



MINUTES

ORDINARY MEETING OF COUNCIL HELD AT
COBRAM CIVIC CENTRE, PUNT ROAD, COBRAM
WEDNESDAY 16 SEPTEMBER 2020

The meeting commenced at 5.04pm.

PRESENT

- Councillor Libro Mustica (Mayor)
- Councillor Peter Lawless (Deputy Mayor)
- Councillor Ed Cox
- Councillor John Beitzel
- Councillor Kevin Bourke
- Councillor Wendy Buck
- Councillor Gary Cleveland
- Councillor Peter Mansfield
- Councillor Marie Martin

IN ATTENDANCE:

Mark Henderson	Chief Executive Officer
Andrew Close	General Manager Infrastructure
Simon Rennie	General Manager Corporate
Sally Rice	General Manager Community

RECORDING

Consistent with section 12.3 of our Governance Rules, Council officers have been authorised to record the public session of this meeting using an audio recording device.

LIVE STREAMING

Council meetings will now be lived streamed, allowing those interested to view proceedings without attending the meeting. This gives access to Council decisions and debate and enables residents to comply with COVID19 stay at home directions.

1. CALLING TO ORDER – CEO

2. PRAYER

Almighty God we humbly ask you to guide our deliberations for the welfare and benefit of the Moira Shire and its people whom we serve.

Amen

3. ACKNOWLEDGEMENT OF COUNTRY

We, the Moira Shire Council, would like to acknowledge the traditional owners of the land upon which we meet and pay our respects to their Elders both past and present.

4. APOLOGIES & REQUESTS FOR LEAVE OF ABSENCE

Nil

5. DECLARATION UNDER ACTS, REGULATIONS, CODES OR LOCAL LAWS

Nil

6. DECLARATION OF ANY INTEREST OR CONFLICT OF INTEREST

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

MOTION:

CRS GARY CLEVELAND / KEVIN BOURKE

"That the minutes of the Ordinary Council Meeting held on Wednesday, 26 August 2020, as prepared, be confirmed."

(CARRIED)

8. COUNCILLOR TO PROVIDED VERBAL REPORTS

Cr Mansfield & Cr Cox participated in the Murray Darling Association (MDA) National Conference.

Cr Buck acknowledged the importance of the Barmah choke at the MDA conference and provided a summary of council highlights during the last term of Council.

Cr Lawless thanked the Yarrawonga Operations team on their actions to return a lost mobile phone to a Shepparton resident.

Cr Bourke acknowledged the MDA conference highlighting damage to the Lower Goulburn River.

9. OFFICER REPORTS FOR DETERMINATION

FILE NO: C012/20
4. A WELL RUN COUNCIL

ITEM NO: 9.1.1

C012/20 - PROVISION OF A RECRUITMENT AND ON-BOARDING SYSTEM

Executive Summary

Moira Shire Council sought submissions from providers for a recruitment and on-boarding system to assist in streamlining the end-to-end employee management processes.

Following the initial evaluation, the three highest scoring tenderers were invited to make a presentation of their proposal to the Evaluation Panel.

After consideration of the submissions, including price, specification requirements and the subsequent presentations, the evaluation panel recommends that Pageup People Limited be appointed as the preferred tenderer for contract C012/20.

MOTION

CRS GARY CLEVELAND / WENDY BUCK

That Council:

1. Select Pageup People Limited as the preferred tenderer for contract C012/20 – Provision of a Recruitment and On-Boarding System and authorise the Chief Executive Officer to undertake negotiations to achieve a best value outcome.
2. Authorise the Chief Executive Officer to sign and seal the contract documents.

(CARRIED)

FILE NO: F13/503
4. A WELL RUN COUNCIL

ITEM NO: 9.2.1

ASSEMBLIES OF COUNCIL

Executive Summary

This report details the Assembly of Councillors for August 2020. This report is prepared in accordance with the requirements of the section 80A of the *Local Government Act 1989*.

MOTION

CRS PETER LAWLESS / JOHN BEITZEL

That Council receive and note the Record of Assemblies of Councillors.

(CARRIED)

FILE NO: F19/319
4. A WELL RUN COUNCIL

ITEM NO: 9.3.1

CREATIVE HUBS

Executive Summary

The inaugural Moira Shire Arts and Culture Strategy 2020 – 26 was adopted by Council in December 2019. An integral part of the strategy was the establishment of up to four Creative Hubs (Hubs) across the Shire, to deliver the Arts and Culture Strategy, Action Plan.

An EOI process to form a Creative Hub was opened for community consideration and application in June /July 2020, for six weeks. Council received three applications to establish a Creative Hub. These have been assessed in accordance with the Guidelines and are recommended for establishment at a total cost of \$105,000. This equates to \$35,000 each, which includes a \$5,000 grant to support the Hubs establishment and the first of three annual payments of \$30,000 for activities and programs.

Applications recommended for approval to establish a Creative Hub been considered with the additional lens necessitated by the implications of the COVID19 pandemic in shaping their proposed activities, particularly those involving community contact.

Whilst there was no application received from the Cobram and district area, Council Officers have identified a number of possible sections of the Cobram community who may be interested in exploring the development of a Creative Hub. It is proposed that these opportunities be investigated and any application arising tabled for the consideration of, and approval by, the CEO, under the same terms and conditions applicable to the creation of Creative Hubs in this report.

MOTION

CRS MARIE MARTIN / GARY CLEVELAND

That Council adopt the following recommendations:

1. the establishment of the three Creative Hubs in Numurkah, Nathalia and Yarrawonga with each receiving \$30,000 triennial funding 2020 – 2023, subject to satisfactory performance and \$5000 establishment funds in 2020.
2. Council Officers identify possible opportunities for the establishment of a Cobram Creative Hub.
3. that delegation to create a forth Creative Hub, in Cobram and District, under the same conditions as those appointed in other areas, be given to the CEO.

(CARRIED)

FILE NO: F20/351
1. A GREAT PLACE TO LIVE

ITEM NO: 9.3.2

COMMUNITY STRENGTHENING GRANTS POLICY

Executive Summary

The Community Strengthening Grants policy provides the framework upon which Council's Community Strengthening Grants Program is offered. The policy ensures a consistent, transparent approach to the administration of grants is provided to eligible community groups, in accordance with community expectation.

Over the current policy period the Community Strengthening Grants program has provided 135 community groups with over \$603,000 for projects and events in our local communities. Over this time Council has also successfully implemented and refined Council's grants management system, SmartyGrants and made operational changes to improve application, assessment and acquittal processes including:

- implementation of 'open' community sessions for potential applicants in the major towns;
- the development of an internal Process and Procedure Manual for the administration of the grants program; and
- amendments to the application, assessment and acquittal forms to ensure they remain correct and relevant.

In accordance with Council's Policy Review Framework the Community Strengthening Grants Policy is due for review. Following consultation with key stakeholders and consideration of the issues arising over the policy period, amendments are proposed relating to the structure of grant categories and clarification of eligibility criterion.

The aims of the proposed amendments (attached) are to provide clearer guidelines to community and expand opportunities regarding access to, and uses for, Moira Shire's Community Strengthening Grants Program.

MOTION

CRS KEVIN BOURKE / GARY CLEVELAND

That Council adopt the Community Strengthening Grants policy (The Policy).

(CARRIED)

FILE NO: C015/20
4. A WELL RUN COUNCIL

ITEM NO: 9.4.1

C015/20 - SUPPLY AND DELIVERY OF ONE MOTOR GRADER

Executive Summary

Moira Shire Council invited submissions for the supply and delivery of one Motor Grader with the option to:

- Purchase the vehicle outright
- Lease the vehicle over a 7-year lease term.

The submission and subsequent Conditions of Contract were to be in accordance with the Municipal Association of Victoria (MAV) contract NPN02.15 – Plant, Machinery & Equipment.

After consideration of the submissions, the tender evaluation panel recommends that Council purchase the grader under contract C015/20 from William Adams Pty Ltd.

MOTION

CRS PETER LAWLESS / KEVIN BOURKE

That Council:

1. Award contract C015/20 – Supply and Delivery of One Motor Grader to William Adams Pty Ltd.
2. Authorise the Chief Executive Officer to sign and seal the contract documents.

(CARRIED)

FILE NO: C009/20
4. A WELL RUN COUNCIL

ITEM NO: 9.4.2

C009/20 - WUNGHNU RECREATION RESERVE COMMUNITY BUILDING

Executive Summary

The Moira Shire Council invited submissions for renovation works at the Wunghnu Recreation Reserve Community Building.

After consideration of the submissions, the evaluation panel recommends that contract C009/20 be awarded to Moretto Building Pty Ltd.

MOTION

CRS MARIE MARTIN / GARY CLEVELAND

That Council:

1. Award contract C009/20 – Renovation of Wunghnu Recreation Reserve Community Building to Moretto Building Pty Ltd.
2. Authorise the Chief Executive Officer to sign and seal the contract documents.

(CARRIED)

FILE NO: C018/20
4. A WELL RUN COUNCIL

ITEM NO: 9.4.3

**C018/20 - SUPPLY AND DELIVERY OR FINANCE OF ONE WASTE
COMPACTOR**

Executive Summary

Moira Shire Council invited tenders for the supply of one waste compactor with the option to either purchase the vehicle outright or to lease the vehicle over a 7-year term.

After consideration of the submissions, the tender evaluation panel recommends that Council lease the waste compactor under contract C018/20 from SG Fleet Australia Pty Ltd.

MOTION

CRS KEVIN BOURKE / WENDY BUCK

That Council:

1. Award contract C018/20 – Finance of One Waste Compactor to SG Fleet Australia Pty Ltd.
2. Authorise the Chief Executive Officer to sign and seal the contract and lease documents.

(CARRIED)

FILE NO: C002/20
4. A WELL RUN COUNCIL

ITEM NO: 9.4.4

C002/20 - CONSTRUCTION OF CHANGE ROOMS, TUNGAMAH RECREATION RESERVE

Executive Summary

The Moira Shire Council invited submissions to construct new change rooms at the Tungamah Recreation Reserve.

After consideration of the submissions, the tender evaluation panel recommends that Crow Constructions Pty Ltd be appointed as the preferred tenderer for contract C002/20.

MOTION

CRS PETER MANSFIELD / JOHN BEITZEL

That Council:

1. Select Crow Constructions Pty Ltd as the preferred tenderer for contract C002/20 – Construction of Change Rooms, Tungamah Recreation Reserve and authorise the Chief Executive Officer to undertake negotiations to achieve a best value outcome.
2. Authorise the Chief Executive Officer to sign and seal the contract documents.

(CARRIED)

FILE NO: VARIOUS

ITEM NO: 14

URGENT GENERAL BUSINESS

MOTION

CRS PETER MANSFIELD / GARY CLEVELAND

That urgent general business in relation to wayside stops be accepted.

(CARRIED)

MOTION

CRS KEVIN BOURKE / GARY CLEVELAND

That Moira Shire Council write to Regional Roads Victoria requesting the provision of adequate wayside stops to enable transport drivers to conform with the mandatory fatigue management requirements.

(CARRIED)

FILE NO: VARIOUS

ITEM NO: 15

QUESTIONS FROM THE PUBLIC GALLERY

Questions were raised in relation to:

- The objection period for the Yarrawonga Library Project planning process.
- How consultation was conducted for the Public Transparency Policy.
- Will there be further consultation for the Yarrawonga Library Project.
- What water will be used to irrigate Victoria Park.

Mayor Mustica thanked all the Councillors for their hard work and commitment during their term as elected Councillors.

Thanked Cr Cleveland and wished him all the best for the future.

Cr Cleveland indicated he was retiring as a Councillor at the end of this term and thanked fellow Councillors and Moira Shire staff.

Cr Lawless, Cr Buck, Cr Bourke, Cr Mansfield, Cr Martin, Cr Cox, Cr Beitzel all wished Cr Cleveland the best for the future.

FILE NO: VARIOUS

ITEM NO: 16

MEETING ADJOURNMENT

MEETING CLOSE 6.23 PM