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AGENDA

**ORDINARY MEETING OF COUNCIL
FOR
WEDNESDAY 26 FEBRUARY 2020
TO BE HELD AT COBRAM CIVIC CENTRE, PUNT ROAD COBRAM
COMMENCING AT 6:00 PM**

RECORDING

Consistent with section 72 of our Meeting Procedures Local Law, Council officers have been authorised to record the public session of this meeting using an audio recording device.

1. CALLING TO ORDER – CEO

2. PRAYER

Almighty God we humbly ask you to guide our deliberations for the welfare and benefit of the Moira Shire and its people whom we serve.

Amen

3. ACKNOWLEDGEMENT OF COUNTRY

We, the Moira Shire Council, would like to acknowledge the traditional owners of the land upon which we meet and pay our respects to their Elders both past and present.

4. APOLOGIES & REQUESTS FOR LEAVE OF ABSENCE

5. DECLARATION UNDER ACTS, REGULATIONS, CODES OR LOCAL LAWS

6. DECLARATION OF ANY INTEREST OR CONFLICT OF INTEREST

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Recommendation: “That the minutes of the Ordinary Council Meeting held on Wednesday, 18 December 2019, as prepared, be confirmed.”

8. COUNCILLOR REPORTS

COUNCILLORS TO PROVIDE VERBAL REPORTS

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FILE NO: 1
1. A GREAT PLACE TO LIVE

ITEM NO: 9.1.1

MOIRA SHIRE AND MOLOCHIO RELATIONSHIP

RECOMMENDATION

That Council;

1. Accept the invitation to establish a twinning relationship between the municipality of Molochio, Italy, and Moira Shire Council.
2. Seek expressions of interest to form a '*cultural, educational and social exchange friends of group*' to determine community participation and interest from individuals, community groups and education facilities in support of the twinning relationship with Molochio

1. Executive Summary

Council has received an invitation from the Mayor of Molochio to enter into a twinning relationship between Molochio and Moira Shire Council, in particular the Cobram area.

The twinning proposal seeks to establish a program of exchange to promote friendship and collaboration between the communities that will support the exchange of students for educational, cultural, social and recreation activities. The ability to foster tourist, economic or professional exchanges may also be possible.

The proposal seeks to bolster Moira's existing relationship with Molochio through the creation of a committee to progress possible activities and exchanges; however, the proposal is formal in language and documentation, and does not immediately commit Council to further activities.

It is proposed to seek expressions of interest from the community to establish a committee or reference group to facilitate the twinning relationship.

2. Background and Options

Council resolved in March 2005 to investigate a friendship relationship with Varapodio municipality, a neighbouring town of Molochio to create links between schools, community, groups, individuals and local governments. Council has now received an invitation from the Mayor of Molochio to enter into a similar twinning relationship.

The Molochio agreement is an opportunity to reinforce and formalize the relationship between the municipalities without making front-end commitments to the specific outcomes or deliverables.

Council will initiate the creation of a friends of group through a public expression of interest process, hoping to involve community members, schools and the private sector. The committee will be responsible for fulfilling the undertakings of exchange contained in the agreement, which include the history, culture and traditions of the respective regions.

3. Financial Implications

Some minor operational costs will be incurred in the initial stages of forming the friends of group relating to advertising and other operational support. The committee will be encouraged to source funding opportunities for proposed twinning events independently.

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MOIRA SHIRE AND MOLOCHIO RELATIONSHIP (cont'd)

4. Risk Management

With Council support, the Committee will identify and manage the risks associated with this initiative through an appropriate Terms of Reference.

5. Internal and External Consultation

Council will undertake a public expression of interest process seeking community participation.

6. Regional Context

Moira Shire has a strong cultural connection with the Italian community, which formed a significant part of the region's migration in the 1900's, especially post World War II. Subsequent generations have strengthened the Italian influence on the Cobram and wider Moira community.

7. Council Plan Strategy

A thriving local economy.

8. Legislative / Policy Implications

There are no legislative or policy implications associated with this report or relationship.

9. Environmental Impact

There are no environmental sustainability implications associated with this report.

10. Conflict of Interest Considerations

There are no conflict of interest considerations associated with this report.

11. Conclusion

That Council accept the invitation to establish a twinning agreement with the municipality of Molochio, Italy and establish a committee of community representatives to conduct the range of exchange initiatives contained in the agreement.

Attachments

- 1 Twinning Pact - Moira Shire Council

FILE NO: 1
1. A GREAT PLACE TO LIVE

ITEM NO: 9.1.1

MOIRA SHIRE AND MOLOCHIO RELATIONSHIP (cont'd)

ATTACHMENT No [1] - Twinning Pact - Moira Shire Council

DRAFT

TWINNING PACT

between the Municipality of Molochio and the Moira Shire Council

The Municipality of Molochio of the Italian Republic and the Moira Shire Council of the State of Victoria (Commonwealth of Australia), hereinafter referred to as "the Parties",

Given that the Municipality of Molochio and the Moira Shire Council have expressed their willingness to sign this Twinning, in the spirit of peace and collaboration between the respective communities, engaging in mutual help, moral and material, for the creation of a common space of peaceful coexistence;

Considering the great importance of the relationships and ties that unite the Parties, so distant but united in the process of bringing people together and sharing values;

Noted that the Municipality of Molochio intends to twinning itself by investing the "Twinning Committee", established by resolution of the City Council no. 35 of 25/11/2019, of the task of providing for all the activities envisaged in this Twinning, necessary for the start and the carrying out of this experience of high civic value according to the established purposes and methods;

within the scope of their competences, agree as follows:
Art. 1 (Objectives and purposes)

Having taken note of the cooperation plan, as a tool for creating development at local level and for the benefit of the territories concerned, proposed by the Parties, they agree, for the characteristics and peculiarities of their administrative and community reality, to share and implement the following initiatives:

- a) exchange and collaboration on every aspect of the social life of the Parties;
- b) exchange of experiences also through the organization of parties, sporting events and traditional local events;
- c) exchanges between educational institutions, cultural associations and voluntary associations of the respective Parties;
- d) exchanges of a tourist-cultural and economic-professional nature.

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MOIRA SHIRE AND MOLOCHIO RELATIONSHIP (cont'd)

ATTACHMENT No [1] - Twinning Pact - Moira Shire Council

DRAFT

Art. 2 (Regulatory invariance clause)

This twinning shall be applied in full compliance with the national laws and regulations of the respective Countries, as well as in compliance with international obligations and those arising from Italy's membership of the European Union.

Art. 3 (Collaboration activities)

Permanent reciprocal ties will be maintained, promoting exchanges between the respective communities in each field of common interest, promoting research for the development of local traditions, for the enhancement of the local environmental and cultural heritage.

Vocational training exchanges and commercial and work activities will be activated, as well as exchanges between schools for mutual knowledge of the language, between sports and recreational associations to develop intercultural dialogue.

Cultural activities will be developed, initiatives for the enhancement of the local artistic heritage and for the promotion of tourism, with the aim of identifying common strategies for solving local problems within its competence.

Art. 4 (Financial neutrality clause)

All activities envisaged or arising from the implementation of this Agreement will be covered, for the Italian side, in the budget of the Municipality of Molochio, without generating financial burdens on the State.

Art. 5 (Supplement and modification clause)

Any changes to this Agreement may only take place with the consent of the Parties and for the Italian Party according to procedures similar to those followed for the approval of this Twinning pursuant to art. 6, co. 7, of Law no. 131/2003.

Art. 6 (Disclosure clause)

The Diplomatic Representations of the two Parties will be periodically informed of the progress of the initiatives planned by the Parties, in application of this Twinning in their respective accreditation territories.

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MOIRA SHIRE AND MOLOCHIO RELATIONSHIP (cont'd)

ATTACHMENT No [1] - Twinning Pact - Moira Shire Council

DRAFT

Art. 7 (Clause of interpretative differences)

Any divergence in the interpretation or implementation of this Twinning will be resolved amicably, through direct consultations between the Parties.

Art. 8 (Effectiveness and duration clause)

This Twinning takes effect upon signing and will have a duration of 5 (five) years. It will be subject to tacit renewal, unless otherwise expressly desired by the Parties and in compliance with the procedures provided for by the respective national regulations. Each Party may terminate the effectiveness of this Twinning at any time through written communication to the other Party.

Done at _____, in __ / __ / ____, in two originals each in Italian and English, both texts being equally authentic.

For the Municipality of Molochio
The Mayor
Beniamino Alessio

For Moira Shire Council
The Mayor
Libro Mustica

FILE NO: F17/620
4. A WELL RUN COUNCIL

ITEM NO: 9.2.1

COUNCIL PLAN 2017 - 2021 HALF YEAR PERFORMANCE REPORT

RECOMMENDATION

That Council note the progress achieved towards the 2017 - 2021 Council Plan performance indicators.

1. Executive Summary

This report provides an update on Council's progress in delivering the 2017-2021 Council Plan priorities for the period 1 July to 31 December 2019.

The report demonstrates council's progress against the key objectives of a great place to live, a thriving local economy, a clean green environment, and a well-run council.

2. Background and Options

The Council Plan was adopted in June 2017 with the goals and actions to be delivered over four years to June 2021.

The Plan included 28 indicators to measure Council's success in delivering the intent of the Plan. This report provides an update on Council's progress against the indicators from 1 July to 31 December 2019.

3. Progress Highlights

During the reporting period, Council delivered a range of significant outcomes, which include:

- ***A great place to live***
 - Adoption of Council's first Arts and Culture Strategy.
 - Continuing community planning for the small towns across the shire. A Community Plan for Waaia was completed with Wunghnu and Numurkah underway.
 - The Goulburn Valley Regional Fruit Fly Project receiving first place in the Prime Super Agricultural Innovation Awards.
- ***A thriving local economy***
 - Adoption of Council's Economic Development Strategy.
 - In partnership with Berrigan Shire Council, Council hosted the SEGRA conference in the region during August.
- ***A clean green environment***
 - Continuing to implement the Waste Management and Services Strategy, which included the rollout of organic waste to a further 2000 properties. All 'township' zones within the shire now have all three kerbside waste services.
 - Continuing to reduce Council's demand on local energy resources by rolling out LED lighting to the Cobram Depot and Blake Street Nathalia. Council is also involved in the Local Government Renewable Energy Power-Purchasing Project which will shortly go out to tender.

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COUNCIL PLAN 2017 - 2021 HALF YEAR PERFORMANCE REPORT (cont'd)

- ***A well run council***
 - Continuously improving customer service by increasing online service capabilities.
 - Council receiving an unqualified report from VAGO in relation to its annual financial statements.

4. Financial Implications

Funding to enable delivery of the Council Plan initiatives is determined through the annual budget process.

5. Conflict of Interest Considerations

No officer conflicts of interest were identified in the preparation of this report.

6. Conclusion

Council note the progress towards implementation of the Council Plan attached to this report.

Attachments

- 1 Council Plan 2017 - 2021 - Half Year Performance Report

FILE NO: F17/620
4. A WELL RUN COUNCIL

ITEM NO: 9.2.1

COUNCIL PLAN 2017 - 2021 HALF YEAR PERFORMANCE REPORT (cont'd)

ATTACHMENT No [1] - Council Plan 2017 - 2021 - Half Year Performance Report

Moira Shire Council Plan 2017-2021 – Half Year Performance

Performance Indicator	Strategic Actions	Progress to 31 December 2019
Strategy 1 - A great place to live		
1. Our communities feel safe and are proud to live in Moira.	<p>Preparing and implementing our Arts and Cultural strategy in partnership with key stakeholders.</p> <p>Delivering appropriate programs and services to prevent disease and support healthy, safe and secure environments.</p> <p>Developing and implementing our Municipal Health and Wellbeing Action Plan.</p>	<p>The Arts and Culture Strategy was adopted by council at the December meeting. Council is working on development of the Creative Hub Development Principles and EOI. A one off grant funding round will be available to support the arts communities while Council progresses this.</p> <p>Council's Maternal and Child Health service continues to offer high quality services in accordance with funding and service agreements to residents of Moira Shire Council and surrounds.</p> <p>The Mosquito monitoring program continues to run throughout the shire. The Goulburn Murray Valley (GMV) Regional Fruit Fly Project has taken out first place in the Prime Super Agricultural Innovation Awards.</p> <p>It was also voted overall winner of the Victorian Regional Achiever of the Year Award.</p> <p>Council continues to support and provide funding for the Neighborhood Watch program in locations across the shire.</p> <p>An annual review of the Municipal Public Health and Wellbeing Plan has been conducted. The outcomes were presented to Council at the December meeting. A video of the projects undertaken with our partners across the shire is currently available on our website.</p>

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COUNCIL PLAN 2017 - 2021 HALF YEAR PERFORMANCE REPORT (cont'd)

ATTACHMENT No [1] - Council Plan 2017 - 2021 - Half Year Performance Report

Moira Shire Council Plan 2017-2021 – Half Year Performance

Performance Indicator	Strategic Actions	Progress to 31 December 2019
	<p>Prioritising support for community groups and agencies working to address disadvantage and improve social cohesion.</p>	<p>Council continues to provide assistance to partner agencies, including the Community Houses, MHA Care and Moira Food Share.</p> <p>Council provided new portable ramps to the Community Houses.</p> <p>Council continues to operate the Disability Advisory Committee and the committee meets bi-monthly.</p> <p>The Moira ACE Network continue to meet quarterly to discuss ways to assist vulnerable individuals and groups across the shire.</p> <p>Council continues to provide financial support to community groups through its Community Strengthening Grants Program.</p>
	<p>Developing and implementing a needs based asset management plan.</p>	<p>Council adopted an Asset Management Policy at the October Council Meeting.</p> <p>A presentation has been prepared ahead of commencing community engagement to establish the community's expectations in relation to asset conditions.</p>
	<p>Developing masterplans for the four larger towns (main towns).</p>	<p>The Major Towns Strategy was completed in 2018.</p> <p>The Yarrowonga Framework Plan is being completed with the Victorian Planning Authority following consultation with community.</p>
	<p>Developing Community Plans for all smaller towns.</p>	<p>Council is continuing to make steady progress to support local communities to develop community plans for each of the small towns across the shire.</p> <p>A Community Plan for Waaia has been completed and launched on 6 December 2019.</p> <p>Community Planning for both Wungnhu and Numukah has commenced.</p>

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COUNCIL PLAN 2017 - 2021 HALF YEAR PERFORMANCE REPORT (cont'd)

ATTACHMENT No [1] - Council Plan 2017 - 2021 - Half Year Performance Report

Moira Shire Council Plan 2017-2021 – Half Year Performance

Performance Indicator	Strategic Actions	Progress to 31 December 2019
	Advocating for utility services for small towns experiencing growth.	A list of Council's digital priorities have been provided to the Goulburn Digital Plan Working Group.
	Implementing the Community Safety Plan.	Council extended its Community Safety Strategy to 2021 at the December Meeting. Council continues to progress the action plan for years 3-5. The Community Safety Committee continues to operate. Meeting dates for 2020 have been set.
2. Our communities are better connected as a result of improved access to digital and transport services.	Maintaining and enhancing library and community hub facilities. Preparing and implementing an investment plan for footpaths. Developing a Community Transport Advocacy Plan to improve connectivity across Moira and with regional cities and Melbourne.	Council continues to progress the Yarrowonga Town Hall and Library Precinct project. A draft priority list for 2020/21 has been prepared. The priority list to be reviewed as part of the 2020/21 annual budget preparation process. Continue to work with agencies and service providers to understand community transport needs and advocate for service improvements.

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COUNCIL PLAN 2017 - 2021 HALF YEAR PERFORMANCE REPORT (cont'd)

ATTACHMENT No [1] - Council Plan 2017 - 2021 - Half Year Performance Report

Moira Shire Council Plan 2017-2021 – Half Year Performance

Performance Indicator	Strategic Actions	Progress to 31 December 2019
<p>3. Recreational and sports facilities and clubs are accessible and welcome female participation.</p>	<p>Continuing to maintain and provide facilities and services that our community values and need.</p> <p>Implementing the Recreation Strategy to support active lifestyles through passive and organised sport and recreational services and infrastructure.</p>	<p>Construction of a Changing Places Facility is being completed on the Yarrowonga Foreshore, which will provide for all abilities.</p> <p>The Apex Park Pavilion development in Cobram is nearing completion.</p> <p>The Yarrowonga Multisport Stadium detailed design is in progress.</p> <p>Council has recently ran an EOI for community members to be part of the Barmah Heritage Centre Advisory Committee. A business plan to support ongoing operations of the centre is currently under development.</p> <p>Council have adopted the Principles for Section 86 transition and work is now being progressed with committees commencing with Halls.</p>
<p>4. There is improved flood protection for urban areas.</p>	<p>Beginning implementation of an agreed Shire-wide Drainage Mitigation Plan and Flood Mitigation Plan.</p>	<p>Council continues to implement the Recreation Strategy.</p> <p>Stage 1 of the Aquatic Facilities Strategy is being implemented.</p> <p>The Upper Broken Boosey Creek Flood Study commenced in November 2019 in partnership with the Goulburn Broken Catchment Management Authority, SES and Benalla Rural City Council.</p> <p>Detailed design is in progress for the Cobram East Flood Levee and the Numurkah Floodplain Management Study.</p>

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COUNCIL PLAN 2017 - 2021 HALF YEAR PERFORMANCE REPORT (cont'd)

ATTACHMENT No [1] - Council Plan 2017 - 2021 - Half Year Performance Report

Moira Shire Council Plan 2017-2021 – Half Year Performance

Performance Indicator	Strategic Actions	Progress to 31 December 2019
Strategy 2 - A thriving local economy		
5. Increased business investment and job creation.	Connecting with local business to understand their needs.	<p>Council hosted a Farming in Transition workshop in November to support business and employment opportunities by linking people, businesses and services.</p> <p>Moira and Berrigan Shire Council's hosted the SEGRA conference in the region in August with more than 180 delegates in attendance, providing an opportunity to source and identify the knowledge, practices and skills regions require to achieve successful economic growth and development.</p> <p>Council continues to maintain regular contact with business and industry stakeholders throughout the shire.</p>
6. Improved planning permit processing times with 90 per cent of planning permits processed within 60 days.	Attracting investment in energy sources for industry including alternative and renewable energy such as solar and waste-to-energy.	<p>Construction has commenced on two small (approx. 5 megawatts) solar farms one between Numurkah/Katunga and the other between Cobram/Katamatite.</p> <p>Three others have planning approval.</p>
7. Implementation of the Economic Development Plan.	Providing support to business to navigate Council's planning and other regulatory processes.	<p>The Better Approvals Project has been implemented which incorporates a concierge based approach to the regulatory and planning approval process for local business.</p>
	Developing and implement a new economic development plan.	<p>A new Economic Development Strategy has been developed and was endorsed by Council at the August 2019 Ordinary Council Meeting.</p> <p>Budgeting is being determined for the actions/projects within the strategy.</p>

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COUNCIL PLAN 2017 - 2021 HALF YEAR PERFORMANCE REPORT (cont'd)

ATTACHMENT No [1] - Council Plan 2017 - 2021 - Half Year Performance Report

Moira Shire Council Plan 2017-2021 – Half Year Performance

Performance Indicator	Strategic Actions	Progress to 31 December 2019
8. Access to commercial and industrial land that meets current and 10-year forecast demand.	Facilitating growth by working with developers to provide industrial, commercial and residential land to satisfy projected demand. Developing commercial and industrial land strategies for our main towns and higher growth centres including Cobram, Nathalia, Numurkah, Yarrawonga as well as Katunga and Strathmerton.	Priority areas of industrial land have been determined and being examined for viability. These include areas in Cobram, Strathmerton, Nathalia and Yarrawonga.
9. Council representation on regional water and business forums.	Providing a strong voice for our Shire and partnering with stakeholders to influence regional, state and federal water policy and its implementation.	Ongoing. Council continues to promote and advocate the interests of Moira Shire business, industry and community through its participation in the GMID Water Leadership Forum, the Murray River Group of Councils and the Murray Darling Association.
10. The GMW Connections Project is complete and enabling agriculture diversity.		Goulburn Murray Water continues to progress the Connections Project.
11. Improved accessibility and digital connectivity.	Continue to lobby for standardisation of the Tocumwal railway line to facilitate rail freight growth.	Ongoing. Council continues its involvement in a group of Councils (Food Bowl Inland Rail Alliance) working together to lobby to standardise the route. Council is hopeful that this will occur in the next 5 years.

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4. A WELL RUN COUNCIL

ITEM NO: 9.2.1

COUNCIL PLAN 2017 - 2021 HALF YEAR PERFORMANCE REPORT (cont'd)

ATTACHMENT No [1] - Council Plan 2017 - 2021 - Half Year Performance Report

Moira Shire Council Plan 2017-2021 – Half Year Performance

Performance Indicator	Strategic Actions	Progress to 31 December 2019
	Continuing to advocate for improvements in the arterial road network.	Ongoing. During the period, the Forges Pump Lane intersection upgrade on the Murray Valley Highway Yarrowonga was completed. Council received funding as part of the Victorian Governments Fixing Country Roads Program.
	Advocating for access to high quality digital and mobile phone services for business and community.	A list of Council's digital priorities have been provided to the Goulburn Digital Plan Working Group. The next step will be to work with this group to apply for funding to address these priorities.
	Reviewing our tourism marketing, servicing and delivery arrangements.	Review has been undertaken. Agreements with local tourism authorities are now being reviewed. Tourism Advisory Committee continues to operate.
12. Increased year round tourism visitation and yield across the Shire.	Developing our Tourism Strategy with input from key agencies including Parks Victoria, Goulburn-Murray Water (GMW), tourism organisations and indigenous groups. Implementing the Tourism Strategy that builds on our parks, beaches, foreshores and wetlands and engages our tourism sector across all seasons.	Council continues to implement the Visitor Services Strategy. Development of a mobile Visitor Information Centre is progressing. Complete. Council's strategy for tourism has been incorporated into the Economic Development Strategy. Budgeting is being determined for the actions/projects within the Economic Development strategy. Implementation will then commence.

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COUNCIL PLAN 2017 - 2021 HALF YEAR PERFORMANCE REPORT (cont'd)

ATTACHMENT No [1] - Council Plan 2017 - 2021 - Half Year Performance Report

Moira Shire Council Plan 2017-2021 – Half Year Performance

Performance Indicator	Strategic Actions	Progress to 31 December 2019
	Identify and build tracks and trails where appropriate to support healthy lifestyles and our tourism offering.	Council has received funding to develop its own River Connect project. Council is preparing a funding application for a proposed cycling/walking track to encourage and diversify the Shires tourism and recreational offering.
13. Increased indigenous and local youth employment.	Understanding workforce needs and encourage opportunity through access, inclusion and training.	As part of the Goulburn Murray Local Learning and Employment Network (GMLEN), local schools are being taken to visit local businesses to make the youth more aware of local opportunities and industry.
Strategy 3 - A clean green environment		
14. More efficient water and energy use by Council.	Implementing best practice operations and programs across Council.	Implementation of Councils Environmental Sustainability Strategy and Corporate Emissions Reduction Plan continues. Streetlights at the Cobram Depot have been replaced with 6 LED lights, which are expected to reduce energy consumption by 75%. Progressive upgrade of Blake Street, Nathalia street lighting to LED is underway. Council is involved in the Local Government Renewable Energy Power-Purchasing Project. The project will shortly go out to tender. Development of a project to review rural water use at Councils Recreation reserves has commenced. Implementation of the Waste Management and Services Strategy continues.
15. Reduced volumes of waste into landfill.	Continue implementation of best practice waste management.	The Kerbside Organics service was rolled out to a further 2000 properties in September and October 2019. This now means that all 'township' zones within the shire have all three kerbside bin services.

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ITEM NO: 9.2.1

COUNCIL PLAN 2017 - 2021 HALF YEAR PERFORMANCE REPORT (cont'd)

ATTACHMENT No [1] - Council Plan 2017 - 2021 - Half Year Performance Report

Moira Shire Council Plan 2017-2021 – Half Year Performance

Performance Indicator	Strategic Actions	Progress to 31 December 2019
16. Achieve a net gain in native vegetation for Council activities.	Pursuing opportunities to enhance the natural environment.	Continuing to apply the 'avoid and minimise' principle in relation to vegetation removal for all Council projects. Council offsets any loss. Planting of 4000 plants in Yabba in July. This planting project has had a 85% survival rate in dry conditions.
17. Business and community confidence in their readiness to respond to change.	Providing resources and knowledge to help community, businesses and Council understand, prepare for and respond to environmental sustainability challenges.	Environment section on Council website is regularly updated with resources and information to assist community and business. Continued use of social media to share information with the community. Council conducts school visits to provide information and resources, in particular to do with waste.
	Supporting business and the community to transition to more environmentally sustainable practices and options.	Council offers Environmental Upgrade Agreements to assist businesses invest in environmental initiatives. Council continues to support sustainability initiatives such as the Responsible Cafes Program and supporting the plastic bag ban by conducting business pop in's. A Better Practices Guide has been developed to encourage sustainable event management. The guide has been provided to Section 86 Committees as facility managers.

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ITEM NO: 9.2.1

COUNCIL PLAN 2017 - 2021 HALF YEAR PERFORMANCE REPORT (cont'd)

ATTACHMENT No [1] - Council Plan 2017 - 2021 - Half Year Performance Report

Moira Shire Council Plan 2017-2021 – Half Year Performance

Performance Indicator	Strategic Actions	Progress to 31 December 2019
	Partnering with agencies to support drainage (and groundwater management) to improve long term protection and prosperity of irrigated land, the environment and infrastructure from the return of high water tables and salinisation.	Ongoing. Council has budget set aside to contribute to the Community Surface Drainage Scheme. The project will be overseen by Goulburn Murray Water when it commences.
	Supporting grassroots environmental improvement and protection works.	Council assisted with translocation of native fish from Lake Numurkah to the Broken Creek due to declining water levels. Council has provided watering and maintenance support to various community tree-planting projects. Council supported the development of a Conservation Management Network Calendar in partnership with Greater Shepparton City Council, Broken Boosey & Whroo Goldfields Catchment Management Networks, Parks Victoria and Goulburn Broken Catchment Management Authority.
18. Business, community and environment resilience and recovery from natural disasters including flood and fires.	Improving the flood resilience of the catchment's, people, infrastructure, land, water and biodiversity through partnerships with community and stakeholders.	Upper Broken Boosey Flood Study under way with a community consultative committee formed to inform the study outcomes.

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ITEM NO: 9.2.1

COUNCIL PLAN 2017 - 2021 HALF YEAR PERFORMANCE REPORT (cont'd)

ATTACHMENT No [1] - Council Plan 2017 - 2021 - Half Year Performance Report

Moira Shire Council Plan 2017-2021 – Half Year Performance

Performance Indicator	Strategic Actions	Progress to 31 December 2019
19. Business, community and Council awareness of and compliance with environmental regulatory and legislative obligations.	Working in partnership with regional groups and agencies to encourage innovation, education and access to sustainable services and practices.	Council continues to coordinate Environmental sustainability activities in schools in partnership with Goulburn Valley Water, Goulburn Murray Landcare Network and Broken Boosey Conservation Management Network. Council continues to operate the Environmental Sustainability Advisory Committee which assists Council in understanding the specific needs and interests in the community.
20. Council services and infrastructure are sustainable in design and operation.	Developing and implementing Council's Environmental Sustainability Strategy.	Implementation of the Environmental Sustainability Strategy continues. An annual report of Council's achievements is available on Council's website.
	Continuing to comply with our environmental regulatory and legislative obligations.	Council has provided a detailed submission to the proposed subordinate Environmental Protection legislation. The new overarching Environment Protection Amendment Act 2017 is intended to come into force this July, which will effect council's obligations. New Statutory requirements for pools and spas in Victoria mean that pools and spas are to be registered. An online pool register has been launched on Councils website.
Strategy 4 - A well run council		
21. Community satisfaction with Council is better than for peer councils as measured by Local Government Performance Reporting Framework	Developing a longer-term vision for the Shire.	Council is continuously improving its customer service but increasing online capabilities. Work continues on a community portal, which will be accessible on Council's website. Council participates in the Victorian Government commissioned Community Satisfaction Survey annually.
	Building Council's advocacy, leadership and governance capacity. Continuously innovating and improving our customer service delivery and accountability.	

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4. A WELL RUN COUNCIL

ITEM NO: 9.2.1

COUNCIL PLAN 2017 - 2021 HALF YEAR PERFORMANCE REPORT (cont'd)

ATTACHMENT No [1] - Council Plan 2017 - 2021 - Half Year Performance Report

Moira Shire Council Plan 2017-2021 – Half Year Performance

Performance Indicator	Strategic Actions	Progress to 31 December 2019
<p>compulsory indicators:</p> <ul style="list-style-type: none"> Overall view of direction of Council Community consultation and engagement Lobbying on behalf of the community Decisions made in the interest of the community Overall feeling about performance of Council Rating of Council for customer service. 	<p>Providing clear and consistent understanding of Council's role and capacity.</p> <p>Develop and implement a Communications and Engagement Plan.</p>	<p>The new draft Local Government Bill proposes significant changes to council communication and engagement obligations and opportunities. A Communications and Engagement Plan will be developed when the new act comes into effect.</p>
	<p>Implement risk and safety management plans.</p>	<p>Council adopted a revised Risk Management Policy in October.</p> <p>Council adopted a new Audit Committee Charter in August, and also recruited for and appointed a new member to the committee. The committee met 3 times during this period.</p> <p>The Internal Auditor Program contract was renewed in December.</p> <p>During the reporting period, internal audits were conducted on the Maternal & Child Health and Tree Management units.</p>

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FILE NO: F17/620
4. A WELL RUN COUNCIL

ITEM NO: 9.2.1

COUNCIL PLAN 2017 - 2021 HALF YEAR PERFORMANCE REPORT (cont'd)

ATTACHMENT No [1] - Council Plan 2017 - 2021 - Half Year Performance Report

Moira Shire Council Plan 2017-2021 – Half Year Performance

Performance Indicator	Strategic Actions	Progress to 31 December 2019
22. An increase in grants secured.	Identifying capital funding needs and developing business cases that match Council's investment priorities.	Council grants are reported separately in the Financial Statements.
23. A pipeline of shovel ready projects for grant applications.	Identifying capital funding needs and developing business cases that match Council's investment priorities.	Preparation of the 2020/21 budget has commenced with a list of budget bids which is open until Feb 2020.
24. Community understanding and acceptance of the rationalisation of underutilised assets and services.	Reviewing and rationalising assets and services to identify gaps, overlap and surplus.	Service review program formalised and will be launched in January.
25. Consistently achieve our financial performance indicators that are determined by Council with reference to the Victorian Auditor General's Office (VAGO) acceptable range parameters.	Defining Council's capacity to undertake emergency management functions.	Council reviewed its Municipal Emergency Management Plan. The revised plan was endorsed by Council in July.
26. We establish and deliver shared services with regional partners such as neighbouring councils.	Identifying and pursuing relevant opportunities for efficiencies and shared services with other councils including cross border councils.	Council's financial performance indicators are reported in the Local Government Financial Reporting Framework. Council received an unqualified report from VAGO in relation to its annual financial statements. Council is an active member of the Murray River Group of Councils and the Hume Region Local Government Network. Due to the bushfire crisis that has been occurring over the last several months, meetings with other Councils have been postponed. Shared services are

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FILE NO: F17/620
4. A WELL RUN COUNCIL

ITEM NO: 9.2.1

COUNCIL PLAN 2017 - 2021 HALF YEAR PERFORMANCE REPORT (cont'd)

ATTACHMENT No [1] - Council Plan 2017 - 2021 - Half Year Performance Report

Moira Shire Council Plan 2017-2021 – Half Year Performance

Performance Indicator	Strategic Actions	Progress to 31 December 2019
	Forming and sustaining partnerships with other councils, departments, industry and organisations.	operating for bush fire relief with offers of human resources and relief being given by Moira Shire.
27. Improved awareness of capital works progress and delivery.		Council continues to improve and expand its use of website and social media to provide timely updates of major projects.
28. Satisfied and happy Councillors and staff with access to appropriate and relevant career development support.	Delivering leadership development and workforce succession plans.	Council has delivered leadership development, both internally and externally and continues to implement workforce succession plans across the organisation.

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FILE NO: F13/877
4. A WELL RUN COUNCIL

ITEM NO: 9.2.2

NAMING OF WYATT ROAD, COBRAM

RECOMMENDATION

That Council:

1. Adopt Bush Lane as the interim name for the north section of Wyatt Road, Cobram off Pullar Road, Cobram.
2. Place advertisements in local papers seeking comments on the proposed name within 30 days.
3. Write to owners of properties adjoining this road seeking comments within 30 days, and
4. Adopt the interim name if no objections received and submit to the Office of Geographic Names.

1. Executive Summary

Council has the authority and responsibility to name roads and geographic features using the principles and procedures of the Naming rules for places in Victoria - Statutory requirements for naming roads, features and localities 2016 (the naming rules).

Council has received a request from a resident to rename the north section of Wyatt Road, Cobram. The resident has submitted the proposed name of 'Bush Lane' for this section of road.

A flood levee physically divides this road into two sections; therefore renaming the north section of this road is necessary.

There are 10 properties adjoining Wyatt Road. Three of these properties are located on the north section of the road which will be directly impacted by the name change.

Council lodged a request for In-Principle support for the proposed change with the Office of Geographic. The Registrar endorsed this proposed change on 14 January 2020 so we can now proceed with consultation with the adjoining property owners and wider community.

2. Background and Options

It is proposed to change the name of the north section of Wyatt Road, Cobram. A flood levee physically divides the road into two sections - the north section is accessible only via Pullar Road Cobram and the south section is accessible only via Murray Valley Highway Cobram.

The former Cobram Shire Council constructed the flood levee after a flood event in 1975. The levee is designed to protect the Cobram Township as part of the Cobram Urban Flood Protection Levee Scheme.

The resident has requested that the north section of Wyatt Road be renamed to avoid confusion and to reduce the risk to public safety as travelling from either the northern or southern section of the road meet a dead end.

The southern section of the road will remain unchanged.

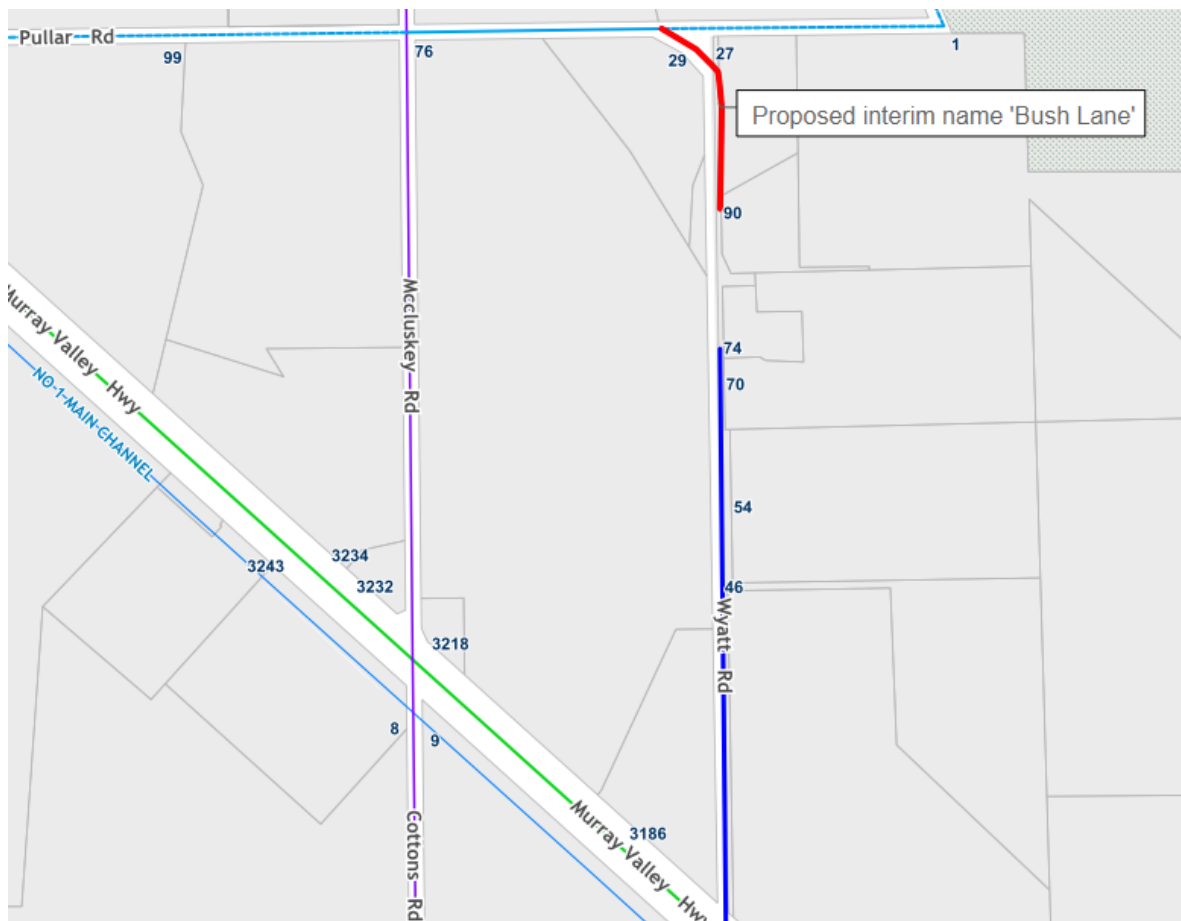
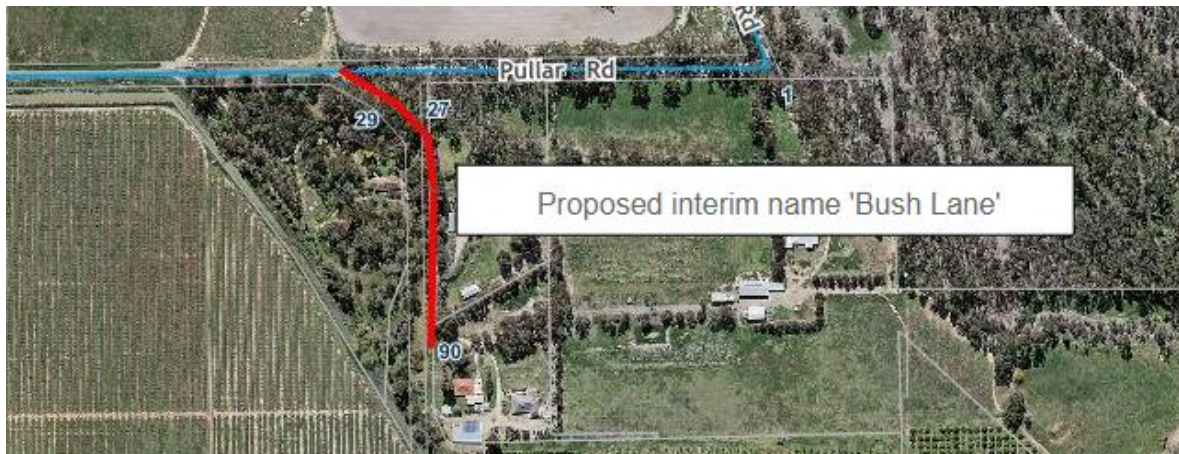
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4. A WELL RUN COUNCIL

ITEM NO: 9.2.2

NAMING OF WYATT ROAD, COBRAM (cont'd)

The proposed new name of 'Bush Lane' complies with the Naming rules for places in Victoria - Statutory requirements for naming roads, features and localities 2016 (the naming rules).

The proposed section to be renamed is depicted below in red:



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4. A WELL RUN COUNCIL

ITEM NO: 9.2.2

NAMING OF WYATT ROAD, COBRAM (cont'd)

3. Financial Implications

Naming or re-naming roads does not have a significant financial impact on Council. Costs relating to signage and system changes are met from operational budgets.

4. Risk Management

The precise naming of roads and geographical features is important for emergency services response. Changing the name of the north section of the road to Bush Lane will reduce the risk to public safety in the event of an emergency.

5. Internal and External Consultation

This naming matter has been considered and is supported by the internal road naming group which consists of staff representing the Governance and Risk, Assets, Revenue Services, Community Services and Information Technology departments of Council.

The Registrar of Geographic Names Victoria has provided In-Principle support to the proposed change.

6. Regional Context

Re-naming of existing local roads does not have any significant regional impact.

7. Council Plan Strategy

The road naming function contributes to the Council Plan's Strategy 4 "A well run Council" by improving emergency services response for the local community.

8. Legislative / Policy Implications

In considering this matter, Council is acting with the authority as a Naming Authority provided by section 1.5 of the Naming rules for places in Victoria - Statutory requirements for naming roads, features and localities 2016 (the naming rules).

If Council adopts the proposed interim names, public advertising will occur in accordance with the naming rules.

9. Environmental Impact

There are no environmental implications resulting from naming or changing the name of a road.

10. Conflict of Interest Considerations

There are no known conflicts of interest relating to this report.

Attachments

Nil

FILE NO: F13/3135
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

LGPRF 2019/20 HALF YEARLY REPORT

RECOMMENDATION

That Council note the progress towards the Local Government Performance Reporting Framework.

1. Executive Summary

This report details Council's progress towards the Local Government Performance Reporting Framework (LGPRF) for the first six months of 2019/20.

The LGPRF requires a half-yearly response to 52 performance indicators to measure Council's financial and non-financial performance.

The attachment to this report provides Council's response to each indicator and confirms that Council continues to perform strongly in all operational areas.

2. Background and Options

This report has been prepared in accordance with Council's Performance Reporting Policy and Performance Reporting Framework and fulfils the statutory and policy reporting obligations. Council is required to prepare and publish a half year report detailing its performance against the LGPRF indicators.

The *Local Government (Planning and Reporting) Amendment Regulations 2019* which came into place on 7 January 2019 made numerous changes to the previous LGPRF by retiring 10 indicators, adding 8 new ones and amending a further 20 indicators from the last report.

The changes provide better clarification on the data sought and closer alignment to Council's operations concerning planning, budget, aquatic facilities, animal management, efficiency, obligations and financial matters.

The retired indicators are highlighted in the attachment to this report.

Council's full year report is published in the Annual Report and via the [Know Your Council](#) website. While the full year report is audited, the half-year report is not audited but provides an opportunity to review processes and performance.

Report highlights

- Council reunited more animals with their owners. Almost 31% of all animals collected by Council have been re-united with their owners with 73% of all animals collected either reunited with their owners or rehomed with a new owner.
- Cost of animal management service is now calculated against shire population, where previous costings were calculated against the number of registered animals in the shire.
- Council introduced new contractual arrangements for the provision of Environmental Health services in latter part of 2018, this data reflects full half year results under this arrangement.

FILE NO: F13/3135
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

LGPRF 2019/20 HALF YEARLY REPORT (cont'd)

- Number of days between receipt and first response of food complaint decreased by 38%
- The cost of the Food Safety service is below the expected range.
- Over 100% of food premises have received safety assessments in the last six-month period (the timing of transfers and registration periods can result in more than one assessment being undertaken in the reporting period)
- Reporting changes now allow most tenders and contractual matters to be determined in meetings open to the public providing better transparency of Council's decision making.
In the past six months, only 4.00% of resolutions have been made in closed meetings compared to 11.24% for the same time the previous year.
- Participation rate for Maternal and Child Health services showed a decline in the six-month report to December 2019. Although the data is still within the expected range Council staff continue to review their processes to capture all clients. Full year reporting shows a more accurate representation of participation.
- Moira Shire residents continue to achieve excellent rates of recycling and organic waste processing with the total of proportion of waste diverted out of landfill remaining consistent since 2016. Comparison data from [Know Your Council](#) website show Moira Shire Council leading the way in this indicator.
- The average rate per property assessment is in line with the Essential Services Commission target.
- Council maintains a healthy financial position however some of the key indicators have been impacted by the Federal Government's prepayment of this year's assistance grants in the previous financial year. This impact of the payment timing is highlighted by Council's adjusted underlying surplus which is currently 2.96%.

3. Financial Implications

There are no financial risks associated with this report.

4. Risk Management

Compliance with the Local Government Act, Reporting

5. Conflict of Interest Considerations

There are no Council officer conflicts associated with the preparation of this report.

6. Conclusion

This report fulfills Council's requirement for half-yearly reporting in accordance with Moira Shire Local Government Performance Reporting Framework. The report presents changes and highlights that have occurred in the first six months of 2019/20 reporting period.

It is recommended that Council note this half-yearly progression of this report.

Attachments

- 1 LGPRF December 2019 - Half-yearly report

FILE NO: F13/3135
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

LGPRF 2019/20 HALF YEARLY REPORT (cont'd)

ATTACHMENT No [1] - LGPRF December 2019 - Half-yearly report

LGPRF Indicator	Performance Measure	2017	2018	2019	July to Dec 2019	Comments
Indicator - Service Performance						
Aquatic Facilities						
To provide safe, accessible and well utilised facilities						
AF2	Health inspections of aquatic facilities <i>[Number of authorised officer inspections of council aquatic facilities / Number of council aquatic facilities]</i>	1.00	.86	1.00	0.00	No inspections were scheduled in the reporting period.
AF3	Reportable safety incidents at aquatic facilities <i>[Number of WorkSafe reportable aquatic facility safety incidents]</i>	1.00	0.00	0.00	N/A	This indicator has been retired due to changes in legislation.
AF4	Cost of indoor aquatic facilities <i>[Direct cost of indoor aquatic facilities less income received / Number of visits to indoor aquatic facilities]</i>	\$10.05	\$10.44	\$10.03	N/A	AF4 Cost of indoor facilities and AF5 Cost of outdoor facilities have been merged and replaced with AF7 Cost of aquatic facilities.
AF5	Cost of outdoor aquatic facilities <i>[Direct cost of outdoor aquatic facilities less income received / Number of visits to outdoor aquatic facilities]</i>	\$6.89	\$6.12	\$6.55	N/A	
AF6	Utilisation of aquatic facilities <i>[Number of visits to aquatic facilities / Municipal population]</i>	2.79	3.01	2.99	0.99	Council's outdoor pools operate from 1 December to 31 March, cold weather caused a delay in the season opening. As a result, the pools were operating for only one month of the half year reporting period and the result is therefore below the comparative full year results.
AF7	Cost of aquatic facilities <i>[Direct cost of aquatic facilities less income received / Number of visits to aquatic facilities]</i>	N/A	N/A	N/A	\$8.27	New indicator introduced in the 2019/20 reporting period, combines both indoor and outdoor facilities cost. Previously these costings were identified individually.

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ITEM NO: 9.2.3

LGPRF 2019/20 HALF YEARLY REPORT (cont'd)

ATTACHMENT No [1] - LGPRF December 2019 - Half-yearly report

LGPRF Indicator	Performance Measure	2017	2018	2019	July to Dec 2019	Comments
Animal Management						
To protect the health and safety of animals, humans and the environment						
AM1	Time taken to action animal management requests <i>[Number of days between receipt and first response action for all animal management requests / Number of animal management requests]</i>	1.00	1.00	1.00	1.01	
AM2	Animals reclaimed <i>[Number of animals reclaimed / Number of animals collected]</i>	19.03%	23.72%	24.12%	30.19%	Changes in the reporting criteria of this indicator - removes feral animals from the count of animals collected.
AM3	Cost of animal management service <i>[Direct cost of the animal management service / Number of registered animals]</i>	\$61.10	\$60.27	\$47.22	N/A	This indicator has been retired due to legislation changes and has been replaced with - AM 6 Cost of animal management service per population.
AM4	Animal management prosecutions <i>[Number of successful animal management prosecutions]</i>	1	0.00	0.00	N/A	This indicator has been retired due to legislation changes and has been replaced with AM7.
AM5	Animals rehomed <i>[Number of animals rehomed/Number of animals collected] x 100</i>	NA	NA	NA	42.45%	New indicator introduced in the 2019/20 reporting period. Councils successful rehoming program has seen an increase in number of animals rehomed.
AM6	Cost of animal management service per population <i>[Direct cost of animal management service/Population]</i>	NA	NA	NA	\$5.80	New indicator introduced in the 2019/20 reporting period. Costing is calculated against shire population, where previous costings were calculated against registered animals.
AM7	Animal management prosecutions <i>[Number of successful animal management prosecutions/Number of animal management prosecutions] x 100</i>	NA	NA	NA	50.00%	2 prosecutions commenced during the reporting period, the outcomes of the prosecutions; 1 successful and 1 still ongoing.

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4. A WELL RUN COUNCIL

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LGPRF 2019/20 HALF YEARLY REPORT (cont'd)

ATTACHMENT No [1] - LGPRF December 2019 - Half-yearly report

LGPRF Indicator	Performance Measure	2017	2018	2019	July to Dec 2019	Comments
Food Safety						
To protect public health by preventing the sale of unsafe food						
FS1	Time taken to action food complaints <i>[Number of days between receipt and first response action for all food complaints / Number of food complaints]</i>	1.00	2.43	2.25	1.38	New contractual arrangements for the provision of environmental health services were introduced in the latter part of the 2018 calendar year with a strong customer focused service. This data reflects first full half year results under this arrangement.
FS2	Food safety assessments <i>[Number of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment in accordance with the Food Act 1984 / Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the Food Act 1984] x100</i>	100.00%	100.00%	106.39%	117.33%	Additional assessments were conducted on businesses that had transferred during the year. The timing of the food premises registration period can include 2 assessments being undertaken in the reporting period.
FS3	Cost of food safety service <i>[Direct cost of the food safety service / Number of food premises registered or notified in accordance with the Food Act 1984]</i>	\$565.43	\$535.67	\$482.06	\$297.95	New contractual arrangements for the provision of environmental health services were introduced in the latter part of the 2018 calendar year. This data reflects first full half year results under this arrangement.
FS4	Critical and major non-compliance outcome notifications <i>[Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100</i>	44.00%	21.43%	100.00%	100.00%	

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LGPRF 2019/20 HALF YEARLY REPORT (cont'd)

ATTACHMENT No [1] - LGPRF December 2019 - Half-yearly report

LGPRF Indicator	Performance Measure	2017	2018	2019	July to Dec 2019	Comments
Governance						
To make and implement decisions in the best interests of the community						
G1	Council decisions made at meetings closed to the public <i>[Number of council resolutions made at ordinary or special meetings of council, or at meetings of a special committee consisting only of councillors, closed to the public / Number of council resolutions made at ordinary or special meetings of council or at meetings of a special committee consisting only of councillors] x100</i>	21.11%	20.61%	8.14%	4.00%	Council consider contractual matters including tenders in open session of council meetings reducing the number of closed session decisions made.
G2	Satisfaction with community consultation and engagement <i>[Community satisfaction rating out of 100 with how council has performed on community consultation and engagement]</i>	53.00	50.00	53.00	N/A	The annual survey is currently underway and the results are reported for the full year.
G3	Councillors attendance at Councils meetings <i>[The sum of the number of councillors who attended each ordinary and special council meeting / (Number of ordinary and special council meetings) x (Number of councillors elected at the last council general election)] x100</i>	94.44%	94.44%	96.83%	93.65%	
G4	Cost of elected representation <i>[Direct cost of the governance service / Number of councillors elected at the last council general election]</i>	\$38,629.89	\$40,509.56	\$41,403.44	\$20,166.67	The result include costs for the first 6 months of the financial year.
G5	Satisfaction with Councils decisions <i>[Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]</i>	51.00	48.00	49.00	N/A	The annual survey is currently underway and the results are reported for the full year.

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4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

LGPRF 2019/20 HALF YEARLY REPORT (cont'd)

ATTACHMENT No [1] - LGPRF December 2019 - Half-yearly report

LGPRF Indicator	Performance Measure	2017	2018	2019	July to Dec 2019	Comments
Libraries						
To provide free accessible and well utilised print and digital based resources						
LB1	Physical library collection usage <i>[Number of physical library collection item loans / Number of library physical collection items]</i>	2.94	3.07	2.98	2.97	
LB2	Recently purchased library collection <i>[Number of library collection items purchased in the last 5 years / Number of library collection items] x100</i>	45.72%	48.19%	49.95%	48.33%	
LB3	Cost of library services <i>[Direct cost of the library service / Number of visits]</i>	\$3.91	\$4.52	\$4.91	N/A	This indicator has been retired due to legislation changes and has been replaced with – LB5 cost of library service per population.
LB4	Active library borrowers in municipality <i>[Number of active library borrowers in the last three years / The sum of the population for the last three years] x100</i>	18.07%	15.47%	16.60%	14.28%	
LB5	Cost of library service per population <i>[Direct cost of the library service/Population]</i>	N/A	N/A	N/A	\$9.99	This new indicator introduced in the 2019/20 reporting period, calculates cost against shire population. Previously costings were calculated against number of library visits.
Maternal and Child Health						
To promote healthy outcomes for children in their families						
MC1	Participation in first MCH home visit <i>[Number of first MCH home visits / Number of birth notifications received] x100</i>	97.83%	95.14%	101.23%	N/A	This indicator has been retired due to legislation changes and replaced with – MC6 Participation in 4-week Key Age and Stage visit
MC2	Infant enrolments in MCH service <i>[Number of infants enrolled in the MCH service (from birth notifications received) / Number of birth notifications received] x100</i>	100.81%	101.62%	101.85%	100.00%	

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4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

LGPRF 2019/20 HALF YEARLY REPORT (cont'd)

ATTACHMENT No [1] - LGPRF December 2019 - Half-yearly report

LGPRF Indicator	Performance Measure	2017	2018	2019	July to Dec 2019	Comments
Maternal and Child Health cont'd						
To promote healthy outcomes for children in their families						
MC3	Cost of MCH service <i>[Cost of the MCH service / Hours worked by MCH nurses]</i>	\$91.62	\$87.52	\$93.35	\$98.60	
MC4	Participation in the MCH service <i>[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100</i>	74.18%	80.35%	80.61%	71.53%	This result includes data for the 6-month reporting period only, full year reporting will show more accurate representation of participation.
MC5	Participation in MCH service by Aboriginal children <i>[Number of aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100</i>	85.59%	93.27%	93.10%	86.27%	This result includes data for the 6-month reporting period only, full year reporting will show more accurate representation of participation.
MC6	Participation in 4-week Key Age and Stage visit <i>[Number of 4-week key age and stage visits/ Number of birth notifications received] x 100</i>	N/A	N/A	N/A	91.44%	New indicator introduced in the 2019/20 reporting period. This result moves above and below 100% because the reporting period may create a timing issue between birth of child to their assessment.
Roads						
To provide a sealed local road network that is safe and efficient						
R1	Sealed local road requests <i>[Number of sealed local road requests / Kilometres of sealed local roads] x100</i>	24.01	26.66	16.33	8.35	This result includes data for the 6-month reporting period only. Number of request decrease in dry weather conditions
R2	Sealed local roads below the intervention level <i>[Number of kilometres of sealed local roads below the renewal intervention level set by council / Kilometres of sealed local roads] x100</i>	93.70%	89.81%	91.00%	N/A	Report annually

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4. A WELL RUN COUNCIL

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LGPRF 2019/20 HALF YEARLY REPORT (cont'd)

ATTACHMENT No [1] - LGPRF December 2019 - Half-yearly report

LGPRF Indicator	Performance Measure	2017	2018	2019	July to Dec 2019	Comments
Roads cont'd						
To provide a sealed local road network that is safe and efficient						
R3	Cost of sealed local road reconstruction <i>[Direct cost of sealed local road reconstruction / Square metres of sealed local roads reconstructed]</i>	\$40.46	\$26.50	\$75.44	N/A	Report annually
R4	Cost of sealed local road resealing <i>[Direct cost of sealed local road resealing / Square metres of sealed local roads resealed]</i>	\$5.02	\$4.98	\$4.26	N/A	Report annually
R5	Satisfaction with sealed local roads <i>[Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]</i>	44.00	44.00	49.00	N/A	Report annually
Statutory Planning						
To make planning application decisions which are consistent with the local planning scheme						
SP1	Time taken to decide planning applications <i>[The median number of days between receipt of a planning application and a decision on the application]</i>	56.50	51.00	57.00	56.00	
SP2	Planning applications decided within 60 days <i>[Number of planning application decisions made within 60 days / Number of planning application decisions made] x100</i>	69.80%	79.75%	69.45%	61.90%	Due to challenges in attracting qualified planning staff to replace those who have left to further their career.
SP3	Cost of statutory planning service <i>[Direct cost of statutory planning service / Number of planning applications received]</i>	\$3,687.12	\$1,457.47	\$1,474.46	\$1,449.30	

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4. A WELL RUN COUNCIL

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LGPRF 2019/20 HALF YEARLY REPORT (cont'd)

ATTACHMENT No [1] - LGPRF December 2019 - Half-yearly report

LGPRF Indicator	Performance Measure	2017	2018	2019	July to Dec 2019	Comments
Statutory Planning cont'd						
To make planning application decisions which are consistent with the local planning scheme						
SP4	Planning decisions upheld at VCAT <i>[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100</i>	85.71%	66.67%	75.00%	100.00%	4 appeals lodged with VCAT during the reporting period. The outcomes of the decisions; 1 varied and 3 withdrawn.
Waste Collection						
To maximise the amount of kerbside waste diverted from landfill						
WC1	Kerbside bin collection requests <i>[Number of kerbside garbage and recycling bin collection requests / Number of kerbside bin collection households] x1,000</i>	23.51	18.47	19.28	8.47	This result includes data for the 6 month reporting period
WC2	Kerbside collection bins missed <i>[Number of kerbside garbage and recycling bin collection requests / Number of kerbside bin collection households] x1,000</i>	0.63	0.40	0.55	1.29	This variation was due to a one off operational issue that has been resolved. This result is significantly less than all council's average.
WC3	Cost of kerbside garbage bin collection service <i>[Direct cost of the kerbside garbage bin collection service / Number of kerbside garbage collection bins]</i>	\$126.78	\$128.77	\$128.08	\$63.12	This data reflects costs incurred for the first half of 2019/20.
WC4	Cost of kerbside recyclables bin collection service <i>[Direct cost of the kerbside recyclables bin collection service / Number of kerbside recyclables collection bins]</i>	\$41.74	\$49.53	\$58.35	\$29.14	This data reflects costs incurred for the first half of 2019/20.

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4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

LGPRF 2019/20 HALF YEARLY REPORT (cont'd)

ATTACHMENT No [1] - LGPRF December 2019 - Half-yearly report

LGPRF Indicator	Performance Measure	2017	2018	2019	July to Dec 2019	Comments
Waste Collection cont'd						
To maximise the amount of kerbside waste diverted from landfill						
WC5	Kerbside collection waste diverted from landfill <i>[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100</i>	54.81%	54.39%	53.41%	54.89%	This data indicates a consistent performance in this indicator over recent years.
Indicator - Financial Performance						
Efficiency						
Uses resources efficiently						
E1	Average residential rate per residential property assessment <i>[Residential rate revenue / Number of residential property assessments]</i>	\$1,853.27	\$1,856.21	\$1,871.26	N/A	This indicator has been retired due to legislation changes and has been replaced with – E4 Average rate per property assessment.
E2	Expenses per property assessment <i>[Total expenses / Number of property assessments]</i>	\$2,976.28	\$2,962.66	\$3,196.56	\$3,319.00	
E3	Resignations and terminations compared to average staff <i>[Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100</i>	9.11%	9.75%	15.62%	N/A	This indicator has been retired and has been replaced with – C7 Percentage of staff turnover.
E4	Average rate per property assessment <i>[Total rate revenue/Number of property assessments]</i>	N/A	N/A	N/A	\$1,693.00	New indicator introduced in the 2019/20 reporting period.

FILE NO: F13/3135
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

LGPRF 2019/20 HALF YEARLY REPORT (cont'd)

ATTACHMENT No [1] - LGPRF December 2019 - Half-yearly report

LGPRF Indicator	Performance Measure	2017	2018	2019	July to Dec 2019	Comments
Liquidity						
Generate sufficient cash to pay bills on time						
L1	Current assets compared to current liabilities <i>[Current assets / Current liabilities] x100</i>	399.38%	444.74%	333.69%	349.51%	
L2	Unrestricted cash compared to current liabilities <i>[Unrestricted cash / Current liabilities] x100</i>	318.30%	360.82%	268.14%	243.81%	
Obligations						
Appropriate level of long term obligations						
O1	Asset renewal compared to depreciation <i>[Asset renewal expenses / Asset depreciation] x100</i>	89.95%	77.59%	82.30%	N/A	This indicator has been retired due to legislation changes and has been replaced with – O5 Asset renewal and asset upgrade compared to depreciation.
O2	Loans and borrowings compared to rates <i>[Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100</i>	13.54%	10.07%	6.73%	3.85%	Variance is due to reducing loan balance resulting from debt reduction program.
O3	Loans and borrowings repayments compared to rates <i>[Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100</i>	3.98%	3.82%	3.73%	2.60%	Variance is due to reducing loan balance resulting from debt reduction program.
O4	Non-current liabilities compared to own source revenue <i>[Non-current liabilities / Own source revenue] x100</i>	37.29%	33.41%	29.91%	32.55%	
O5	Asset renewal and asset upgrade compared to depreciation <i>[Asset renewal and asset upgrade expense/Asset depreciation] x 100</i>	N/A	N/A	N/A	86.64%	New indicator introduced in the 2019/20 reporting period.

FILE NO: F13/3135
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

LGPRF 2019/20 HALF YEARLY REPORT (cont'd)

ATTACHMENT No [1] - LGPRF December 2019 - Half-yearly report

LGPRF Indicator	Performance Measure	2017	2018	2019	July to Dec 2019	Comments
Operating position						
General an adjusted underlying surplus						
OP1	Adjusted underlying surplus (or deficit) <i>[Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x100</i>	14.30%	11.34%	7.22%	2.96%	2019/20 result is due to 50% of the Financial Assistance Grant received in advance and recognised as income in 2018/19.
Stability						
Generate revenue from a range of sources						
S1	Rates compared to adjusted underlying revenue <i>[Rate revenue / Adjusted underlying revenue] x100</i>	56.22%	60.70%	60.01%	62.72%	
S2	Rates compared to property values <i>[Rate revenue / Capital improved value of rateable properties in the municipality] x100</i>	0.63%	0.64%	0.60%	0.59%	
Indicator – Sustainability Capacity						
Sustainable Capacity						
Meet the agreed service needs of the community						
C1	Expenses per head of municipal population <i>[Total expenses / Municipal population]</i>	\$1,797.90	\$1,758.39	\$1,888.82	\$ 1,972.63	
C2	Infrastructure per head of municipal population <i>[Value of infrastructure / Municipal population]</i>	\$15,118.95	\$15,188.70	\$15,451.76	\$15,451.76	
C3	Population density per length of road <i>[Municipal population / Kilometres of local roads]</i>	7.89	8.08	8.15	8.15	
C4	Own source revenue per head of municipal population <i>[Own-source revenue / Municipal population]</i>	\$1,380.72	\$1,419.52	\$1,484.38	\$1,431.37	
C5	Recurrent grants per head of municipal population <i>[Recurrent grants / Municipal population]</i>	\$696.02	\$519.94	\$472.90	\$261.86	2019/20 result is due to 50% of the Financial Assistance Grant received in advance and recognised as income in 2018/19.

FILE NO: F13/3135
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

LGPRF 2019/20 HALF YEARLY REPORT (cont'd)

ATTACHMENT No [1] - LGPRF December 2019 - Half-yearly report

LGPRF Indicator	Performance Measure	2017	2018	2019	July to Dec 2019	Comments
Sustainable Capacity cont'd						
Meet the agreed service needs of the community						
C6	Relative Socio-Economic Disadvantage <i>[Index of Relative Socio-economic Disadvantage by decile]</i>	2.00	2.00	2.00	2.00	
C7	Percentage of staff turnover <i>[Number of permanent staff resignations and terminations/Average number of permanent staff for the financial year] x 100</i>	N/A	N/A	N/A	10.11%	This indicator was previously reported against indicator E3.

FILE NO: F13/3135
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

LGPRF 2019/20 HALF YEARLY REPORT (cont'd)

ATTACHMENT No [1] - LGPRF December 2019 - Half-yearly report

LGPRF Indicator	Performance Measure	2019	July to Dec 2019
Indicator – Governance and Management checklist			
Checklist Strong Governance and Management Frameworks			
1	Community engagement policy <i>(policy outlining council's commitment to engaging with the community on matters of public interest)</i>	Adopted June 2007, amended September 2011 The draft Local Government Bill 2019 requires policy to be reviewed in line with the requirements of the New Local Government Act. A review of the Community Engagement Policy will occur at that time.	Adopted June 2007, amended September 2011 The draft Local Government Bill 2019 requires policy to be reviewed in line with the requirements of the New Local Government Act. A review of the Community Engagement Policy will occur at that time.
2	Community engagement guidelines <i>(guidelines to assist staff to determine when and how to engage with the community)</i>	Adopted June 2007, amended September 2011 The draft Local Government Bill 2019 requires policy to be reviewed in line with the requirements of the New Local Government Act. A review of the Community Engagement Policy will occur at that time.	Adopted June 2007, amended September 2011 The draft Local Government Bill 2019 requires policy to be reviewed in line with the requirements of the New Local Government Act. A review of the Community Engagement Policy will occur at that time.
3	Strategic Resource Plan <i>(plan under section 126 of the Act outlining the financial and non-financial resources required for at least the next 4 financial years)</i>	Adopted 12 June 2019	No change
4	Annual Budget <i>(plan under section 130 of the Act setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required)</i>	Adopted 12 June 2019	No change
5	Asset management plans <i>(plans that set out the asset maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years)</i>	Operation of current plans 17 August 2009	No change
6	Rating strategy <i>(strategy setting out the rating structure of Council to levy rates and charges)</i>	Adopted 27 March 2019	No change
7	Risk policy <i>(policy outlining Council's commitment and approach to</i>	19 September 2016	23 October 2019

FILE NO: F13/3135
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

LGPRF 2019/20 HALF YEARLY REPORT (cont'd)

ATTACHMENT No [1] - LGPRF December 2019 - Half-yearly report

	<i>minimising the risks to Council's operations)</i>		
8	Fraud policy <i>(policy outlining council's commitment and approach to minimising the risk of fraud)</i>	19 September 2016	No change
9	Municipal emergency management plan <i>(plan under section 20 of the Emergency Management Act 1986 for emergency prevention, response and recovery)</i>	6 July 2016 Reviewed plan scheduled to be presented to Council meeting 24 July 2019	Endorsed 24 July 2019
10	Procurement policy <i>(Policy under section 186A of the Act outlining the matters, practices and procedures that will apply to all purchases of goods, services and works)</i>	22 November 2017	27 November 2019
11	Business continuity plan <i>(plan setting out the actions that will be undertaken to ensure that key services continue to operate in the event of a disaster)</i>	23 January 2018	No change
12	Disaster recovery plan <i>(plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster)</i>	22 May 2018	No change
13	Risk management framework <i>(framework outlining council's approach to managing risks to the Council's operations)</i>	Framework consists of council risk policy 19 September 2016, fraud management policy 19 September 2016, risk management plan (under review) and audit committee charter 23 August 2017	Framework consists of council risk policy 23 October 2019, fraud management policy 19 September 2016, risk management plan (under review) and audit committee charter 28 August 2019
14	Audit Committee <i>(advisory committee of council under section 139 of the Act whose role is to oversee the integrity of a council's financial reporting, processes to manage risks to the council's operations and for compliance with applicable legal, ethical, and regulatory requirements)</i>	Established March 1997	No change
15	Internal audit <i>(independent accounting professionals engaged by the council to provide analyses and recommendations aimed at improving council's governance, risk and management controls)</i>	Current provider engaged 12 April 2016	No change
16	Performance reporting framework	Date of operation of current framework	Date of operation of current framework

FILE NO: F13/3135
4. A WELL RUN COUNCIL

ITEM NO: 9.2.3

LGPRF 2019/20 HALF YEARLY REPORT (cont'd)

ATTACHMENT No [1] - LGPRF December 2019 - Half-yearly report

	<i>(a set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 131 of the Act)</i>	26 June 2019	10 December 2019
17	Council Plan reporting <i>(report reviewing the performance of the council against the Council Plan, including the results in relation to the strategic indicators, for the first six months of the financial year)</i>	27 February 2019	No change
18	Financial reporting <i>(quarterly statements to Council under section 138 of the Act comparing budgeted revenue and expenditure with actual revenue and expenditure)</i>	Reports 13 September 2018 (Annual Report 2017/18) 28 November 2018, 19 December 2018, 17 April 2019	Reports 25 September 2019 (Annual Report 2018/19), 10 December 2019
19	Risk reporting <i>(six-monthly reports of strategic risks to council's operations, their likelihood and consequences of occurring and risk minimisation strategies)</i>	Reports 26 July 2018, 25 October 2018, 7 February 2019 and 9 May 2019	Reports 25/07/2019, 12/09/2019 and 31/10/2019
20	Performance reporting <i>(six-monthly reports of indicators measuring the results against financial and non-financial performance, including performance indicators referred to in section 131 of the Act)</i>	Annual report: 26 September 2018	Annual report: 25 September 2019
21	Annual report <i>(annual report under sections 131, 132 and 133 of the Act to the community containing a report of operations and audited financial and performance statements)</i>	26 September 2018	25 September 2019
22	Councillor Code of Conduct <i>(Code under section 76C of the Act setting out the conduct principles and the dispute resolution processes to be followed by Councillors)</i>	8 February 2017	No change
23	Delegations <i>(a document setting out the powers, duties and functions of council and the Chief Executive Officer that have been delegated to members of staff)</i>	Updated: 25 October 2017 Review: 28 February 2018	Updated: 18 December 2019
24	Meeting procedures <i>(a local law governing the conduct of meetings of council and special committees)</i>	24 May 2017	No change

FILE NO: F13/503
4. A WELL RUN COUNCIL

ITEM NO: 9.2.4

ASSEMBLIES OF COUNCIL

RECOMMENDATION

That Council receive and note the Record of Assemblies of Councillors.

1. Executive Summary

This report details the Assembly of Councillors for December 2019 and January 2020. This report is prepared in accordance with the requirements of the section 80A of the Local Government Act 1989.

2. Background and Options

This report fulfills Council's legislative obligation to report the matters considered and whether a conflict of interest disclosure was made by a Councillor at:

- A meeting of an advisory committee where at least one Councillor is present; or
- A meeting, briefing or other activity where at least half of the Council and a member of Council staff is present; and
- Where the matters considered may be subject to a decision of Council or exercise of a function, duty or power of the Council that has been delegated to a person or committee.

Meeting	Present at meeting	Matters discussed	Declaration of Interest(s)
Community Safety Meeting 4 December 2019	<p>Councillors: Kevin Bourke Marie Martin Peter Lawless</p> <p>Staff: Manager Community Development, Georgia Hills Team Leader Community and Recreational Development, Jessica Widdop Senior Communications Officer, Fiona Blick</p>	<ul style="list-style-type: none"> • The Orange door presentation • Roadside car sales local law • State to State Walk • Gender Equity Course • Family Violence • Street Smart Handbook • Crime Prevention Forum • L2P Program • Numurkah crime rate 	Nil

FILE NO: F13/503
4. A WELL RUN COUNCIL

ITEM NO: 9.2.4

ASSEMBLIES OF COUNCIL (cont'd)

Meeting	Present at meeting	Matters discussed	Declaration of Interest(s)
Council Briefing 11 December 2019	<p>Councillors: Libro Mustica Peter Lawless Kevin Bourke Wendy Buck Gary Cleveland Peter Mansfield</p> <p>Staff: Chief Executive Officer, Mark Henderson General Manager Community, Sally Rice General Manager Corporate, Simon Rennie Manager Infrastructure, Andrew Close Manager Governance and Communication, Linda Nieuwenhuizen Team Leader Arts, Culture and Events, Marilyn Gourley</p>	<ul style="list-style-type: none"> • Long Term Financial Plan • Art and Culture Strategy • Showers for Homeless • Safety Strategy & Health and Wellbeing Strategy • Township drainage • Yarrawonga Aerodrome • Strategic Planning Yarrawonga • Grant rounds and applications • Budget Development Program • Draft agenda review 	<p>Yes Cr Mustica Cobram Drainage review</p> <p>Cr Mansfield Community Grants</p>
Tourism Advisory Committee Workshop 12 December 2019	<p>Councillor: Peter Mansfield</p> <p>Staff: Tourism Development Coordinator, Louise Munk-Klint General Manager Community, Sally Rice Tourism Marketing Officer, Lonnie O'Dwyer</p>	<ul style="list-style-type: none"> • Regional Tourism review update • Review of Tourism Advisory Committee and terms of reference • Tracks and trails – Yarrawonga to Byramine Homestead trail 	Nil
Disability Advisory Committee 17 December 2019	<p>Councillor: Peter Lawless</p> <p>Staff: Team Leader Community Services, Hayley Benson</p>	<ul style="list-style-type: none"> • Disabled car parking in Numurkah • State Disability Plan • Riverlinks Project • Community Links • Access at a glance • Yarrawonga Changing Places Adult Change Facility - feedback 	Nil

FILE NO: F13/503
4. A WELL RUN COUNCIL

ITEM NO: 9.2.4

ASSEMBLIES OF COUNCIL (cont'd)

Meeting	Present at meeting	Matters discussed	Declaration of Interest(s)
Council Briefing 18 December 2019	<p>Councillors: Libro Mustica Peter Lawless John Beitzel Kevin Bourke Wendy Buck Gary Cleveland Ed Cox Peter Mansfield Marie Martin</p> <p>Staff: Chief Executive Officer, Mark Henderson General Manager Community, Sally Rice General Manager Corporate, Simon Rennie Manager Infrastructure, Andrew Close Manager Governance and Communication, Linda Nieuwenhuizen</p>	<ul style="list-style-type: none"> Agenda review 	Nil
Council Briefing 11 January 2020	<p>Councillors: Libro Mustica Peter Lawless John Beitzel Kevin Bourke Wendy Buck Gary Cleveland Ed Cox Peter Mansfield Marie Martin</p> <p>Staff: Chief Executive Officer, Mark Henderson Manager Infrastructure, Andrew Close Acting Manager Community, Georgia Hills</p>	<ul style="list-style-type: none"> Fire and Drought discussions 	Nil

3. Conflict of Interest Considerations

There are no known officer conflict of interest issues to consider within this report.

4. Conclusion

The Assembly of Councillors records incorporated into this report are a true and accurate record of all assemblies of Councillors reported during December 2019 and January 2020.

Attachments

Nil

FILE NO: F20/20
2. A THRIVING LOCAL ECONOMY

ITEM NO: 9.3.1

QUEENSLAND FRUIT FLY HOST TREE REMOVAL

RECOMMENDATION

That Council notes:

1. The removal and replacement of approximately 450 Queensland Fruit Fly (QFF) host trees from Shire land, in priority locations close to horticultural areas.
2. The re-allocation of \$123,000 from the current (2019/20) budget, to fund the replacement of removed and missing street trees to suitable species.

1. Executive Summary

The GMV Regional Fruit Fly Project protects:

- over 455,000 tonnes of fruit and vegetables, susceptible to fruit fly, that generate \$777 million of annual regional production, (44% of total Victorian production)
- \$300 million in export growth and 441 additional jobs in the GMV over the next three years.

The Goulburn Murray Valley regional fruit fly project (FF Project) is a partnership between Agriculture Victoria (contributing \$2.4million), Fruit Growers Victoria, Cobram and District Fruit Growers Association, Lions International District 201V6 and Campaspe, Shepparton, Strathbogie, Berrigan and Moira Councils.

An Action Plan has been developed to outline all the activities to be undertaken as part of the FF Project. The FF Project has identified host trees in urban areas as a high risk for spreading QFF. Consequently, removal of QFF host trees from public and private land is a key item in the State Government (via AgVic) endorsed Action Plan.

Each Action Plan activity and its current status is identified in the following table:

Action Plan Activity	Status as at February 2020
Community/Industry Engagement	Multiple partnerships established. Extensive engagement has and continues to occur
Research and monitoring	Regional trapping grid in place. Sterile-insect trial commenced
Abandoned Orchards	Commenced Jan 2020, 19 applications, 210 Ha 140,000 trees
Private Tree Removal	Underway and ongoing
Public Non-Urban Tree Removals	Underway and ongoing
Public Urban Tree Removals	High risk and next priority. Shepparton commenced. Moira due to commence.

The FF Project has worked with industry and the community to manage and/or replace QFF host trees. To date the project has reduced QFF populations by 60% since June 2017, by employing the following activities:

In line with the Action Plan the next priority is to remove and replace 450 Queensland Fruit Fly QFF host trees in urban areas across Moira Shire.

AgVic has provided \$80,000 to remove QFF host plants from Council nature strips across the Shire. The removal of host trees will focus on locations closest to horticultural areas. A range of Prunus varieties and other fruit bearing host plants are targeted for removal. This funding must be used, acquitted and reported by 30 May 2020, or it will be lost.

In addition, it is proposed to plant a further 80 trees currently missing from urban streets.

FILE NO: F20/20
2. A THRIVING LOCAL ECONOMY

ITEM NO: 9.3.1

QUEENSLAND FRUIT FLY HOST TREE REMOVAL (cont'd)

2. Background and Options

QFF is the number one pest-threat to horticulture across our region. It is imperative that Moira Shire does all it can to respond to this threat to both our economy and our environment.

As the auspicing body of the FF Project, Moira is seen as a strong supporter in the fight against QFF. All organisations within the QFF Governance Group are actively removing host trees within their jurisdictions.

AgVic has provided \$80,000 to remove (QFF) host plants from Council nature strips across the Shire. This funding must be used, acquitted and reported by 30 May 2020.

All trees subject to removal are fruit bearing. Many fall within the Prunus family, including flowering plums and cherries. These plants are recognised QFF hosts plants and are no longer considered suitable for planting by Councils. The proposed removal and replanting aligns with Moira's future street-scaping plans and will be undertaken by contractors and operations staff.

The current funding for the FF Project is scheduled to cease in June 2020. Council has written to the State Government seeking a commitment to fund the project at \$800,000 per year over the next three years. This funding is essential to ensure the success and growth of the region's horticultural industry. If Council did not undertake the Urban Tree Removal and Replacement project, and does not spend the \$80,000 funds provided by Ag Vic, it could jeopardise the State Government's potential future \$2,400,000 funding of the QFF project as a whole.

In addition to the above, Moira Shire cannot expect property owners to manage or remove their QFF host trees, if it does not do the same for trees under its management.

3. Financial Implications

AgVic has provided \$80,000 to remove QFF host plants from Council nature strips across the Shire. These funds must be used, acquitted and reported by 30 May 2020.

The balance of the funding required can sourced from the current 2019/20 operating budget.

4. Risk Management

Based on the information outlined above the following risks have been identified:

Industry Risks

QFF threatens:

- 5,000 jobs in the region and \$762.5 million (9.2%) of the regional economy)
- \$112M of annual crop production in Moira
- exports growth from the horticultural industry

Community and Reputational Risks

Moira Shire would suffer reputational damage if it:

- does not use the \$80,000 from AgVic, jeopardizing the \$2,400,000 request for State funds
- asks property owners to manage or remove their QFF host trees on their own land, but does not do the same for trees under its management.

FILE NO: F20/20
2. A THRIVING LOCAL ECONOMY

ITEM NO: 9.3.1

QUEENSLAND FRUIT FLY HOST TREE REMOVAL (cont'd)

Adverse Feedback

Any individuals who have concerns will be followed up in person by the QFF team. Communications regarding this project will focus on the need to ensure the on-going success of the GMVRFFP in protecting the Shire's horticultural sector.

Safety Risks

The risk to slips and falls remains while the Prunus plums are in season. Removal of these trees will remove this risk in the related areas.

5. Internal and External Consultation

Community Consultation

Communication will focus on the provision of information regarding the need to remove QFF host trees on nature strips in order to support our Shire's horticultural industry.

The project will commence in Cobram, the urban area in closest proximity to orchards. QFF host trees on nature strips will be identified, then land owners in these streets will be consulted using a voting mechanism, so they can guide the selection of the new trees to be planted.

Tree selections will be confined to a list of suitable trees. The vote result will be on a first past the post basis. Those consulted will be advised of the outcome of the vote regarding the species of replacement trees for the nature strips in their street.

External consultations have occurred between the following:

- AgVic
- The GMV Regional Fruit Fly Project
- Cobram and District Fruit Growers Association
- The Greater City of Shepparton
- JanRen Consulting (re QFF host plants)

6. Regional Context

This project sits within the Goulburn Murray Valley Regional Fruit Fly Project area incorporating Shepparton, Campaspe, Strathbogie, Campaspe and Berrigan. The removal of QFF host trees from public and private land is a key item in the FF Project Action Plan, which is endorsed by State Government via AgVic.

The focus of tree removal will centre around Cobram and identified hot spot areas, where the greatest support for our horticultural industry is required.

The need for this action is intrinsically linked to the GMV's horticultural industry, which is a key component of the area's economic profile.

7. Council Plan Strategy

This project best aligns to the following parts of the Council Plan:

Strategy 2: A thriving local economy.

Strategy 3: A clean green environment.

The reliance of Moira on the economic activity created via horticulture is an essential part of our prosperity.

FILE NO: F20/20
2. A THRIVING LOCAL ECONOMY

ITEM NO: 9.3.1

QUEENSLAND FRUIT FLY HOST TREE REMOVAL (cont'd)

8. Legislative / Policy Implications

The Community Safety and Environmental Local Law 2013 applies to the control of QFF within Moira Shire. If the host trees are not removed and hot spots occur in the vicinity, other control mechanisms (spraying, baiting, picking fruit) would have to be undertaken on an ongoing basis.

9. Environmental Impact

The trees to be removed are Prunus, which are an introduced species of fruit bearing trees. The removal of a QFF host tree and its replacement with a non-QFF host tree, is an environmentally sustainable action. The Operations and Environment project team representative have agreed to a list of suitable replacement trees.

10. Conflict of Interest Considerations

There are no conflicts of interest associated with this project.

11. Conclusion

There are clear benefits for proceeding with community information and consultation regarding QFF tree removal and tree replanting.

Applying the \$80,000 from AgVic to remove QFF host trees is a further demonstration of AgVic's and local governments' support for the horticultural industry and the significant role it contributes to the regional economy.

Attachments

Nil

FILE NO: 17/02/2020
3. A CLEAN GREEN ENVIRONMENT

ITEM NO: 9.3.2

LITTLE CORELLAS IN MOIRA

RECOMMENDATION

That Council seek support from local members of parliament to advocate on behalf of local communities for assistance managing Little Corella populations.

1. Executive Summary

Council is aware, through direct observation and reports received that abundant Little Corella (Corella) populations are present in many towns across Moira Shire. In high populations Corellas can be very destructive. Corellas can cause significant damage to community infrastructure including lighting fixtures and sports playing fields as well as private and natural assets.

Corellas are native birds and protected in Victoria under the Wildlife Act 1975.

Over a number of years Moira Shire has been working with communities to repair damage to public infrastructure caused by Corellas. Council has also offered general advice and assistance about management methods that can be effective in deterring Corella populations from causing damage. Recently Council provided financial support to undertake a cull of Corellas that were causing damage to the Recreation Reserve at Numurkah. However, this approach has not proven to be successful over the longer term.

Council is seeking support from the State to help our community's manage Little Corella populations. This would ideally include financial assistance, improved sharing of information, research to evaluate the success of various management options and declaring Little Corellas as unprotected wildlife in certain circumstances.

2. Background

Research into Little Corellas has found that they prefer habitats that consist of River red gums, irrigated green spaces, and creeks. Therefore, many of the towns within Moira Shire provide the ideal habitat for Corella populations. This is evidenced with large flocks of Little Corellas being found at times in the towns along the Broken Boosey and Murray River, particularly during the summer months of the year. Council has received complaints from Yarrawonga, Bundalong, Katamatite, Tungamah and Numurkah communities regarding abundant Little Corellas.

Corellas are a very inquisitive, social, intelligent and playful bird. Little Corellas can cause problems in our urban and rural areas especially in high numbers. One of their most destructive behaviours is chewing. Their beaks continuously grow and require regular upkeep to maintain their peaks. Anything they can find to chew on to 'file' their beaks they will. In small numbers this is not an issue, however, in large numbers it can become very destructive.

In relation to Council (Community) infrastructure they damaging football grounds, various greens and outdoor surfaces, buildings and infrastructure (remove nails and various seals, damage wooden surfaces and anything else that they can get their beaks into), and drop large amounts of leaf litter onto the ground that requires daily maintenance to clear.

They also damage to trees, taking grain, damage private infrastructure and disturb residents with loud vocalisation.

FILE NO: 17/02/2020
3. A CLEAN GREEN ENVIRONMENT

ITEM NO: 9.3.2

LITTLE CORELLAS IN MOIRA (cont'd)

Currently Little Corellas are protected under the wildlife act. This requires a permit to manage these birds. Sulphur crested cockatoos, galahs and long billed corellas in certain circumstances in Victoria are declared unprotected wildlife in accordance with the Governor in Council Order 4 July 1996. The little Corella is not included in this order. Including the little Corella in the Governor in Council Order will be one measure to assist in the management of over abundant populations.

As noted above corellas are highly intelligent, therefore an adaptive management model is required. DELWP have produced guidelines on managing cockatoos (incl. corellas and cockatoos). The guidelines discuss how to coexist with and minimise the damage they cause including noting a range of non-lethal methods that can be used to discourage and limit damage caused by cockatoos.

The guidelines outline the following steps:

1. Understand the problem;
2. Develop a management plan that is adaptable, humane and feasible, involving key stakeholders;
3. Apply for necessary permission/permits (i.e. DELWP, Police) and undertake community consultation if required (e.g. if using scare guns or firearms);
4. Implement the management plan; and
5. Monitor, evaluate, and adapt the management plan.

The following non-lethal options should be explored:

Non-lethal control options	Examples
Reduce, remove or modify items that they are observed to be chewing on to prevent further damage	Replacing nails with screws or wood with metal
Exclude corellas from areas	Wildlife friendly netting
Make areas less appealing	Bird scaring kites, big eyed balloons mirrors shining light into nesting trees.
	Reduce the amount of open space available by planting native trees and shrubs
Reduce the availability of resources, such as food and water.	Removing onion grass from your lawn and water sources (e.g. watering troughs).

3. Discussion and options

Despite the best efforts of the community and relevant agencies to date management efforts in Numurkah do not appear to be working. The key lessons gleaned from this example is that the problem is complex and there are no straight forward answers.

An increased level of coordinated needs to be undertaken with the involvement of the community, state and local government.

A number of options have been considered in relation to the ongoing management of Corella populations throughout Moira Shire. This report recommends that an increased collaborative model be established. This will allow all options to be considered and management activities to be undertaken in collaboration with community, DELWP and other stakeholders.

FILE NO: 17/02/2020
3. A CLEAN GREEN ENVIRONMENT

ITEM NO: 9.3.2

LITTLE CORELLAS IN MOIRA (cont'd)

Importantly this option recognises that there is an issue and will attempt to reduce Corella populations in towns to a more manageable level for the long run.

Funding is required to support the development and implementation of a management plan. Each site is unique and will require a site specific plan with a view to a long term, community driven implementation plan.

This report recommends that Council seek support from local members of parliament to advocate on behalf of local communities for assistance managing Little Corella populations.

4. Financial Implications

Council manages a number of sites that are affected by abundant Corella populations including recreation reserves. Council is responsible for the costs associated with replacing and repairing damaged infrastructure and maintaining public spaces.

To date council has paid a considerable amount of money to repair the damage caused by Corellas to Shire assets. From 2012-2014 alone approximately \$25,000 was spent at Numurkah and Nathalia Recreation reserves on repairing damage. This damage does not include volunteer time or damage to grassed surfaces.

Council has been supporting community groups to manage Corella populations by helping to facilitate and attend community meetings, provide advice and administer grants to community groups. Council has provided limited financial support to the Numurkah Section 86 Committee of Management to undertake some control activities.

The state government, via the Department of Environment, Land, Water and Planning (DELWP), have been supporting the community groups by attending and discussing the issue at community meetings, providing advice and where deemed necessary permits to control populations. They have been also trailing eagle-eyes, a non-lethal bird deterrent.

5. Risk Management

Management activities require funding to develop and implement management plans. However, these birds are currently costing council for repair of damaged assets. There is also a reputational cost associated with our current management.

The cost associated with the management of these birds could be reduced by seeking support from the state government, and by working closely with community groups and key stakeholders.

6. Internal and External Consultation

A number of Council departments are involved in responding to issues raised in relation to Corellas, they include Community Development and Operations. Council has also worked closely with DELWP and the community.

7. Regional Context

Delegates from Campaspe, Indigo and Shepparton Municipalities have also mentioned at various biodiversity forums that they are also experiencing abundant Corella and Cockatoo populations. This issue is widespread affecting many local government authorities especially along the Murray River.

FILE NO: 17/02/2020
3. A CLEAN GREEN ENVIRONMENT

ITEM NO: 9.3.2

LITTLE CORELLAS IN MOIRA (cont'd)

8. Council Plan Strategy

A thriving local economy
A clean green environment

9. Legislative / Policy Implications

Wildlife Act 1975
Guidelines for Reducing Cockatoo Damage - DELWP

10. Environmental Impact

The Corellas are abundant, large (size) and aggressive. They push other native birds out and compete with them for shelter, food resources and hollows for nesting purposes. They can also damage trees.

11. Conflict of Interest Considerations

There are no Officer conflicts of interest to consider within this report.

12. Conclusion

Assistance is required to manage Little Corella populations in Moira. This issue is widespread affecting a number of local governments across Victoria. A more coordinated approach to managing these birds is required.

This reported recommends that Council seek support from local members of parliament to advocate on behalf of local communities for assistance managing Little Corella populations.

Attachments

Nil

FILE NO: C057/19
4. A WELL RUN COUNCIL

ITEM NO: 9.4.1

C057/19 - SUPPLY AND DELIVERY OF EIGHT 4 X 4 UTILITIES

RECOMMENDATION

That Council:

1. Award contract C057/19 – Supply and Delivery of Eight 4 x 4 Utilities to De Maria Motors Pty Ltd.
2. Authorise the Chief Executive Officer to sign and seal the contract documents.

1. Executive Summary

Moira Shire Council invited submissions from suitably qualified companies for the supply and delivery of (8) 4x4 Utilities.

Moira Shire Council reserved the right to award contracts for each of the vehicles to a single supplier or multiple suppliers.

After consideration of the tender submissions, the evaluation panel recommends that contract C057/19 be awarded to De Maria Motors Pty Ltd.

2. Background and Options

Contract Details

The contract is for the lump sum purchase inclusive of on roads and delivery.

Date of Public Notice

Paper	Date
Shepparton News	21 January 2020
Cobram Courier	22 January 2020
Numurkah Leader	22 January 2020
Yarrawonga Chronicle	22 January 2020
TenderSearch	21 January 2020

The tender closed 12 February 2020.

Receipt of Tenders

A total of 8 submissions were received from the following companies:

- Robjan Pty Ltd trading as Cobram Toyota
- De Maria Motors Pty Ltd
- H.S West Motors Pty Ltd
- Mustica Holden
- Patterson Cheney Pty Ltd
- Pigdons Yarrawonga Pty Ltd
- The Trustee for White Watson Motors Unit Trust trading as South Morang Motor Group
- The Trustee for White Watson Motors Unit Trust trading as Watson Holden

Supervision

Superintendent –Manager Operations

Superintendent Representative – Fleet and Store Administrator

FILE NO: C057/19
4. A WELL RUN COUNCIL

ITEM NO: 9.4.1

C057/19 - SUPPLY AND DELIVERY OF EIGHT 4 X 4 UTILITIES (cont'd)

Panel Membership

The submissions were independently evaluated in TenderSearch by the following positions:

- Superintendent Parks and Town Maintenance
- Superintendent Works and Services
- Administration Support Officer Operations

The evaluation was moderated by the Procurement Coordinator.

Non-conforming tenders

No submission was considered non-conforming.

Tender Evaluation

The criteria and weightings utilised are detailed below:

Evaluation Criteria	Evaluation Weighting
Price	40%
Compliance with Specification	30%
Track Record	10%
Management of Schedules	10%
Contribution to Local Economy	10%

For more information, please refer to Appendix A – Evaluation Summary (Confidential).

3. Financial Implications

The 2019/20 contains sufficient funds to purchase the 8 utilities.

4. Risk Management

In order to minimise the risks associated with the purchase of plant, the specification contained the following conditions:

- The vehicle shall comply with all Federal and State Government Legislative requirements as well as all relevant Australian Standards and Australian Design Rules.
- Two (2) copies each of the operator, parts and workshop manuals shall be supplied (one hard copy and one disk) for the vehicle.
- On delivery, an induction of the capabilities of the vehicle is to be done for nominated Council staff.

5. Internal and External Consultation

The specification was approved by the responsible officer, Manager Operations and General Manager Infrastructure.

6. Regional Context

A mandatory 10% weighting is applied to tenders to benefit businesses located in the Moira Shire.

FILE NO: C057/19
4. A WELL RUN COUNCIL

ITEM NO: 9.4.1

C057/19 - SUPPLY AND DELIVERY OF EIGHT 4 X 4 UTILITIES (cont'd)

7. Council Plan Strategy

The Council Plan addresses the need for a well-run Council by implementing a transparent, engaging and accountable governance structure for current and future generations. The processes undertaken to award the contract meet the legislative and policy requirements relating to procurement and tendering.

8. Legislative / Policy Implications

The tender process was undertaken in accordance with the requirements of the section 186 of the Local Government Act and Council's adopted Procurement Policy.

9. Environmental Impact

The proposed vehicles meet all the latest pollution and environmental requirements for vehicles of this type.

10. Conflict of Interest Considerations

There was a conflict of interest declared for this tender evaluation process. The Fleet and Store Administrator declared a direct conflict of interest and was removed from the evaluation process.

11. Conclusion

After consideration of the tender submissions, the evaluation panel recommends that contract C057/19 be awarded to De Maria Motors Pty Ltd.

Attachments

- 1 C057 19 - Supply and Delivery of 8 Utilities - APPENDIX A EVALUATION SUMMARY
- *printed in separate document*

FILE NO: 1
1. A GREAT PLACE TO LIVE

ITEM NO: 11.1

NOTICE OF MOTION - CR PETER MANSFIELD

TAKE NOTICE that at the Council Meeting to be held on 26 February 2020, it is my intention to move the following motion:

That Councillors be briefed on all community grant applications prior to being assessed.

Cr Peter Mansfield

Date: 7 February 2020

FILE NO: VARIOUS

ITEM NO: 14

URGENT GENERAL BUSINESS**Clause 60 of Council's "Meeting Procedures Local Law 2017 states:****60. Urgent general business**

- 1) Councillors must provide an outline of the matters to be considered before Council can accept the motion to consider urgent business. The outline must demonstrate how the matter meets the criteria for urgent business.
- 2) Urgent business can only be admitted by resolution of Council
- 3) Urgent business must not be admitted as urgent business unless
 - a) It relates to or arises out of a matter which has arisen since distribution of the agenda
 - b) Is manifestly urgent
 - c) Is material to the function of Council
 - d) Requires an urgent council resolution
 - e) Is otherwise determined by the CEO.
- 4) Only the mover of an urgency motion may speak to the motion before it is put.

FILE NO: VARIOUS

ITEM NO: 15

QUESTIONS FROM THE PUBLIC GALLERY

Clause 61 of Council’s “Meeting Procedures Local Law 2017 states:

61. Question Time

The Council will hold a Public Question Time of up to 30 minutes duration at each Ordinary Meeting, to enable members of the public to receive answers to questions previously submitted for consideration, and if the submitted questions are dealt with in less than the 30 minute period, the Chair can invite questions from the floor.

- 1) At every ordinary meeting of the Council a maximum of 30 minutes may be allocated to enable members of the public to submit questions to Council.
- 2) The time allocated may be extended by unanimous resolution of Council.
- 3) Sub-clause (1) does not apply during any period when the Council has resolved to close a meeting in respect of a matter under section 89(2) of the Act.
- 4) To assist the accurate recording of minutes and addressing any questions that may require written response or follow up, the Chief Executive Officer may require questions to be submitted in writing.
- 5) No person may submit more than two (2) questions at any one (1) meeting.
- 6) The Chairperson or member of Council staff nominated by the Chairperson may read a question to those present.
- 7) No question must be so read unless:
 - a) the person asking the same is in the gallery at the time it is due to be read; and
 - b) the person asking the question reads the same when called upon by the Chairperson to do so.
 - c) A question may be disallowed by the Chairperson if it:
 - d) relates to a matter outside the duties, functions and powers of Council;
 - e) is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
 - f) deals with a subject matter already answered;
 - g) is aimed at embarrassing a Councillor or a member of Council staff;
 - h) relates to personnel matters;
 - i) relates to the personal hardship of any resident or ratepayer;
 - j) relates to industrial matters;
 - k) relates to contractual matters;
 - l) relates to proposed developments;
 - m) relates to legal advice;
 - n) relates to matters affecting the security of Council property; or
 - o) relates to any other matter which Council considers would prejudice Council or any person.
- 8) The Chairperson may request a Councillor or member of Council staff to respond, if possible, to the question.
- 9) Councillor or member of Council staff may require a question to be put on notice until the next Ordinary meeting, at which time the question must be answered, or elect to submit a written answer to the person asking the question.
- 10) A Councillor or member of Council staff may advise Council that it is his or her opinion that the reply to a question should be given in a meeting closed to members of the public. The Councillor or member of Council staff must state briefly the reason why the reply should be so given and, unless Council resolves to the contrary, the reply to such question must be so given.

FILE NO: VARIOUS

ITEM NO: 16

MEETING ADJOURNMENT

RECOMMENDATION

That the meeting be adjourned for 10 minutes.

RECOMMENDATION

That the meeting be resumed.

RECOMMENDATION

That pursuant to Sections 89(2) (b) of the Local Government Act, 1989, this meeting of Council be closed to members of the public in order for Council to discuss personnel and contractual matters which the Council considers would prejudice the Council or any person.

RECOMMENDATION

That pursuant to Section 89(2) of the Local Government Act 1989, Council resolve to continue in open session.

RECOMMENDATION

That the recommendations of the "Closed" Meeting of Council be adopted.