



Moira Shire

Draft 2020/21 Budget



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MESSAGE FROM THE MAYOR AND CEO

This draft budget was prepared prior to the COVID-19 pandemic and as such does not address the many and varied questions and concerns our communities across the shire have in relation to this serious issue.

Moira Shire has nearly 30,000 residents distributed across a large land area and this is always a key consideration in developing Council's annual budget and four-year Strategic Resource Plan (SRP).

To provide our communities with equitable access to services, the same or similar services are provided in multiple locations and as a result our service delivery relies on a large number of assets.

It is vital, especially during times of crisis, Council provides a solid framework from which our communities will not only survive, but be able to rebuild quickly and efficiently and this budget will provide that framework.

Council maintains 28 recreation reserves, showgrounds and swimming pools, more than 150 parks, gardens, playgrounds and public toilets, four libraries, a mobile library service and nine waste transfer stations.

We employ both directly and indirectly hundreds of people and the flow-on effect from our stable financial platform provides genuine economic benefit to the whole shire.

The multi-year investment program is comprehensively reviewed each year as we develop our budgets and the four-year Strategic Resource Plan to reflect community demands, outside influences and natural disasters.

The review process recognises the changing needs and population shifts within and across the shire and ensures we continue to achieve our Council Plan priorities –

- A great place to live;
- A thriving local economy;
- A clean green environment, and;
- A well run council.

Seeking community feedback

Council will seek feedback on the draft budget during April.

The feedback will be considered by Council prior to adopting the budget and SRP with or without amendment at a future council meeting.

We look forward to working with our community to confirm and deliver the 2020/21 budget and Strategic Resource Plan.

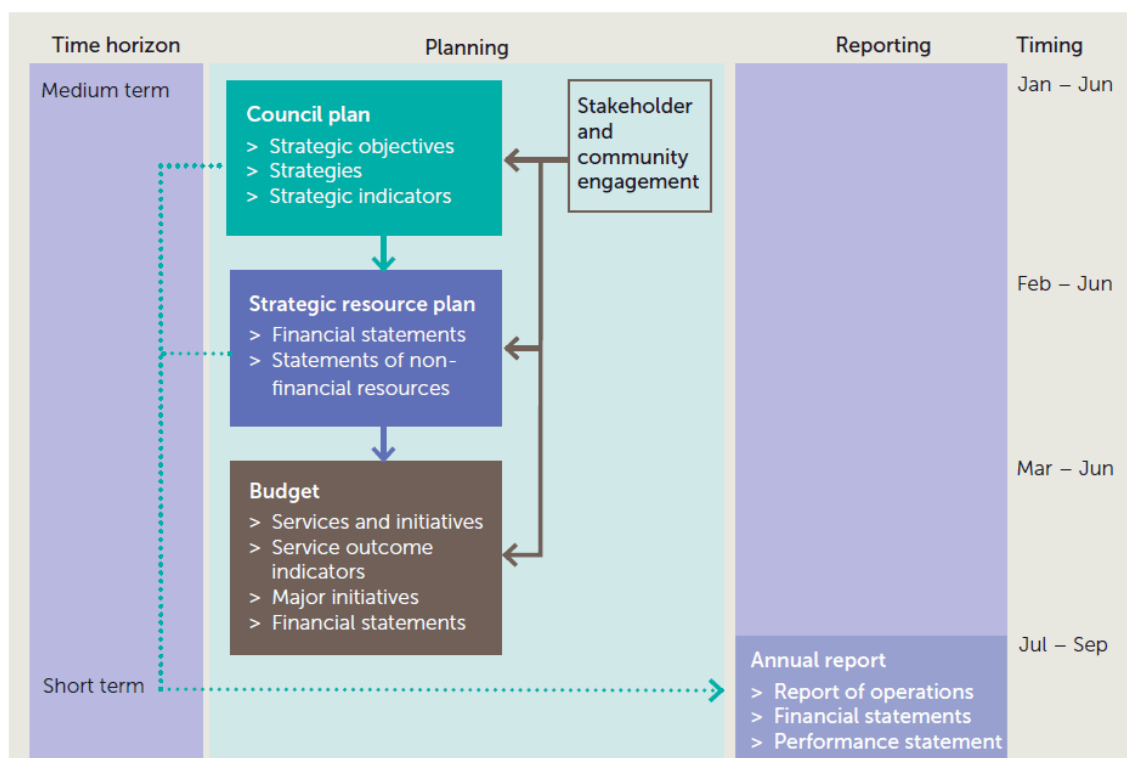
Key Statistics	2019/20 Budget \$'000	2020/21 Budget \$'000
Total Expenditure	56,131	58,490
Comprehensive Operating Surplus	2,727	2,799
Cash Result	(7,914)	3,853
Capital Works Program	22,288	22,476
Funding the Capital Works Program		
Council	11,504	11,032
Contributions	815	322
Asset Sales	765	182
Borrowings	-	5,200
Grants	9,713	5,740
Budgeted Operating Expenditure by Strategic Objective*	Budget 2020/21	
	\$'000	%
A great place to live	18,851	31.8%
A thriving local economy	4,285	7.2%
A clean and green environment	10,348	17.4%
A well run Council	25,863	43.6%

1. LINK TO THE COUNCIL PLAN

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term, medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 LEGISLATIVE PLANNING AND ACCOUNTABILITY FRAMEWORK

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives, which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Feeding in to the above, Council has a long-term plan, which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

1.1.2 KEY PLANNING CONSIDERATIONS

Service Level Planning

Although councils have a legal obligation to provide some services— such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore, councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

1.2 OUR PURPOSE

Our vision

Working together to be a vibrant and prosperous rural community

Our values

We will provide local leadership underpinned by a governance framework comprising these guiding values and behaviours.

Ethical leadership underpins our decision-making and operations. At all levels, we seek to ensure there is an appropriate balance between the values-based organisational culture described by our value and underlying behaviours.

- Respect
- Honesty
- Accountability
- Teamwork
- Integrity

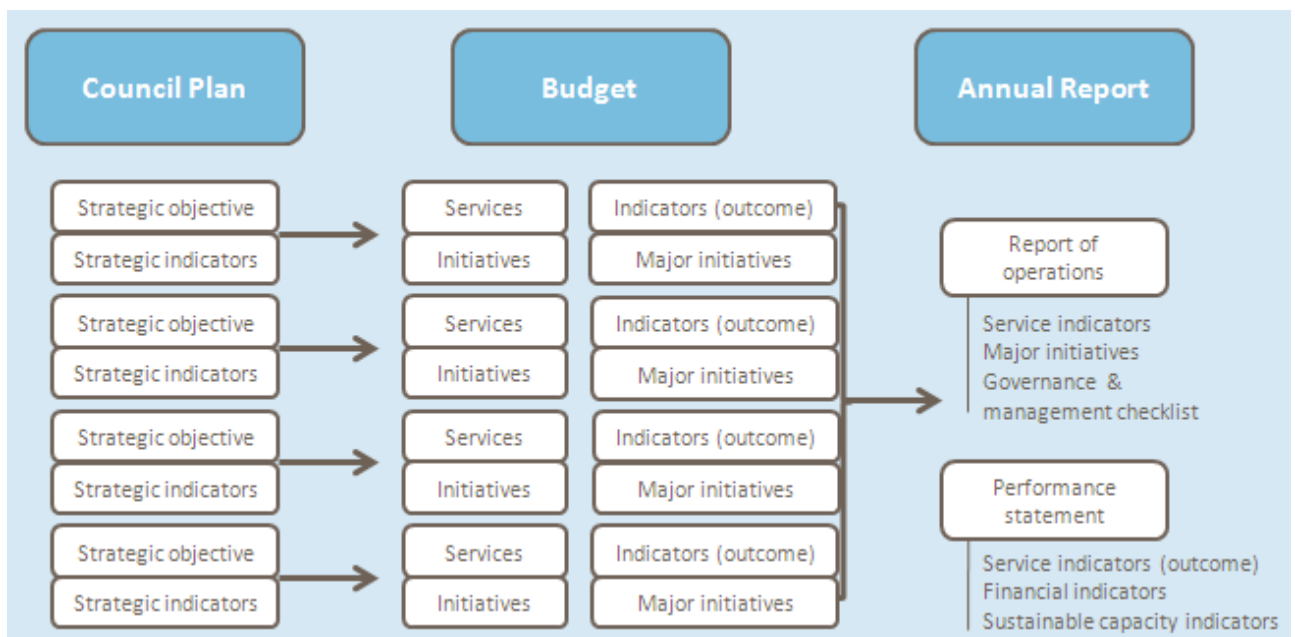
1.3 STRATEGIC OBJECTIVES

The Moira Shire Council Plan 2017-2021 centres around four key strategic objectives. These strategic objectives assist Council to make the most of our regional advantages and include aspects both internal to Council as well as those that are community aspirations.

Strategic Objective	Description
1. A great place to live.	We will have a connected and welcoming Shire for all by providing well-planned places and quality services.
2. A thriving local economy.	We will support local businesses and attract new investment to generate employment opportunities.
3. A clean green environment.	We will work with our community and stakeholders for an environmentally sustainable future.
4. A well run Council.	We will implement a transparent, engaging and accountable governance structure for current and future generations.

2. SERVICES AND INITIATIVES AND SERVICES PERFORMANCE OUT INDICATORS

This section provides a description of the services and initiatives to be funded in the Budget for the 2020/21 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Environment, Land, Water and Planning

2.1 STRATEGIC OBJECTIVE 1: A GREAT PLACE TO LIVE

To achieve our objective, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Animal Control Service	To provide for the administration and enforcement of legislation regulating domestic animals and livestock to maintain a safe and orderly community.	562	(201)	361
Arts and Culture	Service committed to improving the liveability and actively shaping the future for Moira residents through arts and culture activities and programs.	348	(4)	344
Community Grants Program	This grants program provides funds that strengthen the involvement of community organisations by developing services, management of facilities, coordination of events and promotion of tourism and health in the community	220	-	220
Community Services	This service is responsible for working with the community, stakeholders and partner agencies to develop long term community plans.	1,227	(3)	1,224
Drainage	This program provides drainage as part of it's network of rural and urban roads service provided to the community.	274	-	274
Environmental Health	This service undertakes inspections and registers premises in accordance with health and food legislation.	436	(241)	195
Events	Supporting community events across the Shire including Australia Day events, Cultural Diversity week, International Women's day.	135	-	135
Library	Provision of financial contribution to the operation of the Goulburn Valley Regional Library that provides library service at four locations and a mobile library service.	806	-	806
Local Laws Enforcement	To regulate, control and enforce breaches of legislation and local laws with the aim to maintain a safe and orderly environment within the municipality.	332	(55)	277
Maternal and Child Health	Provision of maternal & child health services across the Shire at five locations and an outreach program, also include immunisation programs for infants and school children.	780	(375)	405

Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Parks and Gardens	This program involves the maintenance and upgrade of Council's parks and gardens, reserves, town entrances and open spaces.	4,633	-	4,633
Recreation and Safety	Council operates six outdoor aquatic facilities, one indoor aquatic facility and two sports centres, along with 19 recreation reserves and four showgrounds.	1,700	(46)	1,654
Roads and Bridges	This program provides a network of rural and urban roads, urban footpaths and drainage to the community.	6,413	(4,070)	2,343
School Crossing Supervision	To provide for the safe passage of children and adults when using school crossings during nominated hours.	139	(55)	84
Street Cleaning and Bin Collection	A seven week cycle sweeping 240km of kerb and channel on urban roads, footpaths and drainage. Daily sweeping and cleaning of parking areas, footpaths and CBD areas. Bi-annual sweeping of main intersections to ensure safety for the travelling public. Council operates a garbage compactor to collect rubbish from street bins in CBD areas, park and recreation areas, road reserves, and butt bins.	674	-	674
Youth	This manages youth services and events that connect and engage Moira's younger citizens.	171	(30)	141

2.2 STRATEGIC OBJECTIVE 2: A THRIVING LOCAL ECONOMY

Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Aerodrome	Operational management of the Yarrowonga Aerodrome used by general aviation industry.	95	(3)	92
Building Control	To administer the legislative requirements of the Building Act, Building Regulations and associated Australian Standards in relation to building work, building standards, illegal building work and related safety matters, including Places of Public Entertainment, swimming pools and Essential Safety Measures.	1,040	(470)	570
Business and Industry Development	This service supports the attractions, growth and innovation of existing and prospective businesses across the Shire. Council provides a wide range of training and development opportunities for local businesses.	815	(28)	787
Planning	Undertakes statutory and strategic land use planning as well as enforcement of the planning scheme.	1,054	(448)	606
Tourism	This service supports our tourism sector by developing Moira Shire and the wider Sun Country on the Murray Region as a sustainable year round tourism destination, through marketing, industry and product development.	783	-	783
Visitor Services	This service supports the visitor economy and our local tourism businesses. It ensures visitors are aware of all our region has to offer and are inspired to stay longer, spend more and return frequently.	497	(12)	485

2.3 STRATEGIC OBJECTIVE 3: A CLEAN GREEN ENVIRONMENT

Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Environmental Sustainability	Development of environmental policy, implementation of environmental projects and delivery of educational programs.	797	(75)	722
Kerbside Garbage Service	This service provides collection of kerbside recyclable materials from households.	3,471	(3,306)	165
Landfill/Transfer Stations	Operational management of Council's landfill site at Cobram and nine transfer stations including monitoring to maintain environmental standards.	3,312	(3,287)	25
Natural Resources	Responds to planning and other referrals relating to natural resource management, including (with other agencies) management of Kinniards Wetlands.	80	-	80
Organic Waste Service	This service provides collection of kerbside organic waste materials from households.	1,077	(1,073)	4
Recycling Service	This service provides collection of kerbside recyclable materials from households.	1,611	(1,575)	36

2.4 STRATEGIC OBJECTIVE 4: A WELL RUN COUNCIL

Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Accounting Services	Financial based services to both internal and external customers responsible for financial management, control and reporting expenses include accounting of non cash items including depreciation and amortisation charges.	11,420	(8,452)	2,968
Asset Management	Management of Council's property and infrastructure assets, including design, construction and delivery of capital works projects. Management of Council's asset database including periodic updating of valuations.	3,658	(42)	3,616
Civic Building Maintenance	This program ensures that Council's building assets are well maintained and serviceable.	1,176	-	1,176
Communications	This service is responsible for the management and provision of advice on external and internal communications. Including management of Council's website and social media platforms.	704	-	704
Contract Compliance	The systems used to manage the procurement and tendering processes of Council to ensure best value outcomes are obtained, includes the systems used to manage contracts in accordance with the agreed terms and conditions.	160	-	160
Customer Service	The Customer Service team located in Cobram and Yarrawonga support the organization in resolving customer enquiries, lodging requests for service, operating the Call Centre, receipting payments, greeting incoming customers, processing applications and managing the hire of various council facilities.	611	-	611
Emergency Management	To maintain preparedness and responsiveness and to implement recovery processes in the event of an emergency occurring within the municipality, with an objective that contributes to community safety through the reduction of the impact of emergency related events that can cause death, injury, loss of property and community disruption.	118	(29)	89

Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Fire Prevention	Implement actions as defined in the municipal fire management strategy in partnership with all stakeholders to reduce the likelihood of the loss of life and property by fire to enhance community safety.	22	(1)	21
Fleet Management	The purpose of this program is to ensure appropriate plant is available to meet service levels. Council is committed to providing quality plant and vehicles to assist employees in carrying out their duties and operational requirements in a safe and efficient manner within reasonable bounds of affordability. Running costs of fleet are charged to the service incurring the cost.	235	(87)	148
Governance	The processes used by Council to operate and control the administration, ethics and compliance of the organisation.	2,423	(11)	2,412
Help Desk	IT Help Desk provides 'break/fix' support for all IT systems and equipment including coordinating vendor support.	227	-	227
Information Technology Systems	Information Technology Services ensures Council's IT systems and equipment is properly maintained and working as required by the business including providing support for business system improvements, IT training and Geospatial Information System support.	2,080	-	2,080
Learning and Development	To continually improve the effectiveness of the organisation through employee education to support organisational goals and compliance requirements.	331	-	331
OH&S	Provide systems and support for a workplace which is safe, so that the health and safety of our employees are not put at risk.	513	(1)	512
Payroll	Deliver and administer the payroll function to the organisation and ensure that the Council's legal, award and industrial obligations are met.	324	-	324
Property Management	Systems used to manage Council leases, tenure arrangements, disposal and acquisition of property.	415	(442)	(27)
Records Management	Records Management is responsible for maintaining and supporting Council's Documents Management system and documents management practises within Council including the secure storage and retrieval of physical documents.	178	-	178

Service areas	Description of services provided	Expense \$000	Income \$000	Nett \$000
Recruitment	Attract and engage a diverse range of suitably qualified people to join our organisation.	321	-	321
Revenue and Property Services	Raising and collection of municipal rates and charges, maintenance of Council rating information and valuation of properties throughout the municipality.	592	(30,983)	(30,391)
Risk Management	Processes used to proactively manage the risks that affect Council, includes the identification, assessment and prioritising of risks to ensure Council's operations are effectively maintained.	208	-	208
Service Centres	The Customer Service team located at the Yarrawonga Service Centre.	147	-	147

2.5 RECONCILIATION WITH BUDGETED OPERATING RESULT

	Net Cost (Revenue) \$'000	Expenditure \$'000	Revenue \$'000
A great place to live	13,772	18,851	5,079
A thriving local economy	3,325	4,285	960
A clean and green environment	8,954	10,348	1,394
A well run Council	5,233	14,581	9,348
Total services and initiatives	31,284	48,065	16,780

Expenses added in:

Depreciation	11,190
Finance costs	93
Deficit before funding sources	42,567

Funding sources added in:

Rates and charges revenue	30,698
Waste charge revenue	7,922
Capital works revenue	6,745
Total funding sources	45,365
Operating surplus/(deficit) for the year	2,799

3 FINANCIAL STATEMENTS

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2020/21 has been supplemented with projections to 2023/24 extracted from the Strategic Resource Plan.

This section includes the following financial statements prepared in accordance with the Local Government Act 1989 and the Local Government (Planning and Reporting) regulations 2014.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

Pending Accounting Standards

The 2020-21 budget has been prepared based on the accounting standards applicable at the date of preparation. It has been updated to include the impact of

- AASB 16 Leases,
- AASB 15 Revenue from Contracts with Customers and
- AASB 1058 Income of Not-for-Profit Entities,

but pending accounting standards that will be in effect from the 2020-21 financial year have not been considered in the development of the budget.

Standards that are likely to impact on the 2020-21 financial statements, not considered in the preparation of the budget include:

- AASB 1059 Service Concession Arrangements: Grantors

Comprehensive Income Statement

For the four years ending 30 June 2024

	Budget	Budget	Strategic Resource Plan		
	2019/20	2020/21	2021/22	2022/23	2023/24
	\$'000	\$'000	\$'000	\$'000	\$'000
Income					
Rates and charges	37,524	38,732	39,803	40,956	42,126
Statutory fees and fines	1,347	1,375	1,416	1,459	1,502
User fees	1,997	2,076	2,138	2,202	2,269
Grants - Operating	6,255	11,652	11,789	12,080	12,276
Grants - Capital	9,713	5,740	4,095	8,545	6,945
Contributions - monetary	854	390	100	100	100
Contributions - non-monetary	200	200	200	200	200
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	(117)	(164)	(225)	(275)	(275)
Share of net profits/(losses) of associates and joint ventures	(10)	(10)	79	80	81
Other income	1,095	1,298	1,064	983	988
Total Income	58,858	61,289	60,460	66,330	66,212
Expenses					
Employee costs	(21,939)	(22,591)	(22,930)	(23,274)	(23,623)
Materials and services	(22,950)	(23,436)	(23,916)	(24,406)	(24,905)
Bad and doubtful debts	(10)	(10)	(14)	(10)	(10)
Depreciation	(10,262)	(10,620)	(10,622)	(10,653)	(11,207)
Amortisation - Right of use assets	-	(489)	(489)	(489)	(489)
Borrowing costs	(154)	(93)	(58)	(55)	(43)
Finance costs - leases	-	(80)	(80)	(80)	(80)
Other expenses	(816)	(1,171)	(1,024)	(1,063)	(1,099)
Total Expenses	(56,131)	(58,490)	(59,133)	(60,029)	(61,457)
Surplus/(deficit) for the year	2,727	2,799	1,326	6,301	4,755
Other comprehensive income					
Items that will not be reclassified to surplus or deficit in future periods:					
Net asset revaluation increment /(decrement)	4,892	(35,962)	12,173	12,491	12,899
Total comprehensive result	7,619	(33,163)	13,500	18,792	17,654

Balance Sheet

For the four years ending 30 June 2024

	Budget 2019/20 \$'000	Budget 2020/21 \$'000	Strategic Resource Plan		
			2021/22 \$'000	2022/23 \$'000	2023/24 \$'000
Assets					
Current assets					
Cash and cash equivalents	24,224	28,077	25,430	23,245	21,371
Trade and other receivables	4,970	4,750	3,521	3,610	3,712
Inventories	550	575	578	581	584
Total current assets	29,744	33,402	29,528	27,436	25,667
Non-current assets					
Trade and other receivables	1,550	-	-	-	-
Investments in associates and joint ventures	950	975	1,004	1,034	1,065
Property, infrastructure, plant & equipment	598,288	608,669	624,571	644,955	664,186
Right-of-use assets	-	2,476	2,476	2,476	2,476
Intangible asset	2,000	2,000	2,000	2,000	2,000
Total non-current assets	602,788	614,120	630,051	650,465	669,728
Total assets	632,532	647,522	659,580	677,901	695,395
Liabilities					
Current liabilities					
Trade and other payables	3,000	3,150	2,216	2,260	2,299
Trust funds and deposits	750	725	725	725	725
Provisions	4,500	4,400	4,350	4,350	4,350
Interest-bearing loans and borrowings	578	1,149	774	829	520
Lease liabilities	-	957	957	957	957
Total current liabilities	8,828	10,381	9,022	9,121	8,851
Non-current liabilities					
Provisions	13,000	12,375	12,731	13,045	13,366
Interest-bearing loans and borrowings	883	4,934	4,495	3,611	3,400
Lease liabilities	-	1,519	1,519	1,519	1,519
Total non-current liabilities	13,883	18,828	18,745	18,175	18,285
Total liabilities	22,711	29,209	27,767	27,296	27,136
Net assets	609,821	618,313	631,813	650,605	668,259
Equity					
Accumulated surplus	203,739	248,193	249,519	255,820	260,575
Reserves	406,082	370,120	382,293	394,785	407,684
Total equity	609,821	618,313	631,813	650,605	668,259

Statement of Changes in Equity

For the four years ending 30 June 2024

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2019/20				
Balance at beginning of the financial year	550,315	193,221	355,447	1,647
Surplus/(deficit) for the year	2,727	2,727	-	-
Net asset revaluation increment/(decrement)	48,958	-	48,958	-
Transfer (to)/from reserves	7,821	7,791	-	30
Balance at end of financial year	609,821	203,739	404,405	1,677
2020/21				
Balance at beginning of the financial year	609,821	203,739	404,405	1,677
Surplus/(deficit) for the year	2,799	2,799	-	-
Net asset revaluation increment/(decrement)	(36,082)	-	(36,082)	-
Transfer (to)/from reserves	41,775	41,655	-	120
Balance at end of financial year	618,313	248,193	368,323	1,797
2021/22				
Balance at beginning of the financial year	618,313	248,193	368,323	1,797
Surplus/(deficit) for the year	1,326	1,326	-	-
Net asset revaluation increment/(decrement)	12,053	-	12,053	-
Transfer (to)/from reserves	120	-	-	120
Balance at end of financial year	631,813	249,519	380,376	1,917
2022/23				
Balance at beginning of the financial year	631,813	249,519	380,376	1,917
Surplus/(deficit) for the year	6,301	6,301	-	-
Net asset revaluation increment/(decrement)	12,371	-	12,371	-
Transfer (to)/from reserves	120	-	-	120
Balance at end of financial year	650,605	255,820	392,748	2,037
2023/24				
Balance at beginning of the financial year	650,605	255,820	392,748	2,037
Surplus/(deficit) for the year	4,755	4,755	-	-
Net asset revaluation increment/(decrement)	12,779	-	12,779	-
Transfer (to)/from reserves	120	-	-	120
Balance at end of financial year	668,259	260,575	405,527	2,157

Statement of Cash Flows

For the four years ending 30 June 2024

	Budget	Budget	Strategic Resource Plan		
	2019/20	2020/21	2021/22	2022/23	2023/24
	\$'000	\$'000	\$'000	\$'000	\$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities					
Rates and charges	37,924	39,276	41,071	41,167	42,360
Statutory fees and fines	1,352	1,450	1,461	1,466	1,511
User fees	2,030	2,550	2,206	2,214	2,281
Grants - operating	6,255	12,652	12,165	12,143	12,344
Grants - capital	8,053	7,940	4,225	8,589	6,984
Contributions - monetary	854	390	100	100	100
Interest received	612	800	285	182	165
Other receipts	407	1,060	807	805	828
Net GST refund / payment	-	3,500	2,898	3,048	3,219
Employee costs	(21,938)	(22,100)	(24,576)	(24,475)	(24,848)
Materials and services	(22,949)	(22,500)	(26,245)	(26,266)	(26,798)
Trust funds and deposits repaid	(21)	(50)	-	-	-
Other payments	(516)	(750)	(770)	(788)	(818)
Net cash provided by/(used in) operating activities	12,063	24,218	13,628	18,185	17,327
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(19,850)	(25,650)	(15,728)	(19,811)	(18,963)
Proceeds from sale of property, infrastructure, plant and equipment	1,015	807	325	325	325
Net cash provided by/(used in) investing activities	(18,835)	(24,843)	(15,403)	(19,486)	(18,638)
Cash flows from financing activities					
Finance costs	(154)	(93)	(58)	(55)	(43)
Proceeds from borrowings	-	5,200	-	-	-
Repayment of borrowings	(988)	(629)	(814)	(829)	(520)
Net cash provided by/(used in) financing activities	(1,142)	4,478	(872)	(884)	(563)
Net increase/(decrease) in cash & cash equivalents	(7,914)	3,853	(2,647)	(2,184)	(1,874)
Cash and cash equivalents at the beginning of the financial year	32,138	24,224	28,077	25,430	23,245
Cash and cash equivalents at the end of the financial year	24,224	28,077	25,430	23,245	21,371

Statement of Capital Works

For the four years ending 30 June 2024

	Budget	Budget	Strategic Resource Plan		
	2019/20	2020/21	2021/22	2022/23	2023/24
	\$'000	\$'000	\$'000	\$'000	\$'000
Property					
Land improvements	1,012	760	3,596	9,463	6,882
Total land	1,012	760	3,596	9,463	6,882
Buildings	10,162	8,889	2,555	1,581	1,539
Total buildings	10,162	8,889	2,555	1,581	1,539
Total property	11,174	9,649	6,151	11,044	8,421
Plant and equipment					
Plant, machinery and equipment	1,187	1,277	952	929	957
Fixtures, fittings and furniture	3	14	13	14	14
Total plant and equipment	1,190	1,291	965	943	971
Infrastructure					
Roads	6,532	4,544	3,568	3,587	5,842
Bridges	90	90	54	56	58
Footpaths and cycleways	300	1,200	734	379	325
Drainage	1,360	2,777	1,744	1,146	919
Recreational, leisure and community facilities	692	813	237	203	223
Waste management	310	900	-	-	-
Parks, open space and streetscapes	60	352	189	195	201
Off street car parks	-	-	150	450	-
Other infrastructure	580	861	833	868	903
Total infrastructure	9,924	11,537	7,509	6,883	8,473
Total capital works expenditure	22,288	22,476	14,625	18,870	17,865
Represented by:					
New asset expenditure	9,478	11,816	2,862	660	150
Asset renewal expenditure	8,193	8,738	9,415	8,661	8,905
Asset expansion expenditure	505	425	893	7,055	5,400
Asset upgrade expenditure	4,112	1,498	1,455	2,494	3,410
Total capital works	22,288	22,476	14,625	18,870	17,865

Statement of Human Resources

For the four years ending 30 June 2024

	Strategic Resource Plan				
	Budget	Budget	Projections		
	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000
Staff expenditure					
Employee costs - operating	20,467	21,080	21,396	21,717	22,043
Employee costs - capital	170	170	173	176	180
Total staff expenditure	20,637	21,250	21,569	21,893	22,223
Staff numbers	FTE	FTE	FTE	FTE	FTE
Employees - operating	217.7	218.6	218.6	218.6	218.6
Employees - capital	2.0	2.0	2.0	2.0	2.0
Total staff numbers	219.7	220.6	220.6	220.6	220.6

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2020/21 \$'000	Comprises			
		Permanent		Casual	Temporary
		Full Time \$'000	Part Time \$'000	\$'000	\$'000
Building, Safety and Amenity	1,701	1,195	342	81	84
Community Development	2,264	1,011	1,103	149	-
Construction and Assets	2,004	1,897	-	78	29
Customer and Communications	1,227	806	334	87	-
Economic Development	1,101	717	231	140	12
Environmental Services	265	96	169	-	-
Finance	831	609	142	16	63
Governance and Risk	704	460	243	-	-
Information Services	993	894	76	23	-
Office of CEO	1,248	1,248	-	-	-
Operations	5,847	5,216	151	455	25
Organisational Development	768	625	143	-	-
Planning	737	628	109	-	-
Waste Management	1,391	755	456	180	-
Total operating staff	21,080	16,157	3,500	1,210	212
Capitalised labour	170				
Apprentices and Trainees	597				
External contracted employees	62				
Other employee costs	852				
Total staff	22,761				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget 2020/21 FTE	Comprises			
		Permanent		Casual	Temporary
		Full Time FTE	Part Time FTE	FTE	FTE
Building, Safety and Amenity	18.9	13.0	3.8	0.9	1.2
Community Development	22.0	10.0	10.7	1.3	-
Construction and Assets	19.2	18.0	-	0.8	0.5
Customer and Communications	13.8	9.0	3.8	1.0	-
Economic Development	11.7	7.0	3.0	1.6	0.1
Environmental Services	2.9	1.0	1.9	-	-
Finance	8.7	6.0	1.8	0.2	0.8
Governance and Risk	7.5	5.0	2.5	-	-
Information Services	11.2	10.0	1.0	0.3	-
Office of CEO	8.0	8.0	-	-	-
Operations	65.7	57.8	2.1	5.5	0.3
Organisational Development	7.4	6.0	1.5	-	-
Planning	7.2	6.0	1.2	-	-
Waste Management	14.4	7.3	5.3	1.8	-
Total operating staff	218.6	163.9	38.5	13.3	2.9
Capitalised labour staff	2.0				
Apprentices and Trainees	7.0				
External contracted employees	1.0				
Total staff	228.6				

4. NOTES TO THE FINANCIAL STATEMENTS

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 COMPREHENSIVE INCOME STATEMENT

4.1.1 Rates and Charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2020/21 the FGRS cap has been set at 2.0%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 2.0% in line with the rate cap.

This will raise total general rates and municipal charges for 2020/21 to \$30,385,000.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

Type or class of land	2019/20	2020/21	Change	
	\$'000	\$'000	\$'000	%
General rates*	24,119	24,564	446	1.85%
Municipal charge*	5,685	5,820	135	2.38%
Waste management charges	7,616	7,905	289	3.8%
Supplementary rates and rate adjustments	385	147	(238)	(61.8%)
Interest on rates and charges	118	110	(8)	(6.9%)
Revenue in lieu of rates**	181	184	3	1.7%
Total rates and charges	38,104	38,730	626	1.64%

*These items are subject to the rate cap established under the FGRS system. The Budget 2020/21 includes the impact of prior year supplementary rates and rate adjustments in calculating the total percentage increase.

**Revenue in lieu of rates includes income received under s94 (6A) of the Electricity Industry Act 2000 for renewable energy generators (solar farms).

4.1.1(b) The rate in the dollar to be levied as general rates under Section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2019/20 cents/\$ CIV	2020/21 cents/\$ CIV	Change cents/\$ CIV	%
General rate - Residential Building	0.0035000	0.0034220	(0.0000780)	(2.2%)
General rate - Residential Vacant	0.0070000	0.0068440	(0.0001560)	(2.2%)
General rate - Rural Building	0.0035000	0.0034220	(0.0000780)	(2.2%)
General rate - Rural Vacant	0.0070000	0.0068440	(0.0001560)	(2.2%)
General rate - Farm Building	0.0035000	0.0034220	(0.0000780)	(2.2%)
General rate - Farm Vacant	0.0035000	0.0034220	(0.0000780)	(2.2%)
General rate - Commercial Building	0.0049000	0.0047908	(0.0001092)	(2.2%)
General rate - Commercial Vacant	0.0070000	0.0068440	(0.0001560)	(2.2%)
General rate - Industrial Building	0.0049000	0.0047908	(0.0001092)	(2.2%)
General rate - Industrial Vacant	0.0070000	0.0068440	(0.0001560)	(2.2%)
General rate - Cultural and Recreational	0.0033950	0.0033193	(0.0000757)	(2.2%)

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2019/20 \$'000	2020/21 \$'000	Change \$'000	%
Residential Building	11,107	11,186	79	0.7%
Residential Vacant	1,157	1,377	220	19.0%
Farm Building	4,946	5,003	58	1.2%
Farm Vacant	1,389	1,400	12	0.8%
Commercial Building	2,045	2,066	21	1.0%
Commercial Vacant	65	83	18	28.4%
Industrial Building	1,333	1,319	(14)	(1.1%)
Industrial Vacant	50	52	2	4.1%
Rural Building	1,879	1,884	5	0.3%
Rural Vacant	147	192	46	31.1%
Cultural and Recreational	1	2	1	65.0%
Total to be raised by general rates	24,119	24,564	446	1.8%

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2019/20	2020/21	Change	
	Number	Number	Number	%
Residential Building	10,496	10,613	117	1.1%
Residential Vacant	819	788	(31)	(3.8%)
Rural Building	1,544	1,581	37	2.4%
Rural Vacant	175	217	42.00	24.0%
Farm Building	2,199	2,172	(27)	(1.2%)
Farm Vacant	1,127	1,062	(65)	(5.8%)
Commercial Building	965	967	2	0.2%
Commercial Vacant	38	39	1	2.6%
Industrial Building	97	96	(1)	(1.0%)
Industrial Vacant	27	27	0	0.0%
Cultural and Recreational	1	2	1	100.0%
Total to be raised by general rates	17,488	17,564	76	0.4%

4.1.1(e) The basis of valuation to be used is the capital improved value (CIV)

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2019/20	2020/21	Change	
	\$'000	\$'000	\$'000	%
Residential Building	3,173,316	3,268,804	95,488	3.0%
Residential Vacant	165,346	201,228	35,882	21.7%
Rural Building	536,867	550,579	13,712	2.6%
Rural Vacant	20,970	28,112	7,141	34.1%
Farm Building	1,413,139	1,462,155	49,016	3.5%
Farm Vacant	396,759	409,186	12,426	3.1%
Commercial Building	417,345	431,140	13,795	3.3%
Commercial Vacant	9,238	12,130	2,892	31.3%
Industrial Building	271,992	275,246	3,254	1.2%
Industrial Vacant	7,191	7,659	468	6.5%
Cultural and Recreational	426	729	303	71.1%
Total to be raised by general rates	6,412,589	6,646,967	234,378	3.7%

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property	Per Rateable Property	Change	
	2019/20	2020/21	\$	%
Municipal	348.24	355.20	6.96	2.00%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2019/20	2020/21	Change	
	\$'000	\$'000	\$'000	%
Municipal	5,685	5,820	135	2.38%

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Service	Per Service	Change	
	2019/20	2020/21	\$	%
Kerbside waste collection service	240.00	243.00	3.00	1.25%
Recyclable collection service	118.00	118.00	-	-
Organic waste collection service	103.00	103.00	-	-
Environmental levy	120.00	120.00	-	-
Total	581.00	584.00	3.00	0.52%

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2019/20	2020/21	Change	
	\$'000	\$'000	\$'000	%
Kerbside waste collection service	3,248	3,301	54	1.65%
Recyclable collection service	1,560	1,565	5	0.32%
Organic waste collection service	849	1,071	222	26.21%
Environmental levy	1,959	1,967	8	0.41%
Total	7,616	7,905	289	3.80%

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

Rates Levied	2019/20	2020/21	Change	
	\$'000	\$'000	\$'000	%
General rates	24,119	24,564	446	1.85%
Municipal levy	5,685	5,820	135	2.38%
Kerbside waste collection service	3,248	3,301	54	1.65%
Recyclable collection service	1,560	1,565	5	0.32%
Organic waste collection service	849	1,071	222	26.21%
Environmental levy	1,959	1,967	8	0.41%
Total Rates and charges	37,420	38,289	870	2.32%

4.1.1(l) Fair Go Rates System Compliance

Moira Shire Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2019/20	2020/21
Total Rates	\$ 29,802,268	\$ 30,381,916
Number of rateable properties	17,606	17,562
Base Average Rate	\$ 1,693	\$ 1,730
Maximum Rate Increase (set by the State Government)	2.25%	2.00%
Capped Average Rate		\$ 1,727
Maximum General Rates and Municipal Charges Revenue		\$ 30,587,781
Budgeted General Rates and Municipal Charges Revenue		\$ 30,381,916
Budgeted Supplementary General Rates and Municipal Charges	\$ 185,752	\$ 130,000
Budgeted Total Rates and Municipal Charges Revenue		\$ 30,511,916

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2020-21: \$147,000 and 2019-20: \$385,000)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

General Rates

A general rate be declared in respect of the 2020-21 Financial Year.
It be further declared that the general rate be raised by the application of differential rates. Each differential rate will be determined by multiplying the Capital Improved Value of rateable land (categorised by the characteristics described below) by the relevant percentages in Note 4.1.1(b).

Council believes each differential rate will contribute to the equitable and efficient carrying out of council functions.

A differential rate be respectively declared for rateable land having the respective characteristics specified below, which characteristics will form the criteria for each differential rate so declared:

a) Residential Building Land

Any land:

- (i) on which a building designed or adapted for human occupation is erected; and
- (ii) which does not have the characteristics of:
 - Farm Building Land
 - Commercial Building Land
 - Industrial Building Land or
 - Rural Residential Building Land.

b) Residential Vacant Land

Any land:

- (i) on which no building designed or adapted for human occupation is erected; and
- (ii) which does not have the characteristics of:
 - Farm Vacant Land;
 - Commercial Vacant Land;
 - Industrial Vacant Land; or
 - Rural Residential Vacant Land.

c) Rural Building Land

Any land:

- (i) which is more than two (2) and less than 10 hectares in area;
- (ii) which is located within a Rural Residential Zone or Zones under the Moira Planning Scheme;
- (iii) on which a building designed or adapted for human occupation is erected; and
- (iv) which is used by a primary production business that:
 - does not have a significant and substantial commercial purpose or character;
 - does not seek to make a profit on a continuous and repetitive basis from its activities on the land; and
 - is not making a profit from its activities on the land or does not have a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way that it is operating.

d) Rural Vacant Land

Any land:

- (i) which is more than two (2) and less than 10 hectares in area;
- (ii) which is located within a Rural Residential Zone or zones under the Moira Planning Scheme;
- (iii) on which no building designed or adapted for human occupation is erected;
- (iv) which is used by a primary production business that:
 - does not have a significant and substantial commercial purpose or character;
 - does not seek to make a profit on a continuous or repetitive basis from its activities on the land;
 - is not making a profit from its activities on the land or does not have a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way that it is operating.

e) Farm Building Land

Any land:

- (i) on which a building designed or adapted for human occupation is erected; and
- (ii) is "farm land" within the meaning of section 3(1) of the Valuation of Land Act 1960.

f) Farm Vacant Land

Any land:

- (i) on which no building designed or adapted for human occupation is erected; and
- (ii) is "farm land" within the meaning of section 3(1) of the Valuation of Land Act 1960.

The respective uses and levels of each differential rate in relation to those respective types or classes of land be those described in the schedule to this resolution; and

a) the relevant

- (i) uses of;
- (ii) geographical locations of;
- (iii) planning scheme zonings of; and
- (iv) types of buildings on the respective types or classes of land be those identified in the schedule to this resolution.

g) Commercial Building Land

Any land:

- (i) on which a building designed or adapted for human occupation is erected;
- (ii) which is used primarily for commercial purposes; and
- (iii) does not have the characteristics of:
 - Farm Building Land;
 - General Building Land;
 - Industrial Building Land; or
 - Rural Residential Building Land.

h) Commercial Vacant Land

Any land:

- (i) on which no building designed or adapted for human occupation is erected;
- (ii) which is, by reason of its zoning under the Moira Planning Scheme, capable of being used primarily for commercial purposes;
- (iii) does not have the characteristics of:
 - Farm Vacant Land;
 - General Vacant Land;
 - Industrial Vacant Land; or
 - Rural Residential Vacant Land.

i) Industrial Building Land

Any land:

- (i) on which a building designed or adapted for human occupation has been erected;
- (ii) which is used primarily for industrial purposes; and
- (iii) does not have the characteristics of:
 - Farm Building Land;
 - Commercial Building Land;
 - General Building Land; or
 - Rural Residential Building Land.

j) Industrial Vacant Land

Any land:

- (i) on which no building designed or adapted for human occupation is erected;
- (ii) which is, by reason of its zoning under the Moira Planning Scheme, capable of being used primarily for industrial purposes; and
- (iii) does not have the characteristics of:
 - Farm Vacant Land;
 - Commercial Vacant Land;
 - General Vacant Land; or
 - Rural Residential Vacant Land.

k) Cultural and Recreational Land

In accordance with section 4(1) of the Cultural and Recreational Lands Act 1963, the amount of rates payable in respect of each rateable land to which the Act applies be determined by multiplying the Capital Improved Value and that rateable land by the applicable Cultural and Recreational cents in the dollar rate.

Municipal Charge

A municipal charge be declared in respect of the 2019/20 Financial Year.

The municipal charge be declared for the purpose of covering some of the administrative costs of Council.

The municipal charge be in the sum of \$355.20 for each rateable land (or part) in respect of which a municipal charge may be levied.

It be confirmed that the municipal charge is declared in respect of all rateable land within the municipal district in respect of which a municipal charge may be levied.

Annual Service Charge

An annual service charge be declared in respect of the 2020/21 Financial Year.

The annual service charge be declared for the collection and disposal of refuse from land.

The annual service charge be in the sum of, and be based on the criteria, set out below:

- (i) \$243.00 per annum for each rateable land to which a kerbside waste collection service is available;
- (ii) \$118.00 per annum for each rateable land to which a recyclable collection service is available;
- (iii) \$103.00 per annum for each rateable land to which an organic waste collection service is available;
- (iv) \$120.00 per annum Environmental Levy for each rateable land from which there is capacity to generate waste, which can be deposited by a ratepayer or resident at a landfill or waste transfer or disposal facility; except where:
 - rateable land that is 'farm land' within the meaning of s 3(1) of the Valuation of Land Act 1960 and is a 'single farm enterprise' within the meaning of section 179(4) of the Local Government Act 1989.

Rebates & Concessions

It be recorded that Council grants to each owner of rateable land who is an "eligible recipient" within the meaning of the State Concessions Act 1986, a rebate as declared by the Department of Health and Human Services, for the 2020/21 financial year this is a maximum of \$ TBA (2019/20: \$235.15)

Incentives

No incentive be declared for early payment of the general rates, municipal charge and annual service charge previously declared.

Payment

All rates and charges are to be paid in accordance with Section 167(1) and (2) of the Local Government Act 1989. Moira Shire offers three alternative payment arrangements: Annual (15 February 2021); Quarterly (30 Sept 2020, 30 November 2020, 28 February 2021 and 31 May 2021); and 10 monthly payments (28 August 2020 to 28 May 2021).

Consequential

It be confirmed that, subject to sections 171 and 172 of the Local Government Act 1989, Council will require a person to pay interest on any rates and charges which:

- (i) that person is liable to pay;
- (ii) have not been paid by the date specified for their payment.

The Team Leader Revenue be authorised to levy and recover the general rates, municipal charge and annual service charges in accordance with the Local Government Act 1989.

4.1.2 Statutory fees and fines

	Budget	Budget	Change	
	2019/20	2020/21	\$'000	%
	\$'000	\$'000	\$'000	%
Town planning fees	362	385	23	6.35%
Building services fees	514	486	(28)	(5.53)%
Business registration fees	201	213	12	5.97%
Animal registration fees and fines	185	201	16	8.67%
Property certificate fees	40	40	0	0.37%
Other statutory fees and fines	46	51	5	10.99%
Total statutory fees and fines	1,347	1,375	28	2.06%

4.1.3 User fees

	Budget	Budget	Change	
	2019/20	2020/21	\$'000	%
	\$'000	\$'000	\$'000	%
Leisure centre and recreation	26	25	(0)	(1.2)%
Waste management services	1,067	1,233	166	15.5%
Rent and other property income	155	151	(4)	(2.8)%
Public facilities and park hire fees	325	269	(56)	(17.3)%
Sundry works and works within road reserve fees	97	62	(34)	(35.6)%
Caravan park charges	269	273	4	1.6%
Other user fees and charges	59	63	4	6.8%
Total user fees	1,997	2,076	78	3.9%

The 2020-21 User Fees and Charges schedule as adopted by Council are detailed in Appendix A

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Budget 2019/20 \$'000	Budget 2020/21 \$'000	Variance	
			\$'000	%
Grants to be received in respect of the following:				
Summary of Grants				
Commonwealth funded grants	8,125	16,392	8,267	101.8%
State funded grants	7,842	1,001	(6,843)	(87.3)%
Total grants to be received	15,967	17,393	1,426	8.9%

	Budget 2019/20 \$'000	Budget 2020/21 \$'000	Variance	
			\$'000	%
(a) Operating Grants				
Recurrent - Commonwealth Government				
Victoria Grants Commission	5,580	11,062	5,482	98.3%
Recurrent - State Government				
Community health	129	130	1	0.6%
Community safety	82	84	2	2.5%
Maternal and child health	343	348	5	1.5%
Recreation	29	29	-	0.0%
Total recurrent grants	6,163	11,653	5,490	89.1%
Non-Recurrent - State Government				
Community health	18	-	(18)	100.0%
Community safety	64	-	(64)	100.0%
Economic development and tourism	12	-	(12)	100.0%
Total non-recurrent grants	94	-	(94)	100.0%
Total operating grants	6,257	11,653	5,396	86.2%

	Budget 2019/20 \$'000	Budget 2020/21 \$'000	Variance	
			\$'000	%
(a) Capital Grants				
Recurrent - Commonwealth Government				
Roads to recovery	2,545	2,500	(45)	(1.8)%
Total recurrent grants	2,545	2,500	(45)	(1.8)%
Non-recurrent - Commonwealth Government				
Recreation, leisure and community facilities	-	450	450	100.0%
Roads	-	720	720	100.0%
Non-recurrent - State Government				
Roads	2,188	-	(2,188)	100.0%
Recreation, leisure and community facilities	4,980	2,070	(2,910)	(58.4)%
Total non-recurrent grants	7,168	3,240	(5,098)	(71.1)%
Total capital grants	9,713	5,740	(5,143)	(53.0)%

4.1.5 Contributions

	Budget 2019/20	Budget 2020/21	Change	
	\$'000	\$'000	\$'000	%
Monetary	854	390	(464)	(54.3)%
Non-monetary	200	200	-	0.0%
Total contributions	1,054	590	(464)	(44.00)%

4.1.6 Other income

	Budget 2019/20	Budget 2020/21	Change	
	\$'000	\$'000	\$'000	%
Interest on investments	590	540	(50)	(8.5)%
Reimbursements and subsidies	23	24	1	3.4%
Legal costs recouped	190	81	(109)	(57.4)%
Energy rebate scheme income	85	87	2	2.0%
Sale of recyclables income	80	80	-	0.0%
Visitor Information Centre income	12	12	-	0.0%
Volunteer services	-	353	353	100.0%
Other income	116	120	5	4.2%
Total other income	1,096	1,297	201	18.33%

The introduction of AASB 1058 Income of Not-for-Profit Entities requires Council to recognise Volunteer Services from 1 July 2019 for services provided by the volunteers that Council would normally undertake. This income is matched by a corresponding expenditure recognition in Other Expenses.

4.1.7 Employee costs

	Budget 2019/20	Budget 2020/21	Change	
	\$'000	\$'000	\$'000	%
Wages and salaries	18,794	19,409	614	3.3%
WorkCover	310	240	(70)	(22.6)%
Apprentices and Trainees	521	597	76	14.6%
Superannuation	1,722	1,761	39	2.3%
Fringe benefits tax	210	200	(10)	(4.8)%
Other employee costs	381	385	3	0.9%
Total employee costs	21,939	22,592	653	2.98%

4.1.8 Materials and services

	Budget 2019/20	Budget 2020/21	Change	
	\$'000	\$'000	\$'000	%
Building and facilities management	953	955	1	0.1%
Community health and safety	897	816	(81)	(9.1)%
Community services and events	661	646	(15)	(2.2)%
Council contributions, donations and grants	904	913	9	1.0%
Economic development and tourism	917	998	81	8.8%
Engineering design and management	515	525	10	1.8%
Environmental management	418	609	190	45.5%
Finance and administration	1,185	1,220	35	3.0%
Governance	679	993	314	46.2%
Information technology	1,712	1,630	(83)	(4.8)%
Infrastructure and asset management	715	630	(85)	(11.8)%
Insurance	525	755	230	43.8%
Library services	793	806	13	1.7%
Parks and gardens maintenance	1,054	1,043	(10)	(1.0)%
Planning and building services	349	274	(75)	(21.5)%
Plant and fleet maintenance	2,425	1,922	(503)	(20.7)%
Pools and recreation	942	902	(40)	(4.3)%
Roads, footpaths and drainage maintenance	3,227	3,273	46	1.4%
Waste management	4,079	4,525	446	10.9%
Total materials and services	22,950	23,435	485	2.11%

4.1.9 Depreciation

	Budget 2019/20	Budget 2020/21	Change	
	\$'000	\$'000	\$'000	%
Property	1,886	2,007	121	6.4%
Plant and equipment	885	1,032	147	16.6%
Infrastructure	7,491	7,581	90	1.2%
Total Depreciation	10,262	10,620	358	3.49%

4.1.10 Amortisation - Right of use assets

As a result of the introduction of AASB 16 Leases, the amortisation of right-of-use assets have been recognised as outlined in the table below. Right-of-use assets are assets which Council has direct control over where and how those assets are used.

	Budget	Budget	Change	
	2019/20	2020/21	\$'000	%
Right of use assets	-	489	489	0.0%
Total Amortisation - right of use assets	-	489	489	0.0%

4.1.11 Other expenses

	Budget	Budget	Change	
	2019/20	2020/21	\$'000	%
Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	60	60	-	0.0%
Auditors' remuneration - Internal	60	60	-	0.0%
Councillors' allowances	316	322	6	2.0%
Interest on unwinding of discount on provisions	300	300	-	0.0%
Volunteer services	-	353	353	100.0%
Other expenses	80	76	(4)	(4.4)%
Total Other expenses	816	1,171	355	43.52%

The introduction of AASB 1058 Income of Not-for-Profit Entities requires Council to recognise Volunteer Services from 1 July 2019 for services provided by the volunteers that Council would normally undertake. This expenditure is matched by a corresponding income recognition in Other Income.

4.2 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2019/20	2020/21
	\$'000	\$'000
Total amount borrowed as at 30 June of the prior year	2,449	1,461
Total amount proposed to be borrowed	-	5,200
Total amount projected to be redeemed	(988)	(578)
Total amount of borrowings as at 30 June	1,461	6,083

4.3 Leases by category

As a result of the introduction of AASB 16 Leases, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	Budget	Budget
	2019/20	2020/21
	\$'000	\$'000
Right-of-use assets		
Heavy Plant		2,345
IT Equipment		131
Total right-of-use assets	-	2,476
Lease liabilities		
Current lease Liabilities		
Plant and equipment		981
Total current lease liabilities	-	981
Non-current lease liabilities		
Plant and equipment	-	1,495
Total non-current lease liabilities	-	1,495
Total Lease Liabilities	-	2,476

Where the interest rate applicable to a lease is not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities.

The current incremental borrowing rate is 7.21%.

4.4 Reserves

Other Reserves

Moira Shire maintains the following reserves for future capital works:

- **Recreational open space reserve** - established in accordance with the *Subdivision Act 1988* and used to develop strategically located parks and reserves for the benefit of the residents in the municipality.
- **Car parking reserve** - established under the *Planning and Environment Act 1987* and used to provide adequate car parking spaces within the municipality.
- **Net gain native vegetation reserve** - established under the *Planning and Environment Act 1987* and used to fulfil Council's obligation concerning planting of native vegetation.
- **Botts Road – Murray Valley Highway intersection reserve** - established to allocate funds provided by developers to improving the intersection of Botts Road and the Murray Valley Highway in Yarrawonga.
- **Yarrawonga Wetlands drainage reserve** - established to allocate funds provided by developers to improving the drainage within the Yarrawonga wetlands.
- **Carried forward capital works reserve** – established to recognise capital works previously approved by Council in prior year's capital works programs but not completed at the end of the financial year.

4.5 CAPITAL WORKS PROGRAM

This section presents a listing of the capital works projects that will be undertaken for the 2020/21 year, classified by expenditure type and funding source. Works disclosed are for the current budget.

4.5.1 Summary

	Budget 2019/20 \$'000	Budget 2020/21 \$'000	Change \$'000	%
Property	11,174	9,269	(1,906)	(17.1)%
Plant and equipment	1,190	1,298	108	9.0%
Infrastructure	9,924	11,910	1,986	20.0%
Total	22,288	22,477	188	0.8%

	Asset expenditure types					Funding sources				
	Project Cost \$'000	New \$'000	Upgrade \$'000	Expansion \$'000	Renewal \$'000	Grants \$'000	Special Charge \$'000	Asset Sales \$'000	Council funding \$'000	Borrowings
Property	9,269	7,268	60	75	1,866	1,920	-	-	3,599	3,750
Plant and Equipment	1,298	337	-	-	961	-	-	182	1,115	
Infrastructure	11,910	4,011	1,638	350	5,912	3,820	322	-	6,319	1,450
Total	22,477	11,616	1,698	425	8,738	5,740	322	182	11,033	5,200

4.5.2 Capital Works Budget

Property	Asset expenditure types					Funding sources					
	Project	New	Upgrade	Expansion	Renewal	Grants	Contributions	Special Charge	Asset Sales	Council funding	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Buildings											
Barmah Forest Heritage and Education Centre (BFHEC) expansion and upgrade	25			25						25	
Building Essential Services Renewals	30				30					30	
Cobram Civic Centre Rendering	50		50							50	
Cobram Visitor Information Centre (VIC) redevelopment	273	273								273	
Electrical Safety Compliance	50				50					50	
Implementing the Corporate Emissions Reduction Plan 2019-20	50			50						50	
Katunga Rec Reserve - Community Space Design	45	45								45	
Key Register Update	94				94					94	
Municipal building fit out renewal program	226				226					226	
Municipal building flooring renewal program	33				33					33	
Municipal Building guttering and downpipe renewal	50				50					50	
Municipal building mechanical renewal program	90				90					90	
Municipal building roof renewal program	50				50					50	
Municipal Building Toilet Renewal Program	300				300					300	
Municipal building wall renewal program	35				35					35	
Numurkah town hall heating and cooling upgrade	10		10							10	
Painting Municipal Buildings - renewal	178				178					178	
Public Toilet Renewal program	300				300					300	
Septic tank renewals	20				20					20	
Sports & Recreation - Energy Efficiency & Solar installation program	10	10								10	
Yarrowonga Library	4,350	4,350								600	3,750
Yarrowonga Multisports Stadium	2,560	2,560				1,920				640	
Yarroweyah Hall Safety Ladders and Platforms	30	30								30	
Buildings Total	8,859	7,268	60	75	1,456	1,920				3,189	3,750
Land Improvements											
Bollard renewal program	10				10					10	
Irrigation system renewals	100				100					100	
Levee bank renewal program	300				300					300	
Land Improvements Total	410				410					410	
Property Total	9,269	7,268	60	75	1,866	1,920				3,599	3,750

	Asset expenditure types					Funding sources					
	Project					Special	Asset	Council			
	Cost	New	Upgrade	Expansion	Renewal	Grants	Contributions	Charge	Sales	funding	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Plant and Equipment											
Plant, Machinery and Equipment											
Aquatic Facilities – Essential Cleaning Equipment	42	42								42	
Heavy Plant New - Roller	55	55								55	
Plant for commercial industrial processing plant	50	50								50	
Replacement of Heavy Plant	638				638				60	578	
Replacement of Light Fleet Vehicles	246				246				117	129	
Replacement of Small Plant > \$2,500.00	63				63				5	58	
Small Plant New	5	5								5	
Telehandler for moving e-waste	135	135								135	
Water Tank Installations - Roads maintenance	50	50								50	
Plant, Machinery and Equipment Total	1,284	337			947				182	1,102	
Fixtures, Fittings & Furniture											
Office furniture renewal	14				14					14	
Fixtures, Fittings & Furniture Total	14				14					14	
Plant and Equipment Total	1,298	337			961				182	1,115	

	Asset expenditure types						Funding sources				
	Project						Special	Asset	Council		
	Cost	New	Upgrade	Expansion	Renewal	Grants	Contributions	Charge	Sales	funding	Borrowings
\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Infrastructure											
Bridges											
Bridges Renewal Program	50				50					50	
Continuation of the bridge railing project	40		40							40	
Bridges Total	90		40		50					90	
Drainage											
Botts Road drainage upgrade	30		30							30	
Catona Crescent drainage	402		402					322		80	
Cobram East Drainage Plan	1,450	1,450									1,450
Council Wide Pumps - Stage 2 Pump Automation	35				35					35	
Culvert Renewal Program	160				160					160	
Culvert upgrade under MVH at Botts Rd	200		200							200	
Drainage Pipe and Pit Renewal Program	150				150					150	
Drainage Pipe Renewal Program	100				100					100	
Drainage Pits Renewal Program	50				50					50	
Gemmell St Cobram Rising Main Renewal	300				300					300	
Numurkah Flood mitigation scheme	200			200						200	
Pumps Renewal Program	100				100					100	
Drainage Total	3,177	1,450	632	200	895			322		1,405	1,450
Kerb & Channel											
Kerb & Channel Renewal Program	540				540	300				240	
Kerb & Channel Total	540				540	300				240	
Other Assets											
Signage Renewal Program	30				30					30	
Other Assets Total	30				30					30	
Roads											
Acacia and Melalueca Sts Yarrowonga Upgrade	200		200							200	
Design for intersection upgrade of Woods Road and Gilmore Street	40		40							40	
Dust suppression - Pine Street Numurkah	65		65							65	
Final Seal (for renewal works)	250				250	200				50	
Gravel Roads - Resheet Program	600				600	300				300	
Gravel Roads - Shoulder Resheet Program	200				200	200					
Naring Rd and Numurkah Rd intersection	720	636	84			720					
Pedestrian Crossing Hume St Yarrowonga adjacent to the aged care facility	25	25								25	
Roads - Asphalt Overlay Program	200				200	200					
Roads - Bituminous Reseal Program	1,000				1,000	500				500	
Roads - Major Patching Program	350				350					350	
Sealed Road Reconstruction Program	800				800	800					
Shire cross roads safety improvements	30		30							30	
Ulupna Bridge Road Dust Suppression	175		175							175	
Roads Total	4,655	661	594		3,400	2,920				1,735	

Project	Asset expenditure types					Funding sources					
	Cost	New	Upgrade	Expansion	Renewal	Grants	Contributions	Special Charge	Asset Sales	Council funding	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Recreational, Leisure and Community Facilities											
BBQ renewal program	20				20					20	
Cobram Pool - Renewal Program	123				123					123	
Install new playground - Murray Heights Cobram	45	45								45	
Katunga Netball Courts renewal	170				170					170	
Nathalia Pool - Renewal Program	7				7					7	
Numurkah Aquatic Centre - Renewal Program	13				13					13	
Playground Equipment Renewals	60				60					60	
Pool tub and pipe infrastructure condition assessments	60				60					60	
Recreation Lighting Review Program	10	10								10	
Shade sail renewal program	40				40					40	
Skate Park extension - Numurkah	150			150						150	
Strathmerton Netball Court Renewal Works	150				150					150	
Twin BBQ at Lynch Street Playground in Kennedy Park Yarrowonga	50	50								50	
Yarrowonga Pool - Renewal Program	14				14					14	
Yarrowonga splashpark upgrade	300		300			150				150	
Recreational, Leisure and Community Facilities Total	1,211	105	300	150	657	150				1,061	
Footpaths & Cycleways											
Footpath Renewal Program	150				150					150	
Numurkah CBD Footpath Renewal Stage 1	150				150					150	
Footpaths & Cycleways Total	300				300					300	
Parks, Open Spaces and Streetscapes											
Nathalia main street lighting upgrade Stage 2	22		22							22	
Park Furniture Renewal and Replacement	20				20					20	
Strathmerton street lighting	45	45								45	
Street Furniture Renewal and Replacement	20				20					20	
Parks, Open Spaces and Streetscapes Total	107	45	22		40					107	
Waste Management											
Construction of cell 9 Cobram landfill	900	900								900	
Waste Management Total	900	900								900	
New Footpath Investment Program	150	150								150	
Yarrowonga to Burramine cycling walking tourism trail	750	700	50			450				300	
Footpaths and Cycleways Total	900	850	50			450				450	
Infrastructure Total	11,910	4,011	1,638	350	5,912	3,820		322		6,318	1,450

5. FINANCIAL PERFORMANCE INDICATORS

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Budget	Budget	Strategic Resource Plan Projections			Trend
		2019/20	2020/21	2021/22	2022/23	2023/24	+o/-
Operating position							
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	(10.9)%	3.6%	(1.0)%	0.0%	0.1%	+
Liquidity							
Working Capital	Current assets / current liabilities	336.9%	336.9%	391.4%	358.9%	348.1%	-
Unrestricted cash	Unrestricted cash / current liabilities	265.9%	307.2%	327.4%	294.6%	280.0%	-
Obligations							
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	3.9%	3.9%	13.3%	10.9%	9.4%	+
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue	3.0%	3.0%	2.2%	2.2%	1.3%	+
Indebtedness	Non-current liabilities / own source revenue	33.2%	33.2%	40.1%	37.8%	37.0%	o
Asset renewal	Asset renewal expenses / Asset depreciation	79.8%	82.3%	88.6%	81.3%	79.5%	o
Stability							
Rates concentration	Rate revenue / adjusted underlying revenue	74.1%	74.1%	67.5%	67.6%	67.9%	o
Rates effort	Rate revenue / CIV of rateable properties in the municipality	0.7%	0.6%	0.6%	0.6%	0.6%	o
Efficiency							
Expenditure level	Total expenses/ no. of property assessments	\$3,236	\$3,299	\$3,269	\$3,254	\$3,266	o
Revenue level	Residential rate revenue / No. of residential property assessments	\$1,920	\$2,012	\$2,052	\$2,093	\$2,135	o
Workforce turnover	No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year	9.0%	9.0%	9.0%	9.0%	9.0%	o

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

1. **Adjusted underlying result** - An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance is expected over the period.
2. **Working Capital** – The proportion of current liabilities represented by current assets. Working capital is forecast to decrease significantly in 2019/20 year due to higher utilisation of cash reserves to fund the long term capital program.
3. **Debt compared to rates** - Trend indicates Council's reducing reliance on debt against its annual rate revenue through redemption of long term debt.
4. **Asset renewal** -This percentage indicates the extent of Council's renewal of assets against its depreciation charge (an indication of the decline in value of its existing capital assets). Council currently have a commitment to maintain assets at a minimum level of 80%.
5. **Rates concentration** - Reflects extent of reliance on rate revenues to fund all of Council's on-going services.

6. FEES AND CHARGES SCHEDULE

This appendix presents the fees and charges of a statutory/non-statutory nature which will be charged in respect to various goods and services during the financial year 2020/21.

Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or legislation.

APPENDIX A

MOIRA SHIRE COUNCIL

FEES AND CHARGES SCHEDULE 2020/21

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
RATES AND PROPERTY MANAGEMENT					
Annual Charges					
Municipal Charge	Council		No	\$348.24	\$355.20
Environmental Levy	Council		No	\$120.00	\$120.00
Garbage Service (for each bin)	Council		No	\$240.00	\$243.00
Recycling Charge (for each bin)	Council		No	\$118.00	\$118.00
Organic Waste Charge (for each bin)	Council		No	\$103.00	\$103.00
Rate Notices					
Reprint Rate Notice (per notice)	Council	For rate notices 2012/13 financial year to current year	Yes	\$8.00	\$8.00
Document Search General (per hour - minimum charge 1 hour)	Council	For rate notices prior to 2012/13	Yes	\$50.00	\$50.00
Fee on Dishonoured Rates Payments					
Cheque/Direct Debit Dishonour (recovery of bank fee charged)	Council		No	\$20.00	\$20.00
Cheque Dishonour Australia Post (recovery of Australia Post fee charged)	Council		No	\$25.00	\$25.00
Rates Debt Recovery Legal Costs					
Statutory Fee for recovery of unpaid rates	Council	Scale of Fee as per Magistrates Court	No	Scheduled Fee	Scheduled Fee
Process Server & Solicitor Fee	Council		Yes	Contractors Fee + GST	Contractors Fee + GST
Slashing of Vacant Blocks					
Charge for slashing of vacant block	Council		Yes	Contractors Fee + GST	Contractors Fee + GST
Land Information Certificate <i>Statute fee set in accordance with the Local Government (General) Regulations 2015 and the Monetary Units Act 2004. One fee unit = (\$14.81).</i>					
Land Information Certificate Fee	Statute	Fee Units = 1.82	No	\$27.00	\$27.00
Priority Fee	Council	In addition to LIC Fee	Yes	\$40.00	\$40.00
Re-issue Fee	Council	Reissue previously issued Land Information Certificates	Yes	\$40.00	\$40.00
Land Title Certificate					
Land Title Certificate Search Fee (Fee for private land title search)	Council		Yes	\$59.60	\$60.80
ANIMAL CONTROL					
Registration Fee Fee set in accordance with the Domestic Animal Act (1994) Sections 15, 69 and Schedule					
Dog & Cat Registration Fee					
Dog and Cat (Reduced Fee) - Dogs: Desexed dogs; dogs over 10 years old; dogs kept for working stock; dogs kept for breeding by the proprietor of a domestic animal business conducted on registered premises; dogs that have undergone obedience training which complies with the regulations; dogs registered with an applicable organisation, if their owners are members of the applicable organisation with which the dogs are registered; and dogs that are permanently identified in the prescribed manner - Cats: Desexed cats; cats over 10 years old; cats kept for breeding by the proprietor of a domestic animal business conducted on registered premises; cats registered with an applicable organisation, if their owners are members of the applicable organisation with which the cats are registered	Set by Council under Statute	Pensioners 50% discount applies	No	\$27.00	\$27.50
Dog and Cat (Maximum Fee) - Dogs: Dangerous dogs, menacing dogs or restricted breed dogs; and any dogs to which the description in the Reduced Fee does not apply - Cats: Any cats to which any description in the Reduced Fee does not apply	Set by Council under Statute	Pensioners 50% discount applies	No	\$81.00	\$82.50

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
State Government Levy - Cat (Sec.69)*	Statute	*Subject to increase approved by the State Treasurer in the Victorian State Budget	No	\$4.00	\$4.00
State Government Levy - Dog (Sec.69)*	Statute	*Subject to increase approved by the State Treasurer in the Victorian State Budget	No	\$4.00	\$4.00
Domestic Animal Business Registration					
Registration (Administration) Fee	Council		No	\$138.20	\$141.00
State Government Levy Animal Business Registration (Sec.69)*	Statute	*Subject to increase approved by the State Treasurer in the Victorian State Budget	No	\$20.00	\$20.00
Replacement Tags					
Animal Replacement Tags	Council		No	\$5.00	\$5.00
Cat Trap Hire					
Cat Trap Hire (Deposit)	Council	Refundable deposit	No	\$100.00	\$100.00
Animal Pound Fee					
Domestic Animals Release fee	Council		No	\$123.60	\$126.10
Livestock 1-9 Release fee	Council	Plus \$10 sustenance per animal per day and transport costs	No	\$367.00	\$374.30
Livestock 10-49 Release fee	Council		No	\$766.00	\$781.00
Livestock 50 plus Release fee	Council		No	\$1,149.20	\$1,172.20
Droving and Grazing of Livestock Fee					
Permit to Graze Livestock	Council		No	\$26.30	\$26.80
Travelling Livestock (Droving) Fee - per time	Council	Plus \$1,000 refundable bond	No	\$385.30	\$393.00
Animal Control Infringements (Regulated by the Domestic Animal Act (1994), infringements set in accordance with Monetary Units Act (2004), one penalty unit = (\$165.22))					
Not Wearing Tags or Marker	Statute	Penalty units = 0.5	No	\$83.00	\$83.00
Cat at large	Statute	Penalty units = 0.5	No	\$83.00	\$83.00
Dog at large in day time	Statute	Penalty units = 1.5	No	\$248.00	\$248.00
Dog at large at night time	Statute	Penalty units = 2.0	No	\$330.00	\$330.00
Greyhound not muzzled or controlled	Statute	Penalty units = 1.5	No	\$248.00	\$248.00
Not complying with order to abate nuisance	Statute	Penalty units = 1.5	No	\$248.00	\$248.00
Unregistered animals	Statute	Penalty units = 2.0	No	\$330.00	\$330.00
IMPOUNDED VEHICLES AND SEIZED ITEMS					
Pound Fee					
Release of Impounded vehicles	Council	Plus towing costs where applicable	No (Fee) Yes (Towing)	\$54.00 + towing cost + GST	\$55.00 + towing cost + GST
Release of Seized Items	Council		No (Fee) Yes (Towing)	\$54.00 + towing cost + GST	\$55.00 + towing cost + GST
COMMUNITY SAFETY & LOCAL LAW					
Permit Fee					
Local Law Permit Application					
Application for a Local Law permit	Council	Applies to new applications and if permit expires and renewal not sought prior to expiry	No	\$57.30	\$58.40
Local Law Permits					
Burning Off Permits, Burning Off Residential, Recreational Vehicles, Advertising, Bill Posting, Camping, Circuses, Keeping of Animals, Beehives, Bulk Rubbish Bins, Scavenging at Waste Disposal Sites, Drainage Tapping	Council	Plus application fee payable if applicable	No	\$104.20	\$106.30

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Street Stalls (incl. community raffles)					
Trading of goods and services on a Footpath/Road Reserve permit	Council	Fee for charities, not-for-profit organisations and community groups may be waived	No	\$98.30	\$100.00
Tables & Chairs on Footpath/Road Reserve					
Application Fee (only applies to new applications)	Council	Only applies to new applications	No	\$57.30	\$58.40
Tables (up to four)	Council	Annual fee payable	No	\$121.30	\$123.70
Tables in excess of four (per table)	Council		No	\$24.00	\$24.50
Temporary screens (flat rate)	Council		No	\$24.00	\$24.50
Advertising Boards					
Moveable signs on Footpath/Road Reserve permit	Council	Annual fee payable, plus application fee	No	\$60.60	\$61.80
Display of Goods on Footpath/Road Reserve					
Display of Goods on Footpath/Road Reserve permit	Council	Annual fee payable, plus application fee	No	\$152.60	\$155.70
Car Dealerships					
Vehicles on Road Reserve for Trading permit	Council	Annual fee payable, plus application fee	No	\$145.00	\$148.00
Local Law Fines					
Local Law Fines - Parking Infringements (Regulated by the Road Safety Act (1986), infringements set in accordance with Monetary Units Act (2004), one penalty unit is \$165.22)					
Road Safety Act - Statutory fines	Statute	Variable penalty units based on infringement	No	Variable from \$33.00 to \$165.00	Variable from \$33.00 to \$165.00
Council parking fines - Time limits	Statute	Penalty units = 0.5	No	\$83.00	\$83.00
Local Law Fines - Littering Infringements (Regulated by the Environmental Protection Act (1970), infringements set in accordance with Monetary Units Act (2004), one penalty unit is \$165.22)					
Litter Fines - small amount	Statute	Penalty units = 2.0	No	\$330.00	\$330.00
Litter Fines - large amount	Statute	Penalty units = 2.0	No	\$330.00	\$330.00
Local Law Fines - Behaviour Infringements					
(4001) Behave in a boisterous/harmful manner	Council		No	\$200.00	\$200.00
(4002) Behave in a way which is detrimental to the municipal place or public asset	Council		No	\$200.00	\$200.00
(4003) As an owner or occupier of land, did allow trees, plants or any other matter on that land to cause damage to or interfere with a municipal place	Council		No	\$200.00	\$200.00
(4006) Did behave in a dangerous manner	Council		No	\$200.00	\$200.00
(4008) Did damage/destroy/write on/interface with/remove or affix anything from a municipal building or structure	Council		No	\$200.00	\$200.00
(4012) Act contrary to conditions imposed when using a municipal place or property	Council		No	\$200.00	\$200.00
Local Law Fines - Streets & Roads Infringements					
Discharge water onto road	Council		No	\$200.00	\$200.00
Riding horses on reservations, public reserves and recreation grounds	Council		No	\$200.00	\$200.00
Erecting or placing of signs and goods on footpath	Council		No	\$200.00	\$200.00
Roadside trading	Council		No	\$200.00	\$200.00
Locating goods for sale	Council		No	\$200.00	\$200.00
Outdoor eating facilities	Council		No	\$200.00	\$200.00
Street parties, street festivals and processions	Council		No	\$200.00	\$200.00
Street collections	Council		No	\$200.00	\$200.00

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Local Law Fines - Other Infringements					
Burning Off, Burning Off Residential, Recreational Vehicles, Advertising, Bill Posting, Camping, Circuses, Keeping of Animals, Beehives, Bulk Rubbish Bins, Scavenging at Waste Disposal Sites, Drainage Tapping (without a permit)	Council		No	\$200.00	\$200.00
Infringement Notice Offences and Codes - Alcohol					
(4017) Consume alcohol in designated area	Council		No	\$200.00	\$200.00
(4018) Possess/control alcohol (in unsealed container) in designated area	Council		No	\$200.00	\$200.00
(4019) Consume/possess/control alcohol (in unsealed container) contrary to signs	Council		No	\$200.00	\$200.00
(4020) Consume/possess/control alcohol (in unsealed container) between 10pm and 8am in designated area	Council		No	\$200.00	\$200.00
(4021) Consume/possess/control alcohol (in unsealed container) between 10pm and 8am contrary to signs	Council		No	\$200.00	\$200.00
Infringement Notice Offences and Codes - Livestock					
(5001) Cause allow livestock to be driven on a road through or to a destination within the Municipal district in convention of the local law	Council		No	\$200.00	\$200.00
(5002) Cause/allow livestock to graze on a road without a permit	Council		No	\$200.00	\$200.00
(5003) Cause/allow livestock to be driven across/along a road from a property or part of a property to another property in contravention of the local law	Council		No	\$200.00	\$200.00
Infringement Notice Offences and Codes - False Statements					
(5016) Make false representation or declaration (orally or written) or intentionally omit relevant information in an application for a permit or exemption	Council		No	\$200.00	\$200.00
Infringement Notice Offences and Codes - Notice to Comply					
(5017) Fail to comply with a "Notice to Comply"	Council		No	\$200.00	\$200.00
WASTE DISPOSAL CHARGES (LANDFILL/TRANSFER STATION FEE)					
General Waste					
Residents per m3	Council		Yes	\$41.00	\$46.50
Commercial / Non-resident per m3	Council		Yes	\$107.00	\$117.00
Commercial Internal source internal to Shire per tonne (Cobram Landfill)	Council		Yes	\$239.00	\$262.00
Commercial External source external to Shire source per tonne	Council		Yes	\$367.00	\$392.50
Recycling					
Commingle recyclables					
Residents (free)	Council		N/A	Free	Free
Commercial m3	Council		Yes	\$10.00	\$10.00
Green Waste					
Residents m3	Council		Yes	\$12.50	\$12.50
Commercial m3	Council		Yes	\$20.00	\$20.00
Specific Waste					
Processed untreated timber (not including chip board)					
- Residents m3	Council		Yes	\$40.00	\$40.00
- Commercial m3	Council		Yes	\$50.00	\$50.00
Domestic Gas Bottles (per bottle)	Council		Yes	\$13.50	\$13.50
Concrete (per metre)	Council		Yes	\$35.50	\$36.00
Concrete (per metre) large solid blocks	Council		Yes	\$51.00	\$52.00
Plasterboard (per metre) residential and commercial	Council		Yes	\$41.00	\$41.00
Polystyrene (per cubic meter) commercial	Council		Yes	New	\$10.00

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Scrap Steel White goods, car bodies, car batteries	Council	Car bodies accepted at site operators discretion	N/A	Free	Free
Silage wrap	Council	Free if in Plasback Bag	N/A	Free	Free
E-Waste	Council		Yes	\$2.50 to \$12.00	\$2.50 to \$12.00
Chemical Drums/Containers (Triple Rinsed)	Council		N/A	Free	Free
Plastic Chemical Containers (non Drum Muster) per drum	Council		Yes	\$7.00	\$7.00
Clean Oil	Council		N/A	Free	Free
Mattresses					
- Single	Council		Yes	\$20.00	\$20.00
- Double/Queen/King	Council		Yes	\$30.00	\$30.00
Tyres					
- Motor cycle	Council		Yes	\$6.50	\$6.50
- Motor Vehicle	Council		Yes	\$9.00	\$9.00
- Light Truck	Council		Yes	\$16.00	\$20.00
- Heavy Truck	Council		Yes	\$28.50	\$30.00
- Tractor	Council		Yes	\$94.00	\$100.00
- Earthmover	Council	Not accepted	N/A	N/A	N/A
Resource Recovery items (unit price)	Council	Some items will be free	Yes	\$1.00	\$1.00
WEIGH BRIDGE					
Light vehicle	Council		Yes	\$10.50	\$10.50
Heavy vehicle including B-Doubles	Council		Yes	\$21.50	\$21.50
Gross & Tare all vehicles	Council		Yes	\$29.50	\$30.00
PUBLIC PLACE RECYCLING TRAILER					
Trailer Hire Flat rate trailer hire	Council		Yes	\$10.50	\$10.50
240lt Waste Bin per bin	Council	Exemptions apply to not-for-profit groups	Yes	\$9.00	\$10.00
240lt Organic bin (including food) per bin	Council		Yes	\$4.00	\$4.00
240lt Green bin per bin	Council		Yes	\$3.00	\$3.00
240lt Recycle Bin	Council		* Applies to uncontaminated recycle material only	N/A	Free*
KERBSIDE ORGANIC SERVICE CHARGES					
Caddy/ Basket					
Replacement Caddy/ Basket	Council		Yes	\$6.50	\$6.50
Compostable Bags					
Replacement or additional bags 150 bags per roll	Council	One pack of 150 bags delivered free each year	Yes	\$9.50	\$9.50
ENVIRONMENTAL HEALTH					
Food Act 1984					
Registration Fee					
Fees set in accordance with the Food Act 1984, Section 41A					
Class 1 High Risk - New Registration	Council		No	New	\$877.50
Class 1 High Risk - Renewal	Council		No	\$585.00	\$596.00
Class 2 Medium to High Risk - New Registration	Council		No	New	\$877.50
Class 2 Medium to High Risk - Renewal	Council		No	\$585.00	\$596.00
Class 3 Medium Risk - New Registration	Council		N	New	\$469.50
Class 3 Medium Risk - Renewal	Council		No	\$313.00	\$319.00

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Registration (New & Renewal) - Each additional EFT above 5.0 (Part Time and Casual employee equivalent to 05.EFT)	Council		No	New	\$30.00
Class 4 Low Risk (Stable pre packaged food and community sausage sizzles)	Council		N/A	Free	Free
High Risk Food - Community groups and sporting clubs selling food	Council		No	\$88.00	\$90.00
Other Fee					
Transfer of Registration Fee	Council		No	Based on 50% Annual Fee	Based on 50% Annual Fee
Pro Rata Registration - new applications after 1 June	Council		No	New	Based on 50% application fee
Transition Renewal Fee	Council		No	New	Based on 1/4 of the applicable renewal fee
Additional premises inspections and report	Council		Yes	Based on 50% Annual Fee + GST	Based on 50% Annual Fee + GST
Public Health & Wellbeing Act 2008					
Registration Fee					
Registration Fee - Prescribed Accommodation Premises - (Section 67 & Division 4)	Council		No	\$213.10	\$300.00
Registration Fee - New Premise Registration (includes One-off Hairdresser registration)	Council		No	New	\$200.00
Transfer of Registration Fee	Council		No	\$0.00	\$200.00
Registration Fee - Business conducting: Beauty Therapy, Colonic Irrigation, Hairdressing, Tattooing, activities involving skin penetration, or any other business that poses a risk to public health - (Section 68 & Division 4)	Council		No	\$133.30	\$136.00
Other Fees					
Warning letter	Council		No	\$61.40	\$62.00
Pro Rata Registration - new applications after 1 June	Council		No	New	Based on 50% application fee
Failure to heed Warning letter	Council		No	\$429.10	\$438.00
Residential Tenancies Act 1997					
Registration Caravan Parks - 3 yearly (Schedule 2 Regulation 17)	Council		No	Prescribed by Regulation	Prescribed by Regulation
Transfer of Registration - Caravan Parks	Council		No	New	\$450.00
SEPTIC TANKS					
System Compliance Report	Council		Yes	\$261.90	\$267.00
Permit to install a new septic tank	Council		No	\$770.10	\$785.00
Permit to alter septic tank	Council		No	\$491.50	\$500.00
Septic Tank Plan Search Fee (includes providing copy of plan)	Council		Yes	New	\$60.00
Additional site inspections (More than the three mandatory)	Council		Yes	\$210.60	\$215.00
Septic Tank Infringements - Breaches of legislation	Statute		No	Prescribed Penalty Units	Prescribed Penalty Units
YMCA FACILITIES					
Health & Wellness					
Health Club Entry (casual) Adult	Council		Yes	\$11.80	\$12.20
Health Club Entry (casual) Concession	Council		Yes	\$9.50	\$9.80
Health Club Entry 10 Visit Pass	Council		Yes	\$107.50	\$112.00
Health Club Entry 10 Visit Pass (Concession)	Council		Yes	\$86.00	\$88.00
Group Fitness	Council		Yes	\$11.60	\$11.90
Group Fitness (Concession)	Council		Yes	\$9.40	\$9.50

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Group Fitness 10 Visit Pass	Council		Yes	\$105.00	\$109.00
Group Fitness 10 Visit Pass (Concession)	Council		Yes	\$84.00	\$87.00
Full Centre (Casual) Adult	Council		Yes	\$14.50	\$15.00
Full Centre (Casual) Concession	Council		Yes	\$11.50	\$12.00
Personal Training 30 Mins	Council		Yes	\$36.40	\$37.00
Personal Training 30 Mins-Non Member	Council		Yes	\$43.70	\$44.50
Personal Training 30 Mins 10 Visit Pass	Council		Yes	\$330.00	\$335.00
Personal Training 30 Mins 10 Visit Pass-Non Member	Council		Yes	\$395.00	\$400.00
Personal Training 1 Hour	Council		Yes	\$60.40	\$61.50
Personal Training 1 Hour-Non Member	Council		Yes	\$72.30	\$73.50
Personal Training 1 Hour 10 Visit Pass	Council		Yes	\$550.00	\$555.00
Personal Training 1 Hour 10 Visit Pass-Non Member	Council		Yes	\$660.00	\$665.00
Personal Training 1 Hour 2 People	Council		Yes	\$67.00	\$67.50
Personal Training 1 Hour 2 People-Non Members	Council		Yes	\$80.50	\$81.00
Personal Training 1 Hour 2 People 10 Visit Pass	Council		Yes	\$605.00	\$610.00
Personal Training 1 Hour 2 People 10 Visit PassNon Member	Council		Yes	\$725.00	\$730.00
Aquatics (Casual)					
Rec Swim / Spa Adult	Council		Yes	\$5.20	\$5.30
Rec Swim Concession	Council		Yes	\$4.20	\$4.30
Rec Swim Child	Council		Yes	\$4.20	\$4.30
Rec Swim Family	Council		Yes	\$12.80	\$13.10
20 Visit Pass Adult	Council		Yes	\$93.00	\$95.00
20 Visit Pass Adult (Concession)	Council		Yes	\$74.40	\$76.00
Pryme Movers Programs (Older Adults)					
Aqua Movers Casual	Council		Yes	\$7.70	\$7.90
Strength Training Casual	Council		Yes	\$7.70	\$7.90
Pryme Movers 10 Visit Pass	Council		Yes	\$69.50	\$71.00
Membership					
Health & Wellness Membership Start-up Fee (12 month commitment)	Council		Yes	\$70.00	\$70.00
Health & Wellness Membership Start-up Fee (6 month commitment)	Council		Yes	\$30.00	\$30.00
Health & Wellness Fortnightly Membership Fee (FMF)	Council		Yes	\$34.00	\$35.00
Health & Wellness FMF Family	Council		Yes	\$27.20	\$28.00
Health & Wellness Membership 3 Month Term INSURANCE ONLY	Council		Yes	\$321.00	\$325.00
Health & Wellness 6 Month Term (Pay up front)	Council		Yes	\$530.00	\$535.00
Health & Wellness Membership Start-up Fee Concession (12 month commitment)	Council		Yes	\$60.00	\$60.00
Health & Wellness Membership Start-up Fee Concession (6 month commitment)	Council		Yes	\$30.00	\$30.00
Health & Wellness FMF Concession	Council		Yes	\$27.20	\$28.00
Health & Wellness FMF Concession Family	Council		Yes	\$21.80	\$22.40
Health & Wellness 6 Month Term Concession (Pay up front)	Council		Yes	\$440.00	\$450.00
Health & Wellness FMF (Corporate 20% Discount)	Council		Yes	\$27.20	\$28.00
Teen Gym (13 16 yrs) Start-up Fee (12 month commitment)	Council		Yes	\$60.00	\$60.00
Teen Gym (13 16 yrs) Start-up Fee (6 month commitment)	Council		Yes	\$30.00	\$30.00
Teen Gym FMF	Council		Yes	\$27.20	\$28.00
Teen Gym 6 Month Term (Pay up front)	Council		Yes	\$420.00	\$430.00
Youth Gym (10 12 yrs) Start-up Fee (12 month commitment)	Council		Yes	\$45.00	\$45.00
Youth Gym (10 12 yrs) Start-up Fee (6 month commitment)	Council		Yes	\$30.00	\$30.00

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Youth Gym FMF	Council		Yes	\$19.70	\$20.00
Youth Gym 6 Month Term (Pay up front)	Council		Yes	\$318.00	\$325.00
Pryme Movers FMF	Council		Yes	\$19.70	\$20.00
Pryme Movers FMF 6 Month Term (Pay up front)	Council		Yes	\$329.50	\$330.00
Aquatic Membership Start-up Fee (12 month commitment)	Council		Yes	\$45.00	\$45.00
Aquatic Membership Start-up Fee (6 month commitment)	Council		Yes	\$20.00	\$20.00
Aquatic FMF	Council		Yes	\$17.60	\$18.00
Aquatic 3 Month Term Membership INSURANCE ONLY	Council		Yes	\$195.00	\$200.00
Aquatic 6 Month Term Membership (Pay up front)	Council		Yes	\$295.00	\$300.00
Aquatic Membership Start-up Fee Concession (12 month commitment)	Council		Yes	\$35.00	\$35.00
Aquatic Membership Start-up Fee Concession (6 month commitment)	Council		Yes	\$20.00	\$20.00
Aquatic FMF Concession	Council		Yes	\$14.10	\$14.50
Aquatic Concession 6 Month Term Membership (Pay up front)	Council		Yes	\$234.00	\$240.00
Junior Aquatic (3 15yrs) Start-up Fee (12 month commitment)	Council		Yes	\$35.00	\$35.00
Junior Aquatic (3 15yrs) Start-up Fee (6 month commitment)	Council		Yes	\$20.00	\$20.00
Junior Aquatic (3 15yrs) FMF	Council		Yes	\$14.00	\$14.30
Junior Aquatic (3 15yrs) 6 Month Term Membership (Pay up front)	Council		Yes	\$228.00	\$230.00
Aquatic Education					
Aquatic Education Class Fee	Council		Yes	\$13.50	\$13.80
AquaSafe Membership FMF	Council		Yes	\$27.00	\$27.70
AquaSafe Term Fee (Based on 10 Weeks)	Council		Yes	\$140.00	\$144.00
Aquasafe School Holiday Program	Council		Yes	\$66.00	\$68.00
School Aquatic Programs					
Aquatic Education Participant Fee (YMCA Teacher) Per hour	Council		Yes	\$6.80	\$7.00
YMCA Qualified Teacher Hire Per hour	Council		Yes	\$38.70	\$39.70
Aquatic Education (School Instructor) Per participant	Council		Yes	\$3.00	\$3.20
Squash					
Squash courts Per hour	Council		Yes	\$12.50	\$12.70
Children's Programs					
Birthday Parties Per participant	Council		Yes	\$15.00	\$15.00
OUTDOOR POOLS					
Aquatics (Casual)					
Rec Swim Adult	Council		Yes	\$4.60	\$4.80
Rec Swim Concession	Council		Yes	\$3.50	\$3.70
Rec Swim Child	Council		Yes	\$3.50	\$3.70
Rec Swim Spectator	Council		Yes	\$1.70	\$1.80
5 Pass Family	Council		Yes	\$61.40	\$63.30
5 Pass Adult	Council		Yes	\$20.00	\$20.50
5 Pass Child	Council		Yes	\$15.00	\$15.50
Membership					
Adult	Council		Yes	\$90.90	\$93.00
Concession (over 65)	Council		Yes	\$72.70	\$74.40
Child	Council		Yes	\$72.70	\$74.40
Family	Council		Yes	\$182.10	\$187.00

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
School Aquatic Programs					
Aquatic Education Participant Fee (YMCA Teacher) Per lesson	Council		Yes	\$6.90	\$7.00
YMCA Qualified Teacher Hire Per hour	Council		Yes	\$38.70	\$39.70
School Programs Per Participant	Council		Yes	\$3.00	\$3.20
Aqua Aerobics					
Member	Council		Yes	\$5.00	\$5.30
Casual	Council		Yes	\$10.60	\$10.90
Aquatic Education					
Per lesson	Council		Yes	\$12.70	\$13.00
Aquasafe HP	Council		Yes	\$110.40	\$113.50
Contract Fee					
Season Extension Fee	Council		Yes	\$114.90	\$117.80
YARRAWONGA WATERSLIDE					
1 Ride	Council		Yes	\$0.90	\$1.00
5 Rides	Council		Yes	\$3.40	\$3.50
10 Rides	Council		Yes	\$5.00	\$5.00
All day	Council		Yes	\$10.60	\$11.00
COBRAM STADIUM					
Peak Time (6pm to midnight) 1 court/hour	Council		Yes	\$36.00	\$36.50
Peak Time (6pm to midnight) 2 court/hour	Council		Yes	\$60.00	\$60.00
Drop in use (per person)	Council		Yes	\$5.70	\$5.80
Meetings (per hour)	Council		Yes	\$18.40	\$18.80
NATHALIA SPORTS & COMMUNITY CENTRE					
Squash Courts (half hour)	Council		Yes	\$10.00	\$10.20
Squash Courts (one hour)	Council		Yes	\$14.10	\$14.10
Schools (per hour)	Council		Yes	\$12.10	\$12.30
Function Room Bookings					
Main Auditorium					
Sports Clubs Per hour	Council		Yes	\$39.00	\$36.50
Non Licensed Private Functions	Council		Yes	\$595.20	\$550.00
Licensed Private Functions	Council		Yes	\$865.70	\$800.00
Gymnasium Per Hour	Council		Yes	\$8.90	\$8.90
Dancocks Room					
Private Per hour	Council		Yes	\$45.50	\$46.00
Funerals Flat Rate	Council		Yes	\$90.00	\$92.00
Community Groups/Charities	Council		Yes	\$29.00	\$29.50
COMMUNITY HEALTH SERVICES					
Immunisation (Purchase of vaccination by clients) per vaccine	Council		No	\$66.90	\$68.20
Influenza & Other Vaccinations	Council	Dependent upon availability of vaccination	No	Price on application	Price on application

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
OTHER COMMUNITY FACILITIES					
Numurkah Showgrounds RV Dump Point					
Key Deposit (key available from Numurkah Visitor Information Centre or Numurkah Caravan Park)	Council	Refundable deposit (cash only)	No	\$20.00	\$20.00
Avdata Key					
Purchase of Avdata Key	Council		Yes	\$37.00	\$38.00
FREEDOM OF INFORMATION REQUESTS					
<i>Fee are set by the Freedom of Information Act 1982 and in accordance with the Monetary Units Act 2004, one fee unit = (\$14.81).</i>					
Application Fee (Non-refundable)	Statute	Fee Units = 2.0	No	\$29.60	\$29.60
Access Charge* (Other costs incurred)	Statute	Dependent upon on the complexity of request	Yes	Calculated Fee + GST	Calculated Fee + GST
Copying charges*					
A4 black and white per page	Council		Yes	\$0.20	\$0.20
A4 coloured per page	Council		Yes	\$0.50	\$0.50
A3 black and white per page	Council		Yes	\$0.50	\$0.50
A3 coloured per page	Council		Yes	\$1.00	\$1.00
A2 black and white per page	Council		Yes	\$2.00	\$2.00
A2 coloured per page	Council		Yes	\$3.50	\$3.50
A1 black and white per page	Council		Yes	\$4.50	\$4.50
A1 coloured per page	Council		Yes	\$7.50	\$7.50
A0 black and white per page	Council		Yes	\$6.00	\$6.00
A0 coloured per page	Council		Yes	\$11.00	\$11.00
* Charges can only be waived at CEO discretion					
WORKS WITHIN A ROAD RESERVE / ROAD OPENING PERMITS					
<i>Set by the Road Management (Works and Infrastructure) Regulations 2016 and in accordance with the Monetary Units Act 2004. One fee unit = (\$14.81). Fee are not payable in respect of minor works that do not require consent by Council.</i>					
Works not conducted on, or on any part of, the roadway, shoulder or pathway					
Minor works					
Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is not more than 50 kilometres per hour	Statute	Fee Units = 6.0	No	\$88.90	\$88.90
Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is more than 50 kilometres per hour	Statute	Fee Units = 6.0	No	\$88.90	\$88.90
Works, other than minor works					
Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is not more than 50 kilometres per hour	Statute	Fee Units = 6.0	No	\$88.90	\$88.90
Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is more than 50 kilometres per hour	Statute	Fee Units = 23.5	No	\$348.00	\$348.00
Works conducted on, or on any part of the roadway, shoulder or pathway					
Minor works					
Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is not more than 50 kilometres per hour	Statute	Fee Units = 9.3	No	\$137.70	\$137.70
Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is more than 50 kilometres per hour	Statute	Fee Units = 9.3	No	\$137.70	\$137.70

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Works, other than minor works					
Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is not more than 50 kilometres per hour	Statute	Fee Units = 23.5	No	\$348.00	\$348.00
Municipal road or non arterial state road on which the maximum speed limit for vehicles at any time is more than 50 kilometres per hour	Statute	Fee Units = 43.1	No	\$638.30	\$638.30
Additional Inspections					
Additional inspections of works (per inspection)	Council		Yes	\$100.00	\$102.00
PRIVATE PIPELINES					
<i>Pipelines are constructed as a Section 173 Agreement under the provision of the Planning and Environment Act (1987). The annual rental is for the use of the roadway.</i>					
Annual Licence Fee					
Existing single pipeline crossing of a road	Council		No	\$58.70	\$60.00
New single pipeline crossing of a road	Council		No	\$58.70	\$60.00
Existing pipeline which runs longitudinally in the road reserve	Council		No	\$117.00	\$119.00
New pipeline longitudinally in the road reserve	Council	per 100m of pipeline	No	\$586.20	\$598.00
Title Search					
Title Search for Private Pipelines	Council		Yes	\$34.70	\$35.40
PLANNING FEES					
Planning and Environment Act 1987 - Planning and Environment (Fee) Regulations 2016 (Additional fee applies if advertisement is required)					
<i>Fee are set in accordance with the Monetary Units Act 2004. One fee unit = (\$14.81).</i>					
Application for Planning Permits - Section 47 (Regulation 9)					
Class 1 - Use only	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Class 2 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 7 permit or a permit to subdivide or consolidate land) if the estimated cost of development is \$10,000 or less.	Statute	Fee Units = 13.5	No	\$199.90	\$199.90
Class 3 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$10,000 but not more than \$100,000.	Statute	Fee Units = 42.5	No	\$629.40	\$629.40
Class 4 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 but not more than \$500,000.	Statute	Fee Units = 87	No	\$1,288.50	\$1,288.50
Class 5 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$500,000 but not more than \$1,000,000.	Statute	Fee Units = 94	No	\$1,392.10	\$1,392.10
Class 6 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 but not more than \$2,000,000.	Statute	Fee Units = 101	No	\$1,495.80	\$1,495.80
Class 7 - VicSmart application if the estimated cost of development is \$10,000 or less.	Statute	Fee Units = 13.5	No	\$199.90	\$199.90
Class 8 - VicSmart application if the estimated cost of development is more than \$10,000.	Statute	Fee Units = 29	No	\$429.50	\$429.50

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Class 9 - VicSmart application to subdivide or consolidate land.	Statute	Fee Units = 13.5	No	\$199.90	\$199.90
Class 10 - VicSmart application (other than a class 7, class 8 or class 9 permit).	Statute	Fee Units = 13.5	No	\$199.90	\$199.90
Class 11 - To develop land (other than a class 2, class 3, class 7 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is less than \$100,000.	Statute	Fee Units = 77.5	No	\$1,147.80	\$1,147.80
Class 12 - To develop land (other than a class 4, class 5, or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 and not more than \$1,000,000.	Statute	Fee Units = 104.5	No	\$1,547.60	\$1,547.60
Class 13 - To develop land (other than a class 6 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 and not more than \$5,000,000.	Statute	Fee Units = 230.5	No	\$3,413.70	\$3,413.70
Class 14 - To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$5,000,000 and not more than \$15,000,000.	Statute	Fee Units = 587.5	No	\$8,700.90	\$8,700.90
Class 15 - To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$15,000,000 and not more than \$50,000,000.	Statute	Fee Units = 1,732.5	No	\$25,658.30	\$25,658.30
Class 16 - To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$50,000,000.	Statute	Fee Units = 3,894	No	\$57,670.10	\$57,670.10
Application for Subdivision Permits - Section 47 (Regulation 9)					
Class 17 - To subdivide an existing building (other than a class 9 permit).	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Class 18 - To subdivide land into 2 lots (other than a class 9 or class 16 permit).	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Class 19 - To effect a realignment of a common boundary between lots or consolidate 2 or more lots (other than a class 9 permit).	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Class 20 - Subdivide land (other than a class 9, class 16, class 17 or class 18 permit).	Statute	Fee Units = 89 (per 100 lots created)	No	\$1,318.10	\$1,318.10
Class 21 - To: a) create, vary or remove a restriction within the meaning of the Subdivision Act 1988; or b) create or remove a right of way; or c) create, vary or remove an easement other than a right of way; or d) vary or remove a condition in the nature of an easement (other than right of way) in a Crown grant.	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Application for Other Permits - Section 47 (Regulation 9)					
Class 22 - A permit not otherwise provided for in the regulation.	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Application to Amend Planning Permits - Section 72 (Regulation 11)					
Class 1 - Amendment to a permit to change the use of land allowed by the permit or allow a new use of land.	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Class 2 - Amendment to a permit (other than a permit to develop land for a single dwelling per lot or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit.	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Class 3 - Amendment to a Class 2 permit.	Statute	Fee Units = 13.5	No	\$199.90	\$199.90
Class 4 - Amendment to a Class 3 permit.	Statute	Fee Units = 42.5	No	\$629.40	\$629.40
Class 5 - Amendment to a Class 4 permit.	Statute	Fee Units = 87	No	\$1,288.50	\$1,288.50
Class 6 - Amendment to a Class 5 or 6 permit.	Statute	Fee Units = 94	No	\$1,392.10	\$1,392.10
Class 7 - Amendment to a Class 7 permit.	Statute	Fee Units = 13.5	No	\$199.90	\$199.90
Class 8 - Amendment to a Class 8 permit.	Statute	Fee Units = 29	No	\$429.50	\$429.50
Class 9 - Amendment to a Class 9 permit.	Statute	Fee Units = 13.5	No	\$199.90	\$199.90
Class 10 - Amendment to a Class 10 permit.	Statute	Fee Units = 13.5	No	\$199.90	\$199.90

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Class 11 - Amendment to a Class 11, Class 12, Class 13, Class 14, Class 15 or Class 16 permit, if the estimated cost of the additional development to be permitted by the amendment is \$100,000 or less.	Statute	Fee Units = 77.5	No	\$1,147.80	\$1,147.80
Class 12 - Amendment to a Class 11, Class 12, Class 13, Class 14, Class 15 or Class 16 permit, if the estimated cost of the additional development to be permitted by the amendment is more than \$100,000 but not more than \$1,000,000.	Statute	Fee Units = 104.5	No	\$1,547.60	\$1,547.60
Application to Amend Subdivision Permits - Section 72 (Regulation 11)					
Class 13 - Amendment to a Class 11, Class 12, Class 13, Class 14, Class 15 or Class 16 permit, if the estimated cost of the additional development to be permitted by the amendment is more than \$1,000,000.	Statute	Fee Units = 230.5	No	\$3,413.70	\$3,413.70
Class 14 - Amendment to a Class 17 permit.	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Class 15 - Amendment to a Class 18 permit.	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Class 16 - Amendment to a Class 19 permit.	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Class 17 - Amendment to a Class 20 permit.	Statute	Fee Units = 89 (per 100 lots created)	No	\$1,318.10	\$1,318.10
Application to Amend Other Permits - Section 72 (Regulation 11)					
Class 18 - Amendment to a Class 21 permit.	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Class 19 - Amendment to a Class 22 permit.	Statute	Fee Units = 89	No	\$1,318.10	\$1,318.10
Amendment to planning scheme (Regulation 6)					
Stage 1 - For: a) considering a request to amend a planning scheme; and b) taking action required by Division 1 of Part 3 of the Act; and c) considering any submissions which do not seek a change to the amendment; and d) if applicable, abandoning the amendment	Statute	Fee Units = 206	No	\$3,050.90	\$3,050.90
Stage 2 - For: a) considering:					
(i) up to and including 10 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	Statute	Fee Units = 1,021	No	\$15,121.00	\$15,121.00
(ii) 11 to (and including) 20 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	Statute	Fee Units = 2,040	No	\$30,212.40	\$30,212.40
(iii) Submissions that exceed 20 submissions which seek a change to an amendment, and where necessary referring the submissions to a panel; and b) providing assistance to a panel in accordance with section 158 of the Act; and c) making a submission to a panel appointed under Part 8 of the Act at a hearing referred to in section 24(b) of the Act; and d) considering the panel's report in accordance with section 27 of the Act; and e) after considering submissions and the panel's report, abandoning the amendment.	Statute	Fee Units = 2,727	No	\$40,386.90	\$40,386.90
Stage 3 - For: a) adopting the amendment or part of the amendment in accordance with section 29 of the Act; and b) submitting the amendment for approval by the Minister in accordance with section 31 of the Act; and c) giving the notice of the approval of the amendment required by section 36(2) of the Act.	Statute	Fee Units = 32.5	No	\$481.30	\$481.30
Stage 4 - For: a) consideration by the Minister of a request to approve the amendment in accordance with section 35 of the Act; and b) giving notice of approval of the amendment in accordance with section 36(1) of the Act.	Statute	Fee Units = 32.5	No	\$481.30	\$481.30

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Other Planning Fees					
Regulation 10 - For combined permit applications	Statute	Sum of the highest of the Fee which would have applied if separate applications were made and 50% of each of the other Fee which would have applied if separate applications were made.	No	Calculated Fee	Calculated Fee
Regulation 12 - Amend an application for a permit or an application to amend a permit	Statute	a) Under section 57A(3)(a) of the Act the fee to amend an application for a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 9.	No	Calculated Fee	Calculated Fee
		b) Under section 57A(3)(a) of the Act the fee to amend an application to amend a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 11 and any additional fee under c) below.			
		c) If an application to amend an application for a permit or amend an application to amend a permit has the effect of changing the class of that permit to a new class, having a higher application fee set out in the Table to regulation 9, the applicant must pay an additional fee being the difference the original class of application and the amended class of permit.			
Regulation 13 - For a combined application to amend permit	Statute	The sum of the highest of the Fee which would have applied if separate applications were made and 50% of each of the other Fee which would have applied if separate applications were made	No	Calculated Fee	Calculated Fee
Regulation 14 - For a combined permit and planning scheme amendment	Statute	The sum of the highest of the Fee which would have applied if separate applications were made and 50% of each of the other Fee which would have applied if separate applications were made.	No	Calculated Fee	Calculated Fee
Regulation 15 - For a certificate of compliance	Statute	Fee Units = 22	No	\$325.80	\$325.80
Regulation 16 - For an agreement to a proposal to amend or end an agreement under section 173 of the Act	Statute	Fee Units = 44.5	No	\$659.00	\$659.00
Regulation 18 - Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority or municipal council	Statute	Fee Units = 22	No	\$325.80	\$325.80
Subdivision Act 1988 - Subdivision (Fee) Regulations 2016					
(Additional fee applies if advertisement is required)					
<i>Statute Fee are set in accordance with the Monetary Units Act 2004, one fee unit = (\$14.81).</i>					
For certification of a plan of subdivision	Statute	Fee Units = 11.8	No	\$174.80	\$174.80
Alteration of plan under section 10(2) of the Act	Statute	Fee Units = 7.5	No	\$111.10	\$111.10
Amendment of certified plan under section 11(1) of the Act	Statute	Fee Units = 9.5	No	\$140.70	\$140.70
Checking of engineering plans	Statute	0.75% of the estimated cost of construction of the works proposed in the engineering plan (maximum fee)	No	Calculated Fee	Calculated Fee
Engineering plan prepared by council	Statute	3.5% of the estimated cost of construction of the works proposed in the engineering plan (maximum fee)	No	Calculated Fee	Calculated Fee
Supervision of works	Statute	2.5% of the estimated cost of construction of the works proposed in the engineering plan (maximum fee)	No	Calculated Fee	Calculated Fee

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Search Fee					
Search Fee for Planning Permits and Subdivisions (per property)	Council		No	\$70.20	\$71.60
Extension Permit					
Extension of time for planning permit	Council		No	\$133.00	\$135.00
Second and subsequent request for an extension of time to a planning permit	Council		No	\$216.40	\$220.70
Secondary Consent					
Amendment endorsed plans	Council		No	\$153.00	\$156.10
Advertising Applications					
Administration fee	Council		Yes	\$77.20	\$78.70
Individual notices (regular mail)	Council		Yes	\$5.10	\$5.20
Individual notices (registered mail)	Council		Yes	\$6.80	\$6.90
Notice posted on site	Council		Yes	\$69.90	\$71.30
Notice in newspaper	Council		Yes	Quoted Fee + GST	Quoted Fee + GST
Miscellaneous					
Request for planning advice in writing	Council		Yes	\$119.00	\$121.40
Preparation, amending or removal of s173 Agreement	Council		Yes	\$231.10	\$235.70
Copy of Title (Administration fee)	Council		Yes	\$59.60	\$60.80
Public Open Space Contribution <i>Subdivision Act 1988 - section 18</i>					
Payment in lieu of providing land for Public Open Space (Residential Subdivision)	Statute		No	Calculated Fee	Calculated Fee
Car Parking Contribution					
Cobram Moira Planning Scheme Cobram Car Parking Precinct Plan parking spaces in lieu of provision of actual spaces	Council	As per "Average Cost of Parking bays" provision	No	\$6,400.00	\$6,400.00
Yarrowonga Moira Planning Scheme Yarrowonga Car Parking Precinct Plan parking spaces in lieu of provision of actual spaces	Council		No	\$8,060.00	\$8,060.00
All other locations	Council		No	Calculated Fee	Calculated Fee
BUILDING FEE					
<i>Statute Fee are set in accordance with the Monetary Units Act 2004, one fee unit = (\$14.81), one penalty unit = (\$165.22).</i>					
Domestic Building Works					
New Dwellings - Registered/Owner Builders	Council	Cost ÷ 220 + GST (Minimum \$1,045.00 + GST)	Yes	Calculated Fee + GST	Calculated Fee + GST
Extensions/Alterations - Registered/Owner Builders	Council	Cost ÷ 220 + GST (Minimum \$715.00 + GST)	Yes	Calculated Fee + GST	Calculated Fee + GST
New Dwellings (Out of Shire) - Registered/Owner Builders (Fee may vary with distance, by negotiation)	Council	Cost ÷ 180 + GST (Minimum \$1,100.00 + GST)	Yes	Quoted Fee + GST	Quoted Fee + GST
Minor Domestic Works					
Swimming pools (above ground) and/or barriers includes compliance certificate	Council		Yes	\$372.00	\$435.00
Swimming pools (inground) and/or barriers includes compliance certificate	Council		Yes	\$667.00	\$750.00
Garages, carports, domestic sheds, verandahs, pergolas	Council		Yes	\$415.00	\$423.30
Fences	Council		Yes	\$210.00	\$215.00
Demolitions/Removals	Council		Yes	\$415.00	\$423.30
Restump	Council		Yes	\$415.00	\$423.30

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Commercial Building Works (Minimum Fee \$670.00)					
Commercial works up to \$50,000	Council		Yes	\$796.60	\$812.50
Commercial works \$50,000 - \$100,000	Council		Yes	\$1,469.80	\$1,499.20
Commercial works \$100,000 - \$150,000	Council		Yes	\$2,075.70	\$2,117.20
Commercial cost of works greater than \$150,000	Council	As quoted following consultation	Yes	Quoted Fee + GST	Quoted Fee + GST
Minor Commercial Works					
Shop fronts, awnings, etc	Council		Yes	\$368.90	\$376.30
Re-classifications, signs	Council		Yes	\$368.90	\$376.30
Commercial Class 10 Out Buildings & Farm Buildings					
Cost up to \$75,000	Council		Yes	\$415.00	\$456.60
Cost greater than \$75,000	Council		Yes	\$670.00	\$770.00
Illegal building work, Notice Order on Property Transfer of BP to MBS from PBS					
Application for building permit when Notice or Order exists on the property	Council		Yes	Building Fee (x 2) + GST	Building Fee (x 2) + GST
Application for building permit when work exists on site (to complete that work)	Council		Yes	Building Fee (x 2) + GST	Building Fee (x 2) + GST
Agree to taking over function from PBS (appointment terminated)	Council	Fee calculated on original cost of work	Yes	Building Fee (x 3) + GST	Building Fee (x 3) + GST
State Government Levy					
A State Government Levy of 0.128 per \$100.00 construction value must be paid before the permit can be issued. This applies to all building works exceeding construction costs of \$10,000 (GST exempt)	Statute	Cost x 0.128%	No	Calculated Fee	Calculated Fee
Lodgement Fee					
To apply to all building permits regardless of cost of work	Statute	Fee units = 8.23	No	\$121.90	\$121.90
Asset Protection Fee & Bonds					
Refundable bond for re-erection of dwellings	Statute	Refundable Bond	No	\$10,000.00	\$10,000.00
137B Inspections					
Owner/Builder Inspections Class 1's	Council		Yes	\$449.50	\$460.00
Owner/Builder Inspections Class 10's	Council		Yes	\$245.00	\$250.00
Report & Consent					
Application for Report & Consent Regulations Part 5, 109, 130, 131, 132, 134, 153, 154,					
<i>Permit by Municipal Building Surveyor (MBS)</i>	Statute	50% of PBS charge	No	\$145.20	\$145.20
<i>Permit by Private Building Surveyor (PBS)</i>	Statute	Fee units = 19.61	No	\$290.40	\$290.40
Application for Report & Consent "Point of Discharge" Regulation Reg 133					
<i>Permit by MBS</i>	Statute	50% of PBS charge	No	\$72.30	\$72.30
<i>Permit by PBS</i>	Statute	Fee units = 9.77	No	\$144.60	\$144.60
Application for Report & Consent under Building Act Section 29A (Demolition)					
<i>Permit by MBS</i>	Statute		No	\$85.10	\$85.10
<i>Permit by PBS</i>	Statute	Fee units = 5.75	No	\$85.10	\$85.10
Building Certificate Fee					
Application for information under Regulation 52	Statute	Fee units = 3.19	No	\$47.20	\$47.20
Class 1 & 10, Application for copy of building permit and other documents under Regulation 50 (search fee non refundable), plus photocopying Fee (A4 - 3 sheets @\$0.50 and larger @ \$1.50 per sheet) New Regulation 50	Council		Yes	\$76.30	\$77.80
All other Classes, Application for copy of building permit and other documents under Regulation 50 (search fee non refundable), plus photocopying Fee (A4 - 3 sheets @\$0.50 and larger @ \$1.50 per sheet) New Regulation 50	Council		Yes	\$134.90	\$137.60

Fee or Charge	Fee set by Council or State Govt. Statute	Conditions	GST Applicable	Current Fee or Charge 2019/20	Proposed Fee or Charge 2020/21
Liquor Licence measuring (per hour) (min 2 hours)	Council		Yes	\$119.00	\$121.40
Place of Public Entertainment (POPE) permit	Council		Yes	\$238.30	\$550.00
Registration of pool or spa Form 22	Statute	Fee units = 2.15	No	\$31.80	\$31.80
Search for documents for permits issued by Private Building Surveyors	Statute	Fee units = 3.19	No	\$47.20	\$47.20
Lodgement of Compliance Certificate if issued by Private Inspector or Surveyor	Statute	Fee units = 1.38	No	\$20.40	\$20.40
Lodgement of Non-compliance Certificate	Statute	Fee units = 26.00	No	\$385.00	\$385.00
Inspection to confirm pool/barrier removal	Council		Yes	\$168.10	\$168.10
Compliance Certificate Inspection by Council officer	Council		Yes	\$449.00	\$449.00
Extension of time for a Building Permit	Council		Yes	\$178.60	\$182.20
Additional Inspections/re-inspections	Council		Yes	\$164.80	\$168.10
Amendment to approved plans (minor amendments)	Council		Yes	\$178.60	\$182.20
Amendment to approved plans (major amendments)	Council		Yes	\$297.50	\$303.50
On the Spot Fines	Statute	Penalty units = 2.00	No	\$330.40	\$330.40
Title search	Council		Yes	\$59.60	\$61.00
Alternate Solution	Council		Yes	New	\$298.50

* Value of building works means the contract sum or labour and materials or estimated equivalent.

* Building Fees include initial liaison with the Architect, Designer and/or Owner as necessary, and if preferred a preliminary report prior to finalising documentation and also includes all Statutory Inspections carried out during construction and issue of Occupancy Permit or Certificate of Final Insection.

* Additional Inspection or Re-Inspections may be charged at a rate of **\$168.10 (incl GST)** per inspection.

* Statutory Fees incurred relating to Property requisitions, lodgements of permit documents, etc is charged on a cost recovery basis and must be paid before the permit can be issued (GST exempt) .

* Checking of specialist system designs (structural, mechanical, hydraulic and fire engineering) where necessary and/or where an appropriate design compliance certificate is not provided is charged on a cost recovery basis.

* Any other Building Surveying Services such as preparation of Reports, Special Performance Based Assessments, Applications for Reporting Authority consents, Modification Applications, Protection Work Notices, Building Notices or orders, Maintenance Schedules for E.S.M Reports will be charged at an hourly rate - POA.

* The Municipal Building Surveyor is authorised from time to time to vary the fees due to competitive market forces.

Applies to Civic Venues for Hire maintained by Moira Shire Council (excluding venues maintained by Section 86 Committees).

Venue	Fees set by Vic. Statute/ Council	Conditions	GST Applicable (Fee only)	Current Hire Fee 2019/20	Current Hire Fee 2019/20	Proposed Hire Fee 2020/21	Proposed Hire Fee 2020/21	
Charge to apply will be dependent upon Hirer status (i.e. Community/ NFP Group or a Commercial Entity)					Community / NFP Groups	Commercial Entity	Community / NFP Groups	Commercial Entity
Yarrowonga Town Hall and Community Hall								
Town Hall (includes stage, portable stairs & dress circle)								
Per hour	Council		Yes	\$33.00	\$66.00	\$33.60	\$67.30	
For four hours	Council		Yes	\$110.00	\$220.00	\$112.20	\$224.40	
For eight hours	Council		Yes	\$220.00	\$440.00	\$224.40	\$448.80	
For 12 hours (maximum fee)	Council		Yes	\$330.00	\$660.00	\$336.60	\$673.20	
Council Chamber at Town Hall (including access to kitchen facilities)								
Per hour	Council		Yes	\$20.00	\$40.00	\$20.40	\$40.80	
For four hours	Council		Yes	\$50.00	\$100.00	\$51.00	\$102.00	
For eight hours	Council		Yes	\$100.00	\$200.00	\$102.00	\$204.00	
For 12 hours (maximum fee)	Council		Yes	\$150.00	\$300.00	\$153.00	\$306.00	
Yellowbox Meeting Room at Town Hall								
Per hour	Council		Yes	\$20.00	\$40.00	\$20.40	\$40.80	
For four hours	Council		Yes	\$50.00	\$100.00	\$51.00	\$102.00	
For eight hours	Council		Yes	\$100.00	\$200.00	\$102.00	\$204.00	
For 12 hours (maximum fee)	Council		Yes	\$150.00	\$300.00	\$153.00	\$306.00	
Community Hall								
Per hour	Council		Yes	\$15.00	\$30.00	\$15.30	\$30.60	
For four hours	Council		Yes	\$45.00	\$90.00	\$45.90	\$91.80	
For eight hours	Council		Yes	\$90.00	\$180.00	\$91.80	\$183.60	
For 12 hours (maximum fee)	Council		Yes	\$135.00	\$270.00	\$137.70	\$275.40	
Community Hall Kitchen								
Per hour	Council		Yes	\$15.00	\$30.00	\$15.30	\$30.60	
For four hours	Council		Yes	\$45.00	\$90.00	\$45.90	\$91.80	
For eight hours	Council		Yes	\$90.00	\$180.00	\$91.80	\$183.60	
For 12 hours (maximum fee)	Council		Yes	\$135.00	\$270.00	\$137.70	\$275.40	
Portable Building								
Per hour	Council		Yes	\$12.00	\$24.00	\$12.20	\$24.40	
Rehearsals								
Per hour	Council	Maximum 4 hours	Yes	\$12.00	\$24.00	\$12.20	\$24.40	
Tables and Chairs								
Tables per table per day of hire	Council		Yes	Free	\$1.00	Free	\$1.00	
Chairs no fee	Council		N/A	Free	Free	Free	Free	
Set Up or Clean Up Fees (All Areas)								
Town Hall set up by Hirer. Fee for first 4 hours (First Hour Free)	Council		Yes	\$50.00	\$100.00	\$51.00	\$102.00	
Town Hall set up by Hirer. Fee for more than 4 hours (First Hour Free)	Council		Yes	\$100.00	\$200.00	\$102.00	\$204.00	
Community Hall set up by Hirer. Fee for first 4 hours (First Hour Free)	Council		Yes	\$25.00	\$50.00	\$25.50	\$51.00	
Community Hall set up by Hirer. Fee for more than 4 hours (First Hour Free)	Council		Yes	\$50.00	\$100.00	\$51.00	\$102.00	
Set up and set down of tables and chairs by Council per hour or part hour per person all days	Council	(2 staff required)	Yes	\$80.00	\$160.00	\$81.60	\$163.20	
Cleaning performed by Council before/after event per hour or part hour per person all days	Council	Deducted from Bond	Yes	\$50.00	\$100.00	\$51.00	\$102.00	

Venue	Fees set by Vic. Statute/ Council	Conditions	GST Applicable (Fee only)	Current Hire Fee 2019/20	Current Hire Fee 2019/20	Proposed Hire Fee 2020/21	Proposed Hire Fee 2020/21
Charge to apply will be dependent upon Hirer status (i.e. Community/ NFP Group or a Commercial Entity)				Community / NFP Groups	Commercial Entity	Community / NFP Groups	Commercial Entity
Bonds							
Town Hall	Council	Refundable Deposit	No	\$250.00	\$250.00	\$250.00	\$250.00
Community Hall	Council		No	\$250.00	\$250.00	\$250.00	\$250.00
Community Hall Kitchen	Council		No	\$250.00	\$250.00	\$250.00	\$250.00
Portable Building	Council		No	\$250.00	\$250.00	\$250.00	\$250.00
More than One Area	Council		No	\$400.00	\$400.00	\$400.00	\$400.00
Deposits							
Key Deposit	Council	Refundable Deposit	No	\$50.00	\$50.00	\$50.00	\$50.00
Booking Deposit	Council	Non refundable deducted from total fees payable	No	\$50.00	\$50.00	\$50.00	\$50.00
Cobram Civic Centre							
<i>Main Hall includes Stage, Foyer & Kitchen</i>							
Per hour	Council		Yes	\$30.00	\$60.00	\$30.60	\$61.20
For four hours	Council		Yes	\$100.00	\$200.00	\$102.00	\$204.00
For eight hours	Council		Yes	\$200.00	\$400.00	\$204.00	\$408.00
For 12 hours (maximum fee)	Council		Yes	\$300.00	\$600.00	\$306.00	\$612.00
Council Chambers							
Per hour	Council		Yes	\$30.00	\$60.00	\$30.60	\$61.20
For four hours	Council		Yes	\$100.00	\$200.00	\$102.00	\$204.00
For eight hours	Council		Yes	\$200.00	\$400.00	\$204.00	\$408.00
For 12 hours (maximum fee)	Council		Yes	\$300.00	\$600.00	\$306.00	\$612.00
Commercial Kitchen							
Per hour	Council		Yes	\$18.00	\$36.00	\$18.40	\$36.70
For four hours	Council		Yes	\$61.00	\$122.00	\$62.20	\$124.40
For eight hours	Council		Yes	\$123.00	\$246.00	\$125.50	\$250.90
For 12 hours (maximum fee)	Council		Yes	\$180.00	\$360.00	\$183.60	\$367.20
Rehearsals							
Per hour	Council	Maximum 4 hours	Yes	\$12.00	\$24.00	\$12.20	\$24.40
Tables & Chairs							
Tables per table per day of hire	Council		Yes	Free	\$1.00	Free	\$1.00
Chairs no fee	Council		N/A	Free	Free	Free	Free
PA System Hire							
Per function	Council		Yes	\$55.00	\$110.00	\$56.00	\$112.20
Set Up or Clean Up Fees (All Areas)							
Set up by Hirer. Fee for first four hours (First Hour Free)	Council		Yes	\$50.00	\$100.00	\$51.00	\$102.00
Set up by Hirer. Fee for more than 4 hours (First Hour Free)	Council		Yes	\$100.00	\$200.00	\$102.00	\$204.00
Set up and set down of tables and chairs by Council per hour or part hour per person Mon. to Fri.	Council		Yes	\$50.00	\$100.00	\$51.00	\$102.00
Set up and set down of tables and chairs by Council per hour or part hour per person Sat.and Sun.	Council		Yes	\$73.00	\$146.00	\$74.50	\$148.90
Cleaning performed by Council before/after event per hour or part hour per person Mon. to Fri.	Council	Deducted from Bond	Yes	\$50.00	\$100.00	\$51.00	\$102.00
Cleaning performed by Council before/after event per hour or part hour per person Sat.and Sun.	Council	Deducted from Bond	Yes	\$73.00	\$146.00	\$74.50	\$148.90

Venue	Fees set by Vic. Statute/ Council	Conditions	GST Applicable (Fee only)	Current Hire Fee 2019/20	Current Hire Fee 2019/20	Proposed Hire Fee 2020/21	Proposed Hire Fee 2020/21
Charge to apply will be dependent upon Hirer status (i.e. Community/ NFP Group or a Commercial Entity)				Community / NFP Groups	Commercial Entity	Community / NFP Groups	Commercial Entity
Bonds							
Main Hall	Council	Refundable deposit	No	\$250.00	\$250.00	\$250.00	\$250.00
Council Chambers	Council		No	\$250.00	\$250.00	\$250.00	\$250.00
Commercial Kitchen	Council		No	\$250.00	\$250.00	\$250.00	\$250.00
More than One Area	Council		No	\$400.00	\$400.00	\$400.00	\$400.00
PA System	Council		No	\$100.00	\$100.00	\$100.00	\$100.00
Deposits							
Key Deposit	Council		No	\$50.00	\$50.00	\$50.00	\$50.00
Booking Deposit	Council	Non refundable deducted from total fees payable	No	\$50.00	\$50.00	\$50.00	\$50.00
Numurkah Service Centre (AV system for Council use only)							
Presidents Room including access to Kitchen Facilities							
Per hour	Council		Yes	\$20.00	\$40.00	\$20.40	\$40.80
For four hours	Council		Yes	\$61.00	\$122.00	\$62.20	\$124.40
For eight hours	Council		Yes	\$100.00	\$200.00	\$102.00	\$204.00
For 12 hours (maximum fee)	Council		Yes	\$150.00	\$300.00	\$153.00	\$306.00
Council Chambers including access to Kitchen Facilities							
Per hour	Council		Yes	\$15.00	\$30.00	\$15.30	\$30.60
For four hours	Council		Yes	\$40.00	\$80.00	\$40.80	\$81.60
For eight hours	Council		Yes	\$80.00	\$160.00	\$81.60	\$163.20
For 12 hours (maximum fee)	Council		Yes	\$120.00	\$240.00	\$122.40	\$244.80
Presidents Room and Council Chambers including access to Kitchen Facilities							
Per hour	Council		Yes	\$30.00	\$60.00	\$30.60	\$61.20
For four hours	Council		Yes	\$100.00	\$200.00	\$102.00	\$204.00
For eight hours	Council		Yes	\$180.00	\$360.00	\$183.60	\$367.20
For 12 hours (maximum fee)	Council		Yes	\$220.00	\$440.00	\$224.40	\$448.80
Set Up or Clean Up Fees (All Areas)							
Set up by Hirer. Fee for first four hours (First Hour Free)	Council		Yes	\$50.00	\$100.00	\$51.00	\$102.00
Set up by Hirer. Fee for more than 4 hours (First Hour Free)	Council		Yes	\$100.00	\$200.00	\$102.00	\$204.00
Cleaning performed by Council before/after event per hour or part hour per person all days	Council	Deducted from Bond	Yes	\$50.00	\$100.00	\$51.00	\$102.00
Bonds							
Presidents Room	Council	Refundable deposit	No	\$100.00	\$100.00	\$100.00	\$100.00
Council Chambers	Council		No	\$100.00	\$100.00	\$100.00	\$100.00
More than One Area	Council		No	\$150.00	\$150.00	\$150.00	\$150.00
Barmah Forest Heritage & Education Centre - Nathalia							
Ground floor area and kitchen per hour of event	Council		Yes	\$20.00	\$40.00	\$20.40	\$40.80
Meeting Room (includes kitchen)	Council		Yes	\$15.00	\$30.00	\$15.30	\$30.60
Bond	Council	Refundable deposit	No	\$250.00	\$250.00	\$250.00	\$250.00
Key Deposit	Council		No	\$50.00	\$50.00	\$50.00	\$50.00

Venue	Fees set by Vic. Statute/ Council	Conditions	GST Applicable (Fee only)	Current Hire Fee 2019/20	Current Hire Fee 2019/20	Proposed Hire Fee 2020/21	Proposed Hire Fee 2020/21
Charge to apply will be dependent upon Hirer status (i.e. Community/ NFP Group or a Commercial Entity)				Community / NFP Groups	Commercial Entity	Community / NFP Groups	Commercial Entity
Community Kiosks at Numurkah and Yarrawonga (Community Use Only)							
Community Groups for charity or NFP fundraising (Hirer to clean before and after use)	Council		Yes	\$0.00	\$0.00	\$0.00	\$0.00
Bond	Council	At Council discretion on case by case basis	No	Discretionary	Discretionary	Discretionary	Discretionary
Key Deposit - all Hirers	Council		No	\$50.00	\$50.00	\$50.00	\$50.00
Miscellaneous							
Security Deposit							
Security Deposit on Keys	Council	Refundable deposit	No	\$50.00	\$50.00	\$50.00	\$50.00
Venue Damage Reimbursements							
Reimbursement of Council costs for works requested or to repair damage	Council	Deducted from Bond or invoiced after event	No	At cost	At cost	At cost	At cost

Applies to all parks, public open space and other areas directly maintained by Moira Shire Council (excluding road reserves).

Fee or Charge	Fees set by Vic. Statute/ Council	Risk	Security Bond*	GST Applicable (Fee only)	Current Hire Fee 2019/20	Proposed Hire Fee 2020/21	Current Electricity Charge (if used) 2019/20	Proposed Electricity Charge (if used) 2020/21	Waste Charge (Bins and/or disposal)	Other	Council Plant & Labour	Application Form Required	Insurance
Private Function													
No exclusive use or staked structures. Single ceremonial table and chairs are allowed.	Council	Low	Nil	N/A	Nil	Nil							
Involves vehicles and staked structures on Council land	Council	Medium	\$250.00	Yes	\$55.00 day/ part day	\$56.00 day/ part day	\$11.00 per day/ part day	\$11.50 per day/ part day	At cost	At cost	At cost	Hire of Park Form	Applicant or Council's Community Liability Policy
Private Fund Raising Activities	Council	High	\$250.00	Yes	\$55.00 day/ part day	\$56.00 day/ part day							
Community Group													
'Raffle Sales/Information Stands/Free BBQs	Council	Low	Nil	N/A	Nil	Nil	\$11.00 per day/ part day	\$11.50 per day/ part day	At cost	At cost	At cost	Hire of Park Form	Applicant
	Council	Medium	\$250.00	N/A	Nil	Nil							
Free Public Events	Council	Low	Nil	N/A	Nil	Nil							
	Council	Medium	\$250.00	N/A	Nil	Nil							
	Council	High	\$500.00	N/A	Nil	Nil							
Market or Event	Council	Medium	\$250.00	N/A	Nil	Nil							
	Council	High	\$500.00	N/A	Nil	Nil							
Schools and School Support Groups, Kindergartens and Preschools, Churches and Sporting Clubs and Associations													
Occupant Only and Free Public Events.	Council	Low	Nil	N/A	Nil	Nil	\$11.00 per day/ part day	\$11.50 per day/ part day	At cost	At cost	At cost	Hire of Park Form	Applicant
	Council	Medium	\$250.00	N/A	Nil	Nil							
High risk activities that require exclusive use, gated events, entry fees, structures or vehicles on Council land. Includes markets, sporting events and events designed to attract crowds.	Council	High	\$500.00	Yes	\$55.00 day/ part day	\$56.00 day/ part day							
Commercial Entity Use													
Low Risk activities such as passive recreation and exercise classes and not involving any structures or equipment.	Council	Low	Nil	N/A	Nil	Nil	\$22.00 per day/ part day	\$23.00 per day/ part day	At cost	At cost	At cost	Hire of Park Form	Applicant
Medium Risk includes corporate activities and other events that may involve some minor structures but do not require exclusive use and are not designed to attract large crowds.	Council	Medium	\$250.00	N/A	\$55.00 day/ part day	\$56.00 day/ part day							
High risk activities that require exclusive use, gated events, entry fees, structures or vehicles on Council land. Includes markets, sporting events and events designed to attract crowds.	Council	High	\$500.00	Yes	\$109.00 day/ part day	\$111.00 day/ part day							
Major Events	Council	High	TBA	Yes	TBA	TBA	TBA	TBA	At Cost	At Cost	At Cost	Event Application	Applicant
Definitions													
Structures	Any structure that requires staking such as shade sails, tents, marquees, jumping castles, play and ride equipment etc.												
Community Group	Registered Service Club, Emergency Services, Other Government Agencies, Charities, Community Groups, Tourism Boards, Chambers of Commerce, Development Committees, etc.												
Incorporated Groups	Those groups registered as an incorporated association such as sporting clubs and others.												

Fee or Charge	Fees set by Vic. Statute/ Council	Risk	Security Bond*	GST Applicable (Fee only)	Current Hire Fee 2019/20	Proposed Hire Fee 2020/21	Current Electricity Charge (if used) 2019/20	Proposed Electricity Charge (if used) 2020/21	Waste Charge (Bins and/or disposal)	Other	Council Plant & Labour	Application Form Required	Insurance
Definitions (cont.)													
Low Risk													
	Events that do not involve any significant crowds, staked structures, vehicle access or any significant risk to public property or safety.												
Medium Risk													
	Events designed to attract participants & crowds <200, involve staked structures, vehicle access or any significant risk to public property and safety.												
High Risk													
	Events designed to attract participants & crowds >200 and involve staked structures, vehicle access or any significant risk to public property and safety.												
Major Event													
	Events designed to attract larger crowds and include staked structures, road closures, Place of Public Entertainment permits (PoPE), vehicle access or any significant risk to public property and safety.												
*Fees and Security Bond	The final fees and the amount of security bond payable may vary and exceed the amounts shown depending on the specific event circumstances at Council's discretion. Major events and events that require exclusive use are likely to attract higher fees and security bond.												

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