

REQUEST FOR CHANGE OF ADDRESS OR NAME

Please complete this form to update your personal details and/or postal address.



APPLICANT DETAILS

Name:	Date of Birth:
Telephone:	Mobile Phone:
Email Address:	

If there is more than one name on the account please provide further details to be updated.

Name:	Date of Birth:
Telephone:	Mobile Phone:
Email Address:	

PROPERTY DETAILS

Assessment Number(s):	
Property Address(es):	

POSTAL ADDRESS

New Postal Address:	
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CHANGE OF NAME

For a **change of name** please provide a copy of the relevant certificate ie birth or marriage.

Name previously known as:	
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Would you like to notify any other Council department of your change of postal address?

- Animal Registration (*please also complete the Animal Registration Status Declaration Form*)
- Accounts
- Building/Planning
- Other: _____

Name: _____ Signature: _____

Name: _____ Signature: _____

"Personal and or Health Information collected by Council is used for municipal purposes as specified in the Local Government Act 1989. The Personal and or Health Information will be used solely by Council for these purposes and or directly related purposes. Council may disclose this information to other organisations if required by legislation. The applicant understands that the Personal and or Health Information provided is for the above purpose and that he or she may apply to Council for access to and/or amendment of the information. Requests for access and or correction should be made to Council's Privacy Officer".

Moirá Shire Council
ABN: 20 538 141 700
Post: PO Box 578, Cobram, Vic 3643
DX: 37801, Cobram

Cobram Administration Centre:
44 Station Street, Cobram
Yarrowonga Service Centre:
100 Belmore Street, Yarrowonga

Phone: 03 5871 9222
Fax: 03 5872 1567
NRS: 133 677

Email: info@moira.vic.gov.au
moira.vic.gov.au

