financial modelling to reduce the asset renewal gap.

The following graph (as at 30 June 2021) shows the predicted annual capital expenditure requirement (white columns) to treat all assets that reach intervention level and Council's proposed renewal expenditure (blue columns). The difference between the two columns is known as the renewal gap and the ongoing challenge to Council is to reduce or close the gap to the point where there is no gap!

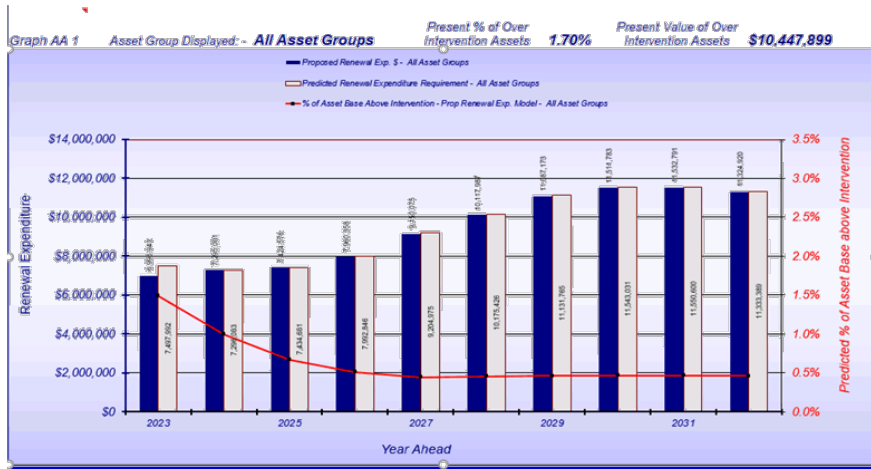
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**5 RISK MANAGEMENT**

**5.1 Risk Assessment Principles and Process**

Council's risk assessment process utilises principles established in Australian & New Zealand Risk Management Standard AS/NZS ISO 31000:2009

The overall objectives of a formal risk management approach are to:

- outline the process by which Council manages risk associated with its assets, so that all risks can be identified and evaluated in a consistent manner,
- identify operational and organisational risks at a broad level,
- identify and analyse Council's liability associated to Risk,
- prioritise the risks to identify the highest ones to be addressed in the short to medium term,
- determine the most appropriate option for minimising Council's exposure to financial and physical loss inclusive of Community Assets under the control of Council,
- allocate responsibility for managing risks to specific staff to improve accountability,
- encourage the identification and reporting of potential risks,
- promote and support Risk Management practices within the Organisation, and
- protect Council's corporate image as being a professional, responsible and ethical organisation.

The following chart shows the overview of the risk management process as outlined in the above Standard that is the basis of Council's process.

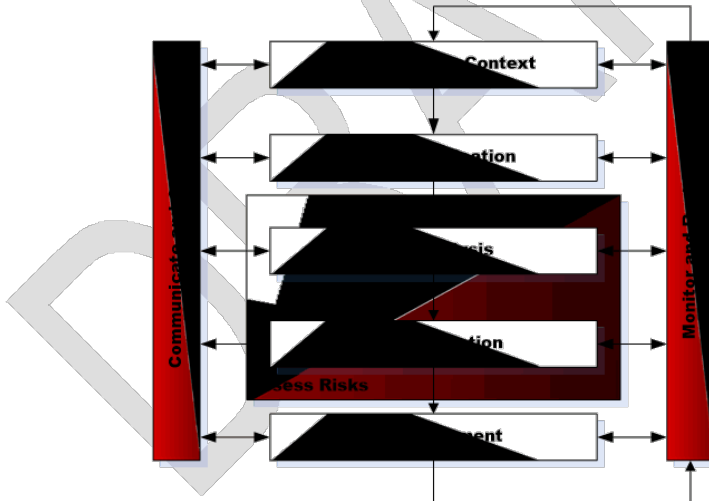


Chart: Risk Management Overview

**5.2 Responding to Emergencies**

While Council has an essential role in emergency management planning and community engagement, and in leading relief and recovery efforts, the risks and consequences of emergencies are ultimately shared across all levels of government and the community.

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Council's strengths are particularly in working with the community during and after emergencies and Council is not a response agency

Council's roles and responsibilities are documented in Council's Emergency Management Manual

Outside of major emergency events, Council has an after hour's contact number available to the community to report any failures to existing assets outside of normal working hours.

#### 5.3 Contingency Planning

The General Manager – Infrastructure has delegated authority to undertake works that may arise because of unanticipated conditions like a flood event.

In order to manage all the assets effectively, up to date valuations and condition assessments need to be completed. To this end, revaluations and condition assessments are to be carried out every 4-years other than roads which are 3-yearly. These are completed either internally by staff or externally by contract depending on the staff availability and skill level.

#### 5.4 Creation/Acquisition/Augmentation Plan

Moira Shire Council is cognisant of the difficulty for funding existing infrastructure, both maintenance and renewals; therefore, Council is very cautious about undertaking creation of new assets.

Provision of new works fall into the following categories depending upon the extent and type of works:

- council funded, or
- developer funded as part of subdivisional development, or
- contribution to the cost by either the developer and/or council

Where possible, developers of new subdivisions are required, as part of the development approvals process, to provide the basic infrastructure to the standard appropriate for that development.

There are occasions when Council is required to upgrade an asset because of changed usage requirements. In such instances, the project is scrutinised closely by officers and is dealt with as part of the annual budget process.

New operational costs may be required for new infrastructure. These additional costs should be included in the overall cost of the project in included in the whole of life cost calculations when the project is being evaluated.

#### 5.5 Risk Criteria

We have identified major risks as:

- assets with defect ratings at extreme
- assets with defects that pose serious risk of injury to members of the community
- assets requiring immediate renewal or maintenance works following inspection and risk assessment taking into account the likelihood of the risk and the consequence of the risk

We will endeavour to manage these risks within available funding by:

- undertaking cyclic asset inspections as documented within the Road Management Plan and Council's individual Asset Management Plans
- inspecting asset faults reported via Council's CRM system and recording actions in Conquest if defects are confirmed and based on level of risk
- undertaking reactive inspections and recording work actions in Conquest based on level of risk

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**6 LIFECYCLE MANAGEMENT**

The lifecycle management plan details how the organisation plans to manage and operate the assets at the agreed levels of service (defined in Section 3) while optimising life cycle costs.

**6.1 Physical Parameters**

The assets covered by this asset management plan are shown in section 1.3. For individual asset data including quantities and values, refer to the individual AMP's.

The asset intervention levels are set at eight (8 out of 10) for the majority of asset classes other than Roads – Sealed Surfaces where the intervention level is set at 7. When assets reach intervention level they are either programmed for renewal or considered for disposal. Assets are considered no longer fit for purpose when they reach the intervention level score of 10 and should be disposed or closed to the public immediately.

**6.2 Asset Capacity and Performance**

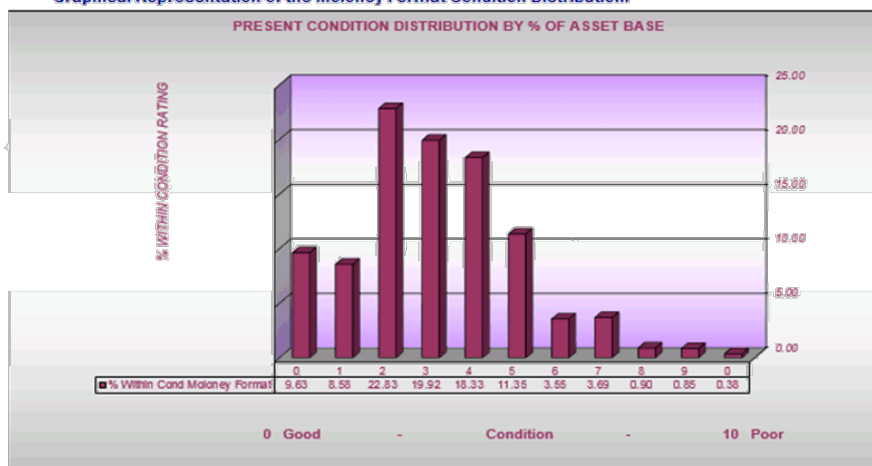
Council services are generally provided to meet design standards where these are available.

**6.3 Asset Condition**

Condition is monitored via a condition inspection as per Council's Road Management Plan and Individual asset plans. Typically, Council undertakes asset condition assessments every 4-years with the exemption of sealed and unsealed roads that are inspected every 3-years as mentioned in section 4.3.

The current (present) condition profile of our assets as at 30 June 2021 is shown in the following graph;

Graphical Representation of the Moloney Format Condition Distribution.



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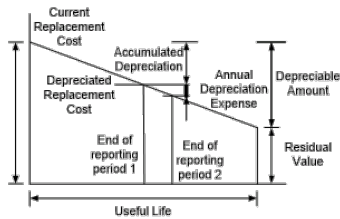
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**6.4 Asset Valuations**

The value of assets recorded in the asset register as at 30/06/2021 covered by this asset management plan is shown below. Assets are typically re-valued every 3 –or 4-years at fair value based on replacement costs less accumulated depreciation as at the date of valuation.



Current Replacement Cost	\$812,846,141
Depreciable Amount	\$216,593,152
Depreciated Replacement Cost <sup>1</sup>	\$596,252,989
Annual Depreciation Expense	\$11,145,153

<sup>1</sup> Also reported as Written Down Current Replacement Cost (WDCRC).

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**7 OPERATIONS AND MAINTENANCE**

**7.1 Operations**

Operational expenditure such as utility running costs have no effect on asset condition, however cleaning and regular condition and defect inspections are necessary to keep the asset in service and fit for purpose, appropriately utilised and remain within agreed intervention levels.

Operational expenditure is distinguished from maintenance expenditure in Council's financial system and includes such costs as the electricity for street lighting, heating or air-conditioning, public toilet cleaning, building condition inspections, play equipment inspections, road, footpath kerb & drainage inspections.

**7.2 Routine Maintenance**

Maintenance is the day-to-day work required to keep assets fit for purpose and operating at required service levels giving it every possible opportunity to reach its life expectancy.

Maintenance typically falls into two broad categories:

- planned (proactive) maintenance: proactive inspection and maintenance works to prevent asset failure
- unplanned (reactive) maintenance: reactive action to correct asset malfunctions and failures on an as required basis (i.e. emergency repairs)

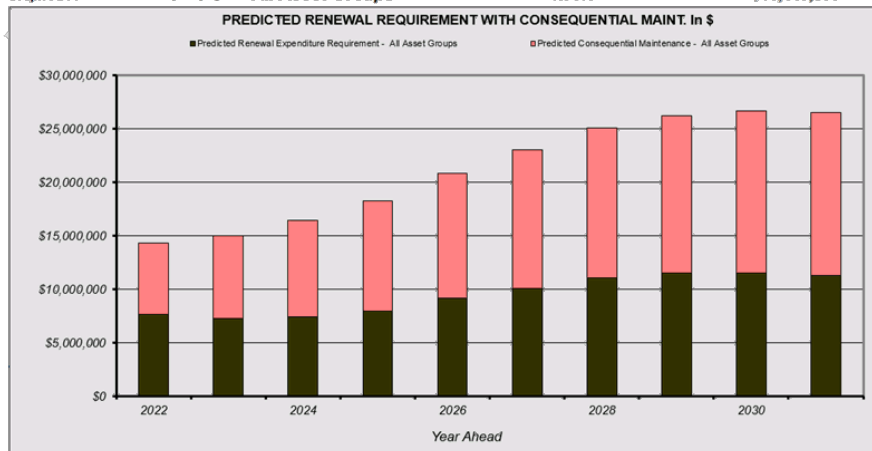
Maintenance includes all repairs/maintenance that are not classified as renewals.

Operational and maintenance costs are forecast over the next 10 years in conjunction with the Finance Department and details of these forecasts are included in the Council's LTFP.

**7.3 Predicted maintenance**

Predicted maintenance costs are estimated to average \$12.6 million p.a over the next 10-years with predicted renewal forecast to average \$9.8 million over the same period.

Graph AA 7 Asset Group Displayed: - All Asset Groups Present % of Over Intervention Assets 1.70% Present Value of Over Intervention Assets \$10,447,899



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Deferred maintenance, i.e. works that are identified for maintenance and unable to be funded are to be included in the risk assessment and analysis in the Infrastructure Risk Management Plan.

Maintenance of existing assets is to allow the asset to remain fit for purpose and deliver the intended service within agreed condition levels and is funded from the operating budget where available.

**7.4 Defect Inspections**

Council undertake defect inspections on a regular basis and utilises tablet devices to record defect descriptions, defect types, defect locations and defect risk ratings as well as capturing photographic imagery of the said defect. Any defects detected during routine inspections or reported via CRM's will be recorded in Council's asset register against the relevant asset.

**7.5 General Defect Rating**

All defects reported following routine or reactive inspections should be rated with a general defect rating taking into account all risks associated with the defect as outlined above.

Risk	Defect Rating Category	Action
1	Low	No action required
2	Minor	Defects identified – Record and Monitor
3	Moderate	To be programmed for future works and continue monitoring.
4	High	Works required and should be programmed.
5	Extreme	Urgent action required.

\*Defects will be rated for urgency of works and validated by Council staff and management and when recorded in Conquest are also mapped and can be viewed on the GIS system.

Defects or actions previously identified from previous inspections may have the rating increased or decreased as determined by the inspector only when another inspection is recorded in Council's asset management system including the inspectors name, organisation and inspection date and comments justifying the change.

Combinations of the criteria and statistical information recorded against each asset will enable prioritisation of works. After completion of works, relevant details will be recorded against the defect.

A full history of inspections, outstanding defects, completed works and costs will be available for each asset in the asset register. This information will become vital in assessing efficiency and life cycle economy requirements.

**NOTE:** Programmed works will be prioritised based on the rating given and repair timelines documented within the individual asset management plans as listed in section 1.3 or Council's Road Management Plan.



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## 8 RENEWALS / REPLACEMENTS

### 8.1 Renewal

Renewal and replacement expenditure is major work that is not intended to increase the asset's design capacity but restores, rehabilitates, replaces or renews an existing asset to its original or a less required service potential. At times the renewal or replacement of an existing asset to meet today's current standards may actually increase the asset service levels and even provide a longer than expected life expectancy (i.e a bridge replacement may provide a higher load limit than what was previously provided just because it is designed to meet the new minimum standards). Work over and above restoring an asset to original service potential is normally considered upgrade/expansion or new works expenditure.

Renewal works fall into the following categories:

- **Rehabilitation:** Involves the repair of a short length of road that has prematurely failed or is close to doing so. This rehabilitation work does not provide for a planned increase in the operating capacity or design loading. It is intended to enable the road to meet the current standards of service. This section will be replaced when the road is eventually replaced.
- **Renovation:** Involves work that increases the strength of the existing base course by a stabilisation process (such as use of a bitumen, cement or lime stabiliser) then re-compacting the base course material. As for rehabilitation, renovation does not provide for a planned increase in the operating capacity or design loading, simply enabling the road to meet the current standards of service.
- **Reconstruction:** Involves reconstructing the road base to provide a new asset with the equivalent size or capacity (i.e. does not provide for a planned increase to the operating capacity or design loading). Some minor increase in capacity may result from the process of renewal, but a substantial improvement is needed before system development is considered to have occurred.

Renewal expenditure (above the minimum capital works, threshold limits (refer section 10) includes but is not limited to the following:

- the renewal and rehabilitation of existing assets to their original size and functional capacity
- the renewal and rehabilitation of existing assets to meet current day standards
- the replacement or reconstruction of the entire component of the asset with the equivalent size or capacity or,
- the replacement/reconstruction component of the capital works which increase the capacity of the assets (that portion of the work which restores the assets to their original size and capacity).
- resurfacing, rehabilitation or reconstruction of roads
- replacement of footpath segments
- replacement of kerb segments
- replacement of major structures such as bridges and retaining walls or their components, streetlight components such as poles, brackets and lights, and street furniture such as bus shelters and litter bins with like for like products
- replacement of building roofs (including gutters and downpipes), mechanical items (air-conditioners, hot water services etc.) and the building fit outs (carpets, kitchens etc.)
- replacement of playground and other recreational assets

The predicted forecast renewal expenditure required from Council over this 10-year AMP period is \$95.16 million.

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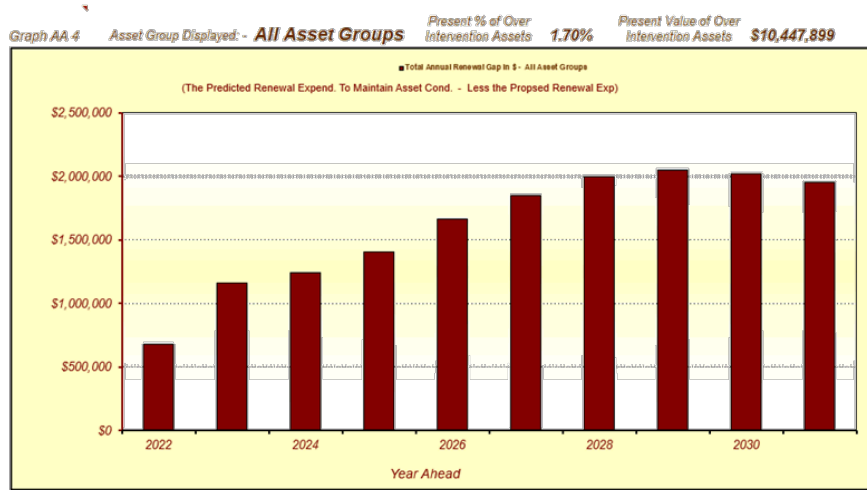
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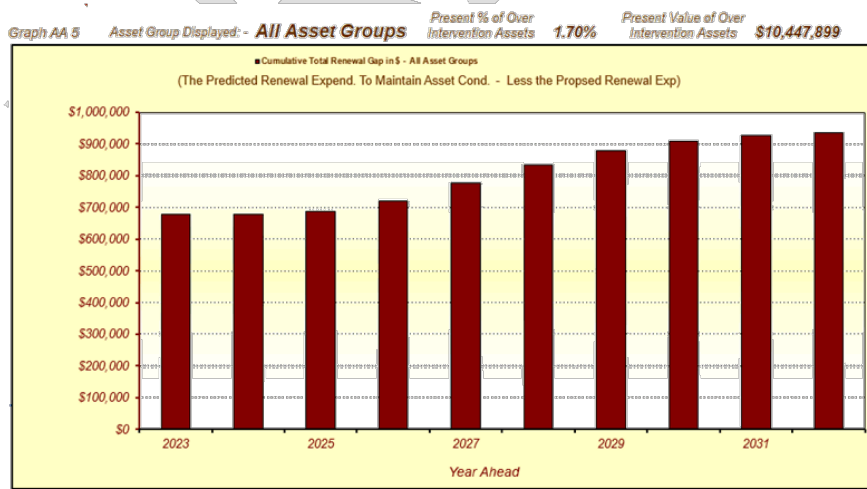


The proposed renewal expenditure by Council over the same 10-year period is \$79.31 million.

The difference between the predicted expenditure and the proposed expenditure is known as the annual renewal gap as shown in the graph below. The cumulative renewal gap is predicted to be \$16 million by the end of 2031/32 based on current expenditure levels.



With Council funding 100% renewal funding requirements, the cumulative renewal gap is predicted to be \$8million over the same period as shown in the graph below



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#### 8.2 Renewal Strategy

The general renewal strategy is to rehabilitate or replace assets when they have reached intervention levels or are at risk of failing resulting in the asset being withdrawn from service.

Assets requiring renewal/replacement are identified from cyclic condition assessments undertaken by external consultants or by using in-house employees experienced in particular asset classes.

Condition scores combined with risk assessments, previous maintenance expenditure levels, ongoing service level requirements, asset utilization rates, traffic count data, asset estimated useful lives, asset construction dates and current Council objectives are all used to help determine project prioritization and budget allocation depending on the level of funding available each year.

The annual review of the asset condition data and the service requirements is undertaken using Conquest and the Moloney Asset Management System both of which provides the input for the development of the annual capital renewal/replacement works program for consideration with the annual budget. During the renewal/reconstruction process some of the existing assets can be recycled or reused, while some may have to be removed from the site as they are of no further use or pose significant risks to the community they will be permanently withdrawn from service.

Council's asset records in Conquest will be adjusted to reflect the change in asset value because of reconstruction, rehabilitation and/or the creation of a 'new' asset with a higher value than the one replaced. The asset component that is reused may also have a residual value.

The renewal of existing assets is justified by assessing:

- **Risk:** The risk of failure and associated financial and social impact justifies action (e.g. impact and extent of resulting inability to achieve access along the road, probable extent of damage to business, and any health risk arising from the impediment to access).
- **Asset performance:** Renewal of an asset when it fails to meet the required level of service. Non-performing assets are identified by the monitoring of asset reliability, capacity and efficiency during planned maintenance inspections and operational activity.  
Indicators of non-performing assets include:
  - constant closures due to impassability;
  - roughness causing damage to vehicles and produce;
  - risk to safety is rated high on an increasing frequency
- **Economics:** It is no longer economic to continue repairing the asset (i.e., the annual cost of repairs exceeds the annualised cost of renewal) and/or the poor condition of the asset is having a deleterious effect on an adjacent asset (e.g. a leaking roof is damaging the structure of a building).
- **Community Priorities:** As previously documented in section 2.2 – Asset Management Planning, Council's asset management department completed a community survey in order to better understand community levels of satisfaction for existing assets and to assist with future renewal funding priorities based on levels of importance. Sealed Local Roads, Storm Water Drainage and Footpaths were the main priority assets where the respondents felt Council should be spending its money.
- **Annual Renewal Budget Allocation:** Previously, Council allocated 80% of the 100% recommended Moloney Financial Modelling funding requirements for its annual asset renewal program across all asset types. This strategy has a two-fold effect.

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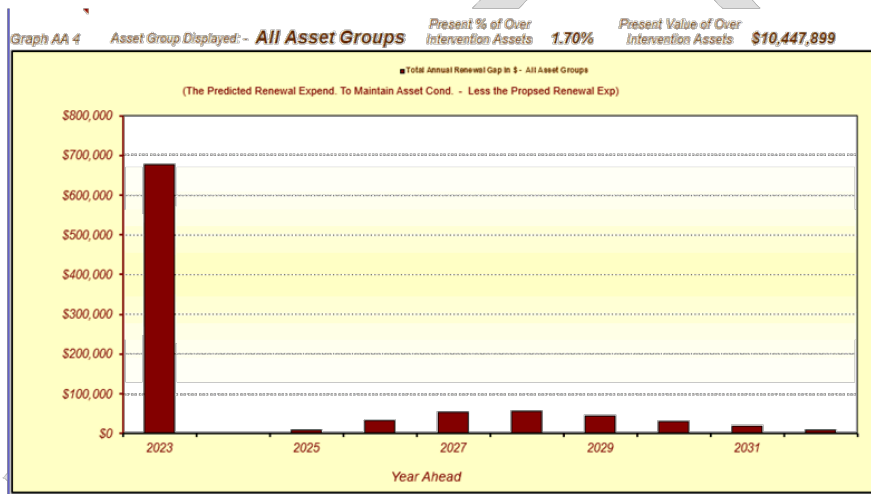
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1. Council's asset renewal gap will only continue to grow wider over time as shown in 8.1 and;
2. Council may be under spending in various asset types and over spending in other asset types.

Predicted modelling indicates if Council continue at 80% renewal funding levels, the cumulative renewal gap will reach \$15.85 million by the end of 2031/32. This may result in assets remaining in poor condition, unfit for use and higher maintenance costs to Council if left in service.

However if Council increase renewal expenditure to 100% funding the modelling is indicating the cumulative renewal gap will fall to just under \$8 million by the end of 2031/32 or just under \$1million annually. The result will be a greater amount of assets remaining in very good to good condition, remain fit for use and require less maintenance and repair costs.



It is the recommendation of the Asset Management Working Group (AMWG) that Council reconsider the current renewal funding strategy and increase the renewal allocation to 100% effective from 2022/23

**8.3 Renewal Forecasts**

Renewal forecast modelling is predicting an average \$9.5 million expenditure over the next 10-years. Council's Long Term Financial Plan includes proposed average renewal expenditure of \$7.9 million across all major asset classes as shown in the table below for the same period. The difference between the predicted expenditure and the proposed expenditure is on average \$1.4 million per year resulting in a cumulative difference of approximately \$16 million by the end of 2032/32. This difference is known as the renewal gap as discussed in 8.1

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	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31	31-32
<b>Roads</b>	3,273,093	3,110,098	3,170,049	3,607,461	3,955,761	4,336,525	4,446,590	4,369,153	4,200,737	4,012,587
<b>Kerbs</b>	194,390	154,051	114,138	97,954	82,267	90,726	100,223	111,022	123,343	137,353
<b>Pathways</b>	104,199	107,594	104,232	121,175	149,994	182,661	210,183	229,909	242,085	248,457
<b>Bridges</b>	135,594	110,117	88,300	74,859	64,030	60,689	59,206	59,287	60,681	63,177
<b>Drainage</b>	0	0	1,565	5,704	12,991	23,670	37,736	55,006	75,172	97,844
<b>Culverts</b>	118,395	79,058	40,122	21,501	3,685	6,393	9,967	14,360	19,491	25,262
<b>Buildings</b>	1,695,934	1,997,984	2,410,077	2,893,634	3,290,148	3,614,390	3,790,768	3,838,677	3,791,143	3,683,329
<b>Recreation</b>	296,404	361,098	413,523	462,883	493,088	506,796	504,035	497,418	496,599	504,969
<b>Pumps</b>	15,804	16,046	17,071	17,873	18,329	18,626	18,996	19,617	20,591	21,956
<b>Aerodrome</b>	2,177	3,592	9,163	16,941	23,985	29,108	31,518	31,522	29,767	26,987
	<b>5,835,992</b>	<b>5,939,637</b>	<b>6,368,240</b>	<b>7,319,985</b>	<b>8,094,279</b>	<b>8,869,584</b>	<b>9,209,222</b>	<b>9,225,970</b>	<b>9,059,610</b>	<b>8,821,921</b>

8.4 Long Term Financial Plan

Council has developed and maintains a financial plan at least for the next 10 financial years as part of the Local Government Act 2020 requirements (refer Part 4 – Section 91 – Financial Plan). This financial plan is also known as the Long Term Financial Plan.

Future projects including renewal, upgrade new or expansion projects are recorded in Council's LTFP as shown in the 10-year forecast table below;

	Budget 2020/21 \$'000	Budget 2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	Projections 2026/27 \$'000	2027/28 \$'000	2028/29 \$'000	2029/30 \$'000	2030/31 \$'000
<b>Property</b>											
Land	-	-	-	-	-	-	-	-	-	-	-
Land improvements	410	2,295	4,000	6,255	9,560	1,236	1,251	1,242	1,268	1,252	1,271
<b>Total land</b>	<b>410</b>	<b>2,295</b>	<b>4,000</b>	<b>6,255</b>	<b>9,560</b>	<b>1,236</b>	<b>1,251</b>	<b>1,242</b>	<b>1,268</b>	<b>1,252</b>	<b>1,271</b>
<b>Buildings</b>	<b>9,118</b>	<b>2,300</b>	<b>736</b>	<b>1,179</b>	<b>1,458</b>	<b>1,515</b>	<b>1,529</b>	<b>1,845</b>	<b>1,902</b>	<b>1,734</b>	<b>1,981</b>
<b>Total buildings</b>	<b>9,118</b>	<b>2,300</b>	<b>736</b>	<b>1,179</b>	<b>1,458</b>	<b>1,515</b>	<b>1,529</b>	<b>1,845</b>	<b>1,902</b>	<b>1,734</b>	<b>1,981</b>
<b>Total property</b>	<b>9,528</b>	<b>4,595</b>	<b>4,736</b>	<b>7,434</b>	<b>11,018</b>	<b>2,751</b>	<b>2,781</b>	<b>3,087</b>	<b>3,170</b>	<b>2,987</b>	<b>3,252</b>
<b>Plant and equipment</b>											
Fixtures, fittings and furniture	14	14	84	85	89	89	91	94	97	99	101
Computers and telecommunications	-	-	-	-	-	-	-	-	-	-	-
<b>Total plant and equipment</b>	<b>1,298</b>	<b>1,416</b>	<b>1,623</b>	<b>1,622</b>	<b>1,610</b>	<b>1,634</b>	<b>1,610</b>	<b>1,628</b>	<b>1,738</b>	<b>1,740</b>	<b>1,748</b>
<b>Infrastructure</b>											
Roads	4,655	3,640	4,017	4,451	4,575	4,320	4,384	4,555	4,733	4,918	5,110
Bridges	90	-	-	-	-	1,200	-	-	1,300	-	-
Footpaths and cycleways	1,200	805	303	311	319	322	342	343	341	347	374
Drainage	3,177	1,490	5,963	4,223	2,696	3,261	2,315	2,364	2,420	2,483	2,519
Kerb and channel	540	540	521	583	588	613	628	644	660	676	693
Recreational, leisure and community facilities	1,211	1,064	1,001	1,065	1,198	1,251	1,276	1,301	1,327	1,354	1,381
Waste management	900	-	900	-	900	450	950	475	975	500	1,000
Parks, open space and streetscapes	157	135	250	288	231	230	277	286	305	318	330
Aerodromes	-	100	-	-	-	300	-	300	-	300	-
Off street car parks	30	150	-	-	-	-	-	-	-	-	-
Other infrastructure	-	560	100	75	745	730	680	714	721	716	690
<b>Total infrastructure</b>	<b>11,960</b>	<b>8,484</b>	<b>13,055</b>	<b>10,975</b>	<b>11,260</b>	<b>12,646</b>	<b>10,832</b>	<b>10,991</b>	<b>12,782</b>	<b>11,991</b>	<b>12,105</b>
<b>Total capital works expenditure</b>	<b>22,786</b>	<b>14,495</b>	<b>19,414</b>	<b>20,030</b>	<b>23,888</b>	<b>17,031</b>	<b>15,242</b>	<b>15,705</b>	<b>17,690</b>	<b>16,318</b>	<b>17,105</b>
<b>Represented by:</b>											
New asset expenditure	11,666	4,645	8,132	6,547	6,501	1,102	1,630	1,160	1,667	1,206	1,726
Asset renewal expenditure	8,737	8,985	8,888	9,048	10,062	11,308	10,572	11,206	11,811	11,748	11,730
Asset expansion expenditure	425	200	671	1,304	1,817	1,854	871	881	900	909	925
Asset upgrade expenditure	1,958	665	1,323	3,031	5,488	2,767	2,169	2,458	3,312	2,455	3,724
<b>Total capital works</b>	<b>22,786</b>	<b>14,495</b>	<b>19,414</b>	<b>20,030</b>	<b>23,888</b>	<b>17,031</b>	<b>15,242</b>	<b>15,705</b>	<b>17,690</b>	<b>16,318</b>	<b>17,105</b>

8.5 Summary of Future Renewal and Replacement Expenditure

Projected future renewal and replacement expenditures are forecast to increase over time as the asset stock increases from growth. The expenditure is summarised in the graph below. Note that all amounts are shown in real values.

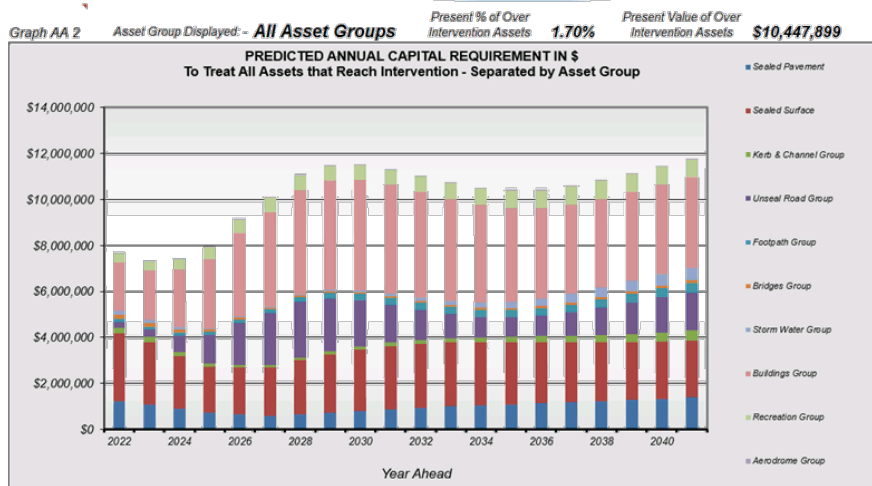
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**8.6 Upgrade / New / Expansion**

Projects (including land purchase) for the extension, upgrading or construction/purchasing new assets required to cater for growth or additional levels of service are subject to business case completion and review to be considered on future budget years. Generally, any new assets being proposed are conditioned, subject to approval of external funding, before proceeding or committing Council's own funding. However, this is considered on a project-by-project basis.

Project works may include;

- works which create an asset that did not exist in any shape or form, or
- works which improves an asset beyond its original size or capacity, or
- upgrade works which increase the capacity of an asset, or
- works designed to produce an improvement in the standard and operation of the asset beyond its original capacity.

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**9 DISPOSALS**

**9.1 Asset Disposal**

Consideration of an asset disposal is initiated when

- the economic life of the asset has expired, or
- its service specification is no longer relevant (i.e. technical obsolescence), or
- when the need for the service provided by the asset has disappeared

Disposal of an asset will occur only after approval has been obtained as documented within the Asset Disposal Policy.

**9.2 Disposal Process**

To enable assets to be disposed of appropriately, Council will

- prepare detailed asset disposal procedures and identify and communicate the preferred arrangements for disposals to relevant staff;
- ensure that Asset Management Plans for the various asset classes, contain information and consideration of the future disposal of items in that class;
- prepare and evaluate proper costing to support the selection of the most cost effective disposal methods;
- engage experts to value the asset, determine methods of sale and develop the terms of contract and to assist in preparing the contract (particularly for complex and non-standard disposals) to minimise the exposure to risk;

**9.3 Disposal Means**

Appropriate means of disposal may include:

- public auction
- public tender
- transfer to another entity
- sale to another entity
- sale to staff
- trade-in
- scrap

To determine the correct means of disposal, the following matters should be considered:

- nature of the asset (i.e. a specialised asset or common item)
- potential market value
- other intrinsic value of the asset (i.e. cultural / heritage aspects etc.)
- location
- size or volume
- trade-in value
- ability to support wider Government programs
- environmental considerations
- market conditions
- asset (useful) life

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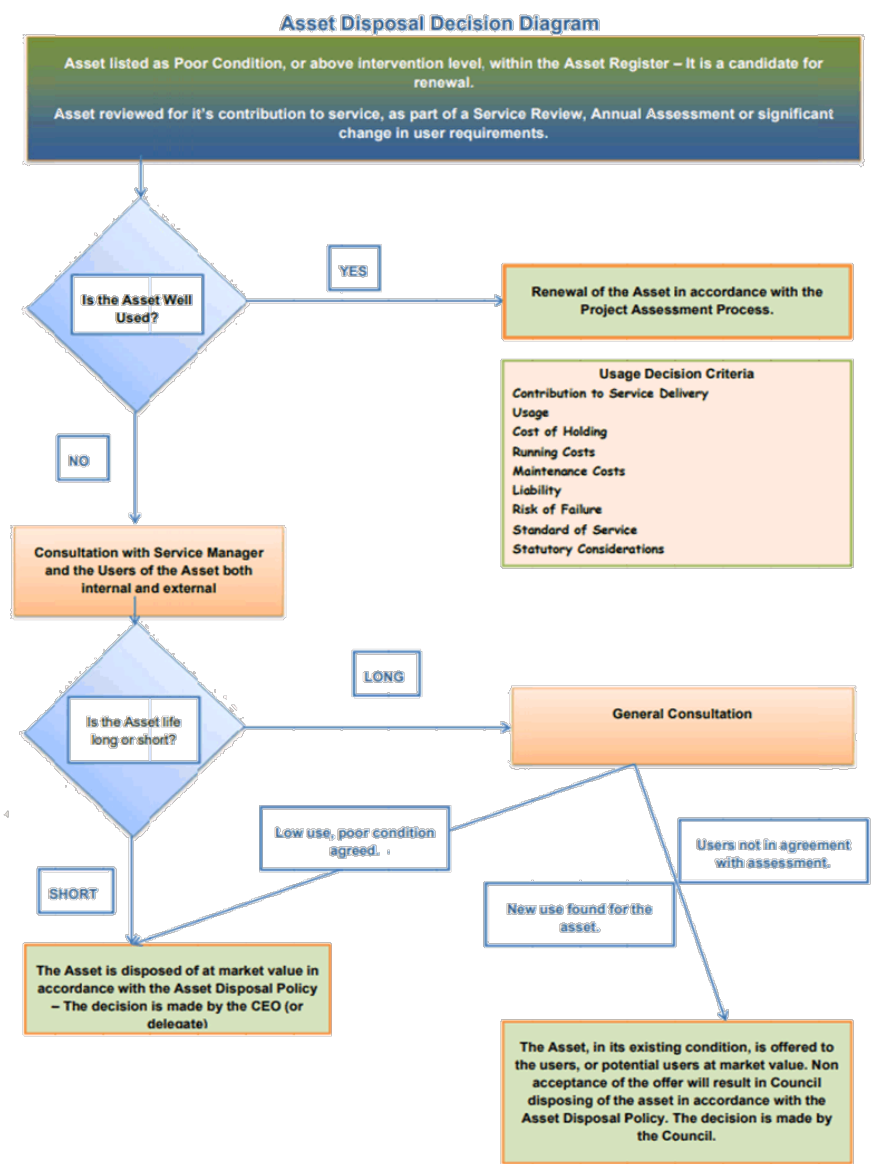
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9.4 Disposal Decision Diagram





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10 FINANCIALS

10.1 Moira Annual Budget Process

Funding requests for any new asset must compete against other existing assets and a wide range of other services provided by Council.

When allocating maintenance funds to an asset during the budget process Council aims to:

- ensure that all extreme and high risk defects are attended;
- ensure that the asset survives until the predicted life of the asset type is achieved while providing an appropriate level of service
- move towards the desired level of service

Draft budgets and supporting documentation is prepared in December of each year. Council adopts the final budget by June in line with legislative requirements.

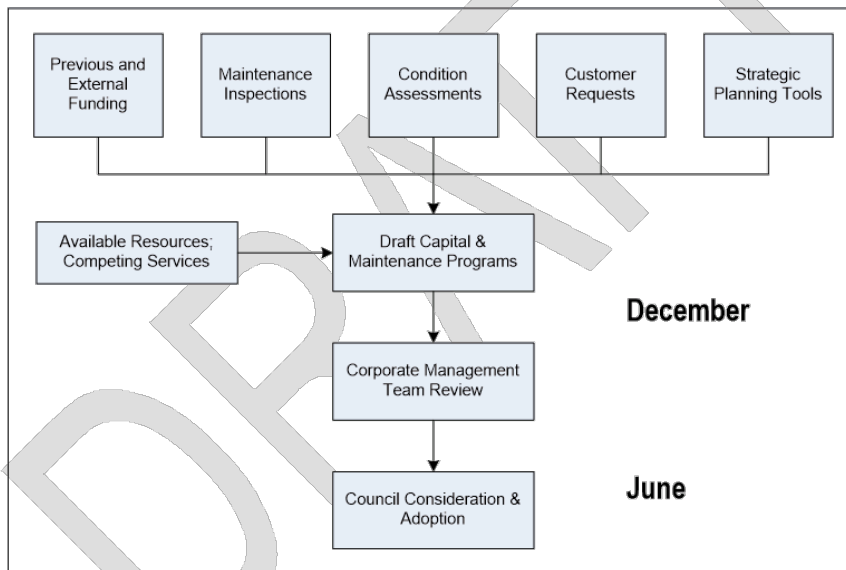


Figure - Budget process

All works must be resourced from the adopted budget.

10.2 Key Assumptions in Financial Forecast

The purpose of outlining key financial assumptions is to enable users of this document, particularly of the financial components, to understand the background, limitations and accuracy of various forecasts and conclusions made. In time, as more detailed information becomes available, such forecasts and conclusions may need amending. This will be easier to undertake if the background to current forecasts and conclusions is evident.

The following assumptions have been made:

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- renewal projections are based on asset lives which have been determined from an analysis of current asset performance;
- renewal projections are based on existing condition data taken from Council's asset management system.
- renewal estimates are based on current replacement values and
- asset renewals have been extensively modelled within a financial modelling system.

**10.3 Asset Valuations**

Valuation of the Shire's infrastructure assets is undertaken using the application of AASB116 for the valuation of Non-Current Physical Assets (property, plant and equipment) for Financial Reporting purposes in the Victorian Local Government context. Refer to Guidance Note – Fair Value Asset Valuation Methodologies for Victorian Local Governments.

Asset valuations are also in accordance with the Australian Accounting Standards for Financial Reporting using the following methodology & approach.

- basis for calculating valuations is the asset data currently held in Council's existing database within Conquest.
- current replacement values have been determined from current construction costs via Rawlinson's Construction Guide 2019 or the contract schedule of rates based on the cost of replacing the asset with modern materials that provide the equivalent service in terms of capacity to the user.

Asset valuations have been determined on the actual unit replacement cost prevailing at the time of valuation taking into consideration existing site conditions, existing asset condition and costs associated with extraction and utilisation of the old asset.

All valuations and asset counts have been fully documented to provide a clear audit trail that is evident through to the accounting entries in the general Ledger.

The replacement value of each asset type is reviewed annually. Where a change in the replacement value is material (greater than 10%), revaluation of the assets will be carried out; alteration of the asset condition may not be applicable.

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**10.4 Capitalisation Threshold**

Asset capitalisation thresholds have been reviewed and amended in 2017.

New threshold limits range from \$2,000 for asset types like land under roads, furniture and fittings and leased plant & equipment increasing up to \$5,000 for Infrastructure asset types like bridges, culverts, drainage pits & pipes, kerb & channel, footpaths and roads etc.

Land assets have a capital threshold of \$10,000

At budget time, capital works projects of less than the new minimum threshold limits will be classified as operating expenses.

Where individual assets are purchased with capital funds for less than the minimum threshold limits or where capital works of less than the minimum threshold limits are done on an asset, the expenditure will not be capitalised but will be expensed.

For further information, relating to Council's capitalisation threshold refer to Council's capitalisation threshold policy document.

**10.5 Strategic Financial Direction**

A number of strategic challenges remain ahead including renewing existing assets, continuing to provide an appropriate range and level of services to a growing community, maintaining a sound financial position and addressing the need for capital expansion.

The other related issues are the risks and liabilities that Council and the community face if Council does not invest in asset renewal at an adequate rate.

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**11 MONITORING AND IMPROVEMENT PROGRAM**

This edition of the AMP uses levels of services & intervention levels that have existed over recent years.

It is intended that the AMP be reviewed and adopted by Council within a four-year period and within 6-months of a Council election in line with Council's strategic plans like the Council Plan and Strategic Resource Plan.

The AMP is to be a 'living' document that should always reflect as closely as practicable actual practices used in managing the asset portfolio.

Community consultation regarding on-going service levels should be undertaken so that the AMP can be reviewed and updated to reflect outcomes as scheduled in the AMP Strategy (to be adopted).

The Asset Management Working Group (steering committee) previously formed to coordinate, advise and facilitate the implementation of the adopted Asset Management Strategy continue to meet on a regular basis to review asset management processes, procedures, plans and strategic direction.

The following five improvement actions are considered as a priority for asset improvements as documented within Council's Asset Management Strategy.

Action 1:	Submit reviewed Asset Management Policy to CMT and Council for adoption	Do we intervene now?? And commit to 100% renewal through discussions with Council?
Action 2:	Review all AMP's during the next 24 months to ensure all core level requirements are included, especially upgrades identified in strategic documents	In progress. Overall AMP under review – Scheduled for adoption by Council 2021 and is a requirement of the LG Act 2020 to be adopted by 30 June 2022 then it will be reviewed every 4-years. The individual plans adopted by the AMWG will also be reviewed every 4-years.
Action 3:	Develop a Roles and Responsibilities matrix for all asset categories	Draft developed and currently out for review – Scheduled for 2021
Action 4:	Revitalise the Asset Management Working Group with regular meetings; review the terms of reference within the new Asset Management Strategy Document	Recommenced February 2018 – meets quarterly
Action 5:	Undertake the next community asset management survey to assist with determining agreed intervention levels and expenditure	Scheduled for 2023

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**12 INDIVIDUAL PLANS FOR ASSET TYPES**

Individual plans for each asset type are being updated. When completed they will be attached as appendices to this document following approval by Council's Asset Management Working Group.

- Appendix 1.1 Footpaths
- Appendix 1.2 Kerb and Channel
- Appendix 1.3 Local Roads
- Appendix 1.4 Bridges and Major Culverts
- Appendix 1.5 Public Toilets – N/A – Included in Appendix 1.9
- Appendix 1.6 Public Swimming Pools – N/A – Included in Appendix 1.11
- Appendix 1.7 Transfer Stations & Waste Service
- Appendix 1.8 Parks and Gardens - TBC
- Appendix 1.9 Buildings and Other Structures
- Appendix 1.10 Public Halls – N/A – Included in Appendix 1.9
- Appendix 1.11 Leisure & Recreation
- Appendix 1.12 Drainage
- Appendix 1.13 Playgrounds – N/A Included in Appendix 1.11

The format of the individual plans will reflect the format of this Overall AMP but will be of a condensed version.

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**13 REFERENCES, STANDARDS AND GUIDELINES**

Key standards, manuals & guidelines include:

- Local Government Act 2020
- International Infrastructure Management Manual (IIMM) 2015, IPWEA.
- Local Government Better Practice Guide 2015
- Fair Value Asset Valuation Methodologies for Victorian Local Governments
- Australian Accounting Standard AAS27 & AASB116
- Risk Management Standard, AS/NZS 4360:1999 & 2004 Editions
- Road Management Act 2004
- Infrastructure Design Manual
- Rawlinson's Construction Guide 2017

**14 COUNCIL DOCUMENTS, POLICIES & PROCEDURES**

Relevant Council engineering drawings & standards for design & construction are listed in the Road Asset Management System and Road Maintenance Management Service Agreement.

Other relevant Moira Council documents, Policies & Procedures include:

- Council Plan 2021-2025
- Strategic Resources Plan 2019-2023
- Financial Plan 2021/22 – 2031/32
- Asset Management Strategy 2017–2021
- Risk Management Strategy
- Asset Management Policy 2019

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15 Local Government Act 2020 - Asset Plan

Local Government Act 2020  
No. 9 of 2020

Part 4—Planning and financial management

**92 Asset Plan**

- (1) Subject to subsection (6), a Council must develop, adopt and keep in force an Asset Plan in accordance with its deliberative engagement practices.
- (2) The scope of an Asset Plan is a period of at least the next 10 financial years.
- (3) An Asset Plan must include the following—
  - (a) information about maintenance, renewal, acquisition, expansion, upgrade, disposal and decommissioning in relation to each class of infrastructure asset under the control of the Council;
  - (b) any other matters prescribed by the regulations.
- (4) Subject to subsection (6), a Council must develop or review the Asset Plan in accordance with its deliberative engagement practices and adopt the Asset Plan by 31 October in the year following a general election, other than the first general election to be conducted under section 257(1)(a).
- (5) The Asset Plan adopted under subsection (4) has effect from 1 July in the year following a general election.
- (6) A Council must develop and adopt an Asset Plan under this section in accordance with its community engagement policy by 30 June 2022 following the first general election to be conducted under section 257(1)(a).
- (7) The Asset Plan adopted under subsection (6) has effect from 1 July 2022.

Authorised by the Chief Parliamentary Counsel

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#### 16 GLOSSARY

##### Annual service cost (ASC)

- 1) Reporting actual cost - The annual (accrual) cost of providing a service including operations, maintenance, depreciation, and finance/opportunity and disposal costs less revenue.
- 2) For investment analysis and budgeting - An estimate of the cost that would be tendered, per annum, if tenders were called for the supply of a service to a performance specification for a fixed term. The Annual Service Cost includes operations, maintenance, depreciation, and finance / opportunity and disposal costs, less revenue.

##### Asset

A resource controlled by an entity as a result of past events and from which future economic benefits are expected to flow to the entity. Infrastructure assets are a sub-class of property, plant and equipment that are non-current assets with a life greater than 12 months and enable services to be provided.

##### Asset category

Sub-group of assets within a class hierarchy for financial reporting and management purposes.

##### Asset class

A group of assets having a similar nature or function in the operations of an entity, and which, for purposes of disclosure, is shown as a single item without supplementary disclosure.

##### Asset condition assessment

The process of continuous or periodic inspection, assessment, measurement and interpretation of the resultant data to indicate the condition of a specific asset to determine the need for some preventative or remedial action.

##### Asset hierarchy

A framework for segmenting an asset base into appropriate classifications. The asset hierarchy can be based on asset function or asset type or a combination of the two.

##### Asset management (AM)

The combination of management, financial, economic, and engineering and other practices applied to physical assets with the objective of providing the required level of service in the most cost effective manner.

##### Asset renewal funding ratio

The ratio of the net present value of asset renewal funding accommodated over a 10-year period in a long-term financial plan relative to the net present value of projected capital renewal expenditures identified in an asset management plan for the same period [AIFMG Financial Sustainability Indicator No 8].

##### Average annual asset consumption (AAAC)\*

The amount of an organisation's asset base consumed during a reporting period (generally a year). This may be calculated by dividing the depreciable amount by the useful life (or total future economic benefits/service potential) and totalled for each and every asset OR by dividing the carrying amount (depreciated replacement cost) by the remaining useful life (or remaining future economic benefits/service potential) and totalled for each and every asset in an asset category or class.



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#### **Borrowings**

A borrowing or loan is a contractual obligation of the borrowing entity to deliver cash or another financial asset to the lending entity over a specified period of time or at a specified point in time, to cover both the initial capital provided and the cost of the interest incurred for providing this capital. A borrowing or loan provides the means for the borrowing entity to finance outlays (typically physical assets) when it has insufficient funds of its own to do so, and for the lending entity to make a financial return, normally in the form of interest revenue, on the funding provided.

#### **Capital expenditure**

Relatively large (material) expenditure, which has benefits, expected to last for more than 12 months. Capital expenditure includes renewal, expansion and upgrade. Where capital projects involve a combination of renewal, expansion and/or upgrade expenditures, the total project cost needs to be allocated accordingly.

#### **Capital expenditure - expansion**

Expenditure that extends the capacity of an existing asset to provide benefits, at the same standard as is currently enjoyed by existing beneficiaries, to a new group of users. It is discretionary expenditure, which increases future operations and maintenance costs, because it increases the organisation's asset base, but may be associated with additional revenue from the new user group, e.g. extending a drainage or road network, the provision of an oval or park in a new suburb for new residents.

#### **Capital expenditure - new**

Expenditure that creates a new asset providing a new service/output that did not exist beforehand. As it increases service potential, it may impact revenue and will increase future operations and maintenance expenditure.

#### **Capital expenditure - renewal**

Expenditure on an existing asset or on replacing an existing asset, which returns the service capability of the asset up to that which it had originally. It is periodically required expenditure, relatively large (material) in value compared with the value of the components or sub-components of the asset being renewed. As it reinstates existing service potential, it generally has no impact on revenue, but may reduce future operations and maintenance expenditure if completed at the optimum time, e.g. resurfacing or resheeting a material part of a road network, replacing a material section of a drainage network with pipes of the same capacity, resurfacing an oval.

#### **Capital expenditure - upgrade**

Expenditure, which enhances an existing asset to provide a higher level of service or expenditure that, will increase the life of the asset beyond that which it had originally. Upgrade expenditure is discretionary and often does not result in additional revenue unless direct user charges apply. It will increase operations and maintenance expenditure in the future because of the increase in the organisation's asset base, e.g. widening the sealed area of an existing road, replacing drainage pipes with pipes of a greater capacity, enlarging a grandstand at a sporting facility.

#### **Capital funding**

Funding to pay for capital expenditure.

#### **Capital grants**

Monies received generally tied to the specific projects for which they are granted, which are often upgrade and/or expansion or new investment proposals.

#### **Capital investment expenditure**

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See capital expenditure definition

#### Capitalisation threshold

The value of expenditure on non-current assets above which the expenditure is recognised as capital expenditure and below which the expenditure is charged as an expense in the year of acquisition.

#### Carrying amount

The amount at which an asset is recognised after deducting any accumulated depreciation / amortisation and accumulated impairment losses thereon.

#### Class of assets

See asset class definition

#### Component

Specific parts of an asset having independent physical or functional identity and having specific attributes such as different life expectancy, maintenance regimes, risk or criticality.

#### Core asset management

Asset management which relies primarily on the use of an asset register, maintenance management systems, job resource management, inventory control, condition assessment, simple risk assessment and defined levels of service, in order to establish alternative treatment options and long-term cash flow predictions. Priorities are usually established on the basis of financial return gained by carrying out the work (rather than detailed risk analysis and optimised decision-making).

#### Cost of an asset

The amount of cash or cash equivalents paid or the fair value of the consideration given to acquire an asset at the time of its acquisition or construction, including any costs necessary to place the asset into service. This includes one-off design and project management costs.

#### Critical assets

Assets for which the financial, business or service level consequences of failure are sufficiently severe to justify proactive inspection and rehabilitation. Critical assets have a lower threshold for action than noncritical assets.

#### Current replacement cost (CRC)

The cost the entity would incur to acquire the asset on the reporting date. The cost is measured by reference to the lowest cost at which the gross future economic benefits could be obtained in the normal course of business or, the minimum it would cost, to replace the existing asset with a technologically modern equivalent new asset (not a second hand one) with the same economic benefits (gross service potential) allowing for any differences in the quantity and quality of output and in operating costs.

#### Deferred maintenance

The shortfall in rehabilitation work undertaken relative to that required to maintain the service potential of an asset.

#### Depreciable amount

The cost of an asset, or other amount substituted for its cost, less its residual value.

#### Depreciated replacement cost (DRC)

The current replacement cost (CRC) of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset.

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#### Depreciation / amortisation

The systematic allocation of the depreciable amount (service potential) of an asset over its useful life.

#### Economic life

See useful life definition.

#### Expenditure

The spending of money on goods and services. Expenditure includes recurrent and capital outlays.

#### Expenses

Decreases in economic benefits during the accounting period in the form of outflows or depletions of assets or increases in liabilities that result in decreases in equity, other than those relating to distributions to equity participants.

#### Fair value

The amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties, in an arm's length transaction.

#### Financing gap

A financing gap exists whenever an entity has insufficient capacity to finance asset renewal and other expenditure necessary to be able to appropriately maintain the range and level of services its existing asset stock was originally designed and intended to deliver. The service capability of the existing asset stock should be determined assuming no additional operating revenue, productivity improvements, or net financial liabilities above levels currently planned or projected. A current financing gap means service levels have already or are currently falling. A projected financing gap if not addressed will result in a future diminution of existing service levels.

#### Heritage asset

An asset with historic, artistic, scientific, technological, geographical or environmental qualities that is held and maintained principally for its contribution to knowledge and culture and this purpose is central to the objectives of the entity holding it.

#### Impairment Loss

The amount by which the carrying amount of an asset exceeds its recoverable amount.

#### Infrastructure assets

Physical assets that contribute to meeting the needs of organisations or the need for access to major economic and social facilities and services, e.g. roads, drainage, footpaths and cycle ways. These are typically large, interconnected networks or portfolios of composite assets. The components of these assets may be separately maintained, renewed or replaced individually so that the required level and standard of service from the network of assets is continuously sustained. Generally, the components and hence the assets have long lives. They are fixed in place and are often have no separate market value.

#### Investment property

Property held to earn rentals or for capital appreciation or both, rather than for:

- (a) use in the production or supply of goods or services or for administrative purposes; or
- (b) sale in the ordinary course of business.

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#### Key performance indicator

A qualitative or quantitative measure of a service or activity used to compare actual performance against a standard or other target. Performance indicators commonly relate to statutory limits, safety, responsiveness, cost, comfort, asset performance, reliability, efficiency, environmental protection and customer satisfaction.

#### Level of service

The defined service quality for a particular service/activity against which service performance may be measured. Service levels usually relate to quality, quantity, reliability, responsiveness, environmental impact, acceptability and cost.

#### Life Cycle Cost \*

1. **Total LCC** The total cost of an asset throughout its life including planning, design, construction, acquisition, operation, maintenance, and rehabilitation and disposal costs.
2. **Average LCC** The life cycle cost (LCC) is average cost to provide the service over the longest asset life cycle. It comprises average operations, maintenance expenditure plus asset consumption expense, represented by depreciation expense projected over 10 years. The Life Cycle Cost does not indicate the funds required to provide the service in a particular year.

#### Life Cycle Expenditure

The Life Cycle Expenditure (LCE) is the average operations, maintenance and capital renewal expenditure accommodated in the long-term financial plan over 10 years. Life Cycle Expenditure may be compared to average Life Cycle Cost to give an initial indicator of affordability of projected service levels when considered with asset age profiles.

#### Loans / borrowings

See borrowings.

#### Maintenance

All actions necessary for retaining an asset as near as practicable to an appropriate service condition, including regular ongoing day-to-day work necessary to keep assets operating, e.g. road patching but excluding rehabilitation or renewal. It is operating expenditure required to ensure that the asset reaches its expected useful life.

##### o **Planned maintenance**

Repair work that is identified and managed through a maintenance management system (MMS). MMS activities include inspection, assessing the condition against failure/breakdown criteria/experience, prioritising scheduling, actioning the work and reporting what was done to develop a maintenance history and improve maintenance and service delivery performance.

##### o **Reactive maintenance**

Unplanned repair work that is carried out in response to service requests and management/supervisory directions.

##### o **Specific maintenance**

Maintenance work to repair components or replace sub-components that need to be identified as a specific maintenance item in the maintenance budget.

##### Unplanned maintenance

Corrective work required in the short-term to restore an asset to working condition so it can continue to deliver the required service or to maintain its level of security and integrity.

#### Maintenance expenditure \*

Recurrent expenditure, which is periodically or regularly required as part of the anticipated schedule of works required to ensure that the asset achieves its useful life and provides the

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required level of service. It is expenditure, which was anticipated in determining the asset's useful life.

#### Materiality

The notion of materiality guides the margin of error acceptable, the degree of precision required and the extent of the disclosure required when preparing general purpose financial reports. Information is material if its omission, misstatement or non-disclosure has the potential, individually or collectively, to influence the economic decisions of users taken on the basis of the financial report or affect the discharge of accountability by the management or governing body of the entity.

#### Modern equivalent asset

Assets that replicate what is in existence with the most cost-effective asset performing the same level of service. It is the most cost efficient, currently available asset which will provide the same stream of services as the existing asset is capable of producing. It allows for technology changes, improvements, and efficiencies in production and installation techniques

#### Net present value (NPV)

The value to the organisation of the cash flows associated with an asset, liability, activity or event calculated using a discount rate to reflect the time value of money. It is the net amount of discounted total cash inflows after deducting the value of the discounted total cash outflows arising from e.g. the continued use and subsequent disposal of the asset after deducting the value of the discounted total cash outflows.

#### Non-revenue generating investments

Investments for the provision of goods and services to sustain or improve services to the community that are not expected to generate any savings or revenue to the Council, e.g. parks and playgrounds, footpaths, roads and bridges, libraries, etc.

#### Operations

Regular activities to provide services such as public health, safety and amenity, e.g. street sweeping, grass mowing and street lighting.

#### Operating expenditure

Recurrent expenditure, which is continuously required to provide a service. In common use the term typically includes, e.g. power, fuel, staff, plant equipment, on-costs and overheads but excludes maintenance and depreciation. Maintenance and depreciation is on the other hand included in operating expenses.

#### Operating expense

The gross outflow of economic benefits, being cash and non-cash items, during the period arising in the course of ordinary activities of an entity when those outflows result in decreases in equity, other than decreases relating to distributions to equity participants.

#### Operating expenses

Recurrent expenses continuously required to provide a service, including power, fuel, staff, plant equipment, maintenance, depreciation, on-costs and overheads.

#### Operations, maintenance and renewal financing ratio

Ratio of estimated budget to projected expenditure for operations, maintenance and renewal of assets over a defined time (e.g. 5, 10 and 15 years).

#### Operations, maintenance and renewal gap

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Difference between budgeted expenditures in a long term financial plan (or estimated future budgets in absence of a long term financial plan) and projected expenditures for operations, maintenance and renewal of assets to achieve/maintain specified service levels, totalled over a defined time (e.g. 5, 10 and 15 years).

#### Pavement management system (PMS)

A systematic process for measuring and predicting the condition of road pavements and wearing surfaces over time and recommending corrective actions.

#### PMS Score

A measure of condition of a road segment determined from a Pavement Management System.

#### Rate of annual asset consumption \*

The ratio of annual asset consumption relative to the depreciable amount of the assets. It measures the amount of the consumable parts of assets that are consumed in a period (depreciation) expressed as a percentage of the depreciable amount

#### Rate of annual asset renewal \*

The ratio of asset renewal and replacement expenditure relative to depreciable amount for a period. It measures whether assets are being replaced at the rate they are wearing out with capital renewal expenditure expressed as a percentage of depreciable amount (capital renewal expenditure/DA).

#### Rate of annual asset upgrade/new \*

A measure of the rate at which assets are being upgraded and expanded per annum with capital upgrade/new expenditure expressed as a percentage of depreciable amount (capital upgrade/expansion expenditure/DA).

#### Recoverable amount

The higher of an asset's fair value, less costs to sell and its value in use.

#### Recurrent expenditure

Relatively small (immaterial) expenditure or that which has benefits expected to last less than 12 months. Recurrent expenditure includes operations and maintenance expenditure.

#### Recurrent funding

Funding to pay for recurrent expenditure.

#### Rehabilitation

See capital renewal expenditure definition above.

#### Remaining useful life

The time remaining until an asset ceases to provide the required service level or economic usefulness. Age plus remaining useful life is useful life.

#### Renewal

See capital renewal expenditure definition above.

#### Residual value

The estimated amount that an entity would currently obtain from disposal of the asset, after deducting the estimated costs of disposal, if the asset were already of the age and in the condition expected at the end of its useful life.

#### Revenue generating investments

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Investments for the provision of goods and services to sustain or improve services to the community that are expected to generate some savings or revenue to offset operating costs, e.g. public halls and theatres, childcare centres, sporting and recreation facilities, tourist information centres, etc.

#### Risk management

The application of a formal process to the range of possible values relating to key factors associated with a risk in order to determine the resultant ranges of outcomes and their probability of occurrence.

#### Section or segment

A self-contained part or piece of an infrastructure asset.

#### Service potential

The total future service capacity of an asset. It is normally determined by reference to the operating capacity and economic life of an asset. A measure of service potential is used in the not-for-profit sector/public sector to value assets, particularly those not producing a cash flow.

#### Service potential remaining

A measure of the future economic benefits remaining in assets. It may be expressed in dollar values (Fair Value) or as a percentage of total anticipated future economic benefits. It is also a measure of the percentage of the asset's potential to provide services that are still available for use in providing services (Depreciated Replacement Cost/Depreciable Amount).

#### Specific Maintenance

Replacement of higher value components/sub-components of assets that is undertaken on a regular cycle including repainting, replacement of air conditioning equipment, etc. This work generally falls below the capital/ maintenance threshold and needs to be identified in a specific maintenance budget allocation.

#### Strategic Longer-Term Plan

A plan covering the term of office of councillors (4 years minimum) reflecting the needs of the community for the foreseeable future. It brings together the detailed requirements in the Council's longer-term plans such as the asset management plan and the long-term financial plan. The plan is prepared in consultation with the community and details where the Council is at that point in time, where it wants to go, how it is going to get there, mechanisms for monitoring the achievement of the outcomes and how the plan will be resourced.

#### Sub-component

Smaller individual parts that make up a component part.

#### Useful life

Either:

- (a) the period over which an asset is expected to be available for use by an entity, or
- (b) the number of production or similar units expected to be obtained from the asset by the entity.

It is estimated or expected time between placing the asset into service and removing it from service, or the estimated period of time over which the future economic benefits embodied in a depreciable asset, are expected to be consumed by the Council.

#### Value in Use

The present value of future cash flows expected to be derived from an asset or cash generating unit. It is deemed to be depreciated replacement cost (DRC) for those assets

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.4.1  
(INFRASTRUCTURE LIAISON OFFICER,  
LYN COOPER)  
(DIRECTOR INFRASTRUCTURE  
SERVICES JOSHUA LEWIS)

**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [2] - Moira Shire Council Asset Management Plan 2021-2031**

**Asset Management Plan 2021 - 2031**



whose future economic benefits are not primarily dependent on the asset's ability to generate net cash inflows, where the entity would, if deprived of the asset, replace its remaining future economic benefits.

Source: IPWEA, 2009, Glossary  
Additional and modified glossary items shown \*

DRAFT



**FILE NO:**  
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SERVICES JOSHUA LEWIS)**

**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

Survey opened: **23 February 2021**

Survey Closed: **31 March 2021**

Survey advertised: Facebook, website, corporate ads in newspapers, S86  
Committees

**Response summary –**

We had:

- 97 start the survey (only completed first question on overall assessment of assets) and
- 73 completed it.
- 14 people nominated to attend a focus group
- At the beginning of the survey:
  - 49% (48) found overall that assets met expectations
  - 47% (46) found overall that assets fell below expectations
  - 1 person found that they exceeded and 2 people didn't use any!
- At the end of the survey:
  - 55% (40) found overall that assets met expectations
  - 42% (31) found overall that assets fell below expectations
  - 1 person found that they exceeded and 1 person didn't use any!
  - If we filter out the incomplete responses 3 people moved from falls below to meets expectations
- Sealed roads are the winner then storm water drainage and footpaths gets the bronze!
- We had one late email submission asking us to purchase the old Yarrowonga Primary School site. This has been forwarded to Governance.

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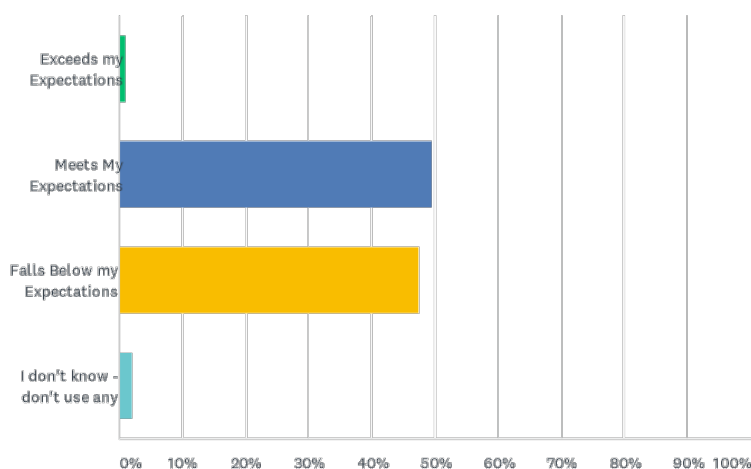
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

**Q1 In general, how would you assess the condition of Moira Shire's  
assets overall?**

Answered: 97 Skipped: 0



ANSWER CHOICES	RESPONSES
Exceeds my Expectations	1.03% 1
Meets My Expectations	49.48% 48
Falls Below my Expectations	47.42% 46
I don't know - don't use any	2.06% 2
TOTAL	97

#	COMMENT (OPTIONAL)	DATE
1	Some facilities are well maintained, others are neglected.	3/31/2021 2:21 PM
2	in our town, the drainage is poor when it rains. we are still waiting on a flood plan. The lake looks dreadful.	3/24/2021 3:32 PM
3	Large discrepancy in the quality of assets across the Shire.	3/23/2021 9:50 PM
4	I am disappointed however that the Yarrawonga Community Hall has not had any upgrades for many years. It seems deliberate so that the Council can demolish it even though it is a solid and useful building which would be more attractive if upgraded.	3/23/2021 8:29 PM
5	We have been waiting 10 years for particular footpaths to be completed in Numurkah. It has been fantastic to see these completed in the last 12 months or so. Thank you.	3/16/2021 9:09 PM
6	Lack of at least one paved footpath in every street of Yarrawonga	3/16/2021 4:46 PM
7	The road maintenance in Numurkah is very poor.	3/16/2021 1:39 PM
8	Assets are ok. Some are a little dated.	3/15/2021 3:53 PM
9	I think being a Numurkah resident, it is extremely disappointing that we have no splash park for a town that is now full of little children. We have a lake that is really shit to look at (which is sad because it could be so beautiful) and areas in town where we have no footpaths.	3/15/2021 8:46 AM
10	Overall shire probably meets my expectations but I think more focus is needed in Numurkah	3/15/2021 7:05 AM

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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

11	Given the spread of towns, facilities are locally available and of a good standard.	3/14/2021 9:18 PM
12	Street lighting, parking in Belmore, hello. No plan for population of old retirees. Pedestrian crossings on Belmore street	3/14/2021 7:11 PM
13	Nathalia civic Centre outdated and dirty	3/14/2021 12:03 PM
14	unequal attention across shire. Some towns and locations miss out and others get extra attention.	3/14/2021 11:59 AM
15	Need to concentrate on core asset maintenance and expansion such as roads, footpaths, drainage, new Industrial estates of which we have none and dump the old pools, totally privatize waste management, do an total review of all Council services and outsource or cease the non essential elements.	3/11/2021 8:16 AM
16	roads and sporting facility's are below par when compare to other local councils	3/11/2021 7:51 AM
17	Lucky to see a grader on our unsealed roads, road culverts should be inspected so they are clear and sprayed for the coming winter months.	3/9/2021 11:10 AM
18	I think the shire is very responsive to new issues however some exisiting long term issues appear to go unnoticed and unaddressed	3/3/2021 8:57 PM
19	Poor Drainage. Old and patched up footpaths with newer concrete here or there look unpleasant.	3/2/2021 7:48 PM
20	Footpaths are not up to standard gaps everywhere	3/2/2021 4:22 PM
21	Footpaths are not up to standard gaps everywhere	3/2/2021 10:27 AM
22	Signage is almost non existent for visitors to the area.	3/2/2021 8:38 AM
23	1) Some expenditure needed on the Numurkah Caravan Amenities block, Check your asbestos report. 2)Town Hall and Information centre building needs upgrading.	3/1/2021 5:56 PM

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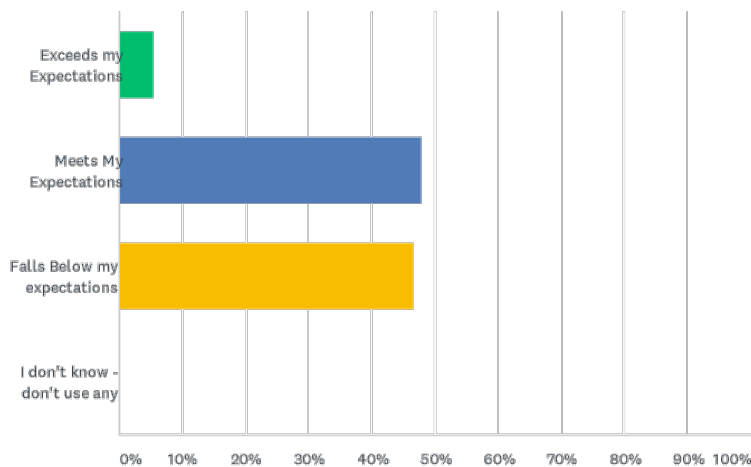
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

Q2 How would you assess the condition of SEALED local roads in your area (not roads managed by Regional Roads Victoria)?

Answered: 73 Skipped: 24



ANSWER CHOICES	RESPONSES
Exceeds my Expectations	5.48% 4
Meets My Expectations	47.95% 35
Falls Below my expectations	46.58% 34
I don't know - don't use any	0.00% 0
TOTAL	73

#	COMMENT (OPTIONAL)	DATE
1	Good in parts but plenty of potholes	3/31/2021 8:49 AM
2	Sandmount Road, Katunga/Picola Road, edges badly in need of repair.	3/26/2021 9:55 PM
3	Belmore St., Yarrowonga is beginning to crumble. Bike lane on Belmore St. is outright dangerous for users. (not sure whether this street is Council or State roads responsibility)	3/25/2021 1:40 PM
4	Most roads are in poor condition many just get patched up and not repair correctly	3/24/2021 2:06 PM
5	Some roads are not suited the large volume of vehicular and pedestrian traffic.	3/23/2021 10:11 PM
6	A problem at the gate of 15 St James Rd, St James. For many years this has been a turnaround point for traffic in St James. it currently has holes on the entry of the above address with no fault of the owner. It has been temporarily fill in with loose stones that due to traffic is removed from the holes to once again be a traffic hazard.	3/22/2021 4:08 PM
7	Still a number of roads single lane pot holes rough shoulders.	3/17/2021 10:00 PM
8	I live at Yarrowonga Vic 3730 and have been in contact with the shire	3/17/2021 9:23 PM
9	A lot of high traffic roads are on lane bitumen roads.	3/17/2021 11:00 AM
10	When the recent new housing development off O'Connor St (between Tocumwal Road and Paterson St) Numurkah almost complete it would be great if this street could be resheeted.	3/16/2021 9:57 PM
11	Many vehicles including Trucks, Tractors, School Buses use the main road past my house,	3/16/2021 12:58 PM

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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

yet there is barely any run off and it is extremely uneven edging to road

12	Generally meets expectations except for Belmore st, northern end needs work	3/15/2021 7:06 PM
13	Saxon St Numurkah needs a bit of work east of the rail line.	3/15/2021 1:25 PM
14	Some are still only one car bituminous and rough	3/15/2021 7:15 AM
15	Generally pretty good but appreciate that it's a challenge to keep up with. Sealed roads are good maintenance wise.	3/14/2021 9:35 PM
16	requires attention	3/14/2021 12:07 PM
17	Need to do a road management review and rationalize the road network to save on maintenance cost. Due to farm amalgamations many rural roads are only servicing one property and access could be rationalized and made more cost efficient.	3/11/2021 8:37 AM
18	Many are much too narrow. I have had much windscreen damage on these narrow single lane roads.	3/9/2021 11:23 AM
19	Roads such as Chapel road do not have an adequate bitumen shoulder and I avoid using adding time to my commute, cost me windscreen replacements, are dangerous for cyclists/farmers/commuters alike.	3/3/2021 9:13 PM
20	Ok	3/2/2021 4:42 PM

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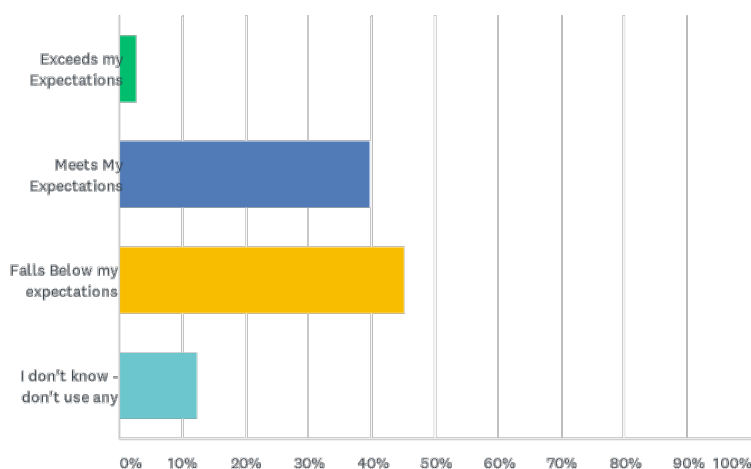
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

**Q3 How would you assess the condition of UNSEALED local roads in  
your area?**

Answered: 73 Skipped: 24



ANSWER CHOICES	RESPONSES
Exceeds my Expectations	2.74% 2
Meets My Expectations	39.73% 29
Falls Below my expectations	45.21% 33
I don't know - don't use any	12.33% 9
TOTAL	73

#	COMMENT (OPTIONAL)	DATE
1	A problem near XX, Yundool. At each end of the bitumen there is a drop as the gravel had washed away from the bitumen causing a bump each time its passed over. A bit of filling would correct the situation	3/22/2021 4:08 PM
2	Rough ungraded and still streets (In Numurkah) Not sealed	3/17/2021 10:00 PM
3	There are lot of high traffic dirt roads. (kinnarids road for example). Very corrugated and not regularly graded.	3/17/2021 11:00 AM
4	Another project - Seal Kinnairds Road Numurkah and the rest of Pine St.	3/16/2021 9:57 PM
5	there are too many unsealed roads	3/16/2021 4:50 PM
6	Coxons ave needs to be sealed to give 2 sealed access to Northwest Numurkah also Give way signs on Campbell st directing traffic to 60k Saxton st .	3/15/2021 7:43 PM
7	Some very corrugated and not graded recently	3/15/2021 7:15 AM
8	Even harder to maintain than sealed roads. One opportunity would be to return some sealed roads to adjoining landowners to reduce the number of km to maintain. The comparison of distances between road intersections is significantly different. There must be opportunities to reduce the network.	3/14/2021 9:35 PM
9	poor condition and dangerous	3/14/2021 12:07 PM
10	The back roads of Bearii that lead to the river are extremely corrugated, and require grading.	3/11/2021 11:14 AM

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(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

Haynes Rd, Morgans Mill Rd, Mannions Rd, Sharps Ln, Sultons Ln.

11	I try not to use these as I believe their are good sealed roads where I need them. If I do have to use them I am aware they maybe less than perfect.	3/10/2021 3:28 PM
12	Corrugations cause wear and tear on my 4WD vehicle	3/3/2021 9:13 PM
13	Too many fancy having an unsealed road to the airport	3/2/2021 4:42 PM
14	Stewarts Bridge road is a disgrace, it costs me many thousands of dollars each year in tyres and the dust is horrendous.	3/1/2021 6:45 PM

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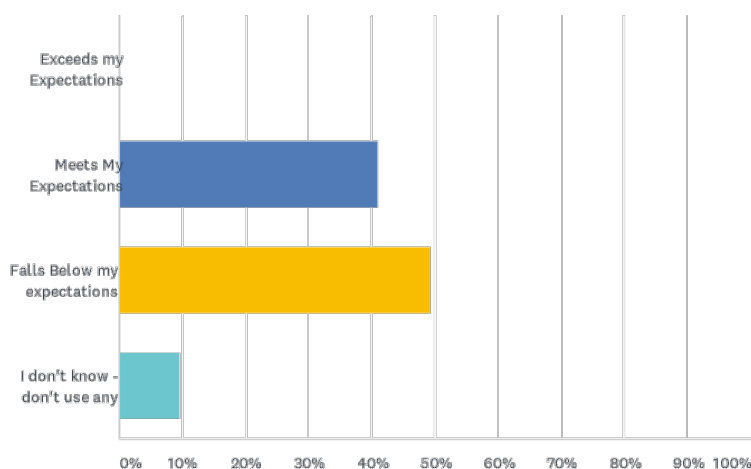
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(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

**Q4 How would you assess the condition of existing FOOTPATHS in your area?**

Answered: 73 Skipped: 24



ANSWER CHOICES	RESPONSES
Exceeds my Expectations	0.00% 0
Meets My Expectations	41.10% 30
Falls Below my expectations	49.32% 36
I don't know - don't use any	9.59% 7
TOTAL	73

#	COMMENT (OPTIONAL)	DATE
1	WE appreciate the Benalla Rd and Macs walking tracks and acknowledge that it's too expensive to put footpaths in rural residential zone areas. However, the lack of footpaths in other residential areas of higher traffic flow is well below my expectations.	3/31/2021 3:43 PM
2	Some new areas very good including high profile areas, areas away from centre needing attention.	3/31/2021 8:49 AM
3	no Footpaths in Katunga.	3/26/2021 9:55 PM
4	Existing footpaths are adequate however additional footpaths are urgently required in some areas to reduce the danger to pedestrians by vehicular traffic.	3/23/2021 10:11 PM
5	Don't seem to have any in Wunghnu	3/18/2021 11:26 AM
6	While some have been repaired there are too many streets to name without footpaths	3/17/2021 10:00 PM
7	Once again terrible xx Hogan's rd No foot paths past Rosemary crt all the way down to the lake badly needed lots of foot traffic	3/17/2021 9:23 PM
8	Being a Numurkah resident, there are a lot of roads that don't have foot paths at all. Streets like Avonlea/May/Collis/Toorak Street as well as a part there on Wattle Drive. Being a mother with a pram and toddler trying to walk on the roads, it can be very stressful.	3/17/2021 11:00 AM
9	Next in line. - complete footpath along O'Connor Street (between MacKillop way and Russell Street)	3/16/2021 9:57 PM



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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

10	not enough in Yarrawonga	3/16/2021 4:50 PM
11	This is in the older part of yarrawonga town	3/16/2021 4:36 PM
12	Excellent where they exist but too many streets with NO footpaths	3/15/2021 7:06 PM
13	Not enough and those present are not easy to access by wheelchair	3/15/2021 5:32 PM
14	There has been path improvement in Numurkah - still more to do though	3/15/2021 7:15 AM
15	A very important asset in all towns. There has been some fantastic improvements made in recent years. Good work.	3/14/2021 9:35 PM
16	Footpaths are not continuous they stop and then restart forcing people onto roads and uneven surfaces.	3/14/2021 4:10 PM
17	disability access a problem with homeowners filling nature strip with vehicles, garden, trees and ornaments. Many footpaths are uneven and broken causing falls risk	3/14/2021 12:07 PM
18	We don't have any in Bearii.	3/11/2021 11:14 AM
19	We have few footpaths and urgently need more provided so that people have a continuous connection to the commercial areas.	3/11/2021 8:37 AM
20	there are none	3/11/2021 8:01 AM
21	Koonoomoo doesn't have foot paths. The ones I use in Cobram are good.	3/10/2021 3:28 PM
22	there is not many, some are in need of replacing, everyone uses the roads	3/9/2021 6:04 PM
23	Katamatite is badly lacking.	3/9/2021 11:23 AM
24	New concreted footpaths are built with much consideration and I am pleased to see many are wheelchair/bicycle/scooter/4 wheelie walker/pram friendly for kids however again older footpaths that are just hanging on need more attention and even more so our bush walking tracks could be enjoyed by our older generation but the bumps in asphalt don't allow for wheelchair access or scooter access and are a massive tripping and falls hazard. I also know of three people who have broken their hips walking on the footpath on punt road.	3/3/2021 9:13 PM
25	Old. To many patch jobs. To narrow and to many missing sections.	3/2/2021 8:03 PM
26	Too many gaps like when I walk to work at bunnings have to use the road as no paths	3/2/2021 4:42 PM

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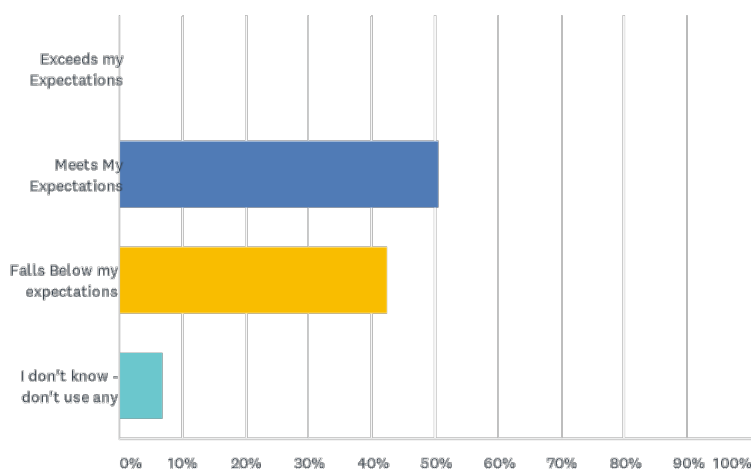
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

**Q5 How would you assess the condition of existing KERB and  
CHANNELS in your area?**

Answered: 73 Skipped: 24



ANSWER CHOICES	RESPONSES
Exceeds my Expectations	0.00% 0
Meets My Expectations	50.68% 37
Falls Below my expectations	42.47% 31
I don't know - don't use any	6.85% 5
TOTAL	73

#	COMMENT (OPTIONAL)	DATE
1	Our residential area - James Lillis Drive has no curbs or channels, if channels are commonly known as gutters. We have open spoon drains. Incomplete subdivision of the area has resulted in run-off being diverted to an as-yet-un-subdivided property. However, this is an uncommon occurrence. It is my understanding that household waste and rainwater is meant to be collected/absorbed on each property in a rural residential zone. To this end I would recommend Council mandating rainwater tanks to cope with roof run-off thereby reducing drainage problems and residents' water bills. As city residents may not have experienced the pleasure of collecting rainwater, perhaps council could prepare a pamphlet on its benefits and even offer low-interest loans to encourage the purchase of tanks. On second thoughts, all residents could be encouraged to install tanks.	3/31/2021 3:43 PM
2	Reynolds Dve, numurkah some areas are in poor condition	3/20/2021 7:14 PM
3	There could be move footpaths around the expanding town	3/18/2021 9:22 AM
4	Hogan's road come and have a look lots of development not much infrastructure	3/17/2021 9:23 PM
5	Recently upgraded due to impacts of 2012 floods. Thanks.	3/16/2021 9:57 PM
6	Non existent in Waaia	3/16/2021 12:58 PM
7	Difficult to access via wheelchair	3/15/2021 5:32 PM
8	There looks to be a bit to do on this asset class in older parts of towns. Not the first things that people think about but important nevertheless.	3/14/2021 9:35 PM

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(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

9	There are roads in Yarrawonga without kerb and channels, such as, South Rd and River Rd.	3/14/2021 4:10 PM
10	uncovered drain entry points with missing or broken covers, broken guttering near numurkah ambulance station crossing a road	3/14/2021 12:07 PM
11	Many in poor condition and inadequate for the job.	3/11/2021 8:37 AM
12	ok in built up areas	3/9/2021 6:04 PM
13	Kerbing on minor roads does not exist	3/3/2021 9:13 PM
14	If we have a heavy rain it floods	3/2/2021 4:42 PM
15	Mill curbs in Barmah.	2/25/2021 4:21 PM

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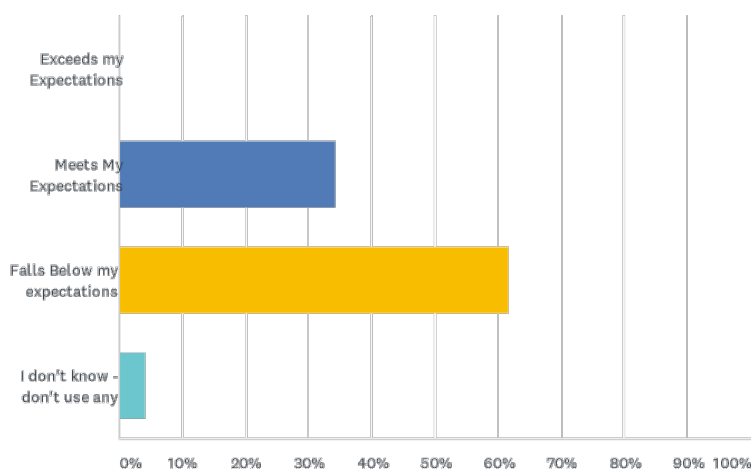
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN (cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

**Q6 How would you assess the condition of existing STORMWATER DRAINAGE in your area?**

Answered: 73 Skipped: 24



ANSWER CHOICES	RESPONSES
Exceeds my Expectations	0.00% 0
Meets My Expectations	34.25% 25
Falls Below my expectations	61.64% 45
I don't know - don't use any	4.11% 3
TOTAL	73

#	COMMENT (OPTIONAL)	DATE
1	Not capable of handling even small downpours	3/26/2021 9:55 PM
2	Continual problems over the years by relying on swale drains in new housing areas - is this the case also with "Glanmire"?	3/25/2021 1:40 PM
3	I find the drainage in cobram is still terrible but it has improved slowly	3/24/2021 2:06 PM
4	Anytime we get more than 15mm of rain the stormwater drains don't cope and flood the main roads	3/18/2021 9:22 AM
5	There are many streets that get inundated the minute we get any heavy rain	3/17/2021 10:00 PM
6	Hogan's rd	3/17/2021 9:23 PM
7	There are a lot of streets around Numurkah that get inundated the minute we get a heavy downpour.	3/17/2021 11:00 AM
8	The Numurkah drainage system needs to be examined in light of the proposed flood mitigation proposal.	3/16/2021 1:44 PM
9	The Roadside drains are full of weeds which cause both drainage & fire issues	3/16/2021 12:58 PM
10	Despite a large amount of money spent stormwater in my area (Fields ave, Yarrawonga) needs improving (No response from a submission I sent to engineer)	3/15/2021 7:06 PM
11	Always flash flooding of streets around Numurkah the minute there is heavy rainfall	3/15/2021 7:15 AM

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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

12	I understand heavy rain cannot get away quick enough but is there a way to check that it's draining as it should and isn't blocked or slow?	3/15/2021 6:23 AM
13	Stormwater drains for storms seems ok. They're not designed for big events. This need to be better understood by many.	3/14/2021 9:35 PM
14	Do we have a storm water drainage.	3/14/2021 7:18 PM
15	Blake Street residential guttering is appalling. Tree roots pushing up underneath causing it to be cracked and flows backwards and banks up and overflows.	3/14/2021 7:00 PM
16	It will be interesting to see how Glanmire Park connects to a system that is already inadequate.	3/14/2021 4:10 PM
17	As above.	3/14/2021 12:07 PM
18	I live in LaBamba Drive Yarrowonga so what would you suggest my expectations to be???????	3/14/2021 9:41 AM
19	The roads don't get flooded after a heavy rain. The water runs off and gets captured in table drains and in culverts.	3/11/2021 11:14 AM
20	Needs whole town drainage and water treatment plans not these ridiculous on site management plans which create ongoing maintenance issues.	3/11/2021 8:37 AM
21	lays on the side of the road till council comes and pumps it away	3/11/2021 8:01 AM
22	The local area roads flood due to moderate rainfall. Swayle drains are the problem.	3/10/2021 8:08 PM
23	Only in extreme cases (heavy storms) does the drainage cause consem.	3/10/2021 3:28 PM
24	some areas need drainage, when wet water just sits soggy under foot in walking paths can do with upgrading	3/9/2021 6:04 PM
25	Here I am referring to the Main Street - I can't help but think there are huge drainage issues	3/3/2021 9:13 PM
26	Very poor. Never get cleaned out or to small	3/2/2021 8:03 PM
27	Rain equals flood	3/2/2021 4:42 PM
28	Open drains	2/25/2021 4:21 PM

**FILE NO:**  
**5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE**

**ITEM NO: 11.4.1**  
**(INFRASTRUCTURE LIAISON OFFICER,  
LYN COOPER)**  
**(DIRECTOR INFRASTRUCTURE  
SERVICES JOSHUA LEWIS)**

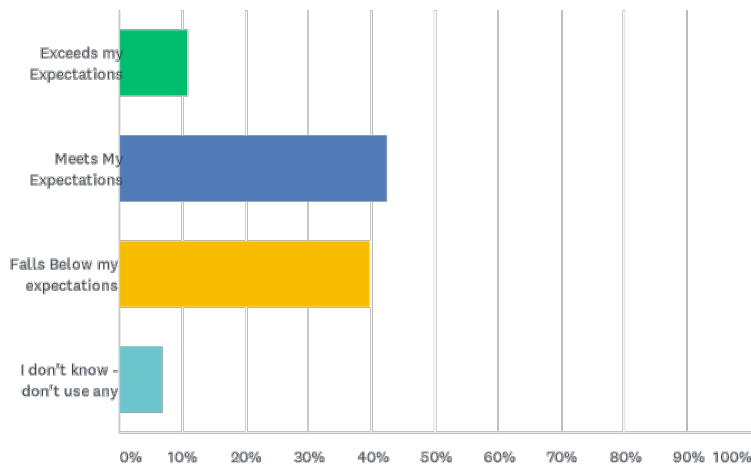
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

**Q7 How would you assess the condition of existing SPORTS and  
RECREATION FACILITIES e.g. sports grounds, courts, stadiums and  
aquatic facilities etc?**

Answered: 73 Skipped: 24



ANSWER CHOICES	RESPONSES
Exceeds my Expectations	10.96% 8
Meets My Expectations	42.47% 31
Falls Below my expectations	39.73% 29
I don't know - don't use any	6.85% 5
TOTAL	73

#	COMMENT (OPTIONAL)	DATE
1	Are Showgrounds a "sporting facility"? All major towns in the Shire have Showgrounds. Several buildings have been demolished as pressure has arisen to locate new facilities on the sites. Showgrounds is occurred on the grounds of disrepair, Showgrounds deserve a category of their own. At least four user groups have been dislodged from the Yarrowonga Showgrounds making an extra argument for acquisition of the former Yarrowonga Primary School site.	3/31/2021 3:43 PM
2	Mainly due to the work of volunteers.	3/26/2021 9:55 PM
3	The Yarrowonga pool is open for a very limited time over summer. A heated indoor swimming pool, available all year round, is a necessity for Yarrowonga.	3/25/2021 1:40 PM
4	Many are falling behind could we let some community groups fund local infrastructure projects	3/24/2021 2:06 PM
5	Town needs to have goal posts on football oval put back	3/18/2021 11:26 AM
6	Just need to utilise them better	3/17/2021 10:00 PM
7	Would like a 25 meter heated pool for swimming laps, we travel to wangarrata	3/17/2021 9:23 PM
8	Being a resident of Numurkah, it would be great to see a splash park added to our town. The town now has a lot of little children that would benefit from this greatly. Especially because the outdoor is hardly ever open. The outdoor pool also has no covers over the change	3/17/2021 11:00 AM

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**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

rooms. We find we are having to travel outside of our OWN shire to use facilities so our kids can have some fun. (Barooga, Tocumwal & Shepp for example)

9	Maintenance of the Numurkah Showgrounds building - broken doors and windows, tables need to be addressed. Also provide more shade for spectators with a shelter/grandstand. Also more trees. Comprehensive consultation with current user groups and community required. A 5 to 10 year plan for this precinct too required.	3/16/2021 9:57 PM
10	An indoor pool would have high community use for all ages. We live near a river and lake so surely swimming lessons for children would be beneficial. A large number of the elderly would use a warm pool for exercise year round.	3/16/2021 4:36 PM
11	Local Netball courts in Waala are full of cracks which only get patched which does nothing. Football/Cricket Oval is immaculate but this is entirely due to Volunteers & not Council	3/16/2021 12:58 PM
12	Yarrowonga has been trying to get a Heated Swimming Pool & Sports Stadium for over 10 years. It should be in the budget	3/15/2021 5:24 PM
13	There is room for improvement of asset at Numurkah in the form of tree planting	3/15/2021 12:39 PM
14	The picnic tables in the Lion Park Numurkah need replacing. They are dangerous.	3/15/2021 6:26 AM
15	Disappointed that after being here for over 20 years, still no indoor heated pool. Yes there is a cost, but the value to all ages and stages of health would be of more benefit than a stadium for 1 or 2 sports in a small age bracket.	3/15/2021 6:23 AM
16	Our reserves are outstanding. More support for small town committees to cover core costs such as water, power and mowing etc. Large town reserves are disproportionately funded .This disrespect the valuable work that volunteers do to support these reserves. Council shouldnt take this for granted.	3/14/2021 9:35 PM
17	Why have you closed the caravan park it is crown land and public roads.	3/14/2021 7:18 PM
18	Nathalia community center one of the towns biggest asset is outdated and under used. No sports advertised, have no idea how to access to hire. Having once played a sport there everyday of the week know the big potential it has.	3/14/2021 7:00 PM
19	Outdoor swimming pool need to be updated	3/14/2021 4:51 PM
20	With such an increase in population of all age groups and needs it is appalling that there are no immediate plans to build an aquatic center. Shameful!	3/14/2021 8:41 AM
21	Too much of our grant resources are spent on providing high quality recreation resources to fit, well paid young people who are well able to provide these resources themselves instead of spending scarce resources on industrial estates which actually provide jobs and economic development to our communities.	3/11/2021 8:37 AM
22	the facilities are falling below the standards that have been set buy neighboring councils and that of the local community's	3/11/2021 8:01 AM
23	show grounds a disgrace, planned pool will be too small by the time its built, can not walk dogs there because of broken glass, grass oval poor condition. a play ground down that area would be ideal. Drainage and proper road in the grounds. better splash park and update water slide for the future expansion. kids park on foreshore near splash is not user freindly. swimming pool needs major update, diving pool.	3/9/2021 6:04 PM
24	Katamatite tennis courts are a disgrace! Great iconic and historic location, great potential, good concrete base just needs resurfacing.	3/9/2021 11:23 AM
25	Sports courts and grounds are enjoyed by all. However more undercover observing areas are needed!!! Not just ones where people drink alcohol and yell abuse at umpires. We have no where for our kids to sit undercover at many facilities where they won't be exposed to cigarette smoke and grog from patrons	3/3/2021 9:13 PM
26	Very lucky to have such great facilities.	3/2/2021 8:03 PM
27	No indoor pool, majority of other facilities are poor or falling down, hiw can we provide an active lifestyle iwth good facilities	3/2/2021 4:42 PM
28	No such facilities in Barmah	2/25/2021 4:21 PM

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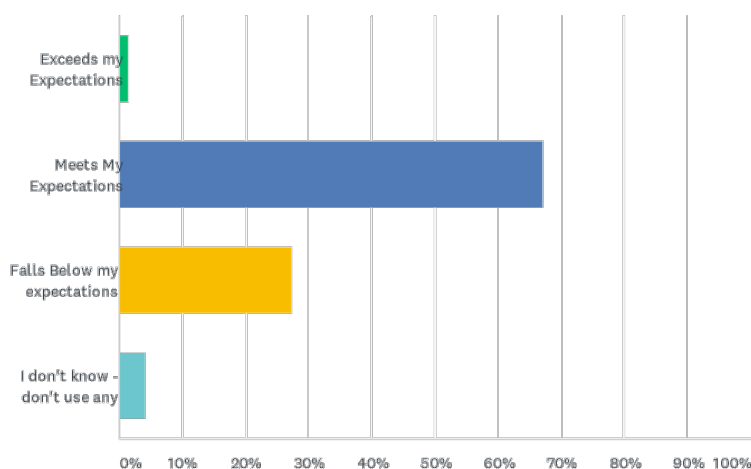
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**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

Q8 How would you assess the condition of existing BUILDINGS e.g. halls, libraries, pavilions, amenity blocks etc)?

Answered: 73 Skipped: 24



ANSWER CHOICES	RESPONSES
Exceeds my Expectations	1.37% 1
Meets My Expectations	67.12% 49
Falls Below my expectations	27.40% 20
I don't know - don't use any	4.11% 3
TOTAL	73

#	COMMENT (OPTIONAL)	DATE
1	The Yarrowonga Community Hall has been neglected under a documented policy of management to failure. However, its sturdy construction has enabled its survival. The adjacent Town Hall requires more cleaning hours and NEW LADIES TOILETS. MSC should support the nomination for State Heritage listing of both these halls and maintain them as treasures for Moira Shire in general and Yarrowonga in particular. Following the dissolution of the relevant Section 86 Committee, Moira Shire committed to maintaining the Yarrowonga Halls to the same standard as the Cobram Civic Centre, which has a full-time cleaner/caretaker. Upgrading the Yarrowonga halls should not be contingent on demolishing one of them to construct a Library.	3/31/2021 3:43 PM
2	Council has allowed The Yarrowonga Community Hall to deliberately deteriorate - that is a disgrace! This Hall was soundly built and will last another hundred years if regular preventative maintenance was done. Additional building and storage facilities are needed in Yarrowonga for use by a number of community groups - hence the need for the existing buildings on the former YPS site.	3/25/2021 1:40 PM
3	St James community are very happy with the care of these buildings carried out by the Shire. Thank You.	3/22/2021 4:08 PM
4	Yarrowonga Shire Hall needs more care	3/16/2021 4:50 PM
5	Too expensive to hire the Town Hall, nice amenity blocks along Lakeside terrible near Town Hall	3/15/2021 5:32 PM
6	Yarrowonga Community Hall has been neglected for many years as a reason to demolish it	3/15/2021 5:24 PM



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**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

without adequate planning for the "Town Hall" site. Update it & refurbish.

7	There's just to many of them though. Please look for opportunities to reduce some. Each town may or may not need a meeting place. In towns with a private building or pub, let that be enough. And don't be swayed by communities who want to retain old buildings for no good reason buttk replace what's always been there. They're expensive to maintained and increasingly under used. If a building isn't being used daily or near daily, its not necessary to retain.	3/14/2021 9:35 PM
8	Toilets at Nathalia Recreation reserve need some attention, a roof and lighting	3/14/2021 7:00 PM
9	Disappointing change of connected local management systems.	3/14/2021 12:07 PM
10	Management and funding of community halls and recreation facilities should return to the community who will either run them well or indicate they are no longer required so we can then sell them off.	3/11/2021 8:37 AM
11	Yarrowonga Showgrounds are disgraceful. More public toilets required	3/10/2021 8:08 PM
12	I am a constant user of the Yarroweyah Memorial Hall and the condition of this facility is excellent. I also use the library and it is also excellent.	3/10/2021 3:28 PM
13	dont agree with library position	3/9/2021 6:04 PM
14	Congratulations. My only comments are there is not any where near enough adequate protected seating near common spaces and accessibility for non ambulant residents. A lot of signage around town is confusing and the layout of the town makes it difficult to navigate. While we can't change the location of assets we could improve signage to be cognitive impairment friendly, vision impairment friendly and help our residents continue to use assets longer while living independently.	3/3/2021 9:13 PM
15	Starting to show their age!	3/2/2021 8:03 PM
16	The new toilets are great, libraries are old school so why would you waste money on them.	3/2/2021 4:42 PM
17	Serious attention needs to be paid to these areas. Not only Locals use them but travelers, tourists, and family visitors visit these assets. Their expectations need to be met.	3/1/2021 8:56 PM

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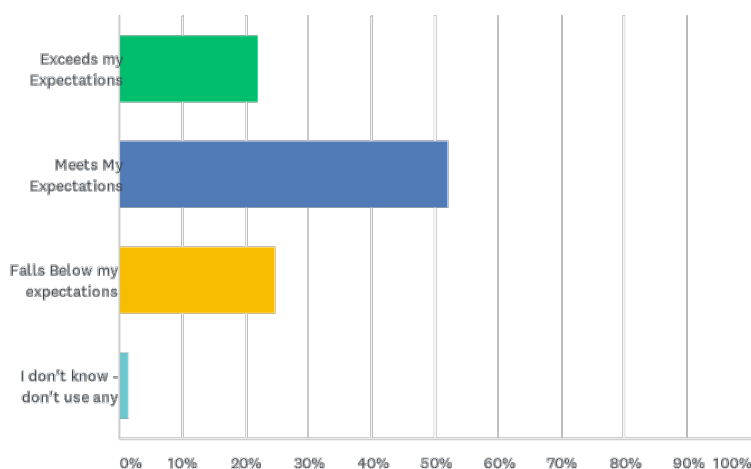
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**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

**Q9 How would you assess the condition of existing PARKS and  
GARDENS in Moira Shire?**

Answered: 73 Skipped: 24



ANSWER CHOICES	RESPONSES
Exceeds my Expectations	21.92% 16
Meets My Expectations	52.05% 38
Falls Below my expectations	24.66% 18
I don't know - don't use any	1.37% 1
TOTAL	73

#	COMMENT (OPTIONAL)	DATE
1	These questions are very difficult to answer as the standard of parks and gardens varies widely across the Shire. Numurkah and Cobram green spaces and gardens seem very well maintained as is the Yarrowonga foreshore. Yarrowonga has several green spaces and the Yarrowonga Urban Landcare Group has done marvellous work planting and nurturing indigenous plants, but Yarrowonga has no public "garden" other than the very small Pioneer Women's Garden. The former YPS site would be perfect for a new garden, picnic area and playground.	3/31/2021 3:43 PM
2	Expansion and linkage of bicycle / walking tracks is vital for physical & mental health of the citizenry in the short-term future.	3/25/2021 1:40 PM
3	Some parks get everything some are left behind	3/24/2021 2:06 PM
4	The gardeners do a great job they just need to tidy the palm trees as you cross from mulwala	3/18/2021 9:22 AM
5	There is always areas that need attention	3/17/2021 10:00 PM
6	The grass along the side of Numurkah Lake (Wattle Drive) is all dead. It used to be all green where you could take a picnic rug and sit there with the family, however now its full of weeds and completely dead.	3/17/2021 11:00 AM
7	The work completed by Dave and his team at Numurkah. Marvellous job.	3/16/2021 9:57 PM
8	Many more deciduous shade trees need to be planted. Including in the parks and in many	3/16/2021 4:36 PM

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Community Asset Planning Survey 2021

streets. It would give a much more pleasant ambiance in our hot summers and light in the winter. Other local shires have managed green oasis's, why can't we.

9	Grateful for fences around childrens playgrounds	3/15/2021 5:32 PM
10	Numurkah Lake is a disgrace.	3/15/2021 1:25 PM
11	Some parks are great however the McDonald street park is unkept and forgotten. Numurkah	3/15/2021 12:39 PM
12	Having rated the Main Street gardens only. More needs to be done around the numurkah lake as that is not pretty at all	3/15/2021 7:15 AM
13	Love the parks and gardens especially the walking / cycling tracks Numurkah. Could do with more!	3/15/2021 6:26 AM
14	Our parks and gardens are outstanding and have been for many years. Your crews do a great job. A little more creativity with playgro u ends my mean more nature play and less conventional expensive and underused playgrounds.	3/14/2021 9:35 PM
15	Need more updated parks in my town	3/14/2021 4:51 PM
16	Some areas very well maintained, others lack attention. uneven across shire	3/14/2021 12:07 PM
17	It would be great if Cobram built a splash park at Federation Park, with the new playground. It would bring more tourists in Cobram, who would inject money in to our local economy. However I think the overall maintenance of our parks and gardens are great.	3/11/2021 11:14 AM
18	I believe the gardeners do a great job and the Cobram gardens are always a pleasure to the eye. I would also like to praise the maintenance team who visit the Yarroweyah Memorial hall and look after the grounds and the roadside.	3/10/2021 3:28 PM
19	more could be done to Kennedy park, like a botanic garden?	3/9/2021 6:04 PM
20	The maintenance team do a fantastic job. More infrastructure at Thompson's beach would be HIGHLY appealing for local young families. The playground is outdated, not suitable for toddlers or older youth. Our family really appreciate the new playground at Murray heights thank you for this!	3/3/2021 9:13 PM
21	Beautifully kept and always clean and green.	3/2/2021 8:03 PM
22	Why would you water them to the level that they flood every morning, so people can use them until they dry out in the afternoon, most runners run in the morning.	3/2/2021 4:42 PM
23	Need better parking for visitors	3/2/2021 8:44 AM
24	Even Leased out areas of crown land under Moira Shire management needs Moira Shire Council to maintain.	3/1/2021 8:56 PM
25	The two park areas are well maintained. They go use more water in summer to keep them green.	2/25/2021 4:21 PM
26	Ageing play equipment at Kennedy Park, Yarrawonga. Little to no equipment at McLeod Street park, Yarrawonga. It is good to see that the grass/lawn areas in parks throughout town are kept in good condition.	2/24/2021 10:12 PM

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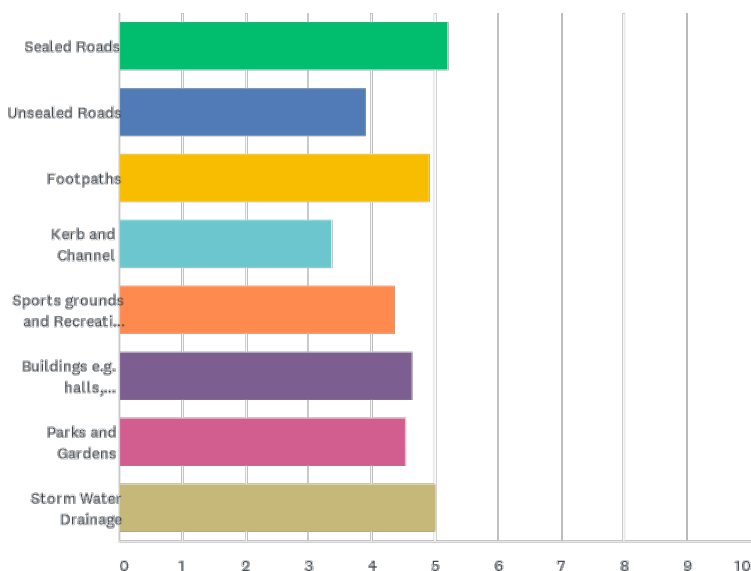
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Community Asset Planning Survey 2021

Q10 Which of the following assets do you think is the MOST important?  
(with 1 being the most important thing you think we should be spending  
money on down to 7 - which you think is the least important asset we  
should be spending money on)

Answered: 73 Skipped: 24



	1	2	3	4	5	6	7	8	TOTAL	SCORE
Sealed Roads	21.92% 16	15.07% 11	6.85% 5	16.44% 12	16.44% 12	8.22% 6	10.96% 8	4.11% 3	73	5.21
Unsealed Roads	10.96% 8	9.59% 7	10.96% 8	6.85% 5	12.33% 9	13.70% 10	10.96% 8	24.66% 18	73	3.92
Footpaths	6.85% 5	21.92% 16	19.18% 14	10.96% 8	13.70% 10	10.96% 8	9.59% 7	6.85% 5	73	4.92
Kerb and Channel	1.37% 1	6.85% 5	8.22% 6	13.70% 10	9.59% 7	19.18% 14	21.92% 16	19.18% 14	73	3.36
Sports grounds and Recreation Facilities	10.96% 8	12.33% 9	13.70% 10	15.07% 11	8.22% 6	10.96% 8	12.33% 9	16.44% 12	73	4.38
Buildings e.g. halls, libraries, public toilet blocks	15.07% 11	13.70% 10	8.22% 6	10.96% 8	17.81% 13	12.33% 9	13.70% 10	8.22% 6	73	4.64
Parks and Gardens	13.70% 10	12.33% 9	10.96% 8	9.59% 7	16.44% 12	15.07% 11	12.33% 9	9.59% 7	73	4.55
Storm Water Drainage	19.18% 14	8.22% 6	21.92% 16	16.44% 12	5.48% 4	9.59% 7	8.22% 6	10.96% 8	73	5.03

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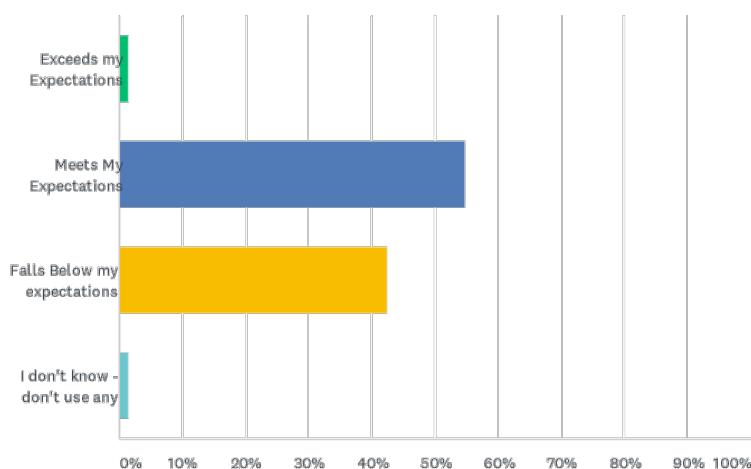
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**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

**Q11 After considering all our different assets, overall how would you rate  
Moira Shire's assets now?**

Answered: 73 Skipped: 24



ANSWER CHOICES	RESPONSES
Exceeds my Expectations	1.37% 1
Meets My Expectations	54.79% 40
Falls Below my expectations	42.47% 31
I don't know - don't use any	1.37% 1
TOTAL	73

#	COMMENT (OPTIONAL)	DATE
1	There is a serious lack of provision for visual arts and a lack of maintenance of provision for dance and the performing arts. The question on priorities ignores the facts that government grants are often tied to expenditure categories such as roads AND DRAINAGE AND THAT EVERYTHING NEEDS TO BE KEPT UP TO AN ACCEPTABLE standard.	3/31/2021 3:43 PM
2	Scarce resources mean that everything cant be done. How are we planning for bridge replacement and the big ticket items?	3/31/2021 8:49 AM
3	Quite a number of assets meet expectations but much more needs to be done.	3/23/2021 10:11 PM
4	We have many people wanting to move to the regional areas - we are so far behind	3/18/2021 9:22 AM
5	Yarrowonga desperately needs the former YPS site to be acquired for community use under FROR. There are many groups needing to use it & there is community support to help upgrade it(at less cost than the shire estimates) it will provide much needed parking to keep Belmore St. alive. Heritage buildings bring tourists and money. The library should be sited there with space for expansion & green space.	3/15/2021 5:24 PM
6	There's always more to be done. I needed help once and I had a really nice man helped me through a nasty situation. I was very grateful.	3/15/2021 6:26 AM
7	not enough off road or seperated bike paths	3/14/2021 11:32 PM
8	All things considered. Good job.	3/14/2021 9:35 PM
9	The Shire have some very difficult decisions to make some times.	3/10/2021 3:28 PM

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Community Asset Planning Survey 2021

10	Clearly lacks development in the towns. Money obviously is more focused to Cobram then Yarrawonga then Numurkah then Nathalia and the rest miss out miserably.	3/9/2021 11:23 AM
11	Patched up tired looking assets don't help with Council wanting to be vibrant and liveable. Looks like lack of funds or funds being spent on wrong projects. Fix what we have first before building new stuff. To many footpath sections missing and please clean out the drains so they work!	3/2/2021 8:03 PM
12	Fix the gaps rather than promote half finished job. Example the foreshore trail printing in the local paper but no path around Yacht club come in finish the job.	3/2/2021 4:42 PM
13	Overall meet expectations but like everything there are something that exceed such as the foreshore and other areas that are just eye sore such as the show grounds	3/2/2021 1:07 PM
14	The building assets are falling behind, too much spent on unnecessary roundabouts and roads.	3/1/2021 8:56 PM
15	Could do a lot more in the western sector of the Shire	3/1/2021 6:45 PM
16	Barmah required some upgrades to the roads (install of gutter & curbs) and park facilities.	2/25/2021 4:21 PM



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**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

**Q13 Additional comments (optional)**

Answered: 22 Skipped: 75

#	RESPONSES	DATE
1	None of these questions have mentioned provision for the visual ARTS or for non-sporting youth activities. I understand the value of sport and its need for facilities, and support retention of the triangle oval for Little Aths and school use. However, non sporting pursuits need to be fostered as well.	3/31/2021 3:43 PM
2	Nil	3/31/2021 8:49 AM
3	This was not a well constructed survey. Difficult to indicate opinions.	3/23/2021 8:34 PM
4	I think these surveys would be of more value to the moira shire if they were postcode focused and not the whole shire in general. Something that is lacking in one town might be great in another	3/17/2021 10:00 PM
5	Overall I'm ok with the shire I would like them to fund the development at the Hogan's road boat ramp before there is a fatality out here I have emailed, councillors, And GMW, as well as have had Tim McCurdy visit all the government bodies agree that this is a very dangerous area that needs funding , with the increase of foot and vehicle traffic it has become a area that someone soon will be maimed or worse there will be a fatality	3/17/2021 9:23 PM
6	Thanks for opportunity to provide feedback. Can you let Regional roads victoria know, the turning lane off gv highway into saxton Street. This Turning lane needs to be resealed.	3/16/2021 9:57 PM
7	Moira Shire is far too large an area to be managed well by any Council. The finances have to be spread too thinly & the ratepayers' needs vary greatly from East to West!	3/16/2021 5:52 PM
8	The shire area is far to large for one council to manage. The main focus seems to be Cobram and Yarrawonga	3/16/2021 1:44 PM
9	I am disappointed in the lack of attention that the smaller towns in the Shire receive from the Council - it appears that if an issue is not related one of the major townships than it is ignored	3/16/2021 12:58 PM
10	Numurkah Lake & Drainage is an absolute disgrace	3/16/2021 11:26 AM
11	Numurkah has not capitalised on the natural beauty of its town. The creek should be a major focus not a drain with large tanks next to it. Moira shire needs to fix the focus of this town. Too much money going into wealthy towns like Yarrawonga.	3/15/2021 6:41 PM
12	Build the levee bank to protect Numurkah.	3/14/2021 10:35 PM
13	Keep up the good work. Kind regards from a multi property rate payer.	3/14/2021 9:35 PM
14	Levy bank in NUMURKAH needs sorting out	3/14/2021 9:14 PM
15	Bulling via council members needs to be stopped.	3/14/2021 7:18 PM
16	Numurkah is great place to live but Moira shire is not spending enough money for the middle sized town! Outdoor swimming pool need to be updated and more park need north side of town too.	3/14/2021 4:51 PM
17	You don't have a community without an economy, get rid of the non essentials and spend our scarce resources on actually building a better more vibrant economy and a more vibrant community will arise from that.	3/11/2021 8:37 AM
18	yarrawonga is growing at a fast pace and the shire needs put planning for this into future planning	3/9/2021 6:04 PM
19	The above comments are related to Cobram not other Moria shire towns. I think overall Moira shire does a great job allocating funds and take pride in our region. However I think with an ageing population and the demographic mix in the shire we need to be better prepared to assist our residents to live in our communities longer, avoid mishaps such as falls, encourage mobility and ease of access to essential services. I have seen peoples lives change, be up ended and end prematurely because of simple falls in our towns - Cobram, Nathalia and Numurkah alike. Our older and frail residents need to rest while running errands and we need to take action to minimise tripping hazards.	3/3/2021 9:13 PM



FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.4.1  
(INFRASTRUCTURE LIAISON OFFICER,  
LYN COOPER)  
(DIRECTOR INFRASTRUCTURE  
SERVICES JOSHUA LEWIS)

**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

20	Love the parks and the facilities in them. All are kept and maintained to a very high standard. Well done to everyone involved.	3/2/2021 8:03 PM
21	Why not contact relivant community groups before, during and after projects. Walking Runnjng tracks - Running clubs or organisations that hold local running events.	3/2/2021 4:42 PM
22	We should not need focus groups! Moira Shire with all the staff and the past history should know better. You have an Asbestos issue you have not dealt with it.	3/1/2021 8:56 PM

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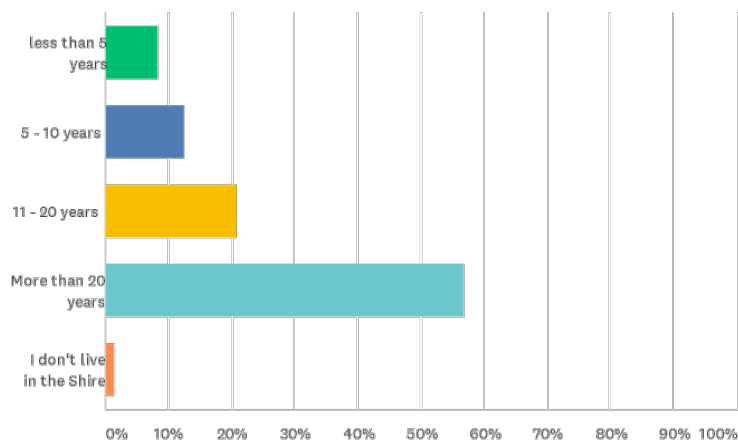
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

**Q14 How long have you lived in Moira Shire?**

Answered: 72 Skipped: 25



ANSWER CHOICES	RESPONSES
less than 5 years	8.33% 6
5 - 10 years	12.50% 9
11 - 20 years	20.83% 15
More than 20 years	56.94% 41
I don't live in the Shire	1.39% 1
TOTAL	72

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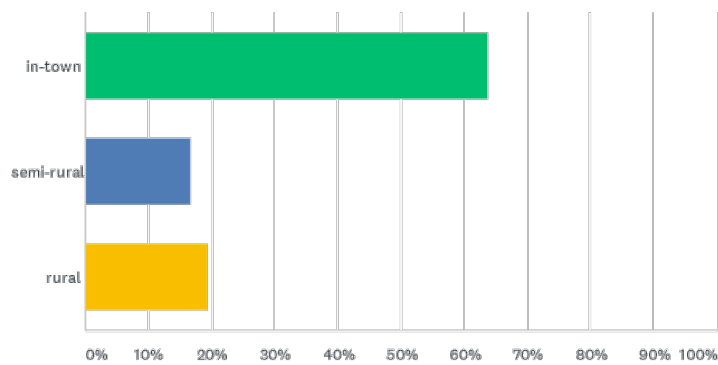
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

**Q15 How would you describe where you live?**

Answered: 72 Skipped: 25



ANSWER CHOICES	RESPONSES	
in-town	63.89%	46
semi-rural	16.67%	12
rural	19.44%	14
TOTAL		72

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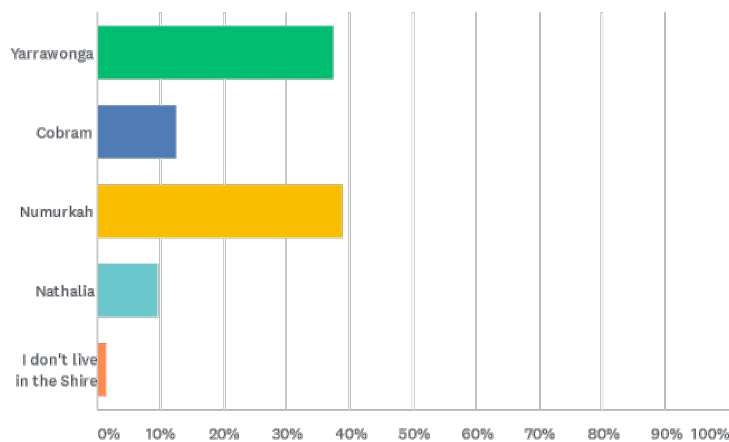
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

**Q16 Which major town do you live in or nearest to?**

Answered: 72 Skipped: 25



ANSWER CHOICES	RESPONSES
Yarrowonga	37.50% 27
Cobram	12.50% 9
Numurkah	38.89% 28
Nathalia	9.72% 7
I don't live in the Shire	1.39% 1
TOTAL	72

**FILE NO:**  
**5. TRANSPARENT AND ACCOUNTABLE GOVERNANCE**

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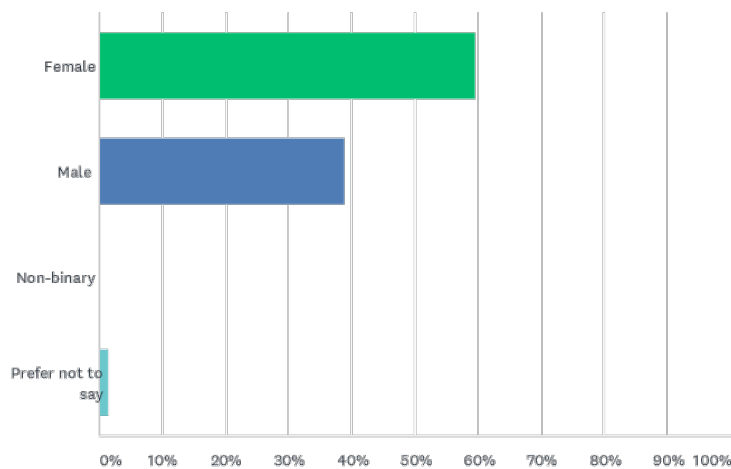
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN (cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

**Q17 What is your gender?**

Answered: 72 Skipped: 25



ANSWER CHOICES	RESPONSES	
Female	59.72%	43
Male	38.89%	28
Non-binary	0.00%	0
Prefer not to say	1.39%	1
TOTAL		72

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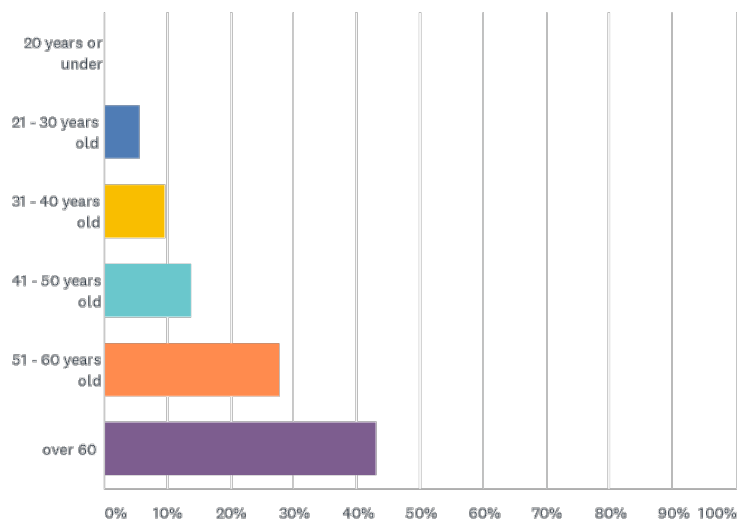
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

**Q18 How old are you?**

Answered: 72 Skipped: 25



ANSWER CHOICES	RESPONSES	
20 years or under	0.00%	0
21 - 30 years old	5.56%	4
31 - 40 years old	9.72%	7
41 - 50 years old	13.89%	10
51 - 60 years old	27.78%	20
over 60	43.06%	31
TOTAL		72

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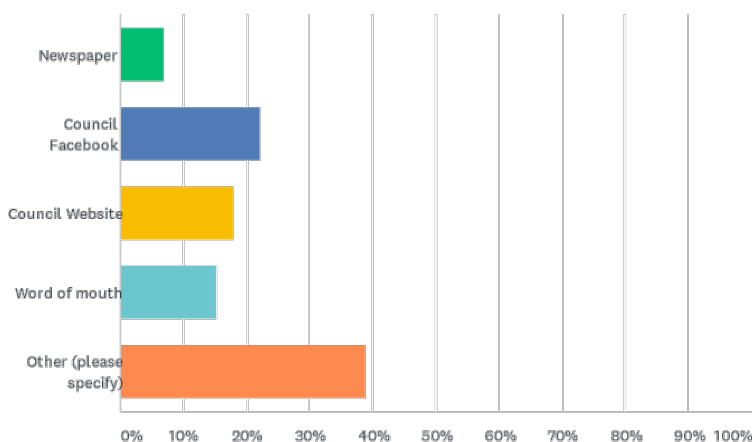
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

**Q19 Please tell us how you heard about this survey**

Answered: 72 Skipped: 25



ANSWER CHOICES	RESPONSES
Newspaper	6.94% 5
Council Facebook	22.22% 16
Council Website	18.06% 13
Word of mouth	15.28% 11
Other (please specify)	38.89% 28
Total Respondents: 72	

#	OTHER (PLEASE SPECIFY)	DATE
1	Yarrawonga Chronicle	3/31/2021 3:44 PM
2	3644 page facebook	3/24/2021 2:07 PM
3	Email from Moira Shire	3/23/2021 8:35 PM
4	Questionnaire from Moira Admin	3/22/2021 4:08 PM
5	Numurkah Facebook page	3/17/2021 10:01 PM
6	Email	3/17/2021 2:30 PM
7	Facebook Numurkah Page	3/17/2021 11:01 AM
8	Email	3/16/2021 9:58 PM
9	Being on a Committee	3/16/2021 5:55 PM
10	via email through community groups	3/16/2021 12:59 PM
11	Facebook page	3/15/2021 8:34 PM
12	Facebook	3/15/2021 1:26 PM
13	Numurkah Facebook	3/15/2021 1:02 PM
14	Numurkah Facebook page	3/15/2021 7:16 AM
15	Numurkah Facebook	3/15/2021 6:29 AM

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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [3] - Community Asset Plan Survey results**

Community Asset Planning Survey 2021

16	Numurkah Facebook page.	3/14/2021 10:36 PM
17	Facebook share of link from friend	3/14/2021 9:50 PM
18	Facebook	3/14/2021 9:15 PM
19	t	3/14/2021 12:08 PM
20	I am a council employee	3/11/2021 11:15 AM
21	local rec reserve committee	3/11/2021 8:03 AM
22	It was sent to me direct.	3/10/2021 3:29 PM
23	committee email	3/9/2021 6:04 PM
24	Instagram!	3/3/2021 9:13 PM
25	email from Council	3/3/2021 9:40 AM
26	Email	3/2/2021 8:45 AM
27	Email	3/2/2021 7:15 AM
28	email	3/1/2021 6:46 PM



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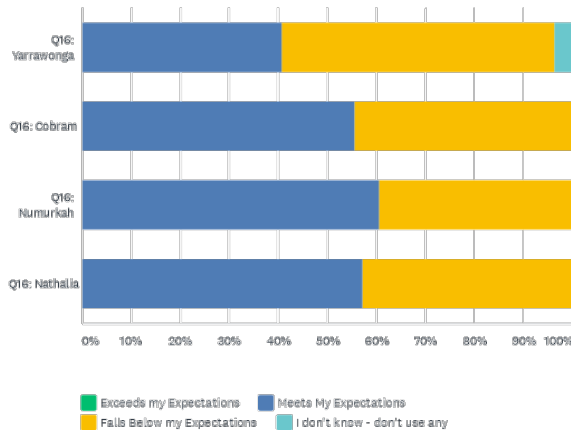
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Q1 In general, how would you assess the condition of Moira Shire's assets overall?

Answered: 71 Skipped: 0



	EXCEEDS MY EXPECTATIONS	MEETS MY EXPECTATIONS	FALLS BELOW MY EXPECTATIONS	I DON'T KNOW - DON'T USE ANY	TOTAL
Q16: Yarrawonga	0	11	15	1	27
Q16: Cobram	0	5	4	0	9
Q16: Numurkah	0	17	11	0	28
Q16: Nathalia	0	4	3	0	7
<b>Total Respondents</b>	<b>0</b>	<b>37</b>	<b>33</b>	<b>1</b>	<b>71</b>
	COMMENT (OPTIONAL)				TOTAL
Q16: Yarrawonga					0
Q16: Cobram					0
Q16: Numurkah					0
Q16: Nathalia					0

#	Q16: YARRAWONGA	DATE
1	Some facilities are well maintained, others are neglected.	3/31/2021 2:21 PM
2	Large discrepancy in the quality of assets across the Shire.	3/23/2021 9:50 PM
3	I am disappointed however that the Yarrawonga Community Hall has not had any upgrades for many years. It seems deliberate so that the Council can demolish it even though it is a solid and useful building which would be more attractive if upgraded.	3/23/2021 8:29 PM
4	Lack of at least one paved footpath in every street of Yarrawonga	3/16/2021 4:46 PM
5	Street lighting, parking in Belmore, hello. No plan for population of old retirees. Pedestrian crossings on Belmore street	3/14/2021 7:11 PM
6	Poor Drainage. Old and patched up footpaths with newer concrete here or there look unpleasant.	3/2/2021 7:48 PM
7	Footpaths are not up to standard gaps everywhere	3/2/2021 4:22 PM
#	Q16: COBRAM	DATE
1	roads and sporting facility's are below par when compare to other local councils	3/11/2021 7:51 AM
2	Lucky to see a grader on our unsealed roads, road culverts should be inspected so they are clear and sprayed for the coming winter months.	3/9/2021 11:10 AM
3	I think the shire is very responsive to new issues however some existing long term issues appear to go unnoticed and unaddressed	3/3/2021 8:57 PM
4	Signage is almost non-existent for visitors to the area.	3/2/2021 8:39 AM
#	Q16: NUMURKAH	DATE
1	We have been waiting 10 years for particular footpaths to be completed in Numurkah. It has been fantastic to see these completed in the last 12 months or so. Thank you.	3/16/2021 9:09 PM
2	The road maintenance in Numurkah is very poor.	3/16/2021 1:39 PM

**FILE NO:**  
**5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE**

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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

3	Overall shire probably meets my expectations but I think more focus is needed in Numurkah	3/15/2021 7:05 AM
4	unequal attention across shire. Some towns and locations miss out and others get extra attention.	3/14/2021 11:59 AM
5	Need to concentrate on core asset maintenance and expansion such as roads, footpaths, drainage, new Industrial estates of which we have none and dump the old pools, totally privatize waste management, do an total review of all Council services and outsource or cease the non essential elements.	3/11/2021 8:16 AM
6	1) Some expenditure needed on the Numurkah Caravan Amenities block, Check your asbestos report. 2)Town Hall and Information centre building needs upgrading.	3/1/2021 5:56 PM
#	Q16: NATHALIA	DATE
1	Given the spread of towns, facilities are locally available and of a good standard.	3/14/2021 9:18 PM

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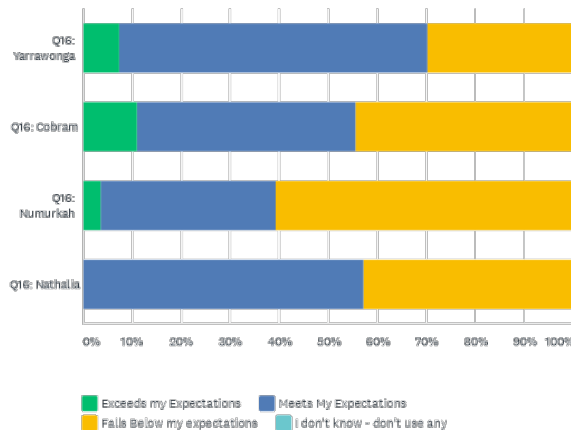
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN (cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Q2 How would you assess the condition of SEALED local roads in your area (not roads managed by Regional Roads Victoria)?

Answered: 71 Skipped: 0



	EXCEEDS MY EXPECTATIONS	MEETS MY EXPECTATIONS	FALLS BELOW MY EXPECTATIONS	I DON'T KNOW - DON'T USE ANY	TOTAL
Q16: Yarrowonga	7.41% 2	62.96% 17	29.63% 8	0.00% 0	38.03% 27
Q16: Cobram	11.11% 1	44.44% 4	44.44% 4	0.00% 0	12.68% 9
Q16: Numurkah	3.57% 1	35.71% 10	60.71% 17	0.00% 0	39.44% 28
Q16: Nathalia	0.00% 0	57.14% 4	42.86% 3	0.00% 0	9.86% 7
Total Respondents	4	35	32	0	71
	COMMENT (OPTIONAL)				TOTAL
Q16: Yarrowonga					0
Q16: Cobram					0
Q16: Numurkah					0
Q16: Nathalia					0

#	Q16: YARRAWONGA	DATE
1	Belmore St., Yarrowonga is beginning to crumble. Bike lane on Belmore St. is outright dangerous for users. (not sure whether this street is Council or State roads responsibility)	3/25/2021 1:40 PM
2	Some roads are not suited the large volume of vehicular and pedestrian traffic.	3/23/2021 10:11 PM
3	A problem at the gate of 15 St James Rd, St James. For many years this has been a turnaround point for traffic in St James. it currently has holes on the entry of the above address with no fault of the owner. It has been temporarily fill in with loose stones that due to traffic is removed from the holes to once again be a traffic hazard.	3/22/2021 4:08 PM
4	I live at XX Hogans Rd, Yarrowonga Vic 3730 and have been in contact with the shire	3/17/2021 9:23 PM
5	Generally meets expectations except for Belmore st, northern end needs work	3/15/2021 7:06 PM
6	Ok	3/2/2021 4:42 PM
#	Q16: COBRAM	DATE
1	Most roads are in poor condition many just get patched up and not repair correctly	3/24/2021 2:06 PM
2	Many are much too narrow. I have had much windscreen damage on these narrow single lane roads.	3/9/2021 11:23 AM
3	Roads such as Chapel road do not have an adequate bitumen shoulder and I avoid using adding time to my commute, cost me windscreen replacements, are dangerous for cyclists/farmers/commuters alike.	3/3/2021 9:13 PM
#	Q16: NUMURKAH	DATE
1	Sandmount Road, Katunga/Picola Road, edges badly in need of repair.	3/26/2021 9:55 PM
2	Still a number of roads single lane pot holes rough shoulders.	3/17/2021 10:00 PM
3	A lot of high traffic roads are on lane bitumen roads.	3/17/2021 11:00 AM
4	When the recent new housing development off O'Connor St (between Tocumwal Road and Paterson St) Numurkah almost complete it would be great if this street could be resheeted.	3/16/2021 9:57 PM

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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

5	Some are still only one car bituminous and rough	3/15/2021 7:15 AM
6	requires attention	3/14/2021 12:07 PM
7	Need to do a road management review and rationalize the road network to save on maintenance cost. Due to farm amalgamations many rural roads are only servicing one property and access could be rationalized and made more cost efficient.	3/11/2021 8:37 AM
#	Q16: NATHALIA	DATE
1	Many vehicles including Trucks, Tractors, School Buses use the main road past my house, yet there is barely any run off and it is extremely uneven edging to road	3/16/2021 12:58 PM
2	Saxon St Numurkah needs a bit of work east of the rail line.	3/15/2021 1:25 PM
3	Generally pretty good but appreciate that it's a challenge to keep up with. Sealed roads are good maintenance wise.	3/14/2021 9:35 PM

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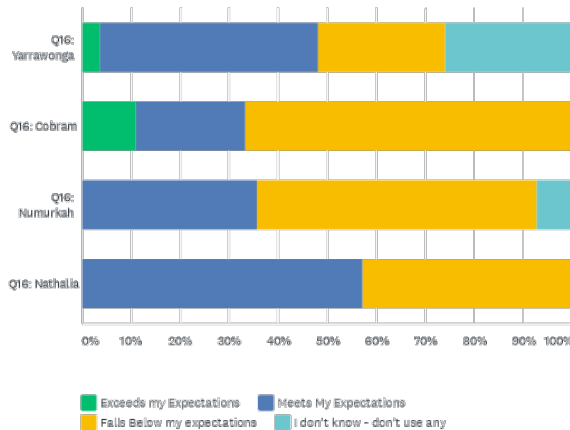
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN (cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Q3 How would you assess the condition of UNSEALED local roads in your area?

Answered: 71 Skipped: 0



	EXCEEDS MY EXPECTATIONS	MEETS MY EXPECTATIONS	FALLS BELOW MY EXPECTATIONS	I DON'T KNOW - DON'T USE ANY	TOTAL
Q16: Yarrawonga	3.70% 1	44.44% 12	25.93% 7	25.93% 7	38.03% 27
Q16: Cobram	11.11% 1	22.22% 2	66.67% 6	0.00% 0	12.68% 9
Q16: Numurkah	0.00% 0	35.71% 10	57.14% 16	7.14% 2	39.44% 28
Q16: Nathalia	0.00% 0	57.14% 4	42.86% 3	0.00% 0	9.86% 7
Total Respondents	2	28	32	9	71
	COMMENT (OPTIONAL)				TOTAL
Q16: Yarrawonga					0
Q16: Cobram					0
Q16: Numurkah					0
Q16: Nathalia					0

#	Q16: YARRAWONGA	DATE
1	A problem near XX Yundool Rd, Yundool. At each end of the bitumen there is a drop as the gravel had washed away from the bitumen causing a bump each time its passed over. A bit of filling would correct the situation	3/22/2021 4:08 PM
2	there are too many unsealed roads	3/16/2021 4:50 PM
3	Too many fancy having an unsealed road to the airport	3/2/2021 4:42 PM
#	Q16: COBRAM	DATE
1	The back roads of Bearil that lead to the river are extremely corrugated, and require grading. Haynes Rd, Morgans Mill Rd, Mammions Rd, Sharps Ln, Suttons Ln.	3/11/2021 11:14 AM
2	I try not to use these as I believe their are good sealed roads where I need them. If I do have to use them I am aware they maybe less than perfect.	3/10/2021 3:28 PM
3	Corrugations cause wear and tear on my 4WD vehicle	3/3/2021 9:13 PM
#	Q16: NUMURKAH	DATE
1	Rough ungraded and still streets (In Numurkah) Not sealed	3/17/2021 10:00 PM
2	There are lot of high traffic dirt roads. (kinnairds road for example). Very corrugated and not regularly graded.	3/17/2021 11:00 AM
3	Another project - Seal Kinnairds Road Numurkah and the rest of Pine St.	3/16/2021 9:57 PM
4	Coxons ave needs to be sealed to give 2 sealed access to Northwest Numurkah also Give way signs on Campbell st directing traffic to 60k Saxton st .	3/15/2021 7:43 PM
5	Some very corrugated and not graded recently	3/15/2021 7:15 AM
6	poor condition and dangerous	3/14/2021 12:07 PM
#	Q16: NATHALIA	DATE
1	Even harder to maintain than sealed roads. One opportunity would be to return some sealed roads to adjoining landowners to reduce the number of km to maintain. The comparison of distances between road intersections is	3/14/2021 9:35 PM

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**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

significantly different. There must be opportunities to reduce the network.

2	Stewarts Bridge road is a disgrace, it costs me many thousands of dollars each year in tyres and the dust is horrendous.	3/1/2021 6:45 PM
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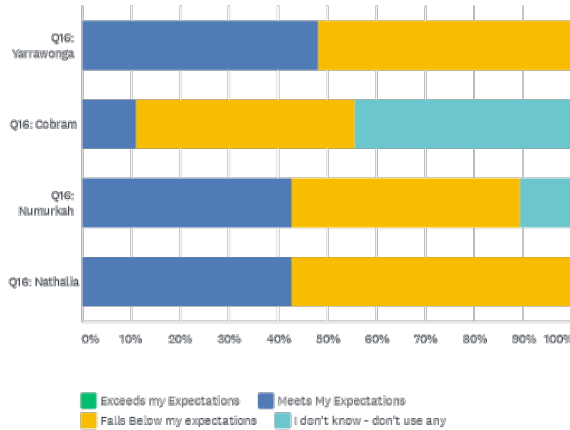
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN (cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Q4 How would you assess the condition of existing FOOTPATHS in your area?

Answered: 71 Skipped: 0



	EXCEEDS MY EXPECTATIONS	MEETS MY EXPECTATIONS	FALLS BELOW MY EXPECTATIONS	I DON'T KNOW - DON'T USE ANY	TOTAL
Q16: Yarrawonga	0.00%	48.15%	51.85%	0.00%	38,03%
	0	13	14	0	27
Q16: Cobram	0.00%	11.11%	44.44%	44.44%	12,68%
	0	1	4	4	9
Q16: Numurkah	0.00%	42.86%	46.43%	10.71%	39,44%
	0	12	13	3	28
Q16: Nathalia	0.00%	42.86%	57.14%	0.00%	9,86%
	0	3	4	0	7
<b>Total Respondents</b>	<b>0</b>	<b>29</b>	<b>35</b>	<b>7</b>	<b>71</b>
		COMMENT (OPTIONAL)			TOTAL
Q16: Yarrawonga				0	0
Q16: Cobram				0	0
Q16: Numurkah				0	0
Q16: Nathalia				0	0

#	Q16: YARRAWONGA	DATE
1	WE appreciate the Benalla Rd and Macs walking tracks and acknowledge that it's too expensive to put footpaths in rural residential zone areas. However, the lack of footpaths in other residential areas of higher traffic flow is well below my expectations.	3/31/2021 3:43 PM
2	Existing footpaths are adequate however additional footpaths are urgently required in some areas to reduce the danger to pedestrians by vehicular traffic.	3/23/2021 10:11 PM
3	Once again terrible we live on Hogan's rd No foot paths past Rosemary crt all the way down to the lake badly needed lots of foot traffic	3/17/2021 9:23 PM
4	not enough in Yarrawonga	3/16/2021 4:50 PM
5	This is in the older part of yarrawonga town	3/16/2021 4:36 PM
6	Excellent where they exist but too many streets with NO footpaths	3/15/2021 7:06 PM
7	Not enough and those present are not easy to access by wheelchair	3/15/2021 6:32 PM
8	Footpaths are not continuous they stop and then restart forcing people onto roads and uneven surfaces.	3/14/2021 4:10 PM
9	there is not many, some are in need of replacing, everyone uses the roads	3/9/2021 6:04 PM
10	Old. To many patch jobs. To narrow and to many missing sections.	3/2/2021 6:03 PM
11	Too many gaps like when I walk to work at tunnings have to use the road as no paths	3/2/2021 4:42 PM
#	Q16: COBRAM	DATE
1	We don't have any in Beari.	3/11/2021 11:14 AM
2	there are none	3/11/2021 6:01 AM
3	Koonoomoo doesn't have foot paths. The ones I use in Cobram are good.	3/10/2021 3:26 PM
4	Katamatite is badly lacking.	3/9/2021 11:23 AM

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**5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE**

**ITEM NO: 11.4.1**  
**(INFRASTRUCTURE LIAISON OFFICER,  
LYN COOPER)**  
**(DIRECTOR INFRASTRUCTURE  
SERVICES JOSHUA LEWIS)**

**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

5 New concreted footpaths are built with much consideration and I am pleased to see many are wheelchair/bicycle/scooter/4 wheeled walker/pram friendly for kids however again older footpaths that are just hanging on need more attention and even more so our bush walking tracks could be enjoyed by our older generation but the bumps in asphalt don't allow for wheelchair access or scooter access and are a massive tripping and falls hazard. I also know of three people who have broken their hips walking on the footpath on punt road.

3/3/2021 9:13 PM

#	Q16: NUMURKAH	DATE
1	no Footpaths in Katunga.	3/26/2021 9:55 PM
2	Don't seem to have any in Wunghnu	3/18/2021 11:26 AM
3	While some have been repaired there are too many streets to name without footpaths	3/17/2021 10:00 PM
4	Being a Numurkah resident, there are a lot of roads that don't have foot paths at all. Streets like Avonlea/May/Collis/Toorak Street as well as a part there on Wattle Drive. Being a mother with a pram and toddler trying to walk on the roads, it can be very stressful.	3/17/2021 11:00 AM
5	Next in line. - complete footpath along O'Connor Street (between MacKillop way and Russell Street)	3/16/2021 9:57 PM
6	There has been path improvement in Numurkah - still more to do though	3/15/2021 7:15 AM
7	disability access a problem with homeowners filling nature strip with vehicles, garden, trees and ornaments. Many footpaths are uneven and broken causing falls risk	3/14/2021 12:07 PM
8	We have few footpaths and urgently need more provided so that people have a continuous connection to the commercial areas.	3/11/2021 8:37 AM
#	Q16: NATHALIA	DATE
1	A very important asset in all towns. There has been some fantastic improvements made in recent years. Good work.	3/14/2021 9:35 PM



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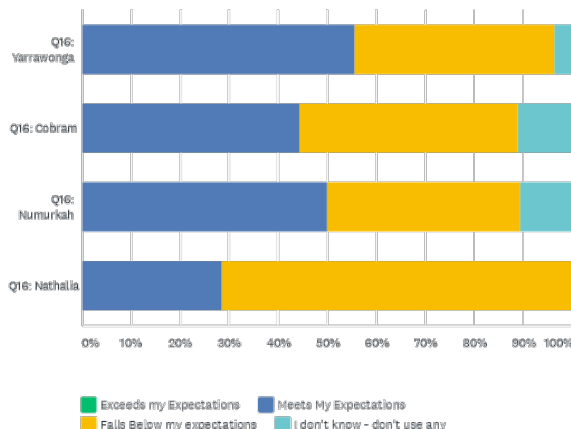
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Q5 How would you assess the condition of existing KERB and CHANNELS in your area?

Answered: 71 Skipped: 0



	EXCEEDS MY EXPECTATIONS	MEETS MY EXPECTATIONS	FALLS BELOW MY EXPECTATIONS	I DON'T KNOW - DON'T USE ANY	TOTAL
Q16: Yarrawonga	0	15	11	1	27
Q16: Cobram	0	4	4	1	9
Q16: Numurkah	0	14	11	3	28
Q16: Nathalia	0	2	5	0	7
<b>Total Respondents</b>	<b>0</b>	<b>35</b>	<b>31</b>	<b>5</b>	<b>71</b>
	COMMENT (OPTIONAL)				TOTAL
Q16: Yarrawonga					0
Q16: Cobram					0
Q16: Numurkah					0
Q16: Nathalia					0

#	Q16: YARRAWONGA	DATE
1	Our residential area - James Lillis Drive has no curbs or channels, if channels are commonly known as gutters. We have open spoon drains. Incomplete subdivision of the area has resulted in run-off being diverted to an as-yet-unsubdivided property. However, this is an uncommon occurrence. It is my understanding that household waste and rainwater is meant to be collected/absorbed on each property in a rural residential zone. To this end I would recommend Council mandating rainwater tanks to cope with roof run-off thereby reducing drainage problems and residents' water bills. As city residents may not have experienced the pleasure of collecting rainwater, perhaps council could prepare a pamphlet on its benefits and even offer low-interest loans to encourage the purchase of tanks. On second thoughts, all residents could be encouraged to install tanks.	3/31/2021 3:43 PM
2	There could be more footpaths around the expanding town	3/18/2021 9:22 AM
3	Hogan's road come and have a look lots of development not much infrastructure	3/17/2021 9:23 PM
4	Difficult to access via wheelchair	3/15/2021 5:32 PM
5	There are roads in Yarrawonga without kerb and channels, such as, South Rd and River Rd.	3/14/2021 4:10 PM
6	ok in built up areas	3/9/2021 6:04 PM
7	If we have a heavy rain it floods	3/2/2021 4:42 PM
#	Q16: COBRAM	DATE
1	Kerbing on minor roads does not exist	3/3/2021 9:13 PM
#	Q16: NUMURKAH	DATE
1	Reynolds Dve, numurkah some areas are in poor condition	3/20/2021 7:14 PM
2	Recently upgraded due to impacts of 2012 floods. Thanks.	3/16/2021 9:57 PM
3	uncovered drain entry points with missing or broken covers, broken guttering near numurkah ambulance station crossing a road	3/14/2021 12:07 PM
4	Many in poor condition and inadequate for the job.	3/11/2021 8:37 AM

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(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

#	Q16: NATHALIA	DATE
1	Non existent in Waala	3/16/2021 12:58 PM
2	There looks to be a bit to do on this asset class in older parts of towns. Not the first things that people think about but important nevertheless.	3/14/2021 9:35 PM
3	Mill curbs in Barmah.	2/25/2021 4:21 PM

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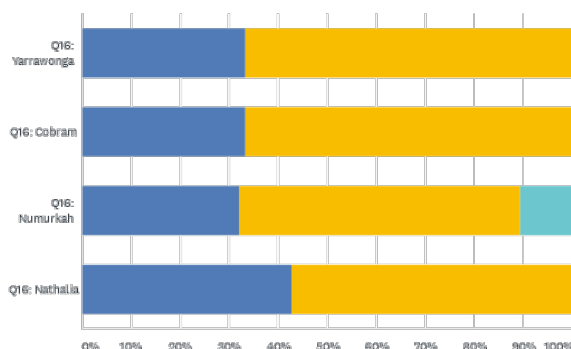
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Q6 How would you assess the condition of existing STORMWATER DRAINAGE in your area?

Answered: 71 Skipped: 0



Exceeds my Expectations Meets My Expectations  
Falls Below my expectations I don't know - don't use any

	EXCEEDS MY EXPECTATIONS	MEETS MY EXPECTATIONS	FALLS BELOW MY EXPECTATIONS	I DON'T KNOW - DON'T USE ANY	TOTAL
Q16: Yarrowonga	0.00% 0	33.33% 9	66.67% 18	0.00% 0	38.03% 27
Q16: Cobram	0.00% 0	33.33% 3	66.67% 6	0.00% 0	12.68% 9
Q16: Numurkah	0.00% 0	32.14% 9	57.14% 16	10.71% 3	39.44% 28
Q16: Nathalia	0.00% 0	42.86% 3	57.14% 4	0.00% 0	9.86% 7
Total Respondents	0	24	44	3	71
	COMMENT (OPTIONAL)				TOTAL
Q16: Yarrowonga					0
Q16: Cobram					0
Q16: Numurkah					0
Q16: Nathalia					0

#	Q16: YARROWONGA	DATE
1	Continual problems over the years by relying on swale drains in new housing areas - is this the case also with "Glannire"?	3/25/2021 1:40 PM
2	Anytime we get more than 15mm of rain the stormwater drains don't cope and flood the main roads	3/18/2021 9:22 AM
3	Hogan's rd	3/17/2021 9:23 PM
4	Despite a large amount of money spent stormwater in my area (Fields ave, Yarrowonga) needs improving (No response from a submission I sent to engineer)	3/15/2021 7:06 PM
5	I understand heavy rain cannot get away quick enough but is there a way to check that it's draining as it should and isn't blocked or slow?	3/15/2021 6:23 AM
6	Do we have a storm water drainage.	3/14/2021 7:18 PM
7	It will be interesting to see how Glannire Park connects to a system that is already inadequate.	3/14/2021 4:10 PM
8	I live in LaBamba Drive Yarrowonga so what would you suggest my expectations to be?????	3/14/2021 9:41 AM
9	The local area roads flood due to moderate rainfall. Swayle drains are the problem.	3/10/2021 8:08 PM
10	some areas need drainage, when wet water just sits soggy under foot in walking paths can do with upgrading	3/9/2021 6:04 PM
11	Very poor. Never get cleaned out or to small	3/2/2021 8:03 PM
12	Rain equals flood	3/2/2021 4:42 PM
#	Q16: COBRAM	DATE
1	I find the drainage in cobram is still terrible but it has improved slowly	3/24/2021 2:06 PM
2	The roads don't get flooded after a heavy rain. The water runs off and gets captured in table drains and in culverts.	3/11/2021 11:14 AM
3	lays on the side of the road till council comes and pumps it away	3/11/2021 8:01 AM

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(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

4	Only in extreme cases (heavy storms) does the drainage cause concern.	3/10/2021 3:28 PM
5	Here I am referring to the Main Street - I can't help but think there are huge drainage issues	3/3/2021 9:13 PM
#	Q16: NUMURKAH	DATE
1	Not capable of handling even small downpours	3/26/2021 9:55 PM
2	There are many streets that get inundated the minute we get any heavy rain	3/17/2021 10:00 PM
3	There are a lot of streets around Numurkah that get inundated the minute we get a heavy downpour.	3/17/2021 11:00 AM
4	The Numurkah drainage system needs to be examined in light of the proposed flood mitigation proposal.	3/16/2021 1:44 PM
5	Always flash flooding of streets around Numurkah the minute there is heavy rainfall	3/15/2021 7:15 AM
6	As above.	3/14/2021 12:07 PM
7	Needs whole town drainage and water treatment plans not these ridiculous on site management plans which create ongoing maintenance issues.	3/11/2021 8:37 AM
#	Q16: NATHALIA	DATE
1	The Roadside drains are full of weeds which cause both drainage & fire issues	3/16/2021 12:56 PM
2	Stormwater drains for storms seems ok. They're not designed for big events. This need to be better understood by many.	3/14/2021 9:35 PM
3	Blake Street residential guttering is appalling. Tree roots pushing up underneath causing it to be cracked and flows backwards and banks up and overflows.	3/14/2021 7:00 PM
4	Open drains	2/25/2021 4:21 PM

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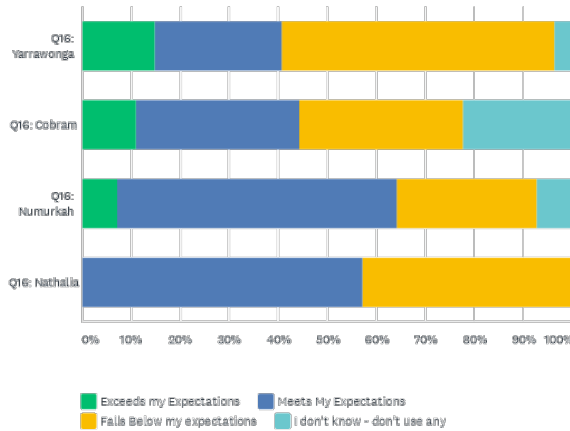
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(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Q7 How would you assess the condition of existing SPORTS and RECREATION FACILITIES e.g. sports grounds, courts, stadiums and aquatic facilities etc?

Answered: 71 Skipped: 0



	EXCEEDS MY EXPECTATIONS	MEETS MY EXPECTATIONS	FALLS BELOW MY EXPECTATIONS	I DON'T KNOW - DON'T USE ANY	TOTAL
Q16: Yarrowonga	14.81% 4	25.93% 7	55.56% 15	3.70% 1	38.03% 27
Q16: Cobram	11.11% 1	33.33% 3	33.33% 3	22.22% 2	12.68% 9
Q16: Numurkah	7.14% 2	57.14% 16	28.57% 8	7.14% 2	39.44% 28
Q16: Nathalia	0.00% 0	57.14% 4	42.86% 3	0.00% 0	9.86% 7
Total Respondents	7	30	29	5	71
	COMMENT (OPTIONAL)				TOTAL
Q16: Yarrowonga					0
Q16: Cobram					0
Q16: Numurkah					0
Q16: Nathalia					0

#	Q16: YARRAWONGA	DATE
1	Are Showgrounds a "sporting facility"? All major towns in the Shire have Showgrounds. Several buildings have been demolished as pressure has arisen to locate new facilities on the sites. Showgrounds is occurred on the grounds of disrepair, Showgrounds deserve a category of their own. At least four user groups have been dislodged from the Yarrowonga Showgrounds making an extra argument for acquisition of the former Yarrowonga Primary School site.	3/31/2021 3:43 PM
2	The Yarrowonga pool is open for a very limited time over summer. A heated indoor swimming pool, available all year round, is a necessity for Yarrowonga.	3/25/2021 1:40 PM
3	Would like a 25 meter heated pool for swimming laps, we travel to wangarrata	3/17/2021 9:23 PM
4	An indoor pool would have high community use for all ages. We live near a river and lake so surely swimming lessons for children would be beneficial. A large number of the elderly would use a warm pool for exercise year round.	3/16/2021 4:36 PM
5	Yarrowonga has been trying to get a Heated Swimming Pool & Sports Stadium for over 10 years. It should be in the budget	3/15/2021 5:24 PM
6	Disappointed that after being here for over 20 years, still no indoor heated pool. Yes there is a cost, but the value to all ages and stages of health would be of more benefit than a stadium for 1 or 2 sports in a small age bracket.	3/15/2021 6:23 AM
7	Why have you closed the caravan park it is crown land and public roads.	3/14/2021 7:18 PM
8	With such an increase in population of all age groups and needs it is appalling that there are no immediate plans to build an aquatic center. Shamefull	3/14/2021 9:41 AM
9	show grounds a disgrace, planned pool will be too small by the time its built, can not walk dogs there because of broken glass, grass oval poor condition. a play ground down that area would be ideal. Drainage and proper road in the grounds. better splash park and update water slide for the future expansion. kids park on foreshore near splash is not user freindly. swimming pool needs major update, diving pool.	3/9/2021 6:04 PM
10	Very lucky to have such great facilities.	3/2/2021 8:03 PM

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**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

11	No indoor pool, majority of other facilities are poor or falling down, hiw can we provide an active lifestyle iwith good facilities	3/2/2021 4:42 PM
#	Q16: COBRAM	DATE
1	Many are falling behind could we let some community groups fund local infrastructure projects	3/24/2021 2:06 PM
2	the facilities are falling below the standards that have been set buy neighboring councils and that of the local community's	3/11/2021 8:01 AM
3	Katamatite tennis courts are a disgrace! Great iconic and historic location, great potential, good concrete base just needs resurfacing.	3/9/2021 11:23 AM
4	Sports courts and grounds are enjoyed by all. However more undercover observing areas are needed!!! Not just ones where people drink alcohol and yell abuse at umpires. We have no where for our kids to sit undercover at many facilities where they won't be exposed to cigarette smoke and grog from patrons	3/3/2021 9:13 PM
#	Q16: NUMURKAH	DATE
1	Mainly due to the work of volunteers.	3/26/2021 9:55 PM
2	Town needs to have goal posts on football oval put back	3/18/2021 11:26 AM
3	Just need to utilise them better	3/17/2021 10:00 PM
4	Being a resident of Numurkah, it would be great to see a splash park added to our town. The town now has a lot of little children that would benefit from this greatly. Especially because the outdoor is hardly ever open. The outdoor pool also has no covers over the change rooms. We find we are having to travel outside of our OWN shire to use facilities so our kids can have some fun. (Barooga, Tocumwal & Shepp for example)	3/17/2021 11:00 AM
5	Maintenance of the Numurkah Showgrounds building - broken doors and windows, tables need to be addressed. Also provide more shade for spectators with a shelter/grandstand. Also more trees. Comprehensive consultation with current user groups and community required. A 5 to 10 year plan for this precinct too required.	3/16/2021 9:57 PM
6	There is room for improvement of asset at Numurkah in the form of tree planting	3/15/2021 12:39 PM
7	The picnic tables in the Lion Park Numurkah need replacing. They are dangerous.	3/15/2021 6:26 AM
8	Outdoor swimming pool need to be updated	3/14/2021 4:51 PM
9	Too much of our grant resources are spent on providing high quality recreation resources to fit, well paid young people who are well able to provide these resources themselves instead of spending scarce resources on industrial estates which actually provide jobs and economic development to our communities.	3/11/2021 8:37 AM
#	Q16: NATHALIA	DATE
1	Local Netball courts in Waaia are full of cracks which only get patched which does nothing. Football/Cricket Oval is immaculate but this is entirely due to Volunteers & not Council	3/16/2021 12:58 PM
2	Our reserves are outstanding. More support for small town committees to cover core costs such as water, power and mowing etc. Large town reserves are disproportionately funded .This disrespect the valuable work that volunteers do to support these reserves. Council shouldnt take this for granted.	3/14/2021 9:35 PM
3	Nathalia community center one of the towns biggest asset is outdated and under used. No sports advertised, have no idea how to access to hire. Having once played a sport there everyday of the week know the big potential it has.	3/14/2021 7:00 PM
4	No such facilities in Barmah	2/25/2021 4:21 PM

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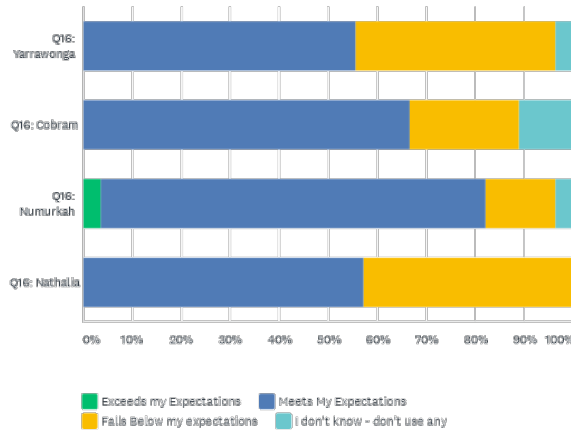
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**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Q8 How would you assess the condition of existing BUILDINGS e.g. halls, libraries, pavilions, amenity blocks etc)?

Answered: 71 Skipped: 0



	EXCEEDS MY EXPECTATIONS	MEETS MY EXPECTATIONS	FALLS BELOW MY EXPECTATIONS	I DON'T KNOW - DON'T USE ANY	TOTAL
Q16: Yarrawonga	0.00% 0	55.56% 15	40.74% 11	3.70% 1	38.03% 27
Q16: Cobram	0.00% 0	66.67% 6	22.22% 2	11.11% 1	12.68% 9
Q16: Numurkah	3.57% 1	78.57% 22	14.29% 4	3.57% 1	39.44% 28
Q16: Nathalia	0.00% 0	57.14% 4	42.86% 3	0.00% 0	9.86% 7
Total Respondents	1	47	20	3	71
	COMMENT (OPTIONAL)				TOTAL
Q16: Yarrawonga					0
Q16: Cobram					0
Q16: Numurkah					0
Q16: Nathalia					0

#	Q16: YARRAWONGA	DATE
1	The Yarrawonga Community Hall has been neglected under a documented policy of management to failure. However, its sturdy construction has enabled its survival. The adjacent Town Hall requires more cleaning hours and NEW LADIES TOILETS. MSC should support the nomination for State Heritage listing of both these halls and maintain them as treasures for Moira Shire in general and Yarrawonga in particular. Following the dissolution of the relevant Section 86 Committee, Moira Shire committed to maintaining the Yarrawonga Halls to the same standard as the Cobram Civic Centre, which has a full-time cleaner/caretaker. Upgrading the Yarrawonga halls should not be contingent on demolishing one of them to construct a Library.	3/31/2021 3:43 PM
2	Council has allowed The Yarrawonga Community Hall to deliberately deteriorate - that is a disgrace! This Hall was soundly built and will last another hundred years if regular preventative maintenance was done. Additional building and storage facilities are needed in Yarrawonga for use by a number of community groups - hence the need for the existing buildings on the former YPS site.	3/25/2021 1:40 PM
3	St James community are very happy with the care of these buildings carried out by the Shire. Thank You.	3/22/2021 4:08 PM
4	Yarrawonga Shire Hall needs more care	3/16/2021 4:50 PM
5	Too expensive to hire the Town Hall, nice amenity blocks along Lakeside terrible near Town Hall	3/15/2021 5:32 PM
6	Yarrawonga Community Hall has been neglected for many years as a reason to demolish it without adequate planning for the "Town Hall" site. Update it & refurbish.	3/15/2021 5:24 PM
7	Yarrawonga Showgrounds are disgraceful. More public toilets required	3/10/2021 8:08 PM
8	don't agree with library position	3/9/2021 6:04 PM
9	Starting to show their age!	3/2/2021 8:03 PM
10	The new toilets are great, libraries are old school so why would you waste money on them.	3/2/2021 4:42 PM
#	Q16: COBRAM	DATE
1	I am a constant user of the Yarrowsyah Memorial Hall and the condition of this facility is excellent. I also use the	3/10/2021 3:28 PM

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(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

library and it is also excellent.

2	Congratulations. My only comments are there is not any where near enough adequate protected seating near common spaces and accessibility for non ambulant residents. A lot of signage around town is confusing and the layout of the town makes it difficult to navigate. While we can't change the location of assets we could improve signage to be cognitive impairment friendly, vision impairment friendly and help our residents continue to use assets longer while living independently.	3/3/2021 9:13 PM
#	Q16: NUMURKAH	DATE
1	Disappointing change of connected local management systems.	3/14/2021 12:07 PM
2	Management and funding of community halls and recreation facilities should return to the community who will either run them well or indicate they are no longer required so we can then sell them off.	3/11/2021 8:37 AM
3	Serious attention needs to be paid to these areas. Not only Locals use them but travelers, tourists, and family visitors visit these assets. Their expectations need to be met.	3/1/2021 8:56 PM
#	Q16: NATHALIA	DATE
1	There's just too many of them though. Please look for opportunities to reduce some. Each town may or may not need a meeting place. In towns with a private building or pub, let that be enough. And don't be swayed by communities who want to retain old buildings for no good reason but to replace what's always been there. They're expensive to maintain and increasingly under used. If a building isn't being used daily or near daily, its not necessary to retain.	3/14/2021 9:35 PM
2	Toilets at Nathalia Recreation reserve need some attention, a roof and lighting	3/14/2021 7:00 PM



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**5. TRANSPARENT AND ACCOUNTABLE GOVERNANCE**

**ITEM NO: 11.4.1**  
**(INFRASTRUCTURE LIAISON OFFICER, LYN COOPER)**  
**(DIRECTOR INFRASTRUCTURE SERVICES JOSHUA LEWIS)**

**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN (cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Q9 How would you assess the condition of existing PARKS and GARDENS in Moira Shire?

Answered: 71 Skipped: 0



	EXCEEDS MY EXPECTATIONS	MEETS MY EXPECTATIONS	FALLS BELOW MY EXPECTATIONS	I DON'T KNOW - DON'T USE ANY	TOTAL
Q16: Yarrowonga	18.52% 5	51.85% 14	25.93% 7	3.70% 1	38.03% 27
Q16: Cobram	11.11% 1	66.67% 6	22.22% 2	0.00% 0	12.68% 9
Q16: Numurkah	25.00% 7	46.43% 13	28.57% 8	0.00% 0	39.44% 28
Q16: Nathalia	28.57% 2	57.14% 4	14.29% 1	0.00% 0	9.86% 7
Total Respondents	15	37	18	1	71
		COMMENT (OPTIONAL)			TOTAL
Q16: Yarrowonga				0	0
Q16: Cobram				0	0
Q16: Numurkah				0	0
Q16: Nathalia				0	0

#	Q16: YARROWONGA	DATE
1	These questions are very difficult to answer as the standard of parks and gardens varies widely across the Shire. Numurkah and Cobram green spaces and gardens seem very well maintained as is the Yarrowonga foreshore. Yarrowonga has several green spaces and the Yarrowonga Urban Landcare Group has done marvellous work planting and nurturing indigenous plants, but Yarrowonga has no public "garden" other than the very small Pioneer Women's Garden. The former YPS site would be perfect for a new garden, picnic area and playground.	3/31/2021 3:43 PM
2	Expansion and linkage of bicycle / walking tracks is vital for physical & mental health of the citizenry in the short-term future.	3/25/2021 1:40 PM
3	The gardeners do a great job they just need to tidy the palm trees as you cross from mulwala	3/18/2021 9:22 AM
4	Many more deciduous shade trees need to be planted. Including in the parks and in many streets. It would give a much more pleasant ambiance in our hot summers and light in the winter. Other local shires have managed green oasis's, why can't we.	3/16/2021 4:36 PM
5	Grateful for fences around childrens playgrounds	3/15/2021 5:32 PM
6	more could be done to Kennedy park, like a botanic garden?	3/9/2021 6:04 PM
7	Beautifully kept and always clean and green.	3/2/2021 6:03 PM
8	Why would you water them to the level that they flood every morning, so people can use them until they dry out in the afternoon, most runners run in the morning.	3/2/2021 4:42 PM
9	Ageing play equipment at Kennedy Park, Yarrowonga. Little to no equipment at McLeod Street park, Yarrowonga. It is good to see that the grass/lawn areas in parks throughout town are kept in good condition.	2/24/2021 10:12 PM
#	Q16: COBRAM	DATE
1	Some parks get everything some are left behind	3/24/2021 2:06 PM
2	It would be great if Cobram built a splash park at Federation Park, with the new playground. It would bring more tourists in Cobram, who would inject money in to our local economy. However I think the overall maintenance of our parks and gardens are great.	3/11/2021 11:14 AM

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(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

3	I believe the gardeners do a great job and the Cobram gardens are always a pleasure to the eye. I would also like to praise the maintenance team who visit the Yarroweyah Memorial hall and look after the grounds and the roadside.	3/10/2021 3:28 PM
4	The maintenance team do a fantastic job. More infrastructure at Thompson's beach would be HIGHLY appealing for local young families. The playground is outdated, not suitable for toddlers or older youth. Our family really appreciate the new playground at Murray heights thank you for this!	3/3/2021 9:13 PM
5	Need better parking for visitors	3/2/2021 8:44 AM
#	Q16: NUMURKAH	DATE
1	There is always areas that need attention	3/17/2021 10:00 PM
2	The grass along the side of Numurkah Lake (Wattle Drive) is all dead. It used to be all green where you could take a picnic rug and sit there with the family, however now its full of weeds and completely dead.	3/17/2021 11:00 AM
3	The work completed by Dave and his team at Numurkah. Marvellous job.	3/16/2021 9:57 PM
4	Some parks are great however the McDonald street park is unkept and forgotten. Numurkah	3/15/2021 12:39 PM
5	Having rated the Main Street gardens only. More needs to be done around the numurkah lake as that is not pretty at all	3/15/2021 7:15 AM
6	Love the parks and gardens especially the walking / cycling tracks Numurkah. Could do with more!	3/15/2021 6:26 AM
7	Need more updated parks in my town	3/14/2021 4:51 PM
8	Some areas very well maintained, others lack attention. uneven across shire	3/14/2021 12:07 PM
9	Even Leased out areas of crown land under Moira Shire management needs Moira Shire Council to maintain.	3/1/2021 8:56 PM
#	Q16: NATHALIA	DATE
1	Numurkah Lake is a disgrace.	3/15/2021 1:25 PM
2	Our parks and gardens are outstanding and have been for many years. Your crews do a great job. A little more creativity with playgro u ends my mean more nature play and less conventional expensive and underused playgrounds.	3/14/2021 9:35 PM
3	The two park areas are well maintained. They go use more water in summer to keep them green.	2/25/2021 4:21 PM

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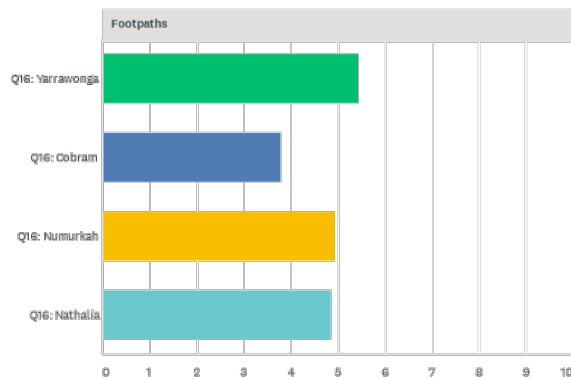
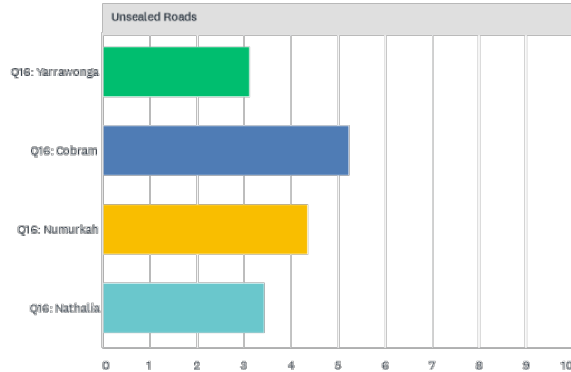
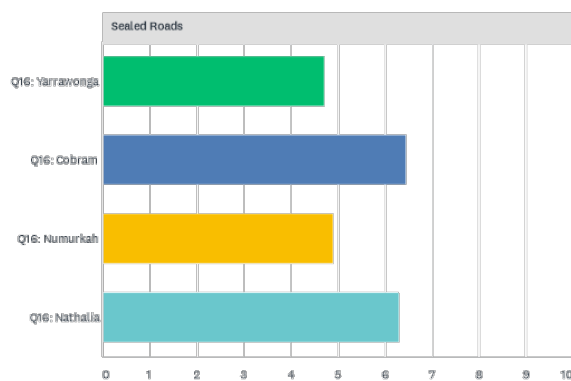
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Q10 Which of the following assets do you think is the MOST important? (with 1 being the most important thing you think we should be spending money on down to 7 - which you think is the least important asset we should be spending money on)

Answered: 71 Skipped: 0



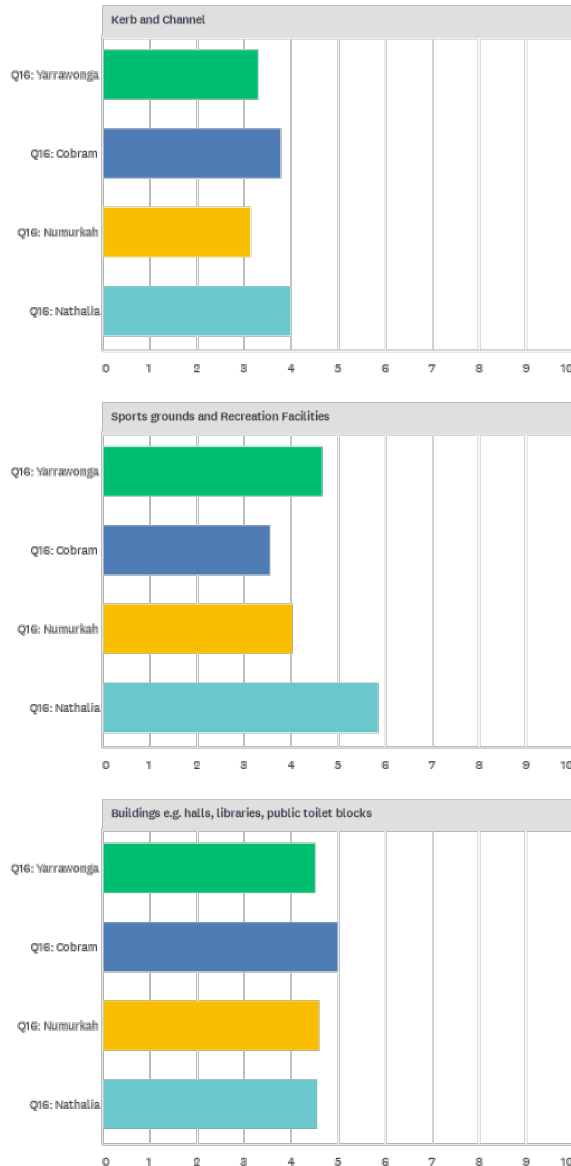
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(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021



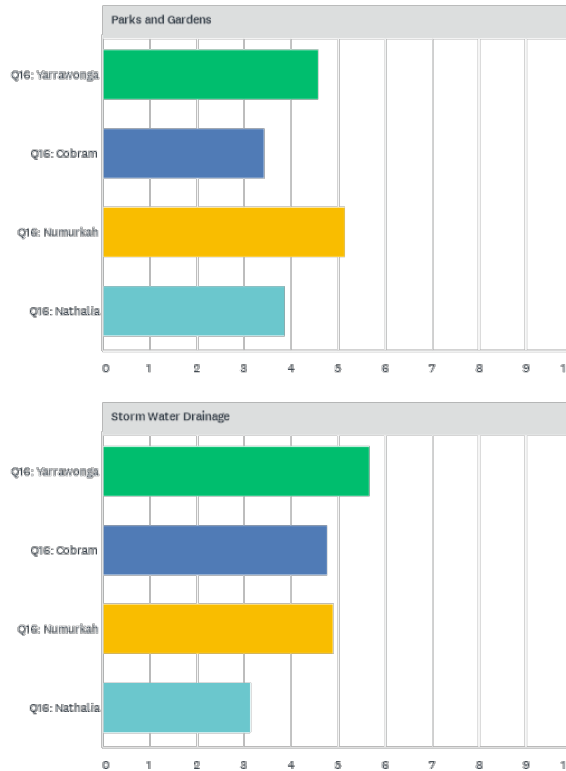
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**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021



Sealed Roads											
	1	2	3	4	5	6	7	8	TOTAL	SCORE	
Q16: Yarrowonga	18.52% 5	0.00% 0	14.81% 4	18.52% 5	14.81% 4	14.81% 4	18.52% 5	0.00% 0	38.03% 27	4.70	
Q16: Cobram	44.44% 4	33.33% 3	0.00% 0	0.00% 0	11.11% 1	0.00% 0	0.00% 0	11.11% 1	12.68% 9	6.44	
Q16: Numurkah	14.29% 4	17.86% 5	3.57% 1	21.43% 6	17.86% 5	7.14% 2	10.71% 3	7.14% 2	39.44% 28	4.89	
Q16: Nathalia	42.86% 3	14.29% 1	0.00% 0	14.29% 1	28.57% 2	0.00% 0	0.00% 0	0.00% 0	9.86% 7	6.29	
Unsealed Roads											
	1	2	3	4	5	6	7	8	TOTAL	SCORE	
Q16: Yarrowonga	3.70% 1	7.41% 2	11.11% 3	3.70% 1	7.41% 2	14.81% 4	18.52% 5	33.33% 9	38.03% 27	3.11	
Q16: Cobram	33.33% 3	22.22% 2	11.11% 1	0.00% 0	0.00% 0	0.00% 0	0.00% 0	33.33% 3	12.68% 9	5.22	
Q16: Numurkah	7.14% 2	10.71% 3	14.29% 4	7.14% 2	25.00% 7	21.43% 6	3.57% 1	10.71% 3	39.44% 28	4.36	
Q16: Nathalia	14.29% 1	0.00% 0	0.00% 0	28.57% 2	0.00% 0	0.00% 0	28.57% 2	28.57% 2	9.86% 7	3.43	
Footpaths											
	1	2	3	4	5	6	7	8	TOTAL	SCORE	
Q16: Yarrowonga	14.81% 4	25.93% 7	11.11% 3	18.52% 5	14.81% 4	3.70% 1	3.70% 1	7.41% 2	38.03% 27	5.44	
Q16: Cobram	0.00% 0	0.00% 0	11.11% 1	22.22% 2	22.22% 2	22.22% 2	22.22% 2	0.00% 0	12.68% 9	3.78	
Q16: Numurkah	3.57% 1	28.57% 8	25.00% 7	0.00% 0	10.71% 3	14.29% 4	10.71% 3	7.14% 2	39.44% 28	4.93	
Q16: Nathalia	0.00% 0	14.29% 1	42.86% 3	0.00% 0	14.29% 1	14.29% 1	14.29% 1	0.00% 0	9.86% 7	4.86	

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**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Kerb and Channel										
	1	2	3	4	5	6	7	8	TOTAL	SCORE
Q16: Yarrawonga	3.70% 1	3.70% 1	7.41% 2	11.11% 3	7.41% 2	25.93% 7	25.93% 7	14.81% 4	38.03% 27	3.30
Q16: Cobram	0.00% 0	22.22% 2	0.00% 0	11.11% 1	11.11% 1	22.22% 2	22.22% 2	11.11% 1	12.68% 9	3.78
Q16: Numurkah	0.00% 0	0.00% 0	10.71% 3	21.43% 6	10.71% 3	14.29% 4	14.29% 4	28.57% 8	39.44% 28	3.14
Q16: Nathalia	0.00% 0	28.57% 2	14.29% 1	0.00% 0	0.00% 0	14.29% 1	28.57% 2	14.29% 1	9.86% 7	4.00
Sports grounds and Recreation Facilities										
	1	2	3	4	5	6	7	8	TOTAL	SCORE
Q16: Yarrawonga	18.52% 5	11.11% 3	11.11% 3	14.81% 4	11.11% 3	7.41% 2	7.41% 2	18.52% 5	38.03% 27	4.67
Q16: Cobram	0.00% 0	0.00% 0	33.33% 3	0.00% 0	11.11% 1	22.22% 2	11.11% 1	22.22% 2	12.68% 9	3.56
Q16: Numurkah	3.57% 1	21.43% 6	10.71% 3	10.71% 3	3.57% 1	10.71% 3	21.43% 6	17.86% 5	39.44% 28	4.04
Q16: Nathalia	28.57% 2	0.00% 0	14.29% 1	42.86% 3	14.29% 1	0.00% 0	0.00% 0	0.00% 0	9.86% 7	5.86
Buildings e.g. halls, libraries, public toilet blocks										
	1	2	3	4	5	6	7	8	TOTAL	SCORE
Q16: Yarrawonga	14.81% 4	18.52% 5	3.70% 1	11.11% 3	14.81% 4	11.11% 3	7.41% 2	18.52% 5	38.03% 27	4.52
Q16: Cobram	11.11% 1	11.11% 1	11.11% 1	11.11% 1	44.44% 4	11.11% 1	0.00% 0	0.00% 0	12.68% 9	5.00
Q16: Numurkah	14.29% 4	7.14% 2	14.29% 4	14.29% 4	14.29% 4	10.71% 3	25.00% 7	0.00% 0	39.44% 28	4.61
Q16: Nathalia	14.29% 1	28.57% 2	0.00% 0	0.00% 0	14.29% 1	14.29% 1	14.29% 1	14.29% 1	9.86% 7	4.57
Parks and Gardens										
	1	2	3	4	5	6	7	8	TOTAL	SCORE
Q16: Yarrawonga	7.41% 2	14.81% 4	14.81% 4	11.11% 3	22.22% 6	11.11% 3	11.11% 3	7.41% 2	38.03% 27	4.59
Q16: Cobram	11.11% 1	0.00% 0	11.11% 1	11.11% 1	0.00% 0	11.11% 1	44.44% 4	11.11% 1	12.68% 9	3.44
Q16: Numurkah	25.00% 7	14.29% 4	7.14% 2	10.71% 3	14.29% 4	14.29% 4	3.57% 1	10.71% 3	39.44% 28	5.14
Q16: Nathalia	0.00% 0	14.29% 1	14.29% 1	0.00% 0	14.29% 1	42.86% 3	0.00% 0	14.29% 1	9.86% 7	3.86
Storm Water Drainage										
	1	2	3	4	5	6	7	8	TOTAL	SCORE
Q16: Yarrawonga	18.52% 5	18.52% 5	25.93% 7	11.11% 3	7.41% 2	11.11% 3	7.41% 2	0.00% 0	38.03% 27	5.67
Q16: Cobram	0.00% 0	11.11% 1	22.22% 2	44.44% 4	0.00% 0	11.11% 1	0.00% 0	11.11% 1	12.68% 9	4.78
Q16: Numurkah	32.14% 9	0.00% 0	14.29% 4	14.29% 4	3.57% 1	7.14% 2	10.71% 3	17.86% 5	39.44% 28	4.89
Q16: Nathalia	0.00% 0	0.00% 0	14.29% 1	14.29% 1	14.29% 1	14.29% 1	14.29% 1	28.57% 2	9.86% 7	3.14

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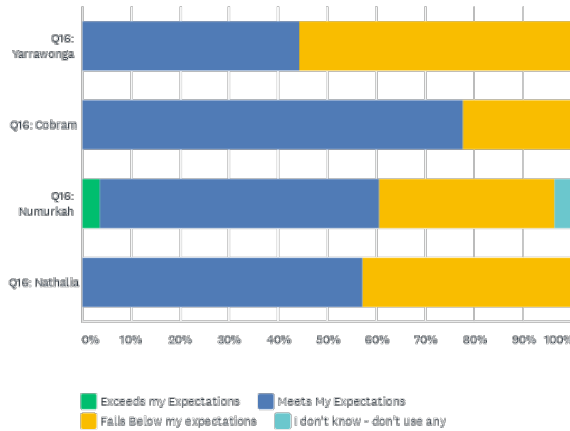
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
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**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Q11 After considering all our different assets, overall how would you rate Moira Shire's assets now?

Answered: 71 Skipped: 0



	EXCEEDS MY EXPECTATIONS	MEETS MY EXPECTATIONS	FALLS BELOW MY EXPECTATIONS	I DON'T KNOW - DON'T USE ANY	TOTAL
Q16: Yarrawonga	0.00% 0	44.44% 12	55.56% 15	0.00% 0	38.03% 27
Q16: Cobram	0.00% 0	77.78% 7	22.22% 2	0.00% 0	12.68% 9
Q16: Numurkah	3.57% 1	57.14% 16	35.71% 10	3.57% 1	39.44% 28
Q16: Nathalia	0.00% 0	57.14% 4	42.86% 3	0.00% 0	9.86% 7
Total Respondents	1	39	30	1	71
	COMMENT (OPTIONAL)				TOTAL
Q16: Yarrawonga					0
Q16: Cobram					0
Q16: Numurkah					0
Q16: Nathalia					0

#	Q16: YARRAWONGA	DATE
1	There is a serious lack of provision for visual arts and a lack of maintenance of provision for dance and the performing arts. The question on priorities ignores the facts that government grants are often tied to expenditure categories such as roADS AND DRAINAGE AND THAT EVERYTHING NEEDS TO BE KEPT UP TO AN ACCEPTABLE standard.	3/31/2021 3:43 PM
2	Quite a number of assets meet expectations but much more needs to be done.	3/23/2021 10:11 PM
3	We have many people wanting to move to the regional areas - we are so far behind	3/18/2021 9:22 AM
4	Yarrawonga desperately needs the former YPS site to be acquired for community use under FROR. There are many groups needing to use it & there is community support to help upgrade it(at less cost than the shire estimates) it will provide much needed parking to keep Belmore St. alive. Heritage buildings bring tourists and money. The library should be sited there with space for expansion & green space.	3/15/2021 5:24 PM
5	not enough off road or seperated bike paths	3/14/2021 11:32 PM
6	Patched up tired looking assets don't help with Council wanting to be vibrant and liveable. Looks like lack of funds or funds being spent on wrong projects. Fix what we have first before building new stuff. To many footpath sections missing and please clean out the drains so they work!	3/2/2021 8:03 PM
7	Fix the gaps rather than promote half finished job. Example the foreshore trail printing in the local paper but no path around Yacht club come in finish the job.	3/2/2021 4:42 PM
8	Overall meet expectations but like everything there are something that exceed such as the foreshore and other areas that are just eye sore such as the show grounds	3/2/2021 1:07 PM
#	Q16: COBRAM	DATE
1	The Shire have some very difficult decisions to make some times.	3/10/2021 3:28 PM
2	Clearly lacks development in the towns. Money obviously is more focused to Cobram then Yarrawonga then Numurkah then Nathalia and the rest miss out miserably.	3/9/2021 11:23 AM

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**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

#	Q16: NUMURKAH	DATE
1	There's always more to be done. I needed help once and I had a really nice man helped me through a nasty situation. I was very grateful.	3/15/2021 8:26 AM
2	The building assets are falling behind, too much spent on unnecessary roundabouts and roads.	3/1/2021 8:56 PM
#	Q16: NATHALIA	DATE
1	All things considered. Good job.	3/14/2021 9:35 PM
2	Could do a lot more in the western sector of the Shire	3/1/2021 6:45 PM
3	Barmah required some upgrades to the roads (install of gutter & curbs) and park facilities.	2/25/2021 4:21 PM



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**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Q13 Additional comments (optional)

Answered: 21 Skipped: 50

	ADDITIONAL COMMENTS (OPTIONAL)	TOTAL
Q16: Yarrawonga		100.00% 7 33.33% 7
Q16: Cobram		100.00% 1 4.76% 1
Q16: Numurkah		100.00% 11 52.38% 11
Q16: Nathalia		100.00% 2 9.52% 2
Total Respondents	21	21

#	Q16: YARRAWONGA	DATE
1	None of these questions have mentioned provision for the visual ARTS or for non-sporting youth activities. I understand the value of sport and its need for facilities, and support retention of the triangle oval for Little Aths and school use. However, non sporting pursuits need to be fostered as well.	3/31/2021 3:43 PM
2	This was not a well constructed survey. Difficult to indicate opinions.	3/23/2021 8:34 PM
3	Overall I'm ok with the shire I would like them to fund the development at the Hogan's road boat ramp before there is a fatality out here I have emailed, councillors, And GMW, as well as have had Tim McCurdy visit all the government bodies agree that this is a very dangerous area that needs funding , with the increase of foot and vehicle traffic it has become a area that someone soon will be maimed or worse there will be a fatality	3/17/2021 9:23 PM
4	Bulling via council members needs to be stopped.	3/14/2021 7:18 PM
5	yarrowonga is growing at a fast pace and the shire needs put planning for this into future planning	3/9/2021 6:04 PM
6	Love the parks and the facilities in them. All are kept and maintained to a very high standard. Well done to everyone involved.	3/2/2021 8:03 PM
7	Why not contact relivant community groups before, during and after projects. Walking Running tracks - Running clubs or organisations that hold local running events.	3/2/2021 4:42 PM

#	Q16: COBRAM	DATE
1	The above comments are related to Cobram not other Moira shire towns. I think overall Moira shire does a great job allocating funds and take pride in our region. However I think with an ageing population and the demographic mix in the shire we need to be better prepared to assist our residents to live in our communities longer, avoid mishaps such as falls, encourage mobility and ease of access to essential services. I have seen peoples lives change, be up ended and end prematurely because of simple falls in our towns - Cobram, Nathalia and Numurkah alike. Our older and frail residents need to rest while running errands and we need to take action to minimise tipping hazards.	3/3/2021 9:13 PM

#	Q16: NUMURKAH	DATE
1	I think these surveys would be of more value to the moira shire if they were postcode focused and not the whole shire in general. Something that is lacking in one town might be great in another	3/17/2021 10:00 PM
2	Thanks for opportunity to provide feedback. Can you let Regional roads victoria know, the turning lane off gv highway into saxton Street. This Turning lane needs to be resealed.	3/16/2021 9:57 PM
3	Moira Shire is far too large an area to be managed well by any Council. The finances have to be spread too thinly & the ratepayers' needs vary greatly from East to West!	3/16/2021 5:52 PM
4	The shire area is far to large for one council to manage. The main focus seems to be Cobram and Yarrawonga	3/16/2021 1:44 PM
5	Numurkah Lake & Drainage is an absolute disgrace	3/16/2021 11:26 AM
6	Numurkah has not capitalised on the natural beauty of its town. The creek should be a major focus not a drain with large tanks next to it. Moira shire needs to fix the focus of this town. Too much money going into wealthy towns like Yarrawonga.	3/15/2021 6:41 PM
7	Build the levee bank to protect Numurkah.	3/14/2021 10:35 PM
8	Levy bank in NUMURKAH needs sorting out	3/14/2021 9:14 PM
9	Numurkah is great place to live but Moira shire is not spending enough money for the middle sized town! Outdoor swimming pool need to be updated and more park need north side of town too.	3/14/2021 4:51 PM
10	You don't have a community without an economy, get rid of the non essentials and spend our scarce resources on actually building a better more vibrant economy and a more vibrant community will arise from that.	3/11/2021 8:37 AM
11	We should not need focus groups! Moira Shire with all the staff and the past history should know better. You have an Asbestos issue you have not dealt with it.	3/1/2021 8:56 PM

#	Q16: NATHALIA	DATE
1	I am disappointed in the lack of attention that the smaller towns in the Shire receive from the Council - it appears that if an issue is not related one of the major townships than it is ignored	3/16/2021 12:58 PM
2	Keep up the good work. Kind regards from a multi property rate payer.	3/14/2021 9:35 PM

**FILE NO:**  
**5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE**

**ITEM NO: 11.4.1**  
**(INFRASTRUCTURE LIAISON OFFICER,  
LYN COOPER)**  
**(DIRECTOR INFRASTRUCTURE  
SERVICES JOSHUA LEWIS)**

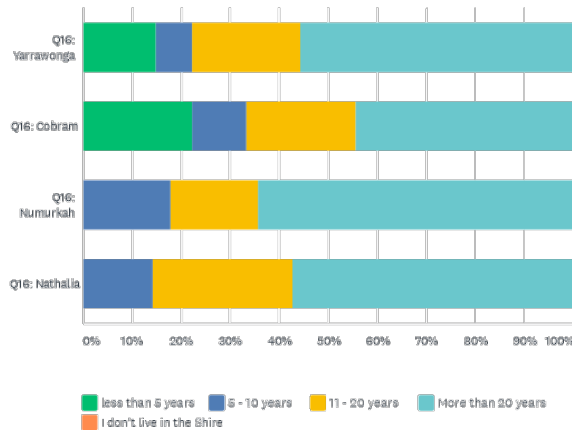
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Q14 How long have you lived in Moira Shire?

Answered: 71 Skipped: 0



	LESS THAN 5 YEARS	5 - 10 YEARS	11 - 20 YEARS	MORE THAN 20 YEARS	I DON'T LIVE IN THE SHIRE	TOTAL
Q16: Yarrowongga	14.81% 4	7.41% 2	22.22% 6	55.56% 15	0.00% 0	38.03% 27
Q16: Cobram	22.22% 2	11.11% 1	22.22% 2	44.44% 4	0.00% 0	12.68% 9
Q16: Numurkah	0.00% 0	17.86% 5	17.86% 5	64.29% 18	0.00% 0	39.44% 26
Q16: Nathalia	0.00% 0	14.29% 1	28.57% 2	57.14% 4	0.00% 0	9.86% 7
Total Respondents	6	9	15	41	0	71

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.4.1  
(INFRASTRUCTURE LIAISON OFFICER,  
LYN COOPER)  
(DIRECTOR INFRASTRUCTURE  
SERVICES JOSHUA LEWIS)

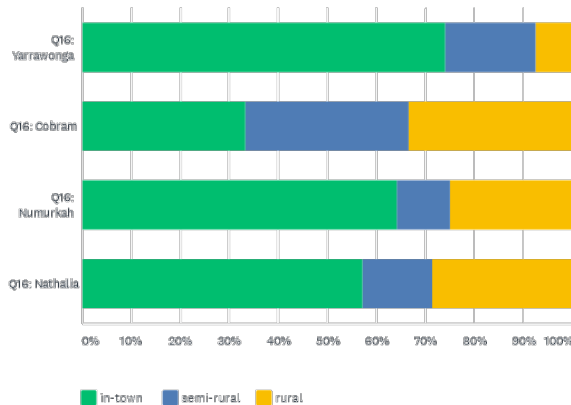
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Q15 How would you describe where you live?

Answered: 71 Skipped: 0



	IN-TOWN	SEMI-RURAL	RURAL	TOTAL
Q16: Yarrawonga	74.07% 20	18.52% 5	7.41% 2	38.03% 27
Q16: Cobram	33.33% 3	33.33% 3	33.33% 3	12.68% 9
Q16: Numurkah	64.29% 18	10.71% 3	25.00% 7	39.44% 28
Q16: Nathalia	57.14% 4	14.29% 1	28.57% 2	9.86% 7
Total Respondents	45	12	14	71

**FILE NO:**  
**5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE**

**ITEM NO: 11.4.1**  
**(INFRASTRUCTURE LIAISON OFFICER,  
LYN COOPER)**  
**(DIRECTOR INFRASTRUCTURE  
SERVICES JOSHUA LEWIS)**

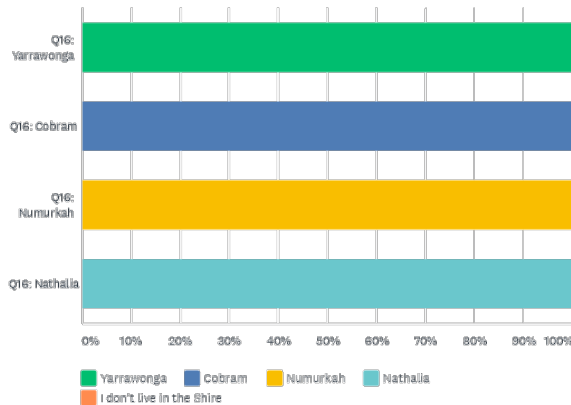
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Q16 Which major town do you live in or nearest to?

Answered: 71 Skipped: 0



	YARRAWONGA	COBRAM	NUMURKAH	NATHALIA	I DON'T LIVE IN THE SHIRE	TOTAL
Q16: Yarrowonga	100.00% 27	0.00% 0	0.00% 0	0.00% 0	0.00% 0	38.03% 27
Q16: Cobram	0.00% 0	100.00% 9	0.00% 0	0.00% 0	0.00% 0	12.68% 9
Q16: Numurkah	0.00% 0	0.00% 0	100.00% 28	0.00% 0	0.00% 0	39.44% 28
Q16: Nathalia	0.00% 0	0.00% 0	0.00% 0	100.00% 7	0.00% 0	9.86% 7
Total Respondents	27	9	28	7	0	71

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.4.1  
(INFRASTRUCTURE LIAISON OFFICER,  
LYN COOPER)  
(DIRECTOR INFRASTRUCTURE  
SERVICES JOSHUA LEWIS)

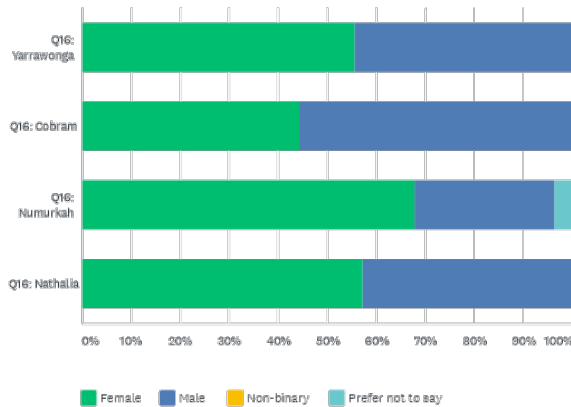
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Q17 What is your gender?

Answered: 71 Skipped: 0



	FEMALE	MALE	NON-BINARY	PREFER NOT TO SAY	TOTAL
Q16: Yarrawonga	55.56% 15	44.44% 12	0.00% 0	0.00% 0	38.03% 27
Q16: Cobram	44.44% 4	55.56% 5	0.00% 0	0.00% 0	12.68% 9
Q16: Numurkah	67.86% 19	28.57% 8	0.00% 0	3.57% 1	39.44% 28
Q16: Nathalia	57.14% 4	42.86% 3	0.00% 0	0.00% 0	9.86% 7
Total Respondents	42	28	0	1	71

FILE NO:  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.4.1  
(INFRASTRUCTURE LIAISON OFFICER,  
LYN COOPER)  
(DIRECTOR INFRASTRUCTURE  
SERVICES JOSHUA LEWIS)

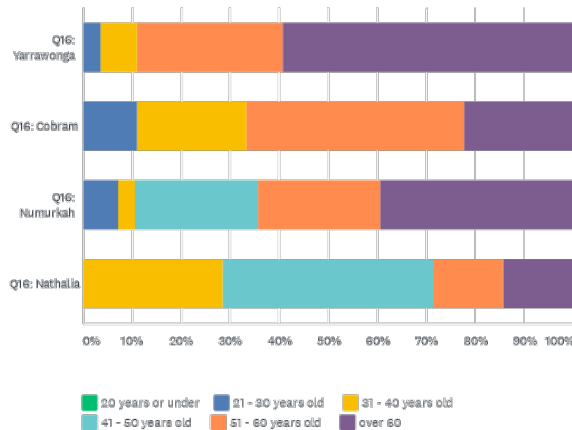
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Q18 How old are you?

Answered: 71 Skipped: 0



	20 YEARS OR UNDER	21 - 30 YEARS OLD	31 - 40 YEARS OLD	41 - 50 YEARS OLD	51 - 60 YEARS OLD	OVER 60	TOTAL
Q16: Yarrawonga	0.00% 0	3.70% 1	7.41% 2	0.00% 0	29.63% 8	59.26% 16	38.03% 27
Q16: Cobram	0.00% 0	11.11% 1	22.22% 2	0.00% 0	44.44% 4	22.22% 2	12.68% 9
Q16: Numurkah	0.00% 0	7.14% 2	3.57% 1	25.00% 7	25.00% 7	39.29% 11	39.44% 28
Q16: Nathalia	0.00% 0	0.00% 0	28.57% 2	42.86% 3	14.29% 1	14.29% 1	9.86% 7
Total Respondents	0	4	7	10	20	30	71

**FILE NO:**  
**5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE**

**ITEM NO: 11.4.1**  
**(INFRASTRUCTURE LIAISON OFFICER,  
LYN COOPER)**  
**(DIRECTOR INFRASTRUCTURE  
SERVICES JOSHUA LEWIS)**

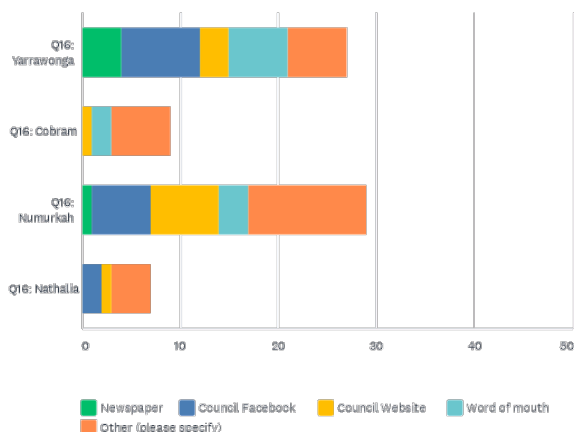
**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

Q19 Please tell us how you heard about this survey

Answered: 71 Skipped: 0



	NEWSPAPER	COUNCIL FACEBOOK	COUNCIL WEBSITE	WORD OF MOUTH	OTHER (PLEASE SPECIFY)	TOTAL
Q16: Yarrawonga	14.81% 4	29.63% 8	11.11% 3	22.22% 6	22.22% 6	38.03% 27
Q16: Cobram	0.00% 0	0.00% 0	11.11% 1	22.22% 2	66.67% 6	12.68% 9
Q16: Numurkah	3.57% 1	21.43% 6	25.00% 7	10.71% 3	42.86% 12	40.85% 29
Q16: Nathalia	0.00% 0	28.57% 2	14.29% 1	0.00% 0	57.14% 4	9.86% 7
Total Respondents	5	16	12	11	28	71

#	Q16: YARRAWONGA	DATE
1	Yarrawonga Chronicle	3/31/2021 3:44 PM
2	Email from Moira Shire	3/23/2021 8:35 PM
3	Questionnaire from Moira Admin	3/22/2021 4:08 PM
4	committee email	3/9/2021 6:04 PM
5	email from Council	3/3/2021 9:40 AM
6	Email	3/2/2021 7:15 AM
#	Q16: COBRAM	DATE
1	3644 page facebook	3/24/2021 2:07 PM
2	i am a council employee	3/11/2021 11:15 AM
3	local rec reserve committee	3/11/2021 8:03 AM
4	it was sent to me direct.	3/10/2021 3:29 PM
5	Instagram!	3/3/2021 9:13 PM
6	Email	3/2/2021 8:45 AM
#	Q16: NUMURKAH	DATE
1	Numurkah Facebook page	3/17/2021 10:01 PM
2	Email	3/17/2021 2:30 PM
3	Facebook Numurkah Page	3/17/2021 11:01 AM
4	Email	3/16/2021 9:58 PM
5	Being on a Committee	3/16/2021 5:55 PM
6	Facebook page	3/15/2021 8:34 PM
7	Numurkah Facebook	3/15/2021 1:02 PM
8	Numurkah Facebook page	3/15/2021 7:16 AM
9	Numurkah Facebook	3/15/2021 6:29 AM
10	Numurkah Facebook page.	3/14/2021 10:36 PM
11	Facebook	3/14/2021 9:15 PM

**FILE NO:**  
**5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE**

**ITEM NO: 11.4.1**  
**(INFRASTRUCTURE LIAISON OFFICER,  
LYN COOPER)**  
**(DIRECTOR INFRASTRUCTURE  
SERVICES JOSHUA LEWIS)**

**MOIRA SHIRE COUNCIL'S ASSET PLAN AND ASSET MANAGEMENT PLAN  
(cont'd)**

**ATTACHMENT No [4] - Community Asset Plan Survey results by town**

Community Asset Planning Survey 2021

12	t	3/14/2021 12:08 PM
#	Q16: NATHALIA	DATE
1	via email through community groups	3/16/2021 12:59 PM
2	Facebook	3/15/2021 1:26 PM
3	Facebook share of link from friend	3/14/2021 9:50 PM
4	email	3/1/2021 6:46 PM



FILE NO: C014/22  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.4.2  
(PROCUREMENT COORDINATOR, JOVIAL  
MATHEWS)  
(DIRECTOR INFRASTRUCTURE SERVICES  
JOSHUA LEWIS)

## C014/22 - RECONSTRUCTION OF SANDMOUNT ROAD KATUNGA

### RECOMMENDATION

That Council:

1. Award the contract for C014/22 – Reconstruction of Sandmount Road, Katunga to Mawson Constructions Pty Ltd; and
2. Authorise the Chief Executive Officer to sign and seal the contract documents; and
3. Assign Mawson Constructions Pty Ltd as the Principal Contractor for undertaking the project.

### 1. Executive Summary

The Moira Shire Council invites submissions from suitably qualified Contractors for the reconstruction of approximately 1400m of rural roadway in Sandmount Road, Katunga. The works are located between Hendys and Lorenzs Roads.

After consideration of the submissions, the evaluation panel recommends that contract C014/22 be awarded to Mawson Constructions Pty Ltd.

### 2. Background and Options

The scope of works included:

- Earthworks
- Drainage
- Reworking and stabilisation of existing road pavement
- Construction of FCR base course road pavement and shoulder
- Spray seal wearing surface
- Miscellaneous works

The contractor is required to supply all plant, labour and materials necessary to complete the work. A Provisional Cost was also requested to reconstruct a further 1000m of Sandmount Road that adjoins the Tendered works. It was also stated that subject to the price received, the Council may elect to also reconstruct a further 1000m of Sandmount Road or part thereof.

Based on the price received, Council recommends to complete the full length of the Sandmount Road. All works are to be completed by 30 November 2022 and will be paid as lump sum.

### Date of Public Notice

Paper	Date
TenderSearch	9 April 2022
Border Mail	9 April 2022
Shepparton News	12 April 2022
Cobram Courier	13 April 2022
Numurkah Leader	13 April 2022
Yarrawonga Chronicle	13 April 2022

FILE NO: C014/22  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.4.2

## C014/22 - RECONSTRUCTION OF SANDMOUNT ROAD KATUNGA (cont'd)

Submissions closed 11 May 2022.

### Receipt of Tenders

9 submissions were received.

### Supervision

Superintendent: Manager Operations

Superintendent Representative: Team Leader Construction, Construction and Assets

### Panel Membership

Staff in the following positions independently evaluated the submissions:

- Manager Operations
- Team Leader Construction, Construction and Assets
- Superintendent Works and Services, Operations

The Procurement Coordinator moderated the tender evaluation.

### Non-conforming tenders

No submission was considered to be non-conforming.

### Tender Evaluation

The following evaluation criteria and weightings were used:

Evaluation Criteria	Evaluation Weighting
Price	40%
Track Record	10%
Staff and Resources	15%
Management of Schedules	15%
Compliance with Specification	10%
Contribution to Local Economy	10%

A summary of the evaluation is provided in the confidential attachment.

### 3. Financial Implications

The project is primarily funded through the Federal governments Roads to Recovery program with \$822,256.00 allocated under this funding. The balance of the cost will be sourced from savings under the Council's Road works program. The recommendation is within the approved budget.

For more information, please refer to Appendix A – Evaluation Summary (Confidential).

### 4. Risk Management

To minimise the risks associated with the works under contract, the following conditions must be met:

- The successful contractor is to be the holder of Public Liability insurance with a minimum coverage of \$20 million.
- The successful contractor is required to submit a COVID 19 Management Plan including

FILE NO: C014/22  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.4.2

## C014/22 - RECONSTRUCTION OF SANDMOUNT ROAD KATUNGA (cont'd)

how they intend to implement the Government Guidelines.

- The successful contractor will be appointed as the Principal Contractor and is authorised to have management or control of the workplace and discharge of duties in relation to the Occupational Health and Safety Act and Regulations.
- Prior to the commencement of works, the successful contractor must supply the Superintendent with an Environmental Management Plan and a Health and Safety Coordination Plan inclusive of:
  - Contractor Verification Checklist
  - Coordination Plan
  - Safe Work Method Statements
- Various hold points will be applicable where the work may not proceed without review and approval by the Superintendent.
- All on-site personnel are required to undertake a Moira Shire Council Site Induction.
- A Plant Risk Assessment is required for each item of heavy plant to be supplied, hired or expected to enter the work site.

### 5. Internal and External Consultation

The tender was advertised on Council's TenderSearch website, Border Mail, Shepparton News and the local newspapers.

The Team Leader Construction, Manager Operations and Director Infrastructure Services approved the tender documentation.

### 6. Regional Context

This project contributes to the strategic objective of continuing to maintain and provide facilities and services that our community value and need.

### 7. Council Plan Strategy

The Council Plan addresses the need for a well-run Council by implementing a transparent, engaging and accountable governance structure for current and future generations. The processes undertaken to award the contract meet the legislative and policy requirements relating to procurement and tendering.

### 8. Legislative / Policy Implications

The tender process was undertaken in accordance with the requirements of the section 108 of the *Local Government Act* and Council's adopted Procurement Policy.

### 9. Environmental Impact

Clause 55 of the Formal instrument of Agreement stipulates the contractor's environmental responsibilities and will form part of the contract.

In addition, the contractor is required to provide an Environmental Management Plan prior to the works commencing.

### 10. Collaborative Procurement

As the project is unique to the Moira Shire Council a collaborative procurement opportunity was not possible.

### 11. Conflict of Interest Considerations

There are no conflicts of interest declared for this tender evaluation process.

FILE NO: C014/22  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.4.2

**C014/22 - RECONSTRUCTION OF SANDMOUNT ROAD KATUNGA (cont'd)**

**12. Conclusion**

Following the tender process and evaluation, the recommendation is to award contract C014/22 to Mawson Constructions Pty Ltd.

**Attachments**

- 1 C014/22 – Reconstruction of Sandmount Rd Katunga - APPENDIX A (CONFIDENTIAL) - *printed in separate document*

FILE NO: C008/22  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.4.3  
(PROCUREMENT COORDINATOR, JOVIAL  
MATHEWS)  
(DIRECTOR INFRASTRUCTURE SERVICES  
JOSHUA LEWIS)

## C008/22 - NUMURKAH OUTDOOR SWIMMING POOL REFURBISHMENT WORKS

### RECOMMENDATION

That Council:

1. Award the contract for C008/22 – Numurkah Outdoor Swimming Pool Refurbishment works to Farley Pools Australia Pty Ltd; and
2. Authorise the Chief Executive Officer to sign and seal the contract documents.
3. Assign Farley Pools Australia Pty Ltd as the Principal Contractor for undertaking the project.

### 1. Executive Summary

Moira Shire Council invited tenders for the provision of design, supply, installation and commissioning of refurbishment works to the 50m outdoor swimming pool at Madeline Street, Numurkah.

After consideration of the submissions, the evaluation panel recommends that contract C008/22 be awarded to Farley Pools Australia Pty Ltd.

### 2. Background and Options

The Moira Shire Aquatic Facilities Strategy 2018 – 2027 provides a detailed assessment of all Council aquatic facilities and measures them against a number of key performance indicators. The strategy says that the Numurkah Outdoor Pool currently rates as “significant improvement required- possible closure”.

In order to raise the overall rating, the strategy defines a performance improvement framework for the Numurkah Outdoor Pool. Action number NU09 states: Continue to invest in maintenance and reasonable capital to continue to provide safe and accessible facilities.

The scope of works detailed in this contract looks into works required for minimising the rating provided in the Aquatic Facilities Strategy 2018 – 2027.

The scope of works included but was not limited to:

- Demolition Works
- Concrete Repairs
- Refurbishment works inclusive of providing a new pool lining that is fit for purpose and offers the best value for money.
- Steel works
- Groundwater pressure control

All works are to be completed by 31 October 2022 and will be paid as lump sum.

FILE NO: C008/22  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.4.3

**C008/22 - NUMURKAH OUTDOOR SWIMMING POOL REFURBISHMENT WORKS  
(cont'd)**

**Date of Public Notice**

Paper	Date
TenderSearch	12 March 2022
The Age	12 March 2022
Border Mail	12 March 2022
Shepparton News	15 March 2022
Cobram Courier	16 March 2022
Numurkah Leader	16 March 2022
Yarrawonga Chronicle	16 March 2022

**Submissions closed** 06 April 2022.

**Receipt of Tenders**

1 submission was received.

**Supervision**

Superintendent: Manager Operations

Superintendent Representative: Acting Coordinator Facilities Maintenance, Parks, Recreation and Facilities

**Panel Membership**

Staff in the following positions independently evaluated the submissions:

- Manager Operations
- Acting Coordinator Facilities Maintenance, Parks, Recreation and Facilities
- Team Leader Recreational Development, Parks, Recreation and Facilities

The Procurement Coordinator moderated the tender evaluation.

**Non-conforming tenders**

No submission was considered to be non-conforming.

**Tender Evaluation**

The following evaluation criteria and weightings were used:

Evaluation Criteria	Evaluation Weighting
Price	30%
Track Record	15%
Staff and Resources	10%
Management of Schedules	15%
Compliance with Specification	20%
Contribution to Local Economy	10%

A summary of the evaluation is provided in the confidential attachment.

FILE NO: C008/22  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.4.3

## C008/22 - NUMURKAH OUTDOOR SWIMMING POOL REFURBISHMENT WORKS (cont'd)

### 3. Financial Implications

As per the 2021/2022 annual budget, council had budgeted \$300,000 for the aquatic facilities renewal program which remain unspent. The council approached the open market in September 2021 to proceed ahead with the work, but did not receive any substantial results as the submission received was over the council's approved budget. The council approached the open market again in March 2022, which achieved the same result as the earlier one.

This is the second time the council have received the same result and received quotes indicating insufficient funds to proceed ahead with the project. Council has estimated a further \$300,000 in the Draft 2022/2023 Budget for Aquatic facilities renewal program making the total budget to \$600,000 for completing the project within the 2022/2023 financial year. The recommendation is within the approved budget.

For more information, please refer to Appendix A – Evaluation Summary (Confidential).

### 4. Risk Management

To minimise the risks associated with the works under contract, the following conditions must be met:

- The successful contractor is to be the holder of Public Liability insurance with a minimum coverage of \$20 million.
- The successful contractor is required to submit a COVID 19 Management Plan including how they intend to implement the Government Guidelines.
- The successful contractor will be appointed as the Principal Contractor and is authorised to have management or control of the workplace and discharge of duties in relation to the Occupational Health and Safety Act and Regulations.
- Prior to the commencement of works, the successful contractor must supply the Superintendent with an Environmental Management Plan and a Health and Safety Coordination Plan inclusive of:
  - Contractor Verification Checklist
  - Coordination Plan
  - Safe Work Method Statements
- Various hold points will be applicable where the work may not proceed without review and approval by the Superintendent.
- All on-site personnel are required to undertake a Moira Shire Council Site Induction.
- A Plant Risk Assessment is required for each item of heavy plant to be supplied, hired or expected to enter the work site.

### 5. Internal and External Consultation

The tender was advertised on Council's TenderSearch website, Border Mail, Shepparton News and the local newspapers.

The Acting Coordinator Facilities Maintenance, Parks, Recreation and Facilities and Director Infrastructure Services approved the tender documentation.

### 6. Regional Context

This project contributes to the strategic objective of continuing to maintain and provide facilities and services that our community value and need.

FILE NO: C008/22  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.4.3

**C008/22 - NUMURKAH OUTDOOR SWIMMING POOL REFURBISHMENT WORKS  
(cont'd)**

**7. Council Plan Strategy**

The Council Plan addresses the need for a well-run Council by implementing a transparent, engaging and accountable governance structure for current and future generations. The processes undertaken to award the contract meet the legislative and policy requirements relating to procurement and tendering.

**8. Legislative / Policy Implications**

The tender process was undertaken in accordance with the requirements of the section 108 of the *Local Government Act* and Council's adopted Procurement Policy.

**9. Environmental Impact**

Clause 1.24 of the Contract stipulates the contractor's environmental responsibilities and will form part of the contract.

In addition, the contractor is required to provide an Environmental Management Plan prior to the works commencing.

**10. Collaborative Procurement**

As the project is unique to the Moira Shire Council a collaborative procurement opportunity was not possible.

**11. Conflict of Interest Considerations**

There are no conflicts of interest declared for this tender evaluation process.

**12. Conclusion**

Following the tender process and evaluation, the recommendation is to award contract C008/22 to Farley Pools Australia Pty Ltd.

**Attachments**

- 1 C008/22 – Numurkah Outdoor Swimming Pool Refurbishment Works - APPENDIX A  
(CONFIDENTIAL) - *printed in separate document*



FILE NO: C017/22  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.4.4  
(PROCUREMENT COORDINATOR, JOVIAL  
MATHEWS)  
(DIRECTOR INFRASTRUCTURE SERVICES  
JOSHUA LEWIS)

## C017/22 - SPLASH PARK YARRAWONGA - DESIGN & CONSTRUCT

### RECOMMENDATION

That Council:

1. Appoint Farley Pools Australia Pty Ltd as the preferred tenderer for contract C017/22 – Splash Park Yarrowonga – Design & Construct;
2. Authorise the Chief Executive Officer to undertake negotiations with the preferred tenderer to achieve a best value outcome; and
3. Authorise the Chief Executive Officer to sign and seal the contract documents.

### 1. Executive Summary

Moira Shire Council invited tenders for submissions for the design and construction of a splash park facility on Lake Mulwala foreshore, Yarrowonga.

After consideration of the submissions, the evaluation panel recommends that Farley Pools Australia Pty Ltd be appointed as the preferred tenderer for contract C017/22.

### 2. Background and Options

There is an existing splash park and water slide on the foreshore and Council plan to expand on the existing splash park, remove the water slide and replace it with a new family friendly, themed splash park with lots of opportunities for play by all ages.

The scope of this project included supply of a conceptual design, cost breakdown for supply and installation, final design and construction of a new splash park.

The design will include the existing splash park and equipment with some of the items to be renewed and relocated. Council also has asked for the option of expanding the site in the future to be considered in the design and infrastructure.

Council had stipulated that overall budget to design and construct the splash park is \$500,000 excluding GST. Tenderers were expected to provide 'the best' offer within the available budget which should include components like size, number of features, artistic design, compliance with the specification, etc. Tenderers were also required to provide itemised pricing by completing the price schedule as part of the tender submission.

The original project completion date was 1 October 2022 however both submissions stated project timeframes of 22 weeks and 27 weeks which will extend past this completion date. If the contractor is engaged mid-June to undertake the works, the shorter 22 week program submitted by Farley Pools will result in a completion date of late November/early December 2022 and the splash park operational by the beginning of Summer.

To meet these timeframes, the contractor needs to place the equipment order as a top priority to allow time for overseas delivery. The contractor will also need to work with Council on finalising the design and layout and the final design will be made available to Council to review as soon as possible.

FILE NO: C017/22  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

ITEM NO: 11.4.4

**C017/22 - SPLASH PARK YARRAWONGA - DESIGN & CONSTRUCT (cont'd)**

The submission from Farley Pools will develop the existing splash park and reuse and relocate the existing water play equipment. The draft design is shown as below and the main water features include a junior aqua slide designed to look like the slide is coming from a rock hill, a dump bucket and tumbling bucket, an interactive raindrop play centre, water cannons and various shower tunnels, towers, jets and geysers.

The final design will incorporate slight changes to the equipment, and different equipment colours and markings on the surface that illustrate a theme relevant to Yarrawonga.

All works will be paid as lump sum.

**DRAFT DESIGN – SPLASH PARK YARRAWONGA**



**Date of Public Notice**

Paper	Date
TenderSearch	7 May 2022
The Age	7 May 2022
Border Mail	7 May 2022
Shepparton News	10 May 2022
Cobram Courier	11 May 2022
Numurkah Leader	11 May 2022
Yarrawonga Chronicle	11 May 2022

FILE NO: C017/22  
5. TRANSPARENT AND ACCOUNTABLE  
GOVERNANCE

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## C017/22 - SPLASH PARK YARRAWONGA - DESIGN & CONSTRUCT (cont'd)

Submissions closed 01 June 2022.

### Receipt of Tenders

2 submissions were received.

### Supervision

Superintendent: Manager Parks, Recreation and Facilities

Superintendent Representative: Project Coordinator, Parks, Recreation and Facilities

### Panel Membership

Staff in the following positions independently evaluated the submissions:

- Manager Parks, Recreation and Facilities
- Project Coordinator Facilities Maintenance, Parks, Recreation and Facilities
- Team Leader Recreational Development, Parks, Recreation and Facilities

The Procurement Coordinator moderated the tender evaluation.

### Non-conforming tenders

No submission was considered to be non-conforming.

### Tender Evaluation

The following evaluation criteria and weightings were used:

Evaluation Criteria	Evaluation Weighting
Price	30%
Track Record	30%
Staff and Resources	10%
Management of Schedules	15%
Compliance with Specification	5%
Contribution to Local Economy	10%

A summary of the evaluation is provided in the confidential attachment.

### 3. Financial Implications

The recommendation is within the approved budget.

For more information, please refer to Appendix A – Evaluation Summary (Confidential).

### 4. Risk Management

To minimise the risks associated with the works under contract, the following conditions must be met:

- The successful contractor is to be the holder of Public Liability insurance with a minimum coverage of \$20 million.
- The successful contractor is required to submit a COVID 19 Management Plan including how they intend to implement the Government Guidelines.
- The successful contractor will be appointed as the Principal Contractor and is authorised to have management or control of the workplace and discharge of duties in relation to the

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Occupational Health and Safety Act and Regulations.

- Prior to the commencement of works, the successful contractor must supply the Superintendent with an Environmental Management Plan and a Health and Safety Coordination Plan inclusive of:
  - Contractor Verification Checklist
  - Coordination Plan
  - Safe Work Method Statements
- Various hold points will be applicable where the work may not proceed without review and approval by the Superintendent.
- All on-site personnel are required to undertake a Moira Shire Council Site Induction.
- A Plant Risk Assessment is required for each item of heavy plant to be supplied, hired or expected to enter the work site.

### 5. Internal and External Consultation

The tender was advertised on Council's TenderSearch website, Border Mail, Shepparton News and the local newspapers.

The Acting Coordinator Facilities Maintenance, Parks, Recreation and Facilities and Director Infrastructure Services approved the tender documentation.

### 6. Regional Context

This project contributes to the strategic objective of continuing to maintain and provide facilities and services that our community value and need.

### 7. Council Plan Strategy

The Council Plan addresses the need for a well-run Council by implementing a transparent, engaging and accountable governance structure for current and future generations. The processes undertaken to award the contract meet the legislative and policy requirements relating to procurement and tendering.

### 8. Legislative / Policy Implications

The tender process was undertaken in accordance with the requirements of the section 108 of the *Local Government Act* and Council's adopted Procurement Policy.

### 9. Environmental Impact

Clause 55 of the Formal Instrument of Agreement stipulates the contractor's environmental responsibilities and will form part of the contract.

In addition, the contractor is required to provide an Environmental Management Plan prior to the works commencing.

### 10. Collaborative Procurement

As the project is unique to the Moira Shire Council a collaborative procurement opportunity was not possible.

### 11. Conflict of Interest Considerations

There are no conflicts of interest declared for this tender evaluation process.

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**C017/22 - SPLASH PARK YARRAWONGA - DESIGN & CONSTRUCT (cont'd)**

**12. Conclusion**

Following the tender process and evaluation, the recommendation is to appoint Farley Pools Australia Pty Ltd as the preferred tenderer for contract C017/22.

**Attachments**

- 1 C017/22 – Splash Park Yarrawonga Design & Construct - APPENDIX A (CONFIDENTIAL) - *printed in separate document*

FILE NO: F13/860  
5. TRANSPARENT AND ACCOUNTABLE GOVERNANCE

ITEM NO: 15.1  
(SENIOR GOVERNANCE OFFICER, NANCY MUSTICA)  
(DIRECTOR CORPORATE GOVERNANCE AND PERFORMANCE BRANT DOYLE)

**PETITION - ACCESS TO THE MURRAY RIVER**

**Recommendation**

That Council:

1. Note the concerns raised by the petitions tabled at the May Council Meeting; and
2. Thank the signatories of the petition and advise the first mentioned author of the petition of Council's findings.

**1. Executive Summary**

Council tabled a petition at the scheduled Council Meeting on 25 May 2022 regarding concerns about access to the Murray River, downstream of the Lake Mulwala Weir, for recreational fishing.

This report provides an update on the findings in relation to the concerns.

**2. Conflict of interest declaration**

There is no conflict of interest considerations in relation to this report.

**3. Background & Context**

Responsibility for access to the Murray River rests with a number of authorities (excluding Moira Shire Council). Council is able to raise these concerns with Goulburn Murray Water and Parks Victoria on behalf of the petitioners.

Council thanks all the signatories on the petition.

**4. Issues**

There are no issues to consider.

**5. Strategic Alignment**

<b>Council Plan</b>
5. Transparent and accountable governance

**6. Internal & External Engagement**

Engagement		Feedback
Internal	Nil	
External	Nil	

**7. Budget / Financial Considerations**

There are no financial implication with the referral of the concerns to Parks Vic and Goulburn Murray Water.

**FILE NO: F13/860**  
**5. TRANSPARENT AND ACCOUNTABLE GOVERNANCE**

**ITEM NO: 15.1**  
**(SENIOR GOVERNANCE OFFICER, NANCY MUSTICA)**  
**(DIRECTOR CORPORATE GOVERNANCE AND PERFORMANCE BRANT DOYLE)**

**PETITION - ACCESS TO THE MURRAY RIVER (cont'd)**

**8. Risk & Mitigation**

There are no risks to consider with this report.

**9. Conclusion**

Council acknowledges the petitions received and will notify the first nominated authors of the outcomes into the concerns raised.

**Attachments**

Nil

FILE NO: VARIOUS

ITEM NO: 17

**URGENT GENERAL BUSINESS****6.4. Urgent General business**

(1) If the Agenda for a Meeting makes provision for urgent business, business cannot be admitted as Urgent Business other than by resolution of Council and only then if:

- (a) It relates to or arises out of a matter which has arisen since distribution of the Agenda; and
- (b) deferring the item until the next Meeting will mean a decision on the item will not have any effect on the matter; or
- (c) the item involves a matter of urgency as determined by the Chief Executive Officer; and
- (d) it cannot be addressed through an operational service request process.
- (e) the matter does not:
  - substantially affect the levels of Council service;
  - commit Council to significant expenditure not included in the adopted budget;
  - establish or amend Council Policy; or
  - commit Council to any contractual arrangement.

(2) A Councillor proposing a matter be admitted as urgent business must lodge it in writing to the Chief Executive Officer four (4) hours prior to the Meeting.

(3) The Chief Executive Officer will advise the Mayor of any matter he or she determines appropriate for Council to consider admitting as urgent business.



FILE NO: VARIOUS

ITEM NO: 18

**MEETING ADJOURNMENT**

**RECOMMENDATION**

That the meeting be adjourned for 10 minutes.

**RECOMMENDATION**

That the meeting be resumed.

**RECOMMENDATION**

That pursuant to the provisions of the Local Government Act 2020 (the Act), the meeting will now be closed to members of the public to enable the meeting to discuss matters in item 19.1 which the Council may, pursuant to the provisions of Section 66 (2) of the Act resolve to be considered in closed session.

**RECOMMENDATION**

That pursuant to Section 66 (1) of the Local Government Act 2020, Council resolves to continue in open session.

**RECOMMENDATION**

That the recommendations of the "Closed" Meeting of Council be adopted.